

MINUTES
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida

December 5, 2016
5:00 p.m.

MEMBERS PRESENT

Harvey Budd
Mike Byerly
Craig Carter
Ken Cornell
Adrian Hayes-Santos
Robert Hutchinson
Doug Jones
Lee Pinkoson
Lauren Poe
Helen Warren, Chair
Linda Dixon/Curtis Reynolds
James Green/Greg Evans

MEMBERS ABSENT

Todd Chase
Charles Chestnut, IV, Vice Chair
Charles Goston

OTHERS PRESENT

See Exhibit A

STAFF PRESENT

Michael Escalante
Scott Koons

CALL TO ORDER

Chair Helen Warren called the meeting to order at 5:08 p.m.

I. APPROVAL OF THE MEETING AGENDA AND CONSENT AGENDA

Chair Warren asked for approval of the meeting agenda and consent agenda.

MOTION: Commissioner Cornell moved to approve the Consent Agenda and Meeting Agenda. Commissioner Hayes-Santos seconded; motion passed unanimously.

II. CITIZENS ADVISORY COMMITTEE- VACANT POSITIONS

Scott Koons, Executive Director, stated that the Metropolitan Transportation Planning Organization needs to fill six vacant positions on its Citizens Advisory Committee. He noted that five positions have a term ending December 31, 2019 and one position has a term ending December 31, 2017.

Chair Warren asked if there were any applicants present to speak concerning their candidacy.

Paul Thur de Koos spoke regarding his candidacy for the Citizens Advisory Committee.

Mr. Koons conducted a voice rollcall ballot for the Citizens Advisory Committee candidates. He tabulated the votes and reported the results of the Citizens Advisory Committee appointment vote.

A member asked whether transportation professionals could serve on the Citizens Advisory Committee in accordance with the Bylaws.

Mr. Koons stated that the Bylaws do not address this topic.

MOTION: Commissioner Byerly moved to include an agenda item for the next meeting to discuss membership criteria for the Citizens Advisory Committee. Commissioner Hayes-Santos seconded; motion passed unanimously.

MOTION: Commissioner Byerly moved to:

- 1. reappoint Thomas Bolduc, Nelle Bullock, Luis Diaz and John Pickett to the Citizens Advisory Committee for a term ending December 31, 2019;**
- 2. appoint Paul Thur de Koos, to the Citizens Advisory Committee for a term ending December 31, 2019; and**
- 3. reappoint Ewen Thomson, to the Citizens Advisory Committee for a term ending December 31, 2017.**

Commissioner Cornell seconded; motion passed unanimously.

III. BICYCLE/PEDESTRIAN ADVISORY BOARD- VACANT POSITIONS

Mr. Koons stated that the Metropolitan Transportation Planning Organization needs to fill two vacant positions on the Bicycle/Pedestrian Advisory Board. He noted that one position has a term ending December 31, 2019 and one position has a term ending December 31, 2017.

Chair Warren asked if there were any applicants present to speak concerning their candidacy.

Amy Kauper spoke regarding her candidacy for the Bicycle/Pedestrian Advisory Board.

Mr. Koons conducted a voice rollcall ballot for the Bicycle/Pedestrian Advisory Board candidates. He tabulated the votes and reported the results of the Bicycle/Pedestrian Advisory Board appointment vote.

MOTION: Commissioner Cornell moved to appoint Amy Kauper for a term ending December 31, 2019 and appoint Adam Carr for a term ending December 31, 2017. Commissioner Byerly seconded; motion passed unanimously.

IV. FLORIDA DEPARTMENT OF TRANSPORTATION STATE ROAD 121 (NW 34TH STREET) LEFT TURN LANES TECHNICAL MEMORANDUM

Mr. Koons stated that the Metropolitan Transportation Planning Organization received the State Road 121 (NW 34th Street) Left Turn Lanes Technical Memorandum on October 19, 2016. He discussed the Technical Memorandum and answered questions. He reviewed the advisory committees and staff recommendations.

Jeff Scott, Florida Department of Transportation Safety Engineer, stated that the project is to be funded with Highway Safety Improvement Program funds. He said that the areas designated for turnlanes is based on crash data.

James Green, Florida Department of Transportation Liaison, stated that District Two State Highway System funds are otherwise programmed in the Tentative Work Program.

