

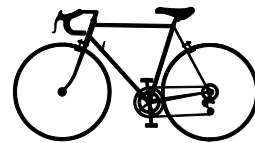
# Metropolitan Planning Organization Profile Form

**This form contains important information about the Gainesville MPO including contact information, demographic information, committees, staffing, and funding.**

**Please, feel free to contact us if you would like additional information.**

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## MPO Contact Information



Name: Gainesville MTPO

Physical address: (Street/Suite) 2009 NW 67<sup>th</sup> Place, Suite A  
(City, State, Zip Code) Gainesville, FL, 32653-1603

Mailing address: (Street/Suite) 2009 NW 67<sup>th</sup> Place, Suite A  
(City, State, Zip Code) Gainesville, FL, 32653-1603

Phone: (352) 955-2200

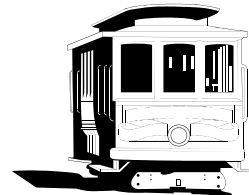
Fax: (352) 955-2209

E-mail: [waterman@ncfrpc.org](mailto:waterman@ncfrpc.org)

Webpage address: [www.ncfrpc.org/mtpo/index.html](http://www.ncfrpc.org/mtpo/index.html)

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## Demographic Information



Number of states within MPO boundaries: 1

Number of counties within MPO boundaries (all or part): 1

Number of urbanized areas within MPO (all or part): 1

Population served by the MPO: 172,000

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## MPO Committees



### *MPO Board Structure: Board Members*

Agency/Locality Represented by Board Member	Number of Members	Voting		
City of Gainesville	7	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>
Alachua County	5	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>
University of Florida	1	Yes	<input type="checkbox"/>	No <input checked="" type="checkbox"/>
Florida Department of Transportation	1	Yes	<input type="checkbox"/>	No <input checked="" type="checkbox"/>
Alachua County League of Cities	1	Yes	<input type="checkbox"/>	No <input checked="" type="checkbox"/>
		Yes	<input type="checkbox"/>	No <input type="checkbox"/>
		Yes	<input type="checkbox"/>	No <input type="checkbox"/>
		Yes	<input type="checkbox"/>	No <input type="checkbox"/>
		Yes	<input type="checkbox"/>	No <input type="checkbox"/>
		Yes	<input type="checkbox"/>	No <input type="checkbox"/>
		Yes	<input type="checkbox"/>	No <input type="checkbox"/>
		Yes	<input type="checkbox"/>	No <input type="checkbox"/>
		Yes	<input type="checkbox"/>	No <input type="checkbox"/>
		Yes	<input type="checkbox"/>	No <input type="checkbox"/>
		Yes	<input type="checkbox"/>	No <input type="checkbox"/>
		Yes	<input type="checkbox"/>	No <input type="checkbox"/>

Number of voting members: 12

Number of non-voting members: 3

Total number of members on MPO Board: 15

Are alternate Board members appointed? Yes ☐ No ☒

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### *MPO Board Structure: Officer Information*



Please list all MPO Board officer positions:

Chair, Vice-Chair, and Secretary/Treasurer

What is the appointment method for MPO Board officers?

Elected

Do officers on the MPO Board have term limits? Yes ☒ No ☐

If yes, what is the term limit? One year

Please list any other special conditions related to MPO Board officers:

***MPO Board Structure: Voting & Quorum Structure***

Does the MPO Board have a weighted voting structure? Yes ☐ No ☒

If yes, please explain weighted voting structure:

Number of members required to form a quorum: 4 City Commissioners; 3 County  
Commissioners - 7 total

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***Technical Advisory Committee (TAC) Structure:  
Committee Members***



TAC: Agency/Locality Represented by Committee Member	Number of Members	Voting
Alachua County Public Works	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
City of Gainesville Dept. of Community Development	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Florida Dept. of Environmental Protection	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Bike/Ped Advisory Board Staff	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Alachua County Environmental Protection Dept.	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Alachua County School Board	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
University of Florida	2	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Alachua County Dept. of Growth Management	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
St. Johns River Management District	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
North Central Florida Regional Planning Council	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
City of Gainesville Public Works	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
City of Gainesville Regional Transit System	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Gainesville Regional Airport	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Gainesville Regional Utilities	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Florida Dept. of Transportation	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

***Technical Advisory Committee (TAC) Structure: Officer Information***

Please list all TAC officer positions:

**Chair, Vice-Chair**

What is the appointment method for TAC officers?

