

MINUTES  
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION  
FOR THE GAINESVILLE URBANIZED AREA

John R. "Jack" Durrance Auditorium  
Alachua County Administration Building  
Gainesville, Florida

October 28, 2019  
3:00 p.m.

MEMBERS PRESENT

Mike Byerly  
Charles Chestnut IV  
Ken Cornell, Chair  
Linda Dixon/Curtis Reynolds  
Adrian Hayes-Santos  
Robert Hutchinson  
Gail Johnson  
Lauren Poe  
Gigi Simmons  
Karen Taulbee/Greg Evans  
Harvey Ward  
Helen Warren  
Marihelen Wheeler

MEMBERS ABSENT

David Arreola, Vice-Chair  
Doug Jones

OTHERS PRESENT

See Exhibit A

STAFF PRESENT

Michael Escalante  
Scott Koons

CALL TO ORDER

Chair Ken Cornell called the meeting to order at 3:05 p.m.

I. APPROVAL OF THE MEETING AGENDA AND CONSENT AGENDA

Chair Cornell asked for approval of the meeting agenda and consent agenda.

**MOTION: Commissioner Chestnut moved to approve the Consent Agenda and Meeting Agenda. Commissioner Ward seconded; motion passed unanimously.**

II. FLORIDA DEPARTMENT OF TRANSPORTATION  
TENTATIVE FIVE-YEAR WORK PROGRAM 2020-21 TO 2024-25

Scott Koons, Executive Director, stated that the Metropolitan Transportation Planning Organization received the draft Tentative Work Program on October 8, 2019. He reviewed new projects included in the Tentative Work Program. He discussed the Tentative Work Program and answered questions.

Deborah Leistner, City of Gainesville Transportation Planning Manager, discussed the NW 45th Avenue Safe Routes to School-funded project and answered questions. She also discussed the NW 8th Avenue and NW 6th Street intersection safety concerns.

Karen Taulbee, Florida Department of Transportation Urban Planning Manager, discussed the State Road 121 (NW 34th Street) Turnlane Project timeline. She noted that 90 percent plans were completed. She also discussed the Interstate 75 Add Lanes and Reconstruction Project from south of County Road 234 to south of State Road 331 (Williston Road) project, development and environment study. She noted that Interstate 75 has been segmented for separate project, development and environment studies.

**MOTION: Commissioner Chestnut moved to authorize the Chair to send a letter to the Florida Department of Transportation District 2 Secretary requesting that the Florida Department of Transportation consider funding the following projects in the Tentative Work Program and involve the Metropolitan Transportation Planning Organization in the scoping of the following projects:**

- A. Priority 1 - West University Avenue (State Road 26) Enhanced Pedestrian Crossing Installations at NW 16th Street, NW 17th Street and NW 19th Street;**
- B. Priority 2 - East University Avenue (State Road 26) Pedestrian-Oriented Intersection Design at Waldo Road (State Roads 26, 331) intersection;**
- C. Priority 3 - Fund the U.S. 441 (SW 13th Street) Road Safety Audit, State Road 26 (University Avenue) Road Safety Audit and State Road 26 (West University Avenue) Multimodal Corridor Study recommendations;**
- D. Priority 4 - NW 34th Street (State Road 121) 2-Lane Divided Continuous Left Turnlane installation from NW 16th Avenue to U.S. 441 as described in the Year 2040 Long-Range Transportation Plan funded with State Highway System funds;**
- E. Priority 5 - U.S. Highway 441 (SW 13th Street) at State Road 24 (Archer Road) Intersection Removal of Sliplanes; and**
- F. Priority 6 - U.S. Highway 441 (SW 13th Street) at State Road 24 (Archer Road) Intersection Traffic Signal Update Project [4358911] consideration of the removal of the sliplanes in scoping and design of the traffic signal update.**

**Commissioner Hayes-Santos seconded; motion passed unanimously.**

### III. TRAIL TOWN PROGRAM

Mr. Koons stated that the Florida Department of Environmental Protection manages a Trail Town Program. He introduced Britney Moore, Florida Department of Environmental Protection Outdoor Recreation Program Manager, to discuss the Trail Town Program.

Ms. Moore discussed Trail Town Program and answered questions. She stated that the Florida Greenways and Trails Council selects the municipalities to receive the Trail Town recognition.

Jacob Fredericksen, Alachua County Economic Development Department intern, discussed the County's Trail Town assessment assistance with the City of Hawthorne.

