Metropolitan Transportation Planning Organization
(MTPO)
For the Gainesville Metropolitan Area

MEETING

PACKET

for

December 11, 2008

5:00 p.m.

North Central Florida
Regional Planning Council

2009 N.W. 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
(352) 955-2200 SUNCOM 625-2200 FAX (352) 955-2209



December 4, 2008

TO: Metropolitan Transportation Planning Organization (MTPO)

FROM: Lee Pinkoson, Chair

SUBJECT: Meeting Announcement

The MTPO for the Gainesville Urbanized Area will meet on **Thursday, December 11th at 5:00 p.m.** This meeting will be held in the **Jack Durrance Auditorium, Alachua County Administration Building,** Gainesville, Florida.

Enclosed are copies of the meeting agenda. Please bring the materials enclosed with the agenda to the meeting.

If you have any questions, please contact Mr. Marlie Sanderson, MTPO Director of Transportation Planning, at 955-2200, extension 103.

Enclosures

North Central Florida
Regional Planning Council

2009 N.W. 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
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AGENDA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida

Thursday, 5:00 p.m.
December 11, 2008

STAFF RECOMMENDATION

Page #3 **I.** **Approval of the Meeting Agenda and Consent Agenda** — **APPROVE BOTH AGENDAS**

The MTPO needs to review and approve both agendas

Page #105 **II.** **SW 62nd Boulevard- Interim Projects** — **APPROVE AMENDMENTS**

In order to construct these projeccts, the MTPO must amend its adopted Transportation Improvement Program (TIP)

Page #111 **III.** **Florida Department of Transportation (FDOT) Tentative Five Year Work Program** — **APPROVE JOINT RECOMMENDATION**

The purpose of this agenda item is for the MTPO to decide if it wants to request changes to the draft FDOT Work Program

Page #119 **IV.** **Public Involvement Plan Update** — **APPROVE STAFF RECOMMENDATIONS**

Each year, the MTPO reviews its public involvement processes to ensure that its process provides full and open access to all citizens

Page #123 **V.** **Citizens Advisory Committee (CAC) Vacant Positions and Designate Member Positions** — **FILL VACANT POSITIONS**

The MTPO needs to fill six vacant positions on this Committee

Page #163	**VI.**	**Archer Road/SW 16th Avenue Project Development and Environmental Study**	**NO ACTION REQUIRED**

City of Gainesville staff and the City's consultant (Kimley-Horn and Associates, Inc.) will give a status report on this project

Page #237	**VII.**	**Archer Road Safety Project**	**NO ACTION REQUIRED**

FDOT staff will discuss a proposed median modification project

Page #263	**VIII.**	**Election of MTPO Officers**	**ELECT OFFICERS**

Last year, the MTPO elected Chair Lee Pinkoson, Vice-Chair Scherwin Henry and Secretary-Treasurer Cynthia Chestnut

Page #265	**IX.**	**MTPO Audit Review Committee**	**APPOINT TWO MEMBERS**

Each year, the MTPO appoints the Secretary-Treasurer and one other member to this Committee

Page #267	**X.**	**Statewide Organization of Metropolitan Planning Organizations (MPOAC)**	**APPOINT YEAR 2008 REPRESENTATIVES**

Last year, the MTPO reappointed Commissioner DeLaney as the voting member and Mayor Hanrahan as the alternate member

Back Cover	**XI.**	**Next MTPO Meeting**	**AGREE TO MEET ON FEBRUARY 9TH**

The next meeting is currently scheduled for February 9th at 3:00 p.m.

XII. Comments

A. MTPO Members*
B. Citizen Comments
C. Chair's Report (if necessary)*

Please bring the enclosed materials to the meeting. If you have any questions regarding the agenda items or enclosed materials, please contact Mr. Marlie Sanderson, AICP, MTPO Director of Transportation Planning, at 955-2200, Extension 103.

*No handout included with the enclosed agenda material.

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CONSENT AGENDA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida

Thursday, 5:00 p.m.
December 11, 2008

STAFF RECOMMENDATION

Page #7 CA. 1 MTPO Minutes- November 13, 2008 — **APPROVE MINUTES**

This set of MTPO minutes is ready for review

Page #19 CA. 2 SW 20th Avenue- Scoping Plans — **APPROVE ALTERNATIVE 3 RECOMMENDATIONS**

At last month's meeting, the MTPO did not have a quorum when a motion was made to approve the Alternative 3 cross section

Page #23 CA. 3 Alachua County Transportation Disadvantaged Coordinating Board Membership Certification — **AUTHORIZE CHAIR TO SIGN**

Each year, the MTPO must certify that this Board represents a cross section of the community

Page #27 CA. 4 Transportation Disadvantaged Program- Status Report — **NO ACTION REQUIRED**

The MTPO has asked for regular status reports concerning this program

Page #37 CA. 5 Transportation Disadvantaged Program- Disadvantaged Business Enterprise Requirement Report — **NO ACTION REQUIRED**

The MTPO requested the enclosed report

Page #103 CA. 6 **Bus Rapid Transit Feasibility Study- Status Report** **NO ACTION REQUIRED**

The enclosed information is a status report concerning this Study

Consent

Agenda

Enclosures

CA.1

MINUTES
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)
FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida

3:00 p.m.
Thursday
November 13, 2008

MEMBERS PRESENT

Lee Pinkoson, Chair
Scherwin Henry, Vice Chair
Cynthia Moore Chestnut
Paula DeLaney
Jack Donovan
Mayor Pegeen Hanrahan
Thomas Hawkins
Bill Henderson/Charles Baldwin
Rodney Long
Lauren Poe
Ed Poppell

MEMBERS ABSENT

Mike Byerly
Craig Lowe
John Martin
Jeanna Mastrodicasa

OTHERS PRESENT

See Exhibit A

STAFF PRESENT

Scott Koons
Marlie Sanderson
Michael Escalante
Lynn Franson-Godfrey

CALL TO ORDER

Chair Lee Pinkoson called the meeting to order at 3:05 p.m.

I. APPROVAL OF THE MEETING AGENDA AND CONSENT AGENDA

Mr. Marlie Sanderson, MTPO Director of Transportation Planning, asked for approval of the consent agenda and meeting agenda.

ACTION: Mayor Hanrahan moved to approve the Consent Agenda and Meeting Agenda. Commissioner Hawkins seconded; motion passed unanimously.

II. BICYCLE/PEDESTRIAN ADVISORY BOARD VACANT POSITION

Mr. Sanderson stated that the MTPO needs to fill one vacancy on the B/PAB for a term ending in October, 2010. He asked if there were any applicants present to speak on their candidacy.

Mr. Jacob Smith spoke regarding his candidacy for the B/PAB.

Mr. Sanderson conducted a rollcall vote and reported the results.

ACTION: Commissioner Long moved to appoint Jacob Smith for a term through October, 2011. Mayor Hanrahan seconded; motion passed unanimously.

III. INTERSTATE 75 MASTER PLAN

Mr. Sanderson stated that Florida Department of Transportation staff requested an opportunity to discuss the Interstate 75 Master Plan update.

Mr. Jordan Green, FDOT District 2 Rural Area Transportation Development Engineer, discussed the Interstate 75 Master Plan update and answered questions. He also announced that there would be public meetings regarding Tier 2- Interchanges on November 18th in the FDOT District 2 Office in Lake City and at the Best Western Gateway Grand on November 20th in Gainesville. He said that the doors would open at 4:30 p.m. and formal comments taken beginning at 6:00 p.m.

IV. TRAFFIC MANAGEMENT SYSTEM- STATUS REPORT

Mr. Sanderson stated that MTPO Chair Pinkoson requested a status report on the installation of the traffic management system.

Mr. Phil Mann, City of Gainesville Traffic Operations Manager discussed the status of the traffic management system and answered questions.

V. SW 62ND BOULEVARD CONNECTOR

Mr. Sanderson stated that Alachua County received federal earmark funding to relieve traffic on Interstate 75 within the Gainesville Metropolitan Area. He said that the MTPO, at its April 10th meeting, discussed four connector corridor alignment alternatives for a four-lane corridor between Newberry Road and Archer Road. He reported that the MTPO approved a motion to move forward with the project, development and environment (PD&E) study on all four alternatives.

Mr. Terry Shaw, HNTB Assistant Vice President, discussed the SW 62nd Boulevard Connector Alternatives. He stated that the County staff, its consultant and Florida Department of Transportation (FDOT) staff recommend Corridor 4B-2.

Mr. Ron Carpenter, Carpenter & Roscow, P.A., representing Butler Enterprises, stated that either the Citizens Advisory Committee-recommended Corridor 3 alignment or the joint Bicycle/ Pedestrian Advisory Board, Technical Advisory Committee and MTPO staff-recommended Corridor 4B-2 alignment was acceptable.

Ms. Teresa Scott, City of Gainesville Public Works Director, discussed transit service for the two recommended alignments. She said Corridor 4B-2 would be more efficient than Corridor 3 since it is a straighter route. She noted that local transit routes could feed into the bus rapid transit route on Corridor 4B-2.

ACTION: Commissioner Hawkins moved to approve Corridor 3 Alignment with the two general purpose lane plus two bus rapid transit lane (2+2) cross section. Commissioner Poe seconded; motion failed.

Several MTPO members discussed their concerns regarding bus rapid transit in the corridor.

Chair Pinkoson asked the maker of the motion to consider MTPO member concerns.

Mr. Shaw said that a 40-foot median for bus rapid transit is a viable and feasible option. He said that he needs to quantify the impacts and costs of bus rapid transit in the median.

ACTION AS AMENDED:

Commissioner Long moved to:

1. **approve the Corridor 4B-2 Alignment (see Exhibit 1) with the four general purpose lane cross section: and**

2. **direct staff to return to the MTPO on the implementation of bus rapid transit in the median.**

Commissioner DeLaney seconded; motion passed 7 to 1.

VI. SW 62ND BOULEVARD- INTERIM PROJECTS

Mr. Sanderson stated that a portion of the federal earmark funding Alachua County received to relieve traffic on Interstate 75 within the Gainesville Metropolitan Area is for the three Interim Priority Projects that the MTPO approved in April. He said that the County's consultant has prepared scoping plans for these projects.

Mr. Shaw discussed the Interim Priority Projects scoping plans and answered questions.

A member of the MTPO inquired about a conflict of interest regarding this project.

Mr. Dave Schwartz, MTPO Attorney, stated that she did not have a conflict of interest.

ACTION: Commissioner Henry moved to:

1. **approve the scoping plans for the three interim projects with the understanding that the mast arms will be painted black; and**

2. **request that Alachua County execute a maintenance agreement with the Florida Department of Transportation (FDOT) if such an agreement is required by FDOT in order to have black mast arms.**

Commissioner Long seconded; motion passed unanimously.

VII. SW 20TH AVENUE- SCOPING PLANS

Mr. Sanderson stated that in June, the Florida Department of Transportation (FDOT) informed Alachua County that it would prepare a planning study for the SW 20th Avenue Corridor. He said that FDOT staff would present draft scoping plans. He noted that funds are not currently programmed for this project by either the FDOT or Alachua County. He added that the SW 20th Avenue reconstruction is Priority #3 in the MTPO's adopted long range transportation plan.

Mr. Stephen Browning, FDOT Project Manager, discussed the scoping plans and answered questions.

Mr. Christian Sanchelima supported the Alternative 3 Cross-Section. He discussed his concerns regarding poor streetlighting within the corridor.

Mr. Browning said that FDOT could look into the lighting issue.

Ms. Scott stated that she has sent an email to the Alachua County Public Works Department regarding working with the City, including Gainesville Regional Utilities, regarding the streetlighting issues within the corridor.

ACTION: Commissioner Poe moved to:

1. **approve the Alternative 3 Cross-Section; and**

2. **request that the Florida Department of Transportation consider reducing the "Smart Bus Bay" lanes to 11-foot (in order to reduce the amount of right-of-way that will be needed).**

Commissioner Long seconded.

Commissioner DeLaney declared a conflict of interest. This conflict declaration resulted in lack of a quorum of the MTPO.

Chair Pinkoson directed MTPO staff to place the SW 20th Avenue Scoping Plans on the December meeting consent agenda recommending the Alternative 3 Cross-Section.

VIII. NEXT MTPO MEETING

Mr. Sanderson stated that the next MTPO meeting is scheduled for December 11th.

Chair Pinkoson requested that the meeting start at 5:00 p.m.

It was a consensus of the MTPO to meet at 5:00 p.m. on December 11th.

IX. COMMENTS

A. MTPO MEMBERS

There were no member comments.

B. CITIZENS

There were no citizens comments.

C. CHAIRS REPORT

There was no Chair's report.

ADJOURNMENT

Chair Pinkoson adjourned the meeting at 5:29 p.m.

_____ _____

Date Cynthia Moore Chestnut, Secretary/Treasurer

EXHIBIT A

Interested Citizens	Alachua County	City of Gainesville	Florida Department of Transportation
Jeff Bowen	Dave Cerlanek	Russ Blackburn	Stephen Browning
Deborah Butler	Michael Fay	Paul Folker	Jordan Green
Ron Carpenter	Richard Hedrick	Jesus Gomez	Karen Taulbee
Christian Sanchelima	Jonathan Paul	Phil Mann	
Terry Shaw	Randall Reid	Doug Robinson	
Jeff Stroud	Dave Schwartz	Teresa Scott	
Jonathan Thigpen	Jennifer Spagnoli		

* By telephone
# Provided written comments

T:\Mike\em09\mtpo\minutes\nov13 wpd

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CONSENT AGENDA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida

Thursday, 3:00 p.m.
September 11, 2008

STAFF RECOMMENDATION

Page #7 **CA. 1** **MTPO Minutes- September 11, 2008** — **APPROVE MINUTES**

This set of MTPO minutes is ready for review

Page #15 **CA. 2** **Interstate 75 Intelligent Transportation System** — **APPROVE STAFF RECOMMENDATION**

The MTPO is being asked to support this project as part of the regional annual legislative agenda

Page #19 **CA. 3** **Sixth Street Rail Trail Project- Scoping Plans** — **APPROVE JOINT RECOMMENDATIONS**

City of Gainesville staff have developed proposed scoping plans for this project

Page #35 **CA. 4** **Florida's Transportation Disadvantaged Program- MV's Transportation Annual Performance Evaluation** — **NO ACTION REQUIRED**

This material is being submitted to the MTPO for information only

Page #53 **CA. 5** **Transportation Disadvantaged Program- Status Report** — **NO ACTION REQUIRED**

The MTPO has asked for regular status reports concerning this program

Page #65 CA. 6 Citizens Advisory Committee (CAC) New Members **NO ACTION REQUIRED**

This material is being submitted to the MTPO for information only

Page #67 CA. 7 Gainesville Transportation Survey **NO ACTION REQUIRED**

At the September meeting, the MTPO asked us to include a copy of this survey in the next MTPO meeting packet

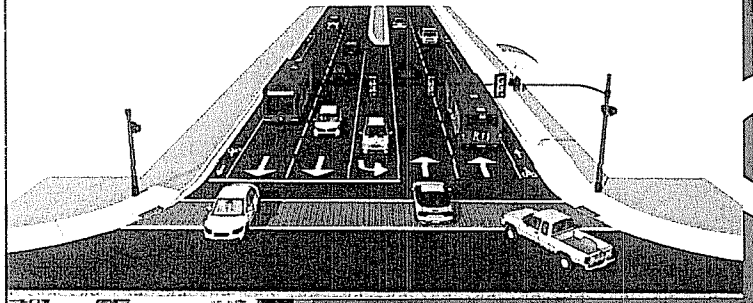
Page #79 CA. 8 Multimodal Level of Service for Urban Streets **NO ACTION REQUIRED**

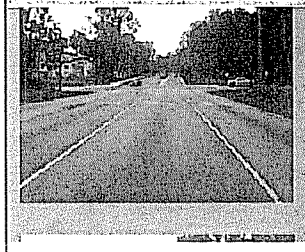
MTPO staff volunteered to participate in these field tests

HNTB

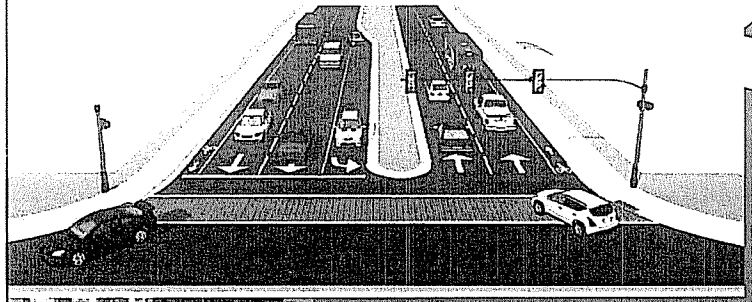
Corridor 4 – Minimum Four-Lane Alignment

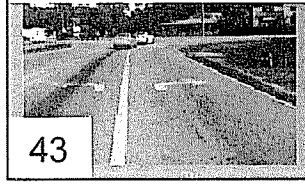
10-ft Median





22-ft Median





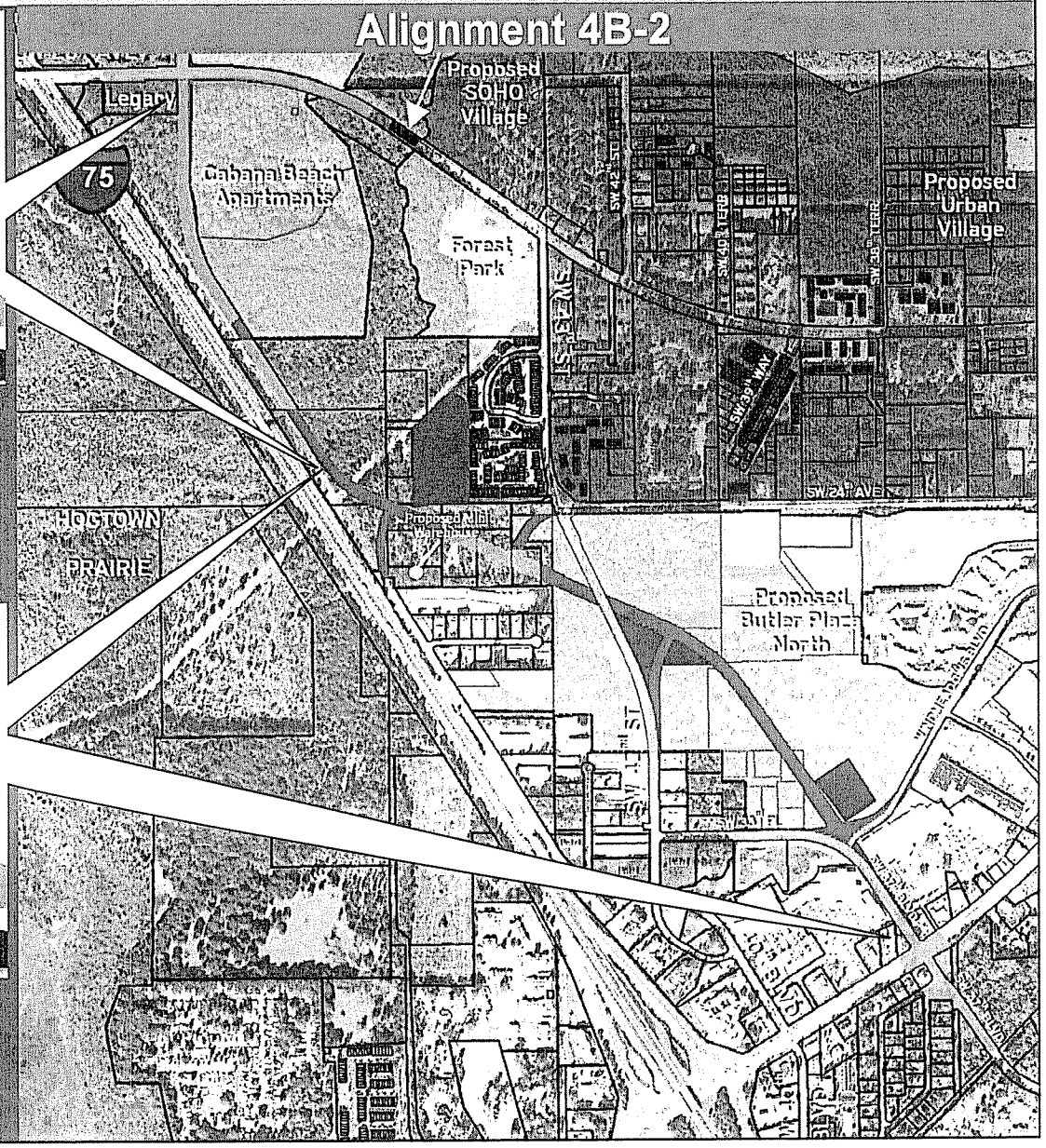


EXHIBIT 1

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME FIRST NAME MIDDLE NAME	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE
DeLaney Paula McGehee	County Commissioner
MAILING ADDRESS P.O. Box 13717	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: ☐ CITY ☑ COUNTY ☐ OTHER LOCAL AGENCY
CITY Gainesville FL	COUNTY Alachua
DATE ON WHICH VOTE OCCURRED 1HB-08	NAME OF POLITICAL SUBDIVISION: Alachua County
	MY POSITION IS: ☑ ELECTIVE ☐ APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which inures to his special private gain. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain of a principal (other than a government agency) by whom he is retained (including the parent organization or subsidiary of a corporate principal by which he is retained); to the special private gain of a relative; or to the special private gain of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WLL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Paula M. DeLaney, hereby disclose that on 11-13-08, 2008:

(a) A measure came or will come before my agency which (check one)

✓ inured to my special private gain;

___ inured to the special gain of my business associate, _____;

___ inured to the special gain of my relative, _____;

___ inured to the special gain of _____, by whom I am retained; or

___ inured to the special gain of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

down property along the corridor we were discussing regarding ROW acquisition.

My parcels -

3500 SW 20th Avenue Gainesville, FL

3600 SW 20th Avenue Gainesville, FL

11-21-08
Date Filed

Paula M. DeLaney
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317 (1991), A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED $5,000.

North Central Florida Regional Planning Council

2009 N.W. 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
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November 17, 2008

TO: Metropolitan Transportation Planning Organization (MTPO)

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: SW 20th Avenue- Scoping Plans

MTPO STAFF RECOMMENDATION

Approve the attached Alternative 3 with one revision to consider reducing the "Smart Bus Bay" lanes to 11-foot (in order to reduce the amount of right-of-way that will be needed).

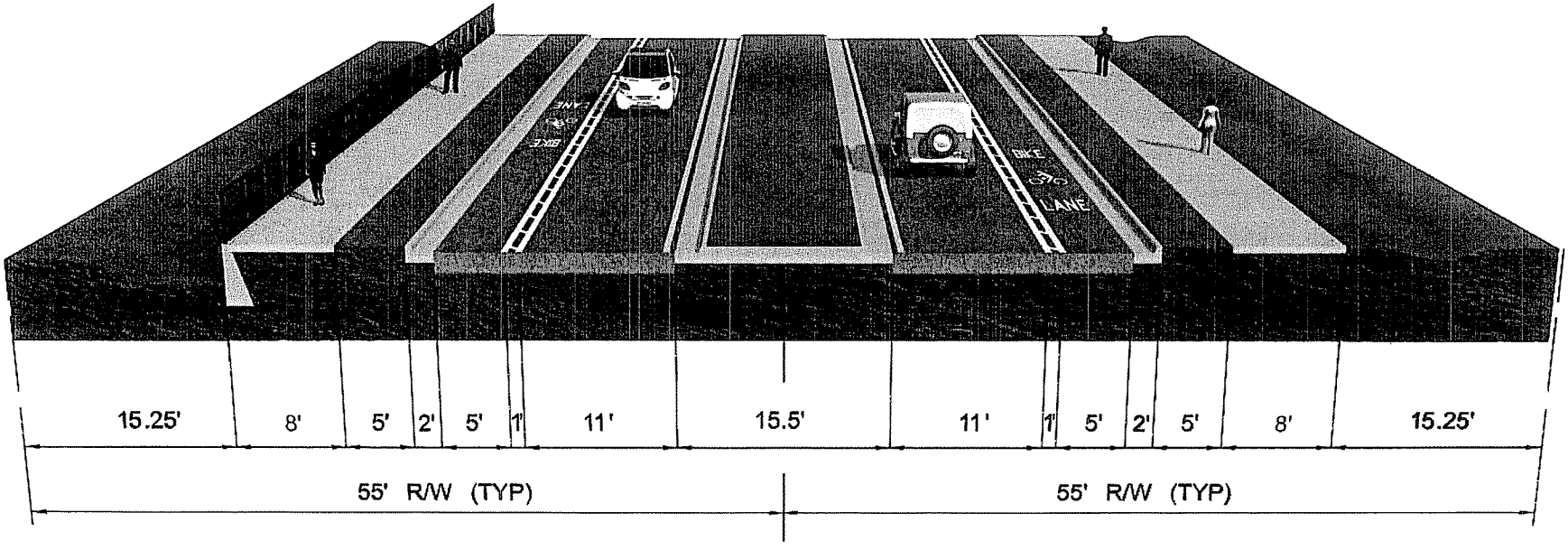
BACKGROUND

In June, the Florida Department of Transportation (FDOT) sent a letter to Alachua County stating that they will prepare a planning study for the SW 20th Avenue Corridor.

Unfortunately, funds are not currently programmed for this project by either the Florida Department of Transportation or Alachua County. However, this project has a high priority (priority number three) in the MTPO's adopted long range transportation plan.

SW 20th Avenue- Programmed Funds Timeline (NO FUNDS ARE PROGRAMMED)				
2008/2009	2009/2010	2010/2011	2011/2012	2012/2013
-	-	-	-	-

Proposed Typical Section
ALTERNATIVE 3



North Central Florida
Regional Planning Council

2009 N.W. 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
(352) 955-2200 SUNCOM 625-2200 FAX (352) 955-2209

CA.3

December 4, 2008

TO: Metropolitan Transportation Planning Organization (MTPO)

FROM: Marlie Sanderson, Director of Transportation Planning

SUBJECT: Alachua County Transportation Disadvantaged Coordinating Board Membership Certification

STAFF RECOMMENDATION

Authorize the Chair to sign the enclosed Transportation Disadvantaged Coordinating Board Membership Certification.

BACKGROUND

This is regarding the Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. Enclosed is the Transportation Disadvantaged Coordinating Board Membership Certification for Alachua County. This form certifies that the membership of the Coordinating Board is established pursuant to Rule 41-2.012(3) of the Florida Administrative Code. This form also certifies that the membership of the Coordinating Board represents, to the maximum extent feasible, a cross section of the local community.

T:\Lynn\tdsp08\alachua\CERTMTPO.wpd

LOCAL COORDINATING BOARD CERTIFICATION

Name: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Address: 2009 N.W. 67 Place, Suite A
Gainesville, FL 32653-1603

The Metropolitan Planning Organization named above hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), FAC, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

Signature: _____ Date: _____
Lee Pinkoson, Chairman

REPRESENTATION	MEMBER'S NAME
Chairperson	Commissioner Paula DeLaney
Elderly	Vacant
Disabled	Zachary Andrews
Citizen Advocate	Staci Graff
Citizen Advocate - User	Michael Baker
Veterans Services	Charles Kridner
Community Action	Vacant
Public Education	Dr. Harrell Harrison
Fla. Dept. of Transportation	Gwendolyn Pra
Fla. Dept. of Children and Families	Peggy Henderson
Fla. Dept. of Education	Lydia Bush
Fla. Dept. of Elder Affairs	Jeff Lee
Fla. Dept. of Health Care Administration	Alana McKay
Early Childhood Services	Vacant
Private Transportation Industry	Vacant
Mass Transit Industry	Jesus Gomez

North Central Florida Regional Planning Council

CA.4

2009 N.W. 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
(352) 955-2200 SUNCOM 625-2200 FAX (352) 955-2209

December 4, 2008

TO: Metropolitan Transportation Planning Organization (MTPO)

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: Transportation Disadvantaged Program- Status Report

STAFF RECOMMENDATION

No action required. This agenda item is for information only.

BACKGROUND

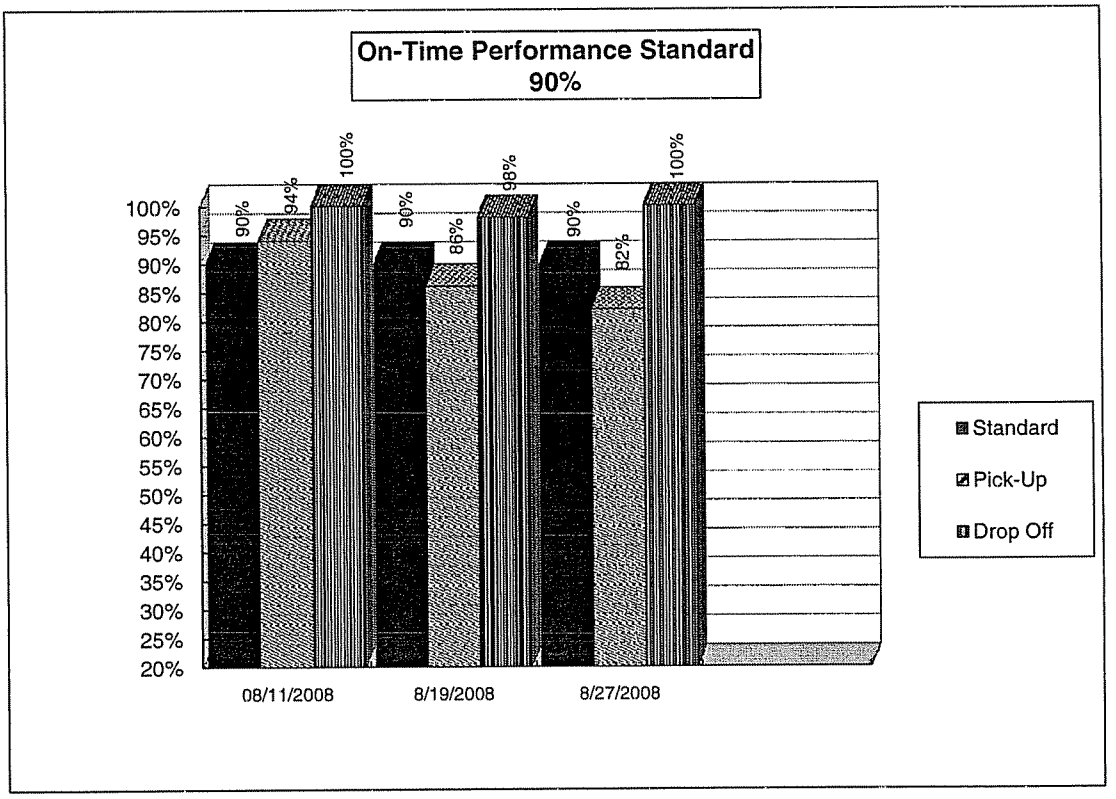
Enclosed are the following reports:

1. TDSP Standards Report that shows:
    - MV met the pick-up and drop-off on-time performance standard on August 11;
    - MV did not meet the pick-up on-time performance standard on August 19 or August 27.
    - MV met the standard of no more than 3 complaints per 1,000 trips in July, August and September 2008;
    - MV met the call hold time standard in July, August and September 2008;
    - MV met the accident standard of no more than 1.4 accidents per 100,000 miles in July and September 2008. MV did not meet the accident standard in August 2008; and
    - MV met the roadcall standard in July, August and September 2008.
2. MV Transportation Operations Report July 2008- 2008.

If you have any questions concerning the enclosed materials, please contact Ms. Lynn Godfrey, Senior Planner, at extension 110.

T:\Lynn\td08\Alachua\memos\statmtpodec.wpd

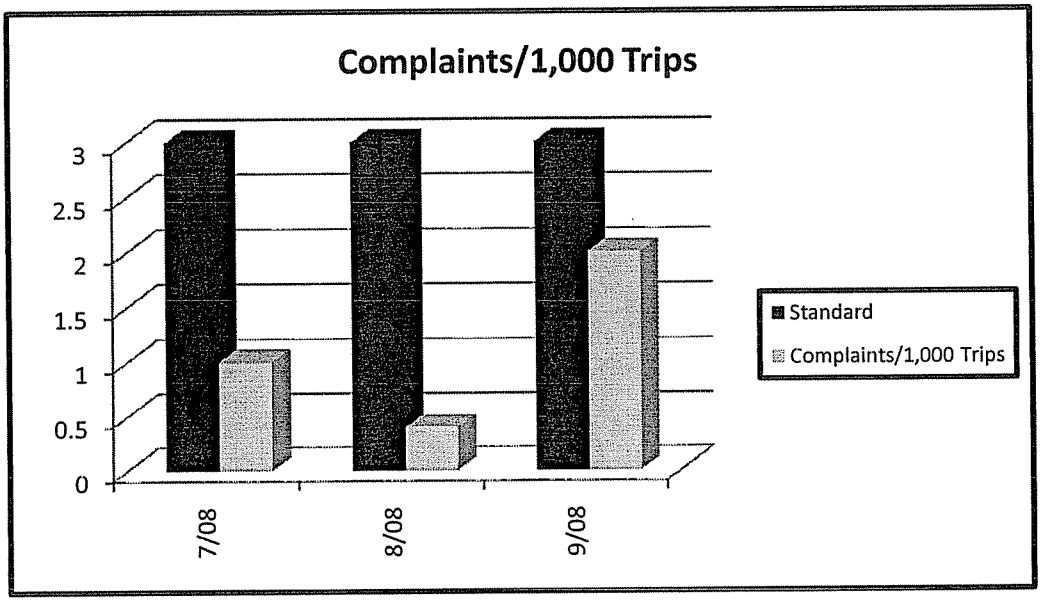
TRANSPORTATION DISADVANTAGED
SERVICE PLAN (TDSP) STANDARDS
ALACHUA COUNTY, AUGUST 2008



TRANSPORTATION DISADVANTAGED SERVICE PLAN (TDSP) STANDARDS

ALACHUA COUNTY, JULY 2008 - SEPTEMBER 2008

MONTH	STANDARD	COMPLAINTS/1,000 TRIPS
7/08	3	1
8/08	3	0.4
9/08	3	2



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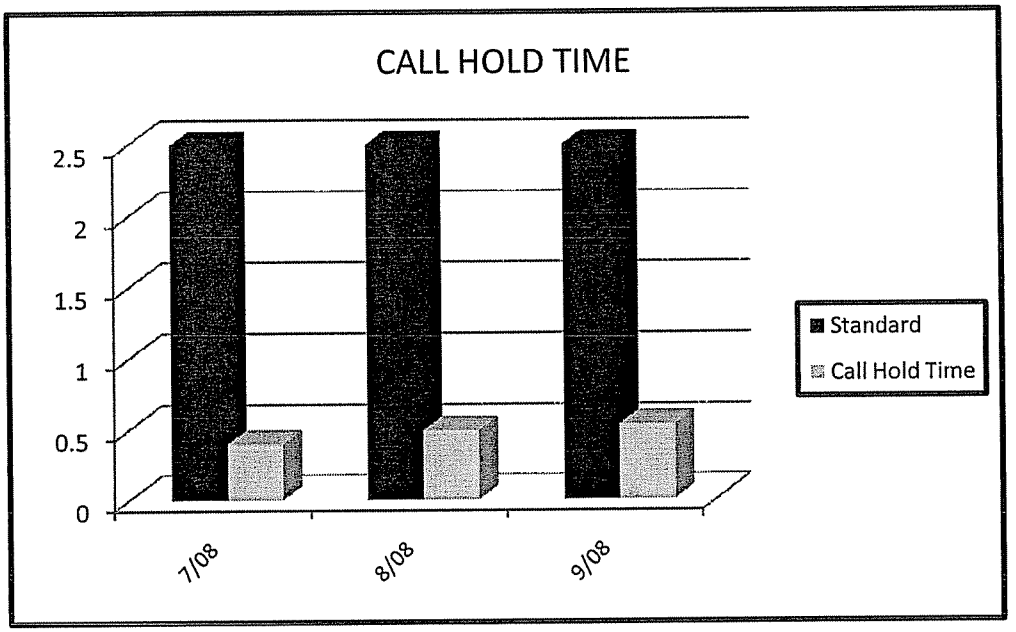
MV TRANSPORTATION
SUMMARY OF SERVICE ISSUES

TYPE OF COMPLAINT	7/08	8/08	9/08	10/08	11/08	12/08	1/09	2/09	3/09	4/09	5/09	6/09
Late Drop-Off	6	1	7	3	0	0	0	0	0	0	0	0
Pick-Up before Window Opens	0	1	0	0	0	0	0	0	0	0	0	0
Late Return Pick-Up	0	0	2	2	2	0	0	0	0	0	0	0
Excessive Ride Time	0	1	1	0	0	0	0	0	0	0	0	0
Can't Get Through by Telephone	0	0	0	0	0	0	0	0	0	0	0	0
On Hold for Excessive Periods of Time	0	0	1	1	0	0	0	0	0	0	0	0
Phone System Problems	0	0	0	0	0	0	0	0	0	0	0	0
Sunday Reservations	0	0	0	0	0	0	0	0	0	0	0	0
Trip Denial	0	0	0	0	0	0	0	0	0	0	0	0
Driver Training	0	0	0	0	0	0	0	0	0	0	0	0
Driver Behavior	0	0	0	1	0	0	0	0	0	0	0	0
No Passenger Assistance Provided	0	0	7	0	0	0	0	0	0	0	0	0
No Driver ID	0	0	0	0	0	0	0	0	0	0	0	0
Dispatcher Behavior	0	0	0	0	0	0	0	0	0	0	0	0
Reservationist Behavior	0	0	0	0	0	0	0	0	0	0	0	0
Unsafe Driving	0	0	0	0	0	0	0	0	0	0	0	0
No Show by Driver	0	0	1	0	0	0	0	0	0	0	0	0
Reservations/Scheduling	0	0	0	0	1	0	0	0	0	0	0	0
Reservations	0	0	0	0	0	0	0	0	0	0	0	0
Air Conditioning not Working	0	0	0	0	0	0	0	0	0	0	0	0
Wheelchair/Scooter Securement	0	0	0	0	0	0	0	0	0	0	0	0
Passenger Behavior	0	0	0	0	0	0	0	0	0	0	0	0
No Show by Passenger	0	0	0	0	0	0	0	0	0	0	0	0
Customer Service	0	0	0	0	0	0	0	0	0	0	0	0
Safety	0	1	0	1	0	0	0	0	0	0	0	0
Trip Cancelled, Ride Came Anyway	0	0	0	0	0	0	0	0	0	0	0	0
Wheelchair Lift Not Working Properly	0	0	0	0	0	0	0	0	0	0	0	0
Charged Wrong Passenger Fare	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Condition	0	0	0	0	0	0	0	0	0	0	0	0
MV Staff Availability	0	0	0	0	0	0	0	0	0	0	0	0
Dropped Off at Wrong Location	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	**6**	**4**	**19**	**8**	**3**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TRIPS	**9,669**	**9,193**	**9,967**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
COMPLAINTS/1,000 TRIPS	**1**	**0.4**	**2**	**#DIV/0!**	**#DIV/0!**	**######**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**
Number of Individuals Submitting Complaints	2	3	9	7	3	0	0	0	0	0	0	0
RTS	1	3	8	5	2	0	0	0	0	0	0	0
CIL	1	0	11	2	0	0	0	0	0	0	0	0
Foster Grandparents	0	0	0	0	0	0	0	0	0	0	0	0
NCFRPC	0	0	0	0	0	0	0	0	0	0	0	0
COMMENDATIONS	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

