

MINUTES
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA

John R. "Jack" Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida

December 17, 2018
5:00 p.m.

MEMBERS PRESENT

Mike Byerly
Charles Chestnut IV
Ken Cornell, Chair
Linda Dixon/Curtis Reynolds
Adrian Hayes-Santos
Gail Johnson
Lauren Poe
Gigi Simmons
Mari Schwabacher/Greg Evans
Helen Warren

MEMBERS ABSENT

David Arreola, Vice-Chair
Robert Hutchinson
Doug Jones
Harvey Ward
Marihelen Wheeler

OTHERS PRESENT

See Exhibit A

STAFF PRESENT

Michael Escalante
Scott Koons

CALL TO ORDER

Chair Ken Cornell called the meeting to order at 5:02 p.m. He recognized Philip Mann, City of Gainesville Public Works Director, concerning the establishment of the City of Gainesville Department of Mobility and its new director.

Mr. Mann stated that the City of Gainesville established the Department of Mobility on October 1, 2018. He said that the Department includes: transportation; traffic engineering; traffic management; development review for transportation and traffic impact studies; strategic planning for transportation and parking infrastructure and smart city projects (including planning, development, implementation and analysis); regional transit; parking; and coordination and control of work performed in City rights-of-way. He introduced Malisa McCreedy, the new City of Gainesville Mobility Department Director.

I. APPROVAL OF THE MEETING AGENDA AND CONSENT AGENDA

Chair Cornell asked for approval of the meeting agenda and consent agenda.

A member requested discussion of item CA. 7 U.S. Highway 441 Resurfacing Project/Linear Park - Florida Department of Transportation Response.

MOTION: Commissioner Byerly moved to approve the

- 1. Consent Agenda as amended to move CA. 7 U.S. Highway 441 Resurfacing Project/Linear Park - Florida Department of Transportation Response to the Meeting Regular Agenda; and**
- 2. Place CA. 7 U.S. Highway 441 Resurfacing Project/Linear Park - Florida Department of Transportation Response on the Meeting Agenda after item VII. State Road 222 (NE 39th Avenue) Crosswalk Update.**

Commissioner Chestnut seconded; motion passed unanimously.

II. CITIZENS ADVISORY COMMITTEE - VACANT POSITIONS

Scott Koons, Executive Director, stated that the Metropolitan Transportation Planning Organization needs to fill seven vacant positions on its Citizens Advisory Committee. He reported that one position has a term ending December 31, 2019 ; one position has a term ending December 31, 2020; and five positions have a term ending December 31, 2021. He noted that there are only five candidates at this time.

Chair Cornell asked if there were any applicants present to speak concerning their candidacy.

There were no applicants present at the meeting.

MOTION: Commissioner Byerly moved to reappoint Mary Ann De Matas, Jan Frentzen, Chandler Otis and Ruth Steiner to the Citizens Advisory Committee for terms ending December 31, 2021 and appoint Joshua Williams to the Citizens Advisory Committee for a term ending December 31, 2021. Commissioner Hayes-Santos seconded; motion passed unanimously.

III. BICYCLE/PEDESTRIAN ADVISORY BOARD - VACANT POSITIONS

Mr. Koons stated that the Metropolitan Transportation Planning Organization needs to fill two vacant positions on the Bicycle/Pedestrian Advisory Board. He noted that the two positions have a term ending December 31, 2021. He reported that there were no applicants present to speak concerning their candidacy.

MOTION: Commissioner Byerly moved to reappoint Allyson Gill to the Bicycle/Pedestrian Advisory Board for a term ending December 31, 2021 and appoint Christine Larsen to the Bicycle/Pedestrian Advisory Board for a term ending December 31, 2021. Commissioner Chestnut seconded; motion passed unanimously.

IV. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT - SAFETY LIGHTING PROJECTS

Mr. Koons stated that the Florida Department of Transportation has requested an amendment to the Transportation Improvement Program to add four safety lighting projects for preliminary engineering in Fiscal Year 2018-19.

Mari Schwabacher, Florida Department of Transportation Planning Specialist IV, and Karen Taulbee, Florida Department of Transportation Urban Planning Manager, discussed the safety lighting projects and answered questions.

