Meeting Packet May 13, 2024 3:00 p.m.







Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area



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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 6, 2024

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Cynthia Moore Chestnut, Chair

SUBJECT: Meeting Announcement

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will meet on May 13, 2024 at 3:00 p.m. This meeting will be held in the John R. "Jack" Durrance Auditorium, Alachua County Administration Building, Gainesville, Florida.

Attached are copies of the meeting agenda.

If you have any questions concerning this matter, please contact Scott Koons, AICP, Executive Director, at 352.955.2200, extension 101.

Attachments

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AGENDA METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

John R. "Jack" Durrance Auditorium Alachua County Administration Building Gainesville, Florida 3:00 p.m. May 13, 2024

STAFF RECOMMENDATION

Page #3

I. Approval of Meeting Agenda and Consent Agenda Items

APPROVE BOTH AGENDAS

The Metropolitan Transportation Planning Organization needs to approve the meeting agenda and the consent agenda items.

Page #163

II. Transportation Improvement Program Amendment -State Road 24 (Archer Road) Left Turnlanes and NW 43rd Street Median Modifications APPROVE JOINT RECOMMENDATION

The Florida Department of Transportation has requested the Metropolitan Transportation Planning Organization amend its Transportation Improvement Program for Fiscal Year 2023-24 to 2027-28 to add two access management projects in Fiscal Year 2023-24. The projects include left turnlanes on State Road 24 (Archer Road) at SW 143rd Street and SW 111th Terrace and a median separator on NW 43rd Street north of NW 23rd Avenue. This amendment is needed in order for the Department to expend these federal safety funds.

Page #169

III. Resolution No. 2024-04 Unified Planning Work Program for
Fiscal Years 2024-25 and 2025-26

APPROVE JOINT RECOMMENDATION

The Metropolitan Transportation Planning Organization needs to adopt its Unified Planning Work Program for Fiscal Years 2024-25 and 2025-26 in order to receive federal planning funds.

Page #175

IV. List of Priority Projects for Fiscal Years 2025-26 to 2029-30 APPROVE JOINT RECOMMENDATION

The Metropolitan Transportation Planning Organization needs to provide its List of Priority Projects for Fiscal Years 2025-26 to 2029-30 to the Florida Department of Transportation.

Back Cover

V. Next Meeting

NO ACTION REQUIRED

The next Metropolitan Transportation Planning Organization meeting is scheduled for June 5, 2024 at 5:00 p.m.

VI. Comments

- A. Florida Department of Transportation Report*
- B. Public Comment*

This agenda item provides an opportunity for the public to address the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area on any matter not included on the agenda. The comment period is limited to three minutes for each individual.

- C. Metropolitan Transportation Planning Organization Members*
- D. Chair's Report*

If you have any questions concerning agenda items, please contact Scott Koons, AICP, Executive Director, at 352.955.2200, extension 101.

^{*}No backup material included with the attached agenda material.



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CONSENT AGENDA METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

John R. "Jack" Durrance Auditorium Alachua County Administration Building Gainesville, Florida 3:00 p.m. May 13, 2024

STAFF RECOMMENDATION

Page #7 CA. 1 Minutes - April 1, 2024

APPROVE MINUTES

This set of Metropolitan Transportation Planning Organization minutes is ready for review.

Page *17 CA. 2 Metropolitan Planning Organization Agreement (G2W78) Fiscal Year 2024-25 and Fiscal Year 2025-26 and
Resolution No. 2024-05

APPROVE STAFF
RECOMMENDATION

The Florida Department of Transportation has provided the Metropolitan Transportation Planning Organization the Metropolitan Planning Organization Agreement Fiscal Year 2024-25 and Fiscal Year 2025-26 for approval. Resolution No. 2024-05 addresses this agreement as part of the Unified Planning Work Program process.

Page *41 CA. 3 Completion of the Metropolitan Transportation FOR INFORMATION ONLY Planning Certification Process

The Florida Department of Transportation has recertified the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area metropolitan transportation planning process.

Page *47 CA.4 Florida Department of Transportation Concerns and Recommendations Letter

FOR INFORMATION ONLY

The Florida Department of Transportation has issued a concerns and recommendations letter. The Metropolitan Transportation Planning Organization has submitted a response letter to the Department addressing the concerns and recommendations.

Page *51 CA. 5 Metropolitan Planning Organization FOR INFORMATION ONLY Staffing and Voting Structure

The Metropolitan Transportation Planning Organization requested information concerning staffing and voting structure of metropolitan planning organizations.

Page *143 CA. 6 Florida Department of Transportation Performance Measures - May 2024 Carbon Reduction Strategy/Greenhouse Gas Status

FOR INFORMATION ONLY

Subsequent to the April 1, 2024 Metropolitan Transportation Planning Organization meeting, Secretary Jared Perdue, Florida Department of Transportation sent a letter to the Florida metropolitan planning organization concerning statewide performance measures and targets for greenhouse gasses. The impact on Florida metropolitan planning organization Carbon Reduction Strategy/Greenhouse Gas performance measures and targets setting timeline is under review.

Page *147 CA. 7 Transit Ridership Status Report

FOR INFORMATION ONLY

The Metropolitan Transportation Planning Organization requested ridership reports to monitor ridership recovery amidst the Covid-19 pandemic.

Page *155 CA. 8 Transportation Disadvantaged Program - Status Report

FOR INFORMATION ONLY

The Metropolitan Transportation Planning Organization has requested regular status reports concerning this program.

