

**GAINESVILLE URBANIZED AREA  
METROPOLITAN TRANSPORTATION  
PLANNING ORGANIZATION**

**UNIFIED PLANNING WORK PROGRAM  
FISCAL YEARS 2008/09 - 2009/10**

**(July 1, 2008 through June 30, 2009)**

**(July 1, 2009 through June 30, 2010)**

Federal Project ID Number: FAP 02410(46)M

CFDA Numbers:

20.205 - Highway Planning and Construction - Federal Highway Administration

20.505 - Federal Transit Technical Studies Grant (Metropolitan Planning) -  
Federal Transit Administration

FDOT Financial Project Number- 214094-7-14-01  
Fiscal Year 2008/09

FDOT Financial Project Number- 214094-8-14-01  
Fiscal Year 2009/10

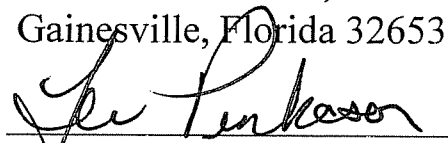
Approved by the

Metropolitan Transportation Planning Organization

For The Gainesville Urbanized Area

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Lee Pinkoson, Chair

April 10, 2008

GAINESVILLE URBANIZED AREA  
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION  
UNIFIED PLANNING WORK PROGRAM

FISCAL YEARS 2008/09 - 2009/10

(July 1, 2008 through June 30, 2009)  
(July 1, 2009 through June 30, 2010)

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## **I. INTRODUCTION**

### **UNIFIED PLANNING WORK PROGRAM- DEFINED**

The Fiscal Years 2008/09- 2009/10 Unified Planning Work Program (UPWP) for the Metropolitan Transportation Planning Organization (MTPO) for the Gainesville Urbanized Area outlines and describes the planning efforts to be undertaken by participating agencies to maintain a comprehensive, cooperative and continuing transportation planning program in the Gainesville Metropolitan Area.

This UPWP has been prepared to define the tasks and anticipated funding requirements of the Gainesville Metropolitan Area transportation planning process for Fiscal Year 2008/09 and Fiscal Year 2009/10. This document serves to inform the public and all public officials and agencies who contribute manpower and allocate funds to the transportation planning process in the Gainesville Metropolitan Area. In addition, the UPWP provides the basis for federal funding of transportation planning activities identified in the document.

Transportation planning in the Gainesville Metropolitan Area is currently guided by a transportation plan using input from public officials, technical experts and local citizens. State and federal governments participate in this planning process through the Florida Department of Transportation (FDOT), the Federal Highway Administration (FHWA), the Federal Aviation Administration (FAA), the Environmental Protection Agency (EPA) and the Federal Transit Administration (FTA).

The metropolitan area transportation planning process is administered by the MTPO. Voting members of the MTPO include the Gainesville City Commission and the Alachua County Commission. Non-voting members include the Florida Department of Transportation, the University of Florida and a Rural Advisor selected by the Alachua County League of Cities. The North Central Florida Regional Planning Council (NCFRPC) provides staff services to the MTPO.

### **OVERVIEW OF LOCAL AND REGIONAL COMPREHENSIVE TRANSPORTATION PLANNING ACTIVITIES**

Local and regional comprehensive transportation planning activities are currently underway in the Gainesville Metropolitan Area. Both the City of Gainesville and Alachua County have adopted comprehensive plans. City and County comprehensive plans are updated on a regular basis. In addition, the NCFRPC has an adopted strategic regional policy plan and the University of Florida has an adopted campus master plan.

These local and regional planning programs are incorporated into the MTPO planning program. This is primarily accomplished through the MTPO's Technical Advisory Committee. City, County, Florida Department of Environmental Protection, Florida Department of Transportation, Gainesville/Alachua County Regional Airport Authority, School Board of Alachua County, St. Johns Water Management District, Planning Council and University of Florida representatives are all members of this Committee.

## **JUSTIFICATION FOR THE LEVEL OF PLANNING EFFORT DESIGNATED IN THE UPWP**

The work tasks included in this document are those necessary to meet the transportation planning needs of the Gainesville Metropolitan Area. These work tasks are also required to maintain a level of proficiency necessary for continued certification by the federal agencies involved. Certification of the transportation planning process for the area is required for eligibility to receive federal funds to implement transportation improvement projects.

## **PLANNING PRIORITIES FACING THE METROPOLITAN PLANNING AREA**

- an effective Community Involvement Program that involves citizens in the transportation planning process
- an accurate Transportation Improvement Program that informs the public concerning proposed transportation projects that will be implemented over the next several years
- updated land use and socioeconomic information that supports the long range transportation planning models
- updated level of service information concerning traffic congestion
- an annual review of the long range transportation plan to identify revisions that may be necessary
- updating the long range transportation plan every five years
- staff assistance and support to the Regional Transit System
- development of additional effective modeling systems for the Gainesville Metropolitan Area that view transit, pedestrian and bicycling activities as viable modes of transportation
- identification of tasks that MTPO staff will perform with regard to implementation of FDOT's Efficient Transportation Decision-Making (ETDM) process
- development of future year (Year 2035) socioeconomic information by traffic analysis zone
- developing priorities for projects that are needed, but not currently funded
- develop a level of service assessment tool to identify needed safety projects

## **TITLES 23 AND 49 FEDERAL TRANSIT ACT**

This document contains planning tasks to be performed with funds under *Titles 23 and 49 Federal Transit Act*. These tasks are identified in Task 3.4- Transportation System Management (TSM)/Transportation Demand Management (TDM) Element.

## **PUBLIC INVOLVEMENT PROCESS**

This UPWP was developed by involving the public and other transportation agencies. Planning tasks included in this UPWP were reviewed by the Bicycle/Pedestrian Advisory Board on March 25, 2008, Citizens Advisory Committee on March 26, 2008 and Technical Advisory Committee on March 26, 2008. In addition, this document was reviewed and approved by the Metropolitan Transportation Planning Organization on April 10, 2008. These meetings were noticed and time was allocated for public comment. In addition, the draft UPWP was available on the MTPO website and available for comments to MTPO staff at all times. All comments received from the public were considered and revisions were made where appropriate.

Enclosed as Appendix I is the MTPO's latest Title VI statement from the Federal Transit Administration dated June 16, 2005. This information expires on June 16, 2008.

The MTPO has also prepared a *Citizens' Guide to Transportation Planning* document that overviews the MTPO planning process. This document is available at the MTPO website or printed copies can be obtained by contacting MTPO staff.

## **REGIONAL, STATE AND FEDERAL PLANNING EMPHASIS AREAS**

This year, there are no federal or state planning emphasis areas. The only exception is the transit planning emphasis area regarding transit quality of service shown in the following section:

### ***Transit Quality of Service***

*In conjunction with preparing LRTP updates, MPOs should assess the transit quality of service using Chapter 3 of Part 3 of the Transit Capacity and Quality of Service Manual. Funds are provided for this through the Section 5303 Grant Program.*

## **TITLE VI**

The UPWP complies with the public involvement provisions of Title VI, which states: No person in the United States shall, on grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

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## **II. ORGANIZATION AND MANAGEMENT**

### **PARTICIPANTS AND THEIR RESPECTIVE ROLE IN THE TRANSPORTATION PLANNING PROCESS**

The Metropolitan Planning Organization (MPO) for the Gainesville Metropolitan Area consists of the Metropolitan Transportation Planning Organization (MTPO), the Citizens Advisory Committee (CAC), the Technical Advisory Committee (TAC), the Bicycle/Pedestrian Advisory Board (B/PAB), the Design Team and the Alachua County Transportation Disadvantaged Coordinating Board. Each carries out its prescribed responsibilities at regularly scheduled meetings.

The MTPO is responsible for transportation planning in the Gainesville Metropolitan Area. The Technical Advisory Committee (TAC) conducts research, reviews plans and programs and makes recommendations based upon technical expertise. The Citizens Advisory Committee (CAC) and the Bicycle/Pedestrian Advisory Board (B/PAB) provide the MTPO with citizen viewpoints and goal directions. The Design Team includes agency staff and citizens with special expertise in project design. The Alachua County Transportation Disadvantaged Coordinating Board works to increase transportation services to low-income persons, the elderly and persons with disabilities. Additional public input is provided through public meetings, meetings with local civic organizations, public workshops and public hearings. In addition, the Alachua County Traffic Safety Team (ACTST) develops recommendations to the MTPO for Safety-funded projects.

The work effort required to support the planning process will be conducted by the North Central Florida Regional Planning Council, the Florida Department of Transportation (FDOT) Tallahassee Office and the FDOT, District Two Office. The North Central Florida Regional Planning Council (NCFRPC) assembles and disseminates data, reports and other information generated by the continuing transportation planning process.

### **PLANNING AND FUNDING AGREEMENTS**

The following planning and funding agreements have been executed by the MTPO:

1. Interlocal Agreement for Creation of the Metropolitan Transportation Planning Organization (May 26, 2004)- The purpose of this Agreement is to assure eligibility for the receipt of federal capital and operating assistance pursuant to 23 U.S.C. 134 and Section 3 (a) (2), 4 (a), 5 (g) (1) and 5 (1) of the Urban Mass Transportation Act of 1964, as amended [49 U.S.C. 1602 (a) (2), 1603 (a), and 1604 (g) (1) and (1)], and to implement and ensure a continuing, cooperative and comprehensive transportation planning process that results in coordinated plans and programs consistent with the comprehensively planned development of the affected urbanized area in cooperation with the Florida Department of Transportation.

2. Transportation Planning Funds Joint Participation Agreement (December 7, 2005)-  
The purpose of this Agreement is to assist in the undertaking of the PL funded portion of the Annual Unified Planning Work Program (UPWP) of the Gainesville Metropolitan Area prepared by the MTPO in conformance with 23 CFR Part 1 and 23 CFR 450, Subpart A, to provide financial assistance to the MTPO for transportation planning related activities, as required under 23 U.S.C. 134, to state the terms and conditions upon which such assistance will be provided, and to recite the understanding as to the manner in which the Project will be undertaken and completed.
3. Standard Joint Participation Agreement for Section 5303 FTA Funds- Cash Match (November 25, 2002)- The purpose of this Agreement is to provide Florida Department of Transportation assistance to the MPO for the undertaking of FTA funded work elements as defined in the UPWP, and to state the terms and conditions upon which such assistance will be provided.
4. Intergovernmental Coordination And Review and Public Transportation Coordination Joint Participation Agreement (January 26, 2007)- The purpose of this Agreement is to set forth mutually acceptable procedures for carrying out the provisions of Title 23 of the Code of Federal Regulations (CFR), Chapter 1, Part 450, Subpart A and B, Governor's Executive Order 83-150 and FHPM 4-1-4.
5. Professional Staff Services Agreement (April 1, 1978)- The purpose of this Agreement is to set forth the responsibilities of the Planning Council and the MTPO in performing the professional staff planning functions relative to the transportation planning process for the Gainesville Metropolitan Area, and to describe the cooperative procedures under which planning and programming will be carried out.

## **OPERATIONAL PROCEDURES AND BYLAWS**

The MTPO has adopted a Policy Manual containing rules and bylaws for the MTPO, its Technical Advisory Committee, Design Team and its Citizens Advisory Committee. The bylaws and rules serve to guide the proper functioning of the Urban Transportation Planning Process for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO). The intent is to provide procedures and policies for the MTPO and its Advisory Committees for fulfilling the requirements for the MPO transportation planning process for all modes of travel, and to ensure the accomplishment of the planning tasks within a cooperative framework properly related to comprehensive planning on a continuing basis. A copy of the rules and bylaws can be obtained by calling MTPO staff at (352) 955-2200 or from the MTPO website at [www.ncfrpc.org/mtpo/publications/mainpage.htm](http://www.ncfrpc.org/mtpo/publications/mainpage.htm).

## **GRANT APPLICATION, CERTIFICATIONS AND ASSURANCES REQUIRED IN THE MPO UPWP**

The following certifications and assurances are included in Appendix B:

1. Federal FY 2008/09 Certification Regarding Lobbying
2. Forms Required for Federal Transit Administration Section 5303 Funds
  - A. Standard Form 424, Application for Federal Assistance
  - B. Federal Fiscal Year 2008/09 FTA Certifications and Assurances;
  - C. Section 5303 Planning Line Item Codes - FY 2008/09 (FTA Funds Only); and
  - D. Section 5303 Approved Project Budget for FY 2008/09 (total dollars).
3. Federal FY 2009 Debarment and Suspension Certification
4. Statement of Continued Validity of One-time Submissions
5. Disadvantaged Business Enterprise Certification

## **STATE/MPO CERTIFICATION- SUMMARY REPORT REQUIRED IN THE MPO UPWP**

Appendix M contains certification materials, including a summary report by the Florida Department of Transportation of the findings and noteworthy practices of the MTPO.

## **8 FEDERAL METROPOLITAN PLANNING FACTORS RELATIONSHIP TO MPO UPWP TASKS**

The work tasks included in this document are assessed as to their relationship to meeting the eight metropolitan planning factors. These areas are required to be considered as part of the metropolitan planning process by 23 U.S.C. 134(f)(1). The eight metropolitan planning factors are listed and a metropolitan planning area-UPWP work task matrix is provided in Appendix C.



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### III. WORK PROGRAM

The 2008/09 - 2009/10 Unified Planning Work Program (UPWP), covering the Fiscal Year from July 1, 2008 to June 30, 2009 and the Fiscal Year from July 1, 2009 to June 30, 2010, was developed by MTPO staff in cooperation with the Florida Department of Transportation.

The Work Program Section of the UPWP documents each specific transportation planning task to be undertaken during Fiscal Years 2008/09 - 2009/10 including the purpose of the task, previous work accomplished, proposed methodology, responsible agencies, cost estimates and proposed funding sources.

The UPWP is made up of four major sections of which some are further subdivided to individual tasks. Sections Five and Six are included when necessary to show Florida Department of Transportation Statewide and District II planning activities respectively. The final section contains summary tables detailing the UPWP tasks by participating agencies and funding sources.

The four major categories of the UPWP are briefly described as follows:

- 1.0 Administration--includes those functions necessary for proper management of the transportation planning process on a continuing basis. Work tasks include program administration, program development, program review and reporting. Transit planning tasks included in the UPWP are consistent with the federal focus and emphasis on SAFETEA-LU and corresponding Codes of Federal Regulation implementation.
- 2.0 Surveillance Activities--includes those work tasks required to provide a continuous monitoring of area travel characteristics and factors affecting travel in the Gainesville Metropolitan Area. Work tasks include collection and analysis of socioeconomic, land use, environmental and transportation system data. Information collected in these tasks is used in other UPWP elements (including the transportation planning element) along with specific project planning activities.
- 3.0 System Planning--includes transportation system planning work tasks related to transit, energy and long or short range transportation planning.
- 4.0 Project Planning--includes more detailed planning tasks needed for special projects usually affecting a significant portion of the study area such as bicycle, airports, corridors and special transit studies.

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## UPWP-FY 2008/09 - 2009/10

### UPWP TASK NUMBER:

### TASK TITLE:

1.1

Program Management

### PURPOSE:

To properly manage the urbanized area transportation study and ensure that a continuing, cooperative and comprehensive transportation planning process is maintained throughout the Gainesville Metropolitan Area. The focus of this task is to provide the venue and policy context for the Florida Department of Transportation to consult with local officials.

### PREVIOUS WORK COMPLETED:

Work during Fiscal Year 2007/08 consisted of Staff Support for the MTPO and its Advisory Committees, State and Regional Clearinghouse Review of Transportation Projects and the Community Involvement Program. The Community Involvement Program is designed to give citizens an opportunity to participate at the system planning level and not restrict them to involvement at the project level when it is sometimes too late. In the accomplishment of the Community Involvement Program, Advisory Committee and MTPO meetings are usually held about every other month. In addition, an audit was performed of financial statements of the MTPO for the fiscal year ended September 30, 2007.

### METHODOLOGY:

Program Management- professional, technical and administrative activities conducted by staff in accordance with the Professional Staff Services Agreement entered into by the North Central Florida Regional Planning Council (NCFRPC) and the MTPO. Some of the activities that the staff performs in support of the MTPO include: providing assistance in developing transportation plans and programs; providing staff support for the MTPO Advisory Committees; maintaining complete files for the MTPO; arranging all MTPO meetings; and performing the financial accounting, bookkeeping and grants management.

State and Regional Clearinghouse Review of Transportation Projects- to review and comment on state and regional Clearinghouse review projects that pertain to the systemwide 3-C transportation planning process. This does not include state and regional Clearinghouse review of preliminary engineering and construction projects or environmental impact studies on projects.

Financial Statements And Auditor's Report- an audit will be performed of financial statements of the MTPO for each fiscal year, Year One ending September 30, 2009 and Year Two ending September 30, 2010. This audit will be performed in accordance with the provisions of OMB Circular A-133.

MTPO Advisory Committees- staff will review materials and attend meetings as necessary in support of the MTPO Advisory Committees. In addition, this task will include paying the City of Gainesville \$6,949 to provide staff support to the Bicycle/Pedestrian Advisory Board when it discusses MTPO issues and agenda items.

Annual Certification- staff will prepare for and assist federal and state officials in the annual certification process. The Annual Certification review meeting is conducted along with the development of the UPWP. The certification for this year was signed/completed on February 14, 2008.

Indirect Cost Rate- the indirect cost rate used for MTPO programs is described in Appendix F.

#### Consideration of Safety and Security in the Transportation Planning Process

Continuity of Operations Plan- staff will review, and make needed revisions to, its Continuity of Operations Plan as part of addressing consideration of safety and security in the transportation planning process. This plan is concerned with how the MTPO will continue to function in the event of a natural or man-made disaster.

#### Public Involvement

Public Involvement Process - This task will work on increasing public participation, particularly among traditionally underserved segments of the population. In addition, this task will include evaluating the effectiveness of public involvement activities and using the results to improve the public involvement process. This task includes the following work activities:

1. Staff support to the Bicycle/Pedestrian Advisory Board (BPAB), Citizens Advisory Committee (CAC), Technical Advisory Committee (TAC) and Design Team;
2. "Reader friendly" display ads will be published for public hearings;
3. Transportation Information Network workshops will be held as needed;
4. Display ads will be published each year prior to adoption of the Transportation Improvement Program;
5. Annual report information will be published each year;
6. Each year, the public involvement program will be reviewed for overall performance

and effectiveness, especially for low-income and minority populations, and if necessary, revised to increase public participation in the transportation planning process;

7. Each year, a document entitled Citizens' Guide to Transportation Planning is updated and distributed to the public;
8. Outreach programs will continue to be provided to identify and involve disadvantaged transportation users, including minority and low-income communities, or any other segment of the business or public community in the transportation planning process;
9. The focus of public involvement efforts will be expanded to include special efforts to engage those, such as low income or minority communities, who may be traditionally underserved and under-represented by the transportation system in order to increase their representation in the planning process;
10. Assessments will be made of the distribution of benefits and adverse environmental impacts at both the plan and project level;
11. Meeting formats will encourage or facilitate participation by minorities or persons with disabilities- all public meetings or public workshops are Title VI compliant;
12. Technical information will be available in formats and at places and times conducive to review by minorities or persons with disabilities;
13. Contacts with minority groups or leaders will be used appropriately to identify information needs and planning/programming issues of concern;
14. Minority media sources will be appropriately included in all notification activities for public meetings or public review of agency documents;
15. The MTPO will ensure that its planning process is open and that public input is acknowledged and is considered in the MTPO's decision-making; and
16. Outreach programs will continue to identify and involve freight shippers and providers of freight transportation in the transportation planning process.
17. The MTPO website includes all documents and studies available in draft and then final form and are periodically updated.

