

# Unified Planning Work Program

Fiscal Years 2022-23 and 2023-24



**Metropolitan Transportation Planning Organization  
for the Gainesville Urbanized Area**

April 25, 2022 Revised Draft



# Unified Planning Work Program

## Fiscal Years 2022-23 and 2023-24

(July 1, 2022 through June 30, 2023)

(July 1, 2023 through June 30, 2024)

Federal Project Identification Number: 0241-060-M

Catalog of Federal Domestic Assistance Numbers:

20.205 - Highway Planning and Construction - Federal Highway Administration

20.505 - Federal Transit Technical Studies Grant (Metropolitan Planning) -  
Federal Transit Administration

Florida Department of Transportation Financial Project Number: 439318-4-14-01

Fiscal Years 2022-23 and 2023-24

Financial Sources

Alachua County, City of Gainesville, Florida Department of Transportation and University of Florida

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Approved by the

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**Florida Department of Financial Services Cost Analysis Certification**



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# Introduction

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# Introduction

## A. Unified Planning Work Program - Defined

The Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area outlines and describes the planning efforts to be undertaken by participating agencies to maintain a comprehensive, cooperative and continuing transportation planning program in the Gainesville Metropolitan Area. The Gainesville Metropolitan Area is comprised of the Year 2010 United States Census Gainesville Urbanized Area and a transitioning area that extends to the City of Gainesville Urban Reserve Boundary. The Gainesville Urbanized Area includes a major portion of the City of Gainesville, a small portion of the City of Alachua and contiguous urbanized portions of unincorporated Alachua County. The transitioning area includes portions of unincorporated Alachua County and the City of Gainesville within the City of Gainesville Urban Reserve Boundary. Illustration I shows the Gainesville Metropolitan Area.

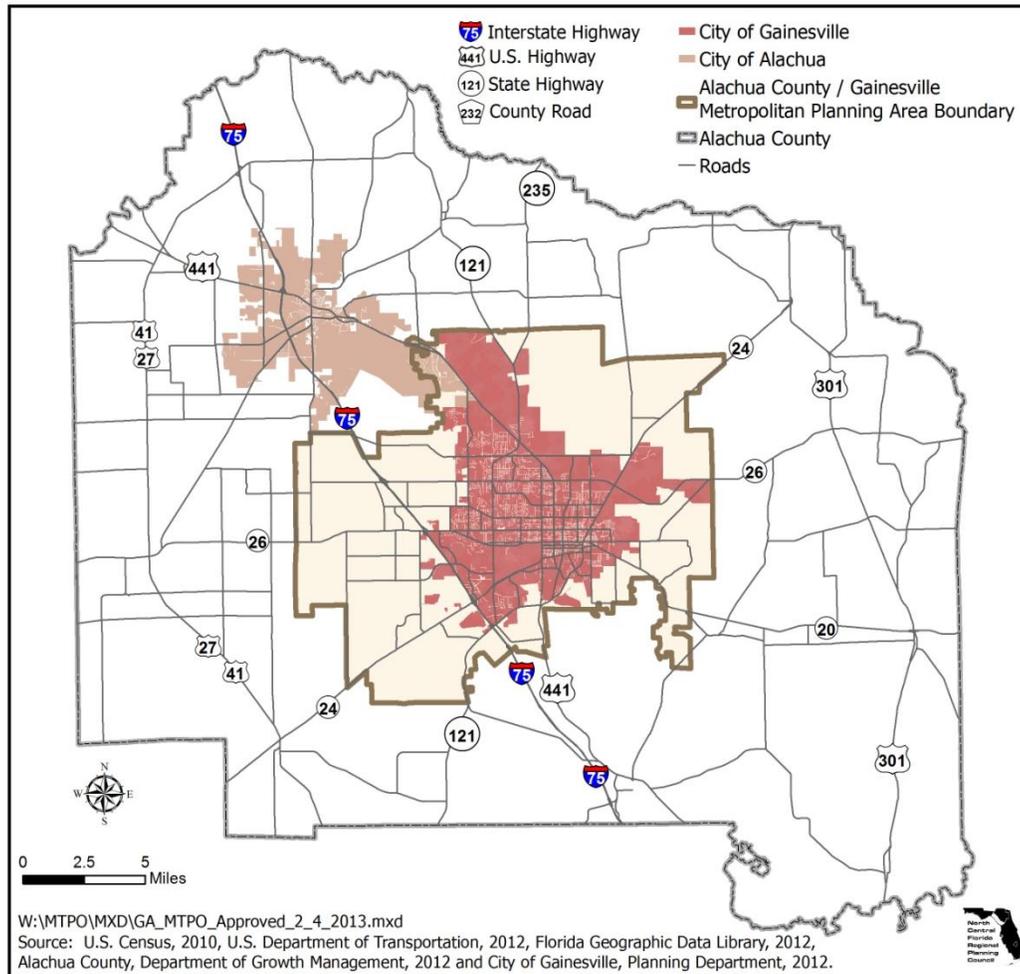
This Unified Planning Work Program has been prepared to define the tasks and anticipated funding requirements of the Gainesville Metropolitan Area transportation planning process for Fiscal Year 2022-23 and Fiscal Year 2023-24. This document serves to inform the public and all public officials and agencies, who contribute manpower and allocate funds to the transportation planning process, about all of the transportation planning tasks currently being conducted in the Gainesville Metropolitan Area. In addition, the Unified Planning Work Program provides the basis for federal funding of transportation planning activities identified in the document.

Transportation planning in the Gainesville Metropolitan Area is currently guided by a long-range transportation plan using input from public officials, technical experts and local citizens. State and federal governments participate in this planning process through the Florida Department of Transportation, the Federal Highway Administration, the Federal Aviation Administration and the Federal Transit Administration. The metropolitan area transportation planning process is administered by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. Voting members of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area include the Gainesville Mayor and City Commissioners, and the Alachua County Commissioners. Non-voting members include the Florida Department of Transportation, the University of Florida and a Rural Advisor selected by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. The North Central Florida Regional Planning Council provides staff services pursuant to a professional staff services agreement to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

## B. Overview of Local and Regional Comprehensive Transportation Planning Activities

Local and regional comprehensive transportation planning activities are currently underway in the Gainesville Metropolitan Area. Both the City of Gainesville and Alachua County have adopted comprehensive plans. In addition, the North Central Florida Regional Planning Council has an adopted strategic regional policy plan and the University of Florida has an adopted campus master plan. All of these plans are updated on a periodic basis. These local and regional planning programs are incorporated into the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area planning program. This is primarily accomplished through the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Technical Advisory Committee. The City of Gainesville, Alachua County, Florida Department of Transportation, Gainesville/Alachua County Regional Airport Authority, School Board of Alachua County and University of Florida representatives are all members of this Committee.

**Illustration I**  
**Gainesville Metropolitan Area**



## C. Justification for the Level of Planning Effort Designated in the Unified Planning Work Program

The work tasks included in this document are those necessary to meet the transportation planning needs of the Gainesville Metropolitan Area. These work tasks are also required to maintain a level of proficiency necessary for continued certification by the federal agencies involved. Certification of the transportation planning process for the area is required for eligibility to receive federal funds to implement transportation projects.

### 1. Planning Priorities Facing the Metropolitan Planning Area

- an effective Public Involvement Process that involves citizens in the transportation planning process

- an accurate Transportation Improvement Program that informs the public concerning proposed transportation projects that will be implemented over the next several years
- updated land use and socioeconomic information that supports the long-range transportation planning models
- updated level of service and mobility plan information concerning traffic congestion
- an annual review of the long-range transportation plan to identify needed revisions
- updating the long-range transportation plan every five years
- the need for transit planning to support the Regional Transit System
- the development of bicycle and pedestrian plans
- development of additional effective modeling systems that view transit, pedestrian and bicycling activities as viable modes of transportation
- identification of tasks that Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will perform with regard to implementation of Florida Department of Transportation Efficient Transportation Decision-Making process
- development of future year socioeconomic information by traffic analysis zone
- developing priorities for projects that are needed, but not currently funded
- development of a level of service assessment tool to identify needed safety projects
- implementation of enhanced transit service
- better connect people and destinations
- increase economic vitality and community livability
- develop a sustainable transportation system
- increase safety and security of the transportation system
- reduce greenhouse gas emissions
- development, implementation and evaluation of performance measures in support of the transportation planning process

## **2. Planning Tasks - Title 23 United States Code and Title 49 Code of Federal Regulations**

The Unified Planning Work Program includes the following eight planning tasks to be performed under Title 23 United States Code and 49 United States Code, Chapter 53:

- 1.0 Administration
- 2.0 Data Collection
- 3.0 Transportation Improvement Program
- 4.0 Long-Range Transportation Plan
- 5.0 Special Project Planning
- 6.0 Regional Planning
- 7.0 Public Participation
- 8.0 Systems Planning

## **3. Public Involvement Process**

This Unified Planning Work Program was developed by involving the public and other transportation agencies. Planning tasks included in this Unified Planning Work Program were reviewed and approved by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area on April 25, 2022. This meeting was noticed and time was allocated for public comment. In addition, the draft Unified Planning Work Program was available for comments, including public transportation provider comments, on the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

website. All comments received from review agencies were considered and revisions were made where appropriate. There were no public comments prior or at the meeting.

Review of the planning tasks included in this Unified Planning Work Program by the Technical Advisory Committee and Citizens Advisory Committee occurred at their scheduled April 6, 2022 meetings and the Bicycle/Pedestrian Advisory Board occurred at its scheduled April 7, 2022.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has also prepared a Citizens' Guide to Transportation Planning document that overviews the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area planning process. This document is available at the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website or printed copies can be obtained by contacting the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

## **4. Regional, State and Federal Planning Emphasis Areas**

### **a. Federal Planning Emphasis Areas**

Subsequent to the approval of the Bipartisan infrastructure Law in 2021, the United States Department of Transportation released the following seven new planning emphasis areas:

- Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future - To ensure that our transportation plans and infrastructure investments help achieve the national greenhouse gas reduction goals of 50-52 percent below 2005 levels by 2030, and net-zero emissions by 2050, and increase resilience to extreme weather events and other disasters resulting from the increasing effects of climate change;
- Equity and Justice40 in Transportation Planning - To advance racial equity and support for underserved and disadvantaged communities. This will help ensure public involvement in the planning process and that plans and strategies reflect various perspectives, concerns, and priorities from impacted areas;
- Complete Streets - To work with the Florida Department of Transportation and providers of public transportation to review current policies, rules and procedures to determine their impact on safety for all road users. This effort will work to include provisions for safety in future transportation infrastructure, particularly those outside automobiles;
- Public Involvement - To increase meaningful public involvement in transportation planning by integrating Virtual Public Involvement (VPI) tools into the overall public involvement approach while ensuring continued public participation by individuals without access to computers and mobile devices;
- Strategic Highway Network/U.S. Department of Defense Coordination - To coordinate with representatives from United States Department of Defense in the transportation planning and project programming process on infrastructure and connectivity needs for STRAHNET routes and other public roads that connect to Department of Defense facilities;
- Federal Land Management Agency Coordination - To coordinate with Federal Land Management Agencies in the transportation planning and project programming process on infrastructure and connectivity needs related to access routes and other public roads and transportation services that connect to Federal lands;

- Planning and Environment Linkages - To implement Planning and Environment Linkages as part of the transportation planning and environmental review processes; and
- Data in Transportation Planning - To incorporate data sharing and consideration into the transportation planning process, because data assets have value across multiple programs.

Full descriptions of the new United States Department of Transportation planning emphasis areas are in Appendix F.

## **b. State Planning Emphasis Areas**

The Florida Department of Transportation also released the following updated planning emphasis areas in 2021:

- Safety - To show how its Long Range Transportation Plan and priority projects in its Transportation Improvement Program support progress toward the safety targets, the Unified Planning Work Program should consider enhancements to data analyses and community involvement to better inform the identification and prioritization of safety projects;
- Equity - To support the Florida Transportation Plan's efforts to improve accessibility and equity by including a key strategy to enhance affordable transportation, service, and information access options for all ages and abilities and throughout underserved communities, the Unified Planning Work Program should address approaches to furthering transportation equity;
- Resilience - To address resilience within every planning document; place emphasis on coordination with agency partners responsible for natural disaster risk reduction, or who may be developing local resilience planning initiatives; and consider the additional costs associated with reducing vulnerability of the existing transportation infrastructure in order to develop planning documents that are ultimately more realistic and cost-effective; and
- Emerging Mobility - To address advances in transportation technologies and support the implementation of the seven Florida Transportation Plan goals, the Unified Planning Work Program should recognize the important influence of emerging mobility on the multimodal transportation system and include related planning studies, collaboration efforts, research, or other activities.

Full descriptions of the updated Florida Department of Transportation planning emphasis areas are in Appendix F. Appendix F also includes:

- a matrix of tasks by planning emphasis areas to be addressed; and
- Florida Department of Transportation District 2 Planning Activities.

## **5. Title VI**

The Unified Planning Work Program complies with the public involvement provisions of Title VI, which states: No person in the United States shall, on grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has adopted a Title VI Policy Statement and has also adopted a Title VI Complaint Process/Procedure. Appendix E includes the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's Title VI information and certifications and assurances.

## 6. Performance-Based Approach

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area planning process will provide for the establishment and use of a performance-based approach to transportation decision-making to support national goals. Later in this document, the performance-based approach is used to identify measurable products for individual Unified Planning Work Program work tasks.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has implemented the Fixing America's Surface Transportation Act performance measures and target setting requirements into its planning process, including its long-range transportation plan and transportation improvement program. In addition, its List of Priority Projects and this Unified Planning Work Program address the federal performance measures. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has coordinated with the Florida Department of Transportation and the City of Gainesville Regional Transit System regarding the establishment of performance measures and target setting.

Within this Unified Planning Work Program, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area addresses the federal performance measures in:

- Task 1 - Administration - Development, maintenance, evaluation and monitoring of performance measures and targets in the transportation planning process and planning documents;
- Task 3 - Transportation Improvement Program - Identification, evaluation and monitoring reporting of performance measures and targets as related to federal and state-funded projects from the Florida Department of Transportation Work Program that are identified in the Transportation Improvement Program;
- Task 4 - Long-Range Transportation Plan - Identification, evaluation and monitoring reporting of performance measures and targets as related to proposed federal and state-funded projects that are identified in the Long-Range Transportation Plan; and
- Task 8 - System Planning - Identification of performance measures and targets as related to proposed federal and state-funded projects and the project prioritization process for the List of Priority Projects.

## D. Ten Federal Planning Factors

Implementation of the transportation planning process addresses the Fixing America's Surface Transportation Act Ten Federal Planning Factors. Appendix B includes a matrix of the Ten Federal Planning Factors by the eight work tasks. The Ten Federal Planning Factors consist of:

- FACTOR 1 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- FACTOR 2 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will increase the safety of the transportation system for motorized and nonmotorized users;
- FACTOR 3 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will increase the accessibility and mobility options available to people and for freight;

- FACTOR 4 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will protect and enhance the environment, promote energy conservation, promote consistency between transportation improvements and State and local planned growth and economic development patterns and improve quality of life;
- FACTOR 5 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- FACTOR 6 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will promote efficient system management and operation;
- FACTOR 7 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will emphasize the preservation of the existing transportation system;
- FACTOR 8 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will increase the security of the transportation system for motorized and nonmotorized users;
- FACTOR 9 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
- FACTOR 10 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will enhance travel and tourism.

## **E. Indirect Costs**

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area does not use a cost allocation plan for indirect costs. All costs are direct charged to budget line items. Staff services are provided by North Central Florida Regional Planning Council through a professional staff services agreement and are described in the Estimated Budget Tables as Consultant Services.

## **F. Soft Match and In-Kind Financial Contribution**

Section 120 of Title 23, United State Code, permits a state to use certain toll revenue expenditures as a credit toward the non-federal matching share of all programs authorized under Title 23, (with the exception of Emergency Relief Programs) and for transit programs authorized under Chapter 53 of Title 49, United States Code. This is in essence a "soft-match" provision that allows the federal share to be increased up to 100 percent to the extent credits are available. The soft match amount being utilized to match the Federal Highway Administration funding in the Unified Planning Work Program is 18.07 percent of Federal Highway Administration program funds for a total of \$475,876.