Consent

Agenda

Enclosures

MINUTES METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

John R. "Jack" Durrance Auditorium

Gainesville, Florida

3:00 p.m. April 1, 2024

Scott Koons

MEMBERS PRESENT MEMBERS ABSENT OTHERS PRESENT

IN PERSON

Desmon Duncan-Walker See Exhibit A

Mary Alford Ed Book

Achaia Brown/Greg Evans STAFF PRESENT

Ken Cornell Linda Dixon Bryan Eastman Cynthia Moore Chestnut, Chair

Bryan Fastman Michael Escalante

Anna Prizzia Reina Saco Harvey Ward

Marihelen Wheeler, Vice-Chair Casey Willits, Secretary/Treasurer

MEMBERS PRESENT
VIA COMMUNICATIONS
MEDIA TECHNOLOGY

Charles Chestnut IV

CALL TO ORDER -April 1, 2024

Chair Moore Chestnut called the meeting to order at 3:00 p.m.

I. APPROVAL OF THE MEETING AGENDA AND CONSENT AGENDA

Chair Moore Chestnut asked for approval of the meeting agenda and consent agenda.

Scott Koons, Executive Director, requested that the Meeting Agenda be amended to add State Road 24 (Archer Road) Capacity Expansion Design Project in State of Florida Legislature-Approved Budget (HF 3721/SF 3711) Letters of Support.

MOTION: Commissioner Cornell moved to approve the Meeting Agenda to add item V.B State Road 24 (Archer Road) Capacity Expansion Design Project in State of Florida Legislature-Approved Budget (HF 3721/SF 3711) Letters of Support following item V. Transportation Improvement Program Amendment - Regional Transit System Operating Assistance. Commissioner Wheeler seconded; motion passed unanimously.

II. FLORIDA DEPARTMENT OF TRANSPORTATION - CONCERNS AND RECOMMENDATIONS LETTER

Mr. Koons stated that the Florida Department of Transportation has issued a concerns and recommendations letter dated March 14, 2024. He said that the letter identifies several areas of concern: transportation improvement plans, invoices, website, staffing, 80/20 rule and contact. He discussed the items of concern in the Florida Department of Transportation letter and a draft response letter and exhibit of responses to each concern. He and Ms. Achaia Brown, Florida Department of Transportation District 2 Transportation Planning Manager, responded to several questions from Metropolitan Transportation Planning Organization members about the Florida Department of Transportation letter of concerns and recommendations.

Chair Moore Chestnut requested that the Metropolitan Transportation Planning Organization be provided metropolitan planning organization structure and staffing for the other 26 Florida metropolitan planning organizations.

MOTION: Commissioner Prizzia moved to direct Metropolitan Transportation Planning Organization staff to:

• Coordinate with Alachua County, City of Gainesville and Florida Department of Transportation to assemble information concerning metropolitan planning organization structure and staffing for the other 26 Florida metropolitan planning organizations.

Cornell seconded; motion passed unanimously.

MOTION: Commissioner Alford moved to direct Metropolitan Transportation Planning
Organization staff to format the responses to the Florida Department of
Transportation concerns and recommendations letter into a letter for signature by the
Chair and to:

- Change the date of the transportation improvement program to be provided in an electronic format for the 2024-25 to 2028-29;
- Remove metropolitan planning organization staffing; and
- Provide acknowledgement of information requests.

Commissioner Saco seconded; motion passed unanimously.

III. UNIFIED PLANNING WORK PROGRAM PROCESS - MEETING CALENDAR REVISION

Mr, Koons stated that, as a transportation management area, the Unified Planning Work Program process for the Metropolitan Transportation Planning Organization now includes amending its current Unified Planning Work Program for Fiscal Years 2022-23 and 2023-24 to show actual Year One (Fiscal Year 2022-23) expenditures and estimated Year Two (Fiscal 2023-24) expenditures. He said that this additional step in the process and administrative deadlines necessitate an additional Metropolitan Transportation Planning Organization meeting. He reported that Metropolitan Transportation Planning Organization staff has coordinated with Alachua County and City of Gainesville staffs to identify a meeting date of May 13, 2024.

MOTION: Commissioner Saco moved to revise the Metropolitan Transportation Planning Organization meeting calendar to add a meeting to be scheduled for May 13, 2024 to be held at 3:00 p.m. Mayor Ward seconded; motion passed unanimously.

IV. RESOLUTION NO. 2024-02 - UNIFIED PLANNING WORK PROGRAM AMENDMENT - FISCAL YEAR 2022-23 ACTUAL EXPENDITURES AND FISCAL YEAR 2023-24 ESTIMATED EXPENDITURES; AND AMENDMENT TO METROPOLITAN PLANNING AGREEMENT AND RESOLUTION NO. 2024-03

Mr. Koons stated that, due to changes in the Unified Planning Work Program process, the Metropolitan Transportation Planning Organization needs to amend the Unified Planning Work Program for Fiscal Years 2022-23 and 2023-24 to reflect actual expenditures for Fiscal Year 2022-23 and estimated expenditures for Fiscal Year 2023-24. He discussed the proposed Unified Planning Work Program revisions and answered questions:

Kristen Young, representing Gainesville Citizens for Active Transportation, discussed the status of the Alachua Countywide Bicycle/Pedestrian Master Plan.

A member asked if Federal Highway Administration Planning Funds could be used to help fund the Alachua Countywide Bicycle/Pedestrian Master Plan.

Mr. Koons stated that the federal funds could be used for the Alachua Countywide Bicycle/Pedestrian Master Plan.

Alison Moss, Alachua County Transportation Planning Manager, stated that Alachua County has completed procurement of the Alachua Countywide Bicycle/Pedestrian Master Plan.

Ms. Brown discussed the Unified Planning Program process and answered questions.

MOTION: Commissioner Cornell moved to:

- 1. Approve and authorize its Chair to sign:
 - A. Resolution No. 2024-02 (Exhibit 1); and
 - B. Amendment to the Metropolitan Planning Organization Amendment document and Resolution 2024-03 (Exhibit 2); and
- 2. Amend its Unified Planning Work Program to show Year One (Fiscal Year 2022-23) Actual Expenditures and Year Two (Fiscal Year 2023-24) Estimated Expenditures.