Service Equity - the following work activities will be implemented:

1. Procedures will be developed to collect and analyze data for assessing the regional benefits and impacts of transportation system investments, such as highway and transit projects in the Long Range Transportation Plan and Transportation Improvement Program, for different socioeconomic groups; and

2. Procedures will be developed to coordinate with citizens and community-based agencies, groups and/or organizations in defining “communities” within the Gainesville Metropolitan Area in assessing potential benefits and impacts of transportation system investments, particularly related to low-income and minority populations, the elderly and disabled, and ethnic or religious groups.

### Three-Year Business Plan

The MTPO has developed a Three-Year Business Plan that describes major planning activities anticipated to occur two to three years from now. This Business Plan, shown in Appendix G, explains the need for maintaining a PL fund carryover balance in excess of 50 percent of the annual PL fund allocation.

### **END PRODUCTS:**

The products will be good record keeping, a Financial Statement and Auditor's Report (FSAR), an updated Continuity of Operations Plan (COOP), an updated Public Involvement Plan (PIP), a transportation planning program that is accepted and understood by the public and transportation planning and programming that is coordinated with the comprehensively planned development of the urbanized area. Anticipated completion dates are June 30, 2009 and June 30, 2010, except for the annual audit that is expected to be completed in April 2009 and April 2010.

PRODUCT	SCHEDULE OF ACTIVITIES											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	YEAR ONE- FISCAL YEAR 2008/09											
	2008						2009					
	COOP	✓	✓									
FSAR							✓	✓	✓			
PIP				✓	✓	✓						
	YEAR TWO- FISCAL YEAR 2009/10											
	2009						2010					
	COOP	✓	✓									
FSAR							✓	✓	✓			
PIP				✓	✓	✓						

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (PL)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
<b>YEAR ONE- FISCAL YEAR 2008/09</b>						
*MTPO	\$67,806	-	-	-	-	\$67,806
FDOT	-	-	\$14,955	-	-	\$14,955
Alachua County	-	-	-	-	\$9,360	\$9,360
City of Gainesville	-	-	-	-	\$10,400	\$10,400
University of Florida	-	-	-	-	\$2,000	\$2,000
<b>TOTAL</b>	<b>\$67,806</b>	<b>-</b>	<b>\$14,955</b>	<b>-</b>	<b>\$21,760</b>	<b>\$104,521</b>
<b>YEAR TWO- FISCAL YEAR 2009/10<sup>#</sup></b>						
*MTPO	\$67,806	-	-	-	-	\$67,606
FDOT	-	-	\$14,955	-	-	\$14,955
Alachua County	-	-	-	-	\$9,360	\$9,360
City of Gainesville	-	-	-	-	\$10,400	\$10,400
University of Florida	-	-	-	-	\$2,000	\$2,000
<b>TOTAL</b>	<b>\$67,806</b>	<b>-</b>	<b>\$14,955</b>	<b>-</b>	<b>\$21,760</b>	<b>\$104,521</b>

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature



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## UPWP-FY 2008/09 - 2009/10

### UPWP TASK NUMBER:

1.2

### TASK TITLE:

Functional and Financial Responsibility

### PURPOSE:

The preparation of documents used to delineate the functional and financial responsibilities for transportation planning and project implementation.

### PREVIOUS WORK COMPLETED:

Unified Planning Work Program- preparation of the Fiscal Year 2008/09 Unified Planning Work Program.

Transportation Improvement Program- preparation of the Fiscal Year 2008/09 - 2012/13 Transportation Improvement Program.

### METHODOLOGY:

Unified Planning Work Program (UPWP)- The development of a document that contains all transportation and transportation-related planning activities anticipated within the Gainesville Metropolitan Area during the next two years, regardless of funding source.

Transportation Improvement Program (TIP)- The development of a document which is a staged five-year program of transportation improvement projects consistent with the transportation plans of the area. In addition, this task will include:

- A. developing tangible strategies and activities for proactively involving freight shippers and users of public transportation in the development of the transportation improvement program; and
- B. Consideration of Safety and Security in the Transportation Planning Process- The Safe, Accountable, Feasible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) emphasizes the safety and security of transportation systems as a national priority and calls for transportation projects and strategies that "increase the safety and security of transportation systems." This entails communication and collaboration among safety professionals, the enforcement community, and transportation planners in order to successfully integrate safety and security into all stages of the transportation planning process.

- C. Federal Funds Obligation Project List- An annual listing of projects for which federal funds have been obligated in the preceding year will be published or otherwise made available for public review. This information will be consistent with the categories identified in the TIP. This list is included as Appendix F of the List of Priority Projects (LOPP) document; and Appendix C of the TIP document.
- D. This task will assess the distribution of benefits and adverse environmental impacts of proposed TIP projects on various socioeconomic groups identified in Task 2.2.

#### MPO TIP Project Prioritization Process

The MTPO will ensure that its TIP includes a description of the methodology that was used to prioritize projects. The description will include criteria that were used for ranking the projects, and preferably what weights were given to each criteria. The description will be done for highway, transit, bicycle and pedestrian projects.

#### **END PRODUCTS:**

**Year One-** Anticipated completion date is June 30, 2009.

Fiscal Years 2009/10 UPWP report prepared and submitted in the third and fourth quarter of Fiscal Year 2008/09.

Fiscal Years 2009/10 - 2013/14 TIP report prepared and submitted in the third and fourth quarter of Fiscal Year 2008/09, which includes an assessment of the distribution of benefits and adverse environmental impacts of proposed TIP projects on various socioeconomic groups identified in Task 2.2.

Fiscal Year 2007/08 Federal Funds Obligation Project List prepared and submitted in the first quarter of Fiscal Year 2009/10 as an appendix to the Fiscal Year 2010/11 List of Priority Projects document and the Fiscal Years 2009/10 - 2013/14 TIP document.

**Year Two-** Anticipated completion date is June 30, 2010.

Fiscal Years 2010/11 UPWP report prepared and submitted in the third and fourth quarter of and Fiscal Year 2009/10.

Fiscal Years 2010/11 - 2014/15 TIP report prepared and submitted in the third and fourth quarter of Fiscal Year 2009/10, which includes an assessment of the distribution of benefits and adverse environmental impacts of proposed TIP projects on various socioeconomic groups identified in Task 2.2.

Fiscal Year 2008/09 Federal Funds Obligation Project List prepared and submitted in the first quarter of Fiscal Year 2010/11 as an appendix to the Fiscal Year 2011/12 List of Priority Projects document and the Fiscal Years 2010/11 - 2014/15 TIP document.

SCHEDULE OF ACTIVITIES											
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YEAR ONE- FISCAL YEAR 2008/09											
2008						2009					
✓						✓	✓	✓	✓	✓	✓
YEAR TWO- FISCAL YEAR 2009/10											
2009						2010					
✓						✓	✓	✓	✓	✓	✓

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (PL)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
YEAR ONE- FISCAL YEAR 2008/09						
*MTPO	\$48,300	-	-	-	-	\$48,300
FDOT	-	-	\$10,653	-	-	\$10,653
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$48,300</b>	<b>-</b>	<b>\$10,653</b>	<b>-</b>	<b>-</b>	<b>\$58,953</b>
YEAR TWO- FISCAL YEAR 2009/10 <sup>#</sup>						
*MTPO	\$48,300	-	-	-	-	\$48,300
FDOT	-	-	\$10,653	-	-	\$10,653
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$48,300</b>	<b>-</b>	<b>\$10,653</b>	<b>-</b>	<b>-</b>	<b>\$58,953</b>

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature

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## UPWP-FY 2008/09 - 2009/10

**UPWP TASK NUMBER:****TASK TITLE:**

1.3

Professional Development

**PURPOSE:**

To keep up-to-date with the latest techniques and guidelines in transportation planning, management, financing and implementation. To inform all local governments about these new concepts in an effort to streamline and improve the transportation planning process.

**PREVIOUS WORK COMPLETED:**

During Fiscal Year 2008, staff continued subscriptions to various transportation journals and attended several statewide meetings, seminars and training workshops on urban transportation planning and program management. MTPO staff made a requested presentation at the Surface Transportation Policy Partnership Conference in Orlando on January 30<sup>th</sup> and 31<sup>st</sup>. The meetings, training and seminars that staff and MTPO members attended include the following:

1. the Florida Department of Transportation TRANSPLEX Conference 2007 in Orlando from July 11<sup>th</sup> to 13<sup>th</sup>;
2. the Metropolitan Planning Organization Advisory Council (MPOAC) meeting in Orlando on July 26<sup>th</sup>;
3. the MPOAC Policy and Technical Subcommittee meeting in Jacksonville on August 17<sup>th</sup>;
4. FDOT Level of Service Training in Jacksonville on August 23<sup>rd</sup> and 24<sup>th</sup>;
5. the Southern Transportation and Air Quality Summit in Savannah Georgia from August 28<sup>th</sup> to 30<sup>th</sup>;
6. the Florida American Planning Association (FAPA) Annual Conference 2007 in Orlando from September 5<sup>th</sup> to 8<sup>th</sup>;
7. Metropolitan Planning Organization Advisory Council (MPOAC) meeting in Orlando on October 25<sup>th</sup>;
8. FDOT Transit Modeling Workshop in Clearwater from November 5<sup>th</sup> to November 8<sup>th</sup>;
9. FDOT Multi-Modal Steering Committee Workshop in Tampa on December 6<sup>th</sup> and 7<sup>th</sup>;

10. MPOAC Policy and Technical Subcommittee meeting in Tampa on December 7<sup>th</sup>;
11. Surface Transportation Policy Partnership Conference in Orlando on January 30<sup>th</sup> and 31<sup>st</sup>;
12. Metropolitan Planning Organization Advisory Council (MPOAC) meeting in Orlando on January 31<sup>st</sup>; and
13. First Coast MPO Freight Study Workshop in Jacksonville on February 13<sup>th</sup>.

## **METHODOLOGY:**

In order to keep abreast of new and changing techniques and guidelines related to transportation planning, various staff members will go to training workshops, seminars and conferences. Prior to incurring any costs related to training workshops, seminars or conferences, prior approval will be obtained from the Florida Department of Transportation and/or the Federal Highway Administration where necessary. This is the task where travel expenses are billed to PL funds.

MTPO staff plans to attend training workshops as needed and necessary in order to be able to evaluate the reliability of the data used by the traffic forecast model. An MTPO member and an alternate participate in the Florida Metropolitan Planning Organization Advisory Council (MPOAC) quarterly meetings. MTPO staff participates in MPOAC staff meetings. MTPO staff also participates in Public Involvement Officer meetings in conjunction with the MPOAC meetings.

MTPO staff serve on the Florida Department of Transportation's statewide Level of Service Task Team and participates in several meetings and training workshops as needed. In addition, MTPO staff also attend Statewide Model Task Force meetings.

The metropolitan transportation planning processes have become critical tools for responding to increasingly complex issues at the State and local levels. Many of these issues are encompassed in previously listed planning emphasis areas (e.g., integrated planning and environmental processes, management and operations, analytical tools and methods) and include much more. The purpose of this task is to enhance the skills and capabilities we use to conduct effective transportation planning processes.

Attendance at workshops, seminars and conferences will increase the expertise of staff with respect to technical tools, data sources, and forecasting models. This will help ensure that staff are adequately prepared to provide information needed to support local decision-making.

**END PRODUCT:**

None. Anticipated completion date is not applicable.

SCHEDULE OF ACTIVITIES											
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YEAR ONE- FISCAL YEAR 2008/09											
2008						2009					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
YEAR TWO- FISCAL YEAR 2009/10											
2009						2010					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (PL)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
YEAR ONE- FISCAL YEAR 2008/09						
*MTPO	\$32,700	-	-	\$9,954	-	\$42,654
FDOT	-	-	\$7,212	-	-	\$7,212
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$32,700</b>	<b>-</b>	<b>\$7,212</b>	<b>\$9,954</b>	<b>-</b>	<b>\$49,866</b>
YEAR TWO- FISCAL YEAR 2009/10 <sup>#</sup>						
*MTPO	\$32,700	-	-	\$9,954	-	\$42,654
FDOT	-	-	\$7,212	-	-	\$7,212
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$32,700</b>	<b>-</b>	<b>\$7,212</b>	<b>\$9,954</b>	<b>-</b>	<b>\$49,866</b>

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature



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## UPWP-FY 2009/10

**UPWP TASK NUMBER:**

1.4

**TASK TITLE:**

Program Reporting

**PURPOSE:**

To prepare reporting documents for distribution to local, state and federal agencies and financial oversight for the Unified Planning Work Program.

**PREVIOUS WORK COMPLETED:**

Preparation of:     Quarterly Progress Reports and Invoices for PL Funds  
                          Year-end Report  
                          Technical Memorandums

**METHODOLOGY:**

Quarterly Progress Reports and Invoices for PL Funds- prepare progress (activity) reports and invoices on a quarterly basis and conduct financial oversight of the UPWP.

Year-end Report- include a description of accomplishments during the previous year in the North Central Florida Regional Planning Council's (NCFRPC) Annual Report.

Technical Memorandums- preparation of special studies which could not be anticipated. Some of these special studies may be conducted using purchase orders to obtain consultant services for planning related tasks and studies, such as corridor planning studies and charrettes. This arrangement was approved by FDOT District 2 staff on March 19, 2001 after discussing this arrangement with FHWA staff.

**END PRODUCTS:** Anticipated completion date is not applicable.

Quarterly progress reports and invoices to the Florida Department of Transportation, the Federal Highway Administration and the Federal Transit Administration that accompany the PL fund invoices. These reports and invoices are completed at the end of each quarter.

Year-end report of transportation planning accomplishments during the previous year in the North Central Florida Regional Planning Council's (NCFRPC) Annual Report prepared and submitted in the first quarter of calendar years 2009 and 2010.

Technical Memorandums for the Metropolitan Transportation Planning Organization (MTPO) prepared as needed during each year.

SCHEDULE OF ACTIVITIES											
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YEAR ONE- FISCAL YEAR 2008/09											
2008						2009					
		✓			✓			✓			✓
YEAR TWO- FISCAL YEAR 2009/10											
2009						2010					
		✓			✓			✓			✓

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (PL)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
YEAR ONE- FISCAL YEAR 2008/09						
*MTPO	\$35,200	-	-	-	-	\$35,200
FDOT	-	-	\$7,763	-	-	\$7,763
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
TOTAL	\$35,200	-	\$7,763	-	-	\$42,963
YEAR TWO- FISCAL YEAR 2009/10 <sup>#</sup>						
*MTPO	\$35,200	-	-	-	-	\$35,000
FDOT	-	-	\$7,763	-	-	\$7,763
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
TOTAL	\$35,200	-	\$7,763	-	-	\$42,963

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature

## **UPWP-FY 2009/10**

### **UPWP TASK NUMBER:**

1.5

### **TASK TITLE:**

State Support and Program Management and Technical Assistance FTA

### **PURPOSE:**

To provide guidance and technical assistance to the Metropolitan Transportation Planning Organization (MTPO), MTPO staff and various committees as requested and/or required by Florida Department of Transportation policy for the Federal Transit Administration (FTA) Section 5303 programs.

### **PREVIOUS WORK COMPLETED:**

In past years, this task was divided among various management systems as required to match federal Section 5303 funds by task.

### **METHODOLOGY:**

Management efforts include guidance and supervision of administrative tasks (program management, development, review and reporting) necessary to carry out the transportation planning process within the future urbanized area boundaries of the Gainesville Metropolitan Area. Technical assistance includes both computer usage and staff analysis of various systems and project planning efforts (routine reviews and planning evaluations) as spelled out in current study designs. Match for this task is cash and not “soft match” funds.

### **END PRODUCT:**

Proper and timely response to management and technical problems and/or requests. Anticipated completion date is not applicable.

SCHEDULE OF ACTIVITIES											
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YEAR ONE- FISCAL YEAR 2008/09											
2008						2009					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
YEAR TWO- FISCAL YEAR 2009/10											
2009						2010					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (Section 5303)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
YEAR ONE- FISCAL YEAR 2008/09						
*MTPO	-	-	-	-	-	-
FDOT	-	\$14,046	-	-	-	\$14,046
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
TOTAL	-	\$14,046	-	-	-	\$14,046
YEAR TWO- FISCAL YEAR 2009/10 <sup>#</sup>						
*MTPO	-	-	-	-	-	-
FDOT	-	\$14,046	-	-	-	\$14,046
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
TOTAL	-	\$14,046	-	-	-	\$14,046

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature

## UPWP-FY 2009/10

### UPWP TASK NUMBER:

2.1

### TASK TITLE:

System Characteristics

### PURPOSE:

Routine surveillance activities to assess the network condition and the actual growth and changes in travel demand characteristics. Task 2.1 is a comprehensive multi-agency on-going task that is performed each year by the Florida Department of Transportation, Alachua County and the City of Gainesville. This task is included in the UPWP because of the data collection and reporting done by the Florida Department of Transportation, Alachua County and the City of Gainesville.

### PREVIOUS WORK COMPLETED:

Traffic Volume Surveillance - City, County and FDOT traffic counting program.  
Accident Surveillance Study and Program - City of Gainesville Accident Map and Alachua County Accident Surveillance Program.

### METHODOLOGY:

Traffic Volume Surveillance- the maintenance of a traffic count program by FDOT, Alachua County and the City of Gainesville.  
Accident Surveillance Study- the collection and analysis of accident data by FDOT, Alachua County and the City of Gainesville.

### END PRODUCT:

**Year One-** Anticipated completion date is June 30, 2009.

Traffic Volume Surveillance- traffic count information.  
Accident Surveillance- accident information.

**Year Two-** Anticipated completion date is June 30, 2010.

Traffic Volume Surveillance- traffic count information.  
Accident Surveillance- accident information.

SCHEDULE OF ACTIVITIES											
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YEAR ONE- FISCAL YEAR 2008/09											
2008						2009					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
YEAR TWO- FISCAL YEAR 2009/10											
2009						2010					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (PL)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
YEAR ONE- FISCAL YEAR 2008/09						
*MTPO	-	-	-	-	-	-
FDOT	-	-	-	-	-	-
Alachua County	-	-	-	-	\$37,780	\$37,780
City of Gainesville	-	-	-	-	\$34,800	\$34,800
University of Florida	-	-	-	-	-	-
TOTAL	-	-	-	-	\$72,580	\$72,580
YEAR TWO- FISCAL YEAR 2009/10 <sup>#</sup>						
*MTPO	-	-	-	-	-	-
FDOT	-	-	-	-	-	-
Alachua County	-	-	-	-	\$37,780	\$37,780
City of Gainesville	-	-	-	-	\$34,800	\$34,800
University of Florida	-	-	-	-	-	-
TOTAL	-	-	-	-	\$72,580	\$72,580

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature

## **UPWP-FY 2009/10**

### **UPWP TASK NUMBER:**

2.2

### **TASK TITLE:**

System-Associated Characteristics

### **PURPOSE:**

To collect system-associated characteristic information to detect changes in the community growth patterns which influence the volume and pattern of travel.