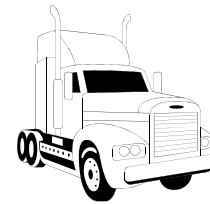
Elected

Do officers on the TAC have term limits? Yes ☒ No ☐

If yes, what is the term limit? One year

***Citizen's Advisory Committee (CAC) Structure:***

***Committee Members***



CAC: Agency/Locality Represented by Committee Member	Number of Members	Voting Member	
Interested Citizens	15	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>

***Citizen's Advisory Committee (CAC) Structure: Officer Information***

Please list all CAC officer positions:

Chair, Vice-Chair

What is the appointment method for CAC officers?

Elected

Do officers on the CAC have term limits? Yes ☒ No ☐

If yes, what is the term limit? 1 year

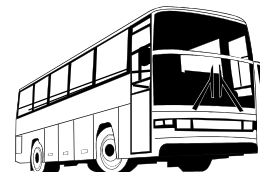
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***Other Committees***

Please list other MPO Committees not previously mentioned.

Committee Name: Bicycle/Pedestrian Advisory Board

Purpose of Committee: Volunteer Citizen Committee consisting of those people with a special interest and expertise in bicycle/pedestrian issues.



Committee Membership/Composition: 13 voting members

Committee Name: Alachua County Transportation Disadvantaged Coordinating Board

Purpose of Committee: Provide advice and direction on the provision of transportation services for elderly individuals, low-income individuals, persons with disabilities, and children at risk.

Committee Membership/Composition: 15 voting members

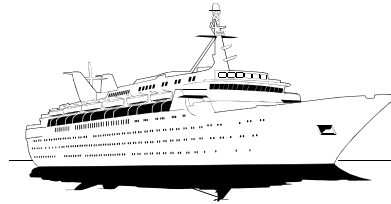
Committee Name: MTPO Design Team

Purpose of Committee: Advise the MTPO regarding transportation system design in the Gainesville Metropolitan Area

Committee Membership/Composition: 14 voting members/ 3 nonvoting project members

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## MPO Personnel and Staffing



### *Staffing Arrangements:*

Does the MPO have a staffing services arrangement in association with another organization?

Yes ☒ No, the MPO is self-standing ☐

If yes, with what agency or organization(s)?

☒ Regional Planning Council

☐ County

☐ City

☐ Other

If other, please list:

### *MPO Personnel Procedures Manual*

Has your MPO developed its own Personnel Procedures Manual?

Yes ☐ No ☒

***Hiring Policies & Methods***

What position hires/supervises the MPO Executive/Director?

RPC Executive Director

What position hires/supervises the MPO staff?

MPO Executive Director

Are the MPO Executive Director and/or MPO staff considered employees of another agency/jurisdiction? Yes ☒ No ☐

If yes, which agency/jurisdiction: North Central Florida Regional Planning Council

***Staff Size & Expertise***

MPO administrative/financial staff size: 1/2 position each

MPO professional staff size: 4

Total MPO staff size: 5

***Professional & Administrative/Financial Positions***

Professional Positions:

Title: MPO Staff Director	Number of
Positions: 1	

Job Description: Overall management of MPO program.

Salary Range: From \$62,500 to \$80,000

Title: MPO Senior Planners	Number of
Positions: 3	

Job Description: Level of Service Analyst/Public Involvement Coordinator; Senior Modeler/Traffic Impact Analyst; Transportation Disadvantaged Coordinator

Salary Range: From \$50,500 to \$65,000

Title:	Number of Positions:
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Job Description:

Salary Range: From to

Title:

Number of Positions:

Job Description:

Salary Range: From to

Title:

Number of Positions:

Job Description:

Salary Range: From to

Title:

Number of Positions:

Job Description:

Salary Range: From to

Administrative/Financial Positions:

Title: Office Manager

Number of

Positions: 1/2

Job Description:

Salary Range: From \$37,000 to \$47,000

Title: Finance Director

Number of

Positions: 1/2

Job Description:

Salary Range: From \$46,000 to \$59,000

Title:

Number of Positions:

Job Description:

Salary Range: From to

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**MPO Funding**



What is the MPO's total UPWP funding level?

\$774,128

What is the total UPWP funding available for MPO use?

(Excluding pass through, soft match, and other agency planning funds)

\$516,617

Please list the amount of UPWP funding available for MPO use obtained from the following sources:

Federal planning funds (PL): \$383,459

Federal transit planning funds: \$88,389

Local funds by source: \$24,000

Other funds by source: \$20,769 - State Transportation Disadvantage Commission

What percent of the UPWP funding available for MPO use is spent in-house?

91%

What percent of the UPWP funding available for MPO use is spent on consultant services?

9%