Edgar Campa-Palafox, Alachua County Economic Development Coordinator, discussed the County's Trail Town assessment assistance with the outlying municipalities.

Ms. Leistner stated that the City of Gainesville was not currently pursuing Trail Town recognition.

Kristen Young, Gainesville Citizens for Active Transportation Vice-President, discussed the Trail Town Program, priority trails and economic development associated with trails.

**MOTION: Commissioner Hayes-Santos moved to refer participation in the Trail Town Program to the Gainesville City Commission and Gainesville City Manager. Commissioner Warren seconded; motion passed unanimously.**

### IV.A BYLAWS AMENDMENT - TECHNICAL ADVISORY COMMITTEE MEMBERSHIP COMPOSITION

Mr. Koons stated that the Metropolitan Transportation Planning Organization needs to amend its Technical Advisory Committee Bylaws D. Membership (item 1) section in order to address City of Gainesville transportation planning reorganization into the Department of Mobility. He discussed the Bylaws and answered questions.

**MOTION: Commissioner Warren moved amend the Chapter II. Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Technical Advisory Committee Bylaws D. Membership (item 1) to:**

- **Remove representation from the City of Gainesville Regional Transit System;**
- **Add representation from the City of Gainesville Department of Mobility; and**
- **Consolidate representation from the City of Gainesville Public Works Department and the City of Gainesville Department of Mobility as shown in Exhibit 1.**

**Commissioner Hayes-Santos seconded; motion passed unanimously.**

#### IV. BYLAWS AMENDMENT - RURAL ADVISOR SELECTION

Mr. Koons stated that the City of Archer has requested that the Rural Advisor be a local elected official from the outlying municipalities within Alachua County. He said that the Bylaws would need to be amended to address the request from the City of Archer. He discussed the proposed amendment and answered questions.

Fletcher Hope, City of Archer City Commissioner, spoke in support of the amendment.

**MOTION: Commissioner Warren moved to amend the Chapter I. Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Bylaws D. Membership (item 2) to select its Rural Advisor from a list of elected official nominees as shown in Exhibit 2. Commissioner Chestnut seconded; motion passed unanimously.**

#### V. NEXT METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEETING

Mr. Koons announced that the next Metropolitan Transportation Planning Organization meeting is scheduled for December 16, 2019 at 5:00 p.m.

#### VI. COMMENTS

##### A. METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEMBERS

A member discussed the U.S. Highway 441 (West 13th Street) Community Workshop held on October 17, 2019 at the University of Florida Innovate The HUB.

**MOTION: Commissioner Hayes-Santos moved to authorize the Chair to send the University of Florida a letter of thanks for its commitment of participation and \$20,000 funding for the Alachua Countywide Bicycle/Pedestrian Plan. Commissioner Ward seconded; motion passed unanimously.**

Mr. Koons stated that the Chair had already sent a letter of thanks to the University of Florida for the use of the University of Florida Innovate The HUB for the workshop.

Chair Cornell thanked City of Gainesville Commissioner David Arreola for his participation at the workshop.

A member discussed Metropolitan Planning Organization Advisory Council participation. He stated that Multi-use Corridors of Regional Economic Significance is on its October 29, 2019 meeting agenda and that he would be attending the meeting.

A member suggested placing funding on rail development and not on highways and toll roads.

A member stated that the Alachua County Tourist Development Council is concerned about the potential impacts on local businesses.

**MOTION:** Commissioner Hutchinson moved to authorize the Chair to send a letter to the Florida Department of Transportation to express the following concerns related to the Multi-use Corridors of Regional Economic Significance Suncoast Connector:

- Lack of representation by Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area on the Suncoast Connector Task Force;
- Impacts to economic development outside the Suncoast Connector study area, including impact to the Florida Department of Transportation Work Program; and
- Impacts to the natural environment.

Commissioner Warren seconded.

**FRIENDLY AMENDMENT:**

Chair Cornell asked to amend the motion to add a request for staff to provide an update and analysis on Multi-use Corridors of Regional Economic Significance Suncoast Connector subsequent to the February 2020 Suncoast Connector Task Force meeting. Commissioners Hutchinson and Warren accepted the amendment.