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TRANSPORTATION DISADVANTAGED SERVICE PLAN (TDSP) STANDARDS ALACHUA COUNTY, JULY 2008 - SEPTEMBER 2008

MONTH	STANDARD	CALL HOLD TIME
7/08	2.5	0.4
8/08	2.5	0.49
9/08	2.5	0.53

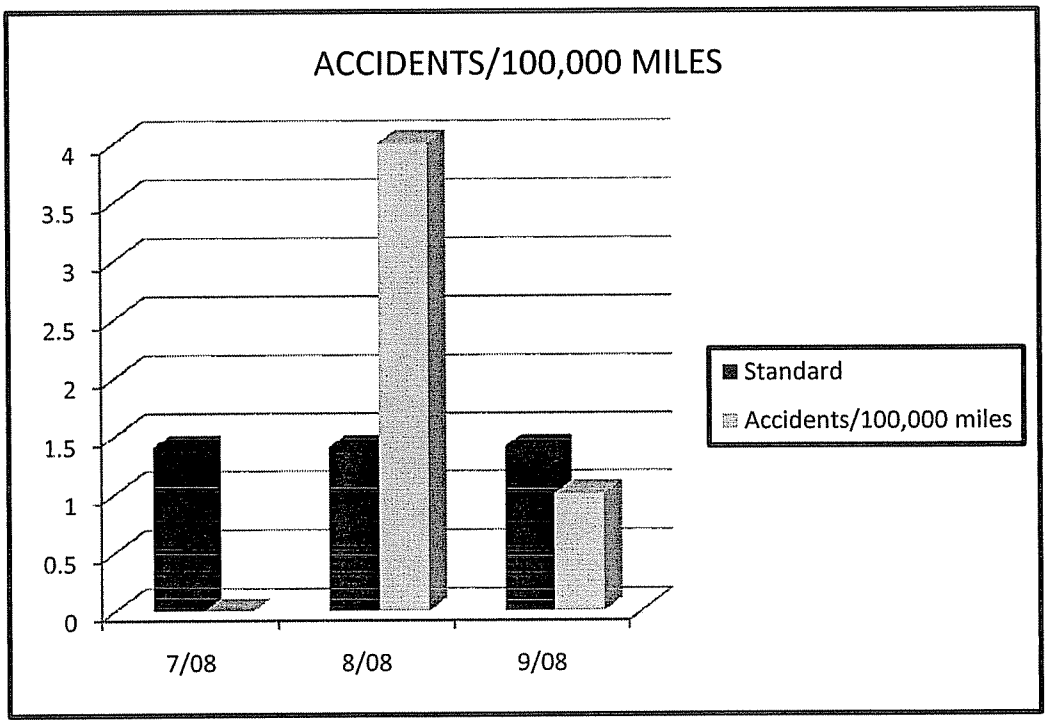


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TRANSPORTATION DISADVANTAGED SERVICE PLAN (TDSP) STANDARDS

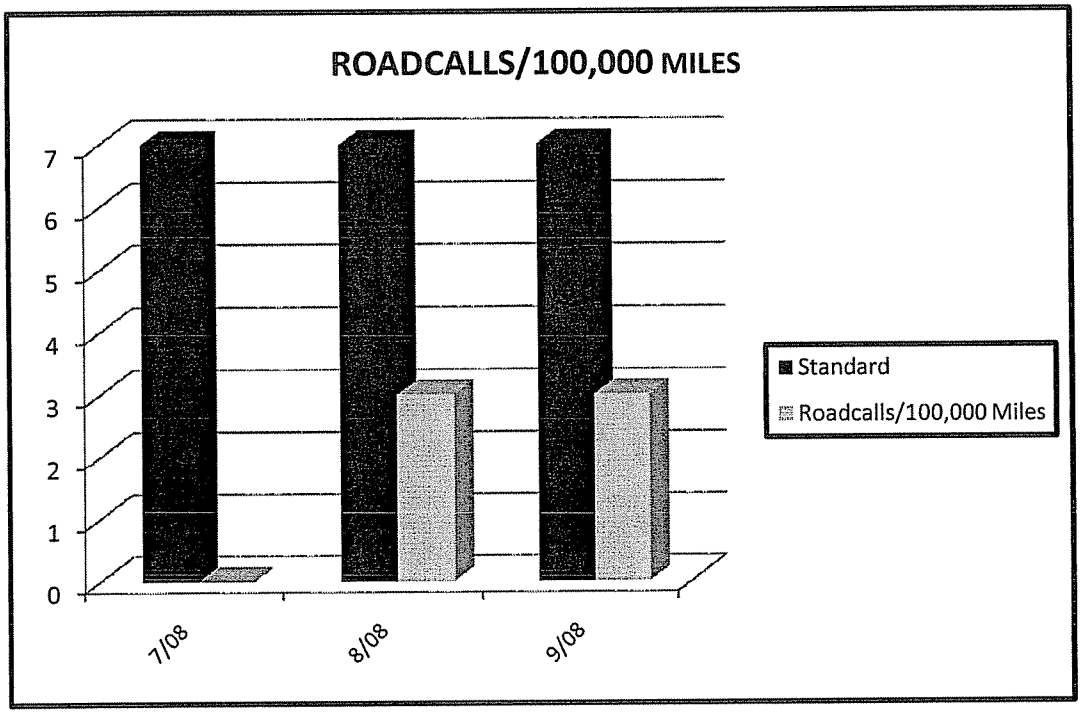
ALACHUA COUNTY JULY 2008 - SEPTEMBER 2008

MONTH	STANDARD	ACCIDENTS/100,000 MILES
7/08	1.4	0
8/08	1.4	4
9/08	1.4	1



TRANSPORTATION DISADVANTAGED SERVICE PLAN (TDSP) STANDARDS
ALACHUA COUNTY, JULY 2008 - SEPTEMBER 2008

MONTH	STANDARD	ROADCALLS/100,000 MILES
7/08	7	0
8/08	7	3
9/08	7	3



2008-2009 OPERATING DATA	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09
Total No Trips Invoiced	**9,669**	**9,193**	**9,967**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Medicaid Alachua	4,060	3,592	3,629									
TD Trust Fund Alachua	1,502	1,420	1,661									
ADA	3,665	3,529	3,696									
County of Alachua - 5311	0	0	0									
County of Alachua, FGPA, RSVP	242	456	784									
Elder Care	111	107	109									
Bus Passes TD	77	82	84									
Bus Passes Medicaid	12	7	4									
Purchased Transportation	**$ 221,113.34**	**$ 208,693.40**	**$ 236,030.80**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medicaid Alachua	$ 105,733.88	$ 96,909.43	$ 105,551.29									
TD Trust Fund Alachua	$ 33,241.18	$ 29,601.58	$ 39,117.29									
TD Trust Fund Local Match	$ 3,693.46	$ 3,289.64	$ 3,911.73									
ADA	$ 69,629.88	$ 66,147.71	$ 68,254.84									
County of Alachua - 5311	$ -	$ -										
County of Alachua, FGPA, RSVP	$ 4,682.56	$ 8,689.80	$ 14,898.24									
Elder Care	$ 2,782.38	$ 2,705.24	$ 2,722.41									
Bus Passes Total MED and TD	$ 1,350.00	$ 1,350.00	$ 1,575.00									
Total Dollars Invoiced	**$ 216,069.88**	**$ 204,053.76**	**$ 230,544.07**									
Total Expenses	**$ 286,164.00**	**$ 346,892.00**	**$ 263,225.00**									
Average Cost Per Trip	**$ 29.60**	**$ 37.73**	**$ 26.41**									
Total Vehicle Miles	**126,209**	**120,874**	**122,537**									
Total Vehicle Hours	**7,880**	**7,634**	**7,650**									
Avg Miles per Trip	**13**	**13**	**12**	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Avg Cost Per Mile	**$2.27**	**$2.87**	**$2.15**	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Avg Cost Per Hour	**$36.32**	**$45.44**	**$34.41**	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Number of No Shows	**408**	**538**	**467**									
Number Trips Denied	**0**	**0**	**0**									
No Accidents	**0**	**4**	**1**									
No RoadCalls	**0**	**3**	**3**									
Telephone Calls Rec'd	**19,569**	**12,817**	**19,750**									
Avg. Telephone On-Hold Time	**0.4**	**0.49**	**0.53**									

North Central Florida
Regional Planning Council

2009 N.W. 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
(352) 955-2200 SUNCOM 625-2200 FAX (352) 955-2209

CA.5



December 4, 2008

TO: Metropolitan Transportation Planning Organization (MTPO)

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: Transportation Disadvantage Program-Disadvantaged Business Enterprise Requirement Report

STAFF RECOMMENDATION

No action required.

BACKGROUND

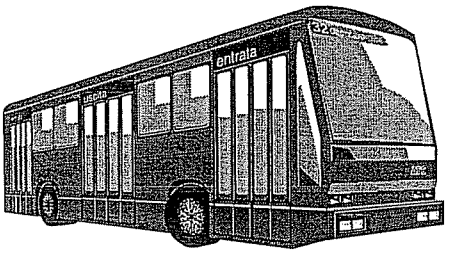
At its July 17, 2008 meeting, the MTPO asked staff to prepare a report that includes the advantages and disadvantages for Minority Business Enterprise (MBE), Small Business Enterprise (SBE), Women Business Enterprise (WBE) and Disadvantage Business Enterprise (DBE) contract set-a-side for transportation disadvantaged services, including the impact on the number of rides provided. In addition, the MTPO requested information on local minority/small business set-a-side providers for other Transportation Disadvantaged programs in the State. Enclosed is the report prepared by staff.

If you have any questions or need any additional information, please contact Ms. Lynn Godfrey, Senior Planner, at extension 110.

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REQUEST FOR PROPOSALS FOR ALACHUA COUNTY COMMUNITY TRANSPORTATION COORDINATOR

DISADVANTAGED BUSINESS ENTERPRISE/MINORITY BUSINESS ENTERPRISE/SMALL BUSINESS ENTERPRISE/WOMEN BUSINESS ENTERPRISE/MINORITY SET-ASIDE REQUIREMENT REPORT



Prepared for the

Metropolitan Transportation Planning Organization
2009 Northwest 67th Place, Suite A
Gainesville, Florida 32653-1603
352-955-2200

October 2008

REQUEST FOR PROPOSALS FOR ALACHUA COUNTY COMMUNITY TRANSPORTATION COORDINATOR

DISADVANTAGED BUSINESS ENTERPRISE/MINORITY BUSINESS ENTERPRISE/SMALL BUSINESS ENTERPRISE/WOMEN BUSINESS ENTERPRISE/MINORITY SET-ASIDE REQUIREMENT

BACKGROUND

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) is the Designated Official Planning Agency for the Transportation Disadvantaged Program in Alachua County. The Florida Commission for the Transportation Disadvantaged requires that the designated official planning agencies use a competitive request for proposals process to select Community Transportation Coordinators at the end of each contract period.

MV Transportation, Inc. is the designated Community Transportation Coordinator for Alachua County. MV Transportation, Inc.'s Memorandum of Agreement expired September 30, 2008. The MTPO issued a request for proposals for Alachua County Community Transportation Coordinator on February 1, 2008 and recommended that the Florida Commission for the Transportation Disadvantaged designate MV Transportation, Inc. as the Community Transportation Coordinator.

The MTPO expressed concern that the request for proposals did not include a Disadvantaged Business Enterprise requirement and asked staff to provide a report on including a DBE/Minority Business Enterprise/Small Business Enterprise/Women Business Enterprise/Minority Set-Aside requirement in the next request for proposals process. The MTPO requested staff to prepare the following report concerning this issue.

STATUTORY REQUIREMENTS

Chapter 427, Florida Statutes and Rule 41-2, Florida Administrative Code govern Florida's Transportation Disadvantaged Program (Exhibits I and II). Requirements regarding DBE or other contract set-a-side requirements are not included in Chapter 427, Florida Statutes or Rule 41-2, Florida Administrative Code. The Designated Official Planning Agency is tasked with conducting the competitive procurement process for Community Transportation Coordinators on behalf of the Florida Commission for the Transportation Disadvantaged. The Florida Commission for the Transportation Disadvantaged makes the final Community Transportation Coordinator designation.

MEMORANDUM OF AGREEMENT

The Florida Commission for the Transportation Disadvantaged executes a Memorandum of Agreement (Exhibit III) with the selected Community Transportation Coordinator. The Memorandum of Agreement does not include a DBE or other minority set-aside requirement because there is no statutory authority for the Commission to include these requirements. Since the MOA does not have a DBE or other minority set-aside requirement, the request for proposals cannot include these requirements. Correspondence from the Florida Commission for the Transportation Disadvantaged concerning this issue is shown in Exhibit IV.

MTPO RESOLUTION 06-04 - 49 CRF PART 26

In September 2006, the MTPO approved a Disadvantaged Business Enterprise (DBE) Resolution No. 06-4 (Exhibit V). This resolution requires the MTPO to ensure that DBEs, as defined in 49 CFR Part 26, have an equal opportunity to receive and particiate in USDOT assisted contracts. Since the MTPO does not contract with the Alachua County Community Transportation Coordinator and because the Transportation Disadvantaged Trust Funds are State funds, this resolution does not apply to the Community Transportation Coordinator contracting process.

ADVANTAGES/DISADVANTAGES

Since the MTPO cannot require a DBE or other minority set-aside for the Community Transportation Coordinator, staff is unable to identify advantages and disadvantages of requiring a DBE or other minority set-aside. However, when the MTPO issues the next RFP for Alachua County Community Transportation Coordinator in five years, the MTPO may be able to request that the Community Transportation Coordinator operate as a full or partial brokerage. This would not allow the MTPO to require a DBE or other minority set-aside, however, it would allow for some of the service to be contracted out.

Another option would be for the MTPO to be designated the Community Transportation Coordinator and require a DBE or other minority set-aside for providers of service.

IMPACT ON THE NUMBER OF TRIPS PROVIDED

Funding for the Transportation Disadvantaged Program comes from the Transportation Disadvantaged Trust Fund. These funds are distributed to each County by the Florida Commission for the Transportation Disadvantaged. The designation of the Community Transportation Coordinator has no affect on the distribution of the Trust Funds. If the Community Transportation Coordinator requires a DBE or other minority set-aside, the price of the service provided by the subcontractor will affect the amount of service that is provided.

COMMUNITY TRANSPORTATION COORDINATOR DBE REQUIREMENTS

Staff contacted other Community Transportation Coordinators in the State concerning DBE requirements. Exhibit VI shows the results of our request for information. Note that the Community Transportation Coordinator can require DBE or other minority set-asides, however, the Florida Commission for the Transportation Disadvantaged cannot. Since the MTPO is not the Alachua County Community Transportation Coordinator, the MTPO cannot require a DBE or other minority set-aside.

EXHIBIT I

CHAPTER 427, FLORIDA STATUTES

Select Year: 2008 Go

The 2008 Florida Statutes

CHAPTER 427

SPECIAL TRANSPORTATION AND COMMUNICATIONS SERVICES

PART I

TRANSPORTATION SERVICES (ss. 427.011-427.017)

PART II

TELECOMMUNICATIONS ACCESS SYSTEM (ss. 427.701-427.708)

PART III

ASSISTIVE TECHNOLOGY DEVICE WARRANTY ACT (ss. 427.801-427.806)

PART I

TRANSPORTATION SERVICES

427.011 Definitions.

427.012 The Commission for the Transportation Disadvantaged.

427.013 The Commission for the Transportation Disadvantaged; purpose and responsibilities.

427.0135 Purchasing agencies; duties and responsibilities.

427.015 Function of the metropolitan planning organization or designated official planning agency in coordinating transportation for the transportation disadvantaged.

427.0155 Community transportation coordinators; powers and duties.

427.0157 Coordinating boards; powers and duties.

427.0158 School bus and public transportation.

427.0159 Transportation Disadvantaged Trust Fund.

427.016 Expenditure of local government, state, and federal funds for the transportation disadvantaged.

427.017 Conflicts with federal laws or regulations.

427.011 Definitions.--For the purposes of ss. 427.011-427.017:

(1) "Transportation disadvantaged" means those persons who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation and are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities, or other life-sustaining activities, or children who are handicapped or high-risk or at-risk as defined in s. 411.202.

(2) "Metropolitan planning organization" means the organization responsible for carrying out transportation planning and programming in accordance with the provisions of 23 U.S.C. s. 134, as provided in 23 U.S.C. s. 104(f)(3).

(3) "Agency" means an official, officer, commission, authority, council, committee, department, division, bureau, board, section, or any other unit or entity of the state or of a city, town, municipality, county, or other local governing body or a private nonprofit transportation service-providing agency.

(4) "Transportation improvement program" means a staged multiyear program of transportation improvements, including an annual element, which is developed by a metropolitan planning organization or designated official planning agency.

(5) "Community transportation coordinator" means a transportation entity recommended by a metropolitan planning organization, or by the appropriate designated official planning agency as provided for in ss. 427.011-427.017 in an area outside the purview of a metropolitan planning organization, to ensure that coordinated transportation services are provided to the transportation disadvantaged population in a designated service area.

(6) "Transportation operator" means one or more public, private for-profit, or private nonprofit entities engaged by the community transportation coordinator to provide service to transportation disadvantaged persons pursuant to a coordinated system service plan.

(7) "Coordinating board" means an advisory entity in each designated service area composed of representatives appointed by the metropolitan planning organization or designated official planning agency, to provide assistance to the community transportation coordinator relative to the coordination of transportation services.

(8) "Purchasing agency" means a department or agency whose head is an ex officio, nonvoting adviser to the commission, or an agency that purchases transportation services for the transportation disadvantaged.

(9) "Paratransit" means those elements of public transit which provide service between specific origins and destinations selected by the individual user with such service being provided at a time that is agreed

upon by the user and provider of the service. Paratransit service is provided by taxis, limousines, "dial-a-ride," buses, and other demand-responsive operations that are characterized by their nonscheduled, nonfixed route nature.

(10) "Transportation disadvantaged funds" means any local government, state, or available federal funds that are for the transportation of the transportation disadvantaged. Such funds may include, but are not limited to, funds for planning, Medicaid transportation, administration, operation, procurement, and maintenance of vehicles or equipment and capital investments. Transportation disadvantaged funds do not include funds for the transportation of children to public schools.

(11) "Coordination" means the arrangement for the provision of transportation services to the transportation disadvantaged in a manner that is cost-effective, efficient, and reduces fragmentation and duplication of services.

(12) "Nonsponsored transportation disadvantaged services" means transportation disadvantaged services that are not sponsored or subsidized by any funding source other than the Transportation Disadvantaged Trust Fund.

History.--ss. 1, 9, ch. 79-180; s. 4, ch. 80-414; ss. 1, 3, ch. 84-56; ss. 1, 14, ch. 89-376; s. 57, ch. 90-306; s. 5, ch. 91-429; s. 82, ch. 92-152; s. 63, ch. 94-237; s. 2, ch. 2008-203.

427.012 The Commission for the Transportation Disadvantaged.--There is created the Commission for the Transportation Disadvantaged in the Department of Transportation.

(1) The commission shall consist of seven members, all of whom shall be appointed by the Governor, in accordance with the requirements of s. 20.052.

(a) Five of the members must have significant experience in the operation of a business, and it is the intent of the Legislature that, when making an appointment, the Governor select persons who reflect the broad diversity of the business community in this state, as well as the racial, ethnic, geographical, and gender diversity of the population of this state.

(b) Two of the members must have a disability and use the transportation disadvantaged system.

(c) Each member shall represent the needs of the transportation disadvantaged throughout the state. A member may not subordinate the needs of the transportation disadvantaged in general in order to favor the needs of others residing in a specific location in the state.

(d) Each member shall be appointed to a term of 4 years. A member may be reappointed for one additional 4-year term.

(e) Each member must be a resident of the state and a registered voter.

(f) At any given time, at least one member must be at least 65 years of age.

(g) The Secretary of Transportation, the Secretary of Children and Family Services, the director of Workforce Innovation, the executive director of the Department of Veterans' Affairs, the Secretary of Elderly Affairs, the Secretary of Health Care Administration, the director of the Agency for Persons with Disabilities, and a county manager or administrator who is appointed by the Governor, or a senior management level representative of each, shall serve as ex officio, nonvoting advisors to the commission.

(h) A member may not, within the 5 years immediately before his or her appointment, or during his or her term on the commission, have or have had a financial relationship with, or represent or have represented as a lobbyist as defined in s. 11.045, the following:

1. A transportation operator;

2. A community transportation coordinator;

3. A metropolitan planning organization;

4. A designated official planning agency;

5. A purchaser agency;

6. A local coordinating board;

7. A broker of transportation; or

8. A provider of transportation services.

(2) The chairperson shall be appointed by the Governor, and the vice chairperson of the commission shall be elected annually from the membership of the commission.

(3) Members of the commission shall serve without compensation but shall be allowed per diem and travel expenses, as provided in s. 112.061.

(4) The commission shall meet at least quarterly, or more frequently at the call of the chairperson. Four members of the commission constitute a quorum, and a majority vote of the members present is necessary for any action taken by the commission.

(5) The Governor may remove any member of the commission for cause.

(6) Each candidate for appointment to the commission must, before accepting the appointment, undergo background screening under s. 435.04 by filing with the Department of Transportation a complete set of fingerprints taken by an authorized law enforcement agency. The fingerprints must be submitted to the Department of Law Enforcement for state processing, and that department shall submit the fingerprints to the Federal Bureau of Investigation for federal processing. The Department of Transportation shall screen the background results and inform the commission of any candidate who does not meet level 2 screening standards. A candidate who has not met level 2 screening standards may not be appointed to the

commission. The cost of the background screening may be borne by the Department of Transportation or the candidate.

(7) The commission shall appoint an executive director who shall serve under the direction, supervision, and control of the commission. The executive director, with the consent of the commission, shall employ such personnel as may be necessary to perform adequately the functions of the commission within budgetary limitations. Employees of the commission are exempt from the Career Service System.

(8) The commission shall appoint a technical working group that includes representatives of private paratransit providers. The technical working group shall advise the commission on issues of importance to the state, including information, advice, and direction regarding the coordination of services for the transportation disadvantaged. The commission may appoint other technical working groups whose members may include representatives of community transportation coordinators; metropolitan planning organizations; regional planning councils; experts in insurance, marketing, economic development, or financial planning; and persons who use transportation for the transportation disadvantaged, or their relatives, parents, guardians, or service professionals who tend to their needs.

(9) The commission is assigned to the office of the secretary of the Department of Transportation for administrative and fiscal accountability purposes, but it shall otherwise function independently of the control, supervision, and direction of the department.

(10) The commission shall develop a budget pursuant to chapter 216. The budget is not subject to change by the department staff after it has been approved by the commission, but it shall be transmitted to the Governor, as head of the department, along with the budget of the department.

History.--ss. 2, 8, 9, ch. 79-180; s. 5, ch. 80-414; s. 73, ch. 81-167; s. 76, ch. 83-55; ss. 2, 3, ch. 84-56; ss. 2, 14, ch. 89-376; s. 29, ch. 91-282; s. 5, ch. 91-429; s. 83, ch. 92-152; s. 64, ch. 94-237; s. 10, ch. 96-387; s. 204, ch. 99-8; s. 118, ch. 99-385; s. 9, ch. 2005-255; s. 1, ch. 2006-61; s. 3, ch. 2008-203.

427.013 The Commission for the Transportation Disadvantaged; purpose and responsibilities.--The purpose of the commission is to accomplish the coordination of transportation services provided to the transportation disadvantaged. The goal of this coordination is to assure the cost-effective provision of transportation by qualified community transportation coordinators or transportation operators for the transportation disadvantaged without any bias or presumption in favor of multioperator systems or not-for-profit transportation operators over single operator systems or for-profit transportation operators. In carrying out this purpose, the commission shall:

(1) Compile all available information on the transportation operations for and needs of the transportation disadvantaged in the state.

(2) Establish statewide objectives for providing transportation services for the transportation disadvantaged.

(3) Develop policies and procedures for the coordination of local government, federal, and state funding

for the transportation disadvantaged.

(4) Identify barriers prohibiting the coordination and accessibility of transportation services to the transportation disadvantaged and aggressively pursue the elimination of these barriers.

(5) Serve as a clearinghouse for information about transportation disadvantaged services, training, funding sources, innovations, and coordination efforts.

(6) Assist communities in developing transportation systems designed to serve the transportation disadvantaged.

(7) Unless otherwise provided by state or federal law, ensure that all procedures, guidelines, and directives issued by purchasing agencies are conducive to the coordination of transportation services.

(8)(a) Ensure that purchasing agencies purchase all trips within the coordinated system, unless they have fulfilled the requirements of s. 427.0135(3) and use a more cost-effective alternative provider that meets comparable quality and standards.

(b) Unless the purchasing agency has negotiated with the commission pursuant to the requirements of s. 427.0135(3), provide, by rule, criteria and procedures for purchasing agencies to use if they wish to use an alternative provider. Agencies must demonstrate that the proposed alternative provider can provide a trip of comparable quality and standards for the clients at a lower cost than that provided within the coordinated system, or that the coordinated system cannot accommodate the agency's clients.

(9) Unless the purchasing agency has negotiated with the commission pursuant to the requirements of s. 427.0135(3), develop by rule standards for community transportation coordinators and any transportation operator or coordination contractor from whom service is purchased or arranged by the community transportation coordinator covering coordination, operation, safety, insurance, eligibility for service, costs, and utilization of transportation disadvantaged services. These standards and rules must include, but are not limited to:

(a) Minimum performance standards for the delivery of services. These standards must be included in coordinator contracts and transportation operator contracts with clear penalties for repeated or continuing violations.

(b) Minimum liability insurance requirements for all transportation services purchased, provided, or coordinated for the transportation disadvantaged through the community transportation coordinator.

(10) Adopt rules pursuant to ss. 120.536(1) and 120.54 to implement the provisions of ss. 427.011-427.017.

(11) Approve the appointment of all community transportation coordinators.

(12) Have the authority to apply for and accept funds, grants, gifts, and services from the Federal

Government, state government, local governments, or private funding sources. Applications by the commission for local government funds shall be coordinated through the appropriate coordinating board. Funds acquired or accepted under this subsection shall be administered by the commission and shall be used to carry out the commission's responsibilities.

(13) Make an annual report to the Governor, the President of the Senate, and the Speaker of the House of Representatives by January 1 of each year.

(14) Consolidate, for each state agency, the amounts of each agency's actual expenditures, together with the actual expenditures of each local government and directly federally funded agency and the amounts collected by each official planning agency.

(15) Prepare a statewide 5-year transportation disadvantaged plan which addresses the transportation problems and needs of the transportation disadvantaged, which is fully coordinated with local transit plans, compatible with local government comprehensive plans, and which ensures that the most cost-effective and efficient method of providing transportation to the disadvantaged is programmed for development.

(16) Review and approve memorandums of agreement for the provision of coordinated transportation services.

(17) Review, monitor, and coordinate all transportation disadvantaged local government, state, and federal fund requests and plans for conformance with commission policy, without delaying the application process. Such funds shall be available only to those entities participating in an approved coordinated transportation system or entities which have received a commission-approved waiver to obtain all or part of their transportation through another means. This process shall identify procedures for coordinating with the state's intergovernmental coordination and review procedures and s. 216.212(1) and any other appropriate grant review process.

(18) Develop an interagency uniform contracting and billing and accounting system that shall be used by all community transportation coordinators and their transportation operators.

(19) Develop and maintain a transportation disadvantaged manual.

(20) Design and develop transportation disadvantaged training programs.

(21) Coordinate all transportation disadvantaged programs with appropriate state, local, and federal agencies and public transit agencies to ensure compatibility with existing transportation systems.

(22) Designate the official planning agency in areas outside of the purview of a metropolitan planning organization.

(23) Develop need-based criteria that must be used by all community transportation coordinators to prioritize the delivery of nonsponsored transportation disadvantaged services that are purchased with

Transportation Disadvantaged Trust Fund moneys.

(24) Establish a review procedure to compare the rates proposed by alternate transportation operators with the rates charged by a community transportation coordinator to determine which rate is more cost-effective.

(25) Conduct a cost-comparison study of single-coordinator, multicoordinator, and brokered community transportation coordinator networks to ensure that the most cost-effective and efficient method of providing transportation to the transportation disadvantaged is programmed for development.

(26) Develop a quality assurance and management review program to monitor, based upon approved commission standards, services contracted for by an agency, and those provided by a community transportation operator pursuant to s. 427.0155.

(27) Ensure that local community transportation coordinators work cooperatively with regional workforce boards established in chapter 445 to provide assistance in the development of innovative transportation services for participants in the welfare transition program.

(28) In consultation with the Agency for Health Care Administration and the Department of Transportation, develop an allocation methodology that equitably distributes all transportation funds under the control of the commission to compensate counties, community transportation coordinators, and other entities providing transportation disadvantaged services. The methodology shall separately account for Medicaid beneficiaries. The methodology shall consider such factors as the actual costs of each transportation disadvantaged trip based on prior-year information, efficiencies that a provider might adopt to reduce costs, results of the rate and cost comparisons conducted under subsections (24) and (25), as well as cost efficiencies of trips when compared to the local cost of transporting the general public. This subsection does not supersede the authority of the Agency for Health Care Administration to distribute Medicaid funds.

(29) Incur expenses for the purchase of advertisements, marketing services, and promotional items.

History.--ss. 3, 9, ch. 79-180; s. 6, ch. 80-414; s. 274, ch. 81-259; ss. 1, 3, ch. 84-56; ss. 3, 14, ch. 89-376; s. 5, ch. 91-429; s. 84, ch. 92-152; s. 65, ch. 94-237; s. 17, ch. 98-57; s. 113, ch. 98-200; s. 119, ch. 99-385; s. 102, ch. 2000-165; s. 25, ch. 2000-266; s. 2, ch. 2006-61; s. 4, ch. 2008-203.

427.0135 Purchasing agencies; duties and responsibilities.--Each purchasing agency, in carrying out the policies and procedures of the commission, shall:

(1) Use the coordinated transportation system for provision of services to its clients, unless each department or purchasing agency meets the criteria outlined in rule or statute to use an alternative provider.

(2) Pay the rates established in the service plan or negotiated statewide contract, unless the purchasing agency has completed the procedure for using an alternative provider and demonstrated that a proposed

alternative provider can provide a more cost-effective transportation service of comparable quality and standards or unless the agency has satisfied the requirements of subsection (3).

(3) Not procure transportation disadvantaged services without initially negotiating with the commission, as provided in s. 287.057(5)(f)13., or unless otherwise authorized by statute. If the purchasing agency, after consultation with the commission, determines that it cannot reach mutually acceptable contract terms with the commission, the purchasing agency may contract for the same transportation services provided in a more cost-effective manner and of comparable or higher quality and standards. The Medicaid agency shall implement this subsection in a manner consistent with s. 409.908(18) and as otherwise limited or directed by the General Appropriations Act.

(4) Identify in the legislative budget request provided to the Governor each year for the General Appropriations Act the specific amount of money the purchasing agency will allocate to provide transportation disadvantaged services.

(5) Provide the commission, by September 15 of each year, an accounting of all funds spent as well as how many trips were purchased with agency funds.

(6) Assist communities in developing coordinated transportation systems designed to serve the transportation disadvantaged. However, a purchasing agency may not serve as the community transportation coordinator in any designated service area.

(7) Ensure that its rules, procedures, guidelines, and directives are conducive to the coordination of transportation funds and services for the transportation disadvantaged.

(8) Provide technical assistance, as needed, to community transportation coordinators or transportation operators or participating agencies.

History.--ss. 4, 14, ch. 89-376; s. 5, ch. 91-429; s. 66, ch. 94-237; s. 4, ch. 95-394; s. 10, ch. 96-417; s. 26, ch. 2000-266; s. 5, ch. 2008-203.

427.015 Function of the metropolitan planning organization or designated official planning agency in coordinating transportation for the transportation disadvantaged.--

(1) In developing the transportation improvement program, each metropolitan planning organization or designated official planning agency in this state shall include a realistic estimate of the cost and revenue that will be derived from transportation disadvantaged services in its area. The transportation improvement program shall also identify transportation improvements that will be advanced with such funds during the program period. Funds required by this subsection to be included in the transportation improvement program shall only be included after consultation with all affected agencies and shall only be expended if such funds are included in the transportation improvement program.

(2) Each metropolitan planning organization or designated official planning agency shall recommend to the commission a single community transportation coordinator. However, a purchasing agency may not

serve as the community transportation coordinator in any designated service area. The coordinator may provide all or a portion of needed transportation services for the transportation disadvantaged but shall be responsible for the provision of those coordinated services. Based on approved commission evaluation criteria, the coordinator shall subcontract or broker those services that are more cost-effectively and efficiently provided by subcontracting or brokering. The performance of the coordinator shall be evaluated based on the commission's approved evaluation criteria by the coordinating board at least annually. A copy of the evaluation shall be submitted to the metropolitan planning organization or the designated official planning agency, and the commission. The recommendation or termination of any community transportation coordinator shall be subject to approval by the commission.

(3) Each metropolitan planning organization or designated official planning agency shall request each local government in its jurisdiction to provide the actual expenditures of all local and direct federal funds to be expended for transportation for the disadvantaged. The metropolitan planning organization or designated official planning agency shall consolidate this information into a single report and forward it, by September 15, to the commission.

History.--ss. 6, 9, ch. 79-180; ss. 1, 3, ch. 84-56; ss. 5, 14, ch. 89-376; s. 5, ch. 91-429; s. 67, ch. 94-237; s. 27, ch. 2000-266; s. 6, ch. 2008-203.

427.0155 Community transportation coordinators; powers and duties.--Community transportation coordinators shall have the following powers and duties:

(1) Execute uniform contracts for service using a standard contract, which includes performance standards for operators.

(2) Collect annual operating data for submittal to the commission.

(3) Review all transportation operator contracts annually.

(4) Approve and coordinate the utilization of school bus and public transportation services in accordance with the transportation disadvantaged service plan.

(5) In cooperation with a functioning coordinating board, review all applications for local government, federal, and state transportation disadvantaged funds, and develop cost-effective coordination strategies.

(6) In cooperation with, and approved by, the coordinating board, develop, negotiate, implement, and monitor a memorandum of agreement including a service plan, for submittal to the commission.

(7) In cooperation with the coordinating board and pursuant to criteria developed by the Commission for the Transportation Disadvantaged, establish eligibility guidelines and priorities with regard to the recipients of nonsponsored transportation disadvantaged services that are purchased with Transportation Disadvantaged Trust Fund moneys.

(8) Have full responsibility for the delivery of transportation services for the transportation disadvantaged

as outlined in s. 427.015(2).

(9) Work cooperatively with regional workforce boards established in chapter 445 to provide assistance in the development of innovative transportation services for participants in the welfare transition program.

History.--ss. 6, 14, ch. 89-376; s. 5, ch. 91-429; s. 85, ch. 92-152; s. 68, ch. 94-237; s. 18, ch. 98-57; s. 103, ch. 2000-165; s. 7, ch. 2008-203.

427.0157 Coordinating boards; powers and duties.--The purpose of each coordinating board is to develop local service needs and to provide information, advice, and direction to the community transportation coordinators on the coordination of services to be provided to the transportation disadvantaged. The commission shall, by rule, establish the membership of coordinating boards. The members of each board shall be appointed by the metropolitan planning organization or designated official planning agency. The appointing authority shall provide each board with sufficient staff support and resources to enable the board to fulfill its responsibilities under this section. Each board shall meet at least quarterly and shall:

(1) Review and approve the coordinated community transportation disadvantaged service plan, including the memorandum of agreement, prior to submittal to the commission;

(2) Evaluate services provided in meeting the approved plan;

(3) In cooperation with the community transportation coordinator, review and provide recommendations to the commission on funding applications affecting the transportation disadvantaged;

(4) Assist the community transportation coordinator in establishing eligibility guidelines and priorities with regard to the recipients of nonsponsored transportation disadvantaged services that are purchased with Transportation Disadvantaged Trust Fund moneys.

(5) Review the coordination strategies of service provision to the transportation disadvantaged in the designated service area; and

(6) Evaluate multicounty or regional transportation opportunities.

(7) Work cooperatively with regional workforce boards established in chapter 445 to provide assistance in the development of innovative transportation services for participants in the welfare transition program.

History.--ss. 7, 14, ch. 89-376; s. 5, ch. 91-429; s. 86, ch. 92-152; s. 19, ch. 98-57; s. 104, ch. 2000-165; s. 8, ch. 2008-203.

427.0158 School bus and public transportation.--

(1) The community transportation coordinator shall maximize the use of public school transportation and public fixed route or fixed schedule transit service for the transportation of the transportation disadvantaged.

(2) The school boards shall cooperate in the utilization of their vehicles to enhance coordinated transportation disadvantaged services by providing information as requested by the community transportation coordinator and by allowing the use of their vehicles at actual cost upon request when those vehicles are available for such use and are not transporting students.

(3) The public transit fixed route or fixed schedule system shall cooperate in the utilization of its regular service to enhance coordinated transportation disadvantaged services by providing the information as requested by the community transportation coordinator. The community transportation coordinator may request, without limitation, the following information:

(a) A copy of all current schedules, route maps, system map, and fare structure;

(b) A copy of the current charter policy;

(c) A copy of the current charter rates and hour requirements; and

(d) Required notification time to arrange for a charter.

History.--ss. 8, 14, ch. 89-376; s. 5, ch. 91-429; s. 9, ch. 2008-203.

[1]427.0159 Transportation Disadvantaged Trust Fund.--

(1) There is established in the State Treasury the Transportation Disadvantaged Trust Fund to be administered by the Commission for the Transportation Disadvantaged. All fees collected for the transportation disadvantaged program under s. 320.03(9) shall be deposited in the trust fund.

(2) Funds deposited in the trust fund shall be appropriated by the Legislature to the commission and shall be used to carry out the responsibilities of the commission and to fund the administrative expenses of the commission.

(3) Funds deposited in the trust fund may be used by the commission to subsidize a portion of a transportation disadvantaged person's transportation costs which is not sponsored by an agency, only if a cash or in-kind match is required. Funds for nonsponsored transportation disadvantaged services shall be distributed based upon the need of the recipient and according to criteria developed by the Commission for the Transportation Disadvantaged.

(4) A purchasing agency may deposit funds into the Transportation Disadvantaged Trust Fund for the commission to implement, manage, and administer the purchasing agency's transportation disadvantaged funds, as defined in s. 427.011(10).

History.--ss. 9, 14, ch. 89-376; s. 5, ch. 91-429; s. 87, ch. 92-152; s. 69, ch. 94-237; s. 21, ch. 2000-257; s. 61, ch. 2001-62; s. 10, ch. 2008-203.