Commissioner Alford seconded; motion passed unanimously.

V. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT - REGIONAL TRANSIT SYSTEM OPERATING ASSISTANCE

Mr. Koons stated that since the advisory committees met, the Florida Department of Transportation has sent a request to amend the Transportation Improvement Program for Fiscal Years 2023-24 to 2027-28 to add Operating Assistance for Regional Transit System - Operating for Fixed Route Alachua County project [4358641] in Fiscal Year 2023-24. He said that the Transportation Improvement Program needs to be amended in order for these funds to be received by the Regional Transit System.

MOTION: Commissioner Cornell moved that the Metropolitan Transportation Planning Organization amend its Fiscal Years 2023-24 to Fiscal Year 2027-28 Transportation Improvement Program to add the Operating Assistance for Regional Transit System - Operating for Fixed Route Alachua County project identified in Exhibit 1. Mayor Ward seconded the motion. Mr. Koons conducted a roll call vote.

City Member	Yes	No	County Member	Yes	No
	e menes	1000 C	Mary ALFORD	X	
Ed BOOK	X				
			Ken CORNELL	X	
		No. 18	Charles CHESTNUT IV	X	
Bryan EASTMAN	X				MINES.
			Anna PRIZZIA	X	
Reina SACO	X			A Anna in	Lang.
Harvey WARD	X				
			Marihelen WHEELER	X	
Casey WILLITS	X				No.
Cynthia MOORE CHESTNUT	X				1
Totals	6	0		5	0

Motion passed unanimously.

V.B STATE ROAD 24 (ARCHER ROAD) CAPACITY EXPANSION DESIGN PROJECT IN STATE OF FLORIDA LEGISLATURE-APPROVED BUDGET (HF 3721/SF 3711) LETTERS OF SUPPORT

Mr. Koons stated that the Metropolitan Transportation Planning Organization recently received a request for a letter of support for the State Road 24 (Archer Road) Capacity Expansion Design Project in State of Florida Legislature-Approved Budget (HF 3721/SF 3711). He noted that periodically the Metropolitan Transportation Planning Organization has received solicitations for letters of support that would be submitted along with grant applications for various federal and/or state funding. He reported on the Alachua County Board of County Commissioners' letter of support for the project. He discussed the draft letter for the Chair's signature concerning Design Phase funding for the State Road 24 (Archer Road) Capacity Expansion Design Project and answered questions.

Chris Dawson, Alachua County Growth Management Department Principal Planner, stated that this project would be using general fund dollars.

Ms. Young spoke in opposition to adding capacity to State Road 24 (Archer Road).

MOTION: Mayor Ward moved to authorize the Chair to send the letter of support to the Office of the Governor for the State Road 24 (Archer Road) Capacity Expansion Design Project in State of Florida Legislature-Approved Budget (HF 3721/SF 3711). Commissioner Eastman seconded; motion passed 10 to 1(Commissioner Willits in dissent).

VI. STATE ROAD 26 (UNIVERSITY AVENUE)/ STATE ROAD 25 (SW 13TH STREET/MARTIN LUTHER KING, JR., BOULEVARD) STUDY -STATUS REPORT

Mr. Koons stated that the City of Gainesville requested an opportunity to update the Metropolitan Transportation Planning Organization concerning planning activities for the State Road 26 (University Avenue)/State Road 25 (SW 13th Street/Martin Luther King, Jr., Boulevard) corridors.

Ali Brighton, Kimley-Horn Project Manager, discussed the planning activities for the State Road 26 (University Avenue)/State Road 25 (SW 13th Street/Martin Luther King, Jr., Boulevard) corridors and answered questions. She discussed an interim lane repurposing project since the Florida Department of Transportation expressed concerns of the length of the proposed lane repurposing project. She noted Florida Department of Transportation Lane Repurposing Guidelines and the time limit for the federal grant have impacted the original scope of the project.

Deborah Leistner, Gainesville Transportation Planning Manager, discussed the status of the State Road 26 (West University Avenue) multimodal project and answered questions. She noted there is a website for the federally-funded project at Transformu13.com.

Linda Dixon stated that pedestrian/bicycle safety is a priority for the University of Florida. She also discussed the safety projects adjacent to the university campus.

A member asked for collaboration with the Florida Department of Transportation in making the roadways safer.

A member noted that the Innovation District Master Plan implementation would have an impact on mobility adjacent to downtown and the university campus.

A member noted that expansion of the Santa Fe College downtown campus would also impact mobility adjacent to downtown and the university campus. He compared insurance ratings between Gainesville and Hoboken, New Jersey.

Ms. Young discussed the history of efforts to make State Road 26 (University Avenue) safer. She supported outreach to Florida Department of Transportation to sustain momentum for enhanced road safety.

Warren Nielsen also discussed sustaining momentum for enhanced road safety.

MOTION: Commissioner Prizzia moved to authorize the Chair to send a letter to the Florida Department of Transportation and University of Florida concerning the road safety efforts and solicitation of support for corridor safety enhancements. Mayor Ward seconded; motion passed unanimously.

A member asked about the timeline for the campus area safety projects.

VII. NEXT METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEETING Mr. Koons stated that the next scheduled meeting is May 13, 2024 at 3:00 p.m.

VIII. COMMENTS

A. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

There was no Florida Department of Transportation Report.

B. PUBLIC COMMENTS

Ms. Young discussed her concerns with speeding, scooter safety, and traffic enforcement within the Gainesville Metropolitan Area. She noted the recent fatality of a scooter rider.

Ms. Moss stated that Alachua County staff met with Alachua County Sherriff's Office staff concerning a draft ordinance for a school zone camera program.

C. METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEMBERS

A member discussed U.S. Highway 301 safety concerns.

A member discussed a school zone camera program. He also asked that Alachua County provide the City of Gainesville a list of County road projects to be implemented within the Gainesville City Limits for the August 5, 2024 meeting. He requested an update for the State Road 26 (West University Avenue) traffic calming and safety projects.

D. CHAIR'S REPORT

Mr. Koons reminded members about the May 17-18, 2024 session of the Metropolitan Planning Organization Advisory Council Weekend Institute.

ADJOURNMENT - The meeting was adjourned at 6:	20 p.m.	
		×
Date	Casev Willits, Secretary/Treasure	r

EXHIBIT A

Interested Citizens	Alachua County	City of Gainesville	Florida Department of Transportation
Ali Brighton	Corbin Hanson* Chris Dawson Alison Moss Alan Yeatter	Jesus Gomez	Romero Dill
Warren Nielsen		Deborah Leistner	Donna Green
Kristen Young		Andrew Persons	Hillary Laskey

 $t:\\ \mbox{$\mbox{$minutes$}$ apr} 01 \mbox{$\mbox{$min.doc$}} \\$

^{*} Via communications media technology # Provided written comments

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Metropolitan Transportation Planning Organization Minutes April 1, 2024 Serving Alachua

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CONSENT AGENDA METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

John R. "Jack" Durrance Auditorium Alachua County Administration Building Gainesville, Florida 3:00 p.m. April 1, 2024

STAFF RECOMMENDATION

Page #7 CA. 1 Minutes - December 4, 2024

APPROVE MINUTES

This set of Metropolitan Transportation Planning Organization minutes is ready for review.

Page #19 CA. 2 Continuity of Operations Plan;

APPROVE STAFF

RECOMMENDATION

This plan is reviewed each year and revisions are made as needed.

Page *61 CA. 3 Certification - Metropolitan Transportation Planning Process - Kickoff FOR INFORMATION ONLY

Each year, the Metropolitan Transportation Planning Organization and the Florida Department of Transportation are required by federal law and regulation to jointly certify the transportation planning process.

Page *65 CA. 4 Certification - Metropolitan Transportation - Planning Process Certification Statement

AUTHORIZE CHAIR SIGNATURE

Each year, the Metropolitan Transportation Planning Organization and the Florida Department of Transportation are required by federal law and regulation to jointly certify the transportation planning process.

Page *91 CA. 5 Florida Metropolitan Planning Organization Advisory Council - 2024 Weekend Institute Update FOR INFORMATION ONLY

The Florida Metropolitan Planning Organization Advisory Council will be conducting its next Weekend Institute on May 17 and 18, 2024 in Tampa.

Page #95 CA. 6 Title VI/Nondiscrimination Policy Statement

FOR INFORMATION ONLY

On April 2, 2012, the Metropolitan Transportation Planning Organization authorized the Chief Staff Official to sign this policy statement each year.

Page *99 CA. 7 Transit Ridership Status Report

FOR INFORMATION ONLY

The Metropolitan Transportation Planning Organization ridership reports to monitor ridership recovery from the Covid-19 Pandemic.

Page #107 CA. 8 Transit Route Restoration Study -Status Report

FOR INFORMATION ONLY

The City of Gainesville Regional Transit System is conducting a federally-funded transit route restoration study. Information from this study will be incorporated into its Transit Development Plan update. The Metropolitan Transportation Planning Organization incorporates Transit Development Plan projects into its Long-Range Transportation Plan.

Page *111 CA. 9 Florida Department of Transportation

FOR INFORMATION ONLY

Performance Measures - April 2024 -

Carbon Reduction Strategy/Greenhouse Gas

The Florida Department of Transportation has informed the Federal Highway Administration that it will not be providing statewide performance measures and targets for greenhouse gasses. The impact of this situation on Florida metropolitan planning organization Carbon Reduction Strategy/Greenhouse Gas performance measures and targets setting timeline is still under review.

Page *117 CA. 10 State Road 26 (West Newberry Road) Bikelanes - Status Report

FOR INFORMATION ONLY

The Florida Department of Transportation has responded to the Metropolitan Transportation Planning Organization request to fill the bikelane gaps on State Road 26.

Page #123 CA. 11 Transportation Disadvantaged Program - Fiscal Year 2023-24 Planning Grant Program Agreement Resolution

APPROVE RESOLUTION

The Metropolitan Transportation Planning Organization needs to annually adopt a resolution authorizing the Chair to sign the Transportation Disadvantaged Program Planning Grant Agreement.

Page #129 CA. 12 Transportation Disadvantaged Program -

AUTHORIZE CHAIR SIGNATURE

Alachua County Transportation Disadvantaged Board Coordinating Board Membership Certification

The Metropolitan Transportation Planning Organization is required to annually certify the membership composition of the Transportation Disadvantaged Coordinating Board.

Page #133 CA. 13 Transportation Disadvantaged Program -

REAPPOINT SPENCER MORTON

Spencer Morton has reapplied to serve as the voting Persons with Disabilities Representative.

Page *135 CA. 14 Transportation Disadvantaged Program - Status Report

FOR INFORMATION ONLY

The Metropolitan Transportation Planning Organization has requested regular status reports concerning this program.



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May 6, 2024

North

Central

Florida

Regional Planning

Council

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons, AICP, Executive Director

SUBJECT:

Metropolitan Planning Organization Grant Agreement (G2W78)-

Fiscal Year 2024-25 and Fiscal Year 2025-26

Resolution No. 2024-05

STAFF RECOMMENDATION

Authorize the Chair to sign Exhibits 1 and 2 Metropolitan Planning Organization Agreement Fiscal Year 2024-25 and Fiscal Year 2025-26 documents by adopting attached Resolution No. 2024-05.