In addition to funding from the Federal Highway Administration, the Federal Transit Administration, the Florida Department of Transportation, Alachua County and the City of Gainesville, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area includes State Soft Match and Local In-Kind (locally-determined amount) contributions in calculating its overall budget that is reported in the Unified Planning Work Program. The overall budget includes soft match contributions from the Florida Department of Transportation and in-kind contributions provided by Alachua County, the City of Gainesville and the University of Florida. In-Kind contribution amounts are determined and provided by each jurisdiction. Exhibit 1 shows the soft match and in-kind amounts identified for each task.

**Exhibit 1  
Soft Match and In-Kind Contributions**

Task	FDOT PL/CPG-PL Soft Match	FDOT FTA Soft Match	Alachua County In-Kind	City of Gainesville In-Kind	University of Florida In-Kind	Total
<b>Year One- Fiscal Year 2022-23</b>						
1.0 Administration	\$39,280	\$5,093	\$9,360	\$8,300	\$3,200	\$65,233
2.0 Data Collection	\$0	\$0	\$37,780	\$21,200	\$0	\$58,980
3.0 Transportation Improvement Program	\$29,188	\$3,750	\$4,680	\$8,900	\$0	\$46,518
4.0 Long-Range Transportation Plan	\$103,026	\$1,250	\$9,360	\$4,900	\$0	\$118,536
5.0 Special Project Planning	\$0	\$0	\$8,125	\$5,275	\$2,250	\$15,650
6.0 Regional Planning	\$0	\$0	\$0	\$0	\$0	\$0
7.0 Public Participation	\$19,848	\$2,500	\$0	\$0	\$0	\$22,348
8.0 System Planning	\$99,238	\$12,500	\$19,470	\$10,400	\$4,800	\$146,408
<b>Year One Total</b>	<b>\$290,580</b>	<b>\$25,093</b>	<b>\$88,755</b>	<b>\$58,975</b>	<b>\$10,250</b>	<b>\$473,673</b>
<b>Year Two- Fiscal Year 2023-24</b>						
1.0 Administration	\$37,022	\$0	\$9,360	\$8,400	\$3,200	\$57,982
2.0 Data Collection	\$0	\$0	\$37,780	\$21,600	\$0	\$59,380
3.0 Transportation Improvement Program	\$28,020	\$0	\$4,680	\$9,000	\$0	\$41,700
4.0 Long-Range Transportation Plan	\$8,173	\$0	\$0	\$0	\$0	\$8,173
5.0 Special Project Planning	\$0	\$0	\$0	\$0	\$0	\$0
6.0 Regional Planning	\$0	\$0	\$0	\$0	\$0	\$0
7.0 Public Participation	\$18,680	\$0	\$0	\$0	\$0	\$18,680
8.0 Systems Planning	\$93,401	\$0	\$19,470	\$10,600	\$4,800	\$128,271
<b>Year Two Total</b>	<b>\$185,296</b>	<b>\$0</b>	<b>\$751,290</b>	<b>\$49,600</b>	<b>\$8,000</b>	<b>\$314,186</b>
<b>Grand Total</b>	<b>\$475,876</b>	<b>\$25,093</b>	<b>\$160,065</b>	<b>\$108,575</b>	<b>\$18,250</b>	<b>\$787,859</b>

Note - Planning Budget for Year Two is illustrative until approved by the United States Congress and the Florida Legislature.

CPG-PL - Consolidated Planning Grant-Planning Funds [Section 5305(d)]  
 FDOT - Florida Department of Transportation  
 FTA - Federal Transit Administration  
 PL - Planning Funds

## G. Air Quality Considerations

The State of Florida is in air quality attainment. The Gainesville Metropolitan Area is the metropolitan planning area of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in Gainesville, Florida. Therefore, the Metropolitan Transportation Planning Organization is also air quality-exempt and is not required to incorporate air quality assessment and mitigation in its transportation planning activities. The Metropolitan Transportation Planning Organization is not eligible and does not receive Congestion Mitigation Air Quality funding.

Nonetheless, both of the comprehensive plans for Alachua County and the City of Gainesville support compact and transit-oriented development and multimodal transportation system planning and development. In addition, the long-range transportation planning process of the Metropolitan Transportation Planning Organization has had a long tradition of supporting and implementing multimodal transportation system planning.

## **H. Consolidated Planning Grant**

The Consolidated Planning Grant Program is administered by the Federal Highway Administration and Federal Transit Administration. The Consolidated Planning Grant Program allows Federal Highway Administration and Federal Transit Administration funding that supports metropolitan transportation planning to be combined into a single consolidated grant, which fosters a cooperative effort between the Federal agencies and the participating states to streamline the delivery of their planning programs by providing the flexibility to transfer the planning funds to either the Federal Highway Administration or the Federal Transit Administration for processing. The State of Florida is a participating state in the Consolidated Planning Grant Program. In Florida, Federal Transit Administration planning funds are transferred to Federal Highway Administration metropolitan planning funds and allocated to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area as a single consolidated grant.



# Chapter I

# Organization and Management

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# Chapter I: Organization and Management

## A. Participants and Their Respective Roles in the Transportation Planning Process

The Metropolitan Planning Organization for the Gainesville Urbanized Area is advised by the following committees and boards- the Citizens Advisory Committee, the Technical Advisory Committee, the Bicycle/Pedestrian Advisory Board, the Alachua County Traffic Safety Team, and the Alachua County Transportation Disadvantaged Coordinating Board. Each conducts its prescribed responsibilities at regularly scheduled meetings.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is responsible for transportation planning in the Gainesville Metropolitan Area. The Technical Advisory Committee conducts research, reviews plans and programs and makes recommendations based upon technical expertise. The Citizens Advisory Committee and the Bicycle/Pedestrian Advisory Board provide the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area with citizen viewpoints and recommendations. The Alachua County Transportation Disadvantaged Coordinating Board works to increase transportation services to low-income persons, the elderly and persons with disabilities. Additional public input is provided through public meetings, meetings with local civic organizations, public workshops and public hearings. In addition, the Alachua County Traffic Safety Team develops recommendations to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area for safety-funded projects.

The work effort required to support the planning process will be conducted by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, the Florida Department of Transportation Tallahassee Office and the Florida Department of Transportation District Two Office. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area assembles and disseminates data, reports and other information generated by the continuing transportation planning process. Pursuant to a professional staff services agreement, the North Central Florida Regional Planning Council provides professional staff support to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

## B. Planning and Funding Agreements

The following planning and funding agreements have been executed by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area:

### Organization Establishment and Function

1. Interlocal Agreement for Creation of the Metropolitan Transportation Planning Organization (May 26, 2004) - The purpose of this Agreement is to ensure eligibility for the receipt of federal capital and operating assistance pursuant to 23 United States Code 134 and Section 3 (a) (2), 4 (a), 5 (g) (1) and 5 (1) of the Urban Mass Transportation Act of 1964, as amended [49 United States Code 1602 (a) (2), 1603 (a), and 1604 (g) (1) and (1)], and to implement and ensure a continuing, cooperative and comprehensive transportation planning process that results in coordinated plans and programs consistent with the comprehensively planned development of the affected urbanized area in cooperation with the Florida Department of Transportation.

2. Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement (January 26, 2007) - The purpose of this Agreement is to set forth mutually acceptable procedures for implementing the provisions of Title 23 of the Code of Federal Regulations, Chapter 1, Part 450, Subpart A and B, Governor's Executive Order 83-150 and Federal Highway Program Manual 4-1-4.
3. Organization Apportionment - Voting Membership and Procedure, non-Voting Membership and Service Area Agreement (July 9, 2013) - This agreement with the Office of the Governor of Florida describes the voting membership and procedure, non-voting membership and includes the Gainesville Metropolitan Area map.

Federal Funding- Federal Highway Administration Planning (Planning) and Federal Transportation Administration Section 5305(d)

4. Transportation Planning Funds Joint Participation Agreement (June 17, 2020) - The purpose of this Agreement is to assist in the undertaking of the planning funded portion of the Unified Planning Work Program of the Gainesville Metropolitan Area prepared by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in conformance with 23 Code of Federal Regulations Part 1 and 23 Code of Federal Regulations 450, Subpart A, to provide financial assistance to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area for transportation planning related activities, as required under 23 United States Code 134, to state the terms and conditions upon which such assistance will be provided, and to recite the understanding as to the manner in which the Project will be undertaken and completed. This agreement expires June 30, 2022 and will be replaced by a new agreement that will cover the same two-year period as the Unified Planning Work Program expiring June 30, 2024.
5. Standard Joint Participation Agreement for Section 5305(d) Federal Transit Administration Funds-Cash Match (January 26, 2022) - The purpose of this Agreement is to provide Florida Department of Transportation assistance to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area for the undertaking of Federal Transit Administration funded work elements as defined in the Unified Planning Work Program, and to state the terms and conditions upon which such assistance will be provided. This agreement expires September 30, 2022.

Organization Staffing- Professional Staff Services Agreement

6. Professional Staff Services Agreement (October 28, 2021) - The purpose of this Agreement is to set forth the responsibilities of the North Central Florida Regional Planning Council as consultant to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in performing the professional staff planning functions relative to the transportation planning process for the Gainesville Metropolitan Area, and to describe the cooperative procedures under which planning and programming will be conducted.

Joint Regional Planning Organization

7. Interlocal Agreement for Creation of a Regional Transportation Plan (December 14, 2006) - The purpose of this Agreement is to create a regional transportation plan which identifies project priorities for funding through the Florida Transportation Regional Incentive Program. Selected members of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and the Ocala/Marion County Transportation Planning Organization serve as the Alachua/Marion County Transportation Regional Incentive Program Executive Committee.

Supplemental Organization Advisory Activity

8. Interlocal Agreement for Bicycle/Pedestrian Advisory Board Funding (May 22, 2002) - The purpose of this Agreement is for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to provide financial support to the City of Gainesville for providing staff services to the Bicycle/Pedestrian Advisory Board. The Bicycle/Pedestrian Advisory Board advises Alachua County, the City of Gainesville and the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area on bicycle and pedestrian-related issues.

## **C. Operational Procedures and Bylaws**

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area amended its Bylaws on October 28, 2019 for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, its Technical Advisory Committee and its Citizens Advisory Committee. The amendment revised the eligibility requirements for the Rural Advisor, a non-voting member of the Metropolitan Transportation Planning Organization. The intent is to provide procedures and policies for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and its advisory committees in fulfilling the requirements for the transportation planning process for all modes of travel, and to ensure the accomplishment of the planning tasks within a cooperative framework properly related to comprehensive planning on a continuing basis. A copy of the bylaws can be obtained by contacting the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area at 352.955.2200 or from the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website at [http://www.ncfrpc.org/mtpo/publications/MTPO\\_Publications.html](http://www.ncfrpc.org/mtpo/publications/MTPO_Publications.html).

## **D. State/Metropolitan Planning Organization Certification- Summary Report Required in the Unified Planning Work Program**

Appendix H contains certification materials, including a summary report by the Florida Department of Transportation of the findings and noteworthy practices of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. Appendix H also includes Resolution 2022-02 that provides for the approval of this Unified Planning Work Program and enables Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to receive federal planning funds.

## **E. Ten Federal Metropolitan Planning Factors Relationship to Unified Planning Work Program Tasks**

The work tasks included in this document are assessed as to their relationship to meeting the ten federal metropolitan planning factors. These areas are required to be considered as part of the metropolitan planning process by 23 United States Code 134(f)(1). The ten federal metropolitan planning factors are listed and a metropolitan planning area-Unified Planning Work Program work task matrix is provided in Appendix F.

## **F. Resiliency in the Transportation Planning Process**

The Fixing America's Surface Transportation Act introduced resiliency into the transportation planning process for the development of long-range transportation planning, transportation improvement programming and project prioritization. The 2021 state planning emphasis areas expands application/implementation of resiliency to all planning documents, including the Unified Planning Work Program.

Resiliency was addressed in the development of the Year 2045 Long-Range Transportation Plan.

Resiliency strategies include the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area:

- Coordinating with the Florida Department of Transportation, Alachua County, City of Gainesville and University of Florida to address resiliency in its transportation planning process; and
- Participating in resiliency training provided by the Federal Highway Administration and Florida Department of Transportation.

## **G. Equity in the Transportation Planning Process**

The 2021 state planning emphasis areas expands application/implementation of equity to the Unified Planning Work Program.

Service equity was addressed in the development of the Year 2045 Long-Range Transportation Plan.

Equity strategies include the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area:

- Coordinating with the Florida Department of Transportation, Alachua County, City of Gainesville and University of Florida to address equity in its transportation planning process; and
- Participating in equity training provided by the Federal Highway Administration and Florida Department of Transportation.

# Chapter II

## Work Program

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## Chapter II: Work Program

The 2022-23 and 2023-24 Unified Planning Work Program, covering the Fiscal Year from July 1, 2022 to June 30, 2023 and the Fiscal Year from July 1, 2023 to June 30, 2024, was developed by Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, in accordance with its *Public Involvement Plan*, with the cooperation and participation of the Florida Department of Transportation, the public and other transportation agencies.

The Work Program Section of the Unified Planning Work Program documents each specific transportation planning task to be undertaken during Fiscal Years 2022-23 and 2023-24, including the purpose of the task, previous work accomplished, proposed methodology, responsible agencies, cost estimates and proposed funding sources, as well as an end product.

The Unified Planning Work Program is made up of eight major sections. The final section contains summary tables detailing the Unified Planning Work Program tasks by participating agencies and funding sources.

The eight major sections of the Unified Planning Work Program are briefly described, as follows:

- 1.0 Administration--The administration section describes task functions required to manage the transportation planning process on a continual basis, including program administration, development, review and reporting, staff development and an annual audit.
- 2.0 Data Collection--The data collection section includes work tasks needed to monitor area travel characteristics and factors affecting travel, such as socioeconomic, community and land use data, transportation system data, natural, physical and human environmental concerns and issues.
- 3.0 Transportation Improvement Program--The transportation improvement program section includes tasks required for the development and management of the transportation improvement program.
- 4.0 Long-Range Transportation Plan--The long-range transportation plan section addresses the plan actions for developing the long-range transportation plan.
- 5.0 Special Project Planning--The special project planning section describes non-recurring planning projects and/or projects that do not fit readily into other sections.
- 6.0 Regional Planning--The regional planning section includes a description of the planning activities the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area plans to conduct that include other metropolitan planning organizations and/or counties.
- 7.0 Public Participation--The public participation section describes the tasks necessary to implement the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area's public participation program during the development of the unified planning work program, long-range transportation plan, transportation improvement program and other plans and programs as required.
- 8.0 Systems Planning-- The systems planning section describes recurring planning studies/projects including transit, bicycle/pedestrian, transportation demand management or transportation disadvantaged planning.