[1]**Note.**--Section 22, ch. 2000-257, provides that "[n]otwithstanding any other law to the contrary the requirements of sections 206.46(3) and 206.606(2), Florida Statutes, shall not apply to any funding,

programs, or other provisions contained in this act."

427.016 Expenditure of local government, state, and federal funds for the transportation disadvantaged.--

(1)(a) All transportation disadvantaged funds expended within the state shall be expended to purchase transportation services from community transportation coordinators or public, private, or private nonprofit transportation operators within the coordinated transportation system, except when the rates charged by proposed alternate operators are proven, pursuant to rules generated by the Commission for the Transportation Disadvantaged, to be more cost-effective and are not a risk to the public health, safety, or welfare. However, in areas where transportation suited to the unique needs of a transportation disadvantaged person cannot be purchased through the coordinated system, or where the agency has met the rule criteria for using an alternative provider, the service may be contracted for directly by the appropriate agency.

(b) This subsection does not preclude a purchasing agency from establishing maximum fee schedules, individualized reimbursement policies by provider type, negotiated fees, or any other mechanism, including contracting after initial negotiation with the commission, which the agency considers more cost-effective and of comparable or higher quality and standards than those of the commission for the purchase of services on behalf of its clients if it has fulfilled the requirements of s. 427.0135(3) or the procedure for using an alternative provider. State and local agencies shall not contract for any transportation disadvantaged services, including Medicaid reimbursable transportation services, with any community transportation coordinator or transportation operator that has been determined by the Agency for Health Care Administration, the Department of Legal Affairs Medicaid Fraud Control Unit, or any state or federal agency to have engaged in any abusive or fraudulent billing activities.

(2) Each year, each agency, whether or not it is an ex officio, nonvoting adviser to the Commission for the Transportation Disadvantaged, shall identify in the legislative budget request provided to the Governor for the General Appropriations Act the specific amount of any money the agency will allocate for the provision of transportation disadvantaged services. Additionally, each state agency shall, by September 15 of each year, provide the commission with an accounting of the actual amount of funds expended and the total number of trips purchased.

(3) Each metropolitan planning organization or designated official planning agency shall annually compile a report accounting for all local government and direct federal funds for transportation for the disadvantaged expended in its jurisdiction and forward this report by September 15 to the commission.

History.--ss. 5, 9, ch. 79-180; ss. 1, 3, ch. 84-56; ss. 10, 14, ch. 89-376; s. 5, ch. 91-429; s. 88, ch. 92-152; s. 70, ch. 94-237; s. 5, ch. 95-394; s. 11, ch. 2008-203.

427.017 Conflicts with federal laws or regulations.--Upon notification by an agency of the Federal Government that any provision of this act conflicts with federal laws or regulations, the state or local agencies involved may take any reasonable steps necessary to assure continued federal funding. Further, it is the legislative intent that the conflict shall not affect other provisions or applications of this act that

can effectively be implemented without implementation of the provision in question, and to this end, the provisions of this act are declared severable.

History.--ss. 7, 9, ch. 79-180; ss. 1, 3, ch. 84-56; s. 14, ch. 89-376; s. 5, ch. 91-429.

PART II

TELECOMMUNICATIONS ACCESS SYSTEM

427.701 Title.

427.702 Findings, purpose, and legislative intent.

427.703 Definitions.

427.704 Powers and duties of the commission.

427.705 Administration of the telecommunications access system.

427.706 Advisory committee.

427.707 Exemption from liability.

427.708 Certain public safety and health care providers required to purchase and operate TDD's.

427.701 Title.--This part may be cited as the "Telecommunications Access System Act of 1991."

History.--s. 1, ch. 91-111.

427.702 Findings, purpose, and legislative intent.--

(1) The Legislature finds and declares that:

(a) Telecommunications services provide a rapid and essential communications link among the general public and with essential offices and organizations such as police, fire, and medical facilities.

(b) All persons should have basic telecommunications services available to them at reasonable and affordable costs.

(c) A significant portion of Florida's hearing impaired and speech impaired populations has profound disabilities, including dual sensory impairments, which render normal telephone equipment useless without additional specialized telecommunications devices, many of which cost several hundred dollars.

(d) The telecommunications system is intended to provide access to a basic communications network

EXHIBIT II

RULE 41-2 FLORIDA ADMINISTRATIVE CODE

COMMISSION FOR THE TRANSPORTATION DISADVANTAGED

CHAPTER 41-1 COORDINATED COMMUNITY TRANSPORTATION SERVICES

41-1.001 Purpose. (Repealed)
41-1.002 Definitions. (Repealed)
41-1.003 Planning. (Repealed)
41-1.004 Coordinated Transportation Disadvantaged Plans and Programs. (Repealed)
41-1.005 Agency Responsibilities. (Repealed)
41-1.006 Coordinated Community Transportation Provider. (Repealed)
41-1.007 Coordinated Transportation Service Financing. (Repealed)
41-1.008 Transportation Disadvantaged Service Accountability. (Repealed)

CHAPTER 41-2 COMMISSION FOR THE TRANSPORTATION DISADVANTAGED

41-2.001 Purpose.
41-2.002 Definitions.
41-2.003 Commission Organization and Personnel.
41-2.004 Notice and Frequency of Commission Meetings and Workshops; Agenda of Meetings and Workshops; Emergency Meetings. (Repealed)
41-2.005 Member Department Responsibilities.
41-2.006 Insurance, Safety Requirements and Standards.
41-2.007 Reporting Requirements.
41-2.008 Contractual Arrangements.
41-2.009 Designated Official Planning Agency.
41-2.010 Selection of Community Transportation Coordinator.
41-2.011 Community Transportation Coordinator Powers and Duties.
41-2.012 Coordinating Board Structure and Duties.
41-2.013 Transportation Disadvantaged Trust Fund.
41-2.014 Grants Program.
41-2.015 Expenditure of Local Government, State, and Federal Funds for the Transportation Disadvantaged.
41-2.016 Accessibility.
41-2.0161 Program Monitoring of Performance.
41-2.0162 Chronological Listing of Report Dates.
41-2.017 Complete Phase-In Date. (Repealed)

41-2.001 Purpose.
The purpose of this rule chapter is to implement the provisions of Chapter 427, Florida Statutes, which establishes the Commission for the Transportation Disadvantaged with the assigned responsibility to accomplish the coordination of transportation services provided to the transportation disadvantaged through the Florida Coordinated Transportation System (FCTS), and to administer the Transportation Disadvantaged Trust Fund.

Specific Authority 427.013(9) FS. Law Implemented 120.53(1), 427.011-427.017 FS. History–New 5-2-90, Amended 6-17-92, 7-11-95.

41-2.002 Definitions.
For purposes of this rule chapter, the following definitions will apply:

(1) "Americans with Disabilities Act" is a federal law, P.L. 101-336, signed by the President of the United States on July 26, 1990.

(2) "Annual Budget Estimate" means a budget estimate of funding resources available for providing transportation services to the transportation disadvantaged, and which is prepared annually to cover a period of one state fiscal year. The estimate shall identify local, state, and federal government transportation disadvantaged funds available from all agencies and local and federal transportation disadvantaged funds from the Official Planning Agency.

(3) "Coordination Contract" means a written contract between the Community Transportation Coordinator and an agency who receives transportation disadvantaged funds and performs some, if not all, of its own transportation services, as well as transportation services to others, when shown to be more effective and more efficient from a total system perspective. The contract reflects the specific terms and conditions that will apply to those agencies who perform their own transportation, as well as joint utilization and cost provisions for transportation services to and from the community transportation coordinator.

(4) "Designated Official Planning Agency" means the official body or agency designated by the Commission to fulfill the functions of transportation disadvantaged planning in areas not covered by a Metropolitan Planning Organization. The Metropolitan Planning Organization shall serve as the designated official planning agency in areas covered by such organizations.

(5) "Designated Service Area" means a geographical area recommended by a designated official planning agency, subject to approval by the Commission, which defines the community where coordinated transportation services will be provided to the transportation disadvantaged.

(6) "Emergency" means any occurrence, or threat thereof, whether accidental, natural or caused by man, in war or in peace, which results or may result in substantial denial of transportation services to a designated service area for the transportation disadvantaged population.

(7) "Emergency Fund" means transportation disadvantaged trust fund monies set aside to address emergency situations and which can be utilized by direct contract, without competitive bidding, between the Commission and an entity to handle transportation services during a time of emergency.

(8) "Florida Coordinated Transportation System" (FCTS) means a transportation system responsible for coordination and service provisions for the transportation disadvantaged as outlined in Chapter 427, Florida Statutes.

(9) "Local Government" means an elected and/or appointed public body existing to coordinate, govern, plan, fund and administer public services within a designated, limited geographic area within the state.

(10) "Local Government Comprehensive Plan" means a plan that meets the requirements of Sections 163.3177 and 163.3178, Florida Statutes.

(11) "Memorandum of Agreement" is the state contract for transportation disadvantaged services purchased with federal, state or local government transportation disadvantaged funds. This agreement is between the Commission and the Community Transportation Coordinator and recognizes the Community Transportation Coordinator as being responsible for the arrangement of the provision of transportation disadvantaged services for a designated service area.

(12) "Public Transit" means the transporting of people by conveyances or systems of conveyances, traveling on land or water, local or regional in nature, and available for use by the public. Public transit systems may be governmentally or privately owned. Public transit specifically includes those forms of transportation commonly known as "paratransit".

(13) "Regional Planning Council (RPC)" means the organization created under the provisions of Section 186.504, Florida Statutes.

(14) "Reserve Fund" means transportation disadvantaged trust fund monies set aside each budget year to insure adequate cash is available for incoming reimbursement requests when estimated revenues do not materialize.

(15) "State Fiscal Year" means the period from July 1 through June 30 of the following year.

(16) "Transportation Disadvantaged Service Plan" means an annually updated plan jointly developed by the designated official planning agency and the Community Transportation Coordinator which contains a development plan, service plan, and quality assurance components. The plan shall be approved and used by the local Coordinating Board to evaluate the Community Transportation Coordinator.

(17) "Transportation Operator" means one or more public, private for profit or private nonprofit entities engaged by the community transportation coordinator to provide service to transportation disadvantaged persons pursuant to a coordinated transportation development plan.

(18) "Transportation Operator Contract" means a written contract between the Community Transportation Coordinator and the Transportation Operators, as approved by the Commission, that outlines the terms and conditions for any services to be performed.

(19) "Trust Fund" means the Transportation Disadvantaged Trust Fund authorized in Section 427.0159, Florida Statutes, and administered by the Commission.

Specific Authority 427.013(9) FS. Law Implemented 427.011-427.017 FS. History–New 5-2-90, Amended 6-17-92, 1-4-94, 7-11-95, 5-1-96, 10-1-96, 3-10-98.

41-2.003 Commission Organization and Personnel.

(1) The Commission will monitor the duties of the Executive Director and shall, from time to time, assign or amend duties as necessary. Annual evaluations and other personnel actions, excluding the hiring and termination of the Executive Director, will be delegated and performed by a standing personnel committee of the Commission. The Personnel Committee shall be reappointed annually and shall consist of the Chairperson, Vice Chairperson, and one other member. Evaluations and other personnel actions relating to the staff of the Commission, excluding the Executive Director, shall be delegated to the Executive Director with input, as needed, by the Commission.

(2) The Commission will develop and update such policies or procedures as necessary to carry out its responsibilities.

(3) All documents referenced in this rule chapter are obtainable from the Commission at its office address at 605 Suwannee Street, MS-49, Tallahassee, Florida 32399-0450.

Specific Authority 427.013(9) FS. Law Implemented 427.012 FS. History–New 5-2-90, Amended 6-17-92, 3-10-98.

41-2.005 Member Department Responsibilities.

(1) Each member department shall affirm its good faith compliance in carrying out the provisions of Section 427.0135, Florida Statutes.

(2) No member department may be selected as a Community Transportation Coordinator.

Specific Authority 427.013(9) FS. Law Implemented 427.0135 FS. History–New 5-2-90, Amended 6-17-92, 6-15-93, 7-11-95, 3-10-98.

41-2.006 Insurance, Safety Requirements and Standards.

(1) The Community Transportation Coordinator, shall ensure compliance with the minimum liability insurance requirement of $100,000 per person and $200,000 per incident, which are comparable to Section 768.28(5), Florida Statutes, limits, for all transportation services purchased or provided for the transportation disadvantaged through the Community Transportation Coordinator. The Community Transportation Coordinator will indemnify and hold harmless the Local, State, and Federal governments and their entities, departments, and the Commission from any liabilities arising out of or due to an accident or negligence on the part of the Community Transportation Coordinator and all Transportation Operators under contract to them.

(2) Each Community Transportation Coordinator, and any Transportation Operators from whom transportation service is purchased with local government, state or federal transportation disadvantaged funds, shall ensure the purchaser that their operations and services are in compliance with the safety requirements as specified in Section 341.061(2)(a), Florida Statutes, and Chapter 14-90, F.A.C.

(3) Each Community Transportation Coordinator, and any Transportation Operators from whom service is purchased or funded by local government, state or federal transportation disadvantaged funds shall assure the purchaser of their continuing compliance with the applicable state or federal laws relating to drug testing (specifically, Section 112.0455, Florida Statutes; Rule 14-17.012 and Chapters 59A-24 and 60L-19, F.A.C.; and 41 U.S.C. 701; 49 C.F.R., Parts 29 and 382; and 46 C.F.R., Parts 4, 5, 14, and 16).

(4) The Community Transportation Coordinator and any Transportation Operator from whom service is purchased or arranged by the Community Transportation Coordinator shall adhere to Commission approved standards. These standards include:

(a) Drug and alcohol testing for safety sensitive job positions within the coordinated system regarding pre-employment, randomization, post-accident, and reasonable suspicion as required by the Federal Highway Administration and the Federal Transit Administration;

(b) An escort of a passenger and dependent children are to be transported as locally negotiated and identified in the local Transportation Disadvantaged Service Plan;

(c) Use of child restraint devices shall be determined locally as to their responsibility, and cost of such device in the local Transportation Disadvantaged Service Plan;

(d) Passenger property that can be carried by the passenger and/or driver in one trip and can safely be stowed on the vehicle, shall be allowed to be transported with the passenger at no additional charge. Additional requirements may be negotiated for carrying and loading rider property beyond this amount. Passenger property does not include wheelchairs, child seats, stretchers, secured oxygen, personal assistive devices, or intravenous devices;

(e) Vehicle transfer points shall provide shelter, security, and safety of passengers;

(f) A local toll free phone number for complaints or grievances shall be posted inside the vehicle. The TD Helpline phone number (1(800) 983-2435) shall also be posted inside all vehicles of the coordinated system. The local complaint process shall be outlined as a section in the local Transportation Disadvantaged Service Plan including, advising the dissatisfied person about the Commission's Ombudsman Program as a step within the process as approved by the local Coordinating Board. All rider information/materials (brochures, user's guides, etc.) will include the TD Helpline phone number;

(g) Out of service area trips shall be provided when determined locally and approved by the local Coordinating Board, except in instances where local ordinances prohibit such trips;

(h) Interior of all vehicles shall be free from dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal or other objects or materials which could soil items placed in the vehicle or provide discomfort for the passenger;

(i) Billing requirements of the Community Transportation Coordinator to subcontractors shall be determined locally by the local Coordinating Board and provided in the local Transportation Disadvantaged Service Plan. All bills shall be paid within 7 working days to subcontractors, after receipt of said payment by the Community Transportation Coordinator, in accordance with Section 287.0585, Florida Statutes;

(j) Passenger/trip data base must be maintained or accessible by the Community Transportation Coordinator on each rider being transported within the system;

(k) Adequate seating for paratransit services shall be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating capacity shall be scheduled or transported in a vehicle at any time. For transit services provided by transit vehicles, adequate seating or standing space will be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating or standing capacity shall be scheduled or transported in a vehicle at any time;

(l) Drivers for paratransit services, including coordination contractors, shall be required to announce and identify themselves by name and company in a manner that is conducive to communications with the specific passenger, upon pickup of each rider, group of riders, or representative, guardian, or associate of the rider, except in situations where the driver regularly transports the rider on a recurring basis. Each driver must have photo identification that is in view of the passenger. Name patches, inscriptions or badges that affix to driver clothing are acceptable. For transit services, the driver photo identification shall be in a conspicuous location in the vehicle;

(m) The paratransit driver shall provide the passenger with boarding assistance, if necessary or requested, to the seating portion of the vehicle. The boarding assistance shall include opening the vehicle door, fastening the seat belt or utilization of wheel chair securement devices, storage of mobility assistive devices, and closing the vehicle door. In the door-through-door paratransit service category, the driver shall be required to open and close doors to buildings, except in situations in which assistance in opening/ closing building doors would not be safe for passengers remaining on the vehicle. Assisted access must be in a dignified manner. Drivers may not assist wheelchair up or down more than one step, unless it can be performed safely as determined by the passenger, guardian, and driver;

(n) Smoking is prohibited in any vehicle. Requirements for drinking and eating on board the vehicle will be addressed in the local Transportation Disadvantaged Service Plan;

(o) The Community Transportation Coordinator and the local Coordinating Board shall jointly develop a policy on passenger no-shows. Assessing fines to passengers for no-shows is acceptable but such policy and process shall be identified in the local Transportation Disadvantaged Service Plan;

(p) All vehicles providing service within the coordinated system, shall be equipped with two-way communications in good working order and audible to the driver at all times to the base;

(q) All vehicles providing service within the coordinated system, shall have working air conditioners and heaters in each vehicle. Vehicles that do not have a working air conditioner or heater will be scheduled for repair or replacement as soon as possible;

(r) First Aid policy shall be determined locally and provided in the local Transportation Disadvantaged Service Plan;

(s) Cardiopulmonary Resuscitation policy shall be determined locally and provided in the local Transportation Disadvantaged Service Plan;

(t) Driver background screening shall be determined locally, dependent upon purchasing agencies' requirements, and provided in the local Transportation Disadvantaged Service Plan;

(u) In areas where fixed route transportation is available, the Community Transportation Coordinator should jointly establish with the Local Coordinating Board (LCB) a percentage of total trips that will be placed on the fixed route system;

(v) The Community Transportation Coordinator should establish and address the passenger pick-up windows in the local Transportation Disadvantaged Service Plan. This policy should also be communicated to contracted operators, drivers, purchasing agencies and passengers;

(w) The Community Transportation Coordinator and the LCB should jointly establish and address the percentage of trips that will be on-time in the local Transportation Disadvantaged Service Plan. This performance measure should be communicated to contracted operators, drivers, purchasing agencies, and passengers. This measure should also be included as a part of the Community Transportation Coordinator's evaluation of its contracted operators, and the LCB's evaluation of the Community Transportation Coordinator;

(x) The Community Transportation Coordinator should establish and address in the local Transportation Disadvantaged Service Plan a minimum 24 hour advanced notification time to obtain services. This policy should be communicated to contracted operators, purchasing agencies and passengers;

(y) The Community Transportation Coordinator and the LCB should jointly establish and address in the service plan a performance measure to evaluate the safety of the coordinated system. This measure should be used in the Community Transportation Coordinator's evaluation of the contracted operators, and the LCB's evaluation of the Community Transportation Coordinator;

(z) The Community Transportation Coordinator and the LCB should jointly establish and address in the local service plan a performance measure to evaluate the reliability of the vehicles utilized in the coordinated system. This measure should be used in the Community Transportation Coordinator's evaluation of the contracted operators, and the LCB's evaluation of the Community Transportation Coordinator;

(aa) This performance measure can be used to address the accessibility of the service. The Community Transportation Coordinator and the LCB should jointly determine if a standard for a call hold time is needed in the coordinated system and address this in the local service plan. If determined to be necessary, this standard should be included in the LCB's evaluation of the Community Transportation Coordinator;

(bb) The Community Transportation Coordinator and the LCB should jointly establish and address in the local service plan a performance measure to evaluate the quality of service provided within the coordinated system. The measure should be used in the Community Transportation Coordinator's evaluation of the contracted operators, and the LCB's evaluation of the Community Transportation Coordinator.

Specific Authority 427.013(9) FS. Law Implemented 287.0585, 427.011(11), 427.013, 427.0155, 427.0157, 768.28 FS. History–New 5-2-90, Amended 6-17-92, 5-1-96, 10-1-96, 3-10-98, 6-3-01, 7-3-03.

41-2.007 Reporting Requirements.

(1) Each state agency shall provide to the Commission prior to each state fiscal year, an estimate of all transportation disadvantaged funds anticipated to be available to each state agency's state fiscal year budget. The estimate shall include the following information identified by county:

(a) A brief description of the project or program;

(b) The dollar amount of transportation disadvantaged funds reported by categories of Coordinated, Non-Coordinated, Transportation Alternatives, or Other; and

(c) The estimated number of one-way passenger trips to be provided by categories of Coordinated, Transportation Alternatives, or Other.

(2) Each state agency shall, by September 15 of each year, provide the Commission with an accounting of the actual amount of funds expended and the total number of trips purchased during the previous fiscal year.

(3) Each Designated Official Planning Agency shall provide to the Commission prior to each state fiscal year, an estimate of all transportation disadvantaged funds anticipated to be available for the upcoming state fiscal year budget. The estimate shall include the following information:

(a) Each local government agency within jurisdiction of the Official Planning Agency shall report an estimate of the direct federal funds and local government transportation disadvantaged funds anticipated to be available through the coordinated system for the upcoming state fiscal year to the Official Planning Agency, and

(b) The Official Planning Agency shall request from each federal government agency within its jurisdiction, an estimate of the direct federal transportation disadvantaged funds anticipated to be available through the coordinated system for the upcoming state fiscal year.

(4) The estimate mentioned in (3) above shall include the following information identified by county:

(a) A brief description of the project or program;

(b) The dollar amount of transportation disadvantaged funds reported by categories of Coordinated, Non-Coordinated, Transportation Alternatives, or Other if applicable; and

(c) The estimated number of one-way passenger trips to be provided reported by categories of Coordinated, Non-Coordinated, Transportation Alternatives, or Other if applicable.

(5) Each Metropolitan Planning Organization or designated official planning agency shall annually compile a report accounting for all local government and direct federal funds for transportation for the disadvantaged expended in its jurisdiction, and forward this report by September 15 to the Commission.

(6) Upon receipt of the state agency and Official Planning Agency combined annual budget estimates, the Commission shall develop and distribute a statewide report outlining the expected expenditures for all transportation disadvantaged services through the coordinated system for the state fiscal year.

(7) Each Community Transportation Coordinator shall by September 15 of each year report required operating statistics to the Commission. The operational statistics will be compiled into a report by the Commission and utilized as a part of the analysis of the Community Transportation Coordinator's performance evaluation and the trip and equipment grant distribution. The Community Transportation Coordinator's report shall be reviewed by the Coordinating Board with a copy provided to the Metropolitan Planning Organization or Designated Official Planning Agency.

(8) Each Community Transportation Coordinator shall utilize the Chart of Accounts defined in the American Association of State Highway and Transportation Officials, Inc., Comprehensive Financial Management Guidelines For Rural and Small Urban Public Transportation Providers, dated September 1992, incorporated herein by reference, for its financial management. Community Transportation Coordinators with existing and equivalent accounting systems will not be required to adopt this Chart of Accounts but will be required to prepare all reports, invoices, and fiscal documents relating to the transportation disadvantaged functions and activities using the chart of accounts and accounting definitions as outlined in the above referenced manual.

(9) The Commission shall make an annual report to the Governor, the President of the Senate, and the Speaker of the House of Representatives by January 1 of each year. The report will contain a summary of the Commission's accomplishments for the preceding state fiscal year, the most current operational statistics for transportation disadvantaged services, identified unmeet needs and a financial status of the Transportation Disadvantaged Trust Fund. Copies of the report will also be made available to member departments, Metropolitan Planning Organizations, Designated Official Planning Agencies and Community Transportation Coordinators, and others upon request.

Specific Authority 427.013(9) FS. Law Implemented 427.012(8), 427.013(3), (7), (8), (9), (12), (13), (16), 427.0135(1), 427.015(1) FS. History–New 5-2-90, Amended 6-17-92, 11-17-92, 1-4-94, 7-11-95, 5-1-96, 3-10-98.

41-2.008 Contractual Arrangements.

The following contractual arrangements will be required of the Community Transportation Coordinator:

(1) A Memorandum of Agreement will be required and shall be a binding contract between the Commission and a Community Transportation Coordinator. It shall be utilized as the contract recognizing the Community Transportation Coordinator as a State contract vendor for a designated service area. The format of the Memorandum of Agreement will contain the Commission's minimum requirements and shall be utilized by the Community Transportation Coordinator. The Coordinating Board shall approve the Memorandum of Agreement prior to submittal to the Commission.

(2) Transportation Operator Contract. The Community Transportation Coordinator shall enter into a standard contract, as approved by the Commission, with each Transportation Operator as to specific terms and conditions that apply to each Transportation Operator for services to be performed. The contract shall include the minimum requirements contained in the Memorandum of Agreement and other local requirements for local service delivery. The Community Transportation Coordinator will be responsible for monitoring the terms of the contract.

(3) Coordination Contract. The Community Transportation Coordinator shall enter into a Coordination Contract to show the specific terms and conditions, as outlined in the Memorandum of Agreement with those agencies who receive transportation disadvantaged funds and who, from a total system approach, can perform more effectively and more efficiently their own transportation under those conditions not covered in Rule 41-2.015, F.A.C., herein. The contract shall include the requirements of reporting, insurance, safety, and other terms that apply equally to any transportation operator. The contract also shall include any

relative information regarding joint utilization and cost arrangements for the provision of transportation services to and from the coordinator. The Community Transportation Coordinator will be responsible for monitoring the terms of the contract. The contract shall be approved by the Coordinating Board and shall be reviewed annually to determine whether the continuation of said contract arrangement is the most cost effective and efficient utilization that is possible.

Specific Authority 427.013(9) FS. Law Implemented 427.013(10), (15), 427.015(2), 427.0155(7), 427.0157(1) FS. History–New 5-2-90, Amended 6-17-92, 7-11-95, 10-1-96, 3-10-98.

41-2.009 Designated Official Planning Agency.

(1) Metropolitan Planning Organizations shall serve as the designated official planning agency in urbanized areas. In areas not covered by a Metropolitan Planning Organization, agencies eligible for selection as Designated Official Planning Agencies include County or City governments, Regional Planning Councils, Metropolitan Planning Organizations from other areas, or Local Planning Organizations who are currently performing planning activities in designated service areas. Eligibility for continued designation by the Commission will be conditioned on the agency's resources, capabilities and actual performance in implementing the responsibilities and requirements of Chapter 427, Florida Statutes.

(2) Metropolitan Planning Organizations and Designated Official Planning Agencies shall include a Transportation Disadvantaged element in their Transportation Improvement Program (TIP). Such element shall include a project and program description, the planned costs and anticipated revenues for the services, identification of the year the project or services are to be undertaken and implemented, and assurances that there has been coordination with local public transit and local government comprehensive planning bodies, including input into the mass transit or other elements of local and regional comprehensive planning activities. Areas not required to develop a federally-required TIP shall report equivalent information in the Transportation Disadvantaged Service Plan.

(3) Each Designated Official Planning Agency shall provide each Coordinating Board with sufficient staff support and resources to enable the Coordinating Board to fulfill its responsibilities. In areas where a Metropolitan Planning Organization or Designated Official Planning Agency serves as the Community Transportation Coordinator and desires to utilize the same staff for the Coordinating Board, such agency shall abstain from any official actions that represent a conflict of interest, specifically in the evaluation process of the Community Transportation Coordinator.

(4) In consultation with the Community Transportation Coordinator and Coordinating Board, each Metropolitan Planning Organization or Designated Official Planning Agency shall develop and annually update, a Transportation Disadvantaged Service Plan. The Transportation Disadvantaged Service Plan shall be developed in a manner which assures that local planning agencies, responsible for preparing comprehensive plans, have the opportunity to review and comment on it, and shall not be inconsistent with applicable local government comprehensive plans, MPO long range comprehensive plans, transit development plans, and other local, regional, and state transportation plans. The Transportation Disadvantaged Service Plan shall be reviewed for final disposition by the Coordinating Board and the Commission.

(5) Consolidate the annual budget estimates of local and directly funded federal government transportation disadvantaged funds and forward to the Commission no later than the beginning of each state fiscal year.

Specific Authority 427.013(9) FS. Law Implemented 427.013(21), 427.015 FS. History–New 5-2-90, Amended 6-17-92, 1-4-94, 3-10-98.

41-2.010 Selection of Community Transportation Coordinator.

(1) Designation, selection, or revocation of designation of any Community Transportation Coordinator shall be subject to the approval of the Commission.

(2) Selection of agencies as Community Transportation Coordinators or Transportation Operators may be negotiated without competitive acquisition, upon the recommendation of the Metropolitan Planning Organization or Designated Official Planning Agency that it is in the best interest of the transportation disadvantaged. This includes circumstances such as emergencies, or insufficient competition availability.

(3) Selection of the Community Transportation Coordinator will be accomplished through public competitive bidding or proposals in accordance with applicable laws and rules.

(4) In cases where selection is accomplished by a request for proposal (RFP), the RFP shall, at a minimum, identify the following information:

(a) The scope and nature of the services and coordination required, and a request for the proposer's plan to provide same.

(b) A request that the proposer identify the resources, and accounting system techniques to be used in their audit trail for all services.

(c) A request that the proposer identify their organizational structure and key personnel, their financial capacity, equipment resources, and experience and qualifications, including the most recent financial audit by a certified public accountant in accordance with Section 216.349, Florida Statutes.

(d) A request that the proposer demonstrate the ability to coordinate a multitude of funding and service provisions, in addition to serving the needs of the general public or other transportation disadvantaged.

(e) A request that the proposer identify specific means by which it plans to comply with the provisions of the Americans with Disabilities Act, P.L. 101-336, Chapter 760, Florida Statutes, and any applicable local regulations governing disabled accessibility requirements, access to transportation, and discrimination.

(f) A demonstration by the proposer of plans for the provision of the most economically cost effective, quality services to the transportation disadvantaged, and plans which demonstrate coordination with the public school system, local public transit systems, private sector operators and other governmental agencies that provide services to the transportation disadvantaged within the designated service area.

(g) A demonstration by the proposer of plans to comply with safety requirements as specified in Section 341.061, Florida Statutes.

(h) An indication by the proposer of plans to comply with any state, federal, or local laws relating to drug testing.

(i) A sample Memorandum of Agreement for review by the respondent.

(j) A statement advising proposers of any local resources that exist or are planned that should be recognized in the bidders proposal.

(5) The announcement of the request for proposal shall be published in at least the largest general circulation newspaper in the designated service area and in the Florida Administrative Weekly. The advertised announcement shall include the time, date and place of a public meeting to provide information and answer questions about the request for proposal.

(6) Upon evaluation of the proposals, each Metropolitan Planning Organization or Designated Official Planning Agency, upon consultation with the Coordinating Board, shall recommend to the Commission a Community Transportation Coordinator.

(7) Upon resignation or termination of any Community Transportation Coordinator, the Metropolitan Planning Organization or Designated Official Planning Agency shall complete the recommendation process for a new Community Transportation Coordinator within 90 days after termination date for non-bid Community Transportation Coordinators and within 150 days after termination date for bid/RFP Community Transportation Coordinators. In the absence of these circumstances, the requirements of subsection 41-2.010(8), F.A.C., below shall apply.

(8) In cases of termination of the Community Transportation Coordinator, or in unforeseen emergencies, the Commission shall work with the Metropolitan Planning Organization or Designed Official Planning Agency and the Coordinating Board in an expeditious manner to provide for the continuation of services to the transportation disadvantaged in the designated service area, by providing or arranging the necessary technical assistance.

(9) The utilization of firms defined as minority business enterprises shall be encouraged to the extent possible utilizing the most recent certified minority business listing published by the Florida Department of Management Services.

Specific Authority 427.013(9) FS. Law Implemented 427.013(10), (15), 427.015(2), 427.0155(7), 427.0157 FS. History–New 5-2-90, Amended 6-17-92, 7-11-95, 10-1-96, 3-10-98, 4-8-01.

41-2.011 Community Transportation Coordinator Powers and Duties.

(1) Each Community Transportation Coordinator shall be responsible for the short-range operational planning, administration, monitoring, coordination, arrangement, and delivery of transportation disadvantaged services originating within their designated service area on a full-time basis. Local management personnel with day-to-day decision making authority must be physically located in each designated service area, unless otherwise authorized by the Commission.

(2) Where cost effective and efficient, the Community Transportation Coordinator shall subcontract or broker transportation services to Transportation Operators. The Coordinating Board is authorized to recommend approval or disapproval of such contracts to the Community Transportation Coordinator, providing the basis for its recommendation. Within 30 days of its receipt of the Coordinating Board's recommendation, the Community Transportation Coordinator shall accept or reject the recommendation, providing written reasons for its rejection. All Transportation Operator contracts shall be reviewed annually by the Community Transportation Coordinator and the Coordinating Board as to the effectiveness and efficiency of the Transportation Operator or the renewal of any Coordination Contracts previously approved. Each Community Transportation Coordinator will ensure the terms set forth for monitoring said Transportation Operators and Coordination Contractors are in compliance with standards pursuant to Rule 41-2.006, F.A.C.

(3) Pursuant to the conditions set forth in the Memorandum of Agreement, the Community Transportation Coordinator shall develop, implement, and monitor an approved Transportation Disadvantaged Service Plan. This plan shall be approved by the Coordinating Board and forwarded to the Commission for review and final disposition.

(4) Each Community Transportation Coordinator shall submit a report on operational statistics by September 15, each year to the Commission. A copy should also be provided to the Metropolitan Planning Organization or Designated Official Planning Agency.

(5) The Community Transportation Coordinator shall maximize the utilization of school bus and public transit services in accordance with Section 427.0158, Florida Statutes. Any utilization data shall be included in operational statistics provided to the coordinated system.

(6) In cooperation with the local Coordinating Board, the Community Transportation Coordinator shall review all applications for local government, federal and state transportation disadvantaged funds submitted from or planned for use in their designated service area. If funds are recommended for approval, the Community Transportation Coordinator, in cooperation with the Coordinating Board, will develop and implement cost-effective coordination strategies for their use and integration into the coordinated system.

(7) Funding to support the Community Transportation Coordinator's functions associated with documented coordination activities may be obtained from a coordination fee as part of each trip arranged, from subsidies received or both and upon approval by the Coordinating Board.

(8) Each Community Transportation Coordinator shall be aware of all of the transportation disadvantaged resources available or planned in their designated service area in order to plan, coordinate, and implement the most cost effective transportation disadvantaged transportation system possible under the conditions that exist in the designated service area.

(9) Contractual administration of Community Transportation Coordinators shall be accomplished through a Memorandum of Agreement between the Commission and the Community Transportation Coordinator in accordance with the procedures of the Commission. Transportation services purchased from or arranged by the Community Transportation Coordinator will be billed to purchasing agencies by the Community Transportation Coordinator at the rates identified in the approved Transportation Disadvantaged Service Plan or Coordination Contract and recognize any special conditions as specified by the purchasing agency. Payment for services will be made directly to the Community Transportation Coordinator unless otherwise agreed upon, in writing, by the purchaser and the Community Transportation Coordinator. Other contractual arrangements shall be followed as specified in this rule chapter.

Specific Authority 427.013(9) FS. Law Implemented 427.0155 FS. History–New 5-2-90, Amended 6-17-92, 6-15-93, 7-11-95, 5-1-96, 10-1-96, 3-10-98.

41-2.012 Coordinating Board Structure and Duties.

The purpose of the Coordinating Board is to identify local service needs and to provide information, advice, and direction to the Community Transportation Coordinator on the coordination of services to be provided to the transportation disadvantaged through the Florida Coordinated Transportation System (FCTS). Each Coordinating Board is recognized as an advisory body to the Commission in its service area. The members of the Coordinating Board shall be appointed by the Metropolitan Planning Organization or the Designated Official Planning Agency. A Coordinating Board shall be appointed in each county. However, when agreed upon in writing, by all Boards of County Commissions in each county to be covered in the service area, multi-county Coordinating Boards may be appointed. The structure and duties of the Coordinating Board shall be as follows:

(1) The Metropolitan Planning Organization or Designated Official Planning Agency shall appoint one elected official to serve as the official chairperson for all Coordinating Board meetings. The appointed chairperson shall be an elected official from the county that the Coordinating Board serves. For a multi-county Coordinating Board, the elected official appointed to serve as Chairperson shall be from one of the counties involved.

(2) The Coordinating Board shall hold an organizational meeting each year for the purpose of electing a Vice-Chairperson. The Vice-Chairperson shall be elected by a majority vote of a quorum of the members of the Coordinating Board present and voting at the organizational meeting. The Vice-Chairperson shall serve a term of one year starting with the next meeting. In the event of the Chairperson's absence, the Vice-Chairperson shall assume the duties of the Chairperson and conduct the meeting.

(3) In addition to the Chairperson, except for multi-county Coordinating Boards which shall have as a representative an elected official from each county, including the Chairperson, one of whom shall be elected Vice-Chairperson, the following agencies or groups shall be represented on the Coordinating Board, in every county as voting members:

(a) A local representative of the Florida Department of Transportation;

(b) A local representative of the Florida Department of Children and Family Services;

(c) A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office, or Headstart Program in areas where the School District is responsible;

(d) In areas where they exist, a local representative of the Florida Division of Vocational Rehabilitation or the Division of Blind Services, representing the Department of Education;

(e) A person recommended by the local Veterans Service Office representing the veterans of the county;

(f) A person who is recognized by the Florida Association for Community Action (President), representing the economically disadvantaged in the county;

(g) A person over sixty representing the elderly in the county;

(h) A person with a disability representing the disabled in the county;

(i) Two citizen advocate representatives in the county; one who must be a person who uses the transportation service(s) of the system as their primary means of transportation;

(j) A local representative for children at risk;

(k) In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit System's Board, except in cases where they are also the Community Transportation Coordinator;

(l) A local representative of the Florida Department of Elderly Affairs;

(m) An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non-profit representative will be appointed, except where said representative is also the Community Transportation Coordinator;

(n) A local representative of the Florida Agency for Health Care Administration;

(o) A representative of the Regional Workforce Development Board established in Chapter 445, Florida Statutes; and

(p) A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, assisted living facilities, hospitals, local health department or other home and community based services, etc.

(4) Except for the Chairperson, the non-agency members of the Board shall be appointed for three year staggered terms with initial membership being appointed equally for one, two, and three years. The Chairperson shall serve until elected term of office has expired or otherwise replaced by the Designated Official Planning Agency. No employee of a community transportation coordinator shall serve as a voting member of the coordinating board in an area where the community transportation coordinator serves. However, community transportation coordinators and their employees are not prohibited from serving on a coordinating board in an area where they are not the coordinator. However, an elected official serving as Chairperson of the coordinating board, or other governmental employees that are not employed for the purpose of making provisions for transportation and are not directly supervised by the community transportation coordinator shall not be precluded from serving as voting members of the coordinating board.