BACKGROUND

Every two years, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area enters into a Metropolitan Planning Organization Agreement with the Florida Department of Transportation in order to receive Federal Highway Administration planning funds. This agreement coincides with the Unified Planning Work Program developed by the Metropolitan Transportation Planning Organization. Attached are the following documents that need to be executed by the Chair:

- 1. Metropolitan Planning Organization Agreement (see Exhibit 1); and
- 2. Resolution No. 2024-05 (see Exhibit 2).

Attachments

EXHIBIT 1

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FDOT / METROPOLITAN PLANNING ORGANIZATION AGREEMENT

525-010-02 POLICY PLANNING OGC – 02/24 Page 1 of 17

-19-

	Fund:PL	FLAIR Approp.:	
Financial Project No.: 439318-5-14-01	Function: <u>215</u>	088854 FLAIR Obj.:	
(item segment phase sequence)	Federal Award Identification No. (FAIN): 0241-062-M	<u>780000</u>	
	(1 All V). <u>024 1-002-W</u>	-	
Contract No.: <u>G2W78</u>	MPO SAM No.: DMMWYZ6LQGF7	Org. Code:	
		55022010230	
		Vendor No.:	
		VF591834302002	
CFDA Number & Title: 20.205 FHWA Highway Planning and Construction			

THIS FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT (Agreement) is made and entered into on this 13 day of May 2024, by and between the STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION (Department), an agency of the State of Florida, whose address is Office of the District Secretary, 1109 South Marion Avenue, Lake City, FL 32025 and the Metropolitan Planning Organization for the Gainesville Urbanized Area (MPO), whose address is 2009 NW 67th Place, Gainesville, FL, 32653, and whose System for Award Management (SAM) Number is: DMMWYZ6LQGF7 (collectively the "parties").

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representation herein, the parties desiring to be legally bound, do agree as follows:

- 1. Authority: The MPO and the Department have authority to enter into this Agreement pursuant to 23 U.S.C. 134, 23 Code of Federal Regulations (CFR or C.F.R.) §450 and Section 339.175, Florida Statutes (F.S.), which, require the Department and the MPO to clearly identify the responsibilities for cooperatively carrying out the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) components of the Metropolitan Planning Process and accomplish the transportation planning requirements of state and federal law.
- 2. Purpose of the Agreement: The purpose of this Agreement is to pass financial assistance through the Department in the form of FHWA funds to the MPO for the completion of transportation related planning activities set forth in the Unified Planning Work Program (UPWP) of the MPO (Project), state the terms and conditions upon which FHWA funds will be provided, and set forth the manner in which work tasks and subtasks within the UPWP will be undertaken and completed. The Project is more fully described in the UPWP, which is attached and incorporated into this Agreement as Exhibit "A".
- 3. Consolidated Planning Grant (CPG): The Department is electing to participate in the Consolidated Planning Grant (CPG) program starting with the State fiscal year (FY) 22/23 23/24 two-year UPWP cycle. The Department is selecting FHWA to serve as the CPG lead grant agency in accordance with FTA Circular 8100.D. Under the CPG, the FTA and FHWA annually deliver lump sum appropriations to the Department to allocate to MPOs for the metropolitan planning activities. The federal funds are delivered to the Department in the form of FTA 5305(d) and FHWA planning (PL). The Department will utilize the CPG to combine the FTA 5305(d) and FHWA PL MPO allocations into a single grant that is administered by FHWA. The Department calculates annual MPO funding allocations using the approved FTA 5305(d) and FHWA allocation formulas.
- 4. Scope of Work: The UPWP, Exhibit "A", constitutes the Scope of Work for this Agreement.
- 5. Project Cost: The total budgetary ceiling for the Project is \$2,732,910. The budget, including tasks, is summarized below and detailed in the UPWP, Exhibit "A". The budget may be modified by mutual agreement as provided for in paragraph 9, Amendments.

The Department's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. No work shall begin before the Agreement is fully executed and a "Letter of Authorization" is issued by the Department. The total of all authorizations shall not exceed the budgetary ceiling established for this agreement and shall be completed within the term of this Agreement:

525-010-02 POLICY PLANNING OGC – 02/24 Page 2 of 17

439318-5-14-01	\$2,732,910	
	(Includes De-obligation)	

- 6. Non-federal Share: PL & Surface Transportation Block Grant (STBG) Funds (FHWA Section 112): The Department uses the U.S. Department of Transportation sliding scale federal/non-federal match ratio for metropolitan planning funds. This ratio is 81.93 percent federal and 18.07 percent non-federal. It is the policy of the Department to fulfill the non-federal share or "soft match" with toll credits as authorized by Title 23 U.S.C. § 120 conditional on funding availability. The MPO must identify and describe the soft match in its 2-year UPWP introduction and show the total amount of toll credits used to match the FHWA funds in the UPWP Summary Budget Tables.
- 7. Term of Agreement: This Agreement shall have a term of two (2) years. This Agreement shall begin on the later of July 1, [2024] or the date the Agreement is fully executed, whichever is later, and expire on June 30, [2026]. If the Agreement is fully executed after July 1, [2024], then the term of the Agreement shall be less than two (2) years and the Agreement shall expire on June 30, [2026]. Expiration of this Agreement will be considered termination of the Project. The cost of any work performed after the expiration date of this Agreement will not be reimbursed by the Department.
- 8. Renewals and Extensions: This Agreement shall not be renewed or extended.
- 9. Amendments: Amendments may be made during the term of this Agreement. Any Amendment must be in writing and signed by both parties with the same formalities as the original Agreement.
 - A. Amendments and Modifications to the UPWP: Revisions to the UPWP require an Amendment or Modification. Revisions may be budgetary and/or programmatic; and may be major or minor in scale. Minor UPWP revisions are processed by the MPO as a Modification, whereas more significant or major UPWP revisions are processed by the MPO as an Amendment. A significant change is defined as a change to the UPWP that alters the original intent of the Project or the intended Project outcome. MPO's shall process UPWP Modifications or Amendments as needed.