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# Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

## 1.0 Administration

Task 1.0 Administration		
<b>Purpose:</b> To properly manage and carry out the continuous, cooperative and comprehensive metropolitan planning process for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.		
<b>Previous Work Completed:</b> Preparation and distribution of planning documents [Annual Audit Report- 2020 & 2021; Continuity of Operation Plan- 2020 & 2021. Technical assistance and preparation of documents for MTPO and its advisory committees meetings. Coordination with federal, state and local partners. Preparation of contracts and agreements. Preparation of progress reports and invoices. Preparation of Joint FDOT-MTPO Certification documents. Preparation and revisions of the Unified Planning Work Program. Attendance at workshops and training sessions. Incorporation of performance measures into planning process.		
<b>Required Activities:</b>		
<ul style="list-style-type: none"> <li>Technical assistance and staff support to MTPO and its advisory committees.</li> <li>Preparation and distribution of MTPO materials (agenda packets, minutes, resolutions, plans, documents and visualization materials).</li> <li>Coordination with partner agencies, including FDOT, and staff support for joint meetings.</li> <li>Preparation and participation in annual Joint FDOT-MTPO Certification.</li> <li>Preparation and submission of progress reports and invoices.</li> <li>Preparation of performance measure materials.</li> <li>Preparation of reapportionment materials based upon release of 2020 United States Census.</li> </ul>	<ul style="list-style-type: none"> <li>Review and update of agreements and MTPO administrative documents.</li> <li>Maintenance of financial and administrative records and performance of an annual single audit.</li> <li>MTPO staff and member travel and participation at general trainings, conferences and meetings, including those of the MPOAC.</li> <li>Selection and management of consultant support.</li> <li>Purchase of supplies and advertisements.</li> <li>Preparation of Unified Planning Work Program.</li> <li>Revisions to Unified Planning Work Program.</li> <li>MTPO Website Update.</li> </ul>	
<b>End Products:</b>	<b>Completion Dates:</b>	<b>Responsible Agency:</b>
MTPO and Advisory Committee Meetings	June 30, 2023	MTPO
Joint FDOT-MTPO Certification	June 30, 2023; June 30, 2024	
Continuity of Operations Plan	April 30, 2023; April 30, 2024	
MPOAC and general meetings, workshops, trainings	June 30, 2023	
Annual Audit Report	June 30, 2023; June 30, 2024	
Maintenance of Financial and Administrative Records	June 30, 2023	
Performance Measures	June 30, 2023	
Progress Reports and Invoices	June 30, 2023	
Reapportionment Report	June 30, 2024	
Unified Planning Work Program	June 30, 2023	
Unified Planning Work Program revisions	June 30, 2023	
Updated MTPO Website	June 30, 2023	

All required activities and end products, except the annual audit report, will be completed by MTPO staff. The annual audit report will be completed by independent certified public account.

FDOT- Florida Department of Transportation

MTPO- Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

MPOAC- Metropolitan Planning Organization Advisory Council

**State Support and Program Administration and  
Technical Assistance Federal Transit Administration**

State Support and Program Administration and Technical Assistance Federal Transit Administration - Administration efforts include guidance and supervision of administrative tasks (program management, development, review and reporting) necessary to carry out the transportation planning process within the metropolitan area boundaries of the Gainesville Metropolitan Area. Technical assistance includes both computer usage and staff analysis of various systems and project planning efforts (routine reviews and planning evaluations) as identified in study designs. Match for this task is cash and not "soft match" funds. The following eligible Federal Transit Administration Section 5305(d) transit planning activities in Task 1 - Administration - Program Support and Administration (44.21.00) - Development of the Unified Planning Work Program, interagency coordination, public information and local assistance.

**In-Kind Financial Contribution - Alachua County, City of Gainesville and University of Florida**

In-kind contribution from Alachua County - Administration efforts include Technical Advisory Committee participation by the Alachua County Growth Management Department and Alachua County Public Works Department. In addition, Alachua County provides legal services and meeting locations for the Bicycle/pedestrian Advisory Board, Citizens Advisory Committee and Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

In-kind contribution from the City of Gainesville - Administration efforts include Technical Advisory Committee participation by the City of Gainesville Planning and Development Services Department, the City of Gainesville Public Works Department, including the Bicycle/Pedestrian Program, and Regional Transit System. In addition, the City of Gainesville provides a meeting location for the Technical Advisory Committee.

In-kind contribution from the University of Florida - Administration efforts include Technical Advisory Committee participation by the University of Florida Planning, Design and Construction Department.

**Continuity of Operations Considerations**

The COVID-19 Public Health Emergency had such a wide impact to normal operations of federal, state and local governments that these impacts exceeded the scope of the current Continuity of Operations Plan. Resolutions 2020-1, 2020-2 and 2020-3 were approved by the Metropolitan Transportation Planning Organization to address the shortcomings for continuity of operations under extreme circumstances. Therefore, the Bylaws, Continuity of Operations Plan and Public Involvement Plan will be modified when they are next reviewed. Special circumstance modifications to be addressed include:

- Conducting virtual and/or hybrid meetings on communications media technology in accordance with emergency orders of the Office of the Governor and legislation by the Florida Legislature;
- Under a declared county, state or federal State of Emergency and with approval of the Chair of the Metropolitan Transportation Planning Organization, its Executive Director is authorized to:
  - Amend time-sensitive program documents to maintain continuity of operations;
  - Approve the revision and submission of the Unified Planning Work Program and amendments to the Transportation Improvement Program; and
  - Submit information, reports, grant applications or documents; and
- Providing public participation and notice in a timely manner via communications media technology; and
- Conducting virtual and/or hybrid public hearings, meetings, and workshops of the Metropolitan Transportation Planning Organization, its subcommittees, advisory committees and working groups via communications media technology and in-person.

**Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
Unified Planning Work Program Fiscal Years 2022-23 and 2023-24**

Unified Planning Work Program								
Task 1.0 - Administration								
Task 1.0 - Estimated Budget for Fiscal Year 2022-23 [Year One]								
Budget Category	Budget Category Description	Funding Sources					Total	
		FHWA			G2487 FY 2021-22 FTA 5305(d)	Local/ Other Cash		FCTD Grant
		Contract #		STBG				
		PL	CPG -PL					
<b>Personnel Services</b>								
-		\$0	\$0	\$0	\$0	\$0	\$0	
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Consultant Services</b>								
	Consultant Staff Services	\$119,086	\$49,136	\$0	\$20,744	\$13,000	\$0	\$201,966
	<b>Subtotal:</b>	\$119,086	\$49,136	\$0	\$20,744	\$13,000	\$0	\$201,966
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$7,000	\$0	\$7,000
	Memberships	\$0	\$0	\$0	\$0	\$500	\$0	\$500
	Office Supplies	\$0	\$0	\$0	\$0	\$1,500	\$0	\$1,500
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$9,000	\$0	\$9,000
	<b>2022-23 Total:</b>	\$119,086	\$49,136	\$0	\$20,744	\$24,000	\$0	\$212,966
Task 1.0 - Estimated Budget for Fiscal Year 2023-24 [Year Two]								
<b>Personnel Services</b>								
-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Consultant Services</b>								
	Consultant Staff Services	\$109,417	\$49,136	\$0	\$0	\$13,000	\$0	\$171,553
	<b>Subtotal:</b>	\$109,417	\$49,136	\$0	\$0	\$13,000	\$0	\$171,553
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$7,000	\$0	\$7,000
	Memberships	\$0	\$0	\$0	\$0	\$500	\$0	\$500
	Office Supplies	\$0	\$0	\$0	\$0	\$1,500	\$0	\$1,500
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$9,000	\$0	\$9,000
	<b>2023-24 Total:</b>	\$109,417	\$49,136	\$0	\$0	\$24,000	\$0	\$182,553
	<b>Two-Year Total:</b>	\$228,503	\$98,272	\$0	\$20,744	\$48,000	\$0	\$395,519

CPG-PL - Consolidated Planning Grant-Planning [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

This task includes soft match/in-kind contributions in Exhibit 1 of Section F of the Introduction on page xii.

Planning Budget for Year Two is illustrative until approved by the United States Congress and the Florida Legislature.

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# Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

## 2.0 Data Collection

Task 2.0 Data Collection		
<b>Purpose:</b> Routine surveillance activities to assess the network condition and the actual growth and changes in travel demand characteristics. Task 2.0 is a comprehensive multi-agency on-going task that is performed each year by the Florida Department of Transportation, Alachua County and the City of Gainesville. For Unified Planning Work Program reporting, data collection performed by Alachua County and the City of Gainesville is funded by inkind contribution. Participation in the Intelligent Transportation System Consortium, as needed.		
<b>Previous Work Completed:</b> Alachua County and the City of Gainesville, as well as the Florida Department of Transportation, provided transportation facility traffic volume and crash data.		
<b>Required Activities:</b>		
• Traffic Volume Surveillance	• Crash Surveillance	
<b>End Products:</b>	<b>Completion Dates:</b>	<b>Responsible Agency:</b>
Traffic Volume Surveillance	June 30, 2023; June 30, 2024	MTPO
Crash Surveillance	June 30, 2023; June 30, 2024	

All activities and end products will be completed by Alachua County and the City of Gainesville.

FDOT- Florida Department of Transportation

MTPO- Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

### **In-Kind Financial Contribution - Alachua County and City of Gainesville**

In-kind contribution from Alachua County - Data Collection efforts include traffic monitoring data, including crash data.

In-kind contribution from the City of Gainesville - Data Collection efforts includes traffic monitoring data, including crash data. In addition, the City of Gainesville Traffic Management Center provides traffic operations data.

**Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area**  
**Unified Planning Work Program Fiscal Years 2022-23 and 2023-24**

Unified Planning Work Program								
Task 2.0 - Data Collection								
Task 2.0 - Estimated Budget for Fiscal Year 2022-23 [Year One]								
Budget Category	Budget Category Description	Funding Sources						Total
		FHWA			G2487 FY 2021-22 FTA 5305(d)	Local/ Other Cash	FCTD Grant	
		Contract #		STBG				
		PL	CPG -PL					
<b>Personnel Services</b>								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Consultant Services</b>								
	Consultant Staff Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>2022-23 Total:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Task 2.0 - Estimated Budget for Fiscal Year 2023-24 [Year Two]								
<b>Personnel Services</b>								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Consultant Services</b>								
	Consultant Staff Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>2023-24 Total:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Two-Year Total:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CPG-PL - Consolidated Planning Grant-Planning [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

This task includes soft match/in-kind contributions in Exhibit 1 of Section F of the Introduction on page xii.

Planning Budget for Year Two is illustrative until approved by the United States Congress and the Florida Legislature.

# Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

## 3.0 Transportation Improvement Program

Task 3.0 Transportation Improvement Program		
<b>Purpose:</b> Tasks required for the development and management of the Transportation Improvement Program. Incorporation of the Federal Funds Obligation Project List into the Transportation Improvement Program.		
<b>Previous Work Completed:</b> Preparation of the Fiscal Years 2019-20 to 2023-24 and Fiscal Years 2020-21 to 2024-25 Transportation Improvement Programs and the preparation of Transportation Improvement Program amendments as needed.		
<b>Required Activities:</b>		
<ul style="list-style-type: none"> <li>Preparation and distribution of the Transportation Improvement Program.</li> <li>Preparation of performance measure and target monitoring materials in the Transportation Improvement Program.</li> </ul>	<ul style="list-style-type: none"> <li>Preparation and distribution of the Transportation Improvement Program revisions.</li> </ul>	
<b>End Products:</b>	<b>Completion Dates:</b>	<b>Responsible Agency:</b>
Transportation Improvement Program	June 30, 2023; June 30, 2024	MTPO
Transportation Improvement Program revisions	June 30, 2024	

All required activities and end products will be completed by MTPO staff.

FDOT- Florida Department of Transportation

MTPO- Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

### State Support and Program Administration and Technical Assistance Federal Transit Administration

State Support and Program Administration and Technical Assistance Federal Transit Administration - Administration efforts include guidance and supervision of administrative tasks (program management, development, review and reporting) necessary to carry out the transportation planning process within the metropolitan area boundaries of the Gainesville Metropolitan Area. Technical assistance includes both computer usage and staff analysis of various systems and project planning efforts (routine reviews and planning evaluations) as identified in study designs. Match for this task is cash and not "soft match" funds. The following eligible Federal Transit Administration Section 5305(d) transit planning activities in Task 3.0 - Transportation Improvement Program - Transportation Improvement Program (44.25.00) - Activities specifically emphasizing Transportation Improvement Program development and monitoring and developing transit project priorities for unfunded transit projects.

### In-Kind Financial Contribution - City of Gainesville

In-kind contribution from the City of Gainesville - Transportation Improvement Program efforts includes preparation of Transportation Alternatives Program and Safe Routes to School applications.

**Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
Unified Planning Work Program Fiscal Years 2022-23 and 2023-24**

Unified Planning Work Program								
Task 3.0 - Transportation Improvement Program								
Task 3.0 - Estimated Budget for Fiscal Year 2022-23 [Year One]								
Budget Category	Budget Category Description	Funding Sources						Total
		FHWA			G2487 FY 2021-22 FTA 5305(d)	Local/ Other Cash	FCTD Grant	
		Contract #		STBG				
		PL	CPG -PL					
<b>Personnel Services</b>								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Consultant Services</b>								
	Consultant Staff Services	\$90,000	\$35,000	\$0	\$15,000	\$0	\$0	\$140,000
	<b>Subtotal:</b>	\$90,000	\$35,000	\$0	\$15,000	\$0	\$0	\$140,000
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>2022-23 Total:</b>	\$90,000	\$35,000	\$0	\$15,000	\$0	\$0	\$140,000
Task 3.0 - Estimated Budget for Fiscal Year 2023-24 [Year Two]								
<b>Personnel Services</b>								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Consultant Services</b>								
	Consultant Staff Services	\$85,000	\$35,000	\$0	\$0	\$0	\$0	\$120,000
	<b>Subtotal:</b>	\$85,000	\$35,000	\$0	\$0	\$0	\$0	\$120,000
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>2023-24 Total:</b>	\$85,000	\$35,000	\$0	\$0	\$0	\$0	\$120,000
	<b>Two-Year Total:</b>	\$175,000	\$70,000	\$0	\$15,000	\$0	\$0	\$260,000

CPG-PL - Consolidated Planning Grant-Planning [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

This task includes soft match/in-kind contributions in Exhibit 1 of Section F of the Introduction on page xii.

Planning Budget for Year Two is illustrative until approved by the United States Congress and the Florida Legislature.

# Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

## 4.0 Long-Range Transportation Plan

Task 4.0 Long-Range Transportation Plan		
<b>Purpose:</b> Tasks required for the development and management of the Long-Range Transportation Plan, including participation in FDOT Efficient Transportation Decision-Making process.		
<b>Previous Work Completed:</b> Preparation, adoption and Distribution of the Year 2045 Long-Range Transportation Plan; Amendment of Year 2045 Long-Range Transportation Plan Public Participation Plan; and Preparation of performance measure and target monitoring materials in the Long-Range Transportation Planning process.		
<b>Required Activities:</b>		
<ul style="list-style-type: none"> <li>Preparation and adoption of the Year 2045 Long-Range Transportation Plan revisions (as needed).</li> <li>Preparation of performance measure and target monitoring materials in the Long-Range Transportation Planning process.</li> </ul>	<ul style="list-style-type: none"> <li>Coordination with FDOT for the GUATS Model conversion.</li> <li>Analyze 2020 United States Census for Year 2050 Socio Economic Report.</li> </ul>	
<b>End Products:</b>	<b>Completion Dates:</b>	<b>Responsible Agency:</b>
Year 2045 Long-Range Transportation Plan	August 24, 2020	MTPO
Year 2045 Long-Range Transportation Plan revisions	June 30, 2024	
GUATS Model Conversion	June 30, 2023	

Preparation of the long-range transportation plan update will be completed by a transportation planning consultant. Project management and coordination of adoption of the long-range transportation plan will be completed by MTPO staff.

FDOT- Florida Department of Transportation  
 GUATS - Gainesville Urbanized Area Transportation Study  
 MTPO- Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

### State Support and Program Administration and Technical Assistance Federal Transit Administration

State Support and Program Administration and Technical Assistance Federal Transit Administration - Administration efforts include guidance and supervision of administrative tasks (program management, development, review and reporting) necessary to carry out the transportation planning process within the metropolitan area boundaries of the Gainesville Metropolitan Area. Technical assistance includes both computer usage and staff analysis of various systems and project planning efforts (routine reviews and planning evaluations) as identified in study designs. Match for this task is cash and not "soft match" funds. The following eligible Federal Transit Administration Section 5305(d) transit planning activities in Task 4.0 - Long-Range Transportation Plan - Long-Range Transportation Planning- System Level (44.23.01) - The monitoring of pedestrian, bicycle and transit activity. In addition, this task will also include an assessment of bicycle, pedestrian and transit service using the Florida Department of Transportation Quality/Level of Service Handbook multimodal level of service analysis generalized tables to analyze existing roadway facilities to include evaluation for bicycle, pedestrian and transit modes of travel added to the current highway (automotive) travel mode analysis.

**Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
Unified Planning Work Program Fiscal Years 2022-23 and 2023-24**

Unified Planning Work Program								
Task 4.0 - Long-Range Transportation Plan								
Task 4.0 - Estimated Budget for Fiscal Year 2022-23 [Year One]								
Budget Category	Budget Category Description	Funding Sources						Total
		FHWA			G2487 FY 2021-22 FTA 5305(d)	Local/ Other Cash	FCTD Grant	
		Contract #		STBG				
		PL	CPG -PL					
<b>Personnel Services</b>								
-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Subtotal:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Consultant Services</b>								
	Consultant Staff Services	\$431,222	\$10,000	\$0	\$5,000	\$0	\$0	\$446,222
	Plan Update Consultant Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Subtotal:</b>		<b>\$431,222</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$446,222</b>
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Subtotal:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Subtotal:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>2022-23 Total:</b>		<b>\$431,222</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$446,222</b>
Task 4.0 - Estimated Budget for Fiscal Year 2023-24 [Year Two]								
<b>Personnel Services</b>								
-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Subtotal:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Consultant Services</b>								
	Consultant Staff Services	\$25,000	\$10,000	\$0	\$0	\$0	\$0	\$35,000
	Plan Update Consultant Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Subtotal:</b>		<b>\$25,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$35,000</b>
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Subtotal:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Subtotal:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>2023-24 Total:</b>		<b>\$25,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$35,000</b>
<b>Two-Year Total:</b>		<b>\$456,222</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$481,222</b>

CPG-PL - Consolidated Planning Grant-Planning [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

This task includes soft match/in-kind contributions in Exhibit 1 of Section F of the Introduction on page xii.

Planning Budget for Year Two is illustrative until approved by the United States Congress and the Florida Legislature.

# Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

## 5.0 Special Project Planning

Task 5.0 Special Project Planning		
<b>Purpose:</b> Preparation of Special Project Planning documents that facilitate and/or support the implementation of the Long-Range Transportation Plan and contribute to the continuous, cooperative and comprehensive metropolitan planning process within the Gainesville Metropolitan Area.		
<b>Previous Work Completed:</b> Preparation of a Pedestrian Safety Action Plan and State Road 26 Multimodal Emphasis Study report.		
<b>Required Activities:</b>		
• Preparation of special project plans as needed	• Preparation of special project plans as needed	
<b>End Products:</b>	<b>Completion Dates:</b>	<b>Responsible Agency:</b>
Bicycle/Pedestrian Master Plan	June 30, 2023	MTPO
Special Project Plans	June 30, 2024	

All required activities and end products will be completed by a transportation planning consultant.

MTPO- Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

### Special Project Funding Participation

For the development of the Alachua Countywide Bicycle/Pedestrian Master Plan, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has received the following local funding commitments:

- \$40,000 - Alachua County;
- \$40,000 - City of Gainesville; and
- \$20,000 - University of Florida.

**Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
Unified Planning Work Program Fiscal Years 2022-23 and 2023-24**

Unified Planning Work Program								
Task 5.0 - Special Project Planning								
Task 5.0 - Estimated Budget for Fiscal Year 2022-23 [Year One]								
Budget Category	Budget Category Description	Funding Sources						Total
		FHWA			G2487 FY 2021-22 FTA 5305(d)	Local/ Other Cash	FCTD Grant	
		Contract #		STBG				
		PL	CPG -PL					
<b>Personnel Services</b>								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Consultant Services</b>								
	Consultant Staff Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Special Project Consultant Services	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000
	<b>Subtotal:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$100,000</b>
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>2022-23 Total:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$100,000</b>
Task 5.0 - Estimated Budget for Fiscal Year 2023-24 [Year Two]								
<b>Personnel Services</b>								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Consultant Services</b>								
	Consultant Staff Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Special Project Consultant Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>2023-24 Total:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Two-Year Total:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$100,000</b>

CPG-PL - Consolidated Planning Grant-Planning [Section 5305(d) funds]  
 FCTD - Florida Commission for the Transportation Disadvantaged  
 FHWA - Federal Highway Administration  
 FTA - Federal Transit Administration  
 FY - Fiscal Year  
 PL - Planning  
 STBG - Surface Transportation Block Grant

This task includes soft match/in-kind contributions in Exhibit 1 of Section F of the Introduction on page xii.  
 Planning Budget for Year Two is illustrative until approved by the United States Congress and the Florida Legislature.

# Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

## 6.0 Regional Planning

Task 6.0 Regional Planning		
<p><b>Purpose:</b> To provide products and processes that result in regional planning and cooperation between metropolitan planning organizations and integration of the Strategic Intermodal System, including planning activities the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area plans to conduct with other metropolitan planning organizations, the North Central Florida Regional Planning Council and/or other counties.</p>		
<p><b>Previous Work Completed:</b> Worked with the Alachua/Marion County Regional Transportation Plan Executive Committee to approve the submission of a City of Gainesville Transportation Regional Incentive Program application for SW 62nd Boulevard. Conducted clearinghouse reviews.</p>		
<p><b>Required Activities:</b></p> <ul style="list-style-type: none"> <li>• Preparation of a Regional Transportation Plan to address the Regional Models of Cooperation planning emphasis area.</li> </ul>		
<b>End Products:</b>	<b>Completion Dates:</b>	<b>Responsible Agency:</b>
None	Not Applicable	MTPO

All required activities and end products will be completed by MTPO staff.

**Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
Unified Planning Work Program Fiscal Years 2022-23 and 2023-24**

Unified Planning Work Program								
Task 6.0 - Regional Planning								
Task 6.0 - Estimated Budget for Fiscal Year 2022-23 [Year One]								
Budget Category	Budget Category Description	Funding Sources						Total
		FHWA			G2487 FY 2021-22 FTA 5305(d)	Local/ Other Cash	FCTD Grant	
		Contract #		STBG				
		PL	CPG -PL					
<b>Personnel Services</b>								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Consultant Services</b>								
	Consultant Staff Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>2022-23 Total:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Task 6.0 - Estimated Budget for Fiscal Year 2023-24 [Year Two]								
<b>Personnel Services</b>								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Consultant Services</b>								
	Consultant Staff Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>2023-24 Total:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Two-Year Total:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CPG-PL - Consolidated Planning Grant-Planning [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

This task includes soft match/in-kind contributions in Exhibit 1 of Section F of the Introduction on page xii.

Planning Budget for Year Two is illustrative until approved by the United States Congress and the Florida Legislature.

# Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

## 7.0 Public Participation

Task 7.0 Public Participation				
<p><b>Purposes:</b> Tasks necessary to prepare and implement the MTPO Public Involvement Plan in order to provide for public participation, including outreach among traditionally underserved and under involved segments of the population, during development and implementation of the Unified Planning Work Program, Long-Range Transportation Plan, Transportation Improvement Program and other plans and programs as required. This task also implements Title VI regulations in 49 Code of Federal Regulations Part 21 and integrates Title VI provisions and environmental justice principles, including the USDOT Limited English Proficiency Guidance, into MTPO programs and activities; provides procedures for investigating and tracking Title VI complaints filed against them and ensure that procedures for filing a complaint are available to members of the public upon request.</p>				
<p><b>Previous Work Completed:</b> Implementation of Public Involvement Plan strategies; and review of the Citizens’ Guide to Transportation Planning. Preparation of meeting, workshop, Long-Range Transportation Plan, Transportation Improvement Program, Public Involvement Plan and advisory committee vacancy public notices. Review and update of the Public Involvement Plan. Preparation of TIP Environmental Justice Analyses.</p>				
<p><b>Required Activities:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top; padding: 5px;"> <ul style="list-style-type: none"> <li>Review and update of the Public Involvement Plan.</li> <li>Preparation of public notice for MTPO and its advisory committees meetings, workshops, advisory committee vacancies and planning documents.</li> <li>Review of the Citizens’ Guide to Transportation Planning.</li> </ul> </td> <td style="width: 50%; vertical-align: top; padding: 5px;"> <ul style="list-style-type: none"> <li>Update MTPO website.</li> <li>Preparation of Title VI Program required forms and assurances.</li> <li>Review/Update of Title VI Nondiscrimination Program.</li> <li>Preparation of TIP Environment Justice Analyses.</li> <li>Preparation of Title VI Program required forms and assurances.</li> </ul> </td> </tr> </table>			<ul style="list-style-type: none"> <li>Review and update of the Public Involvement Plan.</li> <li>Preparation of public notice for MTPO and its advisory committees meetings, workshops, advisory committee vacancies and planning documents.</li> <li>Review of the Citizens’ Guide to Transportation Planning.</li> </ul>	<ul style="list-style-type: none"> <li>Update MTPO website.</li> <li>Preparation of Title VI Program required forms and assurances.</li> <li>Review/Update of Title VI Nondiscrimination Program.</li> <li>Preparation of TIP Environment Justice Analyses.</li> <li>Preparation of Title VI Program required forms and assurances.</li> </ul>
<ul style="list-style-type: none"> <li>Review and update of the Public Involvement Plan.</li> <li>Preparation of public notice for MTPO and its advisory committees meetings, workshops, advisory committee vacancies and planning documents.</li> <li>Review of the Citizens’ Guide to Transportation Planning.</li> </ul>	<ul style="list-style-type: none"> <li>Update MTPO website.</li> <li>Preparation of Title VI Program required forms and assurances.</li> <li>Review/Update of Title VI Nondiscrimination Program.</li> <li>Preparation of TIP Environment Justice Analyses.</li> <li>Preparation of Title VI Program required forms and assurances.</li> </ul>			
<b>End Products:</b>	<b>Completion Dates:</b>	<b>Responsible Agency:</b>		
Public notice of all meetings, workshops, advisory committee vacancies and planning documents	June 30, 2024	MTPO		
Updated Citizens’ Guide to Transportation Planning	June 30, 2024			
Updated MTPO website	June 30, 2020			
TIP Environment Justice Analyses	December 31, 2022; December 31, 2023			
Title VI Program required forms and assurances	June 30, 2024			
Updated Title VI Nondiscrimination Program	June 30, 2024			
Updated Public Involvement Plan	June 30, 2023; June 30, 2024			

All required activities and end products will be completed by MTPO staff.

MTPO - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
USDOT - United States Department of Transportation  
TIP - Transportation Improvement Program

**State Support and Program Administration and  
Technical Assistance Federal Transit Administration**

State Support and Program Administration and Technical Assistance Federal Transit Administration - Administration efforts include guidance and supervision of administrative tasks (program management, development, review and reporting) necessary to carry out the transportation planning process within the metropolitan area boundaries of the Gainesville Metropolitan Area. Technical assistance includes both computer usage and staff analysis of various systems and project planning efforts (routine reviews and planning evaluations) as identified in study designs. Match for this task is cash and not "soft match" funds. The following include eligible Federal Transit Administration Section 5305(d) transit planning activities in Task 7.0 - Public Participation - Program Support and Administration (44.21.00) - Citizen participation and public information.

**Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
Unified Planning Work Program Fiscal Years 2022-23 and 2023-24**

Unified Planning Work Program								
Task 7.0 - Public Participation								
Task 7.0 - Estimated Budget for Fiscal Year 2022-23 [YearOne]								
Budget Category	Budget Category Description	Funding Sources						Total
		FHWA			G2487 FY 2021-22 FTA 5305(d)	Local/ Other Cash	FCTD Grant	
		Contract #		STBG				
		PL	CPG -PL					
<b>Personnel Services</b>								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Consultant Services</b>								
	Consultant Staff Services	\$60,000	\$25,000	\$0	\$10,000	\$0	\$0	\$95,000
	<b>Subtotal:</b>	\$60,000	\$25,000	\$0	\$10,000	\$0	\$0	\$95,000
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>2022-23 Total:</b>	\$60,000	\$25,000	\$0	\$10,000	\$0	\$0	\$95,000
Task 7.0 - Estimated Budget for Fiscal Year 2023-24 [Year Two]								
<b>Personnel Services</b>								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Consultant Services</b>								
	Consultant Staff Services	\$55,000	\$25,000	\$0	\$0	\$0	\$0	\$80,000
	<b>Subtotal:</b>	\$55,000	\$25,000	\$0	\$0	\$0	\$0	\$80,000
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>2023-24 Total:</b>	\$55,000	\$25,000	\$0	\$0	\$0	\$0	\$80,000
	<b>Two-Year Total:</b>	\$115,000	\$50,000	\$0	\$10,000	\$0	\$0	\$175,000

CPG-PL - Consolidated Planning Grant-Planning [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

This task includes soft match/in-kind contributions in Exhibit 1 of Section F of the Introduction on page xii.

Planning Budget for Year Two is illustrative until approved by the United States Congress and the Florida Legislature.

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# Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

## 8.0 Systems Planning

Task 8.0 Systems Planning				
<p><b>Purposes:</b> To prepare and maintain planning products that support the continuous, cooperative and comprehensive metropolitan planning process for the MTPO, including FDOT Work Program Review, Project Prioritization, an Access to Essential Services Report, Performance-Based Planning and Programming Reporting, Transit Ridership Monitoring, assist in Transit Development Planning, Maintenance of Congestion Management Process documents. To provide staffing for the Alachua County Transportation Disadvantaged Coordinating Board and assist in development and implementation of its Transportation Disadvantaged Service Plan.</p>				
<p><b>Previous Work Completed:</b> Preparation of Transit Ridership Monitoring Report. Preparation of List of Priority Projects. Preparation of Mobility Plan Status Report. Preparation of Multimodal Level of Service Report. Reviewed FDOT Work Program. Coordination with the City of Gainesville Regional Transit System in development of performance measures in 2020. Transportation Disadvantaged Board staffing. Preparation of the Transportation Disadvantaged Service Plan. Participated in Alachua County Traffic Safety Team.</p>				
<p><b>Required Activities:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px; vertical-align: top;"> <ul style="list-style-type: none"> <li>Perform FDOT Work Program Review.</li> <li>Review of the Access to Essential Services Report</li> <li>Preparation of a Performance-Based Planning and Programming Report.</li> <li>Update Transit Ridership Monitoring Report.</li> <li>Preparation of List of Priority Projects, including performance measure materials.</li> <li>Update Multimodal Level of Service Report.</li> <li>Update Mobility Plan Status Report</li> </ul> </td> <td style="width: 50%; padding: 5px; vertical-align: top;"> <ul style="list-style-type: none"> <li>Assist as needed in development of Transit Development Plan.</li> <li>Participation in Gainesville ITS Consortium.</li> <li>Selection and management of consultant support.</li> <li>Transportation Disadvantaged Board Staffing.</li> <li>Preparation of Transportation Disadvantaged Service Plan.</li> <li>Participate in Alachua County Traffic Safety Team.</li> <li>Review and Update Mobility Plan</li> </ul> </td> </tr> </table>			<ul style="list-style-type: none"> <li>Perform FDOT Work Program Review.</li> <li>Review of the Access to Essential Services Report</li> <li>Preparation of a Performance-Based Planning and Programming Report.</li> <li>Update Transit Ridership Monitoring Report.</li> <li>Preparation of List of Priority Projects, including performance measure materials.</li> <li>Update Multimodal Level of Service Report.</li> <li>Update Mobility Plan Status Report</li> </ul>	<ul style="list-style-type: none"> <li>Assist as needed in development of Transit Development Plan.</li> <li>Participation in Gainesville ITS Consortium.</li> <li>Selection and management of consultant support.</li> <li>Transportation Disadvantaged Board Staffing.</li> <li>Preparation of Transportation Disadvantaged Service Plan.</li> <li>Participate in Alachua County Traffic Safety Team.</li> <li>Review and Update Mobility Plan</li> </ul>
<ul style="list-style-type: none"> <li>Perform FDOT Work Program Review.</li> <li>Review of the Access to Essential Services Report</li> <li>Preparation of a Performance-Based Planning and Programming Report.</li> <li>Update Transit Ridership Monitoring Report.</li> <li>Preparation of List of Priority Projects, including performance measure materials.</li> <li>Update Multimodal Level of Service Report.</li> <li>Update Mobility Plan Status Report</li> </ul>	<ul style="list-style-type: none"> <li>Assist as needed in development of Transit Development Plan.</li> <li>Participation in Gainesville ITS Consortium.</li> <li>Selection and management of consultant support.</li> <li>Transportation Disadvantaged Board Staffing.</li> <li>Preparation of Transportation Disadvantaged Service Plan.</li> <li>Participate in Alachua County Traffic Safety Team.</li> <li>Review and Update Mobility Plan</li> </ul>			
<b>End Products:</b>	<b>Completion Dates:</b>	<b>Responsible Agency:</b>		
Access to Essential Services Report review	Dec. 31, 2022; Dec. 31, 2023	MTPO		
Performance-Based Planning and Programming Report	June 30, 2023; June 30, 2024			
Transit Ridership Monitoring Report	June 30, 2023; June 30, 2024			
Gainesville ITS Consortium	June 30, 2024			
List of Priority Projects	June 30, 2023; June 30, 2024			
CMP - Mobility Plan	June 30, 2024			
CMP - Mobility Plan Status Report	Dec. 31, 2022; Dec. 31, 2023			
CMP - Multimodal Level of Service Report	Dec. 30, 2022; Dec. 30, 2023			
Transportation Disadvantaged Board Staffing	June 30, 2024			
Transportation Disadvantaged Service Plan	June 30, 2023; June 30, 2024			

All required activities and end products will be completed by MTPO staff.

