September 14, 2011

TO: Citizens and Technical Advisory Committees (CAC & TAC)

FROM: Marjie Sanderson, Director of Transportation Planning

SUBJECT: Meeting Announcement and Agenda

On Wednesday, September 21st, the TAC will meet at 2:00 p.m. in the Gainesville Regional Utilities (GRU) General Purpose Meeting Room, 301 SE 4th Avenue. Also on Wednesday, September 21st, the CAC will meet at 7:00 p.m. in the Grace Knight Conference Room, Alachua County Administration Building 12 SE 1st Street. Times shown on this agenda are for the CAC meeting.

STAFF RECOMMENDATION

7:00 p.m.  I. Introductions (if needed)*

II. Approval of Meeting Agenda  APPROVE AGENDA

III. Approval of Committee Minutes  APPROVE MINUTES

7:10 p.m.  IV. Upcoming Meetings  FOR INFORMATION ONLY

A. Next MTPO meeting- October 3rd at 5:00 p.m.
B. Next set of Committee Meetings- October 26th (if needed)

7:15 p.m.  V. Florida Department of Transportation (FDOT) Tentative Five Year Work Program  FORWARD COMMENTS TO MTPO

The purpose of this agenda item is to decide if the MTPO should request changes to the draft Tentative Work Program

7:45 p.m.  VI. Public Involvement Plan Update  APPROVE STAFF RECOMMENDATION

Each year, the MTPO reviews its public involvement process to ensure that it provides for full and open access to all citizens

Dedicated to improving the quality of life of the Region’s citizens, by coordinating growth management, protecting regional resources, promoting economic development and providing technical services to local governments.
Dr. Kermit Sigmon Citizen Participation Award

Each CAC member will be asked to vote for one person

VIII. Information Items

The following materials are for your information only and are not scheduled to be discussed unless otherwise requested

A. CAC and TAC Attendance Records
B. Florida Department of Transportation letter dated September 6, 2011

*No handout included with the enclosed agenda material.
Minutes

Gainesville Urbanized Area Transportation Study
Metropolitan Transportation Planning Organization (MTPO)
Technical Advisory Committee (TAC)

Gainesville Regional Utilities General Purpose Room
301 SE 4th Avenue
Gainesville, Florida

Members Present
Ha Nguyen, Chair
Doug Robinson, Vice Chair
Dekova Batey
John Gifford
Jeff Hays
Michael Iguina
Debbie Leistner
Dean Mimms
Karen Taulbee

Members Absent
Linda Dixon
Ron Fuller
Harrell Harrison
Scott Koons
Steve Kabat

Others Present
Chandler Otis
Doreen Joyner-Howard

Staff Present
Marlie Sanderson
Michael Escalante

Call to Order
Ms. Ha Nguyen, Alachua County Public Works Contracts & Design Manager, called the meeting to order at 2:05 p.m.

I. Introductions
Chair Nguyen noted that only TAC members and MTPO staff were present and skipped introductions.

II. Approval of the Meeting Agenda
Chair Nguyen asked for approval of the agenda.

Mr. Marlie Sanderson, MTPO Director of Transportation Planning, stated that based on MTPO Agenda Review discussion, he recommends deferring item VIII. Federal Transportation Authorization Bill.

It was a consensus to approve the meeting agenda amended to defer agenda item VIII. Federal Transportation Authorization Bill to a future TAC meeting.

III. Approval of Committee Minutes
Mr. Sanderson stated that the April 20, 2011 minutes are ready for approval.

ACTION: Dean Mimms moved to approve the April 20, 2011 TAC minutes. Doug Robinson seconded; motion passed unanimously.
IV. UPCOMING MEETINGS

Mr. Sanderson announced that the next MTPO meeting is scheduled for August 1st at 3:00 p.m. in the Jack Durrance Auditorium. He said that the TAC’s next meeting, if needed, is scheduled for August 17th.

V. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT

Mr. Sanderson stated that the Regional Transit System (RTS) has been awarded a $425,000 Federal Transit Administration (FTA) grant for a bus rapid transit (BRT) alternatives analysis study. He said that the study corridor ranged from the Santa Fe College area to the Gainesville Regional Airport. He added that the MTPO needs to amend its TIP in order for RTS to receive these funds.