(5) The Board shall meet at least quarterly and shall perform the following duties in addition to those duties specifically listed in Section 427.0157, Florida Statutes:

(a) Maintain official meeting minutes, including an attendance roster, reflecting official actions and provide a copy of same to the Commission and the Chairperson of the designated official planning agency.

(b) Annually, provide the Metropolitan Planning Organization or Designated Official Planning Agency with an evaluation of the Community Transportation Coordinator's performance in general and relative to Commission and local standards as referenced in Rule 41-2.006, F.A.C., and the performance results of the most recent Transportation Disadvantaged Service Plan. As part of the Coordinator's performance, the local Coordinating Board shall also set an annual percentage goal increase for the number of trips provided within the system for ridership on public transit, where applicable. In areas where the public transit is not being utilized, the local Coordinating Board shall set an annual percentage of the number of trips to be provided on public transit. The Commission shall provide evaluation criteria for the local Coordinating Board to use relative to the performance of the Community Transportation Coordinator. This evaluation will be submitted to the Commission upon approval by the local coordinating board.

(c) Appoint a Grievance Committee to process and investigate complaints, from agencies, users, transportation operators, potential users of the system and the Community Transportation Coordinator in the designated service area, and make recommendations to the Coordinating Board or to the Commission, when local resolution cannot be found, for improvement of service. The Coordinating Board shall establish a process and procedures to provide regular opportunities for issues to be brought before such committee and to address them in a timely manner. Rider brochures or other documents provided to users or potential users of the system shall provide information about the complaint and grievance process including the publishing of the Commission's TD Helpline service when local resolution has not occurred. All materials shall be made available in accessible format, upon request by the citizen. Members appointed to the committee shall be voting members of the Coordinating Board.

(d) All coordinating board members should be trained on and comply with the requirements of Section 112.3143, Florida Statutes, concerning voting conflicts of interest.

Specific Authority 427.013(9) FS. Law Implemented 427.0157 FS. History–New 5-2-90, Amended 6-17-92, 11-16-93, 1-4-94, 7-11-95, 5-1-96, 10-1-96, 3-10-98, 4-8-01, 12-17-02, 7-3-03.

41-2.013 Transportation Disadvantaged Trust Fund.

The Commission shall annually evaluate and determine each year's distribution of the Transportation Disadvantaged Trust Fund. Funds available through the Transportation Disadvantaged Trust Fund for non-sponsored transportation services and planning activities shall be applied only after all other potential funding sources have been used and eliminated. Grant funds shall not be used to supplant or replace funding of transportation disadvantaged services which are currently funded to a recipient by any federal, state, or local governmental agency. Monitoring of this mandate will be accomplished as needed by the Commission and all agencies funding transportation disadvantaged services. The use of minority-owned businesses is encouraged, utilizing the most recent certified companies published by the Department of Management Services. Funds deposited and appropriated into the Trust Fund will be utilized for:

(1) Commission administrative and operating expenses, including financial assistance, through a grant agreement, to designated official planning agencies to assist the Commission in implementing the program in each local area. The Commission shall request budget authority to establish a reserve fund to be used when estimated revenues are not collected and for an emergency fund to be used for transportation disadvantaged services in times of natural disasters, discontinuance of services or as otherwise directed by Florida Commission for the Transportation Disadvantaged *"Emergency Fund" Directives,* dated July 1997 incorporated herein by reference.

(2) A Grants Program to provide for the funding of non-sponsored trips, including the purchase of capital equipment.

Specific Authority 427.013(9) FS. Law Implemented 427.013, 427.0159, 427.016 FS. History--New 5-2-90, Amended 6-17-92, 1-5-93, 6-26-94, 7-11-95, 3-10-98.

41-2.014 Grants Program.

(1) Eligible Applicants. Grant funds will be allocated annually to the following entities:

(a) Community Transportation Coordinators who have an executed Memorandum of Agreement.

(b) Metropolitan Planning Organizations or Designated Official Planning Agencies approved by the Commission.

(2) Types of Grants.

(a) Trip and Equipment Related. Trip and equipment related grant funds may be used for the provision of non-sponsored transportation disadvantaged services and for the purchase of capital equipment to be used for services provided to the transportation disadvantaged. Capital equipment expenditures will be limited to no more than 25% of the Commission participation and the required match.

(b) Planning Related. Planning related grant funds may be used by an eligible Metropolitan Planning Organization or Designated Official Planning Agency to assist the Commission in their responsibilities at the local level as identified in Chapter 427, Florida Statutes, including support to the local Coordinating Board.

(3) Match Requirement. Eligible grant recipients for the trip and equipment grants only, must provide at least 10% of the total project cost as a local match. The match must be cash generated from local sources. Voluntary dollar collections do not require a match.

(4) Distribution of Grant Funds. On or about December 15 of each year, the Commission shall allocate a portion identified as the Grants Program of the Transportation Disadvantaged Trust Fund in the following manner:

(a) An annual amount of $1,372,060 of the Grants Program shall be designated for planning grants to assist the Commission with implementation and maintenance of the program at the local level. Beginning with the 2002/2003 grant cycle, the annual cap will be adjusted by the same percentage increase equivalent to state employees as set by the Legislature.

(b) The voluntary dollar collections will be returned to the county where said funds were collected. The voluntary dollar collections shall be designated for additional trips at the local level.

(c) The remaining portion of funds, except as specified in paragraph 41-2.014(4)(b), F.A.C., will be appropriated for the Grants Program and designated for trip and equipment related grants, subject to limitations of paragraphs 41-2.014(1)(a) and (2)(a), F.A.C.

(5) Distribution of Trip and Equipment Related Grant Funds. Each eligible applicant's allocation will be determined for the county or counties within the designated service area for which the applicant provides coordinated transportation disadvantaged services.

(a) In order to maintain system and service stability, the Commission's Fiscal Year 99/00 Allocation of Trip and Equipment Grant Funds, dated 02/99, incorporated herein by reference, shall be the base allocation for each subsequent year's distribution for trip and equipment related grant funds. No county shall receive less than the base allocation unless the Commission's five year cash-flow forecast falls below the Fiscal Year 99/00 levels allocated to the trip and equipment grant related program.

(b) If the level of funding available for distribution to the trip and equipment grant program falls below the base as stated in paragraph 41-2.014(5)(a), F.A.C., a proportionate adjustment to the base allocation will be made. Such adjustment will be based on the five year cash-flow forecast of the Commission, and each county's share of the Fiscal Year 99/00 trip and equipment related grant allocation.

(c) Allocation of additional trip and equipment grant funds above the amount used in the base allocation will be allocated to eligible applicants based on a comparative ranking of all eligible applicants in each of the following four categories:

1. The applicant's total county area in square miles as a percentage of the total square miles of all eligible applicants.
2. Total system passenger trips provided as a percentage of all eligible applicant trips reported.
3. Total system vehicle miles traveled as a percentage of all eligible applicants vehicle miles traveled and reported.
4. Total county population as a percentage of the total population of all eligible applicants.

(d) Each category will represent one fourth of the trip related grant funds.

(e) The latest required operational statistics report which is submitted by September 15 of each year will be used for obtaining the applicant's coordinated vehicle miles and coordinated passenger trips data. For purpose of this section, coordinated vehicle miles or passenger trips shall not include those services provided through an approved transportation alternative.

(6) Distribution of Planning Related Grants. Planning related grant funds will be apportioned for distribution to the planning agencies as follows:

(a) 25% of the planning allocation shall be divided into shares equal to the percentage of population each county has relative to the total state population, with each planning agency receiving a share for each county within its jurisdiction;

(b) 75% of the planning allocation shall be divided into shares equal to the number of counties throughout the state, with each planning agency receiving no more than one share for each county within its jurisdiction. Eligible applicants not requiring the total amount of funding available may recommend to the Coordinating Board that any excess funds be allocated to the Community Transportation Coordinator for additional non-sponsored trip needs. The Commission shall reallocate any eligible excess funds to that particular county or service area's normal allocation. A local cash match of at least 10% shall be required to obtain this additional allocation.

(7) All grant applicants will provide their request for funds to the Commission no later than October 1 each year, unless otherwise approved by the Commission.

(8) Prioritization of Non-sponsored Transportation Services. The Community Transportation Coordinator, with approval of the Coordinating Board, shall have the authority to prioritize trips for non-sponsored transportation disadvantaged services which are purchased with Transportation Disadvantaged Trust Funds. Any prioritization of trips or eligibility criteria which is developed shall consider all of the following criteria:

(a) Cost Effectiveness and Efficiency.

(b) Purpose of Trip.

(c) Unmet Needs.

(d) Available Resources.

Specific Authority 427.013(9), 427.013(10) FS. Law Implemented 427.013, 427.0159, 427.016 FS. History–New 5-2-90, Amended 6-17-92, 7-21-93, 6-26-94, 10-1-96, 3-10-98, Amended 1-13-04.

41-2.015 Expenditure of Local Government, State, and Federal Funds for the Transportation Disadvantaged.

(1) Any agency purchasing transportation services or providing transportation funding for the transportation disadvantaged with transportation disadvantaged funds shall expend all transportation disadvantaged funds through a contractual arrangement with the community transportation coordinator or an approved coordination provider except as provided in subsections (2) and (3) below.

(2) When it is better suited to the unique and diverse needs of a transportation disadvantaged person, the sponsoring agency may purchase or provide transportation by utilizing the following alternatives:

(a) Privately owned vehicle of an agency volunteer or employee;

(b) State owned vehicles;

(c) Privately owned vehicle of a family member or custodian;

(d) Common carriers, such as commercial airlines or bus; and

(e) Emergency medical vehicles.

(3) The sponsoring agency may utilize other modes of transportation when the community transportation coordinator determines it is unable to provide or arrange the required service. Information pertaining to these denials for service shall be reported by the community transportation coordinator on a quarterly basis or more frequently as specified by the local coordinating board.

(4) All agency applications for transportation disadvantaged operating and capital assistance funds beyond those identified in the normal state legislative budget process shall be made available to the Coordinating Board for such review.

(5) The Commission shall request all funding requests containing a transportation disadvantaged fund component from the Florida State Clearinghouse. Said funding request shall be reviewed by the Commission. The Commission will respond when there are funding requests that conflict with the intent and provisions of Chapter 427, Florida Statutes, and the rules thereof.

Specific Authority 427.013(9) FS. Law Implemented 427.013(16), 427.016 FS. History–New 5-2-90, Amended 6-17-92, 7-11-95, 3-10-98.

41-2.016 Accessibility.

The Commission shall monitor and aggressively pursue the elimination of transportation barriers prohibiting accessibility and promote compliance with any state, federal, or local government regulations relating to transportation accessibility.

Specific Authority 427.013(9) FS. Law Implemented 427.013(4) FS. History–New 5-2-90, Amended 6-17-92.

41-2.0161 Program Monitoring of Performance.

(1) The Commission shall develop and update annually performance goals to accomplish the intent of the legislation and rule.

(2) The Commission will utilize approved performance goals and standards to monitor and evaluate program results including, but not limited to, coordination, costs of services, and accessibility. Such standards are referenced in Rule 41-2.006, F.A.C.

Specific Authority 427.013(9) FS. Law Implemented 427.013 FS. History–New 6-17-92, Amended 5-1-96.

41-2.0162 Chronological Listing of Report Dates.

The following reports are listed in chronological order by due date and the recipient of the report:

(1) January 1 – Commission Annual Report due to Governor and Legislature.

(2) June 30 – Annual Budget Estimates due from State Agencies and Official Planning Agencies.

(3) September 15 – Annual Operating Report of Community Transportation Coordinator due to Commission.

(4) September 15 – Transportation Improvement Programs in urbanized areas due to Commission.

(5) September 15 – Annual report of the actual amount of funds expended and trips purchased due from each state agency.

(6) September 15 – Annual report accounting for all local government and direct federal funds for transportation for the disadvantaged expended in its jurisdiction due from each designated official planning agency or metropolitan planning organization.

Specific Authority 427.013(9) FS. Law Implemented 427.013 FS. History–New 6-17-92, Amended 6-15-93, 1-4-94, 7-11-95, 5-1-96, 3-10-98.

EXHIBIT III

MEMORANDUM OF AGREEMENT

Contract #_____

Effective:_____to_____

STATE OF FLORIDA
COMMISSION FOR THE TRANSPORTATION DISADVANTAGED
MEMORANDUM OF AGREEMENT

This Memorandum of Agreement is between the COMMISSION FOR THE TRANSPORTATION DISADVANTAGED, hereby referred to as the "Commission," and

_____

_____
the COMMUNITY TRANSPORTATION COORDINATOR, designated pursuant to Chapter 427, F.S., to serve the transportation disadvantaged for the community that includes the entire area of

_____ county(ies), and hereafter referred to as the "Coordinator."

This Agreement is made in consideration of the mutual benefits to both parties; said consideration acknowledged hereto by the parties as good and valuable consideration.

The Parties Agree:

I. The Coordinator Shall:

A. Become and remain totally apprised of all of the Transportation Disadvantaged resources available or planned in their designated service area. This knowledge will be used to plan, coordinate, and implement the most cost effective transportation disadvantaged transit system possible under the economic and other conditions that exist in the designated service area.

B. Plan and work with Community Transportation Coordinators in adjacent and other areas of the state to coordinate the provision of community trips that might be handled at a lower overall cost to the community by another Coordinator. This includes honoring any Commission-approved statewide certification program that allows for intercounty transportation opportunities.

C. Arrange for all services in accordance with Chapter 427, Florida Statutes, and Rule 41-2, FAC, and as further required by the Commission and the local Coordinating Board approved Transportation Disadvantaged Service Plan.

D. Return any acquired profits or surplus funds originating through the course of business as the Coordinator that are beyond the amounts(s) specifically identified and approved in the accompanying Transportation Disadvantaged Service Plan. Such profits or funds shall be returned to the Coordinator's transportation system or to any subsequent Coordinator, as a total transportation system subsidy, to be applied to the immediate following operational year. The Coordinator will include similar language in all coordination contracts to assure that transportation disadvantaged related revenues are put back into transportation disadvantaged services.

E. Accomplish this Project by:

1. Developing a Transportation Disadvantaged Service Plan for approval by the local Coordinating Board and the Commission. Coordinators who are newly designated to a particular service area shall submit a local Coordinating Board approved Transportation Disadvantaged Service Plan, within 120 calendar days following the execution of the Coordinator's initial memorandum of agreement with the Commission, for approval by the Commission. All subsequent Transportation Disadvantaged Service Plans shall be submitted and approved with the corresponding memorandum of agreement. The approved Transportation Disadvantaged Service Plan will be implemented and monitored to provide for community-wide transportation services for purchase by non-sponsored transportation disadvantaged persons, contracting social service agencies, and other entities that use local, state, or federal government funds for the purchase of transportation for the transportation disadvantaged.

2. Maximizing the use of available public school transportation resources and public fixed route or fixed schedule transit services and assuring that private or public transit, paratransit operators, and school boards have been afforded a fair opportunity to participate to the maximum extent feasible in the planning process and in the development of the provisions of the Transportation Disadvantaged Service Plan for the transportation disadvantaged.

3. Providing or arranging 24-hour, 7-day per week transportation disadvantaged service as required in the designated service area by any Federal, State or Local Government agency sponsoring such services. The provision of said services shall be furnished in accordance with the prior notification requirements identified in the local Coordinating Board and Commission approved Transportation Disadvantaged Service Plan.

4. Complying with all local, state, and federal laws and regulations that apply to the provision of transportation disadvantaged services.

5. Submitting to the Commission an Annual Operating Report detailing demographic, operational, and financial data regarding coordination activities in the designated service area. The report shall be prepared on forms provided by the Commission and according to the instructions of said forms.

F. Comply with Audit and Record Keeping Requirements by:

1. Utilizing the Commission recognized Chart of Accounts defined in the *Transportation Accounting Consortium Model Uniform Accounting System for Rural and Specialized Transportation Providers* (uniform accounting system) for all transportation disadvantaged accounting and reporting purposes. Community Transportation Coordinators with existing and equivalent accounting systems are not required to adopt the Chart of Accounts in lieu of their existing Chart of Accounts but shall prepare all reports, invoices, and fiscal documents relating to the transportation disadvantaged functions and activities using the chart of accounts and accounting definitions as outlined in the above referenced manual.

2. Assuming the responsibility of invoicing for any transportation services arranged,

unless otherwise stipulated by a purchase of service contract or coordination contract.

3. Maintaining and filing with the Commission, local Coordinating Board, and all purchasing agencies/entities such progress, fiscal, inventory, and other reports as those entities may require during the period of this Agreement.

4. Providing copies of finance and compliance audits to the Commission and local Coordinating Board as requested by the Commission or local Coordinating Board.

5. Reporting accidents involving a vehicle operated within the coordinated transportation system in the coordinator's designated service area. Accidents involving a fatality or fatalities must be reported to the Commission not more than 24 hours after the community transportation coordinator becomes aware of the fatal accident. Any other accident, those not involving a fatality or fatalities, with over $1,000 in property damages, or personal injury that requires evacuation to a medical facility or a combination of both, must be reported to the Commission not more than 72 hours after the community transportation coordinator becomes aware of the accident. Copies of any accident report or reports prepared or received by the community transportation coordinator as a result of any accident must be sent to the Commission upon receipt or preparation of the report.

G. Retain all financial records, supporting documents, statistical records, and any other documents pertinent to this Agreement for a period of five (5) years after termination of this Agreement. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings. The Coordinator shall assure that these records shall be subject to inspection, review, or audit at all reasonable times by persons duly authorized by the Commission or this Agreement. They shall have full access to and the right to examine any of the said records and documents during the retention period.

H. Comply with Safety Requirements by:

1. Complying with Section 341.061, F.S., and Rule 14-90, FAC, concerning System Safety; or complying with Chapter 234.051, F.S., regarding school bus safety requirements for those services provided through a school board; and

2. Assuring compliance with local, state, and federal laws, and Commission policies relating to drug testing. Conduct drug and alcohol testing for safety sensitive job positions within the coordinated system regarding pre-employment, randomization, post-accident, and reasonable suspicion as required by the Federal Highway Administration and the Federal Transit Administration.

I. Comply with Commission insurance requirements by maintaining at least minimum liability insurance coverage in the amount of $100,000 for any one person and $200,000 per occurrence at all times during the existence of this Agreement for all transportation services purchased or provided for the transportation disadvantaged through the Community Transportation Coordinator. Upon the execution of this Agreement, the Coordinator shall add the Commission as an additional **named insured** to all insurance policies covering vehicles transporting the transportation disadvantaged. In the event of any cancellation or changes in the limits of liability in the insurance policy, the insurance agent or broker shall notify the

Commission. The Coordinator shall insure that contracting transportation operators and coordination contractors also maintain the same minimum liability insurance, or an equal governmental insurance program. Insurance coverage in excess of $1 million per occurrence must be approved by the Commission and the local Coordinating Board before inclusion in the Transportation Disadvantaged Service Plan or in the justification of rates and fare structures. Such coverage may be provided by a self-insurance program established and operating under the laws of the State of Florida and written verification of insurance protection in accordance with Section 768.28, Florida Statutes, shall be provided to the Commission upon request.

J. Safeguard information by not using or disclosing any information concerning a user of services under this Agreement for any purpose not in conformity with the local, state and federal regulations (45 CFR, Part 205.50), except upon order of a court, written consent of the recipient, or his/her responsible parent or guardian when authorized by law.

K. Protect Civil Rights by:

1. Complying with state and federal laws including but not limited to laws regarding discrimination on the basis of sex, race, religion, age, disability, sexual orientation, or national origin. The Coordinator gives this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance and agreeing to complete a Civil Rights Compliance Questionnaire if so requested by the Commission.

2. Agreeing that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the Coordinator, its successors, subcontractors, transferee, and assignees for the period during which such assistance is provided. Assure that all operators, subcontractors, subgrantee, or others with whom the Coordinator arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the Coordinator agrees that the Commission may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

L. To the extent allowed by Section 768.28, Florida Statutes, and only to the monetary and other limitations contained therein, indemnify and hold harmless the Commission and all of the Commission's members, officers, agents, and employees; purchasing agency/entity officers, agents, and employees; and the local, state, and federal governments from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the Coordinator during the performance of this Agreement, whether direct or indirect, and whether to any person or property to which the Commission or said parties may be subject, except that neither the Coordinator nor any of its sub-contractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the Commission or any of its members, officers, agents or employees; purchasing agency/entity, officers, agents, and employees; and local, state, or federal governments. Nothing herein is intended to serve as a waiver of sovereign immunity

by any agency/entity or Coordinator to which sovereign immunity may be applicable. Nothing herein shall be construed as consent by a state agency/entity or political subdivision of the State of Florida or the federal government to be sued by third parties in any matter arising out of any Agreement or contract. Notwithstanding the foregoing, pursuant to Section 768.28, Florida Statutes, no agency or subdivision of the state shall be required to indemnify, insure, or assume any liability for the Commission's negligence.

M. Comply with standards and performance requirements of the Commission, the local Coordinating Board approved Transportation Disadvantaged Service Plan, and any purchase of service contracting agencies/entities. Failure to meet the requirements or obligations set forth in this MOA, and performance requirements established and monitored by the local Coordinating Board in the approved Transportation Disadvantaged Service Plan, shall be due cause for non-payment of reimbursement invoices until such deficiencies have been addressed or corrected to the satisfaction of the Commission.

N. Comply with subcontracting requirements by executing or negotiating contracts for transportation services with Transportation Operators and Coordination Contractors, and assuring that the conditions of such contracts are maintained. The requirements of Part 1, Paragraph E.5. through M are to be included in all contracts, subcontracts, coordination contracts, and assignments made by the Coordinator for services under this Agreement. Said contracts, subcontracts, coordination contracts, and assignments will be reviewed and approved annually by the Coordinator and local Coordinating Board for conformance with the requirements of this Agreement.

O. Comply with the following requirements concerning drivers and vehicles:

1. Drivers for paratransit services, including coordination contractors, shall be required to announce and identify themselves by name and company in a manner that is conducive to communications with the specific passenger, upon pickup of each rider, group of riders, or representative, guardian, or associate of the rider, except in situations where the driver regularly transports the rider on a recurring basis. Each driver must have photo identification that is in view of the passenger. Name patches, inscriptions or badges that affix to driver clothing are acceptable. For transit services, the driver photo identification shall be in a conspicuous location in the vehicle.

2. The paratransit driver shall provide the passenger with boarding assistance, if necessary or requested, to the seating portion of the vehicle. The boarding assistance shall include opening the vehicle door, fastening the seat belt or utilization of wheelchair securement devices, storage of mobility assistive devices, and closing the vehicle door. In certain paratransit service categories, the driver may also be required to open and close doors to buildings, except in situations in which assistance in opening/closing building doors would not be safe for passengers remaining on the vehicle. Assisted access must be in a dignified manner. Drivers may not assist wheelchair up or down more than one step, unless it can be performed safely as determined by the passenger, guardian, and driver.

3. All vehicles shall be equipped with two-way communications in good working order and be audible to the driver at all times to the base.

4. All vehicles providing service within the coordinated system, shall have working air

conditioners and heaters in each vehicle. Vehicles that do not have a working air conditioner or heater will be scheduled for repair or replacement as soon as possible.

P. Comply with other requirements as follows:

1. Transport an escort of a passenger and dependent children as locally negotiated and identified in the local Transportation Disadvantaged Service Plan.

2. Determine locally in the Transportation Disadvantaged Service Plan, the use, responsibility, and cost of child restraint devices.

3. Transport with the passenger at no additional charge, passenger property that can be carried by the passenger and/or driver in one trip and can be safely stowed on the vehicle. Additional requirements may be negotiated for carrying and loading rider property beyond this amount. Passenger property does not include wheelchairs, child seats, stretchers, secured oxygen, personal assistive devices, or intravenous devices.

4. Provide shelter, security, and safety of passengers at vehicle transfer points.

5. Post a local or other toll-free number for complaints or grievances inside each vehicle. The local complaint process shall be outlined as a section in the local Transportation Disadvantaged Service Plan including advising the dissatisfied person about the Commission's Ombudsman Program as a step within the process as approved by the local Coordinating Board.

6. Provide out-of-service-area trips, when determined locally and approved by the local Coordinating Board, except in instances where local ordinances prohibit such trips.

7. Keep interior of all vehicles free from dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal or other objects or materials which could soil items placed in the vehicle or provide discomfort for the passenger.

8. Determine locally by the local Coordinating Board and provide in the local Transportation Disadvantaged Service Plan the billing requirements of the Community Transportation Coordinator. All bills shall be paid to subcontractors within 7 calendar days after receipt of said payment by the Coordinator, in accordance with Section 287.0585, Florida Statutes.

9. Maintain or have access to a passenger/trip database on each rider being transported within the system.

10. Provide each rider and escort, child, or personal care attendant adequate seating for paratransit services. No more passengers than the registered passenger seating capacity shall be scheduled or transported in a vehicle at any time. For transit services provided by transit vehicles, adequate seating or standing space will be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating or standing capacity shall be scheduled or transported in a vehicle at any time.

11. First Aid shall be determined locally and provided in the local Transportation

Disadvantaged Service Plan.

12. Cardiopulmonary Resuscitation shall be determined locally and provided in the local Transportation Disadvantaged Service Plan.

II. The Commission Shall:

A. Recognize the Coordinator as the entity described in Section 427.011(5), Florida Statutes, and Rule 41-2.002(4), F.A.C.

B. Attempt to insure that all entities with transportation disadvantaged funds will purchase transportation disadvantaged services through the Coordinator's system.

III. The Coordinator and the Commission Further Agree:

A. Nothing in this Agreement shall require the Commission to observe or enforce compliance with any provision thereof, perform any other act or do any other thing in contravention of any applicable state law. If any of the provisions of this Agreement is found by a court of law to violate any applicable state law, the purchasing agency/entity will at once notify the Commission in writing in order that appropriate changes and modifications may be made by the Commission and the Coordinator to the end that the Coordinator may proceed as soon as possible with the provision of transportation services.

B. If any part or provision of this Agreement is held invalid, the remainder of this Agreement shall be binding on the parties hereto.

C. Termination Conditions:

1. Termination at Will - This Agreement may be terminated by either party upon no less than thirty (30) days notice, without cause. Said notice shall be delivered by certified mail, return receipt required, or in person with proof of delivery.

2. Termination for Breach - Unless the Coordinator's breach is waived by the Commission in writing, the Commission may, by written notice to the Coordinator, terminate this Agreement upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. Waiver by the Commission of breach of any provision of this Agreement shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Agreement, and shall not act as a waiver or estoppel to enforcement of any provision of this Agreement. The provisions herein do not limit the Commission's right to remedies at law or to damages.

D. This agreement will expire unless an extension is granted to the Coordinator in writing by the Commission for the Transportation, in accordance with Chapter 287, Florida Statutes.

E. Renegotiations or Modifications of this Agreement shall only be valid when they have been reduced to writing, duly approved by the Commission, and signed by both parties hereto.

F. Notice and Contact:

The name and address of the contract manager for the Commission for this Agreement is: **Executive Director, 605 Suwannee Street, MS-49, Tallahassee, FL 32399-0450**. The representative/position of the Coordinator responsible for administration of the program under this Agreement is:

_____

_____

In the event that either party designates different representatives after execution of this Agreement, notice of the name and address of the new representative will be rendered in writing to the other party and said notification attached to originals of this Agreement.

This document has been reviewed in its entirety and approved by the local Coordinating Board at its official meeting held on _____.

_____
Coordinating Board Chairperson

WITNESS WHEREOF, the parties hereto have caused these presents to be executed.

COMMUNITY TRANSPORTATION COORDINATOR:

_____
Agency Name

_____
Typed Name of Authorized Individual

Signature:_____

Title:_____

ATTEST:_____(SEAL)
Corporate Officer or Notary Public

STATE OF FLORIDA, COMMISSION FOR THE TRANSPORTATION DISADVANTAGED:

_____
Typed Name of Authorized Individual

Signature:_____

Title: Executive Director

Attest:_____(SEAL)
Notary Public

EXHIBIT IV

FCTD CORRESPONDENCE

FLORIDA COMMISSION FOR THE
Transportation
Disadvantaged

Charlie Crist
Governor

JR Harding Ed.D.
Chairperson

Lawrence Forman
Vice Chairperson

Lisa M. Bacot
Executive Director

September 10, 2008

Ms. Lynn Godfrey
North Central Florida Regional Planning Council
2009 NW 67 Place, Suite A
Gainesville, FL 32653

Re: Request for Proposals Process

Dear Ms. Godfrey:

We have received your letter of July 31, 2008, regarding the consideration to include DBE or minority set-aside requirements for future requests for proposals. The procurement process is completed by the Designated Official Planning Agency. Currently, the Commission has provided Planning Agencies the *Competitive Procurement Guidebook: A Planning Agency's Guide to Selecting a CTC* to follow, in addition to the requirements that are addressed in both Chapter 427, FS. and Rule Chapter 41-2, FAC. Requirements regarding DBE or minority set-aside are not identified within the program's statute or rule and should not be a requirement within the current procurement process.

The Commission is reviewing the competitive procurement process and should have revised instructions for Planning Agencies to follow by the end of the year. Until such time as these updates are made, Planning Agencies should continue to follow the process that is currently in place.

Thank you for continued support of the Coordinated System in Alachua County. If you have any questions, please call me Sheri Powers at (850) 410-5710.

Sincerely,

Lisa Bacot
Executive Director

LB/kls

605 Suwannee Street, MS-49 ∞ Tallahassee, FL 32399-0450
Phone: (850) 410-5700 ∞ Toll Free: (800) 983-2435 ∞ Fax: (850) 410-5752
www.dot.state.fl.us/ctd

North Central Florida Regional Planning Council

2009 NW 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
(352)955-2200 SUNCOM 625-2200 FAX (352) 955-2209

July 31, 2008

Ms. Lisa Bacot, Executive Director
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

RE: Request for Proposals Process

Dear Ms. Bacot:

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) asked staff to research including a Disadvantaged Business Enterprise (DBE) or minority set-aside requirement in the next request for proposals issued for the Alachua County Community Transportation Coordinator designation.

Staff informed the MTPO that the Memorandum of Agreement between the Florida Commission for the Transportation Disadvantaged and the Community Transportation Coordinator does not have a DBE or minority set-aside requirement, therefore, this type of requirement cannot be included in the request for proposals.

Please let us know whether a DBE or minority set-aside requirement can be included in future requests for proposals. Thank you for your assistance in this matter. If you have any questions, please do not hesitate to contact me at extension 110.

Sincerely,

Lynn Godfrey, AICP
Senior Planner

T:\Lynn\td08\Alachua\letters\rfpdbe.wpd

EXHIBIT V

MTPO DISADVANTAGED BUSINESS ENTERPRISE (DBE) RESOLUTION NO. 06-4

RESOLUTION NO. 06-4

A RESOLUTION OF THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA ADOPTING THE FLORIDA DEPARTMENT OF TRANSPORTATION DISADVANTAGED BUSINESS ENTERPRISE PROGRAM PLAN FOR ALL CONTRACTS INVOLVING THE EXPENDITURE OF FEDERAL FUNDS AND ADOPTING THE FLORIDA DEPARTMENT OF TRANSPORTATION METHODOLOGY FOR DETERMINING DBE GOALS (49 CFR 26.45); PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO), is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the Gainesville Urbanized Area; and

WHEREAS, the Florida Department of Transportation has established a Disadvantaged Business Enterprise Program (DBE) in accordance with regulations of the U.S. Department of Transportation (USDOT), 49 CFR Part 26; and

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) has received federal financial assistance from the U.S. Department of Transportation; and

WHEREAS, it is the policy of Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) to ensure that DBEs, as defined in 49 CFR Part 26, have an equal opportunity to receive and participate in USDOT-assisted contracts and is our policy:

1. To ensure nondiscrimination in the award and administration of USDOT assisted contracts;
2. To create a level playing field on which DBEs can compete fairly for USDOT assisted contracts;
3. To ensure that the DBE Program is narrowly tailored in accordance with applicable law;
4. To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. To help remove barriers to the participation of DBEs in USDOT-assisted contracts; and,
6. To assist the development of firms so that they can compete successfully in the market place outside the DBE Program.

WHEREAS, the purpose of this Resolution is to comply with 49 CFR Part 26 when expending federal funds;

NOW, THEREFORE, BE IT RESOLVED by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) that the Florida Department of Transportation Disadvantaged Business Enterprise Program Plan and the Florida Department of Transportation Methodology for Determining DBE Goal (49 CFR 26.45) as adopted and amended from time to time is accepted as the umbrella under which Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO) will function in the award of any and all contracts incurring the expenditure of federal funds.

DULY ADOPTED in regular session, this _____ day of _____A.D., 2006.

METROPOLITAN TRANSPORTATION
PLANNING ORGANIZATION FOR THE
GAINESVILLE URBANIZED AREA

By: _____
Rodney J. Long, Chair

ATTEST:

_____
Lee Pinkoson, Secretary

APPROVED AS TO FORM

_____
MTPO Attorney

C:\Public\MS07\upwp\disadvantaged mtpo resolution.wpd

EXHIBIT VI

COMMUNITY TRANSPORTATION COORDINATOR DBE/MINORITY SET-ASIDE SURVEY

COMMUNITY TRANSPORTATION COORDINATOR DBE/MINORITY SET-ASIDE SURVEY

County	CTC	DBE	Set-Aside
Broward County	Broward BOCC	No	No
Calhoun County	Calhoun County Senior Citizens Association	No	No
Clay County	Clay County Council on Aging	No	No
Duval County	Jacksonville Transit Authority	Yes	No
Indian River County	Senior Resource Association, Inc.	Yes	Yes, 1% service by DBE when possible
Lake County	Lake County	Yes	No
Miami-Dade County	Miami Dade Transit Agency	Yes	No
Pinellas County	Pinellas MPO	No	No

CA.6

PROJECT UPDATE
RAPID TRANSIT FEASIBILITY STUDY – RTS

INTRODUCTION

The feasibility study for rapid transit, and specifically Bus Rapid Transit (BRT) commenced in June to study eight specified corridors that were identified in consultation with the Alachua County, the MTPO and RTS. Those corridors are as follows:

- **Archer Road (S.R. 24)** with a western terminus of Tower Road and an eastern terminus of S.W. 13th Street (US 441)
- **S.W. 62nd Avenue** and S.W. 20th Avenue with a northern terminus of Newberry Road and a southern terminus at S.W. 34th Street
- **Newberry Road (S.R. 26)** with a western terminus of Fort Clarke Boulevard and an eastern terminus of N.E. 31st Street
- **Waldo Road** with a southern terminus of Depot Avenue and a northern terminus of the Industrial Park (Airport)
- **Hawthorne Road** with a northern terminus of Waldo Road and a southern terminus of S.E. 43rd Street
- **Depot Avenue** with a western terminus of S.W. 13th Street (U.S. 441) and a western terminus of Williston Road
- **N.W. and S.W. 13th Street** (US 441) with a northern terminus of N.W. 23rd Street and a southern terminus of Williston Road
- **S.W. 23rd Terrace and S.W. 35th Place** connecting between Archer Road and S.W. 34th Street

Public Involvement

The project management team (PMT) assembled for this study consists of executive management, planning and engineering staff of the City of Gainesville and Alachua County, the University of Florida, the MTPO, FDOT, and Gainesville Regional Utilities. The PMT met in July and in November and have been instrumental in guiding the course of public involvement and data collection for the study.

A BRT symposium was held on October 14 at the Thomas Center Spanish Court. More than 60 people attended the symposium that included BRT experts from Eugene, Oregon and Kansas City, Missouri. The National Bus Rapid Transit Institute (NBRTI) hosted the symposium and a presentation was given by the MTPO on future visions for BRT in the Long Range Transportation Plan (LRTP).

Public workshops were held on October 27 and October 29 at the Multi-Purpose room of the Gainesville Regional Utilities and at Terwilliger Elementary School. Approximately 25 residents attended the workshops that were in open format with boards and a questionnaire.

A major public involvement event is scheduled for January 16th on the University of Florida campus at the Reitz Union that will have exercises to engage the public on BRT enhancements and an interactive mapping exercise to display locations of BRT improvements. A similar workshop will be scheduled in an off-campus location.

Data Collection and Analysis

An extensive amount of data has been collected to date that has enabled the development of a draft Criteria and Measures instrument. The instrument is designed to establish criteria that can be applied across all eight corridors with an associated point scoring system that will provide a ranking of corridors. Data used in developing the draft instrument include RTS ridership and operational data, existing model data from the MTPO, the University of Florida campus master plan, City of Gainesville Traffic Management (City Engineer), and Plan East Gainesville. At the last PMT meeting of November 18, the PMT provided input into the draft instrument and decided to wait for updated demographic information that is currently under development by the MTPO for the future LRTP 2035 model.

Meeting

Agenda

Enclosures

North Central Florida Regional Planning Council

2009 N.W. 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
(352) 955-2200 SUNCOM 625-2200 FAX (352) 955-2209

December 3, 2008

TO: Metropolitan Transportation Planning Organization (MTPO)

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: SW 62nd Boulevard- Interim Projects

MTPO STAFF RECOMMENDATION

Approve the Transportation Improvement Program (TIP) amendments for the SW 62nd Boulevard- Interim Projects shown in Exhibit 2.

BACKGROUND

Alachua County is currently preparing a Project Development and Environmental Study for SW 62nd Boulevard (from Archer Road to Newberry Road). This Study is being funded using the federal SAFETEA-LU High Priority Funds (also called "earmark funds").

This project includes the three interim projects that are described in Exhibit 1. In November, the MTPO approved the scoping plans for these projects.

The purpose of this agenda item is to revise the project description in the MTPO's adopted Transportation Improvement Program (TIP) for these projects as shown in Exhibit 2. In Exhibit 2, the existing TIP language is shown at the top of the page.

This agenda item was not available for review by the MTPO Advisory Committees. Florida Department of Transportation staff informed MTPO staff that the TIP amendments were needed as soon as possible.

Enclosures

Project Description

Interim Projects
SW 62nd Boulevard Connector

Archer Road at Southwest 40th Boulevard
Construction of an eastbound to northbound left-turn lane in the median of Archer Road to maximize the storage and efficiency of this movement to bypass queues that may form in the eastbound through lanes. Construction of a southbound right turn lane on Southwest 40th Boulevard. Construction of a receiving lane along Southwest 40th Boulevard in the northbound direction from the proposed double left turn from Archer Road. The project is anticipated to include the design of roadway, sidewalks, strormwater conveyance and management facilities and traffic signals.

Southwest 20th Avenue at Southwest 43rd Street
Construction of a northbound to eastbound right-turn lane on Southwest 43rd Street to maximize the storage and efficiency of this movement. This lane will allow the two existing lanes on the south approach to this intersection to be converted to left-turn lanes. Construction of a receiving lane along Southwest 20th Avenue in the westbound direction from the proposed double left turn from Southwest 43rd Street. The project is anticipated to include the design of roadway, sidewalks, stormwater conveyance and management facilities and traffic signals.