MOTION: Commissioner Hayes-Santos moved to:

- 1. Approve an amendment to the Fiscal Years 2018-19 to 2022-23 Transportation Improvement Program to add the Preliminary Engineering Phase in Fiscal Year 2018-19 for the following Safety Lighting Projects:**

- State Road 25/U.S. Highway 441 from SW 8th Avenue to NW 29th Road [4398061];
- State Road 26 from Tower Road to East 9th Street [4398081];
- State Road 26 from East 14th Street to East 15th Street [4398031]; and
- State Road 26 from East 15th Street to NE 25th Street [4398021] (see Exhibit 1); and

2. Request that the Florida Department of Transportation coordinate with the City of Gainesville concerning the scoping and installation of the Safety Lighting Projects.

Commissioner Byerly seconded. Mr. Koons conducted a show-of-hands vote.

City Member	Yes	No	County Member	Yes	No
			Mike BYERLY	X	
			Charles CHESTNUT IV	X	
Adrian HAYES-SANTOS	X				
Gail JOHNSON	X				
Lauren POE	X				
Gigi SIMMONS	X				
Helen WARREN	X				
			Ken CORNELL	X	
Totals	5	0		3	0

Motion passed unanimously.

V. FLORIDA DEPARTMENT OF TRANSPORTATION
TENTATIVE FIVE-YEAR WORK PROGRAM 2019-20 TO 2023-24

Mr. Koons stated that the Metropolitan Transportation Planning Organization received the draft Tentative Work Program on October 3, 2018. He reviewed new projects included in the Tentative Work Program. He and Ms. Schwabacher discussed the Tentative Work Program and answered questions.

MOTION: Commissioner Byerly moved to authorize the Chair to send a letter to the Florida Department of Transportation District 2 Secretary requesting that the Florida Department of Transportation consider funding the following projects in the Tentative Work Program and involve the Metropolitan Transportation Planning Organization in the scoping of the following projects:

- A. **Priority 1 - West University Avenue (State Road 26) Enhanced Pedestrian Crossing Installations at NW 16th Street, NW 17th Street and NW 19th Street;**
- B. **Priority 2 - East University Avenue (State Road 26) Pedestrian-Oriented Intersection Design at Waldo Road (State Roads 26, 331) intersection;**
- C. **Priority 3 - Fund the U.S. 441 (SW 13th Street) Road Safety Audit, State Road 26 (University Avenue) Road Safety Audit and State Road 26 (West University Avenue) Multimodal Corridor Study recommendations;**
- D. **Priority 4 - NW 34th Street (State Road 121) 2-Lane Divided Continuous Left Turnlane installation from NW 16th Avenue to U.S. 441 as described in the Year 2040 Long-Range Transportation Plan funded with State Highway System funds;**
- E. **Priority 5 - U.S. Highway 441 (SW 13th Street) at State Road 24 (Archer Road) Intersection Removal of Sliplanes; and**
- F. **Priority 6 - U.S. Highway 441 (SW 13th Street) at State Road 24 (Archer Road) Intersection Traffic Signal Update Project [4358911] consideration of the removal of the sliplanes in scoping and design of the traffic signal update.**

Commissioner Hayes-Santos seconded, motion passed unanimously.

VI. STATE HIGHWAY SYSTEM ROUNDABOUT - STATE ROAD 121 (NW 34TH BOULEVARD)
AT NW 53RD AVENUE FLORIDA DEPARTMENT OF TRANSPORTATION RESPONSE

Mr. Koons stated that the Florida Department of Transportation has proposed a bowtie roundabout configuration for the State Road 121 (NW 34th Boulevard) at NW 53rd Avenue intersection. He discussed the proposed bowtie roundabout, answered questions and reported the advisory committees and staff recommendations.

A member asked for reasons why a traditional roundabout was not feasible.

Ms. Taulbee discussed the proposed roundabout and answered questions.

Mr. Koons noted that this issue was not time sensitive.

MOTION: Commissioner Byerly moved to request that staff provide additional backup information concerning why a traditional roundabout does not work for the State Road 121 (NW 34th Boulevard) at NW 53rd Avenue intersection, including roundabout capacities. Commissioner Hayes-Santos seconded; motion passed unanimously.