MOTION: Commissioner Pinkoson moved to authorize the Chair to send a letter to the Florida Department of Transportation District 2 Secretary to request that the Florida Department of Transportation:

- 1. Include continuous left turn lanes between NW 19th Place and Cornerstone Academy, between NW 41st Avenue and NW 42nd Place, and between NW 45th Avenue and NW 49th Avenue on State Road 121 (NW 34th Street);**
- 2. Develop the project with:**
 - 40 miles per hour design speed with a 35 miles per hour posted speed;**
 - 11-foot travel lanes; and**
 - Five-foot designated bicycle lanes with two-foot buffer;**
- 3. Defer project design to Fiscal Year 2018-19, but not change the construction date of 2020-21; and**
- 4. Consult with the Florida Department of Transportation regarding shared-funding to supplement Federal Safety Funds to construct the project as a complete street with protected bikelanes.**

Commissioner Carter seconded.

Zion Evangelical Lutheran Church Pastor Brian Wrobel, Zion Evangelical Lutheran Church Building Committee Chair Greg Meyer and President Sergio Reyes, EDA Engineers-Surveyors-Planners, Inc., spoke regarding the access to the Zion Evangelical Lutheran Church located on the northwest quadrant of the State Road 121 (NW 34th Street) at NW 16th Avenue intersection and the expansion plans for the church.

Michael Fay, Alachua County Public Works Development Program Manager, discussed access to the church and noted there could be accommodation of a curb cut on NW 16th Avenue.

Bob Karp also commented on the Technical Memorandum.

FRIENDLY AMENDMENT:

Commissioner Byerly requested amending the motion to add authorizing the Chair to send a letter to the Alachua County Board of County Commissioners to refer consideration of right-in/right-out access to the Zion Evangelical Lutheran Church property on NW 16th Avenue. Commissioners Pinkoson and Carter accepted the amendment.

MOTION AS AMENDED:

Commissioner Pinkoson moved to:

- 1. Authorize the Chair to send a letter to the Alachua County Board of County Commissioners to refer consideration of right-in/right-out access to the Zion Evangelical Lutheran Church property on NW 16th Avenue; and**
- 2. Authorize the Chair to send a letter to the Florida Department of Transportation District 2 Secretary to request that the Florida Department of Transportation:**
 - A. Include continuous left turn lanes between NW 19th Place and Cornerstone Academy, between NW 41st Avenue and NW 42nd Place, and between NW 45th Avenue and NW 49th Avenue on State Road 121 (NW 34th Street);**
 - B. Develop the project with:**
 - 40 miles per hour design speed with a 35 miles per hour posted speed;**
 - 11-foot travel lanes; and**
 - Five-foot designated bicycle lanes with two-foot buffer;**
 - C. Defer project design to Fiscal Year 2018-19, but not change the construction date of 2020-21; and**
 - D. Consult with the Florida Department of Transportation regarding shared-funding to supplement Federal Safety Funds to construct the project as a complete street with protected bikelanes.**

Commissioner Carter seconded; motion passed unanimously.

V. STATE ROAD 26 (WEST NEWBERRY ROAD) BIKELANES

Mr. Koons stated that the Metropolitan Transportation Planning Organization discussed State Road 26 (West Newberry Road) bikelanes at its August 1, 2016 and October 3, 2016 meetings. He reported that the Florida Department of Transportation has responded to a request for a corridor study for converting the onstreet parking to bikelanes. He and Michael Escalante, Senior Planner, discussed three options and answered questions.

Teresa Scott, Gainesville Public Works Director, discussed onstreet parking on State Road 26 (West Newberry Road) and answered questions.

Mr. Green noted that the Option One conversion to bikelanes could occur within a few months.

Mr. Fay discussed onstreet parking on Main Street.

MOTION: Commissioner Pinkoson moved to select Option Two and request that the Florida Department of Transportation program a project to modify the 80-foot cross-section to add onstreet bikelanes with 11-foot general purpose lanes and median on State Road 26 (West Newberry Road) between NW 43rd Street and NW 38th Street and reduce the posted speed limit to 35 miles per hour. Commissioner Carter seconded.

Kristen Young, representing Gainesville Citizens for Active Transportation, discussed the project options and supported Option One.

Mr. Karp also spoke in support of Option One.

SUBSTITUTE MOTION:

Commissioner Byerly moved to select Option One and request that the Florida Department of Transportation program a project to convert onstreet parking to bikelanes on State Road 26 (West Newberry Road) between NW 43rd Street and NW 38th Street without loss of the westbound right turnlane at NW 43rd Street and schedule a public meeting to remove the onstreet parking. Commissioner Hutchinson seconded.