ACTION: Michael Iguina moved to recommend that the MTPO amend its TIP to include $425,000 BRT Alternatives Analysis Study (FIN # 4285914) in fiscal year 2011/2012. Debbie Leistner seconded; motion passed unanimously.

VI. STATE INFRASTRUCTURE (SIB) LOAN

Mr. Sanderson stated that RTS is submitting an $8.1 million SIB loan application to the Florida Department of Transportation (FDOT). He said that the loan would be to construct phase 2 of 4 of the Transit Maintenance Facility Expansion project.

Mr. Doug Robinson, RTS Chief Transit Planner, stated that RTS would be applying for a discretionary grant for the Streetcar Feasibility Study. He and Ms. Karen Taulbee, FDOT Transportation Specialist, discussed Surface Transportation Program funding for the SIB loan and answered questions.

ACTION: Debbie Leistner moved to recommend that the MTPO approve the SIB loan application. John Gifford seconded; motion passed unanimously.

VII. MTPO URBAN DESIGN POLICY MANUAL

Mr. Sanderson stated that MTPO staff has been working to revise the MTPO policies that are inconsistent local government policies and address proposed new policies such as the installation of monotube traffic signals. He discussed alternative proposals for the Urban Design Policy Manual and answered questions.

It was a consensus of the TAC to have the TAC Working Group work with MTPO staff to develop draft revisions to the MTPO Urban Design Policy Manual.

IX. INFORMATION ITEMS

There was no discussion of the information items.

ADJOURNMENT

The meeting was adjourned at 3:00 p.m.
CALL TO ORDER

Vice Chair Rob Brinkman called the meeting to order at 7:01 p.m.

I. INTRODUCTIONS

Vice Chair Brinkman introduced himself and asked others to introduce themselves.

II. APPROVAL OF THE MEETING AGENDA

Vice Chair Brinkman asked for approval of the meeting agenda.

Mr. Marlie Sanderson, MTPO Director of Transportation Planning, stated that based on MTPO Agenda Review discussion, he recommends deferring item VIII. Federal Transportation Authorization Bill.

MOTION: Chris Towne moved to approve the meeting agenda amended to deferring item VIII. Federal Transportation Authorization Bill to a future CAC meeting. Harvey Budd seconded; motion passed unanimously.
III. APPROVAL OF COMMITTEE MINUTES

Chair Frentzen asked for approval of the CAC meeting minutes.

MOTION: Ruth Steiner moved to approve the April 20, 2010 CAC minutes. James Samec seconded; motion passed unanimously.

IV. UPCOMING MEETINGS

Mr. Sanderson announced that the next MTPO meeting is scheduled for August 1st at 3:00 p.m. in the Jack Durrance Auditorium. He said that the CAC’s next meeting, if needed, is scheduled for August 17th.

V. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT

Mr. Sanderson stated that the Regional Transit System (RTS) has been awarded a $425,000 Federal Transit Administration (FTA) grant for a bus rapid transit (BRT) alternatives analysis study. He said that the study corridor ranged from the Santa Fe College area to the Gainesville Regional Airport. He added that the MTPO needs to amend its TIP in order for RTS to receive these funds.

Mr. Doug Robinson, RTS Chief Transit Planner, discussed the BRT study and answered questions.

ACTION: Harvey Budd moved to recommend that the MTPO amend its TIP to include $425,000 BRT Alternatives Analysis Study (FIN # 4285914) in fiscal year 2011/2012. James Samec seconded; motion passed unanimously.

VI. STATE INFRASTRUCTURE (SIB) LOAN

Mr. Sanderson stated that RTS is submitting an SIB loan application to the Florida Department of Transportation (FDOT). He said that the loan would be to construct phase 2 of 4 of the Transit Maintenance Facility Expansion project.

Mr. Robinson and Ms. Karen Taulbee, FDOT Transportation Specialist, discussed the SIB loan application and Surface Transportation Program funding and answered questions.

ACTION: Rob Brinkman moved to recommend that the MTPO approve an SIB loan application. James Samec seconded; motion passed 9 to 4.

