

NOTICE TO PROFESSIONAL CONSULTANTS

The Metropolitan Transportation Planning Organization (MTPO) for the Gainesville Urbanized Area desires that consultants qualified pursuant to law and regulations submit a Letter of Qualifications for professional services on the following project in Alachua County:

PROJECT NAME: Gainesville Urbanized Area Year 2035 Long Range Transportation Plan Update and the University of Florida Campus Master Plan, 2010-2020, Transportation Element-Data and Analysis.

DESCRIPTION: Assist in this project by accomplishing the following tasks:

- Task 1- Public Involvement;
- Task 2- Data Collection, Mapping and Data Development;
- Task 3- Data Review and Verification;
- Task 4- Model Update and Validation;
- Task 5- Year 2035 Transportation Needs Plan and Cost Feasible Plan; and
- Task 6- Required Documents.

This project also includes assisting the University of Florida in preparing its Campus Master Plan, 2010-2020, Transportation Element- Data and Analysis by accomplishing the following tasks:

- Task 1- Public Involvement;
- Task 2- Mapping and Data Development;
- Task 3- Data Review and Verification;
- Task 4- Model Update and Validation;
- Task 5- 2020 UF Transportation Needs Plan Update; and
- Task 6- 2020 UF Traffic Impact Assessment;

QUALIFICATION REQUIREMENTS: Consultant must submit project experience demonstrating thorough knowledge of land use, environmental, and transportation planning procedures and methods.

RESPONSE EVALUATION: All respondents will be evaluated in accordance with Section 287.055(4), Florida Statutes, and must be determined to be qualified to do business in Florida and qualified to perform the advertised work requirements.

SUBMITTAL REQUIREMENTS: Firms desiring consideration for this project must submit three (3) copies of their letters of qualifications to the requesting unit listed below. One of these copies must be a clean, single-side original that can be used to make additional copies. The Letter of Qualifications must, as a minimum, include the following information:

1. Name, address, contact person and phone number;
2. Listing of key staff and resumes;
3. Listing of any subconsultants anticipated to be used on this project;
4. An indication of the firm's potential (available manpower) for additional work in the next 30 months;
5. Experience on similar type projects, including location, date completed, contact (reference) name and phone number; and
6. Proof of professional liability insurance or letter of credit in accordance with Rule 14-75, Florida Administrative Code.

SHORTLIST SELECTION PROCESS: From the Letters of Qualifications received, the MTPO's Technical Review Committee shall shortlist a minimum of three (3) firms. The shortlist date is scheduled for May 14, 2008.

NOTE: After completion of the shortlist process, at least three (3) firms will be requested to submit written proposals and make oral presentations. The final selection date is scheduled for July 16, 2008.

LETTER OF QUALIFICATION DEADLINE: April 30, 2008, at 5:00 p.m. Late letters will be returned unopened with the notation, "This letter of interest was received after the delivery time designated for receipt and opening in the legal notice."

REQUESTING RESPONSE ADDRESS: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, ATTN: Mr. Marlie Sanderson, AICP, 2009 NW 67 Place, Suite A, Gainesville, FL 32653-1603. Telephone (352) 955-2200.

Faxed and e-mailed responses will not be accepted.

ESTIMATED PROJECT BUDGET FOR MTPO TASKS: \$400,000.

ESTIMATED PROJECT BUDGET FOR UNIVERSITY TASKS: \$100,000.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area reserves the right to accept or reject any and all responses.

MINORITY BUSINESS ENTERPRISE (MBE) AND DISADVANTAGED BUSINESS ENTERPRISE (DBE)

Minority business enterprises and disadvantaged business enterprises are encouraged to apply.