### **PREVIOUS WORK COMPLETED:**

MTPO staff prepared base year (Year 2007) socioeconomic information that will be used in the next update of the long range transportation plan.

Staff used Year 2000 Census data to identify low-income, minority and other under-represented population groups within the county. This information was used to address service equity issues and other aspects of the LRTP process.

### **METHODOLOGY:**

During the coming year, MTPO staff will work with Alachua County staff and the municipalities in Alachua County to prepare future year (Year 2035) socioeconomic information by traffic analysis zone. This information that will be used in the next update of the long range transportation plan. This work may also involve updating and revising the TAZ structure to allow for greater accuracy and flexibility in modeling of land use impacts to the transportation system.

### **END PRODUCT:**

Continued maintenance of the system-associated characteristics data base of land use and socioeconomic information to maintain an accurate and current zonal data file, including the update of ZDATA files. A report proposing changes to the traffic analysis zone delineations that are consistent with and/or compatible to the comprehensive plans of the municipalities located within Alachua County and the impacts to model validity. Anticipated completion date is June 30, 2010.



SCHEDULE OF ACTIVITIES											
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YEAR ONE- FISCAL YEAR 2008/09											
2008						2009					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
YEAR TWO- FISCAL YEAR 2009/10											
2009						2010					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (PL)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
YEAR ONE- FISCAL YEAR 2008/09						
*MTPO	\$25,400	-	-	-	-	\$25,400
FDOT	-	-	\$5,602	-	-	\$5,602
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	\$1,000	\$1,000
<b>TOTAL</b>	<b>\$25,400</b>	<b>-</b>	<b>\$5,602</b>	<b>-</b>	<b>\$1,000</b>	<b>\$32,002</b>
YEAR TWO- FISCAL YEAR 2009/10 <sup>#</sup>						
*MTPO	\$25,400	-	-	-	-	\$25,400
FDOT	-	-	\$5,602	-	-	\$5,602
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	\$1,000	\$1,000
<b>TOTAL</b>	<b>\$25,400</b>	<b>-</b>	<b>\$5,602</b>	<b>-</b>	<b>\$1,000</b>	<b>\$32,002</b>

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature

## UPWP-FY 2009/10

### UPWP TASK NUMBER:

### TASK TITLE:

3.1

System Review and Analysis

### PURPOSE:

To perform continual reviews of the highway system and update networks and plans as needed and identify methods to integrate safety within the planning process.

### PREVIOUS WORK COMPLETED:

Staff evaluated the impact of proposed changes to the highway system to reflect land use, policy and other changes. Staff also provided FDOT with the MTPO's transportation priorities in the List of Priority Projects (Federal, State and Local) to use in developing FDOT's District II 5-Year Work Program for Fiscal Years 2008/09 - 2012/13.

### METHODOLOGY:

Evaluate the impact of proposed changes to the highway system to reflect land use, policy and other changes. This task will include:

- A. Consideration of Safety and Security in the Transportation Planning Process- SAFETEA-LU emphasizes the safety and security of transportation systems as a national priority and calls for transportation projects and strategies that "increase the safety and security of transportation systems." This entails communication and collaboration among safety professionals, the enforcement community, and transportation planners in order to successfully integrate safety and security into all stages of the transportation planning process. This task will include developing priority lists of needed projects that are not currently funded. A special emphasis will be given to assigning a high priority to projects that increase the safety and security of transportation systems.
- B. List of Priority Projects (LOPP)- This task will be developed by considering the following eight metropolitan planning factors:

FACTOR 1      consideration of projects and strategies that will support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;

- FACTOR 2      consideration of projects and strategies that will increase the safety of the transportation system for motorized and nonmotorized users;
- FACTOR 3      consideration of projects and strategies that will increase the accessibility and mobility options available to people and for freight;
- FACTOR 4      consideration of projects and strategies that will protect and enhance the environment, promote energy conservation, "promot[ing] consistency between transportation improvements and State and local planned growth and economic development patterns and improve quality of life;
- FACTOR 5      consideration of projects and strategies that will enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- FACTOR 6      consideration of projects and strategies that will promote efficient system management and operation;
- FACTOR 7      consideration of projects and strategies that will emphasize the preservation of the existing transportation system; and
- FACTOR 8      consideration of projects and strategies that will increase the security of the transportation system for motorized and nonmotorized users.

- C.      Gainesville Intelligent Transportation System (ITS) Consortium- MTPO staff participates in the Consortium. As needed, MTPO staff will convene the Consortium to discuss prioritizing ITS projects within the Gainesville Metropolitan Area. In addition, this task item also includes maintenance of the regional ITS architecture.

## **END PRODUCTS:**

**Year One-** Anticipated completion date is June 30, 2009.

2010/11 List of Priority Projects (LOPP) Report for the FDOT Work Program will be developed in the fourth quarter of Fiscal Year 2009.

**Year Two-** Anticipated completion date is June 30, 2010.

2011/12 List of Priority Projects (LOPP) Report for the FDOT Work Program will be developed in the fourth quarter of Fiscal Year 2010.

SCHEDULE OF ACTIVITIES											
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YEAR ONE- FISCAL YEAR 2008/09											
2008						2009					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
YEAR TWO- FISCAL YEAR 2009/10											
2009						2010					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (PL)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
YEAR ONE- FISCAL YEAR 2008/09						
*MTPO	\$47,300	-	-	-	-	\$47,300
FDOT	-	-	\$10,432	-	-	\$10,432
Alachua County	-	-	-	-	\$19,470	\$19,470
City of Gainesville	-	-	-	-	\$3,700	\$3,700
University of Florida	-	-	-	-	\$2,000	\$2,000
TOTAL	\$47,300	-	\$10,432	-	\$25,170	\$82,902
YEAR TWO- FISCAL YEAR 2009/10 <sup>#</sup>						
*MTPO	\$47,300	-	-	-	-	\$47,300
FDOT	-	-	\$10,432	-	-	\$10,432
Alachua County	-	-	-	-	\$19,470	\$19,470
City of Gainesville	-	-	-	-	\$3,700	\$3,700
University of Florida	-	-	-	-	\$2,000	\$2,000
TOTAL	\$47,300	-	\$10,432	-	\$25,170	\$82,902

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature

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## **UPWP-FY 2009/10**

### **UPWP TASK NUMBER:**

3.2

### **TASK TITLE:**

Long Range Plan Update

### **PURPOSE:**

Update current adopted long range plans to be consistent with the planning requirements identified in SAFETEA-LU.

Integrate the Efficient Transportation Decision Making (ETDM) process into the MTPO planning and programming process.

### **PREVIOUS WORK COMPLETED:**

Reviewed the current adopted long range transportation plan (LRTP) for consistency with the applicable provisions of SAFETEA-LU and Florida law. In addition, the current adopted long range plan was reviewed to identify needed, but unfunded projects. Based upon this review, projects were added to the MTPO's priority list of needed projects.

In May 2007, the MTPO amended its Long Range Transportation Plan to include:

- A. funding for the Archer Road (State Road 24) at SW 16<sup>th</sup> Avenue (State Road 226) intersection reconfiguration project in the Cost Feasible Plan; and
- B. a SAFETEA-LU Compliance document as an appendix.

Also during Fiscal Year 2007/2008, MTPO staff prepared several documents related to the update of the long range transportation plan. This included a consultant scope of work and a request for proposal documents.

### **METHODOLOGY:**

The current adopted long range plan will be reviewed each year for consistency with the applicable provisions of SAFETEA-LU and Florida law. In order to try and identify possible future revenues to implement additional projects in the long range transportation plan, the MTPO will continue exploring alternative funding sources through the planning process.

In addition, the MTPO must update its long range transportation plan by November 2010. The updated plan will assess the distribution of benefits and adverse environmental impacts of proposed long range plan projects on various socioeconomic groups identified in Task 2.2.

The total estimated cost for consultant services to update this plan over the next three fiscal years is \$400,000. The following sections discuss the schedule that will be followed over the next few years to meet this deadline.

## **PLAN UPDATE SCHEDULE**

In Fiscal Year 2008/2009, the MTPO will hire a consultant by December 2008 and begin the model validation phase of the long range plan update. The total amount of dollars (not including in-kind) programmed for Task 3.2 is \$179,200. This includes \$50,000 provided by the Florida Department of Transportation for consultant services, \$50,000 of carryover MTPO PL funds for consultant services and \$79,200 of MTPO PL funds for MTPO staff work on this task. Consultant responsibilities include the following:

### **Project Scope- Update of the MTPO's Year 2025 Long Range Transportation Plan**

<b>Work to be Accomplished</b>	<b>Anticipated Completion Dates</b>	<b>Estimated Project Costs</b>
Task 1- Public Involvement	November 2010	\$25,000
Task 2- Data Collection, Mapping and Data Development	March 2009	\$50,000
Task 3- Data Review and Verification	June 2009	\$25,000

In Fiscal Year 2009/2010, the model validation phase of the long range plan update and begin the development of plan update will be initiated. The total amount of dollars (not including in-kind) programmed for Task 3.2 is \$243,818. This includes \$80,000 provided by the Florida Department of Transportation for consultant services, \$80,000 of carryover MTPO PL funds for consultant services and \$83,818 of MTPO PL funds for MTPO staff work on this task. Consultant responsibilities include the following:

**Project Scope- Update of the MTPO's Year 2025 Long Range Transportation Plan**

<b>Work to be Accomplished- Year Two</b>	<b>Anticipated Completion Dates</b>	<b>Estimated Project Costs</b>
Task 4- Model Update and Validation	December 2009	\$90,000
Task 5- Year 2035 Transportation Needs Plan	June 2010	\$70,000

In Fiscal Year 2010/2011, the plan development phase will be completed and an updated plan adopted by November 2010. The amount of dollars currently anticipated to be programmed for this activity for consultant services during this fiscal year is about \$70,000 provided by the Florida Department of Transportation and \$70,000 of carryover MTPO PL funds. Consultant responsibilities include the following:

**Project Scope- Update of the MTPO's Year 2025 Long Range Transportation Plan**

<b>Work to be Accomplished- Year Three</b>	<b>Anticipated Completion Dates</b>	<b>Estimated Project Costs</b>
Task 5- Year 2035 Transportation Cost Feasible Plan	November 2010	\$70,000
Task 1- Public Involvement	November 2010	\$70,000

**EFFICIENT TRANSPORTATION DECISION MAKING (ETDM)**

MTPO staff will load the MTPO's long range needs or cost feasible plan into the ETDM data base and adopt policies relating to the submittal of projects both at the planning and programming phase. In addition, MTPO staff will also assist the MTPO in developing purpose and need statements and logical termini for projects in the MTPO's long range plans. These policies should also set up processes to respond to resource agency comments and to prepare planning summary reports. Additional activities would include uploading information about the community (such as socio-economic data) into the ETDM database to assist in the review of submitted projects and to strengthen the overall planning processes of the MTPO. The Florida Department of Transportation Environmental Management Office, District 2, in Tallahassee will provide technical assistance.



### Linking the Planning and NEPA Processes

The MTPO will continue to integrate ETDM into its existing planning and programming process.

### Consideration of Management and Operations within Planning Processes-

The MTPO will include estimates for programs that support, operate and maintain the current system in LRTP documents. These estimates will be provided for the highway (state and local) and transit components. For the State Highway System, FDOT will provide the MTPO with an appendix describing these costs. This information will be included in the appendix of the LRTP.

### **END PRODUCT:**

A long range plan that is SAFETEA-LU compliant and integrates ETDM into its existing planning and programming process. In addition, the MTPO long range plan will be reviewed during the fourth quarter of Fiscal Year 2009 to identify needed, but unfunded, projects that will be included in the List of Priority Projects report discussed earlier in Task 3.1. If necessary, the long range transportation plan will be amended and updated materials will be prepared describing the amended plan. This task will also include an assessment of the distribution of benefits and adverse environmental impacts of proposed long range transportation plan projects on various socioeconomic groups identified in Task 2.2.

Anticipated completion dates for the tasks described are June 30, 2009 and June 30, 2010.

*Note- the long range plan will not be completely updated until November, 2010.*

SCHEDULE OF ACTIVITIES											
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YEAR ONE- FISCAL YEAR 2008/09											
2008						2009					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
YEAR TWO- FISCAL YEAR 2009/10											
2009						2010					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (PL)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
<b>YEAR ONE- FISCAL YEAR 2008/09</b>						
*MTPO	\$79,200	-	-	-	-	\$79,200
FDOT	-	-	\$17,468	-	-	\$17,468
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	\$3,500	\$3,500
University of Florida	-	-	-	-	\$1,500	\$1,500
Consultant	\$50,000	\$50,000	-	-	-	\$100,000
<b>TOTAL</b>	<b>\$129,200</b>	<b>\$50,000</b>	<b>\$17,468</b>	<b>-</b>	<b>\$5,000</b>	<b>\$201,668</b>
<b>YEAR TWO- FISCAL YEAR 2009/10<sup>#</sup></b>						
*MTPO	\$83,818	-	-	-	-	\$83,818
FDOT	-	-	\$18,487	-	-	\$18,487
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	\$3,500	\$3,500
University of Florida	-	-	-	-	\$1,500	\$1,500
Consultant	\$80,000	\$80,000	-	-	-	\$160,000
<b>TOTAL</b>	<b>\$163,818</b>	<b>\$80,000</b>	<b>\$18,487</b>	<b>-</b>	<b>\$5,000</b>	<b>\$267,305</b>

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature

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## UPWP-FY 2009/10

**UPWP TASK NUMBER:****TASK TITLE:**

3.3

Transportation Disadvantaged Program

**PURPOSE:**

To establish a planning program that meets the requirements of Chapter 427, Florida Statutes, and Rule 41-2 of the Florida Administrative Code with respect to planning coordinated transportation services for the transportation disadvantaged (low income, elderly and persons with disabilities).

**PREVIOUS WORK COMPLETED:**

Staff assistance to the MTPD in providing staff support to the Alachua County Transportation Disadvantaged Coordinating Board, included the following tasks:

- Provided a process for the appointment and reappointment of voting and non-voting members of the local coordinating board (LCB).
- Prepared agendas for local coordinating board meetings consistent with the *Local Coordinating Board and Planning Agency Operating Guidelines*.
- Prepared official minutes of local coordinating board meetings. For committee meetings, prepared minutes in the form of a brief summary of basic points, discussions, decisions and recommendations to the full board. Kept records of all meetings for at least three years.
- Provided at least one public hearing annually by each local coordinating board.
- Developed and updated by-laws for local coordinating board approval.
- Developed, updated and implemented local coordinating board grievance procedures in accordance with the Commission guidelines.
- Maintained a current membership roster and mailing list of local coordinating board members.
- Provided public notice of local coordinating board meetings and local public hearings in accordance with the *Coordinating Board and Planning Agency Operating Guidelines*.
- Reviewed and commented on the Annual Operating Report for submittal to the local coordinating board, and forwarded comments/concerns to the Commission for the Transportation Disadvantaged.

- Jointly developed the transportation disadvantaged service plan (TDSP) with the community transportation coordinator and coordinating board.
- Reviewed the Alachua County Transportation Disadvantaged Service Plan, and recommended approval or changes to the local coordinating board.
- Reported the actual expenditures of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged.
- Prepared the Alachua County Transportation Disadvantaged Service Plan following the Commission guidelines. This Service Plan addressed the SAFETEA-LU Coordinated Human Service Plan requirement.
- Encouraged integration of “transportation disadvantaged” issues into local and regional comprehensive plans. Ensured activities of the local coordinating board and community transportation coordinator were consistent with local comprehensive planning activities.
- Provided the local coordinating board with quarterly reports of planning accomplishments and expenditures as outlined in the planning grant agreement or any other activities related to the transportation disadvantaged program including but not limited to consultant contracts, special studies and marketing efforts.
- Attended Commission-sponsored training, the Commission’s quarterly regional meetings, and the Commission’s annual training workshop, within budget/staff/ schedule availability.
- Attended at least one Commission meeting each year within budget/staff/schedule availability.
- Provided training for newly-appointed local coordinating board members
- Provided technical assistance to the community transportation coordinator, purchasing agencies and others, as needed within budget/staff/schedule availability.
- Ensured the local coordinating board conducts, at a minimum, an annual evaluation of the community transportation coordinator. The local coordinating board shall evaluate the coordinator based on local standards and using the Commission’s *Evaluation Workbook for Community Transportation Coordinators and Providers in Florida* (at a minimum, using the modules concerning Competition in Use of Operators, Cost Effectiveness and Efficiency and Availability of Service).

## **METHODOLOGY:**

Provide the Alachua County Transportation Disadvantaged Coordinating Board with sufficient staff support and resources to enable it to meet its responsibilities. Coordinate program resources for transportation services in order to increase service availability and more cost-effective transportation services to persons with limited access and special needs.

This task will include the update of U.S. Census information to identify the location of low-income, minority, elderly, and disabled populations. This information will be used to assess the distribution of benefits and adverse environmental impacts of proposed plans and projects on these populations.

#### SAFETEA-LU Requirement- Coordinated Human Service Plan and Coordination of Human Service Transportation

In accordance with Section 427.015 and Section 427.0157, Florida Statutes and SAFETEA-LU, the MTPO will develop local service needs and provide information, advice and direction to the community transportation coordinator. The MTPO will assist the Alachua County Transportation Disadvantaged Coordinating Board in development and implementation of its Transportation Disadvantaged Service Plan and provide information, advice and direction to MV Transportation, the community transportation coordinator. The MTPO will work with federal, state and local agencies to ensure that transportation services are seamless, comprehensive and accessible to all citizens.

#### **END PRODUCTS:**

**Year One-** Anticipated completion date is June 30, 2009.

Various work tasks and products required by SAFETEA-LU and Chapter 427, Florida Statutes and Florida Administrative Code, Rule 41-2, including:

1. a report that identifies the location of low-income, minority, elderly, and disabled populations; and
2. the Alachua County Transportation Disadvantaged Service Plan.

**Year Two-** Anticipated completion date is June 30, 2010.

Various work tasks and products required by SAFETEA-LU and Chapter 427, Florida Statutes and Florida Administrative Code, Rule 41-2, including:

1. a report that identifies the location of low-income, minority, elderly, and disabled populations; and
2. the Alachua County Transportation Disadvantaged Service Plan.