The following section further clarifies the actions necessitating UPWP Amendments and Modifications, which are thereby defined as significant changes.

i. Amendments to the UPWP

UPWP Amendments are required for the following actions per 2 CFR 200.308 and 49 CFR 18.30:

- Any revision resulting in the need to increase the UPWP budget ceiling by adding new funding or reducing overall approved funding;
- b. Adding new or deleting tasks/subtasks;
- c. Change in the scope or objective of the program/task even if there is no associated budget revision (this also applies to when a task scope changes);
- d. A transfer between tasks/sub-tasks that exceeds a combined amount equal or greater than \$100,000 OR 10% of the total budget, whichever is more restrictive;
- e. Reducing the budget of a task/sub-task more than 50 percent, or to the point a task/sub-task could not be accomplished as it was originally approved;
- f. Change in key person*;
- g. Extending the period of performance past the approved work program period (i.e., nocost time extension);
- h. Sub awarding, transferring, or contracting out any of the activities in the UPWP;
- The disengagement from a project for more than 3 months, or a 25 percent reduction in time devoted to the project by the approved project director or principal investigator,
- j. The inclusion of costs that require prior approval (e.g. capital and equipment purchases \$5,000 and above per unit cost).

ii. Modifications to the UPWP

UPWP changes that do not fall into the above categories may be processed as a Modification.

* A key person is specified in the application or federal award. For the UPWP, the key person is the MPO's staff director.

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FDOT / METROPOLITAN PLANNING ORGANIZATION AGREEMENT

iii. If the MPO makes a modification to the UPWP budget, then the MPO shall immediately send any such modifications to the Department. Amendments to the UPWP must be approved by FHWA. Proposed amendments to the UPWP shall be filed with the Department. Within a reasonable amount of time, the Department shall review and transmit the proposed UPWP amendment and supporting documents to the FHWA with a recommendation for approval or denial. Transmittal of the proposed UPWP amendment and supporting documents to FHWA may be delayed by the Department due to the MPO failing to include all documentation required for the UPWP Amendment. The Department shall immediately forward to the MPO all correspondence that the Department receives from FHWA regarding the proposed UPWP amendment. If FHWA approves the amendment to the UPWP then this Agreement and supporting documentation must be amended immediately following such approval,

10. General Requirements:

- A. The MPO shall complete the Project with all practical dispatch in a sound, economical, and efficient manner, and in accordance with the provisions in this Agreement, the Interlocal Agreement establishing the MPO, and all applicable laws.
- B. Federal-aid funds shall not participate in any cost which is not incurred in conformity with applicable Federal and State laws, the regulations in 23 C.F.R. and 49 C.F.R., and policies and procedures prescribed by the Division Administrator of FHWA. If FHWA or the Department determines that any amount claimed is not eligible, federal participation may be approved in the amount determined to be adequately supported and the Department shall notify the MPO in writing citing the reasons why items and amounts are not eligible for federal participation. Where correctable non-compliance with provisions of law or FHWA requirements exists, Federal funds may be withheld until compliance is obtained. Where non-compliance is not correctable, FHWA or the Department may deny participation in Project costs in part or in total. Any determination by the Department made pursuant to this section of the Agreement is subject to the conflict and dispute resolution process set forth in Section 15 of this Agreement.
- C. The MPO's financial management system must comply with the requirements set forth in 2 CFR §200.302, specifically:
 - i. Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received.
 - ii. Accurate, current, and complete disclosure of the financial results of each Federal award or program in accordance with the reporting requirements set forth in §§200.327 Financial reporting and 200.328 Monitoring and reporting program performance.
 - iii. Records that identify adequately the source and application of funds for federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.
 - iv. Effective control over, and accountability for, all funds, property, and other assets.
 - v. Comparison of expenditures with budget amounts for each Federal award.
 - vi. Written procedures to implement the requirements of §200.305 Payment.
 - vii. Written procedures for determining the allowability of costs in accordance with Subpart E—Cost Principles of this part and the terms and conditions of the Federal award.

11. Compensation and Payment:

A. The Department shall reimburse the MPO for costs incurred to perform services satisfactorily during a monthly or quarterly period in accordance with Scope of Work, Exhibit "A". Reimbursement is limited to the maximum amount authorized by the Department. The MPO shall submit a request for reimbursement to the Department on a quarterly or monthly basis. Requests for reimbursement by the MPO shall include an invoice, an itemized expenditure report, and progress report for the period of services being billed that are acceptable to the Department. The MPO shall use the format for the invoice, itemized expenditure report and progress report that is approved by the Department. The MPO shall provide any other data required

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by FHWA or the Department to justify and support the payment requested.