**MOTION AS AMENDED:**

Commissioner Hutchinson moved to:

1. Authorize the Chair to send a letter to the Florida Department of Transportation to express the following concerns related to the Multi-use Corridors of Regional Economic Significance Suncoast Connector:
  - Lack of representation by Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area on the Suncoast Connector Task Force;
  - Impacts to economic development outside the Suncoast Connector study area, including impact to the Florida Department of Transportation Work Program; and
  - Impacts to the natural environment; and
2. Request staff to provide a an update and analysis on Multi-use Corridors of Regional Economic Significance Suncoast Connector subsequent to the February 2020 Suncoast Connector Task Force meeting.

Commissioner Warren seconded; motion passed unanimously.

Chair Cornell stated that the County has had discussions with Cities of Archer, High Springs and Newberry concerning the Suncoast Connector impacts.

A member discussed the U.S. Highway 441 (West 13th Street) corridor.

**MOTION:** Commissioner Ward moved to authorize the Chair to send a letter to the Florida Department of Transportation to request that U.S. Highway 441 (West 13th Street) be redesigned as a Complete Streets facility consistent with the University of Florida Campus Master Plan and the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Year 2040 Long-Range Transportation Plan .  
Commissioner Ward seconded; motion passed unanimously.

Linda Dixon, University of Florida Director of Planning, stated that the University of Florida is interested in both the U.S. Highway 441 (West 13th Street) corridor and the State Road 26 (West University Avenue) corridor as potential Complete Streets projects.

A member noted that the Priority No. 3 of the comments from item II. Florida Department of Transportation Tentative Five-Year Work Program 2020-21 to 2024-25 addresses Complete Streets.

**MOTION: Commissioner Hayes-Santos moved to request staff to provide a cost estimate and funding sources for an economic impact study for the Suncoast Connector on Interstate 75. Commissioner Ward seconded; motion passed unanimously.**

A member discussed scooters and other dockless vehicles.

Lauren Poe, City of Gainesville Mayor, stated that the City of Gainesville is close to adopting an ordinance concerning scooters and other dockless vehicles.

Ms. Leistner stated that the City Attorney has reviewed draft regulations concerning scooters and other dockless vehicles which will be presented to the City Commission at its November 21, 2019 meeting.

Ms. Dixon stated that the University of Florida is working with the City of Gainesville concerning development of regulations for dockless vehicles and working with vendors concerning their use on campus.

A member asked about the Florida Department of Transportation Five-Year Tentative Work Program public hearing.

Mr. Koons stated that the Florida Department of Transportation will be conducting a public hearing for the Five-Year Tentative Work Program at its Jacksonville Urban Office on October 29, 2019.

#### B. CITIZENS

Ms. Young discussed the 200,000 population threshold for Transportation Management Area designation and the Complete Count Committee concerning the Year 2020 Census.

Mayor Poe stated that the City has allocated \$150,000 for Complete Count Committee activities for the Year 2020 Census.

Chair Cornell stated that the County was staffing the Complete Count Committee for the Year 2020 Census.

#### C. CHAIR'S REPORT

There was no Chair's Report.

#### ADJOURNMENT

The meeting was adjourned at 3:45 p.m.

12-14-19  
Date

  
Charles Chestnut IV, Secretary/Treasurer

## EXHIBIT A

<u>Interested Citizens</u>	<u>Alachua County</u>	<u>City of Gainesville</u>	<u>Florida Department of Transportation</u>
Linda Hendricks Rodger Hendricks Fletcher Hope Melanie Wells Kristen Young	Edgar Campa-Palafox Chris Dawson Jacob Fredricksen Thomas Harrington Sean McLendon Mark Sexton Sylvia Torres	Deborah Leistner	Charles Austion Britney Moore

\* Via telephone

# Spoke and provided written comments

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**CONSENT AGENDA  
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION  
FOR THE GAINESVILLE URBANIZED AREA**