XI. INFORMATION ITEMS

There was no discussion of the information items.

ADJOURNMENT

The meeting was adjourned at 7:43 p.m.

Date

Jan Frentzen, Chair
SCHEDULED 2011 MTPO AND COMMITTEE MEETING DATES AND TIMES

PLEASE NOTE: All of the dates and times shown in this table are subject to being changed during the year.

<table>
<thead>
<tr>
<th>MTPO MEETING MONTH</th>
<th>TAC [At 2:00 p.m.] CAC [At 7:00 p.m.]</th>
<th>B/PAB [At 7:00 p.m.]</th>
<th>MTPO MEETING</th>
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<td>JANUARY</td>
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<td>MAY</td>
<td>TAC @ NCFRPC CAC Orientation @ 6:30 pm April 20</td>
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<td>November 7 at 3:00 p.m.</td>
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<td>DECEMBER</td>
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Note, unless otherwise scheduled:

1. Shaded boxes indicate the months that we may be able to cancel MTPO meetings if agenda items do not require a meeting and corresponding Advisory Committee meeting may also be cancelled;
2. TAC meetings are conducted at the Gainesville Regional Utilities (GRU) Administration general purpose meeting room;
3. CAC meetings are conducted in the Grace Knight conference room of the County Administration Building; and
4. MTPO meetings are conducted at the Jack Durrance Auditorium of the County Administration Building unless noted.
TO: Metropolitan Transportation Planning Organization (MTPO) Committees
FROM: Marlie Sanderson, Director of Transportation Planning
SUBJECT: Florida Department of Transportation (FDOT) Tentative Five Year Work Program

MTPO STAFF RECOMMENDATION

Recommend that the MTPO send a letter to FDOT thanking them for the opportunity to review FDOT’s Tentative Work Program.

BACKGROUND

Each year, FDOT submits a Five Year Work Program to the State Legislature. FDOT’s Work Program lists all of the projects that are funded with state and federal funds over the next five years (Fiscal Years 2013 to 2017). The enclosed Exhibit 1 is the FDOT District 2 Tentative Work Program public hearing notice.

At the September 21st Committee meeting, FDOT staff will present and discuss the FDOT Tentative Five Year Work Program. Unfortunately, a copy of the Tentative Five Year Work Program was not available to include in this meeting packet. We will mail this document separately to Committee members as soon as it becomes available.

Action Being Requested

The reason that this is on the agenda is to give the MTPO the opportunity to request changes to existing or proposed projects and to hear requests for new projects to be added to, or existing projects to be deleted from, FDOT’s Tentative Five Year Work Program.
THE FLORIDA DEPARTMENT OF TRANSPORTATION
District Two

INVITES YOU TO ATTEND A

PUBLIC HEARING

PRESENTING THE

TENTATIVE FIVE-YEAR WORK PROGRAM
FISCAL YEARS 2012/2013 - 2016/2017

THURSDAY, OCTOBER 6, 2011 - 5:30 PM
LIVE OAK TRAIN DEPOT
210 E. OHIO AVENUE, LIVE OAK, FLORIDA

1) TAYLOR COUNTY
2) MADISON COUNTY
3) LAFAYETTE COUNTY
4) HAMILTON COUNTY
5) SUWANNEE COUNTY

MONDAY, OCTOBER 10, 2011 - 5:30 PM
FDOT DISTRICT TWO OFFICE -- MADISON ROOM
1109 SOUTH MARION AVENUE, LAKE CITY, FLORIDA

1) LEVY COUNTY
2) DIXIE COUNTY
3) GILCHRIST COUNTY
4) ALACHUA COUNTY
5) BRADFORD COUNTY
6) UNION COUNTY
7) COLUMBIA COUNTY

THURSDAY, OCTOBER 13, 2011 - 5:30 PM
FDOT DISTRICT TWO URBAN OFFICE - TRAINING FACILITY
2198 EDISON AVENUE, JACKSONVILLE, FLORIDA

1) BAKER COUNTY
2) PUTNAM COUNTY
3) ST. JOHNS COUNTY
4) CLAY COUNTY
5) NASSAU COUNTY
6) DUVAL COUNTY

Sincerely,

[Signature]

ALAN R. MOSLEY, P.E.
District Two Secretary
September 14, 2011

TO: Bicycle/Pedestrian Advisory Board
    Citizens Advisory Committee

FROM: Marlie Sanderson, Director of Transportation Planning

SUBJECT: Public Involvement Plan Update

MTPO STAFF RECOMMENDATION

MTPO staff recommends that the MTPO approve the revised draft MTPO Public Involvement Plan.