VII. STATE ROAD 222 (NE 39TH AVENUE) CROSSWALK UPDATE

Mr. Koons stated that the Metropolitan Transportation Planning Organization received a notification of the conditional variance for the installation of a crosswalk on State Road 222 (NE 39th Avenue) in the vicinity of NE 28th Drive. He discussed the variance and answered questions. He reported the advisory committees and staff recommendations.

MOTION: Mayor Poe moved to authorize the Chair to send a letter to the:

1. Florida Department of Transportation District 2 Secretary requesting that the Florida Department of Transportation:

- **Install a crosswalk on State Road 222 (NE 39th Avenue) adjacent to the NE 28th Drive intersection; and**
- **Coordinate with the City of Gainesville Mobility Department, Regional Transit System and its Regional Transit System Advisory Board concerning the installation of crosswalk on State Road 222 (NE 39th Avenue) and broader mobility issues for accessing the Grace Marketplace area; and**

2. Legislative delegation asking for support for the:

- **Installation of a crosswalk on State Road 222 (NE 39th Avenue) adjacent to the NE 28th Drive intersection; and**
- **Coordination among the Florida Department of Transportation, City of Gainesville Mobility Department, Regional Transit System and its Advisory Board concerning the installation of crosswalk on State Road 222 (NE 39th Avenue) and broader mobility issues for accessing the Grace Marketplace area.**

Commissioner Warren seconded; motion passed unanimously.

CA.7 U.S. HIGHWAY 441 RESURFACING PROJECT/LINEAR PARK -
FLORIDA DEPARTMENT OF TRANSPORTATION RESPONSE

Chair Cornell stated that this item was requested to be moved from the Consent Agenda for discussion.

A member discussed correspondence between Alachua County and the Florida Department of Transportation concerning a linear park on U.S. Highway 441(State Road 25) through Paynes Prairie. He suggested a separated multi-use path along the east side of U.S. Highway 441 (State Road 25). He noted that the Florida Department of Environmental Protection Florida Park Service has not yet participated in the process. He also suggested asking the Florida Department of Transportation for any limitations to the linear park development.

Ms. Taulbee discussed the U.S. Highway 441 (State Road 25) resurfacing project design timetable and answered questions. She stated that the Florida Department of Transportation would not be the lead agency for the linear park development. She noted the need for coordination with the Florida Department of Environmental Protection Florida Park Service.

A member suggested getting support from the legislative delegation.

Jeffrey Hays, Alachua County Transportation Planning Manager, stated that a sketch and scope report is being developed to be presented to the Alachua County Board of County Commissioners.

MOTION: Commissioner Byerly moved to:

- 1. Have staff keep the Metropolitan Transportation Planning Organization apprised of developments of the U.S. Highway 441 (State Road 25) resurfacing project and the linear park proposal; and**
- 2. Authorize the Chair to send a letter to the Florida Department of Environmental Protection Florida Park Service requesting coordination with Alachua County and the Florida Department of Transportation for development and provision of linear park infrastructure along the Paynes Prairie portion of the U.S. 441 Highway (State Road 25) corridor and the U.S. Highway 441 (State Road 25) resurfacing project [4361571].**

Commissioner Simmons seconded; motion passed unanimously.

VIII. FEDERAL HIGHWAY ADMINISTRATION INNOVATIVE HIGHWAY PROJECT
GRANT AWARD - BICYCLE AND PEDESTRIAN SAFETY ENHANCEMENT PROJECT

Mr. Koons stated that the Federal Highway Administration awarded an Accelerated Innovation Deployment Demonstration Grant to the Florida Department of Transportation, University of Florida and City of Gainesville. He introduced Dr. Clark Letter, University of Florida Research Assistant Professor, to discuss the project.

Dr. Letter discussed the project and answered questions.

Emmanuel Posadas, City of Gainesville Traffic Operations Manager, reported that the project funding includes \$1,000,000 each from the Federal Highway Administration and the Florida Department of Transportation.

IX. ELECTION OF OFFICERS

Mr. Koons stated that the Metropolitan Transportation Planning Organization needed to elect a Chair, Vice-Chair and Secretary/Treasurer for the coming year. He identified the current officers and noted that the Chair traditionally alternates between the City Commission and Board of County Commissioners. He stated that the Bylaws do not preclude officers from serving consecutive terms.