SCHEDULE OF ACTIVITIES											
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YEAR ONE- FISCAL YEAR 2008/09											
2008						2009					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
YEAR TWO- FISCAL YEAR 2009/10											
2009						2010					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (PL)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
YEAR ONE- FISCAL YEAR 2008/09						
*MTPO	-	\$22,091	-	-	-	\$22,091
FDOT	-	-	-	-	-	-
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
TOTAL	-	\$22,091	-	-	-	\$22,091
YEAR TWO- FISCAL YEAR 2009/10 <sup>#</sup>						
*MTPO	-	\$22,091	-	-	-	\$22,091
FDOT	-	-	-	-	-	-
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
TOTAL	-	\$22,091	-	-	-	\$22,091

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature

## UPWP-FY 2009/10

### UPWP TASK NUMBER:

### TASK TITLE:

3.4

Section 5303 Federal Transit Administration Grant

### PURPOSE:

To examine transportation system management (TSM) and transportation demand management (TDM) techniques which are designed to improve the transportation system through low-cost measures to reduce traffic congestion and obtain greater capacity out of the existing highway system. The activities discussed in this task are funded with Federal Transit Administration (FTA) Section 5303 funds.

To maintain current data about roadway conditions affecting bicycle, pedestrian and transit level of service and to use current data for setting bicycle, pedestrian and transit project priorities. The project priorities shall be based upon aggregations of facility segment data that create logical project termini and can be analyzed for aggregate benefit-cost determination.

### PREVIOUS WORK COMPLETED:

The completion of the following tasks:

1. A multimodal [automotive (highway), bicycle, pedestrian and transit service] level of service evaluation was conducted using the Florida Department of Transportation 2002 Quality/Level of Service Handbook level of service analysis tools, Generalized Tables and LOSPLAN software. About 30 roadway facilities were LOSPLAN software-analyzed and about 100 roadway facilities were Generalized Tables-analyzed. The results of the evaluation are contained in the MTPO's Multimodal Level of Service Report and on the [ncfrpc.org](http://ncfrpc.org) website.
2. the monitoring of pedestrian, bicycle and transit activity, including the preparation of an annual transit ridership report. In addition, a bicycle and pedestrian design was prepared for the Archer Braid Corridor.
3. incorporated transit projects into the Transportation Improvement Program (TIP);
4. assisted Regional Transit System staff in developing priorities for needed, but unfunded, transit projects; and
5. activities related to improving transportation services to the elderly and persons with disabilities.



## **METHODOLOGY:**

To develop the following eligible FTA Section 5303 transit planning activities :

1. Program Support and Administration (44.21.00)- development of the UPWP, interagency coordination, citizen participation, public information and local assistance.
2. System Level (41.23.01)- the monitoring of pedestrian, bicycle and transit activity. In addition, this task will also include an assessment of bicycle, pedestrian and transit service using the FDOT 2002 Quality/Level of Service Handbook multimodal level of service analysis generalized tables to analyze existing roadway facilities to include evaluation for bicycle, pedestrian and transit modes of travel added to the current highway (automotive) travel mode analysis.
3. Short Range Transportation Planning (41.24.00)- the monitoring of transit activity, including the preparation of an annual transit ridership report, and providing technical assistance to Regional Transit System staff. This technical assistance will include assisting Regional Transit System staff with development of the transit development plan.
4. Transportation Improvement Program (41.25.00)- activities specifically emphasizing TIP development and monitoring and developing transit project priorities for unfunded transit projects.
5. Americans with Disabilities Act (ADA) (41.26.01)- the planning, development and improvement of transportation services to the elderly and persons with disabilities.

### Transit Quality of Service

In conjunction with preparing LRTP updates, the MTPO will assess the transit quality of service using Chapter 3 of Part 3 of the Transit Quality of Service Manual.

A transit quality of service assessment was done in conjunction with the MTPO's Year 2025 Livable Community Reinvestment Plan update, which was adopted on November 3, 2005.

## **END PRODUCTS:**

### **Year One -**

A report that assesses the quality of bicycle, pedestrian and transit services using FDOT-approved procedures (anticipated completion date of November 2010).

An annual transit ridership monitoring report (anticipated completion date of February 2009).

Fiscal Years 2009/10 - 2013/14 Transportation Improvement Program with an anticipated completion date of June 2009.

## **Year Two -**

A report that assesses the quality of bicycle, pedestrian and transit services using FDOT-approved procedures (anticipated completion date of November 2011).

An annual transit ridership monitoring report (anticipated completion date of February 2010).

Fiscal Years 2010/11 - 2014/15 Transportation Improvement Program with an anticipated completion date of June 2010.

A transit quality of service assessment to be done in conjunction with the MTPO's Year 2035 Livable Community Reinvestment Plan update and completed by December 2010.

<b>SCHEDULE OF ACTIVITIES</b>											
<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>
<b>YEAR ONE- FISCAL YEAR 2008/09</b>											
<b>2008</b>						<b>2009</b>					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
<b>YEAR TWO- FISCAL YEAR 2009/10</b>											
<b>2009</b>						<b>2010</b>					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (Section 5303)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
<b>YEAR ONE- FISCAL YEAR 2008/09</b>						
*MTPO	\$112,371	-	-	\$14,046	-	\$126,417
FDOT	-	-	-	-	-	-
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	\$2,000	\$2,000
<b>TOTAL</b>	<b>\$112,371</b>	<b>-</b>	<b>-</b>	<b>\$14,046</b>	<b>\$2,000</b>	<b>\$128,417</b>
<b>YEAR TWO- FISCAL YEAR 2009/10<sup>#</sup></b>						
*MTPO	\$112,371	-	-	\$14,046	-	\$126,417
FDOT	-	-	-	-	-	-
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	\$2,000	\$2,000
<b>TOTAL</b>	<b>\$112,371</b>	<b>-</b>	<b>-</b>	<b>\$14,046</b>	<b>\$2,000</b>	<b>\$128,417</b>

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature

## **UPWP-FY 2009/10**

### **UPWP TASK NUMBER:**

3.5

### **TASK TITLE:**

Management Systems

### **PURPOSE:**

Continue to review and update the congestion management process.

### **PREVIOUS WORK COMPLETED:**

Updated level of service information as part of the Congestion Management Process by compiling a data base of information needed to estimate existing levels of service (LOS). The LOS Report was updated to account for the latest annual average daily traffic counts provided by Alachua County, the City of Gainesville and the Florida Department of Transportation for the Gainesville Metropolitan Area. This report includes facility analyses using the Florida Department of Transportation Level of Service Handbook's Generalized Tables. The Mobility Plan was updated to be SAFETEA-LU compliant.

This monitoring system is a key component for prioritizing bicycle facility, pedestrian facility, roadway facility and transit projects, that address congestion management, in the Long Range Transportation Plan and Transportation Improvement Program. This report is intended to address the SAFETEA-LU congestion management process requirement.

### **METHODOLOGY:**

Continue to develop the congestion management system as a tool to improve the Gainesville Metropolitan Area transportation system by ameliorating congestion and increasing mobility choice. The development of a data base of information needed to estimate existing levels of service (LOS) using the Generalized LOS Tables and ARTPLAN and HIGHPLAN software. Use level of service information as an assessment tool for safety based upon existing level of service problems and identify how proposed projects will decrease safety problems in a regional context.

### **END PRODUCTS:**

#### **Year One-**

Annual Multimodal Level of Service Report and Mobility Plan Status Report will be completed in the third quarter of Fiscal Year 2009.

## Year Two-

Annual Multimodal Level of Service Report and Mobility Plan Status Report will be completed in the third quarter of Fiscal Year 2010.

SCHEDULE OF ACTIVITIES											
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YEAR ONE- FISCAL YEAR 2008/09											
2008						2009					
						✓	✓	✓			
YEAR ONE- FISCAL YEAR 2009/10											
2009						2010					
						✓	✓	✓			

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (PL)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
YEAR ONE- FISCAL YEAR 2008/09						
*MTPO	\$48,100					\$48,100
FDOT			\$10,609			\$10,609
Alachua County						
City of Gainesville						
University of Florida						
<b>TOTAL</b>	<b>\$48,100</b>		<b>\$10,609</b>			<b>\$58,709</b>
YEAR TWO- FISCAL YEAR 2009/10 <sup>#</sup>						
*MTPO	\$48,100					\$48,100
FDOT			\$10,609			\$10,609
Alachua County						
City of Gainesville						
University of Florida						
<b>TOTAL</b>	<b>\$48,100</b>		<b>\$10,609</b>			<b>\$58,709</b>

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature

**UPWP-FY 2009/10**

**UPWP TASK NUMBER:**

3.6

**TASK TITLE:**

Charrette Element

**PURPOSE:**

Conduct intensive workshop meetings as necessary during the year for special areas.

**PREVIOUS WORK COMPLETED:**

The MTPO approved using a funding partnership to make funds available to Alachua County to pay one of its general planning consultants to develop proposed Alachua County comprehensive plan amendments needed in the unincorporated area to implement the Urban Village vision contained in the Urban Village: Southwest 20<sup>th</sup> Avenue Transportation Design Proposal. This work also included developing a design template for Urban Village transit-oriented development and developing recommendations concerning which concurrency option should be recommended for the Urban Village area.

**METHODOLOGY:**

Contract with consultants as needed to conduct charrette activities.

**END PRODUCTS:**

Special charrette activities conducted on various planning issues. Anticipated completion dates are June 30, 2009 and June 30, 2010.

SCHEDULE OF ACTIVITIES											
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YEAR ONE- FISCAL YEAR 2008/09											
2008						2009					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
YEAR ONE- FISCAL YEAR 2009/10											
2009						2010					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (PL)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
YEAR ONE- FISCAL YEAR 2008/09						
*Consultant	\$25,000	-	-	-	-	\$25,000
FDOT	-	-	\$5,514	-	-	\$5,514
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida				-	-	-
TOTAL	\$25,000		\$5,514	-	-	\$30,514
YEAR TWO- FISCAL YEAR 2009/10 <sup>#</sup>						
*Consultant	\$25,000	-	-	-	-	\$25,000
FDOT	-	-	\$5,514	-	-	\$5,514
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida				-	-	-
TOTAL	\$25,000		\$5,514	-	-	\$30,514

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature

## UPWP-FY 2009/10

**UPWP TASK NUMBER:**

3.7

**TASK TITLE:**

Regional Planning

**PURPOSE:**

To provide products and processes that result in regional planning and cooperation between MPOs and integration of the Strategic Intermodal System (SIS).

**PREVIOUS WORK COMPLETED:**

The MTPO executed an Interlocal Agreement with the City of Gainesville, Alachua County and the Ocala/Marion County Transportation Planning Organization to conduct regional planning. This effort included the preparation of a regional transportation plan for the Alachua County and Marion County area. In addition, MTPO staff assisted with the preparation of a Transportation Regional Incentive Program (TRIP) grant application for Florida Department of Transportation (FDOT) funds for the number one ranked regional project priority in Alachua County- the City of Gainesville Traffic Management System. In addition, MTPO staff reviewed the FDOT report entitled *First Annual Strategic Intermodal System Data and Designation Report*.

**METHODOLOGY:**Regional Planning

During the coming year, MTPO staff will develop products and processes that result in regional planning and cooperation between the MTPO and integration of FDOT's Strategic Intermodal System. For proposed TRIP projects with identified 50 percent local funding, MTPO staff will prepare the interlocal agreement and the regional transportation plan. This Plan will include regional project prioritization and ranking.

**END PRODUCTS:**

An updated regional transportation plan that identifies regionally significant transportation facilities that are located within the regional transportation area and contain a priority list of regionally significant projects.



SCHEDULE OF ACTIVITIES											
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YEAR ONE- FISCAL YEAR 2008/09											
2008						2009					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
YEAR TWO- FISCAL YEAR 2009/10											
2009						2010					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (PL)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
YEAR ONE- FISCAL YEAR 2008/09						
*MTPO	\$30,100	-	-	-	-	\$30,100
FDOT	-	-	\$6,639	-	-	\$6,639
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
TOTAL	\$30,100	-	\$6,639	-	-	\$36,739
YEAR TWO- FISCAL YEAR 2009/10 <sup>#</sup>						
*MTPO	\$30,100	-	-	-	-	\$30,100
FDOT	-	-	\$6,639	-	-	\$6,639
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
TOTAL	\$30,100	-	\$6,639	-	-	\$36,739

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature

## **UPWP-FY 2009/10**

### **UPWP TASK NUMBER:**

3.8

### **TASK TITLE:**

SAFETEA-LU Implementation

### **PURPOSE:**

To ensure that SAFETEA-LU requirements (i.e. updating the Long-Range Transportation Plan, Transportation Improvement Program, planning factors, etc...) are addressed.

### **PREVIOUS WORK COMPLETED:**

Updates to the Long-Range Transportation Plan, Transportation Improvement Program and Public Involvement Plan to make them SAFETEA-LU compliant.

In May 2007, the MTPO amended its Long-Range Transportation Plan to include a SAFETEA-LU compliance document as an appendix.

The Fiscal Year 2007/08 UPWP includes, in Appendix C, a matrix showing the relationship of the UPWP tasks and the 8 SAFETEA-LU Metropolitan Planning Factors.

### **METHODOLOGY:**

Address SAFETEA-LU requirements (i.e. updating the Long-Range Transportation Plan, Transportation Improvement Program, planning factors, etc...) as they are identified by the Federal Highway Administration.

### **END PRODUCTS:**

Transportation planning products that are SAFETEA-LU compliant. Anticipated completion date is June 30, 2009.

SCHEDULE OF ACTIVITIES											
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YEAR ONE- FISCAL YEAR 2008/09											
2008						2009					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
YEAR ONE- FISCAL YEAR 2009/10											
2009						2010					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (PL)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
YEAR ONE- FISCAL YEAR 2008/09						
*MTPO	\$35,118	-	-	-	-	\$35,118
FDOT	-	-	\$7,745	-	-	\$7,745
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	\$4,700	\$4,700
University of Florida	-	-	-	-	-	-
TOTAL	\$35,118	-	\$7,745	-	\$4,700	\$47,563
YEAR TWO- FISCAL YEAR 2009/10 <sup>#</sup>						
*MTPO	\$35,118	-	-	-	-	\$35,118
FDOT	-	-	\$7,745	-	-	\$7,745
Alachua County	-	-	-	-	-	-
City of Gainesville	-	-	-	-	\$4,700	\$4,700
University of Florida	-	-	-	-	-	-
TOTAL	\$35,118	-	\$7,745	-	\$4,700	\$47,563

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature

## **UPWP-FY 2009/10**

### **UPWP TASK NUMBER:**

3.9

### **TASK TITLE:**

Bus Rapid Transit Feasibility Study

### **PURPOSE:**

The objective of this study is to investigate, analyze, and determine the feasibility of implementing Bus Rapid Transit (BRT) and associated bus service enhancements as part of a Rapid Transit System Master Plan for the Gainesville Metropolitan Area. A multimodal approach will be explored to offer the greatest improvements in mobility and to alleviate traffic congestion.

This system planning process will include a comprehensive overview of the existing transportation system, existing and future land use patterns, travel demand patterns, and roadway congestion issues. This study will:

1. identify and evaluate corridors for potential rapid transit service while considering any planned bicycle and pedestrian modifications; and
2. evaluate those corridors identified in the Gainesville Metropolitan Area Year 2025 Livable Community Reinvestment Plan for bus service enhancements, express bus service, potential bus lanes or busways, and other transportation system modifications.

### **PREVIOUS WORK COMPLETED:**

City of Gainesville Regional Transit System staff developed a scope of services to conduct the bus rapid transit feasibility study. The Center for Urban Transportation Research (CUTR) was selected to conduct the bus rapid transit feasibility study in December 2007.

### **METHODOLOGY:**

The City of Gainesville Regional Transit System staff and MTPO staff will work with CUTR, the selected consultant, to complete the BRT Study in Fiscal Year 2009. Work will involve:

1. assembling the Project Management Team and conducting stakeholder interviews;
2. developing a public involvement plan and conducting public workshops;
3. collecting data and coordinating with local transportation organizations;
4. identifying potential corridors;

5. developing a criteria screening process for corridor evaluation;
6. conducting a technology assessment;
7. conducting a Corridor Selection and Refinement;
8. prioritizing Alternative Service Configurations;
9. selecting Final Priority Corridors and Prepare Implementation Plans; and
10. preparing a Draft and Final Report

**END PRODUCT:** A Bus Rapid Transit Feasibility Study. Anticipated completion date is June 30, 2009.

SCHEDULE OF ACTIVITIES											
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YEAR ONE- FISCAL YEAR 2008/09											
2008						2009					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
YEAR TWO- FISCAL YEAR 2009/10											
2009						2010					

RESPONSIBLE AGENCY	FUNDING SOURCES					
	FEDERAL (HPP)	STATE CASH	STATE IN-KIND	LOCAL CASH	LOCAL IN-KIND	TOTAL
<b>YEAR ONE- FISCAL YEAR 2008/09</b>						
MTPO	-	-	-	-	-	-
FDOT	-	-	-	-	-	-
Alachua County	-	-	-	-	-	-
*City of Gainesville	\$108,680	-	\$27,170	-	\$15,000	\$150,850
University of Florida	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$108,680</b>	<b>-</b>	<b>\$27,170</b>	<b>-</b>	<b>\$15,000</b>	<b>\$150,850</b>
<b>YEAR TWO- FISCAL YEAR 2009/10<sup>#</sup></b>						
MTPO	-	-	-	-	-	-
FDOT	-	-	-	-	-	-
Alachua County	-	-	-	-	-	-
*City of Gainesville	-	-	-	-	-	-
University of Florida	-	-	-	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

\*Lead Agency; <sup>#</sup>PL Budget for Year Two is illustrative until approved by the Florida Legislature

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**TABLE 1**  
**AGENCY PARTICIPATION TABLE**  
**FISCAL YEAR 2008/09**

COLUMN NUMBER	FDOT	MTPO	ALACHUA COUNTY	CITY OF GAINESVILLE	University Of Florida	TOTAL
<b>1.0 ADMINISTRATION</b>						
1.1 Program Management	14,955	67,806	9,360	10,400	2,000	104,521
1.2 Functional and Financial Responsibility	10,653	48,300				58,953
1.3 Professional Development	7,212	42,654				49,866
1.4 Program Reporting	7,763	35,200				42,963
1.5 State Support and Program Management and Technical Assistance FTA		14,046				14,046
<b>2.0 SURVEILLANCE ACTIVITIES</b>						
2.1 System Characteristics			37,780	34,800		72,580
2.2 System-Associated Characteristics	5,602	25,400		0	1,000	32,002
<b>3.0 SYSTEM PLANNING</b>						
3.1 System Review and Analysis	10,432	47,300	19,470	3,700	2,000	82,902
3.2 Long Range Plan Update	67,468	129,200		3,500	1,500	201,668
3.3 Transportation Disadvantaged Program		22,091				22,091
3.4 TSM/TDM Element		126,417			2,000	128,417
3.5 Management Systems (MPO)	10,609	48,100				58,709
3.6 Charrette Element	5,514	25,000				30,514
3.7 Regional Planning	6,639	30,100				36,739
3.8 SAFETEA-LU Implementation	7,745	35,118		4,700		47,563
3.9 Bus Rapid Transit Feasibility Study				150,850		150,850
<b>TOTAL</b>	<b>154,592</b>	<b>696,732</b>	<b>66,610</b>	<b>207,950</b>	<b>8,500</b>	<b>1,134,384</b>

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TABLE 2

# FUNDING SOURCE TABLE FISCAL YEAR 2008/09

COLUMN NUMBER	1		2		3		4		5		6		7		8		9		10		(1+3+7+10)		(2+4+8+10)		(5+6+9)		(1-10)	
	U. S. D. O. T.		S. P. R.		FTA		MTPO		Other Local/ Agency Work		FHWA		PL Funds		MTPO		FDOT STUDY/ GRANTS		TOTAL FEDERAL		TOTAL STATE		TOTAL LOCAL		GRAND TOTAL			
	Federal	State	Federal	State	Federal	State	MTPO	State	Agency Work	Federal	State	Federal	State	MTPO	State	MTPO	State	FDOT STUDY/ GRANTS	Federal	State	Federal	State	Federal	State	Federal	State	Federal	State
1.0 ADMINISTRATION																												
1.1	Program Management											21,760			67,806	14,955									67,806	14,955	21,760	104,521
1.2	Functional and Financial Responsibility														48,300	10,653									48,300	10,653		58,953
1.3	Professional Development											9,954			32,700	7,212									32,700	7,212	9,954	49,866
1.4	Program Reporting														35,200	7,763									35,200	7,763		42,963
1.5	State Support and Program Management and Technical Assistance FTA							14,046																			14,046	14,046
2.0 SURVEILLANCE ACTIVITIES																												
2.1	System Characteristics											72,580															72,580	72,580
2.2	System-Associated Characteristics											1,000			25,400	5,602									25,400	5,602	1,000	32,002
3.0 SYSTEM PLANNING																												
3.1	System Review and Analysis											25,170			47,300	10,432									47,300	10,432	25,170	82,902
3.2	Long Range Plan Update											5,000			129,200	67,468									129,200	67,468	5,000	201,668
3.3	Transportation Disadvantaged Program																										22,091	22,091
3.4	TSM/TDM Element									14,046		2,000													112,371	10,609	16,046	128,417
3.5	Management Systems														48,100	10,609									48,100	10,609	58,709	108,809
3.6	Charrette Element														25,000	5,514									25,000	5,514		30,514
3.7	Regional Planning														30,100	6,639									30,100	6,639	36,739	36,739
3.8	SAFETEA-LU Implementation											4,700			35,118	7,745									35,118	7,745	4,700	47,563
3.9	Bus Rapid Transit Feasibility Study							27,170				15,000													108,680	27,170	15,000	150,850
TOTAL																												
												157,164			524,224	154,592									745,275	217,899	171,210	1,134,384

<sup>1</sup> The MTPO does not plan on expending all PL funds that are available at this time.