BACKGROUND

Each year, the MTPO’s Public Involvement Plan is reviewed, and revised if necessary, in order to ensure that the MTPO’s planning program provides for a proactive public involvement process. This edition of the Public Involvement Plan includes the following revisions:

- updated Chamber of Hispanic Affairs Mission Statement (page 15) for the 2011 10th Annual Downtown Latino Festival;
- revised Communities Where English Is Not the Primary Language policy (page 13);
- updated for the new advisory committee advertisements (Appendix E);
- updated for the Year 2010 Annual Report for transportation planning (Appendix H); and
- addressed Florida Department of Transportation staff comments by:
  - adding more public involvement legislation references (page 5) and text (Appendix A);
  - adding Title VI nondiscrimination references (page 6) and text (Appendix A);
  - linking to the County’s Video On Demand website for MTPO video replays (page 22); and
  - adding text for administrative modification of planning documents (page 26).

Enclosure
September 14, 2011

TO: Metropolitan Transportation Planning Organization (MTPO)
FROM: Marlie Sanderson, Director of Transportation Planning
SUBJECT: Dr. Kermit Sigmon Citizen Participation Award

MTPO STAFF RECOMMENDATION

Be prepared to vote for one person (anyone is eligible) or group.

BACKGROUND

In 1997, the Metropolitan Transportation Planning Organization (MTPO) approved the annual Dr. Kermit Sigmon Citizen Participation Award. This award is presented each year to someone, selected by the CAC, to be recognized for their contribution to the community’s transportation planning process.

Previous Recipients

1997- Ruth Sigmon
1998- Perry Maull
1999- South West Alliance for Planning
2000- Var Heyl and Cindy Smith
2001- Chandler Otis
2002- Gerry Dedenbach
2003- Dr. Linda Crider
2004- Dan Burden
2005- Julia Reiskind
2006- Dr. Ruth Steiner
2007- Professor Martin Gold
2008- Susan and Mike Wright
2009- Sharon Hawkey
2010- Mayor Mark Goldstein
## TECHNICAL ADVISORY COMMITTEE (TAC) ATTENDANCE RECORD

<table>
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<tr>
<th>TAC MEMBER AND ALTERNATE</th>
<th>ORGANIZATION</th>
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<th>MEETING DATE 7/20/2011</th>
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<tr>
<td>STEVE LACHNICHIT</td>
<td>Alachua County Department of Growth Management Office of Planning and Development</td>
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<td>RICHARD HEDRICK</td>
<td>Alachua County Public Works Department</td>
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<td>STEVE KABAT</td>
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<td>ERIK BREDFELDT</td>
<td>City of Gainesville Department of Community Development</td>
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<td>DEBBIE LEISTNER</td>
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<td>JESUS GOMEZ</td>
<td>City of Gainesville Regional Transit System</td>
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<tr>
<td>MICHAEL IGUINA</td>
<td>Gainesville/Alachua County Regional Airport Authority</td>
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<td>JOHN GIFFORD</td>
<td>Gainesville Regional Utilities</td>
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<td>KAREN TAULBEE</td>
<td>Florida Department of Transportation</td>
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<td>BILL REESE^</td>
<td>Santa Fe College Facilities Services</td>
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<td>HARREL HARRISON</td>
<td>School Board of Alachua County</td>
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<td>LINDA DIXON</td>
<td>University of Florida Facilities Planning &amp; Construction Division</td>
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<td>University of Florida Transportation &amp; Parking Services</td>
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**Legend Key:**
P = Present  A = Absent  * = New Member  

* City of Gainesville Level of Service (LOS) Subcommittee Member, ** LOS Subcommittee Alternate only.
* Santa Fe College representative currently is a non-voting position.