CMP - Congestion Management Process      FDOT - Florida Department of Transportation  
 ITS - Intelligent Transportation System  
 MTPO - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
 USDOT - United States Department of Transportation

**State Support and Program Administration and Technical Assistance Federal Transit Administration**

State Support and Program Administration and Technical Assistance Federal Transit Administration - Administration efforts include guidance and supervision of administrative tasks (program management, development, review and reporting) necessary to carry out the transportation planning process within the metropolitan area boundaries of the Gainesville Metropolitan Area. Technical assistance includes both computer usage and staff analysis of various systems and project planning efforts (routine reviews and planning evaluations) as identified in study designs. Match for this task is cash and not "soft match" funds. The following eligible Federal Transit Administration Section 5305(d) transit planning activities in Task 8.0 - Systems Planning -

1. Long-Range Transportation Planning- System Level (44.23.01) - The monitoring of pedestrian, bicycle and transit activity. In addition, this task will also include an assessment of bicycle, pedestrian and transit service using the Florida Department of Transportation Quality/Level of Service Handbook multimodal level of service analysis generalized tables to analyze existing roadway facilities to include evaluation for bicycle, pedestrian and transit modes of travel added to the current highway (automotive) travel mode analysis;
2. Short-Range Transportation Planning (44.24.00) - The monitoring of transit activity, including the preparation of an annual transit ridership report, and providing technical assistance to Regional Transit System staff (including providing assistance in the development of the Transit Development Plan); and the monitoring of bicycling activity, including the preparation of a bicycle usage trends program report;
3. Planning Emphasis Areas (44.26.00) - Activities that are a priority for the Federal Highway Administration, Federal Transit Administration and Florida Department of Transportation;
4. Coordination of Non-Emergency Service Transportation (44.26.12) - The planning, development and improvement of transportation services to the elderly and persons with disabilities; and
5. Incorporating Safety and Security in the Transportation Planning (44.26.16) - activities that incorporate safety and security into the transportation planning process.

**In-Kind Financial Contribution - Alachua County, City of Gainesville and University of Florida**

In-kind contribution from Alachua County - Systems Planning efforts includes assistance in development of the List of Priority Projects, Multimodal Level of Service Report and Mobility Plan Status Report and coordination with the Alachua County Comprehensive Plan.

In-kind contribution from the City of Gainesville - Systems Planning efforts includes assistance in development of the List of Priority Projects, Multimodal Level of Service Report, Mobility Plan Status Report and Transit Ridership Monitoring Report and coordination with the City of Gainesville Comprehensive Plan. In addition, the City of Gainesville efforts include updating the Regional Transit System Transit Development Plan.

In-kind contribution from the University of Florida - Systems Planning efforts includes assistance in development of the List of Priority Projects, Multimodal Level of Service Report and Mobility Plan Status Report and coordination with the University of Florida Campus Master Plan.

**Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area**  
**Unified Planning Work Program Fiscal Years 2022-23 and 2023-24**

Unified Planning Work Program								
Task 8.0 - Systems Planning								
Task 8.0 - Estimated Budget for Fiscal Year 2022-23 [Year One]								
Budget Category	Budget Category Description	Funding Sources						Total
		FHWA			G2487 FY 2021-22 FTA 5305(d)	Local/ Other Cash	FCTD Grant	
		Contract #		STBG				
		PL	CPG -PL					
<b>Personnel Services</b>								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Consultant Services</b>								
	Consultant Staff Services	\$300,000	\$125,000	\$0	\$50,000	\$0	\$24,500	\$499,500
	<b>Subtotal:</b>	\$300,000	\$125,000	\$0	\$50,000	\$0	\$24,500	\$499,500
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$500	\$500
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$500	\$500
	<b>2022-23 Total:</b>	\$300,000	\$125,000	\$0	\$50,000	\$0	\$25,000	\$500,000
Task 8.0 - Estimated Budget for Fiscal Year 2023-24 [Year Two]								
<b>Personnel Services</b>								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Consultant Services</b>								
	Consultant Staff Services	\$275,000	\$125,000	\$0	\$0	\$0	\$24,500	\$424,500
	<b>Subtotal:</b>	\$275,000	\$125,000	\$0	\$0	\$0	\$24,500	\$424,500
<b>Travel</b>								
	Member Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Direct Services</b>								
	Purchase Newspaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$500	\$500
	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Subtotal:</b>	\$0	\$0	\$0	\$0	\$0	\$500	\$500
	<b>2023-24 Total:</b>	\$275,000	\$125,000	\$0	\$0	\$0	\$25,000	\$425,000
	<b>Two-Year Total:</b>	\$575,000	\$250,000	\$0	\$50,000	\$0	\$50,000	\$925,000

CPG-PL - Consolidated Planning Grant-Planning [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

This task includes soft match/in-kind contributions in Exhibit 1 of Section F of the Introduction on page xii.

Planning Budget for Year Two is illustrative until approved by the United States Congress and the Florida Legislature.



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# Chapter III

## Summary Budget Tables

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## Chapter III: Summary Budget Tables

The following pages contain the following summary budget tables.

Table 1: Agency Funding Participation/Funding Sources by Task Table, Fiscal Year 2022-23

Table 2: Agency Funding Participation/Funding Sources by Task Table, Fiscal Year 2023-24

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**Table 1**

**Agency Funding Participation/ Funding Sources by Task Table  
Fiscal Year 2022-23**

Task Number	Task	FHWA			FTA FY 2021-22 G2487 5305(d)	MTPO Local / Other Cash	FCTD	Total	FDOT PL Soft Match^	FDOT FTA Soft Match^	Grand Total~	Amount to Consultant
		FY 2022-23 Contract #		Other STBG								
		PL	CPG-PL									
1.0	Administration	119,086	49,136	0	20,744	24,000	0	212,966	39,280	5,093	257,339	201,966
2.0	Data Collection	0	0	0	0	0	0	0	0	0	0	0
3.0	Transportation Improvement Program	90,000	35,000	0	15,000	0	0	140,000	29,188	3,750	172,938	140,000
4.0	Long Range Transportation Plan	431,222	10,000	0	5,000	0	0	446,222	103,026	1,250	550,498	446,222
5.0	Special Project Planning	0	0	0	0	100,000	0	100,000	0	0	100,000	100,000
6.0	Regional Planning	0	0	0	0	0	0	0	0	0	0	0
7.0	Public Participation	60,000	25,000	0	10,000	0	0	95,000	19,848	2,500	117,348	95,000
8.0	System Planning	300,000	125,000	0	50,000	0	25,000	500,000	99,238	12,500	611,738	499,500
<b>Total</b>		<b>1,000,308</b>	<b>244,136</b>	<b>0</b>	<b>100,744</b>	<b>124,000</b>	<b>25,000</b>	<b>1,494,188</b>	<b>290,580</b>	<b>25,093</b>	<b>1,809,862</b>	<b>1,482,688</b>

\*Planning budget for year two is illustrative until approved by the United States Congress and the Florida Legislature.

^Federal Highway Administration Planning and Federal Transit Administration Section 5305(d) matching funds are Florida Department of Transportation toll credits soft match

~In-kind contribution from Alachua County, City of Gainesville and University of Florida not included.

CPG-PL - Consolidated Planning Grant Planning Funds [Federal Transit Administration Section 5305(d) Allocation]

FCTD - Florida Commission for the Transportation Disadvantaged

FDOT - Florida Department of Transportation

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

MTPO - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

PL - Planning Funds

STBG - Surface Transportation Block Grant Funds

**Table 2**

**Agency Funding Participation / Funding Sources by Task Table  
Fiscal Year 2023-24**

Task Number	Task	FHWA			FTA FY XXX XXX 5305(d)	MTPO Local / Other Cash	FCTD	Total	FDOT PL Soft Match^	FDOT FTA Soft Match^	Grand Total~	Amount to Consultant
		FY 2023-24 Contract #		Other STBG								
		PL	CPG-PL									
1.0	Administration	109,417	49,136	0	0	24,000	0	182,553	37,022	0	219,575	171,553
2.0	Data Collection	0	0	0	0	0	0	0	0	0	0	0
3.0	Transportation Improvement Program	85,000	35,000	0	0	0	0	120,000	28,020	0	148,020	120,000
4.0	Long Range Transportation Plan	25,000	10,000	0	0	0	0	35,000	8,173	0	43,173	35,000
5.0	Special Project Planning	0	0	0	0	0	0	0	0	0	0	0
6.0	Regional Planning	0	0	0	0	0	0	0	0	0	0	0
7.0	Public Participation	55,000	25,000	0	0	0	0	80,000	18,680	0	98,680	80,000
8.0	System Planning	275,000	125,000	0	0	0	25,000	425,000	93,401	0	518,401	424,500
<b>Total</b>		<b>549,417</b>	<b>244,136</b>	<b>0</b>	<b>0</b>	<b>24,000</b>	<b>25,000</b>	<b>842,553</b>	<b>#####</b>	<b>0</b>	<b>#####</b>	<b>831,053</b>

\*Planning budget for year two is illustrative until approved by the United States Congress and the Florida Legislature.

^Federal Highway Administration Planning and Federal Transit Administration Section 5305(d) matching funds are Florida Department of Transportation toll credits soft match

~In-kind contribution from Alachua County, City of Gainesville and University of Florida not included.

CPG-PL - Consolidated Planning Grant Planning Funds [Federal Transit Administration Section 5305(d) Allocation]

FCTD - Florida Commission for the Transportation Disadvantaged

FDOT - Florida Department of Transportation

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

MTPO - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

PL - Planning Funds

STBG - Surface Transportation Block Grant Funds



# Appendix A

## Funding Codes

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## Appendix A: Funding Codes

The following includes an explanation of the Funding Codes for Tables 1 and 2:

- Column 1 - Task Number and Task Name;
- Column 2 - Federal Highway Administration Planning funding participation;
- Column 3 - Federal Highway Administration Planning funding participation (Consolidated Planning Grant);
- Column 4 - Federal Highway Administration Surface Transportation Block Grant funding participation;
- Column 5 - Federal Transit Administration Section 5305(d) funding participation;
- Column 6 - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
Other local funding participation;
- Column 7 - Florida Department of Transportation and Florida Commission for the Transportation  
Disadvantaged funding participation;
- Column 8 - Total Cash funding participation;
- Column 9 - Florida Department of Transportation soft match funding for matching Federal Highway  
Administration Planning funding participation;
- Column 10 - Florida Department of Transportation soft match funding for matching Federal Transit  
Administration Planning funding participation;
- Column 11 - Grand Total Cash, Soft Match and In-Kind funding participation; and
- Column 12 - Amount allocated for outside consultant services.

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# Appendix B

## Ten Federal Metropolitan Planning Factors for Fiscal Years 2022-23 and 2023-24 Relationship to Metropolitan Planning Organization Unified Planning Work Program Tasks

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## **Appendix B: Ten Federal Metropolitan Planning Factors Relationship to Metropolitan Planning Organization Unified Planning Work Program Tasks**

The following is a listing of the areas to be considered in the Fixing America's Surface Transportation Act. As required by the Fixing America's Surface Transportation Act, these areas are being addressed in the development of transportation plans and programs.

- FACTOR 1 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- FACTOR 2 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will increase the safety of the transportation system for motorized and nonmotorized users;
- FACTOR 3 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will increase the accessibility and mobility options available to people and for freight;
- FACTOR 4 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will protect and enhance the environment, promote energy conservation, promote consistency between transportation improvements and State and local planned growth and economic development patterns and improve quality of life;
- FACTOR 5 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- FACTOR 6 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will promote efficient system management and operation;
- FACTOR 7 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will emphasize the preservation of the existing transportation system;
- FACTOR 8 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will increase the security of the transportation system for motorized and nonmotorized users;
- FACTOR 9 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
- FACTOR 10 The metropolitan transportation planning process shall provide for consideration of projects and strategies that will enhance travel and tourism.

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**Table B-1**

**Fixing America’s Surface Transportation Metropolitan Planning Factors  
Unified Planning Work Program Fiscal Years 2022-23 and 2023-24**

Task	Federal Metropolitan Planning Factor									
	1 Economic Vitality	2 Safety	3 Mobility	4 Environment	5 Connectivity	6 Operational Efficiency	7 System Preservation	8 Security	9 Resiliency & Reliability	10 Travel & Tourism
1.0 Administration	X	X	X	X	X	X	X	X	X	X
2.0 Data Collection	-	-	-	-	-	X	X	X	X	X
3.0 Transportation Improvement Program	X	X	X	X	X	X	X	X	X	X
4.0 Long-Range Transportation Plan	X	X	X	X	X	X	X	X	X	X
5.0 Special Projects Planning - Bicycle/Pedestrian Master Plan	X	X	X	X	X	X	X	-	X	X
6.0 Regional Planning	-	-	-	-	-	-	-	-	-	-
7.0 Public Participation	X			X	X	-	-	-	-	-
8.0 Systems Planning	X	X	X	X	X	X	X	X	X	X

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# Appendix C

## Gainesville Metropolitan Area Planning Studies

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# Appendix C: Gainesville Metropolitan Area Planning Studies

## Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Planning Studies

1. Long-Range Transportation Plan, including needs and cost feasible plans and socioeconomic report

Completion Date - Five-year cycle; federal deadline adoption date was August 24, 2020

Anticipated Update - Five-year cycle; federal deadline adoption date was August 24, 2025

Expected Products - Gainesville Metropolitan Area-wide long-range (25-year) transportation planning

2. Transportation Improvement Program

Anticipated Completion Date - annual

Expected Products - Gainesville Metropolitan Area-wide short-range (5-year) transportation planning

3. Multimodal Level of Service Report

Anticipated Completion Date - annual

Expected Products - Gainesville Metropolitan Area-wide average annual daily traffic study, with multimodal (automotive, bicycle, pedestrian and transit) analysis using Florida Department of Transportation approved procedures

4. Regional Transit System Annual Ridership Monitoring Report

Anticipated Completion Date - annual

Expected Products - Regional Transit System fixed-route bus annual ridership study

5. Mobility Plan-Gainesville Metropolitan Area Congestion Management Process and Mobility Plan Status Report

Anticipated Completion Date - Mobility Plan- Reviewed and/or revised as needed concurrent with Long-Range Transportation Plan Update and changes to Federal and State legislation;

Anticipated Completion Date - Mobility Plan Status Report- annual

Expected Products - Gainesville Metropolitan Area-wide congestion management process and monitoring

6. Bicycle Usage Trends Report

Anticipated Completion Date - Bicycle Usage Trends Report - Updated as needed concurrent with Long-Range Transportation Plan Update.

7. Alachua Countywide Bicycle/Pedestrian Master Plan

Anticipated Completion Date - Alachua Countywide Bicycle/Pedestrian Master Plan - Update for the 2001 Alachua Countywide Bicycle Master Plan that will also address pedestrian facilities to be completed in 2022.