**John R. “Jack” Durrance Auditorium  
Alachua County Administration Building, Gainesville, Florida**

**3:00 p.m.  
October 28, 2019**

**STAFF RECOMMENDATION**

- Page #7 CA. 1 Minutes - August 26, 2019 APPROVE MINUTES**  
This set of Metropolitan Transportation Planning Organization minutes is ready for review.
- Page #23 CA. 2 Resolution 2019-04 - APPROVE RESOLUTION AND  
Revised Section 5305(d) Grant Application and AUTHORIZE SIGNATURES  
Amendment to the Public Transportation Agreement**  
The Metropolitan Transportation Planning Organization has submitted a revised grant application to account for an increase in its Federal Transit Administration Section 5305(d) funding allocation and needs to approve a resolution for and authorize the Chair to sign the Amendment to the Public Transportation Agreement in order to receive the funds.
- Page #43 CA. 3 Unified Planning Work Program Amendment - APPROVE AMENDMENT AND  
Revised Section 5305(d) Grant Funding AUTHORIZE SIGNATURES**  
The Metropolitan Transportation Planning Organization has been awarded an increase in its Federal Transit Administration Section 5305(d) funding allocation and needs to amend its Unified Planning Work program in order to receive the funds.
- Page #63 CA. 4 Transportation Alternatives Program/ APPROVE JOINT  
Safe Routes to School/Shared-Use Nonmotorized Trail RECOMMENDATION  
Application Notices**  
The Florida Department of Transportation has notified agencies concerning the Transportation Alternatives Program/Safe Routes to School/Shared-Use Nonmotorized Trail grant application cycles.
- Page #139 CA. 5 Selection of Auditor for Fiscal Year 2018-19, APPROVE AUDIT COMMITTEE  
Fiscal Year 2019-20 and Fiscal Year 2020-21 RECOMMENDATION**  
The recommended auditor for the next three years is Powell and Jones, Certified Public Accountants.
- Page #141 CA. 6 Engagement Letter for Fiscal Year 2018-19 Audit APPROVE STAFF  
RECOMMENDATION**  
The audit this year will be prepared by Powell and Jones, Certified Public Accountants.

- Page #151 CA. 7 Proposed Amended Budget for Fiscal Year 2018-19 APPROVE STAFF RECOMMENDATION**
- This amended budget will allow staff to monitor Metropolitan Transportation Planning Organization expenditures and make appropriate adjustments as needed.
- Page #155 CA. 8 List of Priority Projects Amendment APPROVE JOINT RECOMMENDATION**
- The Metropolitan Transportation Planning Organization needs to amend its List of Priority Projects in order for Alachua County and the City of Gainesville to prepare proposed bicycle/pedestrian grant applications (see Exhibit 3).
- Page #159 CA. 9 U.S. Highway 441 (West 13th Street) Status Report - Community Workshop Update and Speed Study Report/ Other State Highway System Projects Update APPROVE STAFF RECOMMENDATION**
- The Metropolitan Transportation Planning Organization hosted a community workshop concerning U.S. Highway 441 (West 13th Street) transportation issues and received a speed study report from the Florida Department of Transportation that evaluated the speed limit on U.S. Highway 441 across Paynes Prairie and an update on other State Highway System projects.
- Page #219 CA. 10 Alachua County Bicycle/Pedestrian Plan - Status Report FOR INFORMATION ONLY**
- The Florida Department of Transportation has responded to a request for participation and coordination for the proposed bicycle/pedestrian plan and the University of Florida has responded to a request for coordination and \$20,000 in funding for the proposed bicycle/pedestrian plan.
- Page #225 CA. 11 MV Transportation, Inc. Grant Application Update FOR INFORMATION ONLY**
- Since its August 26, 2019 meeting in which the Metropolitan Transportation Planning Organization received a report concerning Homeless Resident Bus Pass grant applications, Regional Transit System staff has reported that MV Transportation, Inc. has received a grant award for access to Santa Fe College.
- Page #235 CA. 12 Florida Metropolitan Planning Organization Advisory Council - Legislative Priorities and Policy Positions NO ACTION REQUIRED**
- The Florida Metropolitan Planning Organization Advisory Council has adopted a series of legislative priorities and policy positions for the 2020 Florida Legislative Session.
- Page #241 CA. 13 Transportation Disadvantaged Program - Status Report NO ACTION REQUIRED**
- The Metropolitan Transportation Planning Organization has requested regular status reports concerning this program.



- (f) Conduct any other functions as assigned by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

## **D. Membership**

- (1) There is no limit on the number of members who may serve on the Technical Advisory Committee. The membership of the Technical Advisory Committee shall at a minimum include representatives from the following organizations. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area may also appoint additional Technical Advisory Committee members as needed.

(a) Alachua County Department of Growth Management;

(b) Alachua County Public Works Department;

(c) Bicycle/Pedestrian Advisory Board;

(d) City of Gainesville Department of Doing;

(e) City of Gainesville Public Works Department and Department of Mobility;

~~(f) City of Gainesville Regional Transit System;~~

~~(f)~~ Florida Department of Transportation District 2;

~~(g)~~ Gainesville/Alachua County Regional Airport Authority;

~~(h)~~ University of Florida Facilities Planning and Construction Division;

~~(i)~~ University of Florida Transportation and Parking Services; and

~~(j)~~ Alachua County Public Schools Superintendent or the Superintendent's designee.