Smart Bus Bay on Southwest 20th Avenue
Construction of a bus turnout and mid-block pedestrian crossing that will include pedestrian countdown signal and detection areas in the merge lane for the bus turnout to activate the pedestrian signal when needed to achieve an acceptable gap for merging. This project is anticipated to include the design of roadway, sidewalks, stormwater conveyance and management facilities, traffic signals/ITS and a bus shelter.

FIN PROJECT # 211365-5
SW. 62nd Blvd. Four lane connector
TIP page number: 37

Project	Description	Phase/FUND	Amount /Fiscal year
SW 62nd Blvd			
FY 2005 Federal Earmark	Four Lane Arterial Connector		
	S117	41 ROW/S117	952,000 08/09
	HPP	41 ROW/HPP	4,888,000 08/09

PROPOSED

SW 62nd Blvd. Interim Project				
FY 2005 Federal Earmark	Archer Rd@SW 40th Blvd/	58	CST/S117	287,783 08/09
Sec. 117/HPP 2596;3190; 3919	SW20th @ SW 43rd St./ Smart Bus Bay SW20th Ave.	58	CST/HPP/S117	5,470,000 08/09

NOTE: *difference in the total to program is due to some funding from S117 moved to PE work under the FM number 2113656-3, FY 2007/2008. Work began as PDE and PE with FM number 2113656-3.*

North Central Florida Regional Planning Council

2009 N.W. 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
(352) 955-2200 SUNCOM 625-2200 FAX (352) 955-2209

December 4, 2008

TO: Metropolitan Transportation Planning Organization (MTPO)

FROM: Marlie Sanderson, Director of Transportation Planning

SUBJECT: Florida Department of Transportation (FDOT) Tentative Five Year Work Program

JOINT RECOMMENDATION

The Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee, Technical Advisory Committee and MTPO staff recommend that the MTPO authorize the MTPO Chair to thank the Florida Department of Transportation (FDOT) District 2 Secretary for the opportunity to review its Tentative Five Year Work Program.

BACKGROUND

Each year, FDOT prepares and submits a Five Year Work Program to the State Legislature. FDOT's Work Program lists all of the projects that are funded with state and federal funds over the next five years (Fiscal Years 2010 to 2014). At the next meeting, FDOT staff will present and discuss the FDOT Tentative Five Year Work Program enclosed in Exhibit 1.

List of Priority Projects

In May, the MTPO approved its *List of Priority Projects*. FDOT uses the MTPO *List of Priority Projects* to develop its Tentative Five Year Work Program. This document contains the latest approved MTPO priorities for needed, but currently unfunded projects.

MTPO staff compared the current status of projects programmed for implementation during the next five years of the draft FDOT Tentative Five Year Work Program to the *List of Priority Projects*. Exhibit 2 shows which #1 priorities from the *List of Priority Projects* were programmed for funding in the next five years.

Action Being Requested

The reason that this is on the agenda is to give the MTPO the opportunity to request changes to existing or proposed projects and to hear requests for new projects to be added to, or existing projects to be deleted from, FDOT's Tentative Five Year Work Program.

EXHIBIT 1



Florida Department of Transportation

CHARLIE CRIST
GOVERNOR

2198 Edison Avenue MS 2812
Jacksonville, FL 32204

STEPHANIE C. KOPELOUSOS
SECRETARY

Transmitted Electronically

November 7, 2008

Mr. Marlie Sanderson, AICP
Assistant Executive Director
North Central Florida Regional Planning Council
2009 NW 67th Place, Suite A
Gainesville, FL 32633-1603

Dear Marlie:

The Florida Department of Transportation (FDOT) requests placement on the agendas for the Bicycle/Pedestrian Advisory Board, December 2nd, the Technical Advisory Committee and the Citizen's Advisory Committee on December 3rd and the Metropolitan Transportation Planning Organization on December 11, 2008.

The FDOT would like to present the Tentative Five Year Work Program for 2009/2010 through 2013/2014 and solicit comments. A copy of the Tentative Five Year Work Program will be provided in electronic format as soon as it is available to try and accommodate the agenda mail out schedules.

Should the MTPO or the Advisory Committees determine these meeting dates are not convenient for a presentation, please notify the Department in writing or by email.

If you have any questions or need additional information, please contact me at 904-360-5652.

Sincerely,

Karen S. Taulbee, AICP
Transportation Specialist
karen.taulbee@dot.state.fl.us

cc: Charles Baldwin, District Secretary
Robert L. Parks, Director of Transportation Development
James G. Bennett, Urban Transportation Development Manager
James Green, Urban Planning Administrator
Jordan Green, Rural Transportation Development Manager
Joye Brown, Director of Transportation Support

FLORIDA DEPARTMENT OF TRANSPORTATION
5 - YEAR TRANSPORTATION PLAN
TENTATIVE FY 2010 - 2014 (11/21/2008 03:27:15)

ALACHUA COUNTY

Highways: Interstate

Item No	Project Description	Work Description	Length	2010	2011	2012	2013	2014
4246321	I-75 FRONTAGE ROAD FROM US 441 TO END OF SECTION	RESURFACING	1.550	70 PE		1,024 CST		
2129498	I-75 OPERATIONAL IMPROVEMENT @ SR26	INTERCHANGE (MODIFY)	.494	613 ROW	51 ENV	4,353 CST		

Highways: State Highways

Item No	Project Description	Work Description	Length	2010	2011	2012	2013	2014
4135171	D2/ALACHUA COUNTY TRAFFIC LIGHTING MAINTENANCE	TRAFFIC CONTROL DEVICES/SYSTEM	.000	277 OPS	286 OPS	294 OPS	303 OPS	316 OPS
2077002	SR 120/NW 23RD AVE FROM US 441 TO SR 24	RESURFACING	2.544		3,963 CST	90 CST		
2078123	SR 121 / GAINESVILLE REBUILD RAILROAD CROSSING RR#625952-L	RAILROAD CROSSING	.020		254 RRU			
2077344	SR 121 FROM LEVY COUNTY LINE TO I 75	RESURFACING	8.698	26 CST	27 CST			
4247671	SR 121/NW 34TH ST. FROM SR 222 TO US 441	SIDEWALK	2.183				90 PE	
								585 CST
4244401	SR 20 (US 27) AT SANTA FE RIVER BRIDGE#260006	BRIDGE - PAINTING	.041			51 PE		
4244731	SR 20 FROM SE 55TH ST. TO SE CR 325	RESURFACING	5.352	150 PE		3,859 CST		
2073552	SR 20 FROM SR 24 TO SE 14TH ST.	RESURFACING	.182	1,071 CST				
2077564	SR 200 (US 301) FROM NE 76TH PLACE TO SR 24	RESURFACING	5.580		11,268 CST	191 CST		
2076113	SR 222 FROM NW 24TH BLVD TO END OF 4-LANE	RESURFACING	5.145	53 CST				
4236082	SR 226 (SW 16TH AVE) FROM SR 329 (MAIN ST) TO SR 331 (WILLISTON RD)	ADD LANES & RECONSTRUCT	.550		255 PE	250 PE	250 PE	
4233971	SR 235 FROM NW CR 241 TO BRADFORD C/L	RESURFACING	12.699	335 PE		8,008 CST		
2076693	SR 24 (ARCHER RD) FROM SW 75TH ST TO SW 43RD	RESURFACING	2.502			2,943 CST		
2078374	SR 24 (ARCHER ROAD) FROM CITY OF ARCHER TO I-75	BIKE PATH/TRAIL	3.499			1,500 CST	1,500 CST	
2078378	SR 24 (ARCHER ROAD) FROM SW 40TH BLVD TO SR 121 (SW 34TH ST.)	SAFETY PROJECT	.949		744 CST	80 CST		
4243661	SR 25 (US 441) PAYNES PRAIRIE PRESERVE VISITOR CENTER	PRELIMINARY ENGINEERING	.010	120 PE				
2078499	SR 25 (US441) FROM SR 24 TO SR 20	RESURFACING	4.027	42 CST				
2078314	SR 26 (US 301) INTERCHANGE LANDSCAPING	LANDSCAPING	.200			267 CST		
2075802	SR 26 FROM NE 14TH STREET TO 175' WEST OF CSX R/R	RESURFACING	11.736	53 CST				
2076652	SR 26 FROM SR26A E /STADIUM DR TO SR 24/WALDO ROAD	RESURFACING	2.236	4,794 CST				
4252801	SR 26/ORANGE HEIGHTS -REBUILD RAILROAD CROSSING #624994-U	RAILROAD CROSSING	.200			200 RRU		
2075803	SR 26/UNIVERSITY AVE FROM N.E. 15TH STREET TO CR 329B	LANDSCAPING	2.684	5 PE		86 CST		
2077851	SR 329 (MAIN ST) FROM DEPOT AVENUE TO NW 8TH AVENUE	RESURFACING	1.002	79 CST				
4252811	SR 45/HIGH SPRINGS - REBUILD RAILROAD CROSSING #625937-J	RAILROAD CROSSING	.300	165 RRU				

Highways: Local Roads

Item No	Project Description	Work Description	Length	2010	2011	2012	2013	2014
2113632	W.6TH ST. RAIL CORR. FROM SE 2ND STREET TO NW 23RD AVE	BIKE PATH/TRAIL	.000		665 CST			

Public Trans.: Aviation

Item No	Project Description	Work Description	Length	2010	2011	2012	2013	2014
4253391	GAINESVILLE REGIONAL AIRPORT DESIGN/CONST APT IND PK SPEC BDG PFL007590	AVIATION REVENUE/OPERATIONAL	.000			1,100 CAP	1,000 CAP	
4258761	GAINESVILLE REGIONAL AIRPORT PHOTOVOLTAIC PANELS TO T-BED PFL007584	AVIATION REVENUE/OPERATIONAL	.000	175 CAP	1,000 CAP	500 CAP		
4253411	GAINESVILLE REGIONAL AIRPORT PURCHASE LAND WET LAND MITIGATION PFL007588	AVIATION REVENUE/OPERATIONAL	.000	200 CAP				
4252081	GAINESVILLE REGIONAL AIRPORT PURCHASE TRACTOR/ MOWING ATTACH PFL0006259	AVIATION REVENUE/OPERATIONAL	.000		70 CAP			
4045186	GAINESVILLE REGIONAL AIRPORT REHAB INTRA APT SERVICES RD PFL0006262	AVIATION PRESERVATION PROJECT	.000			800 CAP		
4045171	GAINESVILLE REGIONAL SMALL AIRCRAFT TRANS SYS UPIN PFL0003960	AVIATION CAPACITY PROJECT	.000	1,050 CAP				
4045184	GAINESVILLE REHABILITATION OF TAXIWAY 'E' PFL0003918	AVIATION PRESERVATION PROJECT	.000	2,000 CAP				
4045176	GAINESVILLE RG APT ALACHUA SHERIFF OFFICE & GVILLE POLICE PFL0003537	AVIATION REVENUE/OPERATIONAL	.000					350 CAP
2167553	GAINESVILLE TAXIWAY& ACCESS RDWY TO CORPORATE HANGAR AREA 120002	AVIATION CAPACITY PROJECT	.000			500 CAP		

FLORIDA DEPARTMENT OF TRANSPORTATION
5 - YEAR TRANSPORTATION PLAN
TENTATIVE FY 2010 - 2014 (11/21/2008 03:27:15)

ALACHUA COUNTY

Public Trans.: Rail

Item No	Project Description	Work Description	Length	2010	2011	2012	2013	2014
4230281	SR 200 (US 301) CSX RAILROAD OVERPASS	RAIL SAFETY PROJECT	1.898	105 CST				

Public Trans.: Transit

Item No	Project Description	Work Description	Length	2010	2011	2012	2013	2014
4232921	ALACHUA COUNTY FED SECT 5311 RURAL TRANSIT FUNDING	OPERATING/ADMIN. ASSISTANCE	.000	439 OPS	461 OPS			
4233121	ALACHUA COUNTY FED SECT 5311 RURAL TRANSIT FUNDING	OPERATING/ADMIN. ASSISTANCE	.000			486 OPS	510 OPS	533 OPS
4048331	CITY OF GAINESVILLE STP FLEX FUNDS PURCHASE OF PARATRANSIT BUSES	PURCHASE VEHICLES/EQUIPMENT	.000	250 CAP				
4117623	GAINESVILLE MTPO FED SECT 5303 PLANNING FUNDS	TRANSPORTATION PLANNING	.000	140 PLN	140 PLN	140 PLN	140 PLN	140 PLN
4044111	GAINESVILLE RTS FED SECT 5307 FORMULA CAPITAL GRAMT	CAPITAL FOR FIXED ROUTE	.000	650 CAP	400 CAP	388 CAP	388 CAP	388 CAP
4044121	GAINESVILLE RTS FED SECT 5307 FORMULA CAPITAL GRANT	CAPITAL FOR FIXED ROUTE	.000	1,919 CAP	1,919 CAP	1,919 CAP	1,919 CAP	1,919 CAP
4117581	GAINESVILLE RTS FED SECT 5309 DISCRETIONARY CAPITAL GRANT	CAPITAL FOR FIXED ROUTE	.000	1,830 CAP	2,143 CAP	1,830 CAP	1,830 CAP	1,830 CAP
4068475	GAINESVILLE RTS FY06 -09 FED HIGH PRIORITY PRJ #213 RAPID TRANSIT STUDY	PTO STUDIES	.000	141 CAP				
4040261	GAINESVILLE RTS SEC 5307 FORMULA GRANT CAPITAL PURCHASE	CAPITAL FOR FIXED ROUTE	.000	750 CAP	750 CAP	750 CAP	750 CAP	750 CAP
4083541	GAINESVILLE RTS SECT 5307 FORMULA GRANT CAPITAL PURCHASES	CAPITAL FOR FIXED ROUTE	.000	306 CAP	306 CAP	375 CAP	375 CAP	375 CAP
2155461	GAINESVILLE RTS SECT 5307 FORMULA GRANT OPERATING ASSISTANCE	OPERATING FOR FIXED ROUTE	.000	3,600 OPS	3,600 OPS	3,600 OPS	3,600 OPS	3,600 OPS
4068471	GAINESVILLE RTS SECT 5309 DISCRETIONARY GRANT CAPITAL PURCHASES	CAPITAL FOR FIXED ROUTE	.000	5,206 CAP	5,206 CAP	4,400 CAP	4,130 CAP	4,130 CAP
4254431	GAINESVILLE RTS SERVICE DEVELOPMENT	TRANSIT SERVICE DEMONSTRATION	.000	150 OPS				
4254441	GAINESVILLE RTS SERVICE DEVELOPMENT	TRANSIT SERVICE DEMONSTRATION	.000	199 OPS				
4254451	GAINESVILLE RTS SERVICE DEVELOPMENT	TRANSIT SERVICE DEMONSTRATION	.000	77 OPS				
4254461	GAINESVILLE RTS SERVICE DEVELOPMENT	TRANSIT SERVICE DEMONSTRATION	.000	400 OPS				
4117571	GAINESVILLE RTS STATE BLOCK GRANT OPERATING FUNDS	OPERATING FOR FIXED ROUTE	.000	2,730 OPS	2,811 OPS	2,896 OPS	3,041 OPS	3,041 OPS

EXHIBIT 2

COMPARISON OF ADOPTED LIST OF PRIORITY PROJECTS TO FDOT TENTATIVE WORK PROGRAM

CATEGORY	#1 PRIORITY PROJECT	FUNDED?	WORK PROGRAM DETAILS
Enhancement	NW 34th Street Sidewalk	Yes	$91,000 for preliminary engineering in the 4th year and $585,000 for construction in the 5th year
Landscaping	NW 13th Street [US 441]	No	-
Project, Development and Environment (PD&E)	SW 20th Avenue Reconstruction	No	-
Public Transportation	Block Grant Operating Funding	Yes	The 5th year of the Work Program shows $6,641,000 in new Federal and State operating funding
Right-Of-Way (ROW)	SE 16th Avenue [SR 226]	No	-
Safe Routes to School	NE 15th Street sidewalk gap	No	Incomplete grant applications are on hold; FDOT District 2 is implementing a program distributing free bicycle helmets for kindergarten through eighth grade students
Safety	SW 20th Avenue turnlane	No	-
Strategic Intermodal System	Airport Access Road	No	No additional funds have been added Federal Earmark funding
Surface Transportation Program (STP)	SE 16th Avenue [SR 226]	Yes	$755,000 for preliminary engineering is spread over the 2nd, 3rd & 4th years
Traffic Operations	SW 13th Street/Archer Road Sliplane Removal Study	No	Corridor currently being evaluated as part of the Archer Road PD&E
Transit Corridor Development	Newberry Road [SR 26] express bus service	No	-
Transportation Disadvantaged (TD) Trust Fund	Provision of paratransit trips	Yes	Currently, the Work Program does not show TD Trust Funding; however, it is anticipated that there will be funding
Section 5311 Non-urbanized area Formula	Provision of paratransit trips not eligible for TD Trust Funds	Yes	The 5th year of the Work Program shows $533,000 in new Section 5311 Funding
Transportation Regional Incentive Program (TRIP)	SW 62nd Connector	No	-

Note- Shaded boxes identify MTPO priority projects tentatively funded in the FDOT Work Program

North Central Florida Regional Planning Council

IV

2009 N.W. 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
(352) 955-2200 SUNCOM 625-2200 FAX (352) 955-2209

December 3, 2008

TO: Metropolitan Transportation Planning Organization (MTPO)

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: Public Involvement Plan Update

BICYCLE/PEDESTRIAN ADVISORY BOARD, CITIZENS ADVISORY COMMITTEE AND MTPO STAFF JOINT RECOMMENDATION

Approve the proposed revisions to the MTPO Public Involvement Plan.

BACKGROUND

Each year, the MTPO's Public Involvement Plan is reviewed, and revised if necessary, in order to ensure that the MTPO's planning program provides for a proactive public involvement process. This edition of the Public Involvement Plan is revised to include the:

- placement of display ads in the Gainesville Guardian (augmenting ads placed in the Gainesville Sun) for public notice for:
  - Bicycle/Pedestrian Advisory Board and Citizen Advisory Committee appointments;
  - Transportation Improvement Programs;
  - Long Range Transportation Plan workshops and public hearings; and
  - charrettes
- submission of public notices in the Gainesville Sun's Gainesville.com website for:
  - MTPO and Advisory Committee meetings;
  - Long Range Transportation Plan workshops and public hearings; and
  - charrettes
- MTPO's Nondiscrimination Notice in English and Spanish;
- addition of outreach contact/facilitator to Hispanic community;

- Year 2007 Annual Report update for transportation planning;
- updated display ads for the Bicycle/Pedestrian Advisory Board and Citizens Advisory Committee; and
- new MTPO meeting date from available Thursdays to second Mondays of the month, with revision to public notice dates.

Revisions in the enclosed Public Involvement Plan are indicated using *underlined italic text*.

Enclosure

0001
Legals

☺ ADOPT ☺
A beach house full of LOVE, joy, fun b-day parties, Prof. Dad FT Mom wait for baby. Brian & Cindy FL Bar0247014. Expenses paid
1-800-552-0045

Oct. 26 - Nov. 8, 2008
#A000503273

LEGAL NOTICE

The Board of Directors of Central Florida Community Action Agency will meet on Tuesday October 28, 2008, at 3 pm in the Gainesville office located at 2606 NW 6th Street. Committee meetings will take place before the board meeting. Call Monique Harrison at (352) 378-5892 ext 204 for more information

October 26, 2008
#A000504087

NOTICE OF PROPOSED REVISIONS TO THE MTPO PUBLIC INVOLVEMENT PLAN

The Metropolitan Transportation Planning Organization (MTPO) for the Gainesville Urbanized Area will consider revisions to the MTPO Public Involvement Plan (PIP) at its Thursday, December 11, 2008 meeting at 6:00 p.m. in the Jack Durrance Auditorium, Alachua County Administration Building, 12 SE 1st Street, Gainesville, Florida. The MTPO is inviting interested persons to review and comment on these proposed revisions at this meeting.

The PIP document may be viewed at the MTPO website (www.ncfrpc.org), Alachua County Library District Branches within the Gainesville Metropolitan Area, and at the MTPO staff office, 2009 NW 67th Place Gainesville, FL 32653. For further information, call (352)955-2200.

October 26, 2008
#A000504487

North Central Florida Regional Planning Council

2009 N.W. 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
(352) 955-2200 SUNCOM 625-2200 FAX (352) 955-2209

December 4, 2008

TO: Metropolitan Transportation Planning Organization (MTPO)

FROM: Marlie Sanderson, Director of Transportation Planning

SUBJECT: Citizens Advisory Committee (CAC) Vacant Positions and Designate Member Positions

STAFF RECOMMENDATIONS

Fill one vacant position on the CAC for a term through December 2009 and five vacant positions on the CAC for terms through December 2011.

Appoint up to three CAC Designate Members for terms through December 2009.

BACKGROUND

The MTPO needs to fill six vacant positions on the CAC. There is one vacancy that is due to a CAC member's (John Carlson) resignation. There are five vacancies that are due to the expiration of current members' terms. Four current members are seeking reappointment (as shown in Exhibit 1). During the past year, two CAC Designate Members (Harvey Budd and George Blake Fletcher) filled vacant positions on the CAC.

ENCLOSED MATERIALS

Enclosed please find:

1. Exhibit I which gives the names and occupations of current CAC members and applicants;
2. Exhibit II which shows where current CAC members and applicants live;
3. Exhibit III which is a blank ballot to assist in the voting process;
4. Exhibit IV which is the text of the newspaper advertisement placed in the October 30th Gainesville Guardian and November 2nd Gainesville Sun; and
5. the current pool of applications.

CAC MEMBERSHIP - FLORIDA STATUTES

339.175(5)6 (e)1 "Each M.P.O. shall appoint a citizens' advisory committee, the members of which serve at the pleasure of the M.P.O. The membership on the citizens' advisory committee must reflect a broad cross section of local residents with an interest in the development of an efficient, safe, and cost-effective transportation system. Minorities, the elderly, and the handicapped must be adequately represented."

CAC MEMBERSHIP - MTPO RULES

1.041 (1)- The CAC shall be composed of no less than ten (10) persons and no more than fifteen (15). No more than twenty-five percent (25%) of the membership of the CAC shall be composed of individuals residing outside the Gainesville Urbanized Area.

Currently, there is one member of the CAC that lives outside the Gainesville Urbanized Area (GUA). None of the applicants live outside of the GUA.

1.041 (2)- Voting members of the CAC shall not be elected officials or technical personnel directly involved in the transportation planning of the Gainesville Urbanized Area.

1.041 (3)- The CAC shall be composed of citizens from the Gainesville Urbanized Area and Alachua County selected to provide a broad cross-section of citizens with an interest in the development of an efficient, safe and cost effective transportation system.

Note: The MTPO does not have a policy regarding how many times a member may serve on the Committee.

MTPO VOTING PROCEDURE

The MTPO voting policy approved in October, 2001 is to always appoint Advisory Committee members by roll-call vote by voice and, when there are several vacant positions to fill, also fill out ballots and submit them to staff for tabulation.

T:\Marlie\MS09\MTPO\MEMO\cacappt1208.wpd

EXHIBIT I

CURRENT CITIZENS ADVISORY COMMITTEE (CAC)
TERMS OF APPOINTMENT

CURRENT MEMBERS	OCCUPATION	TERM EXPIRES
VACANT	-	December, 2009
Sheryl Conner	Social Worker	December, 2009
Chandler Otis	Bicycle Mechanic, Sales Clerk	December, 2009
Harvey Budd	Broadcaster	December, 2009
Gregory Sholar	Civil Engineer	December, 2009
Nelle Bullock	Social Worker	December, 2010
Jan Frentzen	General Contractor	December, 2010
Sharon Hawkey	Retired Math Teacher	December, 2010
Ewen Thomson	Business Owner/Consultant	December, 2010
Gary Weed	Retired Engineer	December, 2010
VACANT	-	December, 2011
VACANT	-	December, 2011
VACANT	-	December, 2011
VACANT	-	December, 2011
VACANT	-	December, 2011
APPLICANTS*	***OCCUPATION***	***TENURE***
Rob Brinkman*	Carpenter	4
Thomas Collett #	Owner, TDC Entertainment	2.5
Mary Ann DeMatas	Hotel Clerk	-
George W. Blake Fletcher*	Real Estate Agent and Mortgage Broker	0.5
Joy Glanzer	Realtor	-
Sheera Greene	Financial Clerk	-
Seth Lane	Real Estate Consultant	-
Darlene Pifalo	Realtor	-
Scot Ross	Contractor	-
James Samec*	Retired Police Officer	1
Ruth Steiner*	UF Professor	7

**** Current Member Seeking Reappointment; # Former Member Seeking Appointment***

EXHIBIT II

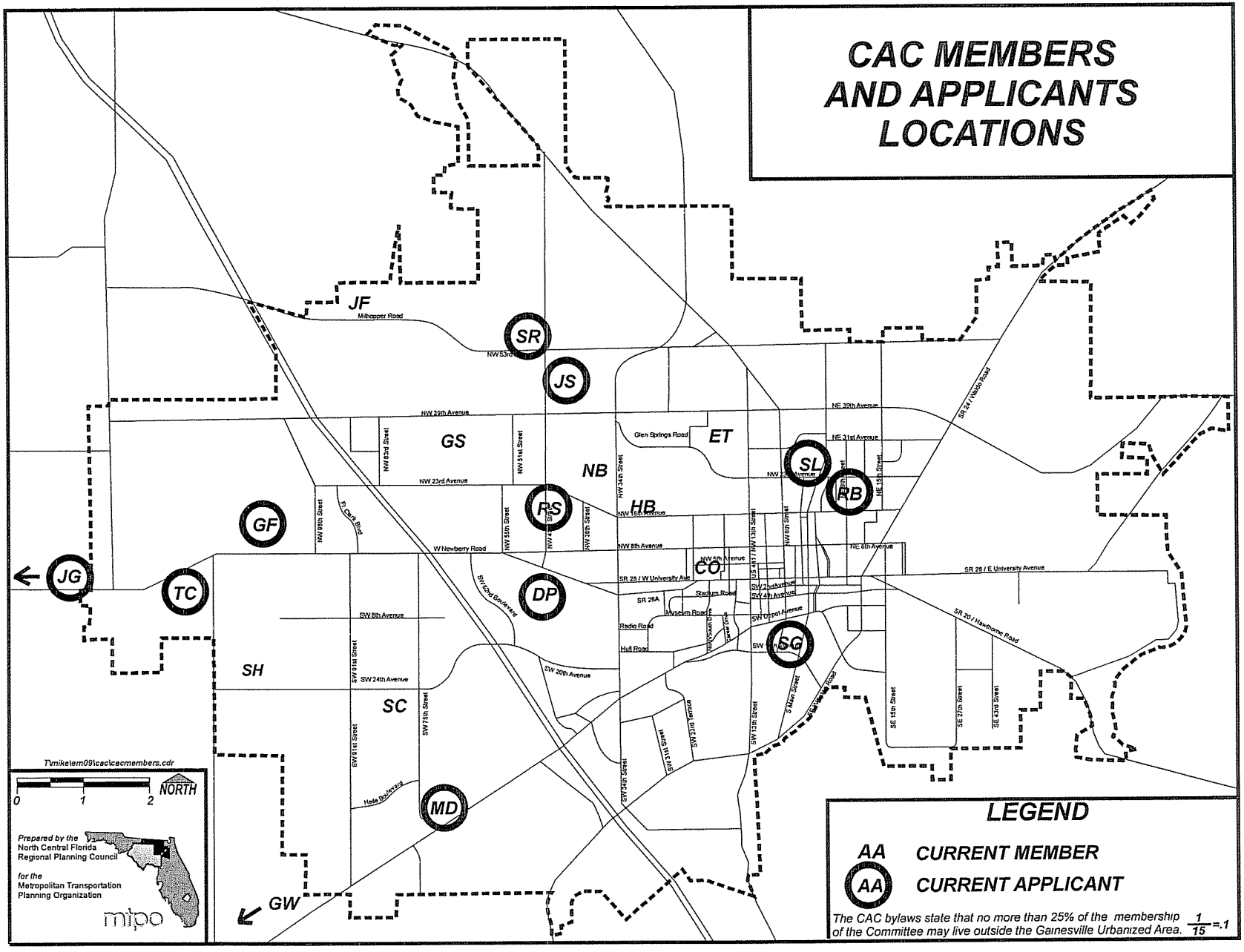

CAC MEMBERS AND APPLICANTS LOCATIONS
JF
SR
JS
GS
NB
ET
SL
RB
HB
PS
GF
JG
TC
DP
CO
SG
SH
SC
MD
GW
Tvmikelem09\cac\cacmembers.cdr
0 1 2
NORTH
Prepared by the North Central Florida Regional Planning Council
for the Metropolitan Transportation Planning Organization
mtpo
LEGEND
AA CURRENT MEMBER
AA CURRENT APPLICANT
The CAC bylaws state that no more than 25% of the membership of the Committee may live outside the Gainesville Urbanized Area. 1/15 =.1

EXHIBIT III

MTPO MEMBER	Rob BRINKMAN*	Thomas COLLETT	Mary Ann DEMATAS*	George FLETCHER	Sheera GREENE	Joy GLANZER	Seth LANE	Darlene PIFALO	Scot ROSS	James SAMEC*	Ruth STEINER*
Mike BYERLY											
Cynthia CHESTNUT											
Paula DELANEY											
Jack DONOVAN											
Mayor Pegeen HANRAHAN											
Thomas HAWKINS											
Scherwin HENRY											
Rodney LONG											
Craig LOWE											
Jeanna MASTRODICASA											
Lauren POE											
Lee PINKOSON											
TOTAL											

* *CURRENT MEMBER SEEKING REAPPOINTMENT*

Please vote for one with a term to expire December 2009 and five [5] with terms to expire December 2011.

EXHIBIT IV

NOTICE

APPLICATION FOR MTPO CITIZENS ADVISORY COMMITTEE

The Metropolitan Transportation Planning Organization (MTPO) for the Gainesville Urbanized Area invites interested persons to apply for its Citizens Advisory Committee (CAC). The CAC reacts to planning proposals and provides comments with respect to the concerns of various segments of the population in regard to their transportation needs. The MTPO has also outlined additional functions of the CAC as defined in its rules.

The MTPO, at its February 14th meeting, will appoint three CAC Designate Members for the year 2008. These members would fill any CAC vacant positions that may occur during 2008.

The MTPO, composed of the Mayor and six City of Gainesville Commissioners and the five Alachua County Commissioners, is responsible for the continuing, cooperative and comprehensive transportation planning program for the Gainesville Metropolitan Area.

Applications or additional information may be obtained by writing or calling: MTPO, North Central Florida Regional Planning Council, 2009 NW 67th Place, Gainesville, Florida 32653; phone (352)955-2200; or from the MTPO website at www.ncfrpc.org/mtpo. Applications must be received no later than Monday, December 1, 2008.

Note: This advertisement was published in the October 30th Gainesville Guardian and the November 2nd Gainesville Sun.

NORTH CENTRAL FLORIDA GAINESVILLE URBANIZED AREA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)

RECEIVED
DEC - 3 2008
REGIONAL PLANNING COUNCIL

CITIZENS ADVISORY COMMITTEE

RESUME

Please return to:

MTPO
North Central Florida Regional Planning Council
2009 NW 67 Place, Suite A
Gainesville, FL 32653-1603
FAX: 352/955-2209

Date: 12/01/2008

NAME Rob Brinkman ADDRESS 920 NW 24th Ave.
ZIP CODE 32609 AGE 54 TELEPHONE (H) 225-3230
EMAIL RobBrinkman@cox.net (W) 318-4934 (cell)
FAX: _____

HOW LONG A RESIDENT OF ALACHUA COUNTY? 12 years
ARE YOU CURRENTLY AN ELECTED OFFICIAL? no
OCCUPATION Carpenter
EDUCATION A.A. degree USF

TRAINING OR EXPERIENCE RELATED TO ACTIVITIES FOR THIS APPOINTMENT :

I have already served one term on CAC and am seeking re-appointment

PAST CIVIC AND PROFESSIONAL ACCOMPLISHMENTS OR HONORS Former chair of EPAC & GEAC, current vice-chair CAC Chair SSD group Sierra Club, Served on Blue Ribbon & Campaign Finance Cmt.

I am willing to spend 6 hours per month on this activity. I will attend meetings in accordance with the adopted policies of the MTPO. If at any time my business or professional interests conflict with the interests of this board or committee, I will not participate in such deliberations. Additional information on me may be secured from: (List three references - name, address, and phone number)

Carol Gordon, 915 NE 20th Ave 32609, 337-1757
Rick Nesbit 27431 NW CR 1491 32615, 386-462-6039
Michele Gonster 808 Whatley Tampa, FL 813-933-6163

Rob Brinkman
Signature

Additional information may be attached to this form.

GAINESVILLE URBANIZED AREA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)

CITIZENS ADVISORY COMMITTEE

RESUME

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
RECEIVED
OCT 27 2005

Please return to:

Date: October 25, 2005

MTPO
North Central Florida Regional Planning Council
2009 NW 67 Place, Suite A
Gainesville, FL 32653-1603
FAX: 352/955-2209

NAME THOMAS D. COLLETT ADDRESS 4058 SW 47th DRIVE

ZIP CODE 32607 AGE 46 TELEPHONE (H) 352-317-0794

(W) 352-336-3929

HOW LONG A RESIDENT OF ALACHUA COUNTY? since 1968

ARE YOU CURRENTLY AN ELECTED OFFICIAL? NO

OCCUPATION Business Owner: TDC Entertainment, Inc.

EDUCATION Graduate BS - 1982 University of Florida

TRAINING OR EXPERIENCE RELATED TO ACTIVITIES FOR THIS APPOINTMENT :

PAST CIVIC AND PROFESSIONAL ACCOMPLISHMENTS OR HONORS President of Rotary Club of Greater Gainesville 2004-2005, President of GSOL - 2001

I am willing to spend 25 hours per month on this activity. I will attend meetings in accordance with the adopted policies of the MTPO. If at any time my business or professional interests conflict with the interests of this board or committee, I will not participate in such deliberations. Additional information on me may be secured from: (List three references - name, address, and phone number)

Current Member of CAC

Thomas D Collett

Signature

Additional information may be attached to this form.

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Thomas D. Collett

4010 N.W. 16th Place ◆ Gainesville, Florida 32605 Home: (352) 375-6033 Office: (352) 331-0685
E-mail: TDCTom@aol.com WebSites: www.tomcollett.com & www.tdcentertainment.com

SUMMARY OF QUALIFICATIONS

Education, experience and personal initiative are the fundamentals of a strong working knowledge in the following key areas:

- ◆ Sports Writing
- ◆ Sports Reporting
- ◆ Sports Anchor
- ◆ Play-by-Play Announcing
- ◆ Public Address Announcing
- ◆ Television & Radio Production
- ◆ Equipment Management
- ◆ Equipment Maintenance
- ◆ Equipment Operation
- ◆ Computer Skills
- ◆ Budgeting & Bookkeeping
- ◆ Marketing & Promotions
- ◆ Personnel Management
- ◆ Sports/Event Management
- ◆ Music Management

PROFESSIONAL HIGHLIGHTS

BUDD BROADCASTING, INC August 2002 ◆ Present

Sports Showdown ◆ Producer

Sports Showdown is a 30-minute television sports talk show, which airs on the local CBS affiliate WGFL-TV. As the show's producer, I am responsible for many aspects of the show; including but not limited to: talent coordination, development of the show's format, show content, execution of the show's weekly taping, voice-overs for all opens, closes, billboards, and liaison with advertisers.

GATOR RADIO NETWORK ◆ Gainesville, Florida August 1995 ◆ Present

Play-by-Play Announcer

The University of Florida Volleyball team has been ranked among the top teams in the nation during the past eight years. I have had the opportunity to broadcast all the away matches from August 1995-December, 2001 including NCAA Tournament action - four NCAA Final Fours. Beginning with the 2002 season, I have been charged with play-by-play duties for all UF Volleyball matches – home and away. I am responsible for the remote broadcast set-up and operation. I have also broadcast U.F. Baseball games.

UNIVERSITY ATHLETIC ASSOCIATION ◆ Gainesville, Florida August 1994 ◆ Present

Public Address Announcer

For the past nine years I have served as the stadium announcer for home games for the following sports at the University of Florida: Volleyball, Men's Basketball, Women's Basketball and Baseball. Beginning with the 2002-2003 season, I will no longer handle the Public Address Announcing duties for volleyball and women's basketball. I have personally trained my successor for PA duties for these two programs. I am also responsible for setting up and maintaining the computer system used to play all the music and audio special effects during each sporting event. I execute the coordination of public address announcing, music and sound effects that are played at the different venues during these sporting events. I have hosted "Midnight Madness", the gala event at the Stephen C. O'Connell Center, kicking off the Gator and Lady Gator basketball seasons on several occasions. I also coordinate the public address announcing, music and audio special effects for other University of Florida sports: Volleyball, Women's Basketball, Women's Soccer and Softball. I have personally trained the announcers for these sports.

TDC ENTERTAINMENT ◆ Gainesville, Florida July 1986 ◆ Present

Owner

I started this company as a disc jockey business. The company has developed a strong presence in North Central Florida providing disc jockey and karaoke services for weddings, fund raising benefits, banquets, private parties, nightclubs, and more. As the sole proprietor of the business I perform many functions: business forecasting; employee scheduling; mobile operations; budgeting & bookkeeping; advertising & marketing; equipment purchasing; management & maintenance. I have extensive computer skills, such as; DOS, Windows, Windows 95, Microsoft Word, Fox Pro & DBIII, Microsoft Publisher, QuickBooks, Internet and more. The company has a heavy involvement in sports. TDC Entertainment has provided the public address announcing services for the Santa Fe Community College Athletic Department since 1990. I have created the game formats & scripts, and coordinate the announcing, music & special effects at SFCC Men's and Women's Basketball, Baseball and Women's Softball. I served as public address announcer for Men's and Women's Basketball and Baseball from 1990-1994. I now personally train the announcers for SFCC events. I also serve as a consultant to the Oak Hall High School Baseball program. I designed the public address system for Roger Maris Field at the school and supervised its installation. I also provide equipment, music and consultation for other sports at UF.

WCJB-TV ◆ Gainesville, Florida September 1994 ◆ September 1995

Sports Anchor, Reporter & Videographer

On-air talent for sportscasts. I was responsible for creating and executing each sportscast, this included: information gathering, script creation and video editing. Shot video footage in the field and edited video for on-air use.

Thomas D. Collett

PROFESSIONAL HIGHLIGHTS (*continued*)

WAJD-AM ◆ Gainesville, Florida June 1993 ◆ December 1993

Station Manager
Created the station format – Sports Talk. I was responsible for the operation of the station, and I hosted the afternoon drivetime (3pm-6pm) live call-in sports talk show.

ESPN ◆ Area Representation October 1990 ◆ October 1993

Sports Television Production
I served as Stage Manager, Statistics and Producer Spotter for College Football and Major League Baseball Broadcasts.