**City Of Gainesville and Alachua County**

1. Traffic Volume Surveillance

Anticipated Completion Date - annual

Expected Products - annual traffic counts

2. Accident Surveillance and Study Program

Anticipated Completion Date - annual

Expected Products - annual crash information

3. Transit Development Plan for the Regional Transit System

Completion Date - September 2019

Expected Products - annual transit service plan

4. Transportation Disadvantaged Service Plan

Anticipated Completion Date - annual

Expected Products - countywide short-range (one-year) paratransit service planning

# Appendix D Amendments to Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program

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# Appendix D: Amendments to Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program

## Unified Planning Work Program Amendment Log

The following log of projects identifies approved amendments to the Unified Planning Work Program. This Unified Planning Work Program amendment log, Exhibit III, includes the following information:

1. Unified Planning Work Program amendment number (as assigned by Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area)
2. Date Unified Planning Work Program amendment was approved by the Metropolitan Transportation Planning Organization
3. Unified Planning Work Program amendment purpose, including, but not limited to:
  - A. adding a new task;
  - B. changing an existing task (refer to amendment description);
  - C. deleting an existing task; and
  - D. revising the tables to reflect changes in Unified Planning Work Program funding.
4. Amendment description.
  - A. task/table number; and
  - B. task/table modification.

This information will be incorporated into appropriate Unified Planning Work Program tasks and tables as the Unified Planning Work Program is amended in order to assure the consistency and accuracy of an up-to-date Unified Planning Work Program document.

**Exhibit III**

**Unified Planning Work Program Amendment Log**

Unified Planning Work Program Amendment			Amendment Description	
Number	Approval Date	Purpose	Task / Table Number	Task/Table Modification
<b>Year One</b>				
1	-	-	-	
2	-	-	-	-
<b>Year Two</b>				
1	-	-	-	-
2	-	-	-	-
3	-	-	-	-

# Appendix E

## Title VI Program and Other Certifications and Assurances

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## **Appendix E: Title VI Program and Other Certifications and Assurances**

This appendix includes the following Unified Planning Work program-required certifications and assurances:

- Title VI/Nondiscrimination Statement and Assurance;
- Debarment and Suspension Certification
- Disadvantaged Business Enterprise Utilization; and
- Lobbying Certification for Grants, Loans and Cooperative Agreements.

Also included in this appendix is the Title VI Complaint procedure.

**Federal Fiscal Years 2022-23 and 2023-24**  
**Title VI / Nondiscrimination Policy Statement**

It is the policy of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area that no person shall on the basis of race, color, national origin, sex, age, disability, familial status, religious status, marital status, sexual orientation, or gender identity, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights restoration Act of 1987 and the Florida Civil Rights Act of 1992, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

	Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	
_____ Charles S, Chestnut IV, Chair	Name of Metropolitan Planning Organization	Date

FLORIDA DEPARTMENT OF TRANSPORTATION  
UNIFIED PLANNING WORK PROGRAM (UPWP)  
STATEMENTS AND ASSURANCES

525-010-08  
POLICY PLANNING  
05/18

**TITLE VI/ NONDISCRIMINATION ASSURANCE**

Pursuant to Section 9 of US DOT Order 1050.2A, the Gainesville MTPO assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Gainesville MTPO further assures FDOT that it will undertake the following with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendices A and E* of this agreement in every contract subject to the Acts and the Regulations
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

\_\_\_\_\_  
Name: Charles S. Chestnut IV  
Title: Chair

\_\_\_\_\_  
Date

FLORIDA DEPARTMENT OF TRANSPORTATION  
UNIFIED PLANNING WORK PROGRAM (UPWP)  
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APPENDICES A and E

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- (1) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to:
  - a. Withholding of payments to the Contractor under the contract until the Contractor complies, and/or
  - b. Cancellation, termination or suspension of the contract, in whole or in part.

FLORIDA DEPARTMENT OF TRANSPORTATION  
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- (6) **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (7) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the Florida Department of Transportation to enter into such litigation to protect the interests of the Florida Department of Transportation, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.
- (7) **Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq)

FLORIDA DEPARTMENT OF TRANSPORTATION  
**UNIFIED PLANNING WORK PROGRAM (UPWP)  
STATEMENTS AND ASSURANCES**

525-010-08  
POLICY PLANNING  
05/18

**DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION**

It is the policy of the Gainesville MTPO that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of MPO contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise Program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.

The Gainesville MTPO, and its consultants shall take all necessary and reasonable steps to ensure that disadvantaged businesses have an opportunity to compete for and perform the contract work of the Gainesville MTPO, in a non-discriminatory environment.

The Gainesville MTPO shall require its consultants to not discriminate on the basis of race, color, national origin and sex in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code

\_\_\_\_\_  
Name: Charles S. Chestnut IV  
Title: Chair

04/25/22  
\_\_\_\_\_  
Date

FLORIDA DEPARTMENT OF TRANSPORTATION  
**UNIFIED PLANNING WORK PROGRAM (UPWP)  
STATEMENTS AND ASSURANCES**

525-010-08  
POLICY PLANNING  
05/18

**DEBARMENT and SUSPENSION CERTIFICATION**

As required by the USDOT regulation on Governmentwide Debarment and Suspension at 49 CFR 29.510

- (1) The Gainesville MTPO hereby certifies to the best of its knowledge and belief, that it and its principals:
  - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - (b) Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and
  - (d) Have not, within a three-year period preceding this certification, had one or more public transactions (federal, state or local) terminated for cause or default.
  
- (2) The Gainesville MTPO also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the U.S.D.O.T.

\_\_\_\_\_  
Name: Charles S. Chestnut IV  
Title: Chair

04/25/22  
\_\_\_\_\_  
Date

FLORIDA DEPARTMENT OF TRANSPORTATION  
**UNIFIED PLANNING WORK PROGRAM (UPWP)**  
**STATEMENTS AND ASSURANCES**

525-010-08  
POLICY PLANNING  
05/18

**LOBBYING CERTIFICATION for GRANTS, LOANS and COOPERATIVE AGREEMENTS**

In accordance with Section 1352 of Title 31, United States Code, it is the policy of the Gainesville MTPO that:

- (1) No Federal or state appropriated funds have been paid or will be paid by or on behalf of the Gainesville MTPO, to any person for influencing or attempting to influence an officer or employee of any Federal or state agency, or a member of Congress or the state legislature in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The Gainesville MTPO shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts and subcontracts under grants, subgrants, loans, and cooperative agreement), which exceeds \$100,000, and that all such subrecipients shall certify and disclose accordingly.
- (4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

\_\_\_\_\_  
Name: Charles S. Chestnut IV  
Title: Chair

04/25/22  
\_\_\_\_\_  
Date

**Federal Fiscal Years 2022-23 and 2023-24**  
**Title VI Complaint Procedure**  
**Metropolitan Transportation Planning Organization**  
**for the Gainesville Urbanized Area**

1. Any person who believes that he or she, or any specific class of persons, has been subjected to discrimination or retaliation prohibited by the Title VI of the Civil Rights Act of 1964, as amended, and related statutes, may file a written complaint. All written complaints received by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall be referred immediately by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning to the Florida Department of Transportation's District Two Title VI Coordinator for processing in accordance with approved State procedures.
2. Verbal and non-written complaints received by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall be resolved informally by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning. If the issue has not been satisfactorily resolved through informal means, or if at any time the person(s) request(s) to file a formal written complaint, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning shall refer the Complainant to the Florida Department of Transportation's District Two Title VI Coordinator for processing in accordance with approved State procedures.
3. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning will advise the Florida Department of Transportation's District Two Title VI Coordinator within five (5) calendar days of receipt of the allegations. The following information will be included in every notification to the Florida Department of Transportation's District Two Title VI Coordinator.
  - (a) Name, address, and phone number of the complainant.
  - (b) Name(s) and address(es) of respondent.
  - (c) Basis of complaint (i.e., race, color, national origin, sex, age, disability, religion, familial status or retaliation).
  - (d) Date of alleged discriminatory act(s).
  - (e) Date of complaint received by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
  - (f) A statement of the complaint.
  - (g) Other agencies (state, local or Federal) where the complaint has been filed.
  - (h) An explanation of the actions the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has taken or proposed to resolve the allegation(s) raised in the complaint.
4. Within ten (10) calendar days, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning will acknowledge receipt of the allegation(s), inform the complainant of action taken or proposed action to process the allegation(s), and advise the complainant of other avenues of redress available, such as the Florida Department of Transportation's Equal Opportunity Office.

5. Within sixty (60) calendar days, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning will conduct and complete a review of the verbal or non-written allegation(s) and based on the information obtained, will render a recommendation for action in a report of findings to the Chief Staff Official of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
6. Within ninety (90) calendar days of the verbal or non-written allegation(s) receipt, the Chief Staff Official of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will notify the Complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the Complainant of his/her right to file a formal complaint with the Florida Department of Transportation's Equal Opportunity Office, if they are dissatisfied with the final decision rendered by the Chief Staff Official of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning will also provide the Florida Department of Transportation's District Two Title VI Coordinator with a copy of this decision and summary of findings.
7. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Director of Transportation Planning will maintain a log of all verbal and non-written complaints received by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. The log will include the following information:
  - a. Name of complainant.
  - b. Name of respondent.
  - c. Basis of complaint (i.e., race, color, national origin, sex, age, disability, religion, familial status or retaliation).
  - d. Date verbal or non-written complaint was received by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
  - e. Date Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area notified the Florida Department of Transportation's District Two Title VI Coordinator of the verbal or non-written complaint.
  - f. Explanation of the actions the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has taken or proposed to resolve the issue raised in the complaint.

# Appendix F

## Planning Emphasis Areas

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# Appendix F: Planning Emphasis Areas

## A. Federal Planning Emphasis Areas-2021

In December 2021, the United States Department of Transportation issued Joint Federal Highway Administration/Federal Transit Administration Planning Emphasis Areas for its Build a Better America program of the Bipartisan Infrastructure Law. Descriptions of these emphasis areas are as follows:

### **Tackling the Climate Crisis - Transition to a Clean Energy, Resilient Future**

Federal Highway Administration (FHWA) divisions and Federal Transit Administration (FTA) regional offices should work with State departments of transportation (State DOT), metropolitan planning organizations (MPO), and providers of public transportation to ensure that our transportation plans and infrastructure investments help achieve the national greenhouse gas reduction goals of 50-52 percent below 2005 levels by 2030, and net-zero emissions by 2050, and increase resilience to extreme weather events and other disasters resulting from the increasing effects of climate change. Field offices should encourage State DOTs and MPOs to use the transportation planning process to accelerate the transition toward electric and other alternative fueled vehicles, plan for a sustainable infrastructure system that works for all users, and undertake actions to prepare for and adapt to the impacts of climate change. Appropriate Unified Planning Work Program work tasks could include identifying the barriers to and opportunities for deployment of fueling and charging infrastructure; evaluating opportunities to reduce greenhouse gas emissions by reducing single-occupancy vehicle trips and increasing access to public transportation, shift to lower emission modes of transportation ; and identifying transportation system vulnerabilities to climate change impacts and evaluating potential solutions. We encourage you to visit FHWA's [Sustainable Transportation](#) or FTA's [Transit and Sustainability](#) Webpages for more information.

*(See [EO 14008](#) on "Tackling the Climate Crisis at Home and Abroad," [EO 13990](#) on "Protecting Public Health and the Environment and Restoring Science to Tackle the Climate Crisis." [EO 14030](#) on "Climate-Related Financial Risk," See also [FHWA Order 5520](#) "Transportation System Preparedness and Resilience to Extreme Weather Events," FTA's "[Hazard Mitigation Cost Effectiveness Tool](#)," FTA's "[Emergency Relief Manual](#)," and "[TCRP Document 70: Improving the Resilience of Transit Systems Threatened by Natural Disasters](#)")*

### **Equity and Justice<sup>40</sup> in Transportation Planning**

FHWA Division and FTA regional offices should work with State DOTs, MPOs, and providers of public transportation to advance racial equity and support for underserved and disadvantaged communities. This will help ensure public involvement in the planning process and that plans and strategies reflect various perspectives, concerns, and priorities from impacted areas. We encourage the use of strategies that: (1) improve infrastructure for non-motorized travel, public transportation access, and increased public transportation service in underserved communities; (2) plan for the safety of all road users, particularly those on arterials, through infrastructure improvements and advanced speed management; (3) reduce single-occupancy vehicle travel and associated air pollution in communities near high-volume corridors; (4) offer reduced public transportation fares as appropriate; (5) target demand-response service towards communities with higher concentrations of older adults and those with poor access to essential services; and (6) consider equitable and sustainable practices while developing transit-oriented development including affordable housing strategies and consideration of environmental justice populations.

**Executive Order 13985 (*Advancing Racial Equity and Support for Underserved Communities*)** defines the term “equity” as the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian and provides a whole-of-government approach to advancing environmental justice by stating that 40 percent of Federal investments flow to disadvantaged communities. FHWA Division and FTA regional offices should work with State DOTs, MPOs, and providers of public transportation to review current and new metropolitan transportation plans to advance Federal investments to disadvantaged communities.

### **Complete Streets**

FHWA Division and FTA regional offices should work with State DOTs, MPOs and providers of public transportation to review current policies, rules, and procedures to determine their impact on safety for all road users. This effort should work to include provisions for safety in future transportation infrastructure, particularly those outside automobiles.

A complete street is safe, and feels safe, for everyone using the street. FHWA and FTA seek to help Federal aid recipients plan, develop, and operate streets and networks that prioritize safety, comfort, and access to destinations for people who use the street network, including pedestrians, bicyclists, transit riders, micro-mobility users, freight delivery services, and motorists. The goal is to provide an equitable and safe transportation network for travelers of all ages and abilities, including those from marginalized communities facing historic disinvestment. This vision is not achieved through a one-size-fits-all solution – each complete street is unique and developed to best serve its community context and its primary role in the network.

Per the National Highway Traffic Safety Administration’s 2019 data, 62 percent of the motor vehicle crashes that resulted in pedestrian fatalities took place on arterials. Arterials tend to be designed for vehicle movement rather than mobility for non-motorized users and often lack convenient and safe crossing opportunities. They can function as barriers to a safe travel network for road users outside of vehicles.

To be considered complete, these roads should include safe pedestrian facilities, safe transit stops (if present), and safe crossing opportunities on an interval necessary for accessing destinations. A safe and complete network for bicycles can also be achieved through a safe and comfortable bicycle facility located on the roadway, adjacent to the road, or on a nearby parallel corridor. Jurisdictions will be encouraged to prioritize safety improvements and speed management on arterials that are essential to creating complete travel networks for those without access to single-occupancy vehicles.

### **Public Involvement**

Early, effective, and continuous public involvement brings diverse viewpoints into the decision-making process. FHWA Division and FTA regional offices should encourage MPOs, State DOTs, and providers of public transportation to increase meaningful public involvement in transportation planning by integrating Virtual Public Involvement (VPI) tools into the overall public involvement approach while ensuring continued public participation by individuals without access to computers and mobile devices. The use of VPI broadens the reach of information to the public and makes participation more convenient and affordable to greater numbers of people. Virtual tools provide increased transparency and access to transportation planning activities and decision-making processes. Many virtual tools also provide information in visual and interactive formats that enhance public and stakeholder understanding of proposed plans, programs, and projects. Increasing participation earlier in the process can reduce project delays and lower staff time and costs. More information on VPI is available [here](#).

### **Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD) Coordination**

FHWA Division and FTA regional offices should encourage MPOs and State DOTs to coordinate with representatives from DOD in the transportation planning and project programming process on infrastructure and connectivity needs for STRAHNET routes and other public roads that connect to DOD facilities. According to the Declaration of Policy in 23 U.S.C. 101(b)(1), it is in the national interest to accelerate construction of the Federal-aid highway system, including the Dwight D. Eisenhower National System of Interstate and Defense Highways, because many of the highways (or portions of the highways) are inadequate to meet the needs of national and civil defense. The DOD's facilities include military bases, ports, and depots. The road networks that provide access and connections to these facilities are essential to national security. The [64,200-mile STRAHNET system](#) consists of public highways that provide access, continuity, and emergency transportation of personnel and equipment in times of peace and war. It includes the entire 48,482 miles of the Dwight D. Eisenhower National System of Interstate and Defense Highways and 14,000 miles of other non-Interstate public highways on the National Highway System. The STRAHNET also contains approximately 1,800 miles of connector routes linking more than 200 military installations and ports to the primary highway system. The DOD's facilities are also often major employers in a region, generating substantial volumes of commuter and freight traffic on the transportation network and around entry points to the military facilities. Stakeholders are encouraged to review the STRAHNET maps and recent Power Project Platform (PPP) [studies](#). These can be a useful resource in the State and MPO areas covered by these route analyses.