MOTION: Mayor Poe moved to elect Commissioner Cornell as Chair, Commissioner Arreola as Vice-Chair and Commissioner Chestnut as Secretary/Treasurer. Commissioner Byerly seconded; motion passed unanimously.

X. AUDIT REVIEW COMMITTEE

Mr. Koons asked that the Metropolitan Transportation Planning Organization appoint two members to an Audit Review Committee. He noted that the Metropolitan Transportation Planning Organization Secretary/Treasurer traditionally chairs this committee.

MOTION: Mayor Poe moved to appoint Commissioner Chestnut and Commissioner Arreola to the Audit Review Committee and to have Commissioner Chestnut serve as Committee Chair. Commissioner Simmons seconded; motion passed unanimously.

XI. FLORIDA METROPOLITAN PLANNING ORGANIZATION ADVISORY COUNCIL

Mr. Koons asked the Metropolitan Transportation Planning Organization to appoint a voting representative and two alternate representatives to the Metropolitan Planning Organization Advisory Council for 2019. He noted that currently Commissioner Hayes-Santos serves as the voting representative and Commissioner Arreola and Commissioner Chestnut serve as the alternate representatives.

MOTION: Mayor Poe moved to appoint Commissioner Hutchinson as the voting representative and Commissioner Arreola and Commissioner Johnson as the alternate representatives to the Florida Metropolitan Planning Organization Advisory Council. Commissioner Byerly seconded; motion passed unanimously.

XII. NEXT METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEETING

Mr. Koons announced that the next Metropolitan Transportation Planning Organization meeting is scheduled for February 25, 2019 at 3:00 p.m.

A member asked that meeting times for discussion of long-range transportation plan agenda items be reviewed by the Chair and staff.

XIII. COMMENTS

A. METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEMBERS

Members thanked Chair Cornell for his service as Chair of the Metropolitan Transportation Planning Organization.

B. CITIZENS

There were no citizen comments.

C. CHAIR'S REPORT

Mr. Koons noted consent agenda items, including the:

- Metropolitan Planning Organization Advisory Council Institute dates;
- Appointment of Michael Escalante, Senior Planner, as Florida Statewide Model Task Force Transit Committee Chair; and
- Recognition of Commissioner Cornell as Chair for 2018 by presenting a plaque recognizing his service.

ADJOURNMENT

The meeting was adjourned at 6:30 p.m.

2/25/19
Date


Charles Chestnut IV, Secretary/Treasurer

EXHIBIT A

Interested Citizens

Gloria Jones
Clark Letter
Joshua Williams

Alachua County

Jeffrey Hays
Sylvia Torres

City of Gainesville

Deborah Leistner
Anthony Lyons
Jesus Gomez
Emmanuel Posadas

**Florida Department
of Transportation**

Karen Taulbee

* Via telephone

Spoke and provided written comments

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**CONSENT AGENDA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA**

**John R. "Jack" Durrance Auditorium
Alachua County Administration Building, Gainesville, Florida**

**5:00 p.m.
December 17, 2018**

STAFF RECOMMENDATION

- Page #7 CA. 1 Minutes - October 22, 2018 APPROVE MINUTES**
This set of Metropolitan Transportation Planning Organization minutes is ready for review.
- Page #17 CA. 2 2019 Meeting Schedule APPROVE STAFF RECOMMENDATION**
The Metropolitan Transportation Planning Organization 2019 Meeting Schedule needs to be approved.
- Page #21 CA. 3 List of Priority Projects for Fiscal Years 2019-20 to 2023-24 Amendment APPROVE STAFF RECOMMENDATION**
The Metropolitan Transportation Planning Organization needs to amend its List of Priority Projects to include projects that the City of Gainesville and Alachua County anticipate submitting Transportation Alternatives Program applications to the Florida Department of Transportation.
- Page #29 CA. 4 Transportation Alternatives Program - 2019 Applications APPROVE APPLICATIONS**
The Metropolitan Transportation Planning Organization needs to approve the submission of Transportation Alternatives Program applications prior to the January 25, 2019 application deadline.
- Page #51 CA. 5 Safe Routes to School Program - 2019 Applications APPROVE APPLICATIONS**
The Metropolitan Transportation Planning Organization needs to support the submission of Safe Routes to School applications prior to the December 30, 2018 application deadline.