**Attendance Rule:**
1. Each voting member of the TAC may name one (1) or more alternates who may vote only in the absence of that member on a one vote per member basis.
2. Each member of the TAC is expected to demonstrate his or her interest in the TAC’s activities through attendance of the scheduled meetings, except for reasons of an unavoidable nature. In each instance of an unavoidable absence, the absent member should ensure that one of his or her alternates attends. No more than three (3) consecutive absences will be allowed by the member. The TAC shall deal with consistent absences and is empowered to recommend corrective action for MTPO consideration.
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<td>P</td>
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<td>P</td>
<td>P</td>
<td>86%</td>
</tr>
<tr>
<td>Holly Shema</td>
<td>12-Dec</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>P</td>
<td>P</td>
<td>-</td>
</tr>
<tr>
<td>Ruth Steiner</td>
<td>11-Dec</td>
<td>E</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>71%</td>
</tr>
<tr>
<td>Ewen Thomson</td>
<td>13-Dec</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>P</td>
<td>P</td>
<td>-</td>
</tr>
<tr>
<td>Chris Towne</td>
<td>12-Dec</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>P</td>
<td>P</td>
<td>-</td>
</tr>
</tbody>
</table>

**LEGEND KEY** - P-Present; E-Excused Absence; A-Unexcused Absence

**ATTENDANCE RULE**

Any appointee of the MTPD to the CAC shall be automatically removed from the committee upon filing with the Chairman of the MTPD appropriate proof that such person has had three (3) or more consecutive unexcused absences, or that the overall attendance record of any such person (including excused and unexcused absences) is less than 66-2/3% for any six (6) month consecutive period or less than 66-2/3% for six (6) consecutive meetings if meetings are not held each month, whichever is longer. Excused absences are here defined to be those absences which occur from a regular or special meeting after notification by such person to the Chairman prior to such absence explaining the reasons therefore. All other absences are here defined to be unexcused.

**ADDITIONAL NOTES:**

1. On October 30, 1985, staff asked the CAC to clarify the procedures staff should use to record attendance at CAC meetings. The CAC instructed staff to use the following procedures:
   A. all CAC meetings will require mandatory attendance by all members; and
   B. attendance is recorded at all CAC meetings, even if a quorum is not present.

2. On April 28, 1999, the CAC decided to limit attendance by teleconferencing to medical emergencies only.

3. Members denoted in **BOLD ITALICS** are at risk for attendance rule violation if the next meeting is missed.
September 6, 2011

The Honorable W. Thomas Hawkins, Chairman
Gainesville Metropolitan Transportation Planning Organization
2009 NW 67th Place
Gainesville, FL 32653-1603

Subject: Depot Rail Trail/Waldo Rail Trail Bicycle/Pedestrian Connection

Dear Chairman Hawkins:

The Department has reviewed the proposed crossing concepts provided in your original letter dated May 4, 2011 and as proposed in our May 24, 2011 response letter.

The Department’s Traffic Operations office reviewed the three crossing concepts as submitted and offers the following:

Based on review of Case 1, Case 2 and Case 3, it is our opinion that Case 3 be favored. Case 3 offers the best degree of safety for the bicycle/pedestrian by remaining on low volume city streets and eliminating the number of conflict points at the state highway crossings.

Additionally, pursuant to your request of May 4, 2011, the District Safety Engineer and the District Bicycle/Pedestrian Coordinator will review the Waldo Rail Trail immediately north of SR 26 for any potential safety concerns and will provide recommended improvements if applicable.

If you have further questions or need additional information, please contact Karen Taulbee, AICP, by telephone at 904-360-5652 or Karen.Taulbee@dot.state.fl.us. We appreciate the continued working relationship to improve transportation safety.