ORIGINAL MOTION WITHDRAWAL:

Commissioner Pinkoson, with Commissioner Carter's acceptance, withdrew his motion to select Option Two and request that the Florida Department of Transportation program a project to modify the 80-foot cross-section to add onstreet bikelanes with 11-foot general purpose lanes and median on State Road 26 (West Newberry Road) between NW 43rd Street and NW 38th Street and reduce the posted speed limit to 35 miles per hour.

FRIENDLY AMENDMENT:

Commissioner Byerly amended his Substitute Motion to add a request that staff provide the Metropolitan Transportation Planning Organization travel lane cross-section information for State Road 26 (West Newberry Road) between Interstate 75 and State Road 121 (NW 34th Street). Commissioner Hutchinson accepted the amendment.

SUBSTITUTE MOTION AS AMENDED:

Commissioner Byerly moved to:

- 1. Select Option One and request that the Florida Department of Transportation program a project to convert onstreet parking to bikelanes on State Road 26 (West Newberry Road) between NW 43rd Street and NW 38th Street without loss of the westbound right turnlane at NW 43rd Street and schedule a public meeting to remove the onstreet parking; and**
- 2. Request that staff provide the Metropolitan Transportation Planning Organization travel lane cross-section information for State Road 26 (West Newberry Road) between Interstate 75 and State Road 121 (NW 34th Street).**

Commissioner Hutchinson seconded; motion passed unanimously.

VI. FLORIDA DEPARTMENT OF TRANSPORTATION TENTATIVE WORK PROGRAM

Mr. Koons stated that the Metropolitan Transportation Planning Organization received the draft Tentative Work Program on November 1, 2016. He discussed the Tentative Work Program and answered questions. He reviewed new projects included in the Tentative Work Program and answered questions.

MOTION: Commissioner Pinkoson moved to authorize the Chair to send a letter to the Florida Department of Transportation District 2 Secretary requesting that the Florida Department of Transportation consider funding the following projects in the Tentative Work Program:

- 1. State Road 121 (NW 34th Street) Traffic Operations Improvement (4394901) -**
 - A. Include continuous left turn lanes between NW 19th Place and Cornerstone Academy, between NW 41st Avenue and NW 42nd Place, and between NW 45th Avenue and NW 49th Avenue on State Road 121 (NW 34th Street);**
 - B. Develop the project with:**
 - 40 miles per hour design speed with a 35 miles per hour posted speed;
 - 11-foot travel lanes; and
 - Five-foot designated bicycle lanes with two-foot buffer;
 - C. Defer project design to Fiscal Year 2018-19, but not change the construction date of 2020-21; and**
 - D. Consult with the Florida Department of Transportation regarding shared-funding to supplement Federal Safety Funds to construct the project as a complete street with protected bikelanes;**
- 2. Program a project to convert onstreet parking to bikelanes on State Road 26 (West Newberry Road) between NW 43rd Street and NW 38th Street without loss of the westbound right turnlane at NW 43rd Street and schedule a public meeting to remove the onstreet parking;**
- 3. Install light emitting diode fixtures consistent with Gainesville Regional Utilities standards in the four streetlighting update projects (4394891, 4398041, 4398051 and 4398071);**
- 4. Fund the U.S. 441 (SW 13th Street) Road Safety Audit, State Road 26 (University Avenue) Road Safety Audit and State Road 26 (West University Avenue) Multimodal Corridor Study recommendations; and**
- 5. Fund a U.S. 441 (West 13th Street) multimodal corridor study between the SW 3500 block and NW 16th Avenue.**

Commissioner Carter seconded, motion passed unanimously.

VII. ELECTION OF OFFICERS

Mr. Koons stated that the Metropolitan Transportation Planning Organization needed to elect a Chair, Vice- Chair and Secretary/Treasurer for the coming year. He identified the current officers and noted that the Chair traditionally alternates between the City Commission and County Commission.

MOTION: Commissioner Cornell moved to elect Commissioner Chestnut as Chair, Commissioner Budd as Vice-Chair and Commissioner Byerly as Secretary/Treasurer. Commissioner Carter seconded.

SUBSTITUTE MOTION:

Commissioner Byerly moved to elect Commissioner Chestnut as Chair, Commissioner Budd as Vice-Chair and Commissioner Cornell as Secretary/Treasurer. Commissioner Carter seconded; motion passed 8 to 1.