### **Federal Land Management Agency (FLMA) Coordination**

FHWA Division and FTA regional offices should encourage MPOs and State DOTs to coordinate with FLMAs in the transportation planning and project programming process on infrastructure and connectivity needs related to access routes and other public roads and transportation services that connect to Federal lands. Through joint coordination, the State DOTs, MPOs, Tribal Governments, FLMAs, and local agencies should focus on integration of their transportation planning activities and develop cross-cutting State and MPO long range transportation plans, programs, and corridor studies, as well as the Office of Federal Lands Highway's developed transportation plans and programs. Agencies should explore opportunities to leverage transportation funding to support access and transportation needs of FLMAs before transportation projects are programmed in the Transportation Improvement Program (TIP) and Statewide Transportation Improvement Program (STIP). Each State must consider the concerns of FLMAs that have jurisdiction over land within the boundaries of the State (23 CFR 450.208(a)(3)). MPOs must appropriately involve FLMAs in the development of the metropolitan transportation plan and the TIP (23 CFR 450.316(d)). Additionally, the Tribal Transportation Program, Federal Lands Transportation Program, and the Federal Lands Access Program TIPs must be included in the STIP, directly or by reference, after FHWA approval in accordance with 23 U.S.C. 201(c) (23 CFR 450.218(e)).

### **Planning and Environment Linkages (PEL)**

FHWA Division and FTA regional offices should encourage State DOTs, MPOs and Public Transportation Agencies to implement PEL as part of the transportation planning and environmental review processes. The use of PEL is a collaborative and integrated approach to transportation decision-making that considers environmental, community, and economic goals early in the transportation planning process, and uses the information, analysis, and products developed during planning to inform the environmental review process. PEL leads to interagency relationship building among planning, resource, and regulatory agencies in the early stages of planning to inform and improve project delivery timeframes, including minimizing duplication and creating one cohesive flow of information. This results in transportation programs and projects that serve the community's transportation needs more effectively while avoiding and minimizing the impacts on human and natural resources. More information on PEL is available [here](#).

## Data in Transportation Planning

To address the emerging topic areas of data sharing, needs, and analytics, FHWA Division and FTA regional offices should encourage State DOTs, MPOs, and providers of public transportation to incorporate data sharing and consideration into the transportation planning process, because data assets have value across multiple programs. Data sharing principles and data management can be used for a variety of issues, such as freight, bike and pedestrian planning, equity analyses, managing curb space, performance management, travel time reliability, connected and autonomous vehicles, mobility services, and safety. Developing and advancing data sharing principles allows for efficient use of resources and improved policy and decision-making at the State, MPO, regional, and local levels for all parties

## B. State Planning Emphasis Areas-2021

The Florida Department of Transportation (FDOT) Office of Policy Planning develops *Planning Emphasis Areas* on a two-year cycle in coordination with the development of metropolitan planning organizations' (MPOs) respective Unified Planning Work Programs (UPWPs). Emphasis areas set planning priorities, support the Florida Transportation Plan, and give importance to topic areas which MPOs are encouraged to address as they develop their planning programs. Implementation of the seven (7) goals of the Florida Transportation Plan requires embracing innovation; extensive collaboration across jurisdictions, modes and disciplines; an emphasis on customer service; data and performance feedback; and strategic investments for the efficient and effective allocation of resources. Florida MPOs should consider emphasizing the following four (4) planning topics when updating their UPWPs.

### Safety

The Florida Transportation Plan and the State's Strategic Highway Safety Plan place top priority on safety, with a state target of zero traffic fatalities and serious injuries. In addition to adopting safety targets, the MPOs must show how their Long Range Transportation Plan (LRTP) and priority projects in their Transportation Improvement Program (TIP) support progress toward those targets. The UPWP should consider enhancements to data analyses and community involvement to better inform the identification and prioritization of safety projects.

### Equity

Executive Order 14008, *Tackling the Climate Crisis at Home and Abroad*, created the "Justice40 Initiative" that aims to deliver 40 percent of the overall benefits of relevant federal investments to disadvantaged communities. This initiative supports Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*, outlines federal policy and defines equity as the consistent and systematic fair, just, and impartial treatment of individuals. The Florida Transportation Plan seeks transportation choices that improve accessibility and equity by including a key strategy to enhance affordable transportation, service, and information access options for all ages and abilities and throughout underserved communities. The MPOs are key to identifying and implementing improvements based on data-driven project prioritization that considers not only impacts of transportation projects on a community, but also benefits of projects that can enhance opportunities for a community. The UPWP should address approaches to furthering transportation equity.

### Resilience

With the passage of the FAST Act, resilience was introduced as a federal planning factor: "Improve the resilience and reliability of the transportation system and mitigate stormwater impacts of surface transportation." Resilience is defined as the ability to adapt to changing conditions and prepare for, withstand, and recover from disruption. These conditions can encompass a wide variety of environmental, technological, economic, or social impacts. MPOs can address resilience within their planning processes by leveraging tools such as the *FHWA Resilience and Transportation Planning Guide* and the *FDOT Quick Guide: Incorporating*

*Resilience* in the MPO LRTP. It should be noted that while these documents focus primarily on the development of MPO LRTPs and TIPs, addressing resilience should be a consideration within every planning document prepared by an MPO. MPOs should place a particular emphasis on coordination with agency partners responsible for natural disaster risk reduction, or who may be developing local resilience planning initiatives. Additionally, MPOs should consider the additional costs associated with reducing vulnerability of the existing transportation infrastructure. Proactive resiliency planning will help the MPO develop planning documents that are ultimately more realistic and cost-effective.

### **Emerging Mobility**

Advances in communication and automation technology result in new mobility options, ranging from automated and connected transport, electric vehicles, ridesharing, and micro-mobility, to flying cars and space travel. These changes may be disruptive and transformational, with impacts to safety, vehicle ownership, travel capacity, vehicle miles traveled, land-use, transportation design, future investment demands, supply chain logistics, economy, and the workforce. Implementation of all seven goals of the Florida Transportation Plan can be furthered through both the transformation of major corridors and hubs and the expansion of transportation infrastructure to embrace and support the adoption of emerging mobility. The UPWP should recognize the important influence of emerging mobility on the multi-modal transportation system and include related planning studies, collaboration efforts, research, or other activities.

## C. Planning Emphasis Area by Task Matrix

**Table F-1**

**Federal Planning Emphasis Areas by Task**

Task	Fiscal Years 2023 and 2024 Planning Emphasis Areas						
	Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future	Equity and Justice <sup>40</sup> in Transportation Planning	Public Involvement	Strategic Highway Network/U.S. Department of Defense Coordination	Federal Land Management Agency Coordination	Planning and Environment Linkages	Data in Transportation Planning
1.0 Administration	X	X	X	X	X	X	X
2.0 Data Collection	-	-	-	-	-	-	-
3.0 Transportation Improvement Program	X	X	X			X	-
4.0 Long-Range Transportation Plan	X	-				X	-
5.0 Special Projects Planning [Reserved]	X	X	X	-	-	X	-
6.0 Regional Planning	-	-	-	-	-	-	-
7.0 Public Participation	X	X	X				-
8.0 Systems Planning	X	X	X				X

**Table F-2**

**State Planning Emphasis Areas by Task**

Task	Fiscal Years 2023 and 2024 Planning Emphasis Areas			
	Safety	Equity	Resilience	Emerging Mobility
1.0 Administration	X	X	X	X
2.0 Data Collection	-	-	-	-
3.0 Transportation Improvement Program	X	X	X	X
4.0 Long-Range Transportation Plan	X	X	X	X
5.0 Special Projects Planning [Reserved]	X	X	X	X
6.0 Regional Planning	-	-	-	-
7.0 Public Participation	X	X	-	-
8.0 Systems Planning	X	X	X	X

## D. Florida Department of Transportation District 2 Planning Activities

District 2 Planning Activities encompass continuing, cooperative, comprehensive efforts to coordinate state, district, regional and local transportation planning in the areas of policy planning, statistics, environmental, safety and system planning. The planning activities include implementing policies, rules and procedures from the Federal legislation and the State of Florida, including the State's Transportation Plan (FTP) that provides a strategic approach to transportation investments for state, regional and local priorities. District Planning Activities also include multidiscipline activities and initiatives within our own District team.

### **Update Florida Transportation Plan (FTP) and the Strategic Highway Safety Plan (SHSP) and Strategic Intermodal System (SIS) Policy Plan 2021**

#### **The Strategic Highway Safety Plan**

The Strategic Highway Safety Plan (SHSP) was updated in 2021.

The SHSP can be accessed at: [Florida's 2021 - 2025 Strategic Highway Safety Plan \(SHSP\)](#). We invite you to view and share the updated SHSP with your partners, employees, family, and friends.

Our collaborative effort has resulted in a statewide plan that provides a framework for eliminating fatalities and serious injuries on all public roads. This SHSP:

- Introduces the Safe System approach, which acknowledges that humans make mistakes, the human body is vulnerable, and that we should design and operate our transportation system to ensure that if crashes do occur, they do not result in serious human injury.
- Recognizes the complexity of crashes and categorizes emphasis areas into three components: roadway; road user, including demographics and mode of travel; and road user behavior.
- Expands our strategies beyond the 4Es of traffic safety: Engineering, Education, Enforcement, and Emergency Response to include the 4Is: Information Intelligence, Innovation, Insight into Communities, and Investments and Policies

#### **Florida Transportation Plan**

The FTP Policy Plan Element, Performance Element and Vision Element was updated in 2021.

Virtual workshops and public comment on the Plan updates were run concurrently with the update of the Strategic Highway Safety Plan timeline. A link to the updated FTP plan information is included here:

[www.floridatransportationplan.com](http://www.floridatransportationplan.com)

The FTP encompasses a Vision Element and a Policy Element, that supports and is similar to the Long Range Plans for the MPOs. The FTP vision element provides a longer-term view of major trends, uncertainties, opportunities and outcomes showing the future of Florida's transportation system for the next 50 years. The FTP Policy element defines goals, objectives and strategies for Florida's transportation future over the next 25 years. The policy element provides guidance to state, regional and local transportation partners in making transportation decisions.

District 2 held virtual regional workshops for outreach, coordination and comment on the update of both plans with our MPOs and communities.

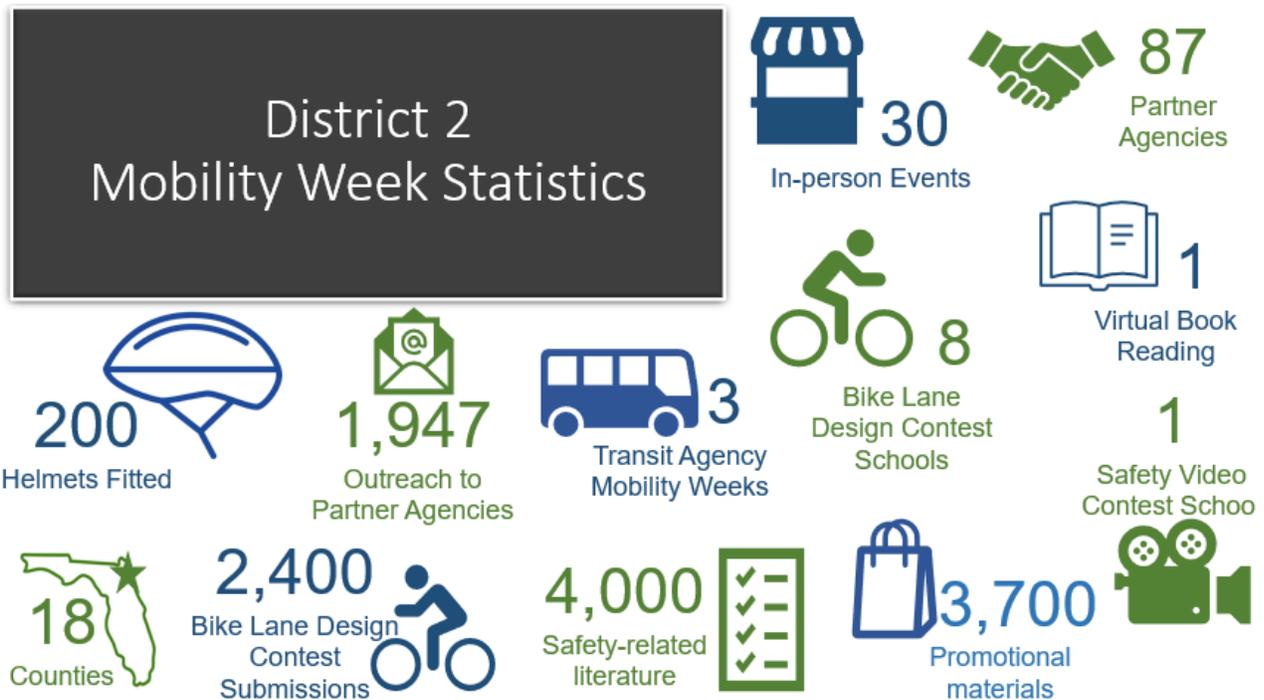
The visions and goals of the FTP and the MPO's Unified Planning Work Program (UPWP) support each other.

**Bicycle and Pedestrian Activities**

District 2 Bicycle Pedestrian Coordinator reviews and identifies possible opportunities to add bicycle and sidewalk accommodations to resurfacing and capacity projects. The District reviews and identifies safety issues to recommend additional programs or grant opportunities. The District coordinates the FDOT plans and projects with the MPOs and the local municipalities. Local municipalities have staff on the Electronic Review Comments (ERC) portal access to comment on project plan reviews proposed in their jurisdiction.

The District participates on the local Community Traffic Safety Teams and held our District 2 Mobility Week activities during Annual Mobility Week October 29 through November 5, 2021.

The summary of metrics for our district sponsored activities and partnerships is represented below:



We are implementing a District Wide Bicycle Pedestrian Master Plan, utilizing shape files and data from all 18 counties in the District. The Plan will encompass existing plans from municipalities and build upon the Bicycle Pedestrian Gap Study. We anticipate an adopted District Wide Bicycle Pedestrian Master Plan in 2022. District 2 updated Bicycle/Pedestrian Gap Study website:

[Bicycle/Pedestrian LOS \(hdrgateway.com\)](http://hdrgateway.com)

**ITS Planning**

District 2 has a robust ITS planning program, managed out of the Traffic Operations division. In addition to the Transportation Management Center (TMC) partnership with the NF TPO and FDOT, Blue Toad deployment and data collection has expanded to not only the NF TPO four counties, also has expanded to the Gainesville MTPO urban area.

District 2 staff work together with other agencies to provide safe, efficient travel throughout the regional within the Regional Transportation Management Centers (TMCs); one in Jacksonville and one in Gainesville.

ITS is continually evolving in District 2 with the Road Rangers service patrol program, Dynamic Message signing and 511 travel information. There is currently a campaign and funding program in North East Florida TPO planning boundary for the Wrong Way Driving (WWD) mitigation; The District has begun installation of LED wrong way signs to alert motorists on those off-ramps associated with highest wrong way driving crashes.

The ITS architecture in District 2 includes ITS projects planned for short, medium and long term implementation. The website for specific projects related to ITS in District 2 can be found at:

### **Corridor Planning Studies/Multi Modal Transportation Studies**

The District conducts and provides technical assistance for corridor studies, sub-area studies and other special transportation analysis needed to identify local traffic patterns and transportation needs and to evaluate and recommend improvements to meet those needs. District staff coordinates with local governments, the Jacksonville Transportation Authority (JTA), the Gainesville Regional Transit System (RTS), the North Florida TPO and the Gainesville MTPO in development and review of planning and design of highway and premium transit projects.