Sincerely,

James G. Bennett, P.E.
Urban Transportation Development Manager
(904) 360-5646
James.Bennett@dot.state.fl.us
XC: Robert L. Parks, PE, Director of Transportation Development
   Tony Falotico, PE, Assistant District Traffic Operations Engineer
   Scott Lent, PE, District Safety Engineer
   Jennifer Graham, District Bicycle/Pedestrian Coordinator
   Karen Taulbee, AICP, Transportation Specialist
May 4, 2011

Mr. Alan Mosely, P. E., District 2 Secretary
Florida Department of Transportation
1109 South Marion Avenue
Lake City, FL 32025-5847

RE: Depot Rail Trail/Waldo Rail Trail Bicycle/Pedestrian Connection

Dear Secretary Mosely:

At its meeting on May 2, 2011, the Metropolitan Transportation Planning Organization (MTPO) for the Gainesville Urbanized Area discussed the intersection at State Road 26 (East University Avenue), State Road 331 (Williston Road) and State Road 24 (Waldo Road). This discussion concerned ways to improve bicycle and pedestrian safety at this intersection where the Depot Rail Trail and the Waldo Rail Trail meet. After discussing this issue, the MTPO approved a motion to:

1. approve the safety priorities for priority #6 in the attached Exhibit 1;
2. request that the Florida Department of Transportation provide review comments concerning the crossing concepts in the attached Exhibits 2 through 5; and
3. ask the Florida Department of Transportation if there is anything that can be done to improve the safety of the Waldo Rail Trail immediately north of the State Road 26.

If you have any questions concerning this matter, please contact Marlie Sanderson, AICP, MTPO Director of Transportation Planning at (352) 955-2200, extension 103.

Sincerely,

W. Thomas Hawkins, Chair
Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

XC: James Bennett, FDOT District 2 Planning Manager
Karen Taulbee, FDOT District 2 MTPO Liaison
TABLE 9
SAFETY PRIORITIES
FISCAL YEARS 2012/2013 - 2016/2017
(within the Gainesville Metropolitan Area)

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>PROJECT</th>
<th>LOCATION</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>SW 62 Boulevard</td>
<td>AT: NW 4 Place / Oaks Mall entrance</td>
<td>Access management*</td>
</tr>
<tr>
<td>2</td>
<td>Santa Fe College Area</td>
<td>Area-wide</td>
<td>Traffic analysis on/off campus</td>
</tr>
<tr>
<td>3 Partially Funded</td>
<td>SW 20 Avenue</td>
<td>AT: SW 61 Street</td>
<td>Install eastbound left turn lane on SW 20 Avenue</td>
</tr>
<tr>
<td>4</td>
<td>Hidden Oaks Elementary School Right Turnlane</td>
<td>AT: NW 23 Avenue / Fort Clarke Boulevard</td>
<td>Construct right turnlane into school</td>
</tr>
<tr>
<td>6</td>
<td>University Avenue [SR 26]</td>
<td>AT: Waldo Road [SR 24]</td>
<td>Intersection modifications to enhance pedestrian/cyclist crossing consisting of: 1. adding Rail/Trail Signage to provide wayfinding and increase aesthetics 2. adding ladder striping to crosswalks 3. adding pedestrian refuges at the medians 4. install a vegetative median on State Road 331 (Williston Road) at the State Road 26 (E. University Avenue) intersection</td>
</tr>
<tr>
<td>7</td>
<td>SW 34 Street [SR 121]</td>
<td>AT: Hull Road</td>
<td>Extend southbound left turn lane</td>
</tr>
</tbody>
</table>

*At this intersection, the observed major crash pattern is angle collisions involving southbound through and eastbound left-turning vehicles. Eastbound vehicles exiting the mall fail to yield the right-of-way and collide with southbound vehicles. This type of crash accounted for 82% of all crashes at this intersection. Peak periods were observed between 1:00 pm to 2:00 pm and 5:00 pm to 6:00 pm. Therefore, explore the possibility of a raised median on NW 62 Boulevard to restrict turning movements, particularly eastbound left. Traffic exiting the mall traveling north has several other exit options with signalized and non-signalized driveways along Newberry Road and a signalized driveway at NW 62 Street & NW 1 Place.

Initial Safety Priorities were developed by the Alachua County Traffic Safety Team.
E. 10th Street/NE 3rd Avenue
Case 1: Cross at E 10 St

SE 10th Ave is unsignalized intersection at University Ave
Case 2: cross at SE 2 Ave

SE 2nd Ave is signalized at Waldo Rd
Case 3: cross at SE 2 Ave to E 15 St

Signage plan to direct users; most experienced may prefer current direct route