COX CABLE / CABLE REP ADVERTISING ◆ Gainesville, Florida July 1989 ◆ April 1991

Sports Anchor, Reporter, Play-by-Play Announcer and Account Executive
Co-hosted *Sports Week* – locally produced sports weekly program which highlighted local high school sports and served as Play-by-Play announcer for Cox Cable 8 (local access channel) presentation of high school sports: football, basketball & baseball. Promoted to sales where I developed numerous successful advertising campaigns for various clients. Developed, produced and hosted sports programming for Cox Cable 8 – *SWF Wrestling* and *Sport Talk.*

WYKS-FM / WMGI-AM ◆ Gainesville, Florida September 1983 ◆ July 1986

On-Air Personality and Account Executive
Over-night personality at WYKS-FM (KISS 105). I wrote, produced and voiced-over numerous radio advertisements. After moving into sales, I created many advertising and marketing campaigns for local, regional and national clients.

WRUF-AM/FM ◆ Gainesville, Florida August 1981 ◆ January 1983

On-Air Personality, Sports Anchor & Reporter
Mid-Morning Personality at ROCK 104 (WRUF-FM). I also produced and voiced-over radio advertisements. Anchor and reporter for WRUF Sports. I also assisted in the production of the football pre-game show for the Gator Radio Network.

EDUCATIONAL BACKGROUND

University of Florida ◆ Gainesville, Florida ◆ December 1982
Bachelor of Science in Broadcasting - 3.35 GPA (Overall)

Honors

Alpha Epsilon Rho
National Honorary Broadcasting Society
Vice President ~ 1982

Golden Key National Honor Society

ORGANIZATIONS

Gainesville Chamber of Commerce

Cris Collinsworth Celebrity Golf Tournament Committee

Gainesville Sports Organizing Committee
Board Member – President, 2001

Boys and Girls Club of Gainesville - Board Member

Rotary Club of Greater Gainesville

American Cancer Society

Children's Miracle Network

March of Dimes

References and Air Checks available upon request.

NORTH CENTRAL FLORIDA
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REGIONAL PLANNING COUNCIL

GAINESVILLE URBANIZED AREA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)

CITIZENS ADVISORY COMMITTEE

RESUME

Please return to:

MTPO
North Central Florida Regional Planning Council
2009 NW 67 Place, Suite A
Gainesville, FL 32653-1603
FAX: 352/955-2209

Date: Nov 24th 2008

NAME Mary Ann DeMatas ADDRESS 6512 SW 53rd Ave
ZIP CODE 32608 AGE 27 TELEPHONE (H) 352 3786146
EMAIL m.a.dematas@gmail.com (W) _____
FAX: _____
HOW LONG A RESIDENT OF ALACHUA COUNTY? 27 years
ARE YOU CURRENTLY AN ELECTED OFFICIAL? no
OCCUPATION Front Desk Guest Services at the Hilton
EDUCATION AAS degree in Building Const. State Certified Residential Contractor.
TRAINING OR EXPERIENCE RELATED TO ACTIVITIES FOR THIS APPOINTMENT:

Loyal user of our public transportation system. Very knowledgeable of Gainesvilles area as well as the local laws. Currently volunteering at Gainesvilles City Hall.

PAST CIVIC AND PROFESSIONAL ACCOMPLISHMENTS OR HONORS currently holding an inactive contractors residential license

I am willing to spend 150 hours per month on this activity. I will attend meetings in accordance with the adopted policies of the MTPO. If at any time my business or professional interests conflict with the interests of this board or committee, I will not participate in such deliberations. Additional information on me may be secured from: (List three references - name, address, and phone number)

Ward Scott 3000 NW 83rd St. Bldg K254 352 3390337
Bob Woods 2267459 or 352 334-5017 x 5017
William Palmer 1989 NW 32nd PL 32605 352 494 7857

Mary Ann DeMatas
Signature

Additional information may be attached to this form.

T:\Mike\em08\cac\CAC-application.wpd January 7, 2003

GAINESVILLE URBANIZED AREA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)

CITIZENS ADVISORY COMMITTEE

RESUME

Please return to:

MTPO
North Central Florida Regional Planning Council
2009 NW 67 Place, Suite A
Gainesville, FL 32653-1603
FAX: 352/955-2209

Date: 11/19/08

NAME G. W. Blake Fletcher ADDRESS 11514 NW 15th Ln
ZIP CODE 32606 AGE 26 TELEPHONE (H) 352-332-8386
EMAIL Blake@Legacyrealty.net (W) 352-538-1982
FAX: 352-331-3896
HOW LONG A RESIDENT OF ALACHUA COUNTY? 26 yrs
ARE YOU CURRENTLY AN ELECTED OFFICIAL? NO
OCCUPATION Real Estate / Mortgages
EDUCATION
TRAINING OR EXPERIENCE RELATED TO ACTIVITIES FOR THIS APPOINTMENT:
Real Estate Development and understanding of traffic issues facing this county
PAST CIVIC AND PROFESSIONAL ACCOMPLISHMENTS OR HONORS

I am willing to spend 20 hours per month on this activity. I will attend meetings in accordance with the adopted policies of the MTPO. If at any time my business or professional interests conflict with the interests of this board or committee, I will not participate in such deliberations. Additional information on me may be secured from: (List three references - name, address, and phone number)

Signature

Additional information may be attached to this form.

T:\Mike\em08\cac\CAC-application.wpd January 7, 2003

- Joy -

NORTH CENTRAL FLORIDA
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REGIONAL PLANNING COUNCIL

GAINESVILLE URBANIZED AREA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)

CITIZENS ADVISORY COMMITTEE

RESUME

Please return to:

MTPO
North Central Florida Regional Planning Council
2009 NW 67 Place, Suite A
Gainesville, FL 32653-1603
FAX: 352/955-2209

Date: 11-29-06

NAME Joy Glanzer ADDRESS 190 NW 266 St. Newberry
ZIP CODE 32669 AGE 51 TELEPHONE (H) 472-3536
(W) 665-3534

HOW LONG A RESIDENT OF ALACHUA COUNTY? 33 yrs.

ARE YOU CURRENTLY AN ELECTED OFFICIAL? No

OCCUPATION Realtor

EDUCATION 3 yrs. College

TRAINING OR EXPERIENCE RELATED TO ACTIVITIES FOR THIS APPOINTMENT:

Board of Realtors Gov't Affairs Committee - Chair 2007
Newberry Chamber of Commerce Board - City Liaison 2007
Commercial land sales - dealing w/ traffic concurrency issues

PAST CIVIC AND PROFESSIONAL ACCOMPLISHMENTS OR HONORS

Pres. Newberry chamber 4 yrs. { Key Contact for FL Assn Realtors
Leadership Grile xx { to state Legislator 2006

I am willing to spend 10+ hours per month on this activity. I will attend meetings in accordance with the adopted policies of the MTPO. If at any time my business or professional interests conflict with the interests of this board or committee, I will not participate in such deliberations. Additional information on me may be secured from: (List three references - name, address, and phone number)

Gary Thomas, owner Remax 352-375-1002
Keith Ashby, City Mgr. Newberry 352-472-2161
Joan Longstreth, school Board 352-472-6925

Signature

Additional information may be attached to this form.

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Nov 29 06 03:55p N.C.F.R.P.C. 352-955-2209 p.1

GAINESVILLE URBANIZED AREA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)

CITIZENS ADVISORY COMMITTEE

RESUME

NORTH CENTRAL FLORIDA
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NOV 26 2008
REGIONAL PLANNING COUNCIL

Please return to:

MTPO
North Central Florida Regional Planning Council
2009 NW 67 Place, Suite A
Gainesville, FL 32653-1603
FAX: 352/955-2209

Date: 11-18-2008

NAME Sheera D. Greene ADDRESS 309 SW 16th Ave #118
ZIP CODE 32601 AGE 27 TELEPHONE (H) (352) 367-0631
EMAIL sheera22@ufl.edu or greenesd@cityofgainesville.org (W) (352) 334-5024
FAX: N/A
HOW LONG A RESIDENT OF ALACHUA COUNTY? 27 years
ARE YOU CURRENTLY AN ELECTED OFFICIAL? NO
OCCUPATION Clerk II, Finance Dept, City of Gainesville
EDUCATION B.A. - Sociology (UF) A.A - Santa Fe College
TRAINING OR EXPERIENCE RELATED TO ACTIVITIES FOR THIS APPOINTMENT :
Avid RTS rider. Experienced rider as a student and a young professional. Will bring a fresh & modern outlook to position
PAST CIVIC AND PROFESSIONAL ACCOMPLISHMENTS OR HONORS
Guardian Ad Litem Volunteer

I am willing to spend Open - whatever it takes to succeed hours per month on this activity. I will attend meetings in accordance with the adopted policies of the MTPO. If at any time my business or professional interests conflict with the interests of this board or committee, I will not participate in such deliberations. Additional information on me may be secured from: (List three references - name, address, and phone number)

Luann Cox - 1601 SW Archer Rd (352) 374-6051
Felipe Urdaneta - 1601 SW Archer Rd (352) 367-1611 ext 6960
Diane Strong - 1600 SW Archer Rd (352)

Sheera Greene
Signature

Additional information may be attached to this form.

T:\Mike\em08\cac\CAC-application.wpd January 7, 2003

GAINESVILLE URBANIZED AREA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)

CITIZENS ADVISORY COMMITTEE

RESUME

Please return to:

MTPO
North Central Florida Regional Planning Council
2009 NW 67 Place, Suite A
Gainesville, FL 32653-1603
FAX: 352/955-2209

Date: 9-21-08

NAME Seth Lane ADDRESS 2626 NW 2nd Ave

ZIP CODE 32607 AGE 29 TELEPHONE (H) 352-373-3675

EMAIL STLANE@Bellsouth.net (W) 352-375-2537

FAX: 352-264-3747

HOW LONG A RESIDENT OF ALACHUA COUNTY? 29 years

ARE YOU CURRENTLY AN ELECTED OFFICIAL? no

OCCUPATION Consultant, Realtor

EDUCATION B.A. Architecture UF '02, Masters of Building Construction UF '07

TRAINING OR EXPERIENCE RELATED TO ACTIVITIES FOR THIS APPOINTMENT :

See Attached

PAST CIVIC AND PROFESSIONAL ACCOMPLISHMENTS OR HONORS

See Attached

I am willing to spend as many as needed hours per month on this activity. I will attend meetings in accordance with the adopted policies of the MTPO. If at any time my business or professional interests conflict with the interests of this board or committee, I will not participate in such deliberations. Additional information on me may be secured from: (List three references - name, address, and phone number)

See attached

Signature

Additional information may be attached to this form.

T:\Mike\em08\cac\CAC-application.wpd January 7, 2003

NORTH CENTRAL FLORIDA
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SEP 24 2008
REGIONAL PLANNING COUNCIL

Seth Lane
2626 NW 2nd Ave
Gainesville, FL
32607
stlane@bellsouth.net
352-373-3675

MTPO
North Central Florida Regional Planning Council
2009 NW 67 Place, Suite A
Gainesville, FL
32653-1603

Dear Sir/Madam:

Please accept this letter as supplemental information to my Citizens Advisory Committee application, which is attached.

TRAINING OR EXPERIENCE RELATED TO ACTIVITIES FOR THIS APPOINTMENT:

I have been involved in the real estate industry for 6 years. After completing my undergraduate degree in Architecture at the University of Florida, I began working in a small development office. Since then, I have started my own consulting company, Smart Growth Consulting & Development, LLC (Smart Growth). The mission of Smart Growth is one of promoting responsible growth in and around Gainesville and Alachua County through education and leadership. I am currently consulting on two projects that I feel are models of responsible and sustainable development. My consultation addresses the full scope of development and, given the nature of our community, focuses a great deal on transportation planning, especially the emphasis on multi-modal and mass transit opportunities. In addition to my work with Smart Growth, I am also a licensed real estate sales associate affiliated with Coldwell Banker MM Parrish Realtors.

I am fifth-generation Gainesville native with a strong tie to the many wonderful characteristics of this unique community. As a professional and as an individual, my first priority is to make the greater Gainesville area a better place, specifically surrounding issues of growth management and sustainable development. My collective experience affords me the ability to objectively look at transportation and planning options and clearly understand how these issues impact the community.

PAST CIVIC AND PROFESSIONAL ACCOMPLISHMENTS OR HONORS:

I am member of the Gainesville and Alachua County Association of Realtors and the Florida Association of Realtors. Additionally, I am active in the Gainesville Chamber of Commerce. I am also involved in the advocacy group, 1000 Friends of Florida.

Additional information on me may be secured from:

Gerry Dedenbach - 6011 NW 1st Place, Gainesville, FL, 32607 – (352) 331-1976
Martin Gold - 300 East University Ave. Suite 110, Gainesville, FL, 32604 - (352) 334-7111
Philip Delaney - 4041 NW 37th Place Suite B, Gainesville, FL, 32606 – (352) 374-4120 ext 326.

Thank you in advance for your consideration.

Sincerely,

Seth Thomas Lane

NORTH CENTRAL FLORIDA
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OCT 20 2005
REGIONAL PLANNING COUNCIL

GAINESVILLE URBANIZED AREA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)

CITIZENS ADVISORY COMMITTEE

RESUME

Please return to:

Date: Oct 19 2005

MTPO
North Central Florida Regional Planning Council
2009 NW 67 Place, Suite A
Gainesville, FL 32653-1603
FAX: 352/955-2209

NAME Darlene Pifalo ADDRESS 1035 NW 41 DR

ZIP CODE 32605 AGE 63 TELEPHONE (H) 377 1334

(W) 377 6666 X 324

HOW LONG A RESIDENT OF ALACHUA COUNTY? 20 yrs

ARE YOU CURRENTLY AN ELECTED OFFICIAL? no

OCCUPATION Realtor

EDUCATION High School

TRAINING OR EXPERIENCE RELATED TO ACTIVITIES FOR THIS APPOINTMENT:

Realtor for 20 yrs in Gainesville

PAST CIVIC AND PROFESSIONAL ACCOMPLISHMENTS OR HONORS

Realtor of Year 1995 Code of Comm

Affordable Housing Com. w/ Gov. Bush 2004-2009

I am willing to spend As needed hours per month on this activity. I will attend meetings in accordance with the adopted policies of the MTPO. If at any time my business or professional interests conflict with the interests of this board or committee, I will not participate in such deliberations. Additional information on me may be secured from: (List three references - name, address, and phone number)

Tony Miller 414 NW 37 Pl Gv 3776666

Bonnie Mott 4915 NW 43 St 373-3132

Barry Rutenberg PO Box 358000 373 3405 X102

Signature

Additional information may be attached to this form.

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GAINESVILLE URBANIZED AREA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)

CITIZENS ADVISORY COMMITTEE

RESUME

Please return to:

Date: 12/6/06

MTPO
North Central Florida Regional Planning Council
2009 NW 67 Place, Suite A
Gainesville, FL 32653-1603
FAX: 352/955-2209

NAME Scot Ross ADDRESS 5538-A NW 43rd Street, Gainesville

ZIP CODE 32653 AGE 34 TELEPHONE (H) (386) 462-5755

(W) (352) 318-1253

HOW LONG A RESIDENT OF ALACHUA COUNTY? 32 yrs.

ARE YOU CURRENTLY AN ELECTED OFFICIAL? No

OCCUPATION Contractor

EDUCATION High School

TRAINING OR EXPERIENCE RELATED TO ACTIVITIES FOR THIS APPOINTMENT:

Dealt with officials in building and developing.
Former Board of Directors Builders Association of North Central Florida

PAST CIVIC AND PROFESSIONAL ACCOMPLISHMENTS OR HONORS

I am willing to spend _____ hours per month on this activity. I will attend meetings in accordance with the adopted policies of the MTPO. If at any time my business or professional interests conflict with the interests of this board or committee, I will not participate in such deliberations. Additional information on me may be secured from: (List three references - name, address, and phone number)

Neely Davis 5538-A NW 43rd St, Gainesville, FL 32653 (352) 377-6801

Philip Delaney 4041 NW 37th PL, Ste B, Gainesville, FL (352) 374-4120 Ext 303

Doug Dabney 940 NW 247th Dr, Newberry, FL 32669

Signature

NORTH CENTRAL FLORIDA
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OCT 30 2008
REGIONAL PLANNING COUNCIL

GAINESVILLE URBANIZED AREA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)

CITIZENS ADVISORY COMMITTEE

RESUME

Please return to:

MTPO
North Central Florida Regional Planning Council
2009 NW 67 Place, Suite A
Gainesville, FL 32653-1603
FAX: 352/955-2209

Date: 10-29-08

NAME James Samec ADDRESS 4045 NW 46 Ave

ZIP CODE 32606 AGE 58 TELEPHONE (H) 352 371-0454

EMAIL _____ (W) 352 317-6733

FAX: SAMECPABA.COM @ AOL

HOW LONG A RESIDENT OF ALACHUA COUNTY? 30 yrs

ARE YOU CURRENTLY AN ELECTED OFFICIAL? No

OCCUPATION Retired

EDUCATION BS degree

TRAINING OR EXPERIENCE RELATED TO ACTIVITIES FOR THIS APPOINTMENT :

Police Officer 26 yrs, driving instructor, traffic office 12.5 yrs
Traffic Homicide Investigator 15 yrs

PAST CIVIC AND PROFESSIONAL ACCOMPLISHMENTS OR HONORS 1 year
CAC member

I am willing to spend As needed hours per month on this activity. I will attend meetings in accordance with the adopted policies of the MTPO. If at any time my business or professional interests conflict with the interests of this board or committee, I will not participate in such deliberations. Additional information on me may be secured from: (List three references - name, address, and phone number)

James Samec
Signature

Additional information may be attached to this form.

GAINESVILLE URBANIZED AREA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)

CITIZENS ADVISORY COMMITTEE

RESUME

Please return to:

MTPO
North Central Florida Regional Planning Council
2009 NW 67 Place, Suite A
Gainesville, FL 32653-1603
FAX: 352/955-2209

Date: Oct. 27, 2008

NAME Ruth Steiner ADDRESS 4104 NW 19th Place

ZIP CODE 32605 AGE 51 TELEPHONE (H) 352-377-0941

EMAIL rsteiner@ufl.edu (W) 352-392-0997 x.431

FAX: 352-392-3308

HOW LONG A RESIDENT OF ALACHUA COUNTY? 14 years.

ARE YOU CURRENTLY AN ELECTED OFFICIAL? no

OCCUPATION Professor

EDUCATION Ph.D. Urban & Regional Planning

TRAINING OR EXPERIENCE RELATED TO ACTIVITIES FOR THIS APPOINTMENT:

See attached summary CV/biosketch

PAST CIVIC AND PROFESSIONAL ACCOMPLISHMENTS OR HONORS Kermit Sigmon Award 2006
Member of CAC 1997-1999, 2004-2006, 2008
Member, Alachua County Energy Conservation Strategies Commission

I am willing to spend 8 hours per month on this activity. I will attend meetings in accordance with the adopted policies of the MTPO. If at any time my business or professional interests conflict with the interests of this board or committee, I will not participate in such deliberations. Additional information on me may be secured from: (List three references - name, address, and phone number)

Kristin Larsen Univ of Florida 392-0997 x.433
Paul Zwick Univ of Florida 392-0997 x.427
Richard Schneider Univ of Florida 392-0997 x.430

Signature

Additional information may be attached to this form.

Ruth L. Steiner, Ph.D. is an associate professor in the Department of Urban and Regional Planning at the University of Florida and an affiliate faculty in the School of Natural Resources and Environment and the Transportation Research Center (TRC). Her research focuses on the interactions between transportation, and land use, with a particular focus on planning for all modes of transportation including transit, bicycling and walking. She is currently working on the use of vehicle-miles-of-travel-based measures of traffic impact for communities in Florida, the impact of school siting on children's travel, and on incorporating transportation costs into models of housing affordability. She is co-author of *Energy Efficiency and Human Activity: Global Trends and Prospects* (Cambridge University Press, 1992) and author of over fifty book chapters, articles, reviews and research reports. Dr. Steiner is a member of the Pedestrian and the Transportation and Land Development Committees of the Transportation Research Board (TRB). She is a member of the Alachua County Energy Conservation Strategies Commission and the Gainesville Urbanized Area Citizens Advisory Committee to the Metropolitan Transportation Planning Organization (MTPO).

PI: RUTH L. STEINER, PH.D.
Urban and Regional Planning
University of Florida Gainesville, FL 32611
Phone: (352) 392-0997, ext.431 Email: rsteiner@dcp.ufl.edu

Professional Preparation
Doctor of Philosophy, City and Regional Planning, University of California at Berkeley, 1996.
Master of City and Regional Planning, University of California at Berkeley, 1988.
Master of Business Administration, University of Wisconsin, Milwaukee, WI. 1982.
Bachelor of Arts, History, Lawrence University, Appleton, WI. 1979.

Appointments
2002-present : Associate Professor, Department of Urban and Regional Planning, University of Florida, e-mail : rsteiner@dcp.ufl.edu
2004-present: Affiliate Faculty, Transportation Research Center, College of Engineering, University of Florida, Gainesville, FL.
1998-present: Affiliate Faculty, School of Natural Resources and Environment, University of Florida, Gainesville, FL. 1998-present.
2006-2007: Visiting Associate Professor (sabbatical), Department of Urban Design and Planning, University of Washington, Seattle, WA.
1996-2002: Assistant Professor, Department of Urban and Regional Planning, University of Florida, Gainesville, FL.
1994-1996: Provisional Assistant Professor, Department of Urban and Regional Planning, University of Florida, Gainesville, FL. 1994-1996.
1990-1994: Research Associate, Energy Analysis Program, Lawrence Berkeley National Laboratory, Berkeley, CA; and Institute for Transportation Studies and Institute of Urban and Regional Development, University of California at Berkeley, Berkeley, CA. 1990-94.
1988-1990: Policy Analyst, Public Service Board, Montpelier, VT. 1988-1990.

Selected Publications
1. Schipper, L., & Meyers, S., with Howarth, R., & Steiner, R. (1992). *Energy Efficiency and Human Activity: Global Trends and Prospects*, Cambridge, U. K.: Cambridge University Press.
2. Schipper, L., Steiner, R., & Meyers, S. (1993). Trends in transportation energy use, 1970-1988: An international perspective. Chapter 2 in Santini, D., & Greene, D. (Eds.) *Transportation and global climate change*, Washington, D. C.: American Council for an Energy-Efficient Economy.
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4. Schipper, L., Steiner, R. L., Figueroa, M. J., & Dolan, K. (1993). Fuel prices and economy: Factors affecting land travel. *Transport Policy, 1(1)*, 6-20.
5. Steiner, R. L. (1992). Lessons for transportation demand management from utility demand-side management. *Transportation Research Record, 1346*, 14-17.
Other Significant Publications
6. Steiner, R. (2007). Transportation concurrency: An idea before its time? Chapter 13 in Connerly, C., Chapin, T., & Higgins, H. (Eds.) *Growth management in Florida: Planning for paradise.* Ashgate Publishing.
7. Guttenplan, M., Davis, B., Steiner, R. L., & Miller, D. (2003). Planning level areawide multi-modal level of service (LOS) analysis: Performance measures for congestion management. *Transportation Research Record, 1858*, 61-68.
8. *Nicholas, J. C., & Steiner, R. L. (2000). Smart growth and sustainable development in Florida.* Wake Forest Law Review, *35(3), 645-670.*

9. *Steiner, R. L. (2001). Florida's transportation concurrency: Are the current tools adequate to meet the needs for coordinated land use and transportation?* University of Florida Journal of Law and Public Policy, *12(2), 269-297.*

10. Bond, A., & Steiner, R. L. (2007). Sustainable campus transportation through transit partnership and transportation demand management: A case study from the University of Florida. *Berkeley Planning Journal.*

Summary of Research

For the past twenty years, Dr. Steiner's research, graduate education, and training activities have focused on the interactions between land use, transportation and environment, with a particular focus on alternative modes of transportation – walking and bicycling. She is currently conducting research on multimodal analysis tools to better coordinate land use and transportation planning, modeling the combined transportation and housing costs associate with different locations within urban regions, and understanding the impact of school siting decisions on the ability of children to walk or bicycle to school. She has completed research on bicycle and pedestrian facility design; the coordination of land development and transportation investments (so-called "concurrency"); energy consumption in the transportation sector in western industrialized countries; travel behavior in neighborhoods in the East Bay of the San Francisco Bay Area, and in downtown Orlando; the development of geographic information systems (GIS) tools to map pedestrian and bicycle crashes: and transportation concurrency and growth management in Washington and Florida. She is the author and co-author for more than 25 refereed papers, book chapters and books, and over 25 technical and policy reports for state and local planning agencies.

Professional Service and Development Activities

- Member, Transportation and Land Development Committee, Transportation Research Board
- Member, Pedestrian Committee, Transportation Research Board
- Member, Scientific Committee of the World Conference on Transport Research Society
- Member, American Planning Association and the following divisions: Transportation, and Energy and Environment
- Member, Association of Bicycle and Pedestrian Professionals
- Reviewer, *Transportation Research Record, Journal of the American Planning Association, Journal of Planning Education and Research, Journal of Planning Literature*

North Central Florida Regional Planning Council

2009 N.W. 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
(352) 955-2200 SUNCOM 625-2200 FAX (352) 955-2209

December 4, 2008

TO: Metropolitan Transportation Planning Organization (MTPO)

FROM: Marlie Sanderson, AICP, Director of Transportation Planning

SUBJECT: Archer Road/SW 16th Avenue Project Development and Environmental (PD&E) Study

JOINT MTPO ADVISORY COMMITTEE AND STAFF RECOMMENDATION

No action required. For information only.

BACKGROUND

The Gainesville City Commission is conducting a Project Development and Environmental (PD&E) Study for the Archer Road/SW 16th Avenue area in coordination with the Florida Department of Transportation and the University of Florida.

Exhibit 1 is a summary taken from the official website (www.archerroadpde.com) that provides background information about this project. Exhibit 2 is a Public Alternatives Meeting notice for the Archer Road/SW 16th Avenue PD&E. Also included with this packet are additional project materials provided by the City's consultant consisting of:

1. Exhibit 3- the MTPO Advisory Committee slideshow; and
2. Exhibit 4- the MTPO Advisory Committee meeting packet material.

Archer Road/SW 16th Avenue Area Project- Programmed Funds* Timeline				
2008/2009	2009/2010	2010/2011	2011/2012	2012/2013
PD&E Design	Design Construction	-	-	-

*Funding breakdown not provided

T:\Marlie\MS09\MTPO\MEMO\archershandsdec.wpd

EXHIBIT 1

[text from archerroadpde.com website]

Archer Road / SW 16th Avenue PD&E Study

SUMMARY

The Project Development and Environment (PD&E) study will evaluate build alternatives that will allow Florida's Department of Transportation (FDOT) to re-designate the portion of State Road (SR) 24 from Archer Road between the intersections with SW 16th Avenue (SR 226) and SW 13th Street (SR 25/US 441) to SW 16th Avenue (SR 226) between its intersections with Archer Road and SW 13th Street and then along SW 13th Street to the intersection with Archer Road.

Over the last 20 years, Archer Road, from SW 16th Avenue to SW 13th Street, has changed dramatically with the introduction of expansive medical facilities and parking garages supporting these facilities. With this growth, pedestrian traffic has increased significantly. Safety associated with pedestrian movement has become a major concern. The City of Gainesville, in connection with the University of Florida and other stakeholders in the area, recognized the need to address this issue by re-designating this portion of Archer Road as a campus road, therefore giving the University greater flexibility on the future design of the area. This would in turn involve re-routing the through traffic that desires to stay on SR 24 over to SW 16th Avenue in this area (removing the State Road designation of SR 24 from Archer Road and transferring it to SW 16th Avenue).

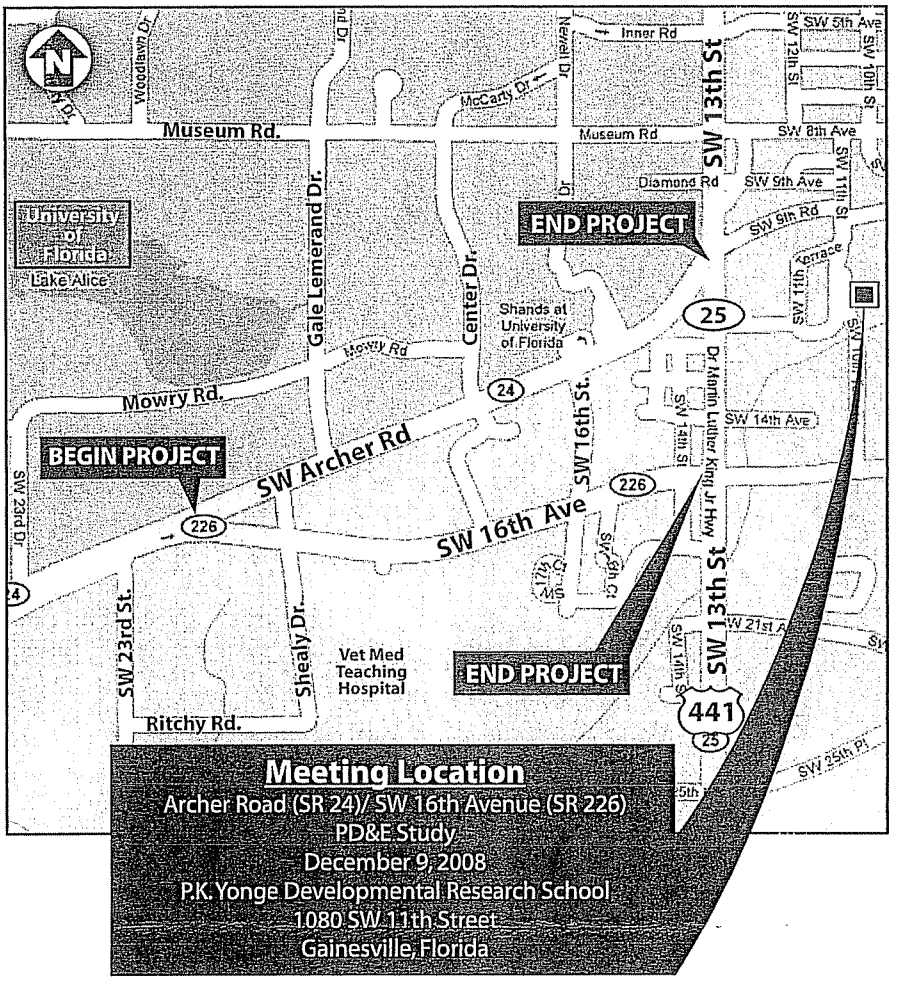
The alternatives developed as a part of this study will include design concepts for the modification of Archer Road to address the issues of safety, pedestrian access, accessibility and traffic congestion to provide a multimodal facility primarily serving the Health Science Campus as well as the University of Florida. As part of this study the improvements to the intersections of Archer Road and SW 16th Avenue and Archer Road and SW 13th Street will be considered. Alternatives will also consider modifications to SW 16th Avenue (including any intersections along these roadways) that may be required to maintain an acceptable level of service. The extension of Gale Lemerand Drive to SW 16th Avenue, as well as other potential north-south connections between SW 16th Avenue and Archer Road, will also be evaluated. The "no-build" alternative will also be evaluated. The limits of the PD&E study extend from just west of the Archer Road and SW 16th Avenue intersection to and including the intersections with SW 13th Street along both Archer Road and SW 16th Avenue. The limits of the traffic analysis are defined as the area between the intersections of Archer Road and SW 34th Street to the west, and SW 16th Avenue and Williston Road/SR 331 to the east.

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PUBLIC ALTERNATIVES MEETING

December 9, 2008
5:30 p.m. — 7:00 p.m.
Archer Road (SR 24) / SW 16th Avenue (SR 226)
Project Development and Environment (PD&E) Study
Gainesville, Florida
Financial Project I.D. Number: 423608-1-22-01

The City of Gainesville has scheduled a Public Alternatives Meeting for the Archer Road (SR 24) / SW 16th Avenue (SR 226) Project Development and Environment (PD&E) Study.



The meeting will be held on Tuesday, December 9, 2008 at the P.K. Yonge Developmental Research School, located at 1080 SW 11th Street. The meeting will be conducted as an open house with maps, drawings, and other pertinent information available for public review. Staff will be available to answer questions you may have regarding this project. The open house will include a public comment period.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or familial status. Anyone who requires special accommodations under the Americans with Disabilities Act, should contact Ms. Despina Veilleux, Project Manager, City of Gainesville, by telephone at (352) 334-5070, or by e-mail at veilleuxdj@cityofgainesville.org.

Special accommodation requests under the Americans with Disabilities Act should be made prior to the public meeting.

Please join us so we can incorporate your input into the project.

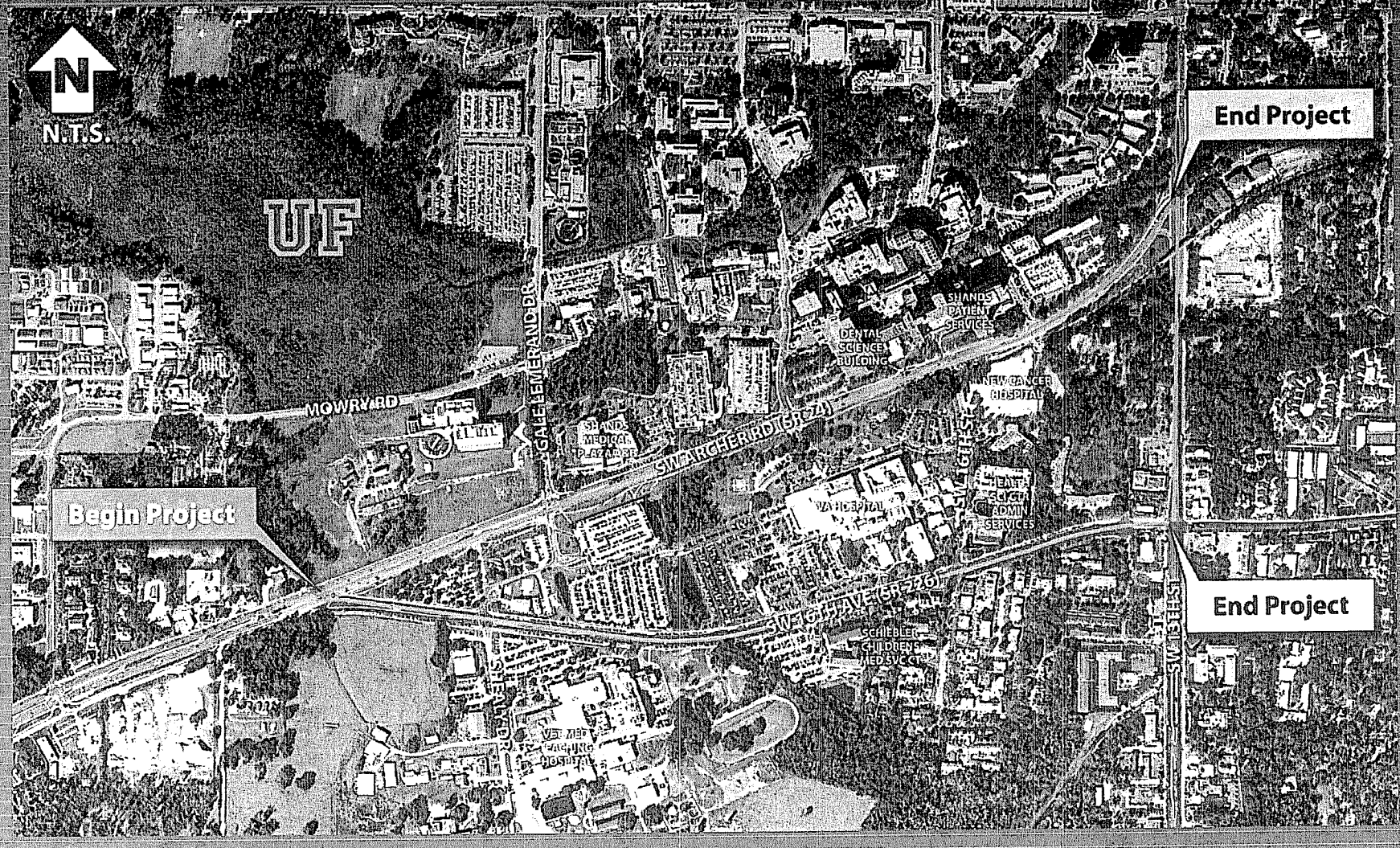
EXHIBIT 3

Archer Road (SR 24)/SW 16th Avenue (SR 226) PD&E Study
PRESENTATION TO
METROPOLITAN TRANSPORTATION
PLANNING ORGANIZATION (MTPO)
CITY OF GAINESVILLE
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STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION
UF UNIVERSITY of FLORIDA
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Kimley-Horn and Associates, Inc.

Purpose of This Meeting

- Provide you with an update of the project
- Present alternatives being considered
- Obtain your input

Archer Road (SR 24)/SW 16th Avenue (SR 226) PD&E Study



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Purpose and Need for this Project

- High mix of pedestrian travel and vehicles on Archer Road
- Archer Road is a State Road and design changes must meet state requirements before Archer Road is taken off of the state system. This requires a Project Development and Environment (PD&E) Study.
- Prove that SW 16th Avenue and SW 13th Street can accommodate future traffic demand.

Project Development & Environment (PD&E) Study

The objectives of a PD&E study are to perform necessary social, environmental, and engineering studies of a proposed transportation improvement to support decisions concerning whether and where it should be built and what will be the basic design concepts.