The results may range from a set of short-term recommended improvements that address specific problems to a long-range comprehensive action plan for improving a corridor. Project studies are both on and off the State highway system.

The results of corridor studies may range from a set of short-term recommended improvements that address specific problems to a long-range comprehensive action plan for improving a corridor. Project studies are both on and off the State highway system. District 2 currently has an active studies on I-95 from I-10 to the Georgia State line and I-75 from District 5 to I-10.

### **Regional Transportation Planning Coordination**

Furthering the language and mandate of the Fact Act and previous Federal transportation bill language, District 2 supports and participates in all levels of regional coordination and proposed activities among the TPOs and local governments and the MPOAC.

The District provides ongoing technical and policy advisory assistance to the TPOs and counties in District 2 with regard to TRIP (Transportation Regional Incentive Program) as well as meetings and workshops that assist any regional coordination efforts. The District is represented at the North FL Regional Council Board and attends the Board meetings.

In 2021, the District participated in a resiliency study with the City of Jacksonville and the District P/EMO office participated in the statewide Resilience Peer Exchange. District 2 Planning has a representative on the Alternative Fuel Corridor Application as a coordinator.

### **Level of Service**

The District provides an annual capacity review, entitled District Two Level of Service Report, where the District identifies the roadway level of service for existing and future years, determining planning level of needs and timing of improvements. A level of service analysis is conducted for all State highway system (SHS) and SIS designated facilities for the 18 counties in District 2. The District participates on level of service committees for the TPOs in District 2 and, provides support data and statistical data in report form and GIS mapping.

### **Transportation Performance Measures and Update of the FDOT Sourcebook**

District 2 provides technical assistance and assists with policy implementation in partnership with the MPOs regarding adoption schedules, data reporting and implementation of Transportation Performance Measures (TPM).

The Department set Performance Targets and adopted measures in cooperation with Federal Highway Administration (FHWA) guidelines and Highway Safety Improvement Program (MAP-21), FAST Act). The MPOs had the option of adopting the State's targets or, developing their own. The MPOs in District 2 have adopted the State's performance measures and targets according to the adoption schedules completed by the deadlines. The MPOs Transportation Improvement Programs (TIPs) and Transportation Plans (LRTP) reflect a performance based planning process. The District provided the Central Office performance reporting data to the MPOs and provided guidance and assistance on the timelines for 2021.

### **FDOT Sourcebook Update 2021**

This tool provides a single, trusted source for FDOT performance measures and trends charts and data. The *FDOT Source Book* reflects the department's commitment to safety, mobility, and innovation. Through a series of critical indicators measuring Florida's transportation system performance, FDOT and our transportation partners can access FDOT's trusted data source for enhanced reporting on essential safety measures and mobility performance trends that affect travel demand. The online Source Book contains all measures and trends reported in the previous print versions of the Source Book. This new format allows for interactive and customized reporting of measures by year, area type and roadway network. New features are:

- ❖ Segment-level visualization for the State Highway System, Strategic Intermodal System, and National Highway System,
- ❖ New congestion metrics that report on congestion conditions for 100% of travel (i.e. Heavy, Mild, and Uncongested),
- ❖ Reporting by individual counties and districts,
- ❖ Measures presented for individual transit agencies, seaports, and airports, and
- ❖ Capabilities to download granular data or charts for most measures, as needed.

2020 changed the way we travel and commute as evident by the percent of Florida residents working from home more than doubling. The *FDOT Source Book* accounts for these phenomena while providing insight into the state of Florida's transportation system. Link to the FDOT Source Book:

<https://www.fdot.gov/planning/fto/documents.shtm>

# Appendix G Certification and Unified Planning Work Program Resolution No. 2022-02

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## **Appendix G: Certification and Unified Planning Work Program Resolution No. 2022-02**

The 2022 Joint Florida Department of Transportation-Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Certification Process is an evaluation for a continuous, coordinated and comprehensive transportation planning process for the Gainesville Metropolitan Area

This appendix includes the following excerpts from the 2022 Joint Florida Department of Transportation-Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Report:

- 2022 Joint Florida Department of Transportation-Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Certificate;
- 2022 Florida Department of Transportation Certification Summary Report Findings; and
- 2022 Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Noteworthy Practices.

In addition, this appendix includes Resolution No. 2022-02 that approves this Unified Planning Work Program and enables the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to receive federal planning funds.

FLORIDA DEPARTMENT OF TRANSPORTATION  
**MPO JOINT CERTIFICATION STATEMENT**

525-010-05c  
POLICY PLANNING  
02/18

**DRAFT**

Pursuant to the requirements of 23 U.S.C. 134(k)(5) and 23 CFR 450.334(a), the Department and the MPO have performed a review of the certification status of the metropolitan transportation planning process for the Gainesville MTPO with respect to the requirements of:

1. 23 U.S.C. 134 and 49 U.S.C. 5303;
2. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 C.F.R. Part 21
3. 49 U.S.C. 5332 prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
4. Section 1101(b) of the FAST Act and 49 C.F.R. Part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
5. 23 C.F.R. Part 230 regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
6. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and the regulations found in 49 C.F.R. Parts 27, 37, and 38;
7. The Older Americans Act, as amended (42 U.S.C. 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
8. Section 324 of 23 U.S.C. regarding the prohibition of discrimination on the basis of gender; and
9. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 C.F.R. Part 27 regarding discrimination against individuals with disabilities.

Included in this certification package is a summary of noteworthy achievements by the MPO, attachments associated with these achievements, and (if applicable) a list of any recommendations and/or corrective actions. The contents of this Joint Certification Package have been reviewed by the MPO and accurately reflect the results of the joint certification review meeting held on March 17, 2022.

Based on a joint review and evaluation, the Florida Department of Transportation and the Gainesville MTPO recommend that the Metropolitan Planning Process for the Gainesville MTPO be Select option.

\_\_\_\_\_  
Name: Greg Evans  
Title: District Secretary (or designee)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name: Charles s. Chestnut IV  
Title: MPO Chairman (or designee)

04/25/22  
\_\_\_\_\_  
Date



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**DRAFT**

*Florida Department of Transportation*

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.  
SECRETARY

May 20, 2021

Abra Horne, Administrator for Metropolitan Planning  
Florida Department of Transportation  
605 Suwannee Street, MS 28  
Tallahassee, Florida 32399-0450

RE: 2021 Joint Certification Process  
Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

In accordance with Chapter 7 of the MPO Program Management Handbook and cited Federal regulations, the Gainesville Transportation Planning Organization (TPO) and the Florida Department of Transportation (FDOT) must jointly certify the metropolitan transportation planning process. The FDOT and Gainesville TPO initiated the process in January 2021 and concluded with approval of the Joint Certification Statement on April 26, 2021. The FDOT review did not identify any corrective actions.

*Based on a joint review and evaluation, the Florida Department of Transportation and the Gainesville TPO recommend that the Metropolitan Planning Process for the Gainesville TPO be certified.*

This transmittal includes the Final Certification Package including all signed certifications and assurances.

Please let me know if you have any questions or need additional information.

DocuSigned by:

*Mari Schwabacher*

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Mari Schwabacher  
Gainesville TPO Liaison  
FDOT District Two

*Improve Safety, Enhance Mobility, Inspire Innovation*  
www.fdot.gov

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FDOT Joint Certification  
Part 2 – MPO

**DRAFT**

625-010-05b  
POLICY PLANNING  
11/17

## Part 2 Section 5: Noteworthy Practices & Achievements

One purpose of the certification process is to identify improvements in the metropolitan transportation planning process through recognition and sharing of noteworthy practices. Please provide a list of the MPOs noteworthy practices and achievements below.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has been participating in meetings of the Florida Metropolitan Planning Organization Advisory Council Best Practices Committee. In addition, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area updated its:

1. Annual Multimodal Level of Service Report for 2019 traffic count data; and
2. Annual Transit Ridership Report for 2019 ridership data.

Due to the Covid-19 Public Health Emergency:

1. Continuity of Operations Plan was revised to accommodate for off-site and virtual staffing and virtual public meetings, public workshops and public hearings;
2. Public Involvement Plan was amended to accommodate virtual public meetings, public workshops and public hearings;
3. Year 2045 Long-Range Transportation Plan Public Participation Plan was amended to accommodate virtual public meetings, public workshops and public hearings;
4. Year 2045 Long-Range Transportation Plan Needs Plan and Cost Feasible Plan were approved subsequent to virtual public hearings; and
5. Three virtual public workshop were conducted prior to the approval of the Year 2045 Long-Range Transportation Plan Cost Feasible Plan





RESOLUTION NO. 2022-02

A RESOLUTION OF THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA APPROVING THE FISCAL YEARS 2022-23 AND 2023-24 UNIFIED PLANNING WORK PROGRAM WITH FEDERAL HIGHWAY ADMINISTRATION PLANNING-FEDERAL TRANSIT ADMINISTRATION SECTION 5305(d) CONSOLIDATED PLANNING GRANT FUNDS IN THE AMOUNT OF \$843,222.00, FEDERAL HIGHWAY ADMINISTRATION PLANNING CARRY FORWARD PLANNING FUNDS IN THE AMOUNT OF \$401,222.00 AND FEDERAL TRANSIT ADMINISTRATION SECTION 5305(d) CARRY FORWARD TRANSIT PLANNING FUNDS IN THE AMOUNT OF \$100,744.00 FOR FISCAL YEAR 2022-23 AND FEDERAL HIGHWAY ADMINISTRATION PLANNING-FEDERAL TRANSIT ADMINISTRATION SECTION 5305(d) CONSOLIDATED PLANNING GRANT FUNDS IN THE AMOUNT OF \$793,553.00 FOR FISCAL YEAR 2023-24 AND AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE PLANNING ACTIVITY MODIFICATIONS THAT DO NOT CHANGE THE OVERALL BUDGET OR SCOPE OF WORK TASKS REGARDING FISCAL YEAR 2022-23 AND FISCAL YEAR 2023-24 PLANNING FUNDS IN ALACHUA COUNTY, FLORIDA; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, as a designated Metropolitan Planning Organization, is entitled to receive Fiscal Years 2022-23 and 2023-24 Federal Highway Administration metropolitan planning funds in Alachua County in order to develop, in cooperation with the state and public transit operators, transportation plans and programs for the Gainesville Metropolitan Area: that provide for the development and integrated management and operation of transportation systems and facilities, including pedestrian walkways and bicycle transportation facilities; that utilize a process for developing such plans that provides consideration of all modes of transportation; that shall be continuing, cooperative and comprehensive, to the degree appropriate, based on the complexity of transportation problems to be addressed; that ensure that the process is integrated with the statewide planning process; and that identify transportation facilities that should function as an integrated metropolitan transportation system, giving emphasis to facilities that serve important national, state and regional transportation functions, including those facilities on the Strategic Intermodal System as designated under Section 339.63, Florida Statutes.

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, as a designated metropolitan planning organization, shall develop, in cooperation with the Florida Department of Transportation and public transportation providers, a unified planning work program that lists all planning tasks to be undertaken during Fiscal Year 2022-23 and Fiscal Year 2023-24 that must provide a complete description of each planning task and an estimated budget therefor and must comply with applicable state and federal law; and

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has prepared the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program that includes required Assurances and Certifications and will then seek reimbursement of funds for implementation of said unified planning work program from the Florida Department of Transportation.

NOW THEREFORE, BE IT RESOLVED BY THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA:

1. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has the authority to approve the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program.

2. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approves and authorizes its Chair to sign the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program on behalf of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in order to implement metropolitan planning work tasks and activities in and affecting Alachua County, Florida (Federal Project Identification Number- 0241-060-M).

3. That the Fiscal Year 2022-23 Unified Planning Work Program estimated budget includes one million five hundred thirty-five thousand twenty-four dollars and no cents (\$1,535,024.00) which represents eight hundred forty-three thousand two hundred twenty-two dollars and no cents (\$843,222.00) Federal Highway Administration-Federal Transit Administration consolidated planning grant funds, four hundred one thousand two hundred twenty-two dollars and no cents (\$401,222.00) Federal Highway Administration carry forward grant funds and two hundred ninety thousand five hundred eighty dollars and no cents (\$290,580.00) state soft matching funds for Fiscal Year 2022-23 (Florida Department of Transportation Project Identification Number- 439318-4-14-01).

4. That the Fiscal Year 2023-24 Unified Planning Work Program estimated budget includes nine hundred seventy-eight thousand eight hundred fifty dollars and no cents (\$978,850.00) which represents seven hundred ninety-three thousand five hundred fifty-three dollars and no cents (\$793,553.00) Federal Highway Administration-Federal Transit Administration consolidated planning grant funds and one hundred eighty-five thousand two hundred ninety-seven dollars and no cents (\$185,297.00) state soft matching funds for Fiscal Year 2023-24 (Florida Department of Transportation Project Identification Number- 439318-4-14-01).

5. That the amount of reimbursement for federal highway planning is not to exceed one million two hundred forty-four thousand four hundred forty-four dollars and no cents (\$1,244,444.00) in Fiscal Year 2022-23 and seven hundred ninety-three thousand five hundred fifty-three dollars and no cents (\$793,553.00) in Fiscal Year 2023-24 which represents the Federal Highway Administration/Federal Transit Administration consolidated planning grant and Federal Highway Administration portions for unified planning work program implementation.

6. That the Fiscal Year 2022-23 Unified Planning Work Program includes carry forward Federal Transit Administration Section 5305(d) grant funds with a budget of one hundred thousand seven hundred forty-four dollars and no cents (\$100,744.00) in Federal Transit Administration funds (80 percent) that would be matched with an amended amount of twenty-five thousand ninety-three dollars and no cents (\$25,093.00) Florida Department of Transportation toll credits soft matching funds (twenty percent state and local matching funds) for Fiscal Year 2022-23.

7. That the amount of reimbursement for federal transit planning is not to exceed an amended amount of one hundred thousand seven hundred forty-four dollars and no cents (\$100,744.00) which represents the Federal Transit Administration grant award amount for projects in support of the unified planning work program implementation carried forward to Fiscal Year 2022-23.

8. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director, in consultation with the Florida Department of Transportation, to modify the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program to address review federal and state agency comments.

9. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Chair to execute Assurances, Certifications, and all other documents as may be required to implement the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program.

10. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to make modifications to the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program that do not change the approved Federal Highway Administration overall budget and the Federal Transit Administration overall grant funding; and do not change the scope of work task(s); or do not delete a work task(s).

11. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Chair to sign the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program that has been revised either by modification by the Executive Director or amendment by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

12. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to sign any Florida Department of Transportation Unified Planning Work Program Revision Form and transmit said form and supporting documentation to the Florida Department of Transportation when the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program has been revised either by modification by the Executive Director or amendment approved by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

13. That this resolution shall take effect upon its adoption.

DULY ADOPTED in regular session, this 25th day of April, A.D., 2022.

METROPOLITAN TRANSPORTATION  
PLANNING ORGANIZATION FOR THE  
GAINESVILLE URBANIZED AREA

\_\_\_\_\_  
Charles S. Chestnut IV, Chair

ATTEST:

\_\_\_\_\_  
Mary Alford, Secretary/Treasurer

APPROVED AS TO FORM

\_\_\_\_\_  
Corbin Hanson, Attorney  
Metropolitan Transportation Planning Organization  
For the Gainesville Urbanized Area

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CERTIFICATE

The undersigned, as the duly qualified and acting Secretary of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, hereby certifies that the annexed is a true and correct copy of Resolution No. 2022-02, which was adopted at a legally convened meeting of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, which meeting was held on the 25th day of April, A.D., 2022.

WITNESS my hand this 25th day of April, A.D., 2022.

\_\_\_\_\_  
Mary Alford, Secretary/Treasurer

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# Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

*Unified Planning Work Program Team*

Scott R. Koons, AICP, Executive Director

\* Michael Escalante, Senior Planner

\* Primary Responsibility  
\*\* Secondary Responsibility

**Metropolitan Transportation Planning Organization  
for the Gainesville Urbanized Area**

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