- **B.** Pursuant to Section 287.058, Florida Statutes, the MPO shall provide quantifiable, measurable, and verifiable units of deliverables. Each deliverable must specify the required minimum level of service to be performed and the criteria for evaluating successful completion. The Project and the quantifiable, measurable, and verifiable units of deliverables are described in Exhibit "A".
- C. Invoices shall be submitted by the MPO in detail sufficient for a proper pre-audit and post-audit based on the quantifiable, measurable and verifiable units of deliverables as established in Exhibit "A". Deliverables must be received and accepted in writing by the Department's Grant Manager prior to payments.
- D. The Department will honor requests for reimbursement to the MPO for eligible costs in the amount of FHWA funds approved for reimbursement in the UPWP and made available by FHWA. The Department may suspend or terminate payment for that portion of the Project which FHWA, or the Department acting in lieu of FHWA, may designate as ineligible for federal-aid. Regarding eligible costs, whichever requirement is stricter between federal and State of Florida requirements shall control. Any determination by the Department made pursuant to this section of the Agreement is subject to the conflict and dispute resolution process set forth in Section 15 of this Agreement.
- E. Supporting documentation must establish that the deliverables were received and accepted in writing by the MPO and must also establish that the required minimum level of service to be performed based on the criteria for evaluating successful completion as specified in the UPWP, Exhibit "A", was met. All costs charged to the Project, including any approved services contributed by the MPO or others, shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers evidencing in proper detail the nature and propriety of the charges. See Exhibit "D" for Contract Payment Requirements.
- F. Bills for travel expenses specifically authorized in this Agreement shall be documented on the Department's Contractor Travel Form No. 300-000-06 or on a form that was previously submitted to the Department's Comptroller and approved by the Department of Financial Services. Bills for travel expenses specifically authorized in this Agreement will be paid in accordance with Section 112.061 Florida Statutes.
- G. Payment shall be made only after receipt and approval of goods and services unless advance payments are authorized by the Chief Financial Officer of the State of Florida under Chapters 215 and 216, Florida Statutes. If the Department determines that the performance of the MPO fails to meet minimum performance levels, the Department shall notify the MPO of the deficiency to be corrected, which correction shall be made within a time-frame to be specified by the Department. The MPO shall, within sixty (60) days after notice from the Department, provide the Department with a corrective action plan describing how the MPO will address all issues of contract non-performance, unacceptable performance, failure to meet the minimum performance levels, deliverable deficiencies, or contract non-compliance. If the corrective action plan is unacceptable to the Department, the MPO shall be assessed a non-performance retainage equivalent to 10% of the total invoice amount. The retainage shall be applied to the invoice for the then-current billing period. The retainage shall be withheld until the MPO resolves the deficiency. If the deficiency is subsequently resolved, the MPO may bill the Department for the retained amount during the next billing period. If the MPO is unable to resolve the deficiency, the funds retained may be forfeited at the end of the Agreement's term.
- H. An invoice submitted to the Department involving the expenditure of metropolitan planning funds ("PL funds") is required by Federal law to be reviewed by the Department and issued a payment by the Department of Financial Services within 15 business days of receipt by the Department for review. If the invoice is not complete or lacks information necessary for processing, it will be returned to the MPO, and the 15-business day timeframe for processing will start over upon receipt of the resubmitted invoice by the Department. If there is a case of a bona fide dispute, the invoice recorded in the financial system of the Department shall contain a statement of the dispute and authorize payment only in the amount not disputed. If an item is disputed and is not paid, a separate invoice could be submitted requesting reimbursement, or the disputed item/amount could be included/added to a subsequent invoice.
- I. Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for five years after final payment is made. Copies of these documents and records shall be furnished to the Department upon

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request. Records of costs incurred include the MPO's general accounting records and the Project records, together with supporting documents and records, of the consultant and all subconsultants performing work on the Project, and all other records of the Consultants and subconsultants considered necessary by the Department for a proper audit of costs.

- J. The MPO must timely submit invoices and documents necessary for the close out of the Project. Within 90 days of the expiration or termination of the grant of FHWA funds for the UPWP, the MPO shall submit the final invoice and all financial, performance, and related reports consistent with 2 CFR §200.
- **K.** The Department's performance and obligation to pay under this Agreement is also contingent upon FHWA making funds available and approving the expenditure of such funds.
- L. In the event this Agreement is in excess of \$25,000 and has a term for a period of more than one year, the provisions of Section 339.135(6)(a), Florida Statutes, are hereby incorporated:

"The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years, and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of \$25,000 and which have a term for a period of more than 1 year."

M. Disallowed Costs: In determining the amount of the payment, the Department will exclude all Project costs incurred by the MPO prior to the effective date of this Agreement, costs incurred by the MPO which are not provided for in the latest approved budget for the Project, and costs attributable to goods or services received under a contract or other arrangements which have not been approved in writing by the Department. It is agreed by the MPO that where official audits by the federal agencies or monitoring by the Department discloses that the MPO has been reimbursed by the Department for ineligible work, under applicable federal and state regulations, that the value of such ineligible items may be deducted by the Department from subsequent reimbursement requests following determination of ineligibility. Upon receipt of a notice of ineligible items the MPO may present evidence supporting the propriety of the questioned reimbursements. Such evidence will be evaluated by the Department, and the MPO will be given final notification of the amounts, if any, to be deducted from subsequent reimbursement requests.

In addition, the MPO agrees to promptly reimburse the Department for any and all amounts for which the Department has made payment to the MPO if such amounts become ineligible, disqualified, or disallowed for federal reimbursement due to any act, error, omission, or negligence of the MPO. This includes omission or deficient documentation of costs and charges, untimely, incomplete, or insufficient submittals, or any other reason declared by the applicable Federal Agency.

Any determination by the Department made pursuant to this section of the Agreement is subject to the conflict and dispute resolution process set forth in Section 15 of this Agreement.

- N. If, after Project completion, any claim is made by the Department resulting from an audit or for work or services performed pursuant to this Agreement, the Department may offset such amount from payments due for work or services done under any agreement which it has with the MPO owing such amount if, upon demand, payment of the amount is not made within 60 days to the Department. Offsetting any amount pursuant to this paragraph shall not be considered a breach of contract by the Department. Any determination by the Department made pursuant to this section of the Agreement is subject to the conflict and dispute resolution process set forth in Section 16 of this Agreement.
- O. Indirect Costs: A state or federally approved indirect cost rate may be applied to the Agreement. If the MPO does not have a federally approved indirect cost rate, a rate up to the de minimis indirect cost rate of

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10% of modified total direct costs may be applied. The MPO may opt to request no indirect cost rate, even if it has a federally approved indirect cost rate.