VIII. AUDIT REVIEW COMMITTEE

Mr. Koons asked that the Metropolitan Transportation Planning Organization appoint two members to an Audit Review Committee. He noted that the Metropolitan Transportation Planning Organization Secretary/Treasurer traditionally chairs this committee.

MOTION: Commissioner Cornell moved to appoint Commissioner Cornell and Commissioner Budd to the Audit Review Committee and to have Commissioner Cornell serve as Committee Chair. Commissioner Carter seconded; motion passed unanimously.

IX. METROPOLITAN PLANNING ORGANIZATION ADVISORY COUNCIL REPRESENTATIVES

Mr. Koons asked the Metropolitan Transportation Planning Organization to appoint a voting representative and an alternate representative to the Metropolitan Planning Organization Advisory Council for the coming year.

MOTION: Commissioner Pinkoson moved to appoint Commissioner Hayes-Santos as the voting representative and Commissioner Chestnut as the alternate representative to the Florida Metropolitan Planning Organization Advisory Council. Commissioner Hutchinson seconded; motion passed unanimously.

X. NEXT METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEETING

Mr. Koons announced that the next Metropolitan Transportation Planning Organization meeting is scheduled for February 6, 2017 at 3:00 p.m.

XI. COMMENTS

A. METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEMBERS

A member discussed his concerns regarding pedestrian safety on University Avenue.

B. CITIZENS

Jay Nordqvist discussed his concerns regarding the safety of the Downtown Connector Trail crossing at State Road 331 (Williston Road).

MOTION: Commissioner Carter moved to refer the safety concerns regarding the Downtown Connector crossing at State Road 331 (Williston Road) to the Metropolitan Transportation Planning Organization advisory committees. Commissioner Byerly seconded; motion passed unanimously.

C. CHAIR'S REPORT

Mr. Koons noted that there are applications for the Metropolitan Planning Organization Advisory Council Institute in the meeting packet and that members should notify staff if they are interested in attending the Institute. He also presented a plaque to Chair Warren recognizing her service as Chair for 2016.

ADJOURNMENT

The meeting was adjourned at 7:35 p.m.

Date



Ken Cornell, Secretary-Treasurer

EXHIBIT A

Interested Citizens

Mateusz Buszko
Bob Karp
Amy Kauper
Greg Meyer
Jay Nordqvist
Sergio Reyes
Bob Strahmann
Paul Thur de Koos
Pastor Brian Wrobel
Kristin Young
John Zona

Alachua County

Chris Dawson
Michael Fay
Jeffrey Hays
Michelle Liebermann

City of Gainesville

Dekova Batey
Paul Folks
Anthony Lyons
Tom Quigley
Teresa Scott

Florida Department of Transportation

Jeff Scott

* Via telephone
Spoke and provided written comments

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**CONSENT AGENDA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA**

**Jack Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida**

**Monday, 5:00 p.m.
December 5, 2016**

STAFF RECOMMENDATION

- Page #7 CA. 1 Minutes- October 3, 2016 APPROVE MINUTES**
- The Metropolitan Transportation Planning Organization needs to review and approve this set of minutes.
- Page #17 CA. 2 Safe Routes to School Program - 2017 Applications APPROVE STAFF RECOMMENDATION**
- The Metropolitan Transportation Planning Organization needs to support the submission of the Safe Routes to School applications for this year by the December 30, 2016 deadline.
- Page #19 CA. 3 Transportation Alternatives Program - 2017 Applications APPROVE STAFF RECOMMENDATION**
- The Metropolitan Transportation Planning Organization needs to approve the submission of the Transportation Alternatives Program applications for this year by the December 9, 2016 deadline.
- Page #23 CA. 4 Florida Department of Transportation FOR INFORMATION ONLY
North Interstate 75 Master Plan**
- The Florida Department of Transportation has initiated development of the North Interstate 75 Master Plan update.
- Page #37 CA. 5 Transportation Disadvantaged Program - NO ACTION REQUIRED
Status Report**
- The Metropolitan Transportation Planning Organization has asked for regular status reports concerning this program.

Page #51 CA. 6 Metropolitan Planning Organization NO ACTION REQUIRED
Advisory Council - Strategic Directions Plan

The Metropolitan Planning Organization Advisory Council has provided a copy of its approved Strategic Directions Plan.

Page #65 CA. 7 Metropolitan Planning Organization NO ACTION REQUIRED
Advisory Council - Weekend Institute

The Metropolitan Planning Organization Advisory Council has announced meeting dates for its Weekend Institute and provided applications.