Pedestrian Movement





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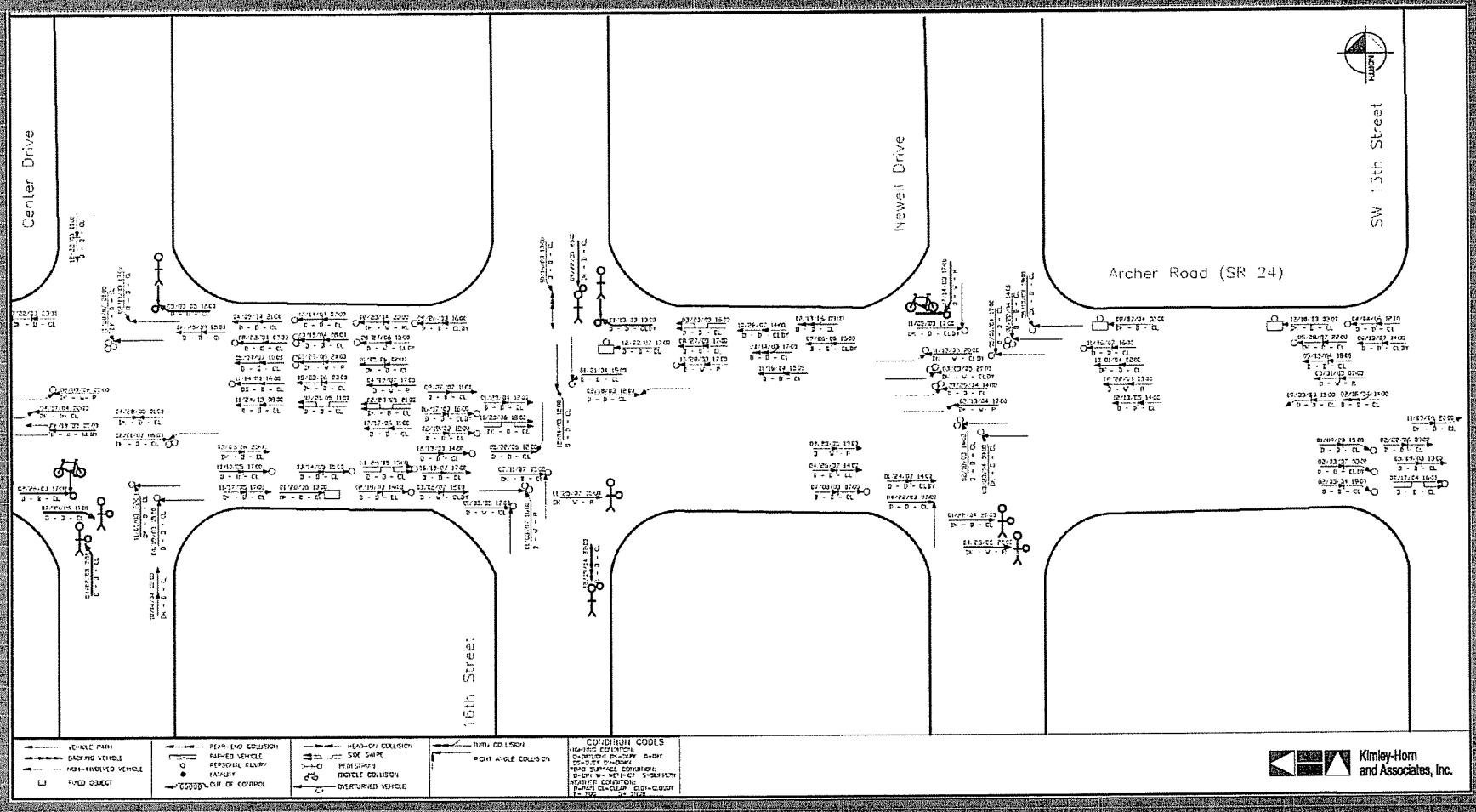
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Pedestrian Movement

AM Peak Hour - 7:30AM	Tues 3/21/2006 - from Shands Report				Wed 3/22/2006 - from Shands Report				November 8th, 2007				September 4th, 2008			
	SB	WB	NB	EB	SB	WB	NB	EB	SB	WB	NB	EB	SB	WB	NB	EB
Archer Road																
SW 16th Avenue	0	8	16	32	0	6	24	37	12	1	2	0	0	39	9	19
Gale Lemerand	6	79	69	5	7	53	38	1	11	94	36	27	-	-	-	-
Center Drive	15	31	32	37	21	29	39	32	4	21	33	22	-	-	-	-
SW 16th Street	10	40	24	221	14	43	34	221	1	14	19	241	-	-	-	-
Newell Drive	6	27	50	3	12	30	52	8	8	7	28	16	-	-	-	-
SW 13th Street	2	5	38	4	0	8	58	5	2	21	2	2	-	-	-	-
Shealy	-	-	-	-	-	-	-	-	-	-	-	-	4	1	9	13
VA Driveway	-	-	-	-	-	-	-	-	-	-	-	-	4	5	13	21
VA Hospital Signal	-	-	-	-	-	-	-	-	-	-	-	-	2	13	5	35
SW 16th Street	12	45	25	103	12	37	35	125	-	-	-	-	8	30	38	66
SW 14th Street	-	-	-	-	-	-	-	-	-	-	-	-	12	44	4	27
SW 13th Street	28	8	14	21	25	1	23	11	-	-	-	-	16	38	24	27
PM Peak Hour - 4:30 PM																
Archer Road																
SW 16th Avenue	0	2	11	21	0	6	12	21	2	3	13	0	1	33	7	17
Gale Lemerand	16	49	3	6	6	47	24	5	20	58	45	1	-	-	-	-
Center Drive	23	18	38	20	50	21	43	43	33	7	15	13	-	-	-	-
SW 16th Street	18	35	9	187	17	45	39	179	7	8	11	178	-	-	-	-
Newell Drive	31	8	6	12	32	16	41	42	11	1	6	7	-	-	-	-
SW 13th Street	11	16	7	3	1	37	16	7	3	26	3	21	-	-	-	-
Shealy	-	-	-	-	-	-	-	-	-	-	-	-	2	11	9	5
VA Driveway	-	-	-	-	-	-	-	-	-	-	-	-	4	30	6	3
VA Hospital Signal	-	-	-	-	-	-	-	-	-	-	-	-	2	22	3	16
SW 16th Street	95	26	6	8	107	17	10	13	-	-	-	-	72	22	11	10
SW 14th Street	-	-	-	-	-	-	-	-	-	-	-	-	10	54	19	32
SW 13th Street	3	35	12	7	8	25	16	18	-	-	-	-	10	39	34	50

Crash Data – Archer Rd.

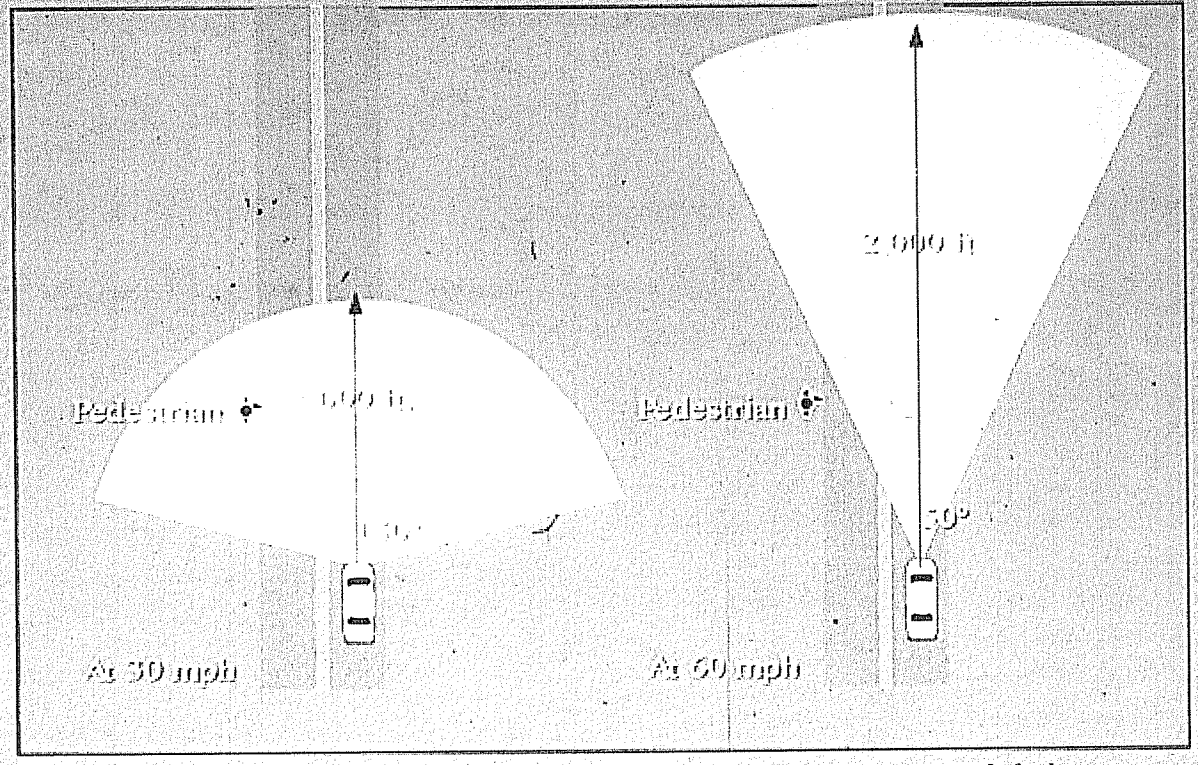


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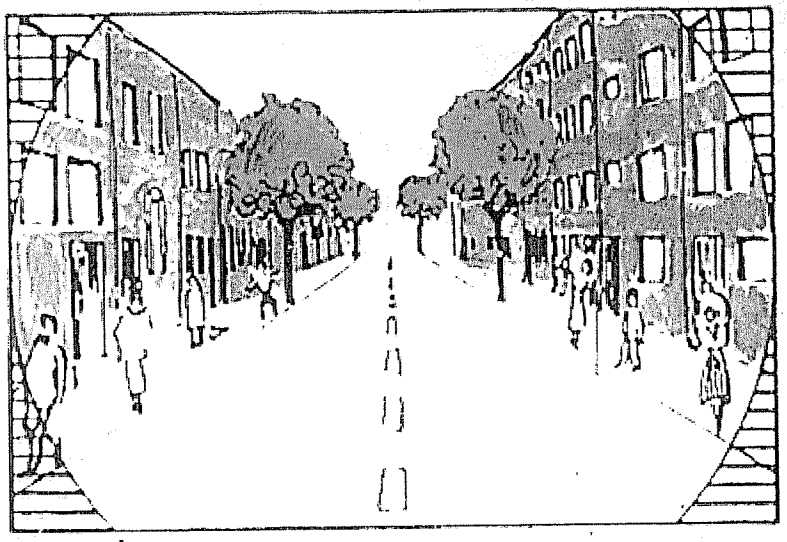
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Seeing Pedestrians

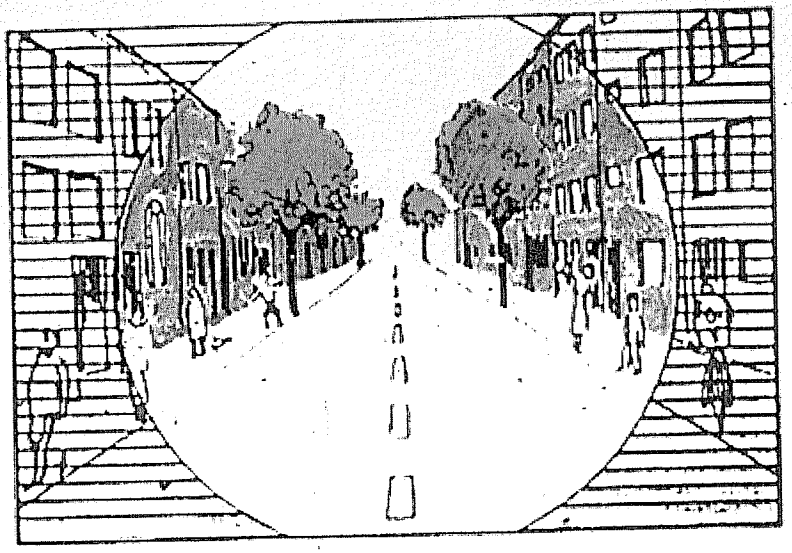


Sixteen percent of all people killed in motor vehicle accidents are pedestrians or bicyclists.

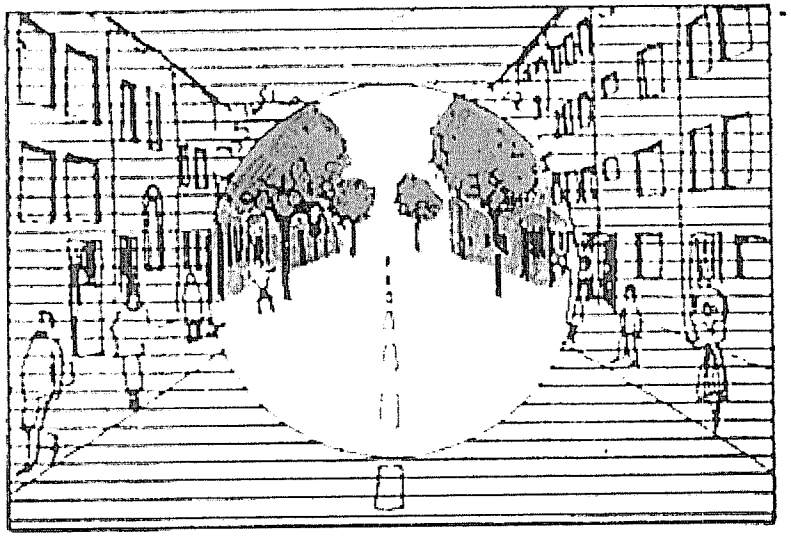
Source: Insurance Institute for Highway Safety, Fatality Facts 1993



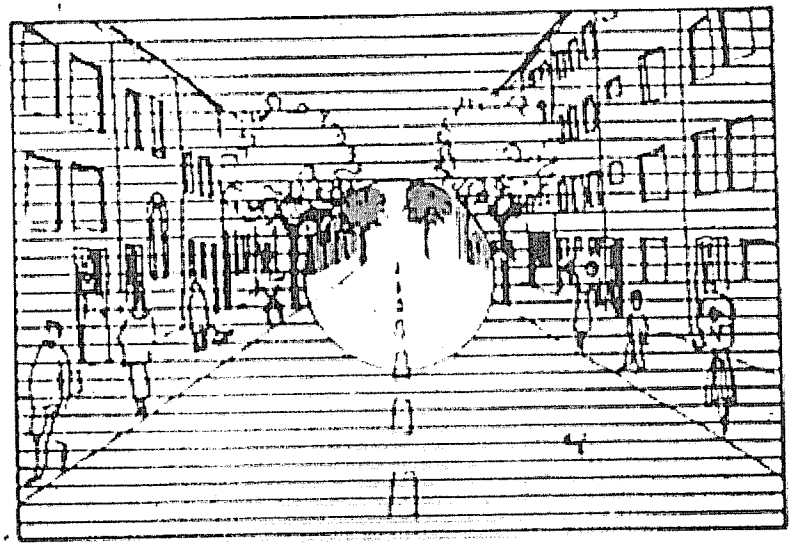
15 MPH



20 MPH



25 MPH

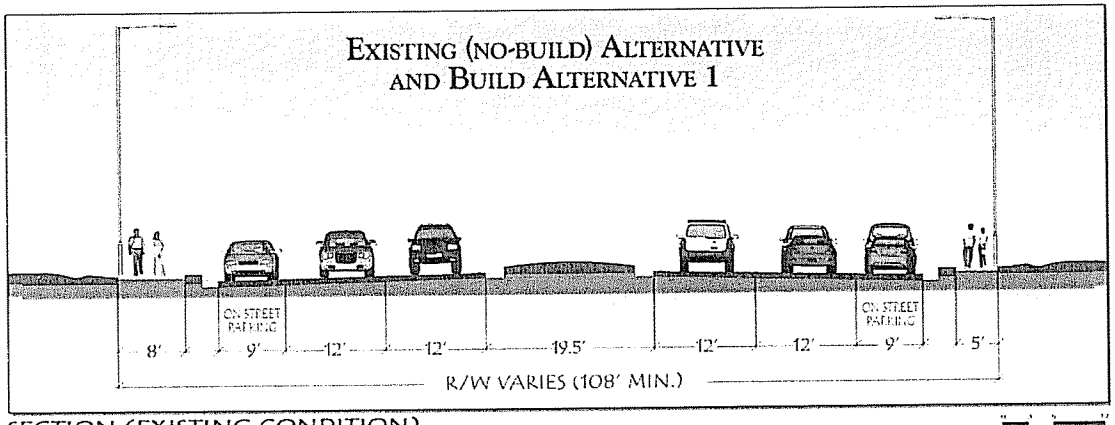


30 MPH

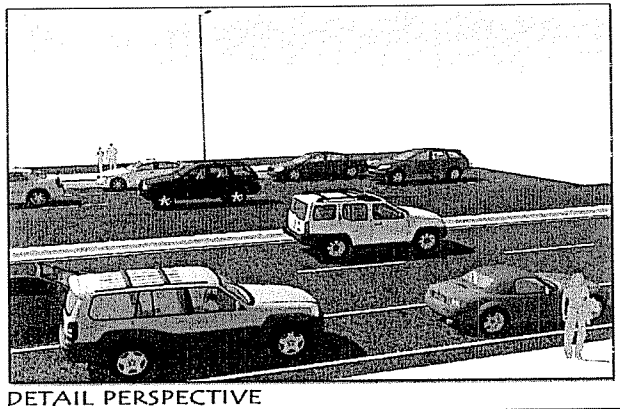
SW 16th Avenue and Archer Road

- Alternatives
- Traffic
- Intersection Geometrics

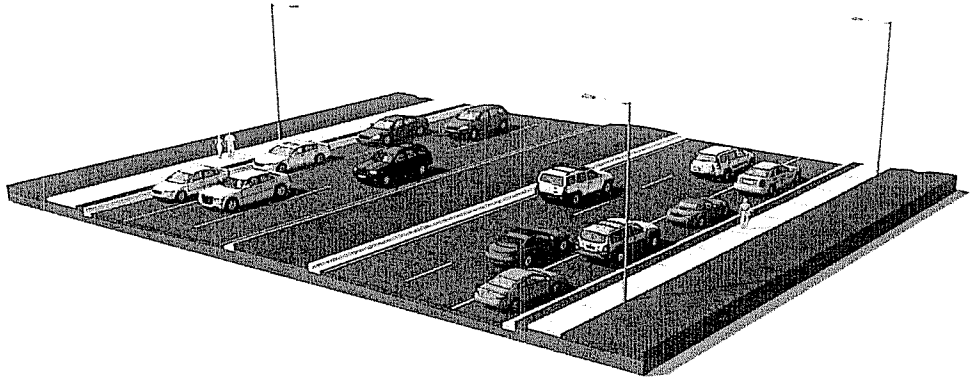
SW 16th Ave. - Existing and Alternative 1



SECTION (EXISTING CONDITION)



DETAIL PERSPECTIVE



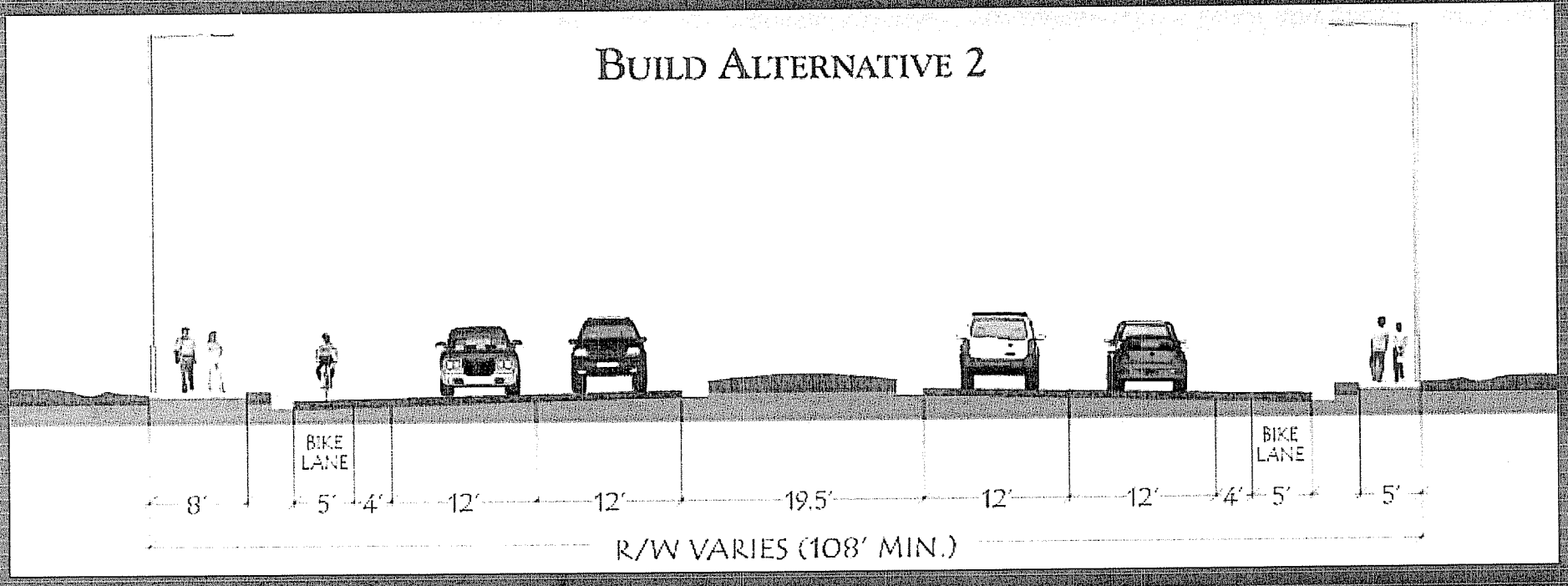
PERSPECTIVE

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SW 16th Ave. – Alternative 2

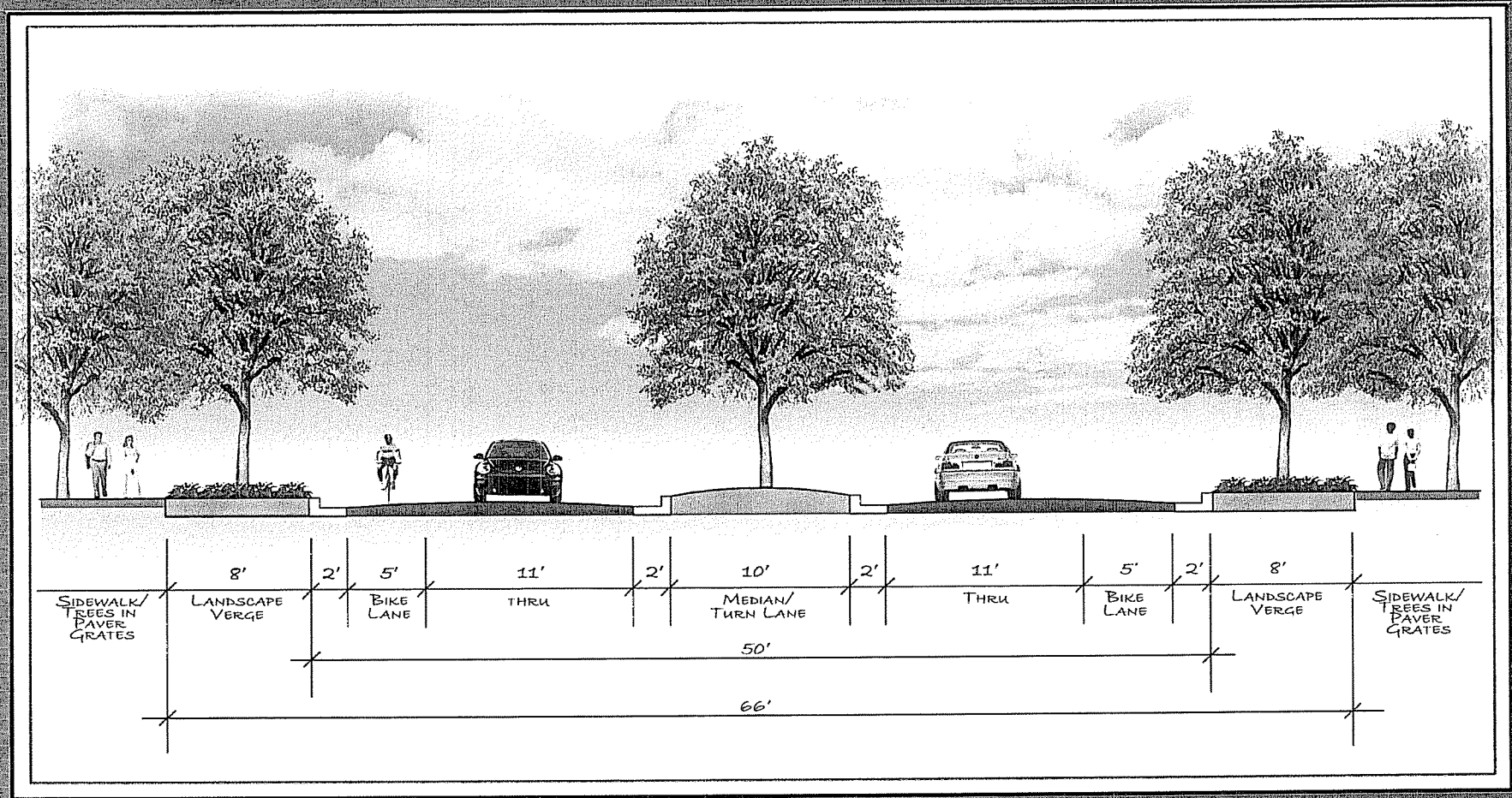


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Archer Rd. – Typical Section Alternatives From Center Drive to west of SW 13th Street



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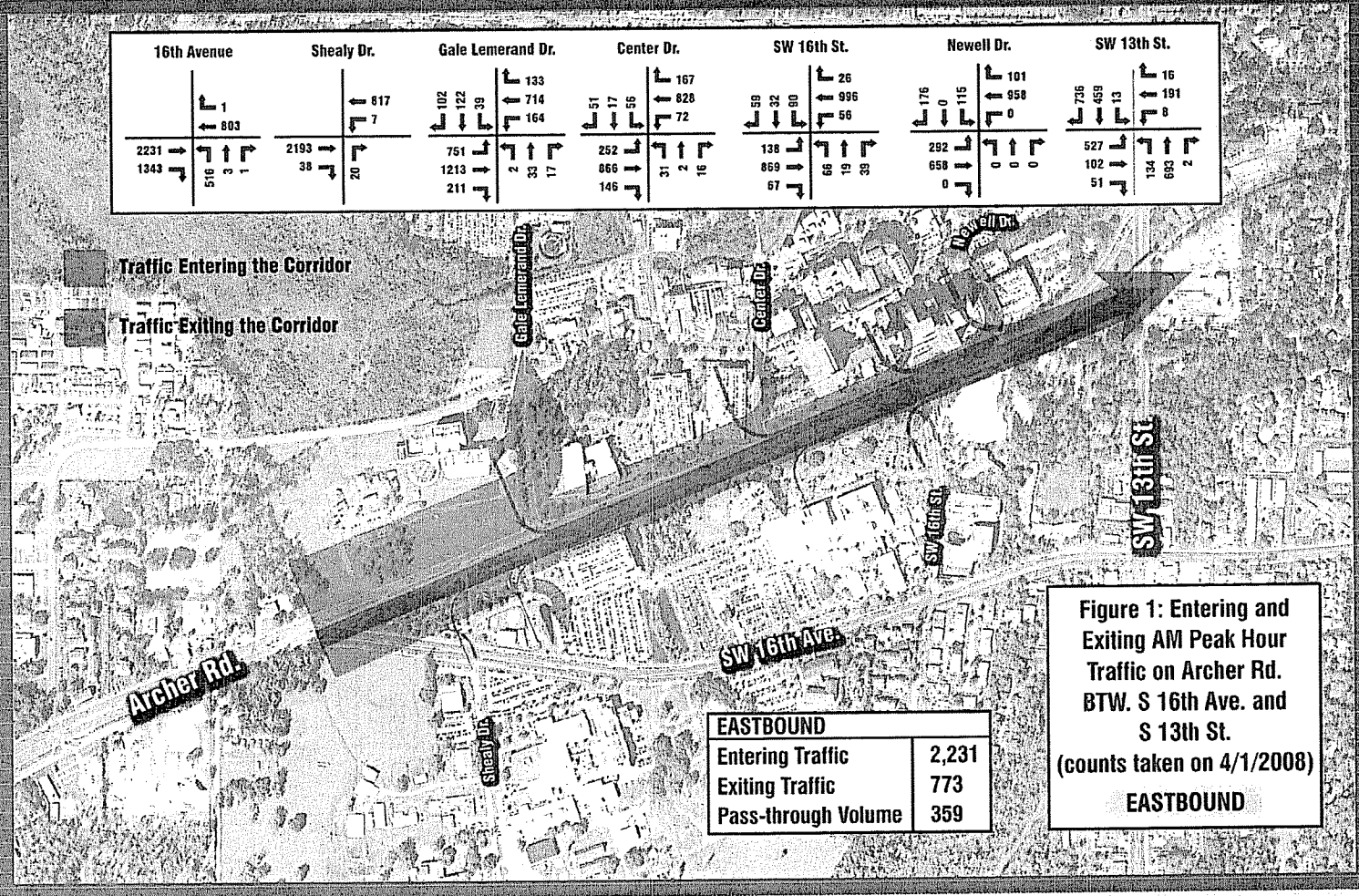
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SW 16th Avenue and Archer Road

- Alternatives
- Traffic
- Intersection Geometrics

Archer Road – Existing AM Peak



EASTBOUND	
Entering Traffic	2,231
Exiting Traffic	773
Pass-through Volume	359

Figure 1: Entering and Exiting AM Peak Hour Traffic on Archer Rd. BTW. S 16th Ave. and S 13th St. (counts taken on 4/1/2008)

EASTBOUND

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Archer Road – Existing PM Peak

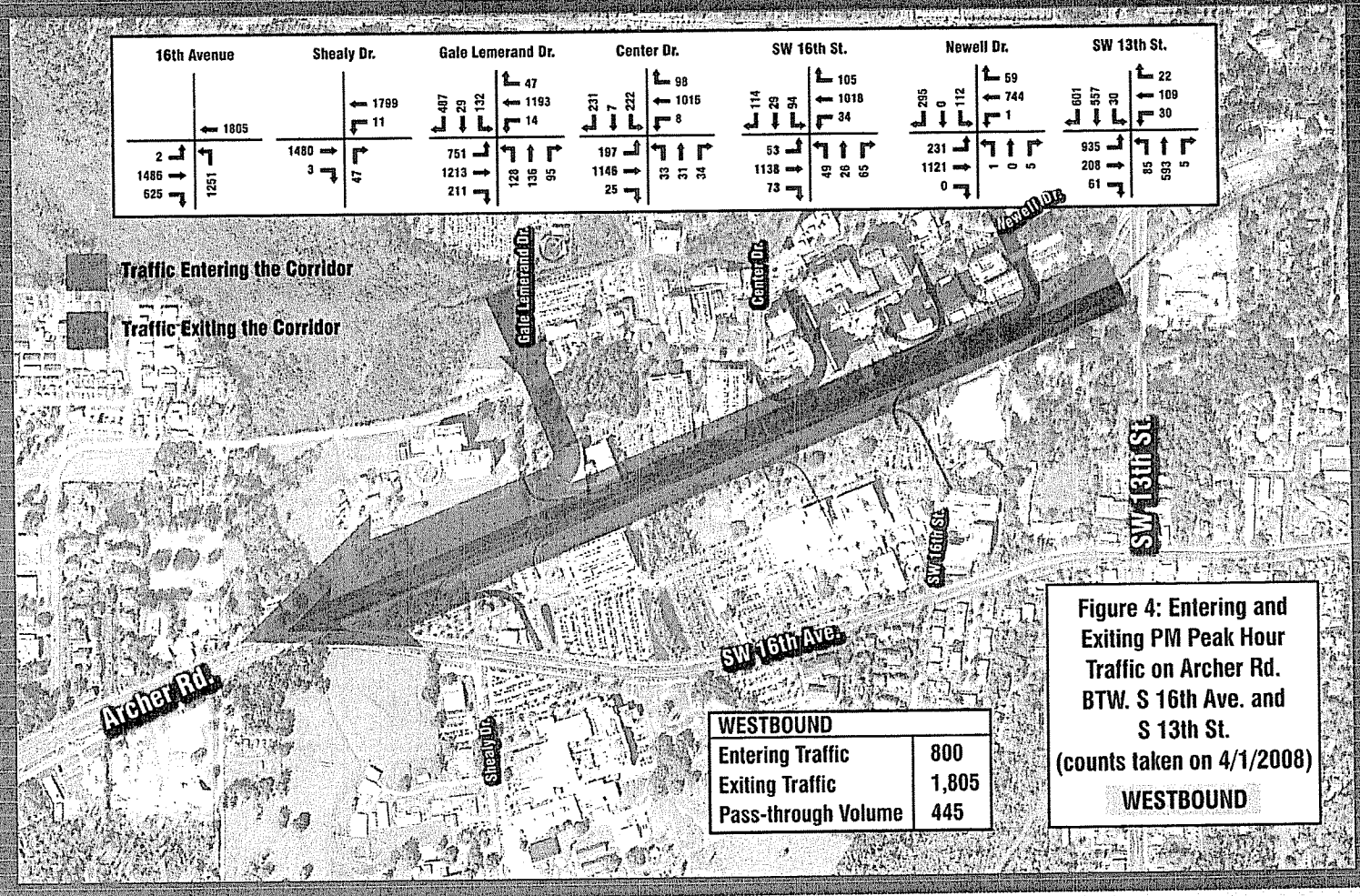


Figure 4: Entering and Exiting PM Peak Hour Traffic on Archer Rd. BTW. S 16th Ave. and S 13th St. (counts taken on 4/1/2008)

WESTBOUND

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SW 16th Ave – Existing AM Peak Eastbound: Archer to Shealy

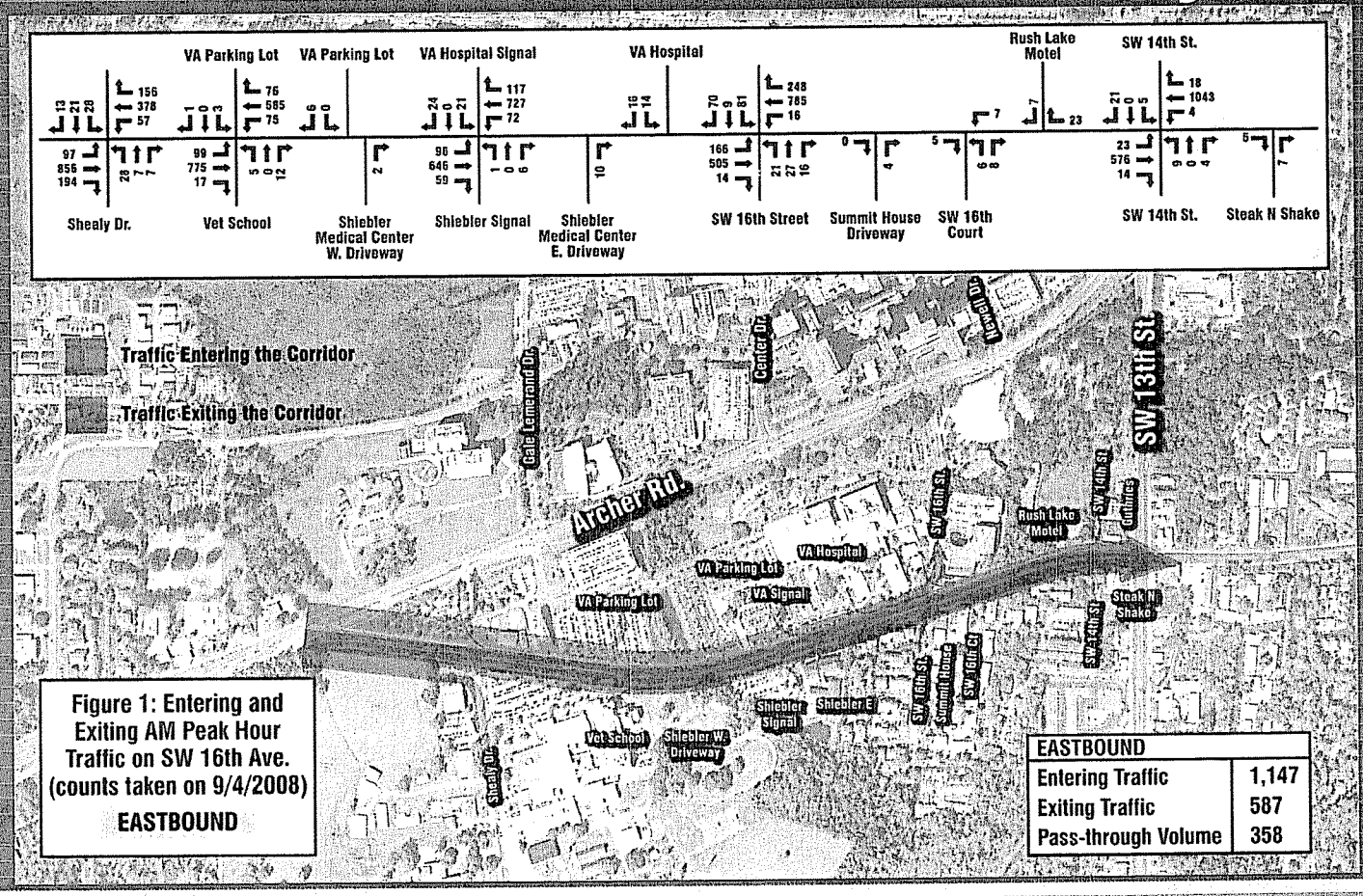


Figure 1: Entering and Exiting AM Peak Hour Traffic on SW 16th Ave. (counts taken on 9/4/2008)

EASTBOUND

EASTBOUND	
Entering Traffic	1,147
Exiting Traffic	587
Pass-through Volume	358

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SW 16th Ave – Existing PM Peak Westbound: Archer to Shealy

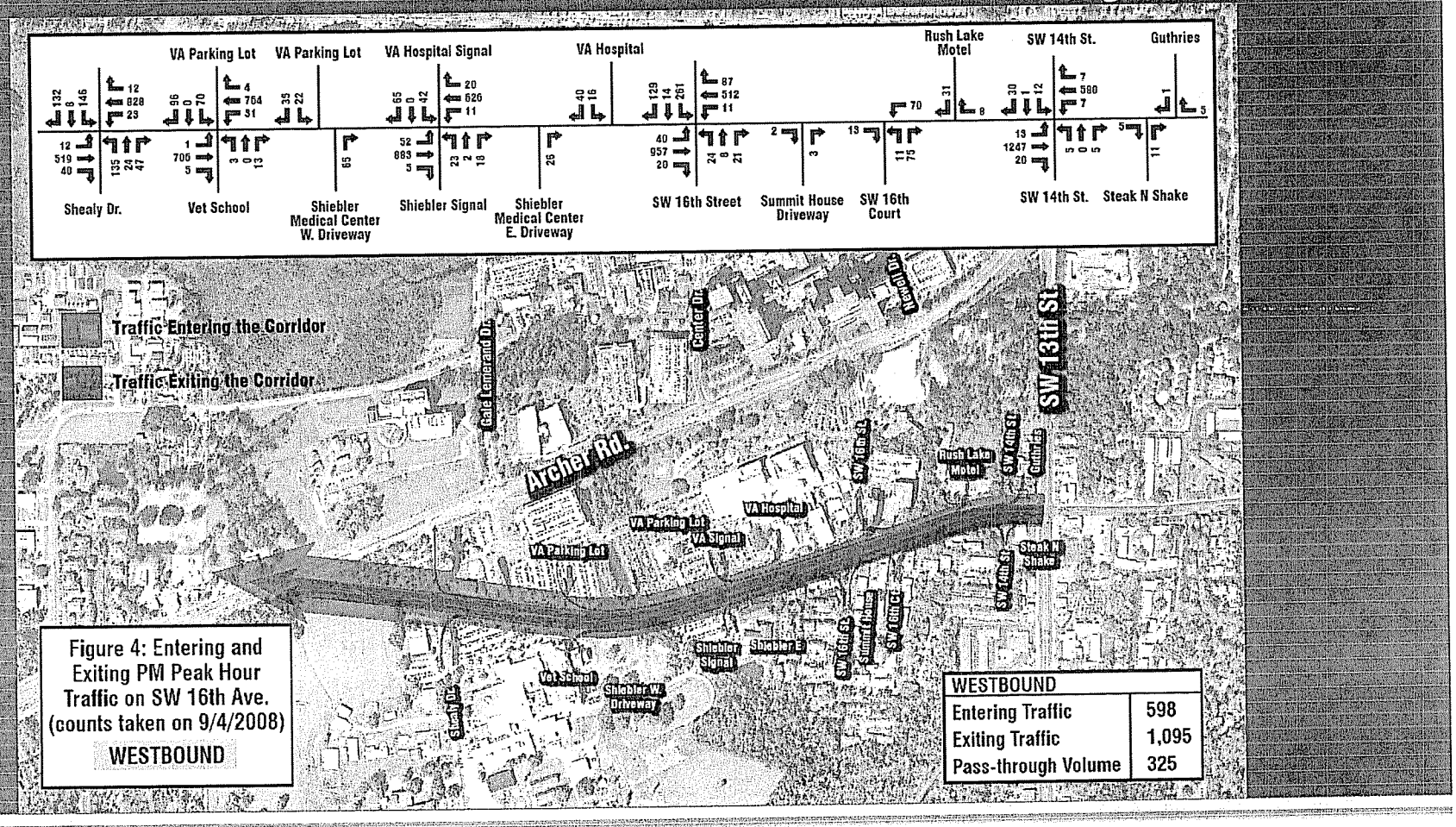


Figure 4: Entering and Exiting PM Peak Hour Traffic on SW 16th Ave. (counts taken on 9/4/2008)

WESTBOUND

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SW 16th Avenue and Archer Road

- Alternatives
- Traffic
- Intersection Geometrics

SW 16th Ave. and Archer Rd.