Page #73 CA. 6 Safety Performance Measures and Targets APPROVE JOINT RECOMMENDATION

The Metropolitan Transportation Planning Organization needs to set safety performance measures and targets (see Exhibit 2).

Page #81 CA. 8 Florida Department of Transportation Statewide Model Task Force Transit Committee Chair FOR INFORMATION ONLY

The Florida Department of Transportation has selected Michael Escalante, Senior Planner, to serve as Chair of the Statewide Model Task Force Transit Committee.

Page #87 CA. 9 Florida Metropolitan Planning Organization Advisory Council - 2019 Weekend Institute NO ACTION REQUIRED

The Florida Metropolitan Planning Organization Advisory Council has announced meeting dates for its Weekend Institute and provided application forms.

Page #93 CA. 10 Florida Metropolitan Planning Organization Advisory Council - Legislative Priorities and Policy Positions NO ACTION REQUIRED

The Florida Metropolitan Planning Organization Advisory Council has adopted a series of legislative priorities and policy positions for the 2019 Florida Legislative Session.

Page #99 CA. 11 Transportation Disadvantaged Program - 2018 Award Recipients FOR INFORMATION ONLY

The Florida Commission for the Transportation Disadvantaged awarded Edward Griffin, MV Transportation, Inc. General Manager, the William G. and Budd Bell Lifetime Achievement Award and James East, Alachua County Transportation Disadvantaged Board Citizen Advocate, the Volunteer of the Year Award.

Page #101 CA. 12 Transportation Disadvantaged Program - Status Report NO ACTION REQUIRED

The Metropolitan Transportation Planning Organization has requested regular status reports concerning this program.

EXHIBIT 1



Florida Department of Transportation

RICK SCOTT
GOVERNOR

2198 Edison Avenue
Jacksonville, FL 32204-2730

MIKE DEW
SECRETARY

November 16, 2018

Mr. Scott Koons, AICP
Executive Director
Gainesville MTPO
2009 NW 67th Place
Gainesville, FL 32653

Re: FDOT Request: Amendments to the Gainesville MTPO Transportation Improvement Program (TIP) FY 2018/19 – 2022/23

Dear Mr. Koons:

The Florida Department of Transportation (FDOT) requests an amendment to the Transportation Improvement Program (TIP) for FY 2018/19 – 2022/2023. Please add the following TIP Amendment request for action by the TCC, CAC and TPO Board at their December meetings.

ALACHUA COUNTY

439802-1 SR26 from 15th Street to SE 25th Street

Safety Lighting

<u>Fund</u>	<u>Phase</u>	<u>FY 2019</u>
ACSS	PE	42,000

439803-1 SR26 from SE 14th Street to SE 15th Street

Safety Lighting

<u>Fund</u>	<u>Phase</u>	<u>FY 2019</u>
ACSS	PE	50,000
<u>Fund</u>	<u>Phase</u>	<u>FY 2019</u>
HSP	PE	3,000

**439806-1 SR25/SR24 & U.S. 441 from Museum Road to NW 29th Road
Safety Lighting**

<u>Fund</u>	<u>Phase</u>	<u>FY 2019</u>
ACSS	PE	99,500
<u>Fund</u>	<u>Phase</u>	<u>FY 2019</u>
HSP	PE	1,000

**439808-1 SR26 from Tower Road to SE 9th Street
Safety Lighting**

<u>Fund</u>	<u>Phase</u>	<u>FY 2019</u>
ACSS	PE	182,000
<u>Fund</u>	<u>Phase</u>	<u>FY 2019</u>
HSP	PE	5,000

Approval of this TIP Amendment will not affect the funding or advancement of other projects in the FY 2018/19 – 2022/23 TIP.

Please contact me if you have any questions or need additional information for these requests.

Sincerely,



Mari Schwabacher
Gainesville MTPO Liaison
FDOT District Two

EXHIBIT 1



Florida Department of Transportation

RICK SCOTT
GOVERNOR

2198 Edison Avenue
Jacksonville, FL 32204-2730

MIKE DEW
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439806-1 SR25/SR24 & U.S. 441 from Museum Road to NW 29th Road

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