- (2) All members of the Technical Advisory Committee shall be appointed by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area based upon nominations from the organizations listed in this Membership Section above and serve terms of indefinite length at the pleasure of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
- (3) Each member of the Technical Advisory Committee may name one (1) or more alternates who may vote only in the absence of that member on a one-vote-per-member basis.

## EXHIBIT 2

### Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

#### Bylaws

- (2) Non-voting Advisors: In addition to the voting members, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall also appoint the following non-voting advisors:
  - (a) University of Florida advisor to be nominated by the University of Florida President;
  - (b) Florida Department of Transportation District 2 advisor to be nominated by the Florida Department of Transportation District 2 Secretary; and
  - (c) Rural Advisor to be appointed to a three-year term by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area from among local elected mayor, municipal commissioner or municipal councilperson nominees submitted by each of the municipal governing bodies in Alachua County located in whole or part outside the Gainesville Metropolitan Area consisting of the City of Alachua, City of Archer, City of Hawthorne, City of High Springs, City of Newberry, City of Waldo, Town of La Crosse and Town of Micanopy. Nominees submitted by said municipal governing bodies shall be a local elected mayor, municipal commissioner or municipal councilperson serving in that capacity for their respective jurisdiction.
- (3) The membership of elected officials as voting members of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall coincide with their respective elected terms.

## E. Officers and Elections

- (1) The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall hold an organizational meeting each year for the purpose of electing the following officers:
  - (a) Chair;
  - (b) Vice-Chair; and
  - (c) Secretary/Treasurer.
- (2) Officers shall be elected at the annual organizational meeting and shall serve a term of one (1) year commencing on January 1 and ending on December 31.
- (3) The Chair shall preside at all meetings, and upon the absence or at the discretion of the Chair, the Vice-Chair shall assume the powers and duties of the Chair, including but not limited to, the following:
  - (a) To open the meeting at the appointed time by calling the meeting to order, having ascertained that a quorum is present;
  - (b) To announce in proper sequence the business that comes before the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area;
  - (c) To recognize Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area members who are entitled to the floor and recognize members of public;

**Table 1 (Continued)**  
**Bicycle/Pedestrian Priorities**  
**Gainesville Metropolitan Area**  
**Fiscal Years 2020-21 to 2024-25**

Number	Project	Location	Description
12	NW 42 Avenue	FM: NW 13 Street TO: NW 6 Street	Construct Sidewalk
13	SE 43 Street	FM: Hawthorne Road TO: University Avenue	Pedestrian Modifications
14	SW 24 Avenue	FM: SW 87 Way TO: SW 77 Street	Construct Multi-Use Path
15	NW 45 Avenue	FM: NW 34 Street TO: NW 24 Boulevard	Construct Multi-Use Path
16	Gainesville-Hawthorne Trail	FM: La Chua Trail Entrance TO: Depot Park	Resurface Trail
17	Downtown Connector Rail-Trail Crossing	AT: Williston Road [SR 331]	Construct Grade-Separated Crossing
18	Hull Road	AT: SW 34 Street [SR 121]	Construct Grade-Separated Crossing
19	SW 43 Street	FM: SW 24 Avenue TO: SW 20 Avenue	Construct sidewalks to fill sidewalk gaps
20	NW 23 Avenue	FM: NW 88 Street TO: Interstate 75 Bridge	Construct sidewalk to fill sidewalk gap on south side
21	Archer Braid Trail	FM: Tower Road TO: Interstate 75 Bridge	Construct Multi-Use Path
22	NW 20th Street	FM: NW 7th Avenue TO: NW 8th Avenue	Construct Bicycle/Pedestrian Facility

Notes: Projects in shaded text are partially funded, as shown in the Transportation Improvement Program. Project components in *italics* have been completed.

ADA = Americans with Disabilities Act of 1990; AADT = Average Annual Daily Traffic; E = East; FM = From; HWY = Highway; NW = Northwest; RTS = Regional Transit System; SR = State Road; SW = Southwest; UF = University of Florida; U.S. = United States; W = West

Initial Transportation Alternatives Program Priorities were developed by a Technical Advisory Committee and Bicycle/Pedestrian Advisory Board.

## Illustration II Bicycle/Pedestrian Priorities Fiscal Years 2020-21 to 2024-25