<sup>2</sup> The FDOT will soft match the PL funds using toll revenue expenditures as a credit toward the non-Federal matching share. The amount identified on this line represents the amount of soft match required (both State and local) for the amount of Federal PL funds requested in this UPWP.

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TABLE 3

# ESTIMATE OF TOTAL EXPENDITURES FISCAL YEAR 2007/2008

COLUMN NUMBER	1	2	3	4	5	6	7	8	9	10	(1+3+7+10)(2+4+8+10)				(5+6+9)		(1-10)
	U. S. D. O. T. S. P. R.						Other Local/ Agency Work		FHWA PL Funds								
	Federal	State	Federal	State	FTA	MTPO	Federal	State	MTPO	FDOT STUDY/ GRANTS	TOTAL FEDERAL	TOTAL STATE	TOTAL LOCAL	GRAND TOTAL			
1.0	ADMINISTRATION																
1.1	Program Management																
1.2	Functional and Financial Responsibility																
1.3	Professional Development																
1.4	Program Reporting																
1.5	State Support and Program Management and Technical Assistance FTA																
2.0	SURVEILLANCE ACTIVITIES																
2.1	System Characteristics																
2.2	System-Associated Characteristics																
3.0	SYSTEM PLANNING																
3.1	System Review and Analysis																
3.2	Long Range Plan Update																
3.3	Transportation Disadvantaged Program																
3.4	TSM/TDM Element																
3.5	Management Systems																
3.6	Charrette Element																
3.7	Regional Planning																
3.8	Planned Growth and Transportation Improvements Consistency																
3.9	Bus Rapid Transit Feasibility Study																
TOTAL																	

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<sup>1</sup> The MTPO does not plan on expending all PL funds that are available at this time.

<sup>2</sup> The FDOT will soft match the PL funds using toll revenue expenditures as a credit toward the non-Federal matching share. The amount identified on this line represents the amount of soft match required (both State and local) for the amount of Federal PL funds requested in this UPWP.

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**TABLE 4**  
**AGENCY PARTICIPATION TABLE**  
**FISCAL YEAR 2009/10\***

COLUMN NUMBER	FDOT	MTPO	ALACHUA COUNTY	CITY OF GAINESVILLE	University Of Florida	TOTAL
<b>1.0 ADMINISTRATION</b>						
1.1 Program Management	14,955	67,806	9,360	10,400	2,000	104,521
1.2 Functional and Financial Responsibility	10,653	48,300				58,953
1.3 Professional Development	7,212	42,654				49,866
1.4 Program Reporting	7,763	35,200				42,963
1.5 State Support and Program Management and Technical Assistance FTA		14,046				14,046
<b>2.0 SURVEILLANCE ACTIVITIES</b>						
2.1 System Characteristics			37,780	34,800		72,580
2.2 System-Associated Characteristics	5,602	25,400		0	1,000	32,002
<b>3.0 SYSTEM PLANNING</b>						
3.1 System Review and Analysis	10,432	47,300	19,470	3,700	2,000	82,902
3.2 Long Range Plan Update	98,487	163,818		3,500	1,500	267,305
3.3 Transportation Disadvantaged Program		22,091				22,091
3.4 TSM/TDM Element		126,417			2,000	128,417
3.5 Management Systems (MPO)	10,609	48,100				58,709
3.6 Charrette Element	5,514	25,000			0	30,514
3.7 Regional Planning	6,639	30,100				36,739
3.8 SAFETEA-LU Implementation	7,745	35,118		4,700		47,563
3.9 Bus Rapid Transit Feasibility Study				0		0
<b>TOTAL</b>	<b>185,611</b>	<b>731,350</b>	<b>66,610</b>	<b>57,100</b>	<b>8,500</b>	<b>1,049,171</b>

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\* PL Budget for Year Two is illustrative until approved by the U.S. Congress

**FISCAL YEAR 2009/10\***t\manielms08\upwpltab5.wk4

\* PL Budget for Year Two is illustrative until approved by the U.S. Congress

1 The MTPO does not plan on expending all PL funds that are available at this time

The FDOT will soft match the PL funds using toll revenue expenditures as a credit toward the non-Federal matching share. The amount identified on this line represents the amount of soft match required (both State and local) for the amount of Federal PL funds requested in this UPWP.

TABLE 6

# ESTIMATE OF TOTAL EXPENDITURES FISCAL YEAR 2008/09

COLUMN NUMBER	1	2	3	4	5	6	7	8	9	10	(1+3+7+10)(2+4+8+10)	(5+6+9)	GRAND TOTAL	
	U. S. D. O. T. S. P. R.		FTA		Other Local/ Agency Work	FHWA PL Funds		FDOT STUDY/ GRANTS						
	Federal	State	Federal	State		Federal	State							
1.0 ADMINISTRATION														
1.1						21,760	67,806	14,955			67,806	14,955	21,760	104,521
1.2							48,300	10,653			48,300	10,653	0	58,953
1.3						9,954	32,700	7,212			32,700	7,212	9,954	49,866
1.4							35,200	7,763			35,200	7,763	0	42,963
1.5				14,046								14,046		14,046
2.0 SURVEILLANCE ACTIVITIES														
2.1						72,580							72,580	72,580
2.2						1,000	25,400	5,602			25,400	5,602	1,000	32,002
3.0 SYSTEM PLANNING														
3.1						25,170	47,300	10,432			47,300	10,432	25,170	82,902
3.2						5,000	129,200	67,468			129,200	67,468	5,000	201,668
3.3												22,091		
3.4			112,371		14,046	2,000					112,371	22,091	16,046	128,417
3.5							48,100	10,609			48,100	10,609	0	58,709
3.6						0	25,000	5,514			25,000	5,514	0	30,514
3.7							30,100	6,639			30,100	6,639	0	36,739
3.8			108,680	27,170		4,700	35,118	7,745			35,118	7,745	4,700	47,563
3.9						15,000							15,000	150,850
TOTAL														
			221,051	41,216	14,046	157,164	524,224	154,592	2		636,595	190,729	171,210	1,134,384

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<sup>1</sup> The MTPO does not plan on expending all PL funds that are available at this time.

<sup>2</sup> The FDOT will soft match the PL funds using toll revenue expenditures as a credit toward the non-Federal matching share. The amount identified on this line represents the amount of soft match required (both State and local) for the amount of Federal PL funds requested in this UPWP.

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## **APPENDIX A**

### **FUNDING CODES**

An explanation of the Funding Codes for Tables 2 and 3.

- Column 1 - U.S. Department of Transportation funds for Highway Planning and Research (SPR- Statewide Planning and Research)
- Column 2 - Florida Department of Transportation funds used to match Highway Planning and Research monies
- Column 3 - Federal Transit Administration (FTA) Section 5303 Funds
- Column 4 - Florida Department of Transportation funds for matching the FTA Section 5303 monies
- Column 5 - MTPO funds for matching the Section 5303 monies
- Column 6 - Other Local/Local Agency Work participation in the transportation planning program
- Column 7 - Federal Highway Administration Planning (PL) funds
- Column 8 - Florida Department of Transportation funds (in-kind services) for matching Planning (PL) monies
- Column 9 - MTPO funds for matching Planning (PL) monies
- Column 10 - Florida Department of Transportation (FDOT) and State Transportation Disadvantaged Commission funds

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## **APPENDIX B**

### **GRANT APPLICATION, CERTIFICATIONS AND ASSURANCES REQUIRED IN THE MPO UPWP**

The following certifications and assurances are included in this Appendix:

- I. UPWP Fiscal Years (FY) 2008/09- Year One
  - A. FY 2008/09 Application for Federal Assistance (SF 424)
  - B. Federal FY 2009 Certification Regarding Lobbying
  - C. Forms Required for Federal Transit Administration Section 5303 Funds
    - 1. Standard Form 424, Application for Federal Assistance
    - 2. Federal FY 2009 Certifications and Assurances for FTA Assistance
    - 3. Federal FY 2009 FTA Certifications and Assurances;
    - 4. Section 5303 Planning Line Item Codes - FY 2009 (FTA Funds Only)
    - 5. Section 5303 Approved Project Budget for FY 2009 (total dollars)
    - 6. MTPO Resolution for Section 5302 Reimbursement
  - D. Federal FY 2009 Debarment and Suspension Certification
  - E. Statement of Continued Validity of One-time Submissions
  - F. Disadvantaged Business Enterprise Certification
  - G. Title VI /Nondiscrimination Policy Statement
- II. UPWP Fiscal Years 2009/10- Year Two
  - A. FY 2009/10 Application for Federal Assistance (SF 424)
  - B. Federal FY 2010 Certification Regarding Lobbying
  - C. Forms Required for Federal Transit Administration Section 5303 Funds
    - 1. Standard Form 424, Application for Federal Assistance
    - 2. Federal FY 2010 Certifications and Assurances for FTA Assistance
    - 3. Federal FY 2010 FTA Certifications and Assurances;
    - 4. Section 5303 Planning Line Item Codes - FY 2010 (FTA Funds Only)
    - 5. Section 5303 Approved Project Budget for FY 2010 (total dollars)
    - 6. MTPO Resolution for Section 5302 Reimbursement

- D. Federal FY 2010 Debarment and Suspension Certification
- E. Statement of Continued Validity of One-time Submissions
- F. Disadvantaged Business Enterprise Certification
- G. Title VI /Nondiscrimination Policy Statement

**I**

**UPWP FISCAL YEARS (FY) 2008/09- YEAR ONE**

**GRANT APPLICATION, CERTIFICATIONS AND ASSURANCES  
REQUIRED IN THE MPO UPWP**

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**FEDERAL FISCAL YEAR 2008/09  
LOBBYING CERTIFICATION for GRANTS, LOANS  
and COOPERATIVE AGREEMENTS**

In accordance with Section 1352 of Title 31, United States Code, it is the policy of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area that:

- (1) No federal or state appropriated funds have been paid or will be paid, by or on behalf of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, to any person for influencing or attempting to influence an officer or employee of any Federal or state agency, or a member of Congress or the state legislature in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts and subcontracts under grants, subgrants, loans, and cooperative agreements), which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.
- (4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

		
Lee Pinkoson, Chairperson	Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	Date

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# APPLICATION FOR FEDERAL ASSISTANCE

OMB Approval No. 0348-0043

<b>1. TYPE OF SUBMISSION:</b> Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction		<b>2. DATE SUBMITTED</b>		Applicant Identifier
		<b>3. DATE RECEIVED BY STATE</b>		State Application Identifier
<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>		Federal Identifier		

<b>5. APPLICANT INFORMATION</b>				
Legal Name: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area			Organizational Unit:	
Address (give city, county, State, and zip code): 2009 NW 67 Place Gainesville, FL 32653-1603			Name and telephone number of person to be contacted on matters involving this application (give area code) Mr. Scott R. Koons (352) 955-2200 x101	
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN):</b> <div style="border: 1px solid black; padding: 2px; display: inline-block;">             59-1834302           </div>			<b>7. TYPE OF APPLICANT: (enter appropriate letter in box)</b> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">             A. State              B. County              C. Municipal              D. Township              E. Interstate              F. Intermunicipal              G. Special District           </div> <div style="width: 45%;">             H. Independent School Dist.              I. State Controlled Institution of Higher Learning              J. Private University              K. Indian Tribe              L. Individual              M. Profit Organization              N. Other (Specify) <u>Substate Organization</u> </div> </div>	
<b>8. TYPE OF APPLICATION:</b> <div style="display: flex; justify-content: space-around;"> <input checked="" type="checkbox"/> New             <input type="checkbox"/> Continuation             <input type="checkbox"/> Revision           </div> If Revision, enter appropriate letter(s) in box(es) <span style="border: 1px solid black; padding: 2px 10px;"> </span> <span style="border: 1px solid black; padding: 2px 10px;"> </span> A. Increase Award    B. Decrease Award    C. Increase Duration D. Decrease Duration    Other(specify): _____			<b>9. NAME OF FEDERAL AGENCY:</b> Federal Transit Administration	
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:</b> <div style="border: 1px solid black; padding: 2px; display: inline-block;">             20-505           </div> TITLE: _____			<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:</b> Technical Studies in Support of FY 2008/ 2009 Unified Planning Work Program (UPWP)	
<b>12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):</b> Alachua County				

<b>13. PROPOSED PROJECT</b>		<b>14. CONGRESSIONAL DISTRICTS OF:</b>	
Start Date	Ending Date	a. Applicant	b. Project

<b>15. ESTIMATED FUNDING:</b>		<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>	
a. Federal	\$ 112,371.00	a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE <u>March 15, 2000</u>  b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
b. Applicant	\$ 14,046.00		
c. State	\$ 14,046.00		
d. Local	\$ .00		
e. Other	\$ .00		
f. Program Income	\$ .00		
g. TOTAL	\$ 140,463.00	<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b> <input type="checkbox"/> Yes If "Yes," attach an explanation. <input checked="" type="checkbox"/> No	

<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.</b>		
a. Type Name of Authorized Representative Mr. Lee Pinkoson	b. Title Chair, Gainesville MTPO	c. Telephone Number (352) 955-2200
d. Signature of Authorized Representative 		e. Date Signed 4/15/08



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**FEDERAL FISCAL YEAR 2009 CERTIFICATIONS AND ASSURANCES FOR  
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**  
*(Signature page alternative to providing Certifications and Assurances in TEAM-Web)*

Metropolitan Transportation Planning Organization  
**Name of Applicant:** for the Gainesville Urbanized Area

---

**The Applicant agrees to comply with applicable requirements of Categories 1 - 23.** xx

OR

**The Applicant agrees to comply with the applicable requirements of the following Categories it has selected:**

<u>Category</u>	<u>Description</u>	
01.	For Each Applicant.	_____
02.	Lobbying.	_____
03.	Procurement Compliance.	_____
04.	Private Providers of Public Transportation.	_____
05.	Public Hearing.	_____
06.	Acquisition of Rolling Stock.	_____
07.	Acquisition of Capital Assets by Lease.	_____
08.	Bus Testing.	_____
09.	Charter Service Agreement.	_____
10.	School Transportation Agreement.	_____
11.	Demand Responsive Service.	_____
12.	Alcohol Misuse and Prohibited Drug Use.	_____
13.	Interest and Other Financing Costs.	_____
14.	Intelligent Transportation Systems.	_____
15.	Urbanized Area Formula Program.	_____
16.	Clean Fuels Grant Program.	_____
17.	Elderly Individuals and Individuals with Disabilities Formula Program and Pilot Program.	_____
15.	Nonurbanized Area Formula Program.	_____
19.	Job Access and Reverse Commute Program.	_____
20.	New Freedom Program.	_____
21.	Alternative Transportation in Parks and Public Lands Program.	_____
22.	Infrastructure Finance Projects.	_____
23.	Deposits of Federal Financial Assistance to a State Infrastructure Banks.	_____

**FEDERAL FISCAL YEAR 2009 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE**

*(Required of all Applicants for FTA assistance and all FTA Grantees with an active capital or formula project)*

**AFFIRMATION OF APPLICANT**

Name of Applicant: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

Name and Relationship of Authorized Representative: Lee Pinkoson, Chair

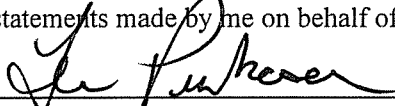
BY SIGNING BELOW on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes, regulations, executive orders, and directives applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2009.

FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in this document, should apply, as provided, to each project for which the Applicant seeks now, or may later, seek FTA assistance during Federal Fiscal Year 2009.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with the Federal public transportation program authorized in 49 U.S.C. chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature



Date:

4/15/08

Name Lee Pinkoson

Authorized Representative of Applicant

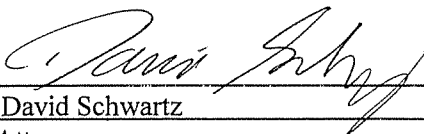
**AFFIRMATION OF APPLICANT'S ATTORNEY**

For (Name of Applicant): Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature



Date:

4/15/08

Name David Schwartz

Applicant's Attorney

Each Applicant for FTA financial assistance (except 49 U.S.C. 5312(b) assistance and each FTA Grantee with an active capital or formula project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, providing the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

**Section 5303**  
**GMIS Planning Line Item Codes - FY 2008/09**  
(FTA Funds Only)

Technical Classifications:

44.21.00	Program Support and Administration	\$ <u>5,923</u>
44.22.00	General Development and Comprehensive Planning	<u>                    </u>
44.23.00	Long Range Transportation Planning (including Major Investment Studies and IS)	<u>                    </u>
44.23.01	System Level	<u>12,817</u>
44.23.02	Project Level	<u>                    </u>
44.24.00	Short Range Transportation Planning	<u>39,804</u>
44.25.00	Transportation Improvement Program	<u>22,557</u>
44.16.00	Special Projects	<u>                    </u>
44.26.01	Americans with Disabilities Act (ADA)	<u>31,270</u>
44.26.02	Clean Air Planning	<u>                    </u>
44.26.04	Environmental Justice	<u>                    </u>
44.26.05	Environmental Streamlining	<u>                    </u>
44.26.26	Safety	<u>                    </u>
44.26.07	Management and Operations	<u>                    </u>
44.26.08	Coordination with Non-Emergency Services	<u>                    </u>
44.26.09	Planning/NEPA Integration	<u>                    </u>
44.26.10	Consultation with Local Officials (State)	<u>                    </u>
41.26.11	Enhancing Technical Capacity of Planning Processes	<u>                    </u>
44.26.82	Planning Emphasis- System Planning and Operation	<u>                    </u>
44.26.84	Planning Emphasis -Financial Planning	<u>                    </u>
44.26.86	Planning Emphasis- Environmental and Community Impact	<u>                    </u>
44.26.88	Planning Emphasis- Transportation and Equity	<u>                    </u>
44.27.00	Other Activities	<u>                    </u>
Total FTA Funds		\$ <u>112,371</u>

Accounting Classifications

44.30.01	Personnel	\$ <u>72,300</u>
44.30.02	Fringe Benefits	<u>Included Above</u>
44.30.03	Travel	<u>                    </u>
44.30.04	Equipment	<u>                    </u>
44.30.05	Supplies	<u>                    </u>
44.30.06	Contractual	<u>                    </u>
44.30.07	Other	<u>315</u>
44.30.08	Indirect Charges	<u>39,756</u>
Total FTA Funds		\$ <u>112,371</u>

Fund Allocations

44.40.01	MPO Activities	\$ <u>112,371</u>
44.40.02	Transit Operator Activities	<u>                    </u>
44.40.03	State and/or Local Agency Activities	<u>                    </u>
Total FTA Funds		\$ <u>112,371</u>

1. Program Support and Administration (44.21.00). Include basic overhead, program support, and general administrative costs directly chargeable to the FTA project, i.e., direct program support, administration, interagency coordination, citizen participation, public information, local assistance, UPWP development, etc. (If direct program administrative and support costs are included in each work or activity, do not enter them a second time in this category.)
2. General Development and Comprehensive Planning (44.12.00). Include only the costs of activities *specifically emphasizing* regional policy and system planning for non-transportation functional areas, including the development and maintenance of related data collection and analysis systems, demographic analysis and non-transportation modeling and forecasting activity, i.e., land use, housing, human services, environmental and natural resources, recreation and open space, public facilities and utilities, etc.
3. Long Range Transportation Planning (LRTP) - Metropolitan & Statewide.
  - a. Long Range Transportation Planning (LRTP) - System Level (44.13.01). Include only the costs of activities *specifically emphasizing* long range transportation system planning and analysis, i.e. long range travel forecasting and modeling including appropriate data base development and maintenance for transportation in the entire metropolitan area or state, system analysis, sketch planning, system plan development, reappraisal or revision, and all long range, Transportation System Management (TSM) activities.
  - b. Long Range Transportation Planning (LRTP) - Project Level (44.13.02). Include only the costs of activities *specifically emphasizing* long range project level planning and analysis, i.e., Major Investment Studies (corridor and subarea studies), cost effectiveness studies, feasibility and location studies, and the preparation of related draft environmental impact studies.
4. Short Range Transportation Planning (SRTP) (44.14.00). Include only the cost of activities *specifically emphasizing* short range transportation system or project planning and analysis proposed in the next three to five years, i.e., management analyses of internal operations such as, management/administration, maintenance, personnel, and labor relations; service planning including appropriate data base development and maintenance; TDP preparation; financial management planning, including alternative fare box policies; all short range Transportation System Management (TSM) activities including vanpool/ridesharing, high occupancy vehicles, parking management, etc.
5. Transportation Improvement Program (44.15.00). Include only the costs of activities *specifically emphasizing* TIP development and monitoring.
6. Special Projects.
  - a. Americans with Disability Act (44.26.01). Include only the cost of planning and analysis activities *specifically emphasizing* the planning, development and improvement of transportation services to the elderly and persons with disabilities, particularly the wheelchair bound and semi-ambulatory, i.e., 504 planning, special service planning and evaluation, paratransit policy, etc.

- b. Clean Air Planning (44.16.02). Include only the cost of FTA assisted activities *specifically emphasizing* air quality planning and analysis, for example, development analysis, and evaluation of transportation control strategies and measures, air quality-related modeling and analysis of transportation plans and programs. SIP development and revision activities, air quality monitoring, etc. (Do not include EPA Section 175 funds.)
  - c. Financial Planning (44.16.06). Include only the cost of activities *specifically emphasizing* the development of the financial plan required by 49 U.S.C. Sections 5303(f) and 5304(b) to support implementation of the TIP and the Metropolitan Long-Range Transportation Plan.
  - d. Management Systems (44.16.07). Include only the costs of activities *specifically emphasizing* the development, establishment and implementation of the management systems required by the joint FHWA/FTA Management and Monitoring Systems regulation, 23 C.F.R. Parts 500 and 626 and 49 C.F.R. Part 614. In metropolitan areas, these systems are developed and implemented in cooperation with MPOs. Three of the management systems -- Traffic Congestion, Intermodal Facilities and Systems, Public Transportation Facilities and Equipment -- must be part of the metropolitan planning process. The costs for Management Systems for highways -- Pavement, Bridge, and Safety -- should use BLI 44.18.00, "Highway Planning."
  - e. Public Participation (44.16.08). Include only the cost of activities *specifically emphasizing* development, establishment and implementation of the public involvement process as an integral part of the statewide and metropolitan planning process.
  - f. Livable Communities (44.16.10). Include only the cost of activities *specifically emphasizing* the planning for livable communities, e.g., consideration of those required factors that are specifically related to preserving or enhancing the quality of life. These factors include: congestion relief and prevention, effect of transportation policy decisions on land use and development, and the overall social, economic, energy, and environmental effects of transportation decisions. Other planning activities emphasizing quality of life would include: identification of the relevant issues that relate transportation goals to those of the community; and analysis of methods to assure consideration of quality of life factors in planning and programming.
7. Highway Planning (44.18.00). Specify and include only the cost of activities related *exclusively* to highway and highway-related planning, e.g., the development, establishment and implementation of the three highway management systems -- Pavement, Bridge, and Highway Safety. Costs under this line item must be separable from nonhighway costs to prevent double counting of proposed expenditures.
8. Other Activities (44.17.00). Include only the cost of those activities whose primary emphasis is *unrelated* to the specific types of activities described above.

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**Section 5303**  
**Approved Project Budget for FY 2008/09**  
(total dollars)

Technical Classifications:

44.21.00	Program Support and Administration	\$ 7,403
44.22.00	General Development and Comprehensive Planning	
44.23.00	Long Range Transportation Planning (including Major Investment Studies and IS)	
44.23.01	System Level	16,021
44.23.02	Project Level	
44.24.00	Short Range Transportation Planning	49,755
44.25.00	Transportation Improvement Program	28,196
44.16.00	Special Projects	
44.26.01	Americans with Disabilities Act (ADA)	39,088
44.26.02	Clean Air Planning	
44.26.04	Environmental Justice	
44.26.05	Environmental Streamlining	
44.26.26	Safety	
44.26.07	Management and Operations	
44.26.08	Coordination with Non-Emergency Services	
44.26.09	Planning/NEPA Integration	
44.26.10	Consultation with Local Officials (State)	
41.26.11	Enhancing Technical Capacity of Planning Processes	
44.26.82	Planning Emphasis- System Planning and Operation	
44.26.84	Planning Emphasis -Financial Planning	
44.26.86	Planning Emphasis- Environmental and Community Impact	
44.26.88	Planning Emphasis- Transportation and Equity	
44.27.00	Other Activities	
Total Net Project Cost		\$ 140,463

Accounting Classifications

44.30.01	Personnel	\$ 90,374
44.30.02	Fringe Benefits	Included Above
44.30.03	Travel	
44.30.04	Equipment	
44.30.05	Supplies	
44.30.06	Contractual	
44.30.07	Other	393
44.30.08	Indirect Charges	49,696
Total Net Project Cost		\$ 140,463

Fund Allocations

44.40.01	MPO Activities	\$ 140,463
44.40.02	Transit Operator Activities	
44.40.03	State and/or Local Agency Activities	
Total Net Project Cost		\$ 140,463
Federal Share (80%)		\$ 112,371
Local Share (20%)		\$ 28,092

Accounting Classification	FPC	Description	Amount
91.37.08.8P-2	02	Technical Studies - Planning	\$ 140,463

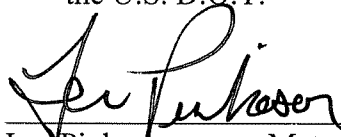


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**FEDERAL FISCAL YEAR 2008/09  
DEBARMENT AND SUSPENSION CERTIFICATION**

As required by the USDOT regulation on Governmentwide Debarment and Suspension at 49 CFR 29.510

- (1) The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area hereby certifies to the best of its knowledge and belief, that it and its principles:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - (b) Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
  - (d) Have not, within a three-year period preceding this certification, had one or more public transactions (federal, state or local) terminated for cause or default.
- (2) The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the U.S. D.O.T.



Lee Pinkoson,  
Chairperson

Metropolitan Transportation Planning Organization  
for the Gainesville Urbanized Area

4/15/08  
Date

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## RESOLUTION 08-1

A RESOLUTION OF THE METROPOLITAN  
TRANSPORTATION PLANNING  
ORGANIZATION FOR THE GAINESVILLE  
URBANIZED AREA AUTHORIZING A  
REIMBURSEMENT AGREEMENT BETWEEN  
THE STATE OF FLORIDA DEPARTMENT OF  
TRANSPORTATION AND THE METROPOLITAN  
TRANSPORTATION PLANNING  
ORGANIZATION FOR THE GAINESVILLE  
URBANIZED AREA REGARDING FISCAL YEAR  
2008/2009 FEDERAL TRANSIT  
ADMINISTRATION SECTION 5303 PUBLIC  
TRANSIT OFFICE (PTO) PLANNING FUNDS IN  
ALACHUA COUNTY, FLORIDA; PROVIDING AN  
EFFECTIVE DATE.

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has decided to seek Fiscal Year 2008/09 Federal Transit Administration Section 5303 Public Transit Office (PTO) planning funds in Alachua County in order to examine transportation system management (TSM) and transportation demand management (TDM) techniques which are designed to improve the transportation system through low-cost measures to reduce traffic congestion and obtain greater capacity out of the existing highway system.

WHEREAS, the Florida Department of Transportation requires that the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area execute a Reimbursement Agreement in order to be able to expend Fiscal Year 2008/09 Federal Transit Administration Section 5303 Public Transit Office (PTO) planning funds in Alachua County.

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has the authority to enter into said Agreement and to undertake the project hereinafter described, as authorized under Section 339.175(9)(b), *Florida Statutes*;

WHEREAS, the North Central Florida Regional Planning Council will provide the funds to prepare these studies and then seek reimbursement from the Florida Department of Transportation (FDOT);

NOW THEREFORE, BE IT RESOLVED BY THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA:

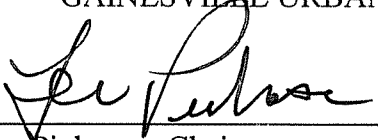
1. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) has the authority to enter in the Agreement.
2. That the MTPO authorizes its Chairperson to execute the Agreement on behalf of the MTPO with the Florida Department of Transportation (FDOT) for planning to facilitate Public Transit Office planning activities in Alachua County, Florida, FDOT Financial Project Identification #411762 2 14 01, for reimbursement in an amount not to exceed \$112,371.
3. That the MTPO authorizes its Chairperson to sign any and all agreements or contracts that are required in connection with the Agreement.

4. That the MTPO authorizes its Chief Staff Official to sign any and all agreements, assurances, reimbursement invoices, warranties, certification, and any other documents that may be required in connection with the Agreement or subsequent agreements.
5. That this resolution shall take effect immediately upon its adoption.

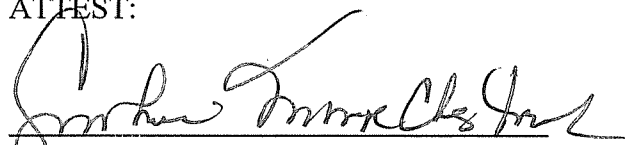
DULY ADOPTED in regular session, this 10<sup>th</sup> day of April A.D., 2008.

METROPOLITAN TRANSPORTATION  
PLANNING ORGANIZATION FOR THE  
GAINESVILLE URBANIZED AREA

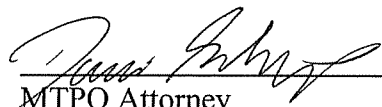
By:

  
\_\_\_\_\_  
Lee Pinkoson, Chair

ATTEST:

  
\_\_\_\_\_  
Cynthia Moore Chestnut, Secretary

APPROVED AS TO FORM

  
\_\_\_\_\_  
MTPO Attorney

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## **II**

### **UPWP FISCAL YEARS (FY) 2009/10- YEAR TWO**

#### **GRANT APPLICATION, CERTIFICATIONS AND ASSURANCES REQUIRED IN THE MPO UPWP**

**[Reserved]**



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### **III**

**UPWP FISCAL YEARS (FY) 2009/10**

**CERTIFICATIONS AND ASSURANCES  
REQUIRED IN THE MPO UPWP**

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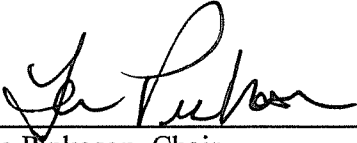
## STATEMENT OF CONTINUED VALIDITY OF ONE-TIME SUBMISSIONS

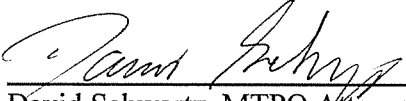
The following documents (and dates submitted to/acknowledged by FTA) have been submitted to FTA previously, continue to remain valid and accurate, and do not require revisions or updating:

- [x] Opinion of Counsel/Date: April 14, 1989
- [x] 504 Assurance/Date: April 14, 1989
- [x] UMTA Civil Rights Assurance/Date: April 14, 1989
- [x] DOT Title VI Assurance/Date: June 16, 2005
- [x] Standard Assurances/Date: June 27, 1989
- [x] Primary Nonprocurement Debarment and Suspension Certification/Date: June 27, 1989
- [x] MPO Designation/Date: December 12, 1979, amended May 26, 2004

The applicant understands and agrees that the use of FTA funds approved for this project/ program shall be consistent with the applicable sections of the Urban Mass Transportation Act of 1964, as amended, Section 3, 3(a)(1)(C), 3(a)(1)(D), 4(I), 6, 8, 9B, 10, 16(b)(2), 18, or 20, or 23 U.S.C. Sections 103 (3) (4) and 142; pertinent Federal laws; and pertinent Federal rules, regulations, and circulars; and that the use of FTA funds is subject to audit and review. Such funds shall be returned to FTA if, after audit, it is found that they have been used improperly. Further, the applicant certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this statement and understands that the provisions of 31 U.S.C. Section 3801 et seq. are applicable thereto.

The applicant's eligibility to receive FTA grants, as originally certified in the Opinion of Counsel, remain in effect. Further, signature of the attorney is certification that there is no pending or threatened litigation or other action which might adversely affect the ability of the grantee to carry out the project/program.

  
\_\_\_\_\_  
Lee Pinkoson, Chair  
Metropolitan Transportation  
Planning Organization for the  
Gainesville Urbanized Area

  
\_\_\_\_\_  
David Schwartz, MTPO Attorney  
  
4/15/08  
\_\_\_\_\_  
Date

ATTENTION: Whoever, in any manner within the jurisdiction of any department or agency of the United States, knowingly and willfully falsifies or conceals a material fact, or makes any false, fictitious, or fraudulent statements or representations, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined not more than \$10,000 or imprisoned not more than 5 years, or both. 18 U.S.C., Section 1001 (982).

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## DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

It is the policy of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of MPO contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise Program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.

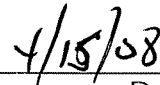
The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and its consultants shall take all necessary and reasonable steps to ensure that disadvantage businesses have an opportunity to compete for and perform the contract work of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in a non-discriminatory environment.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall require its consultants to not discriminate on the basis of race, color, national origin, sex, age, disability, religion, or familial status in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code.



Lee Pinkoson,  
Chairperson

Metropolitan Transportation Planning Organization  
for the Gainesville Urbanized Area



Date

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## TITLE VI/ NONDISCRIMINATION POLICY STATEMENT

The Metropolitan Transportation Planning Organization (MTPO) for the Gainesville Urbanized Area assures the Florida Department of Transportation that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and the Florida Civil Rights Act of 1992 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any MTPO program or activity.

The Metropolitan Transportation Planning Organization (MTPO) for the Gainesville Urbanized Area further agrees to the following responsibilities with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer;
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English;
3. Insert the clauses of *Appendix A* of this agreement in every contract subject to the Acts and the Regulations;
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator;
5. Participate in training offered on Title VI and other nondiscrimination requirements;
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days; and
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Dated 4/21/08

by



Scott R. Koons AICP, Chief Staff Official  
Metropolitan Transportation Planning Organization for the  
Gainesville Urbanized Area



## APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- (1.)**Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2.)**Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3.)**Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4.)**Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.

(5.)**Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to:

- a. withholding of payments to the Contractor under the contract until the Contractor complies, and/or
- b. cancellation, termination or suspension of the contract, in whole or in part.

(6.)**Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the *Florida Department of Transportation* to enter into such litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

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## **APPENDIX C**

### **8 FEDERAL METROPOLITAN PLANNING FACTORS AND STATE PLANNING EMPHASIS AREAS FOR FISCAL YEAR 2008/09 RELATIONSHIP TO MPO UPWP TASKS**

#### **8 FEDERAL METROPOLITAN PLANNING FACTORS**

The following is a listing of the areas to be considered in the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). As required by SAFETEA-LU, these areas are being addressed in the development of transportation plans and programs.

- FACTOR 1 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- FACTOR 2 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will increase the safety of the transportation system for motorized and nonmotorized users;
- FACTOR 3 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will increase the accessibility and mobility options available to people and for freight;
- FACTOR 4 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will protect and enhance the environment, promote energy conservation, "promot[ing] consistency between transportation improvements and State and local planned growth and economic development patterns and improve quality of life;
- FACTOR 5 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- FACTOR 6 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will promote efficient system management and operation;
- FACTOR 7 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will emphasize the preservation of the existing transportation system; and
- FACTOR 8 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will increase the security of the transportation system for motorized and nonmotorized users.