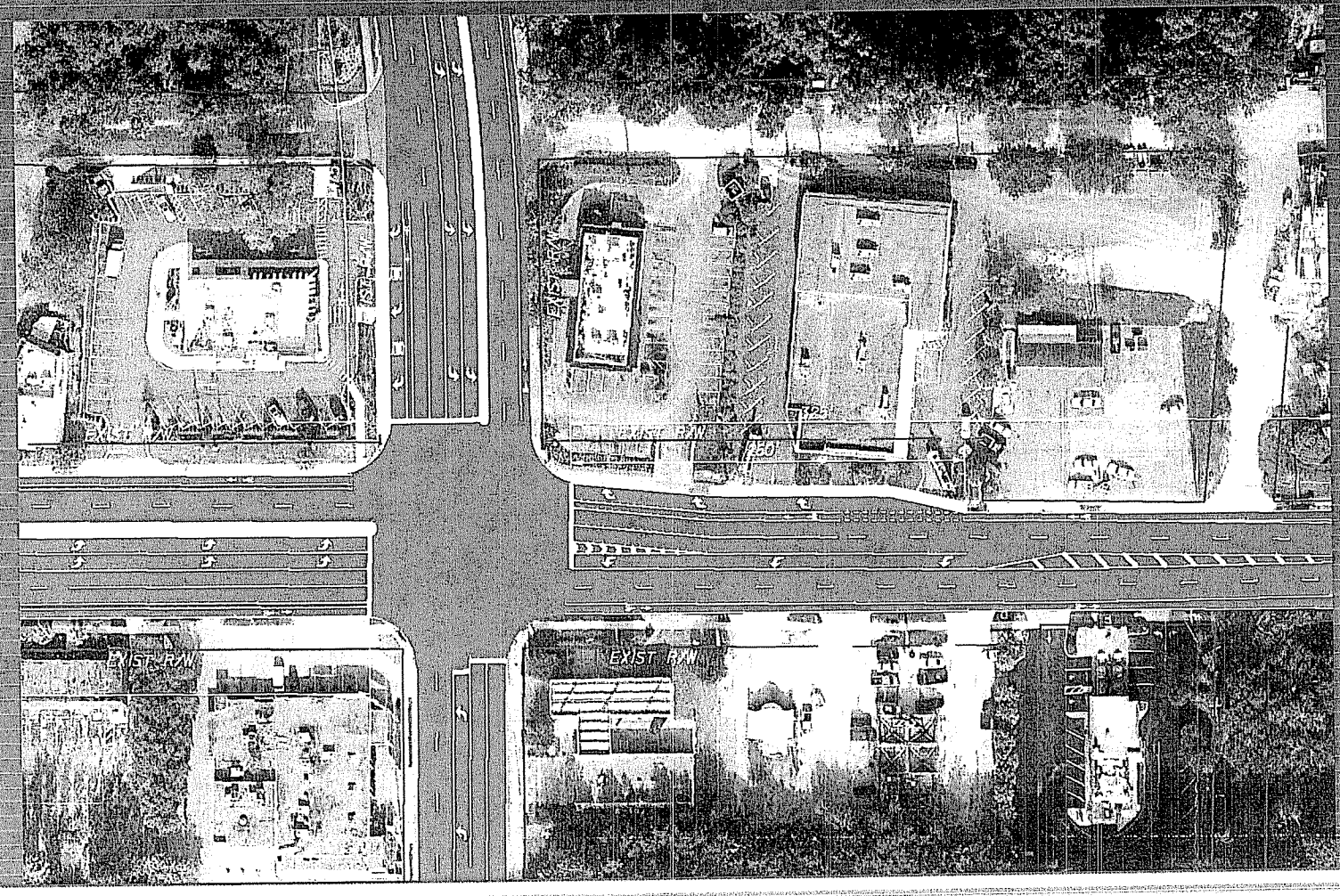


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SW 16th Ave. and SW 13th St.



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Archer Rd. and SW 13th St.



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Bus transit

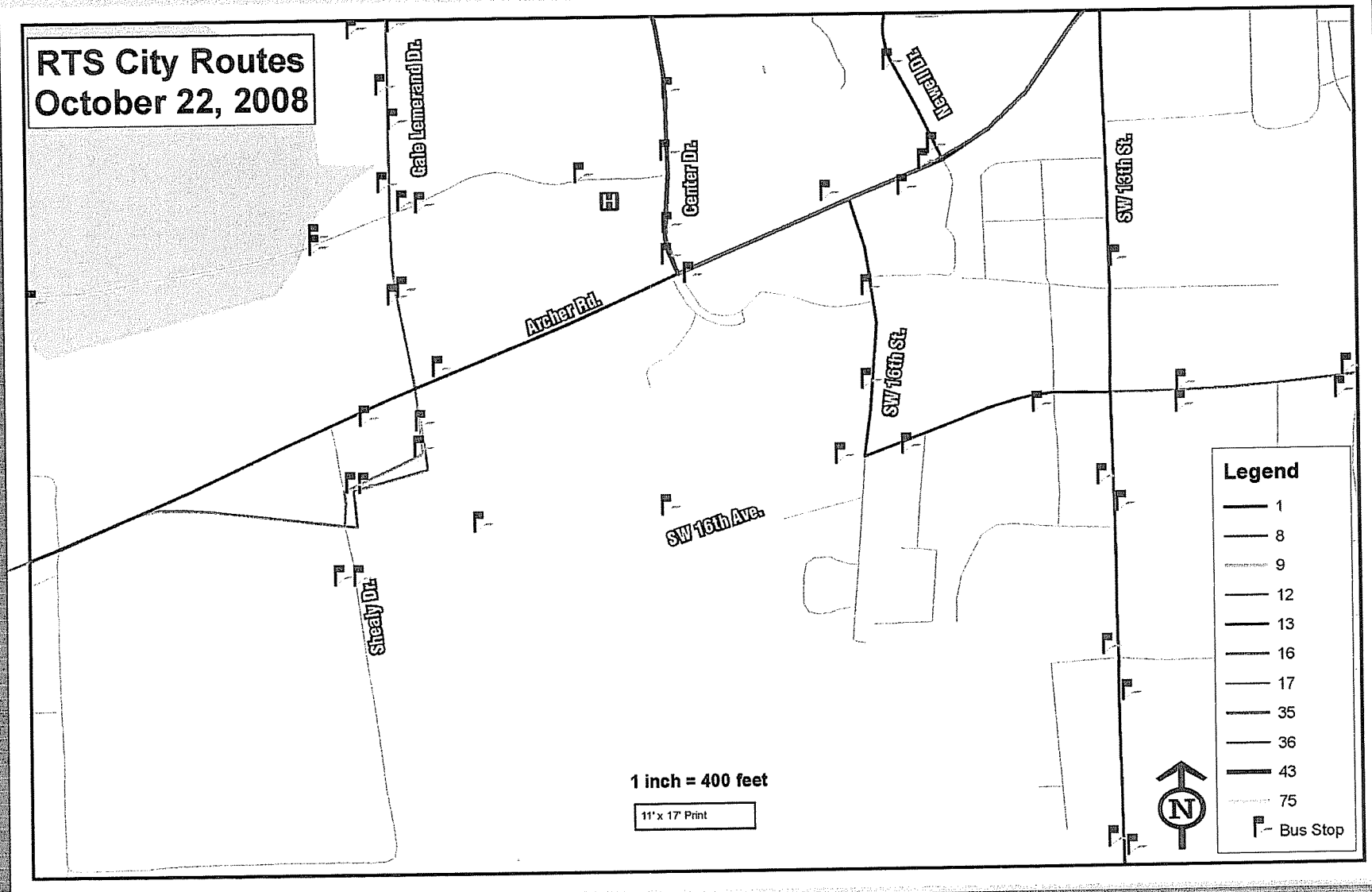




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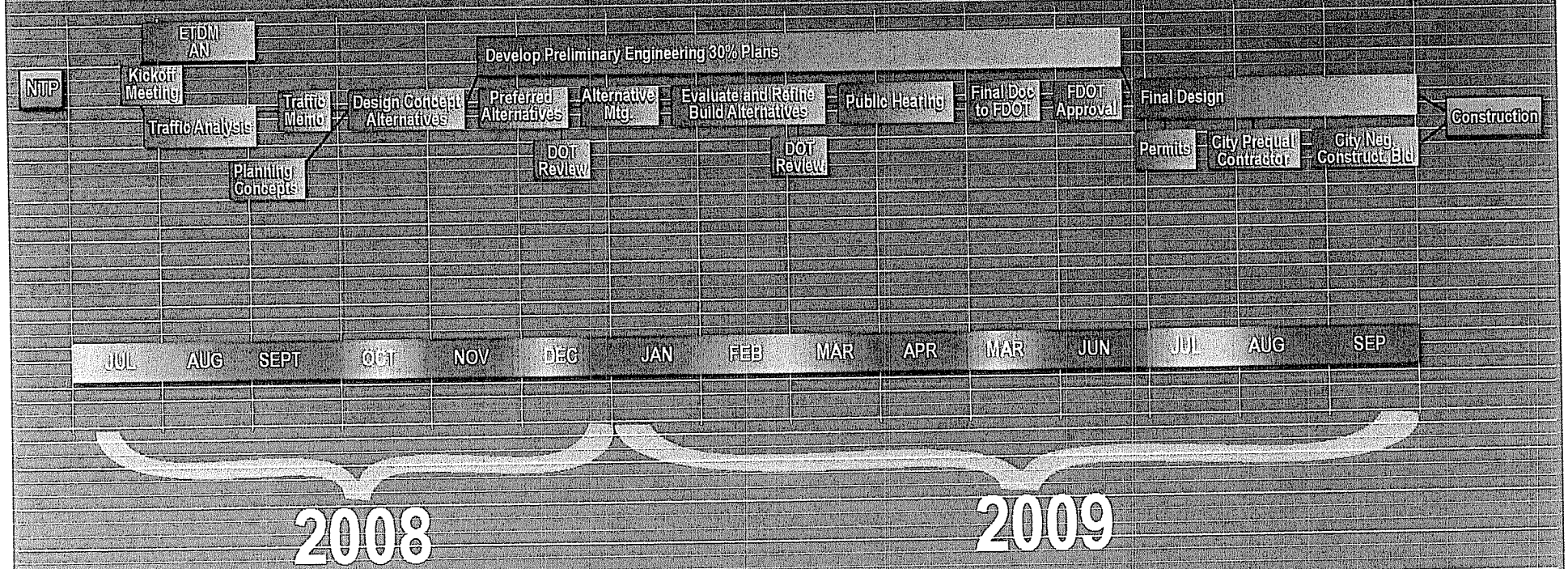
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Archer Road

Archer Road (SR 24)/SW 16th Avenue (SR 226) PD&E Study

Major Milestones



CITY OF GAINESVILLE FLORIDA

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What's Next

- December 9, 2008 – Public Alternatives Meeting
- April 16, 2009 – Public Hearing

Contact Information

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City of Gainesville Project Manager
P.O. Box 490
Gainesville, Florida 32602-0490
(352) 334-5070
Email: veilleuxdj@cityofgainesville.org

www.ArcherRoadPDE.com

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Your Input

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Archer Road (SR 24)/SW 16th Avenue (SR 226) PD&E Study
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Existing Lane Geometry

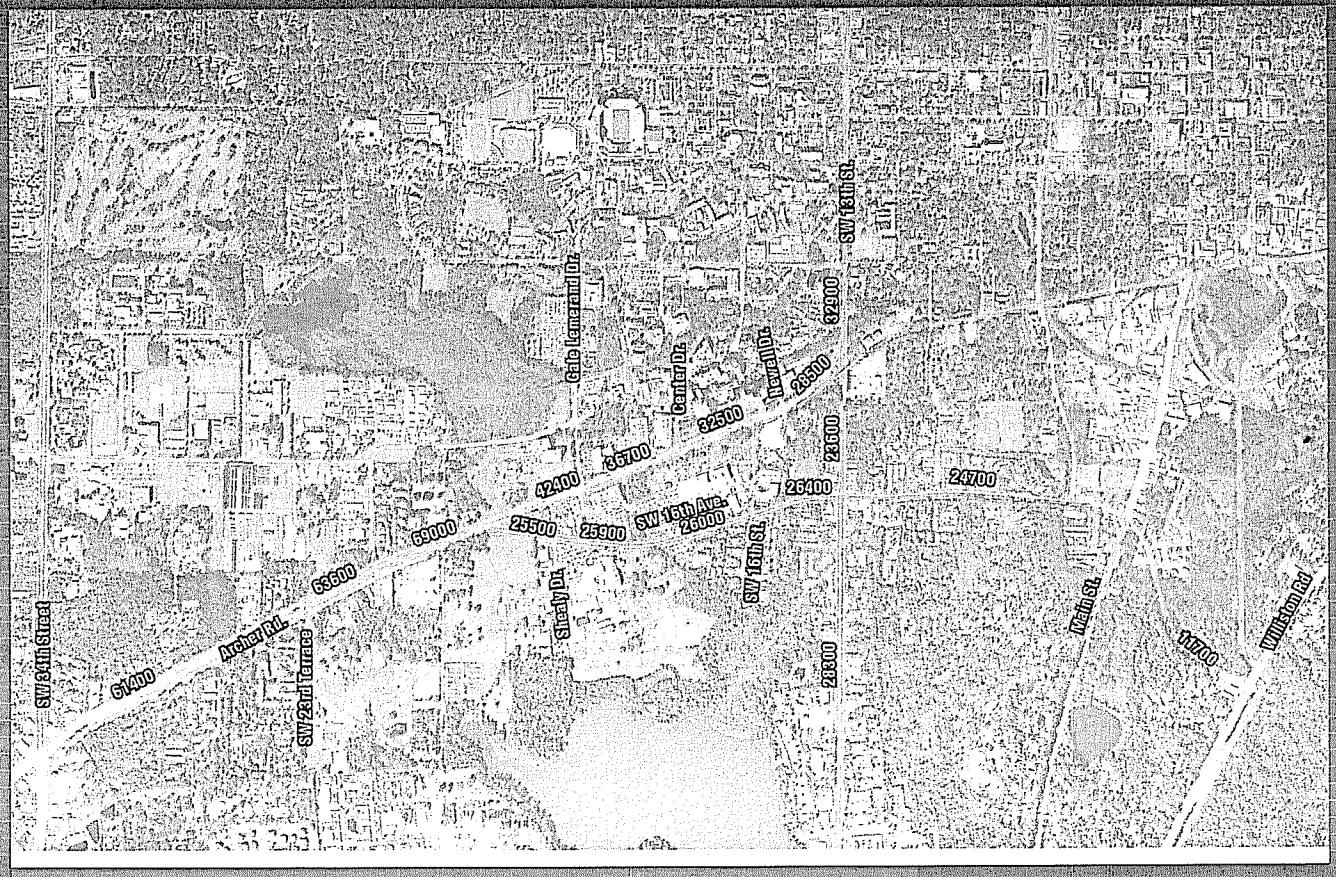


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Kimley-Horn and Associates, Inc.

2030 No Build AADT's



2030 No-Build AADTs

Kimley-Horn and Associates, Inc.

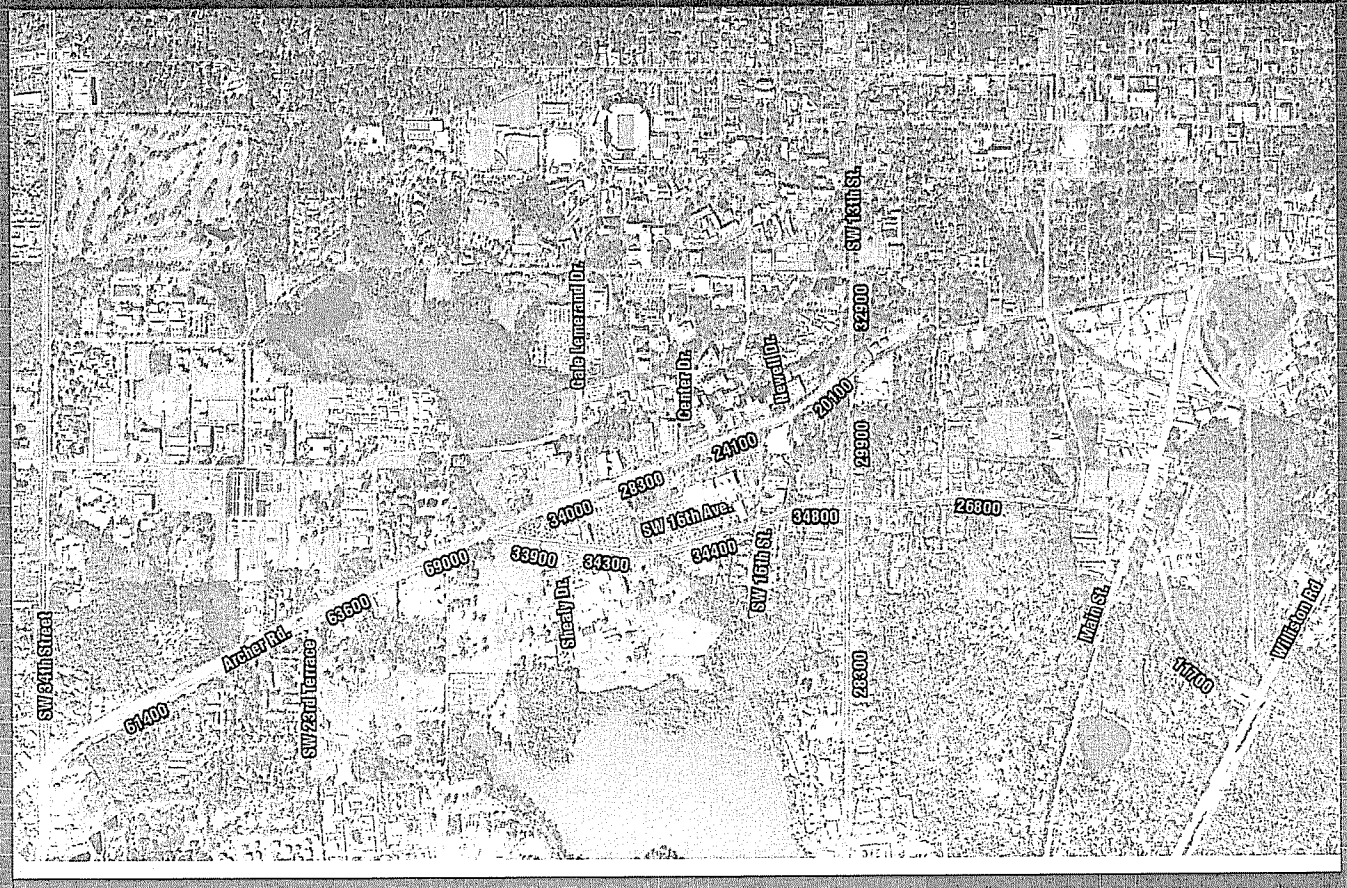
Figure 12 Page 24

CITY OF GAINESVILLE FLORIDA

UF UNIVERSITY of FLORIDA
The Foundation for The Gator Nation

Kimley-Horn and Associates, Inc.

2030 Build AADT's



2030 Build AADTs

Kimley-Horn and Associates, Inc.

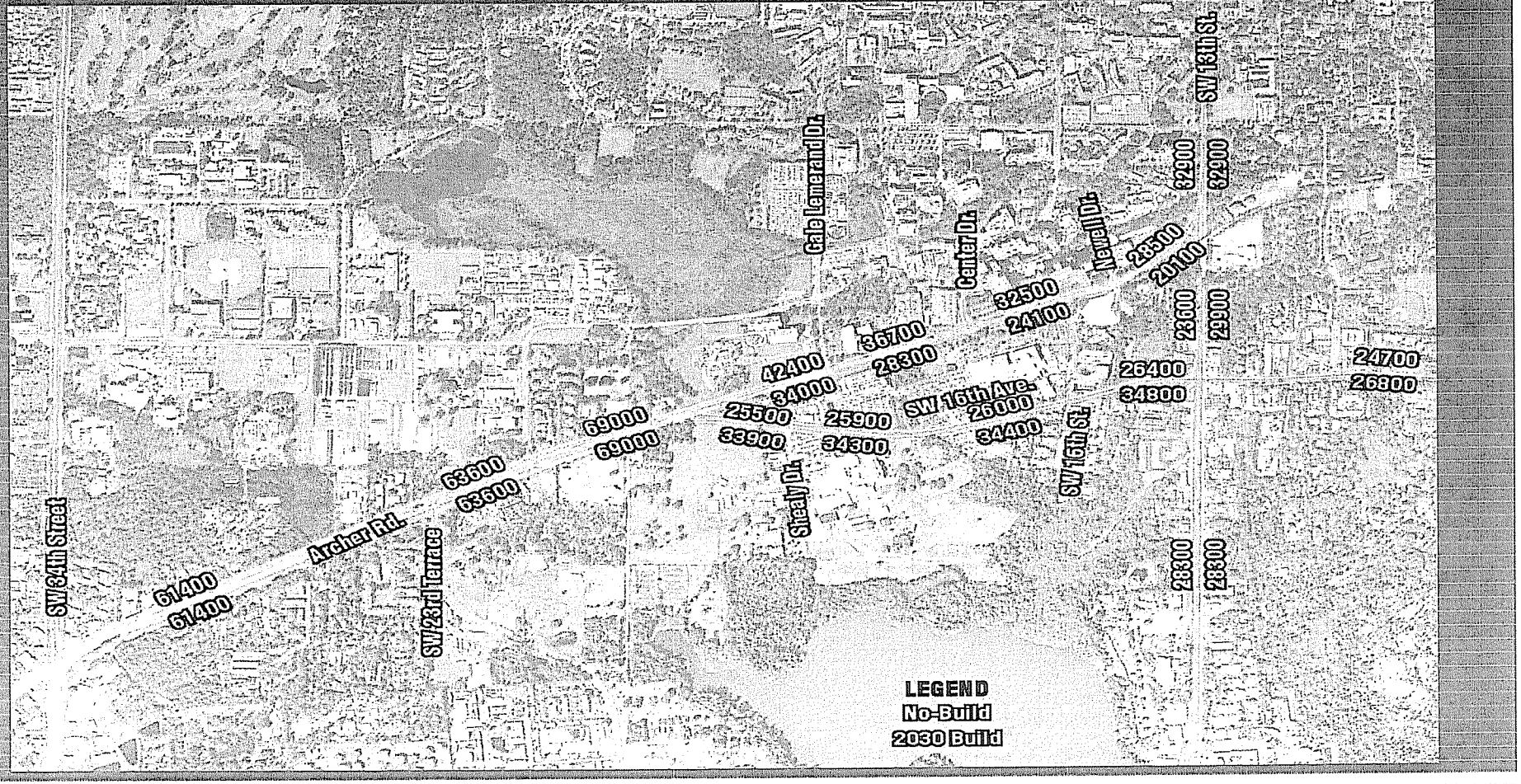
Figure 19 Page 41

CITY OF GAINESVILLE FLORIDA

UF UNIVERSITY of FLORIDA The Foundation for The Gator Nation

Kimley-Horn and Associates, Inc.

Comparison
2030 No Build to 2030 Build



CITY OF GAINESVILLE FLORIDA

UF UNIVERSITY of FLORIDA
The Foundation for The Gator Nation

Kimley-Horn and Associates, Inc.

Florida Department of Transportation

CHARLIE CRIST
GOVERNOR

2198 Edison Avenue MS 2812
Jacksonville, FL 32204
Revised letter: submitted electronically

STEPHANIE C. KOPELOUSOS
SECRETARY

October 17, 2008

Mr. Marlie Sanderson, AICP
Gainesville Metropolitan Transportation Planning Organization
2009 N.W. 67th Place, Suite A
Gainesville, FL 32653-1603

Dear Mr. Sanderson:

This letter is a request for the Florida Department of Transportation (FDOT) to be placed on the following agendas:

Design Team for November 18, 2008
Technical Advisory Committee for December 3, 2008
Citizens Advisory Committee for December 3, 2008
Metropolitan Transportation Planning Organization for December 11, 2008

Mr. Anthony Falotico would like to give an introduction to the Committees for an upcoming safety project on SR 24/Archer Road, median modifications (#2078378), from SW 40th Blvd. to SR 121/34th Street. The project is currently in the scope phase.

If you have any questions, please do not hesitate to give me a call at (386) 961-7550.

Sincerely,

Karen S. Taulbee, AICP
Transportation Specialist

Archer Road Safety Project
Financial Project # 2078378

PE – FY 08/09
CST – FY 2010/11

At the request of the Alachua County Community Traffic Safety Team, Florida Department of Transportation (FDOT) retained Kimley Horn and Associates to conduct an Arterial Study for SR 24 /Archer Road as part of a District-wide Safety Studies contract.

The tasks included field inventory, qualitative assessment, crash data analysis and capacity analysis. Using the information from the study, recommendations for improved operation of the corridor were developed focusing on crash reduction, safety and traffic operations.

Several intersections were identified as operating at a Level of Service (LOS) D or E. An access management analysis reveals that the majority of access points along the corridor are not compliant with current FDOT access management standards.

The study recommended several modifications to access management and LOS that could be implemented within a five-year period, and ranked on priority, ease of completion and estimated resulting benefit.

These proposed modifications are summarized below. The recommended projects are to be coordinated with the Alachua County and MTPO approved interim projects, as part of the SW 62nd Boulevard Connector study, and the recently approved MTPO alignment recommendation for SW 62nd Boulevard as, Alternative 4b-2 with four general purpose lane cross section, and providing a connection to SR 24/Archer Road at SW 37th Boulevard.

I-75 NB Ramp to SW 40th Blvd.

- Create dual left turn lanes on Archer Road (eastbound) to SW 40th Blvd (northbound)
  - Operational Modification by County

- Eliminate right turn slip ramp from I-75 exit ramp to eastbound Archer Road bringing all ramp traffic to signal control.
  - Operational Modification (by County?)
  - 32 rear end crashes in 2003; 2 in 2004; 3 in 2005

SW 40th Blvd to SW 37th Blvd.

- Close first full median opening east of SW 40th Blvd.
  - Safety Modification – based on crash data
  - 8 crashes in 2003; 8 in 2004; 6 in 2005

- Increase storage capacity in westbound left turn lane @ SW 40th Blvd
  - Operational / Safety Modification

- Eliminate left turn lane at median closure, creating additional median space.

Project is coordinated with the recommended Interim Modifications approved by the MTPO and Alachua County as part of the SW 62nd Blvd. connector study.

SW 37th Blvd to SW 35th Blvd.

- Increase storage capacity in eastbound left turn lane @ SW 37th Blvd.
  - Operational Modification

- Close first full median opening east of SW 37th Blvd.
  - Safety Modification

- Increase storage capacity in westbound left turn lane @ SW 37th Blvd
  - Operational Modification

- Modify second full median opening east of SW 37th Blvd to allow westbound left turns off Archer Road only.
  - Safety Modification

First Median Opening East of SW 35th Boulevard (to Butler Plaza / Wal-Mart Entrance)

- Close full median opening east of SW 35th Blvd
  - Safety modification based on crash data
  - 11 Crashes in 2003 ; 20 in 2004 ; 20 in 2005

- Remove eastbound left-turn lane (to Butler Plaza / Wal-Mart Entrance) and reconfigure median

- Remove westbound left-turn lane (to Pizza Hut & bank) and reconfigure median

Second Median Opening East of SW 35th Boulevard (to Butler Plaza / Lowes Entrance)

- Convert full median opening to directional median opening (left off Archer Rd Only)
  - Safety modification based on crash data
  - 11 crashes in 2003 ; 9 in 2004 ; 10 in 2005

- Increase storage for westbound left-turn lane @ modified directional opening, reducing length of inside eastbound left-turn lane at SR 121 (SW 34th Street)
  - Safety modification

Archer Road Safety Project
Financial Project # 2078378

PE – FY 08/09
CST – FY 2010/11

Florida Department of Transportation

District Two

November 2008

I-75 NB Ramp to SW 40th Blvd.

- Create dual left turn lanes on Archer Road (eastbound) to SW 40th Blvd (northbound)
  - Operational Modification by County

- Eliminate right turn slip ramp from I-75 exit ramp to eastbound Archer Road bringing all ramp traffic to signal control.
  - Operational Modification (by County?)
  - 32 rear end crashes in 2003; 2 in 2004; 3 in 2005

Exxon
Signal to be Rebuilt (Mast Arm) by County
Dual Left Turn Lane to be Constructed by County
SW 40th Blvd
Remove Slip Lane
Construct Right Turn Lane
I-75 NB Off Ramp
I-75 NB On Ramp
SR 24 (Archer Road)

SW 40th Blvd to SW 37th Blvd.

- Close first full median opening east of SW 40th Blvd.
  - Safety Modification – based on crash data
  - 8 crashes in 2003; 8 in 2004; 6 in 2005
- Increase storage capacity in westbound left turn lane @ SW 40th Blvd
  - Operational / Safety Modification
- Eliminate left turn lane at median closure, creating additional median space.

Project is coordinated with the recommended Interim Modifications approved by the MTPO and Alachua County as part of the SW 62nd Blvd. connector study.

SR 24 (Archer Road)
SW 40th Blvd
Gainesville Ale House
Exxon
Midas
Chevron
Increase left turn storage
Close Median
Eliminate Left Turn Lane
Create Median Space

SW 37th Blvd to SW 35th Blvd.

- Increase storage capacity in eastbound left turn lane @ SW 37th Blvd.
  - Operational Modification
- Close first full median opening east of SW 37th Blvd.
  - Safety Modification
- Increase storage capacity in westbound left turn lane @ SW 37th Blvd
  - Operational Modification
- Modify second full median opening east of SW 37th Blvd to allow westbound left turns off Archer Road only.
  - Safety Modification

SR 24 (Archer Road)
Create Left Turn IN ONLY
Extend Left Turn Lane
Close Median
Lengthen Left Turn Lane
SW 37th Blvd
Floor Trader
Tire Store
Hobs
Zaxbys
Chick-Fil-A
Sonny's

First Median Opening East of SW 35th Boulevard (to Butler Plaza / Wal-Mart Entrance

- Close full median opening east of SW 35th Blvd
  - Safety modification based on crash data
  - 11 Crashes in 2003 ; 20 in 2004 ; 20 in 2005
- Remove eastbound left-turn lane (to Butler Plaza / Wal-Mart Entrance) and reconfigure median
- Remove westbound left-turn lane (to Pizza Hut & bank) and reconfigure median

Butler Plaza
Lowes Entrance
Fridays
Eliminate Left Turn Lane
Create Median Space
Close Median
Butler Plaza
Wal-Mart Entrance
SW 35th Blvd
Eliminate Left Turn Lane
Create Median Space
Walgreen
SR 24 (Archer Road)

Second Median Opening East of SW 35th Boulevard (to Butler Plaza / Lowes Entrance)

- Convert full median opening to directional median opening (left off Archer Rd Only)
  - Safety modification based on crash data
  - 11 crashes in 2003 ; 9 in 2004 ; 10 in 2005

- Increase storage for westbound left-turn lane @ modified directional opening, reducing length of inside eastbound left-turn lane at SR 121 (SW 34th Street)
  - Safety modification

SR 24 (Archer Road)
SR 121 (SW 34th Street)
Increase Westbound Storage
Convert to Directional Median Opening
Olive Garden
Butler Plaza
Lowes Entrance
Friday's
Butler Plaza
Wal-Mart Entrance
Panera Bread
Moe's
Starbucks
Walgreen's

Questions
and
Comments

THANK YOU!

VIII

North Central Florida
Regional Planning Council

2009 N.W. 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
(352) 955-2200 SUNCOM 625-2200 FAX (352) 955-2209

December 4, 2008

TO: Metropolitan Transportation Planning Organization (MTPO)

FROM: Marlie Sanderson, Director of Transportation Planning

SUBJECT: Election of MTPO Officers

STAFF RECOMMENDATION

Elect a Chair, Vice-Chair and Secretary-Treasurer.

BACKGROUND

According to its rules, the MTPO is required to hold an organizational meeting each year for the purpose of electing a Chair, Vice-Chair and Secretary-Treasurer. Officers serve a term of one year starting with the next meeting. Traditionally, MTPO officers have alternated between City and County Commissioners.

Current MTPO Officers

The MTPO officers for 2008 were as follows:

(1) Chair Lee Pinkoson;
(2) Vice-Chair Scherwin Henry; and
(3) Secretary-Treasurer Cynthia Chestnut.

T:\Marlie\MS09\MTPO\MEMO\ELECT.wpd

IX

North Central Florida
Regional Planning Council

2009 N.W. 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
(352) 955-2200 SUNCOM 625-2200 FAX (352) 955-2209

December 4, 2008

TO: Metropolitan Transportation Planning Organization (MTPO)

FROM: Marlie Sanderson, Director of Transportation Planning

SUBJECT: MTPO Audit Review Committee

STAFF RECOMMENDATION

Appoint one City Commissioner and one County Commissioner to the MTPO Audit Review Committee with one of these members being the MTPO Secretary-Treasurer who will serve as Committee Chair.

BACKGROUND

Soon the MTPO Auditor will complete the Audit Report for the fiscal year ended September 30, 2008. The MTPO needs to appoint two members to an MTPO Audit Review Committee.

We recommend that the MTPO appoint one City Commissioner and one County Commissioner, with one of these members being the MTPO Secretary-Treasurer, who will serve as Committee Chair.

T:\Marlie\MS09\MTPO\MEMO\AUDITDEC.wpd

North Central Florida Regional Planning Council

2009 N.W. 67 PLACE, SUITE A, GAINESVILLE, FLORIDA 32653-1603
(352) 955-2200 SUNCOM 625-2200 FAX (352) 955-2209

December 4, 2008

TO: Metropolitan Transportation Planning Organization (MTPO)

FROM: Marlie Sanderson, Director of Transportation Planning

SUBJECT: Metropolitan Planning Organization Advisory Council (MPOAC) Representatives

STAFF RECOMMENDATION

Appoint Commissioner Paula DeLaney as the MTPO's voting member and Mayor Pegeen Hanrahan as the alternate voting member.

BACKGROUND

The MTPO needs to appoint one voting member and one alternate voting member to represent the MTPO during 2009 on the statewide organization of MPO's- the Metropolitan Planning Organization Advisory Council (MPOAC). Last year, the MTPO elected Commissioner Paula DeLaney as the MTPO's voting member and Mayor Pegeen Hanrahan as the alternate voting member.

T:\Marlie\MS09\MTPO\MEMO\mpoac.wpd

The Florida Metropolitan Planning Organization Advisory Council

Mayor Richard J. Kaplan
Chairman

NORTH CENTRAL FLORIDA
RECEIVED
NOV 24 2008
REGIONAL PLANNING COUNCIL

MEMORANDUM

DATE: November 17, 2008

TO: MPOAC Staff Directors

FROM: Howard Glassman, Executive Director

COPY: Mayor Richard J. Kaplan, Commissioner Paula DeLaney, Paul Gougelman

SUBJECT: Annual Appointment of MPOAC Representatives

The administrative rule of the MPOAC provides that "by no later than December 31st of each year, each metropolitan planning organization shall appoint its representative to the MPOAC to serve for the succeeding calendar year."

As provided in our rule, please send me in writing the name and address of your representative and alternate representative who will serve next year on the MPOAC Governing Board and Staff Directors' Advisory Committee. Please keep in mind the importance of selecting representatives who are able to participate in our quarterly meetings.

Please call me at (850) 414-4062 should you have any questions.

/hg

Howard Glassman, Executive Director
605 Suwannee Street, MS 28B · Tallahassee, Florida 32399-0450
1-866-374-3368 x 4037 or 850-414-4037 · Fax 850-414-4895
www.mpoac.org

SCHEDULED 2009 MTPO AND COMMITTEE MEETING DATES AND TIMES

PLEASE NOTE: All of the dates and times shown in this table are subject to being changed during the year

MTPO MEETING MONTH	B/PAB [At 7:00 p.m.]	TAC [At 2:00 p.m.] CAC [At 7:00 p.m.]	MTPO MEETING
JANUARY	January 6	January 7	January 12 at 3:00 p.m.
FEBRUARY	January 20	CAC Orientation @ 6:00 pm January 21	February 9 at 3:00 p.m.
MARCH	February 24	February 25	March 9 at 3:00 p.m.
APRIL	March 31	April 1	April 13 at 3:00 p.m.
MAY	April 28	April 29	May 11 at 3:00 p.m.
JUNE	May 26	May 27	June 8 at 6:00 p.m.
JULY	June 30	July 1	July 13 at 3:00 p.m.
AUGUST	July 28	July 29	August 10 at 3:00 p.m.
SEPTEMBER	September 1	September 2	September 14 at 3:00 p.m.
OCTOBER	September 29	September 30	October 12 at 3:00 p.m.
NOVEMBER	October 27	October 28	November 9 at 3:00 p.m.
DECEMBER	December 1	December 2	December 14 at 6:00 p.m.

Note, unless otherwise scheduled:

1. Shaded boxes indicate the months that we may be able to cancel MTPO meetings if agenda items do not require a meeting. Corresponding Advisory Committee meeting may also be cancelled.
2. TAC meetings are conducted at the Gainesville Regional Utilities (GRU) Administration general purpose meeting room;
3. CAC meetings are conducted in the Grace Knight conference room of the County Administration Building; and
4. MTPO meetings are conducted at the Jack Durrance Auditorium of the County Administration Building unless noted.