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## **UPWP-FISCAL YEAR 2008/09 WORK TASKS SUMMARY DESCRIPTION**

<b>NUMBER</b>	<b>TASK TITLE</b>
1.1	Program Management
1.2	Functional and Financial Responsibility
1.3	Professional Development
1.4	Program Reporting
1.5	State Support and Program Management And Technical Assistance FTA
1.6	State Support and Program Management and Technical Assistance PL
2.1	System Characteristics
2.2	System-Associated Characteristics
3.1	System Review and Analysis
3.2	Long Range Plan Update
3.3	Transportation Disadvantaged Program
3.4	Section 5303 Federal Transit Administration Grant
3.5	Management Systems
3.6	Charrette Element
3.7	Regional Planning
3.8	Planned Growth and Transportation Improvement Consistency
3.9	Bus Rapid Transit Feasibility Study

**TABLE 7**

**8 SAFETEA-LU METROPOLITAN PLANNING FACTORS -  
UPWP FISCAL YEARS 2008/09 - 2009/10  
TASK RELATIONSHIP MATRIX**

UPWP TASK	FEDERAL METROPOLITAN PLANNING FACTOR							
	1	2	3	4	5	6	7	8
1.1								
1.2	X	X	X	X	X	X	X	X
1.3	X	X	X	X	X	X	X	X
1.4		X		X	X	X	X	X
1.5		X		X		X	X	X
2.1						X	X	X
2.2				X				
3.1	X				X	X	X	
3.2	X	X	X	X	X	X	X	X
3.3		X		X	X	X	X	X
3.4		X	X			X	X	X
3.5	X		X			X	X	
3.6						X	X	
3.7	X	X	X	X	X	X	X	X
3.8	X	X	X	X	X	X	X	X
3.9			X	X		X	X	

t/marlie/ms08/upwp/8matrix wk4

## APPENDIX D

### LIST OF ACRONYMS

AADT -	Annual Average Daily Traffic
ADA -	Americans with Disabilities Act
BPAB -	Bicycle/Pedestrian Advisory Board
CAC -	Citizens Advisory Committee
CFR -	Code of Federal Regulations
COOP -	Continuity of Operations Plan
CTC -	Community Transportation Coordinator
CTD -	Commission for the Transportation Disadvantaged
CTPP -	Census Transportation Planning Package
ETDM -	Efficient Transportation Decision Making
FDOT -	Florida Department of Transportation
FTA -	Federal Transit Administration
FY -	Fiscal Year
FHWA -	Federal Highway Administration
GUATS -	Gainesville Urbanized Area Transportation Study
HPMS -	Highway Performance Monitoring System
ITS -	Intelligent Transportation System
LCB -	Local Coordinating Board
LOS -	Level of Service
MTPO -	Metropolitan Transportation Planning Organization
MPO -	Metropolitan Planning Organization
NCFRPC -	North Central Florida Regional Planning Council
PEA -	Planning Emphasis Area
PL -	Planning
SAFETEA-LU -	Safe, Accountable, Flexible Efficient Transportation Equity Act- A Legacy for Users
SPR -	Statewide Planning and Research
TAC -	Technical Advisory Committee
TD -	Transportation Disadvantaged
TDM -	Transportation Demand Management
TDP -	Transit Development Plan
TDSP -	Transportation Disadvantaged Service Plan
TEA-21 -	Transportation Equity Act for the 21st Century
TIP -	Transportation Improvement Program
TSM -	Transportation System Management
UMTA -	Urban Mass Transit Administration
UPWP -	Unified Planning Work Program
U.S.C. -	United State Code
USDOT -	United States Department of Transportation



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## **APPENDIX E**

### **GAINESVILLE METROPOLITAN AREA (GMA) PLANNING STUDIES**

#### **METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO) PLANNING STUDIES**

1. Long range transportation plan, including needs and cost feasible plans

Anticipated Completion Date - Five-year cycle; latest edition adopted in 2005

Expected Products - GMA-wide long range (20-year) transportation planning

2. Transportation Improvement Program

Anticipated Completion Date - each year

Expected Products - GMA-wide short range (5-year) transportation planning

3. Multimodal Level of Service Report

Anticipated Completion Date - each year

Expected Products - GMA-wide average annual daily traffic (AADT) study, with multimodal (automotive, bicycle, pedestrian and transit) analysis using FDOT-approved procedures

4. Regional Transit System Annual Ridership Monitoring Report

Anticipated Completion Date - each year

Expected Products - RTS fixed-route bus annual ridership study

5. Mobility Plan-Gainesville Metropolitan Area Congestion Management Process and Mobility Plan Status Report

Anticipated Completion Date - Mobility Plan- Reviewed and/or revised as needed concurrent with Long Range Transportation Plan Update and changes to Federal and State legislation; latest edition SAFETEA-LU compliant in 2007

Anticipated Completion Date - Mobility Plan Status Report- each year

Expected Products - GMA-wide congestion management process and monitoring

## **CITY OF GAINESVILLE AND ALACHUA COUNTY**

### **1. Traffic Volume Surveillance**

Anticipated Completion Date - each year  
Expected Products - annual traffic counts

### **2. Accident Surveillance and Study Program**

Anticipated Completion Date - each year  
Expected Products - annual crash information

### **3. Transit Development Plan for the Regional Transit System**

Anticipated Completion Date - each year  
Expected Products - annual transit service plan

### **4. Transportation Disadvantaged Service Plan**

Anticipated Completion Date - each year  
Expected Products - countywide short range (3-year) paratransit service planning

**APPENDIX F**

**COST ALLOCATION**

**FOR THE**

**NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**

**FISCAL YEARS 2008/09 - 2009/10**

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## INTRODUCTION

The following report explains our indirect cost system and contains documentation for that system's basis. Organizations such as the North Central Florida Regional Planning Council, by their nature, create many accounting problems. During the course of a fiscal year, new grants may be added which were not included in the original budget. Many grants have fiscal years which do not correspond with the Council's fiscal year. Problems such as these make the drawing of an overall budget difficult and complicates the bookkeeping process since some costs have to be carried over more than one fiscal year to enable the Council to report the grant expenditures correctly. It also causes many problems in the allocation of expenses. Since the Council's makeup is based entirely on grants, matching funds, and membership dues, the general overhead costs of maintaining the office must be shared by all grants.

FMC Circular 74-4 provides means by which all grants may be charged a portion of those costs which are necessary to the operation of an organization but cannot be specifically identified as a cost of those grants. This document provides for the establishment of a "cost pool" where indirect costs may be accumulated and then prorated to various cost objectives on a reasonable and equitable basis. All direct costs will be charged directly to the appropriate cost objective and the indirect costs will be accumulated in an account called "Indirect Cost Pool." Within this cost pool, expenses will be broken down by line item accounts. Through the indirect cost rate, these indirect costs are prorated back to the cost objectives.

The indirect cost rate is a ratio between total indirect costs and the direct personnel costs. A cost allocation is simply a process which sets out the projected direct costs, the projected indirect costs, and the projected base for allocation of these costs, thus arriving at an indirect cost rate for those costs. We have chosen personnel costs as our basis for proration because almost every one of the cost items considered indirect will increase with the addition of personnel.

This cost allocation plan should provide a fair and equitable method for allocating indirect costs.

## DIRECT VS INDIRECT POLICY STATEMENT

Basically, the policy for determining which costs are direct and which are indirect is dependent on the definition set down in FMC Circular No. 74-4. Indirect costs are those (a) incurred for a common or joint purpose benefiting more than one cost objective and (b) not readily assignable to the cost objectives specifically benefited, without effort disproportionate to the results achieved. Using this basic principle, determination can be made for each expense.

Personnel Costs - Using the timesheet as a tool, time worked on any specific grant can be charged to that grant by using each employee's chargeable rate. Some job functions can't be charged to a specific program because the time expended is of benefit to all the programs in general and so should be considered indirect. Some of this work falls into the administrative category and covers: some work performed by the Executive Director; most of the time of the Executive Secretary (who handles work flow in the secretarial pool and general administrative duties for the Executive Director); and most duties of the Bookkeeper and the Finance and Accounting Director. Most of the secretarial and graphics personnel costs are non-administrative in nature, but because this work is pooled, it is charged to programs on an indirect basis as well. Indirect personnel costs are charged to the Indirect Cost Pool and charged out along with other indirect expenses.

Rent - This expense is most easily treated as an indirect expense. All the common areas, such as hallways, closets, and restrooms, are indirect by nature. Areas which are used primarily for administrative work or areas whose use is fragmented, such as the secretarial pool or graphics room, are also indirect. Space used by planners is indirect because the use increases directly with increase in personnel costs.

Machine Rental/Maintenance - This expense covers rental on any temporary typewriter, leases on all dictation equipment, and maintenance on all office equipment. The maintenance of office equipment benefits everyone in general and it would be impossible to calculate each grant's use of the various pieces of equipment.

Office Supplies - By their nature, office supplies are usually expenses which are not readily assignable to a specific grant because of a disproportionate amount of time involved to determine each program's use. Many of these supplies used are also mainly to benefit all the programs in general. Supplies purchased for use on a specific program are charged as a direct expense to that program.

Graphic Supplies - Many graphic supplies are bought as a general supply and are not readily assignable. Supplies purchased for use on a specific program are charged as a direct expense to that program.

Telephone - The monthly service charge and long distance costs are considered indirect both because they are not readily assignable and because there is a large part of this cost which is for all programs in general (for instance, phones used by secretaries, graphics personnel, etc.).

Postage - Most postage charges are direct and are determined by the use of a postage log kept as mail is run through the postage meter. Some postage is for general use, such as administrative correspondence or correspondence for purchases and disbursement.

Audit - An annual audit by an independent C.P.A. firm is a requirement of the Council, is to the general benefit of all programs, and is charged to indirect.

Printing - Printing for a specific program is a direct charge and is determined by actual cost. Some printing is for general benefit (i.e., general office forms).

Computer Operations - This expense is entirely direct and is determined by an itemized invoice from the data processing center.

Dues, Publications and Subscriptions - This expense is generally indirect. The maintenance of a library is for general use of the entire Council and accessible to any employee of the Council. Dues to various organizations are for the benefit of the entire Council as most are national.



Moving Expenses - The indirect portion of this expense refers to expense of moving furniture and equipment to new office space. The direct portion is the moving expense allocation paid to new employees to help cover relocation expenses when they join the Council staff. It is charged to Council Dues. The expense covers documented moving expenses only.

Recruiting - This is an indirect expense and covers expenses of choosing an employee to fill a position with the Council, such as, newspaper and publication advertisements and travel expenses incurred for personal interviews.

Travel - This expense is both direct and indirect. Travel expenses incurred for the benefit of a specific program are charged directly to that program. Travel expenses incurred for benefit of the entire Council are indirect.

Insurance and Bonding - This expense covers General Liability/Fire and Casualty policy, workmen's compensation and bonding coverage. Almost all the policies are maintained for general benefit and are indirect expenses, any policy which benefits one program only, e.g., insurance on Job Training Learning Labs, is charged directly to that program.

Contractual - All contractual expenses are direct and are charged to the program which negotiated the contract.

Furniture and Equipment - Fixed assets are purchased by the Council and the purchase costs are recovered from the projects by depreciation charges, either directly or indirectly, as appropriate. Where the asset is required for a particular project (example: a special calculator), the depreciation charges are charged directly to that project over an appropriate life/project period. Assets having a more general usage, such as desks, chairs, typewriters, and file cabinets, are depreciated through the indirect pool using a generally accepted method of computing depreciation. Almost all assets purchased fall into the latter group.

Unemployment Compensation - As a governmental entity, the Council is required by state law to be a self-insured entity for unemployment compensation purposes. The Council policy adopted during Fiscal Year 1994-1995 increased the level of the unemployment compensation pool from \$10,000 to \$30,000. Replenishments or increases to the pool are made by charging the Indirect Pool one percent of personnel costs for each pay period until the authorized level is reached.

## **North Central Florida Regional Planning Council**

### **Quarterly Fixed Rate Distribution of Indirect Costs Starting 10/01/2003**

For almost thirty years North Central Florida Regional Planning Council has used a Monthly Final Rate for allocation of Indirect costs. All costs incurred by the Council are either Direct or Indirect according to the Plan on file in the office and available for review by any interested party. In 1982, the latest review by a cognizant agency of any sort, the Plan was declared acceptable as to form and content by the Office of Audits, Office of Inspector General, U.S. Department of Commerce.

Beginning with Fiscal Year 2003-2004 the Council will move to a Quarterly Fixed Rate method of distributing Indirect costs. Indirect costs will be accumulated into the Indirect Costs Pool as has been done in the past. A Fixed Rate will be derived from the annual budget adopted by the Council for use in distributing Indirect costs from the Indirect Costs Pool to the various Cost Center Projects, using Total Direct Labor as the base for allocation, as always.

Differences between the Indirect Costs Pool as accumulated for the quarter ending in December and the Indirect Cost Applied during that quarter will be adjusted during the quarter ending in March of the fiscal year, by raising or lowering the Fixed Rate of Indirect Cost Applied for the quarter ending in March.

For each subsequent quarter during the fiscal year, Indirect Expense will be applied at the Fixed Rate plus or minus a percentage intended to reduce or eliminate the cumulative over-or-under-applied Indirect Costs Pool expenditures.

At the end of the fiscal year, the over-or-under-applied Indirect Costs Pool remaining will appear on the Balance Sheet of the Council (as either an asset or as a liability, as appropriate) and will be used to adjust the Indirect Rate derived from the budget adopted by the Council for the first quarter of the subsequent Council fiscal year.

TABLE I  
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
BUDGET  
FISCAL YEAR OCTOBER 1, 2007 - SEPTEMBER 30, 2008

EXPENSES Accounts	INDIRECT EXPENSES	DIRECT EXPENSES	REVENUE Programs
Personnel Costs	\$457,872	\$1,258,792	Program Development and Council Activities
Unemployment Compensation	\$0		
Building Occupancy and Grounds	\$105,000		
Machine Rental/Maintenance	\$5,000		Regional Planning
Office Supplies	\$45,000	\$5,000	State Planning and Review
Telephone	\$9,500		Developments of Regional Impact Review & Monitor
Postage	\$8,000		
Reproduction	\$15,000	\$17,000	Public Safety and Regulatory Compliance
Audit	\$14,000	\$6,000	Homeland Security Activities
Printing	\$6,000		Hazardous Waste Monitoring
Dues, Pubs., Subs., & Training	\$35,000	\$5,000	Local Emergency Planning Committee
Legal Services, Notices & Filing Fees	\$8,000	\$10,000	Hazards Analyses
Travel	\$16,500	\$98,500	Hurricane Evacuation Study
Meeting Expenses	\$15,000	\$2,000	
Moving Expenses	\$5,000		Transportation
Recruiting	\$5,000		Gainesville Urbanized Area Transportation Study
Insurance and Bonding	\$29,000		Mass Transit
Furniture and Equipment		\$25,000	Transportation Disadvantaged
Depreciation	\$21,000		Alachua County
Contractual Services		\$111,000	Region
Original Florida Tourism Task Force		\$135,000	
North Florida Econ Dev Partnership		\$9,000	Economic Development
Contingency		\$37,375	Comp Econ Development Strategy & Technical Assistance
			Original Florida Tourism Task Force Staffing
			Original Florida Tourism Task Force
			North Florida Economic Development Partnership Staffing
			North Florida Economic Development Partnership
			Local Government Assistance
			General Technical Services
			City & County Planning Services Contracts
			Rural Communities Initiative Assistance
			Growth Management Assistance
			Community Development Block Grant Administration
Total Indirect Expenses	\$799,872	\$1,719,667	
Total Direct Expenses			
TOTAL EXPENSES (Direct & Indirect)		\$2,519,539	TOTAL REVENUE
			\$2,519,539

## **APPENDIX G**

### **BUSINESS PLAN**

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**PROPOSED BUSINESS PLAN FOR CARRYOVER FUNDS  
FISCAL YEARS 2008/09 - 2012/13**

The estimated amount that is not spent and carried forward each year is \$40,000. This is illustrated in the chart below.

<b>FISCAL YEAR (FY)</b>				
<b>2008/09</b>	<b>2009/10</b>	<b>2010/11</b>	<b>2011/12</b>	<b>2012/13</b>
\$266,420 <sup>1</sup>	\$256,420	\$216,420	\$186,420	\$226,420
<u>-\$50,000</u>	<u>-\$80,000</u>	<u>-\$70,000</u>		
\$216,420 <sup>2</sup>	\$176,420	\$146,420		
<sup>1</sup> \$740,644 is available for programming, less \$474,224 programmed in FY 2008/09 UPWP.				
<sup>2</sup> Work begins in FY 2008/09 on the Year 2030 Long Range Transportation Plan (LRTP) update with a total estimated cost of \$400,000 (half-funded by the Florida Department of Transportation and half-funded by the MTPO at \$200,000 each).				

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**APPENDIX H**

**AMENDMENTS**

**TO**

**FISCAL YEARS  
2008/09 - 2009/10**

**UNIFIED PLANNING WORK PROGRAM**



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## **UNIFIED PLANNING WORK PROGRAM AMENDMENT LOG**

The following log of projects are approved amendments to the Fiscal Years 2008/09 Unified Planning Work Program (UPWP). This UPWP amendment log, Exhibit III, includes the following information:

1. UPWP amendment number (as assigned by MTPO staff);
2. Date UPWP amendment was approved by the Metropolitan Transportation Planning Organization (MTPO)
3. UPWP amendment purpose, including, but not limited to:
  - A. adding a new task;
  - B. changing an existing task (refer to amendment description);
  - C. deleting an existing task; and
  - D. revising the tables to reflect changes in UPWP funding.
4. Amendment description.
  - A. task/table number; and
  - B. task/table modification.

This information will be incorporated into appropriate UPWP tasks and tables as the UPWP is amended in order to assure the consistency and accuracy of an up-to-date UPWP document.

### EXHIBIT III

#### UPWP AMENDMENT LOG

UPWP AMENDMENT			AMENDMENT DESCRIPTION	
NUMBER	APPROVAL DATE	PURPOSE	TASK/ TABLE NUMBER	TASK/TABLE MODIFICATION
YEAR ONE				
09-1	-	-	-	-
09-2	-	-	-	-
09-3	-	-	-	-
YEAR TWO				
10-1	-	-	-	-
10-2	-	-	-	-
10-3	-	-	-	-

**APPENDIX I**  
**TITLE VI PROGRAM**

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U.S. Department  
of Transportation  
**Federal Transit  
Administration**

REGION IV  
Alabama, Florida, Georgia,  
Kentucky, Mississippi,  
North Carolina, Puerto  
Rico, South Carolina,  
Tennessee

61 Forsyth Street, S.W.  
Suite 17T50  
Atlanta, GA 30303-8917  
404-562-3500  
404-562-3505 (fax)

**June 16, 2005**

Mr. Marlie Sanderson  
Director of Transportation Planning  
North Central Florida Regional Planning Council  
2009NW 67 Place, Suite A  
Gainesville, Florida 32653

Re: Title VI Program – Approval  
Federal Transit Administration ID #5844

Dear Mr. Sanderson:

The Federal Transit Administration (FTA) has completed its review of the Title VI program submitted by the North Central Florida Regional Planning Council and previous submissions in the year of 1999. This submission is required pursuant to Title VI of the Civil Rights Act of 1964; FTA Circular 4702.1, "Title VI Program Guidelines for Federal Transit Administration Recipients," dated May 26, 1988; and Title 49, Chapter 53, Section 5332 of the Code of Federal Regulations.

Based on our review, we have approved your program as of June 16, 2005. This approval expires on June 16, 2008; an updated program submission should be forwarded to FTA by May 15, 2008, 30 days prior to the expiration date. If major changes occur prior to the expiration date, an update must be submitted. FTA may request additional information, if necessary.

Thank you for your continued cooperation. Should you have questions, or need additional information, please contact me Mr. Frank M. Billue at (404) 562-3528, or my electronic mail address: Frank Billue @ fta.dot.gov.

Sincerely,

Frank Morris Billue  
Regional Civil Rights Officer

NORTH CENTRAL FLORIDA  
RECEIVED  
JUN 20 2005  
REGIONAL PLANNING COUNCIL

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**APPENDIX J**  
**STATE PLANNING EMPHASIS AREAS**  
[RESERVED]



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## **APPENDIX K**

### **SUMMARY OF DISTRICT TWO PLANNING ACTIVITIES**

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## **DISTRICT TWO PLANNING ACTIVITIES**

District Two Planning Activities encompass continuing, cooperative, comprehensive efforts to coordinate State, District, regional and local transportation planning in the areas of policy planning, systems planning, statistics, environmental and safety.

### **BICYCLE AND PEDESTRIAN/SAFETY ACTIVITIES**

Review and identify possible opportunities to add bicycle and sidewalk accommodations to resurfacing and capacity projects. Review and identify safety issues, if any for opportunities to recommend additional programs or grant opportunities. Review Florida Department of Transportation (FDOT) plans and recommend, to the extent feasible, additional bicycle and sidewalk facilities that are consistent with the Gainesville Metropolitan Transportation Planning Organization (MTPO) Urban Design Manual. Review FDOT project scope and plans for recommended safety or traffic operations policy review, if any. The District maintains and documents crash data and roadway characteristics inventory for all 18 counties.

### **COMMUNITY/GOVERNMENT LIAISON**

Provide policy, technical advice, administrative support, overall coordination, cooperation and assistance to District Two MPO, MPO Boards, local governments and communities to include full participation in technical and staff support for advisory committees. Assist MPOs in conducting effective on-going transportation planning programs and processes; developing, maintaining and implementing plans and programs which meet state and federal requirements, and to promote coordination and cooperation among their planning processes and consistency in their plans and programs. Programs and plans include the Unified Planning Work Program, List of Priority Projects and Transportation Improvement Program, Long Range Transportation Plans, public involvement plan and other plans and policy documents. Conduct Joint Certification with the MPOs.

### **CORRIDOR PLANNING STUDIES**

Conduct studies to identify and evaluate travel issues on major travel corridors, and to identify and evaluate the effectiveness and impacts of proposed alternatives, including a no build alternative, to address the problems and issues. The results may range from a set of short term recommended improvements that address specific problems to a long range comprehensive action plan for improving the corridor. Project studies are both on and off FDOT system.

On Strategic Intermodal System/Florida Intrastate Highway System (SIS/FIHS), these studies include the development of strategies and plans for implementing and maintaining SIS/FIHS standards such as those for Level of Service, interchange spacing and access management. This may include preparation of Action Plans, Master Plans, corridor studies and others as identified.

## **DESIGN TRAFFIC FORECAST**

Develop and update traffic projections for state highway corridors and supporting regional roadways. These traffic projections are necessary to support the road design for capacity and operational improvements and the pavement design for resurfacing. The District provides traffic count updates yearly as well as historical and trend data.

## **DEVELOPMENT OF REGIONAL IMPACT (DRI) REVIEW**

Performing under Florida Chapter 380 and associated rules, District staff serves in an advisory capacity to two regional planning councils, numerous local governments and the state Department of Community Affairs, by evaluating the projected transportation impacts from large, multi-use land development projects known as DRIs. If such land development projects adversely impact the level of service on nearby roads, planners identify these roads as deficient and propose suitable remedies to address the problem. A transportation analysis may start with the initial application for development approval (ADA) for a new DRI and culminates in a local government development order (DO). As a project matures over time, planners re-evaluate the project's transportation impacts through the notice of proposed change (NOPC) process used by a developer to amend the development order.

## **JOINT PARTICIPATION AGREEMENTS/ LOCAL AGENCY PROGRAM**

Develop, coordinate and review Joint Participation Agreements with MPOs, local and county government staff. Develop, coordinate and assist local agencies and local and county government staff with certification process (Local Agency Program - LAP) for federal funds. The LAP certification and program allows FDOT to contract with other governmental agencies to develop, design, acquire right-of-way, and construct transportation facilities and to reimburse these governmental agencies for services provided to the traveling public.

## **INTELLIGENT TRANSPORTATION SYSTEMS (ITS) PLANNING**

The Department will support the MPOs efforts to plan the ITS program and to structure ITS into their respective organizations. These ITS planning activities include ITS master plans, ITS Management Plan and an ITS Program Plan for each county, development the MPOs capability to manage the Regional ITS Architecture, and developing ITS programs and projects for the MPOs Long Range Transportation Plan and Transportation Improvement Program. Further, this support includes integrating intra-regional ITS deployment and operations, as well as assuring that intra-regional and inter-regional operations are coordinated. FDOT staff participates in the First Coast MPO and Gainesville MPO ITS Coalition.

District Two has become active in the North Florida 511 traffic advisory information system as part of the ITS architecture.

## **EFFICIENT TRANSPORTATION DECISION MAKING (ETDM) PROCESS**

The Efficient Transportation Decision Making (ETDM) Process is designed to link Planning with the NEPA process and the streamlining objectives identified in Section 1309 of the Transportation Efficient Act for the 21st Century. District Two has implemented the ETDM process in all 18 counties. The District has an ETDM coordinator and each MPO participates with an ETDM reviewer or participant on the Environmental Technical Advisory Team conducting project screening and review. For counties not in an MPO, the District Coordinator provides this planning level screen in concert with the local government. The new SAFETEA-LU legislation has expanded the Metropolitan Planning process in SAFETEA-LU sections 1107; and 6001.

## **LEVEL OF SERVICE**

Identify roadways that have a deficient Level-of-Service for existing and future conditions; determine level of need and determine timing of improvements. Provide Level-of-service analysis for all Strategic Intermodal System (SIS), Florida Intrastate Highway System (FIHS) and State Highway System (SHS) designated facilities for the 18 counties in District Two. The District participates in the MTPO Level of Service subcommittee.

## **LOCAL GOVERNMENT COMPREHENSIVE PLANS**

Review and comment pursuant to Chapter 163, F.S. and Rule 9J-5, F.A.C. and Senate Bill 360, regarding major comprehensive plan changes and proposed land use changes having the potential to impact the level of service on the Strategic Intermodal System (SIS), the Florida Intrastate Highway System (FIHS) and the State Highway System (SHS).

Review Capital Improvements Elements and Five Year Schedules of Capital Improvements and coordinate with the Department of Community Affairs and other agencies and local governments regarding the financial feasibility of the comprehensive plan. Review the proposed updates to comprehensive plans and the Evaluation and Appraisal Reports.

Coordinate as needed regarding the implementation of proportionate fair share proposals to mitigate potential transportation impacts to the State system pursuant to recent changes to Chapter 163, F.S. Coordinate with the Department of Community Affairs (DCA), the Regional Planning Councils and with other FDOT District Two staff regarding comprehensive planning issues.

Support the coordination of land use and transportation planning and assist in achieving consistency between state, regional and local plans.

## **LONG RANGE TRANSPORTATION PLAN UPDATE AND MAINTENANCE**

Provide technical and policy advisory assistance to the District Two MPOs in developing, updating and maintaining their Long Range Transportation Plan (LRTP) through and coordinated and consistent effort. The District ensures that MPOs are aware of any Federal or State requirements and legislative changes involving compliance of their LRTP. The District provides state and federal revenue forecasts and district transportation costs.

The District and the MPOs work in a coordinated and consistent effort by using a mutually agreed upon set of modeling and planning assumptions for the LRTP process. Review the overall performance of the Northeast Florida Regional Planning Model (NERPM) and the Gainesville Urban Area Transportation Planning Model (GUATS) in the maintenance of the MPOs LRTPs and in the conduct of corridor and sub area transportation studies to identify needed model enhancements and refinements.

The District supports the North East Florida Transportation Applications Forum as a way to provide an exchange of information on planning, LRTP and modeling issues to MPOs, district staff and local governments.

## **MULTIMODAL TRANSPORTATION STUDIES**

Conduct or provide technical assistance for corridor studies, sub area studies and other special transportation analysis needed to identify local travel patterns and transportation needs and to evaluate and recommend improvements to meet those needs. The specific studies will be identified as needs arise.

District staff coordinates with the Jacksonville Transportation Authority (JTA), a multimodal independent state agency, and the Gainesville Regional Transit System (RTS) in development and review of planning and design of highway and premium transit (i.e, Bus Rapid Transit) projects.

## **REGIONAL TRANSPORTATION PLANNING COORDINATION**

Furthering the language and mandate of SAFETEA-LU, the District supports and participates in all levels of regional coordination and proposed activities among District Two's MPOs and counties.

Provide on-going technical and policy advisory assistance to the MPOs and counties in District Two for participation in the Transportation Regional Incentive Program (TRIP). FDOT staff conducts meetings and workshops to assist in development and understanding of the TRIP requirements and process.

**APPENDIX L**

**CONSULTANT DOLLARS**



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## CONSULTANT DOLLARS

The following table shows the consultant dollars to be spent for the tasks contained in this UPWP and represents all anticipated consultant work.

<b>TASK</b>	<b>CONSULTANT</b>	<b>CONSULTANT DOLLARS</b>	<b>END PRODUCT</b>
3.2	Long Range Transportation Plan	\$400,000	Year 2035 Long Range Transportation Plan Update
3.9	Bus Rapid Transit	\$108,680	Bus Rapid Transit Feasibility Study

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**APPENDIX M**

**CERTIFICATION MATERIALS**


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**Florida Department of Transportation**  
2198 Edison Avenue - MS 2812  
Jacksonville, FL 32204

TO: David Hutchinson  
Intergovernmental Programs, Office of Policy Planning

FROM: Karen Taulbee, AICP 

DATE: March 20, 2008

Subject: Final Joint Certification Package - Gainesville Metropolitan  
Transportation Planning Organization (MTPO)

Copy: Stacie Blizzard, Florida Division FHWA  
Tajsha LaShore, Federal Transit Administration  
James Green, Urban Planning Administrator  
Marlie Sanderson, AICP, Gainesville MTPO

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In accordance with the MPO **Program Management Handbook, Chapter 7, Certification of the Metropolitan Transportation Planning Process**, attached are three copies of the certification statement and checklist for the Gainesville Urbanized Area Metropolitan Transportation Planning Organization (MTPO). The District finds the transportation planning process of the Gainesville MTPO to be in compliance and certifies the Gainesville MTPO.

Should you have any questions or need additional information, I can be reached at 904-360-5652, [karen.taulbee@dot.state.fl.us](mailto:karen.taulbee@dot.state.fl.us).

Enclosure

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**JOINT CERTIFICATION STATEMENT  
ON THE METROPOLITAN TRANSPORTATION PLANNING PROCESS  
JANUARY 2008**

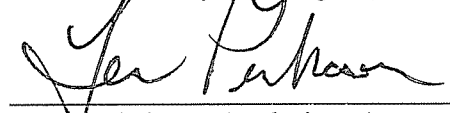
Pursuant to the requirements of 23 U.S.C. 134(k)(5), 23 CFR 450.334(a), the Department and the MTPO have performed a review of the certification status of the metropolitan transportation planning process for the **Metropolitan Transportation Planning Organization (MTPO) for the Gainesville Urbanized Area** with respect to the requirements of:

1. 23 U.S.C. 134 and 49 U.S.C. 5303;
2. Title VI of the Civil Rights Act of 1964, as amended ( 42 U.S.C. 2000d-1) and 49 C.F.R Part 21;
3. 49 U.S.C. 5332 prohibiting discrimination on the basis of race, color, creed, national origin, sex or age in employment or business opportunity;
4. Section 1101(b) of SAFETEA-LU (Public Law 109-59) and 49 C.F.R. Part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
5. 23 C.F.R. Part 230 regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
6. The provisions of the Americans with Disabilities Act, as amended (42 U.S.C. 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
7. The Older Americans Act, as amended (42 U.S.C. 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal Financial assistance;
8. Section 324 of 23 U.S.C. regarding the prohibition of discrimination on the basis of gender, and;
9. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 C.F.R. Part 27 regarding discrimination against individuals with disabilities.

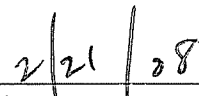
Included in the certification package is a summary of noteworthy achievements by the MPO, attachment associated with these achievements, and (if applicable) a list of any recommendations and/or corrective actions. The contents of this Joint Certification Package have been reviewed by the MTPO and accurately reflect the results of the joint certification review meeting held on January 25, 2008.

Based on a joint review and evaluation, the Florida Department of Transportation and the Gainesville MTPO recommend that the Metropolitan Planning Process for the Gainesville MTPO be certified.

  
\_\_\_\_\_  
District Secretary (or designee)

  
\_\_\_\_\_  
MTPO Chairman (or designee)

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Date



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## **SUMMARY OF MAJOR ACHIEVEMENTS- 2007**

### **CITY OF ALACHUA TRANSIT SYSTEM (CATS)**

The MTPO supported the City of Alachua's efforts for continued funding of CATS by the Florida Department of Transportation.

### **TRANSPORTATION REGIONAL INCENTIVE PROGRAM (TRIP)**

The Transportation Regional Incentive Program was established by the Florida Department of Transportation (FDOT) to provide funds to improve regionally significant transportation facilities. During the past year, FDOT approved a \$9.1 million TRIP grant application to match \$9.1 million provided by Alachua County, the City of Gainesville, and the University of Florida. This \$18.2 million project will update and construct a traffic management system on regionally significant roads. This system consists of existing traffic signals, traffic control equipment, and communication equipment to allow for real time monitoring of the transportation network and the coordination of traffic signals. This grant application was made possible by supporting planning studies prepared by the MTPO. The MTPO, in partnership with the Ocala/Marion County Transportation Planning Organization, developed a regional transportation plan that included this project.

### **LIST OF PRIORITY PROJECTS**

Each year, the MTPO approves and forwards to the Florida Department of Transportation priority lists of needed transportation projects that are currently unfunded. These projects are consistent with the MTPO's long range transportation plan, known as the Year 2025 Livable Community Reinvestment Plan.

### **TRANSPORTATION IMPROVEMENT PROGRAM**

The MTPO developed and approved the Fiscal Years 2007/2008 - 2011/2012 Transportation Improvement Program that shows a comprehensive list of transportation projects that are funded during the next five years. These projects are consistent with the Year 2025 Livable Community Reinvestment Plan.

## **YEAR 2025 LIVABLE COMMUNITY REINVESTMENT PLAN**

### **Amendment One- University of Florida Health Center Campus Intersection and Roadway Modification Project**

The MTPO amended its long range transportation plan to add the reconfiguration of the State Road 24/State Road 226 intersection financed by Campus Development Agreement funds. The University of Florida (UF) is concerned about traffic congestion and pedestrian safety on Archer Road (State Road 24) between the Shands Teaching Hospital, the Veterans Administration (VA) Hospital and the Shands at UF Cancer Hospital (currently being constructed). To address this concern, UF has proposed that the section of Archer Road (State Road 24) between SW 16<sup>th</sup> Avenue (State Road 226) and SW 13<sup>th</sup> Street (US 441) be removed from the State Highway System. As a result, traffic would be rerouted to SW 16<sup>th</sup> Avenue. This section of Archer Road will be converted to a UF campus road that primarily serves vehicles whose destination is the medical campus. This project implements recommendations developed in a *community charrette* conducted by the MTPO.

### **Amendment Two- Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users Compliance**

The MTPO also amended its long range transportation plan to bring it in compliance with the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). The MTPO added Appendix A to its long range transportation plan. This appendix addressed new requirements in the federal SAFETEA-LU legislation that were not required in the previous Transportation Equity Act for the 21<sup>st</sup> Century (TEA-21) legislation.

## **EFFICIENT TRANSPORTATION DECISION MAKING (ETDM)**

MTPO staff continued to assist the Florida Department of Transportation in the implementation of the Efficient Transportation Decision Making (ETDM) program.

## **INTERGOVERNMENTAL COORDINATION AND REVIEW AND PUBLIC TRANSPORTATION COORDINATION JOINT PARTICIPATION AGREEMENT**

The MTPO successfully executed this Agreement with the City of Gainesville, the North Central Florida Regional Planning Council, and the Gainesville-Alachua County Regional Airport Authority.

## **URBAN VILLAGE**

In 2005, the MTPO contracted with the University of Florida, College of Architecture to prepare a design study (Urban Village Design Proposal) for SW 20<sup>th</sup> Avenue immediately west of State Road 121. During 2006, the results of this study was presented to the MTPO. Using this study, MTPO staff developed a short range action plan to implement the study's recommendations. Also in 2006, the MTPO established an Urban Village Subcommittee. In 2007, the Subcommittee reviewed planning documents developed by the Urban Village Planning Team.

## **ALACHUA COUNTYWIDE BICYCLE MASTER PLAN- ARCHER BRAID**

The MTPO contracted with the University of Florida, College of Architecture to prepare an action plan for the Archer Braid component of the Bicycle Master Plan.

## **BUS RAPID TRANSIT (BRT) FEASIBILITY STUDY**

The MTPO assisted the City of Gainesville in the development of a BRT Feasibility Study for implementing Bus Rapid Transit as part of an integrated multi-modal Bus Rapid Transit System Master Plan for Gainesville and the urbanized areas of Alachua County. This System will connect East Gainesville with downtown, the University of Florida and the Archer Road corridor as part of an integrated regional system. The BRT Feasibility Study is a SAFETEA-LU High Priority Project.

## **SW 62<sup>ND</sup> BOULEVARD CONNECTOR STUDY**

Alachua County has received about \$6.5 million in Federal funds for a proposed road construction project called the SW 62<sup>nd</sup> Boulevard Connector. This project is located just east of Interstate 75 between State Road 26 (Newberry Road) and State Road 24 (Archer Road). The purpose of this project is to construct a north/south road in this area to provide traffic congestion relief to Interstate 75, SW 34<sup>th</sup> Street, SW 20<sup>th</sup> Avenue, Archer Road and Newberry Road. This project is also being coordinated with significant proposed land use changes within the study area, including the development of a proposed urban village and a proposed development of regional impact called Butler Plaza North. The MTPO is responsible for approving one of four road alignments that are currently being considered. The SW 62<sup>nd</sup> Boulevard Connector Study is a SAFETEA-LU High Priority Project.

## **GAINESVILLE REGIONAL AIRPORT ACCESS ROAD**

The Gainesville Regional Airport received about \$2 million in federal and state funds to construct a new access road to the airport terminal. In accordance with the MTPO Urban Design Policy Manual criteria, the MTPO and its Advisory Committees are reviewing design plans for this new road. The Gainesville Regional Airport Access Road is a SAFETEA-LU High Priority Project.

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**NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**  
**TRANSPORTATION PLANNING STAFF**

Scott R. Koons, AICP   Executive Director

\*        Marlie Sanderson, AICP   Director of Transportation Planning

Lynn Franson-Godfrey, AICP   Senior Planner

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Jake Petrosky   Planning Intern

\* Primary Responsibility

\*\* Secondary Responsibility