12. Procurement and Contracts of the MPO:

- A. The procurement, use, and disposition of real property, equipment and supplies shall be consistent with the approved UPWP and in accordance with the requirements of 2 CFR §200.
- B. It is understood and agreed by the parties to this Agreement that participation by the Department in a project with the MPO, where said project involves a consultant contract for engineering, architecture or surveying services, is contingent on the MPO's complying in full with provisions of Section 287.055, Florida Statutes, Consultants' Competitive Negotiation Act, the federal Brooks Act, 23 C.F.R. 172, and 23 U.S.C. 112. At the discretion of the Department, the MPO will involve the Department, to an extent to be determined by the Department, in the consultant selection process for all projects funded under this Agreement. In all cases, the MPO shall certify to the Department that selection has been accomplished in compliance with the Consultants' Competitive Negotiation Act and the federal Brooks Act.
- C. The MPO shall comply with, and require its consultants and contractors to comply with applicable federal law pertaining to the use of federal-aid funds.
- 13. Audit Reports: The administration of resources awarded through the Department to the MPO by this Agreement may be subject to audits and/or monitoring by the Department. The following requirements do not limit the authority of the Department to conduct or arrange for the conduct of additional audits or evaluations of Federal awards or limit the authority of any State agency inspector general, the State of Florida Auditor General or any other State official. The MPO shall comply with all audit and audit reporting requirements as specified below.
 - A. In addition to reviews of audits conducted in accordance with 2 CFR Part 200, Subpart F Audit Requirements, monitoring procedures may include but not be limited to on-site visits by Department staff and/or other procedures including, reviewing any required performance and financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to Federal awards provided through the Department by this Agreement. By entering into this Agreement, the MPO agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by the Department. The MPO further agrees to comply and cooperate with any inspections, reviews, investigations or audits deemed necessary by the Department, State of Florida Chief Financial Officer (CFO) or State of Florida Auditor General.
 - **B.** The MPO, a non-Federal entity as defined by 2 CFR Part 200, Subpart F Audit Requirements, as a subrecipient of a Federal award awarded by the Department through this Agreement is subject to the following requirements:
 - i. In the event the MPO expends a total amount of Federal awards equal to or in excess of the threshold established by 2 CFR Part 200, Subpart F Audit Requirements, the MPO must have a Federal single or program-specific audit for such fiscal year conducted in accordance with the provisions of 2 CFR Part 200, Subpart F Audit Requirements. Exhibit "B", Federal Financial Assistance (Single Audit Act), to this Agreement provides the required Federal award identification information needed by the MPO to further comply with the requirements of 2 CFR Part 200, Subpart F Audit Requirements. In determining Federal awards expended in a fiscal year, the MPO must consider all sources of Federal awards based on when the activity related to the Federal award occurs, including the Federal award provided through the Department by this Agreement. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by 2 CFR Part 200, Subpart F Audit Requirements. An audit conducted by the State of Florida Auditor General in accordance with the provisions of 2 CFR Part 200, Subpart F Audit Requirements, will meet the requirements of this part.
 - ii. In connection with the audit requirements, the MPO shall fulfill the requirements relative to the auditee responsibilities as provided in 2 CFR Part 200, Subpart F Audit Requirements.
 - iii. In the event the MPO expends less than the threshold established by 2 CFR Part 200, Subpart F Audit Requirements, in Federal awards, the MPO is exempt from Federal audit requirements for

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that fiscal year. However, the MPO must provide a single audit exemption statement to the Department at FDOTSingleAudit@dot.state.fl.us no later than nine months after the end of the MPO's audit period for each applicable audit year. In the event the MPO expends less than the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, in Federal awards in a fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, the cost of the audit must be paid from non-Federal resources (i.e., the cost of such an audit must be paid from the MPO's resources obtained from other than Federal entities).

- iv. The MPO must electronically submit to the Federal Audit Clearinghouse (FAC) at https://harvester.census.gov/facweb/ the audit reporting package as required by 2 CFR Part 200, Subpart F Audit Requirements, within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period. The FAC is the repository of record for audits required by 2 CFR Part 200, Subpart F Audit Requirements, and this Agreement. However, the Department requires a copy of the audit reporting package also be submitted to FDOTSingleAudit@dot.state.fl.us within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period as required by 2 CFR Part 200, Subpart F Audit Requirements.
- v. Within six months of acceptance of the audit report by the FAC, the Department will review the MPO's audit reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate action on all deficiencies has been taken pertaining to the Federal award provided through the Department by this Agreement. If the MPO fails to have an audit conducted in accordance with 2 CFR Part 200, Subpart F Audit Requirements, the Department may impose additional conditions to remedy noncompliance. If the Department determines that noncompliance cannot be remedied by imposing additional conditions, the Department may take appropriate actions to enforce compliance, which actions may include but not be limited to the following:
 - Temporarily withhold cash payments pending correction of the deficiency by the MPO or more severe enforcement action by the Department;
 - 2. Disallow (deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
 - Wholly or partly suspend or terminate the Federal award:
 - 4. Initiate suspension or debarment proceedings as authorized under 2 C.F.R. Part 180 and Federal awarding agency regulations (or in the case of the Department, recommend such a proceeding be initiated by the Federal awarding agency);
 - Withhold further Federal awards for the Project or program;
 - 6. Take other remedies that may be legally available.
- vi. As a condition of receiving this Federal award, the MPO shall permit the Department, or its designee, the CFO or State of Florida Auditor General access to the MPO's records including financial statements, the independent auditor's working papers and Project records as necessary. Records related to unresolved audit findings, appeals or litigation shall be retained until the action is complete or the dispute is resolved.
- vii. The Department's contact information for requirements under this part is as follows:

Office of Comptroller 605 Suwannee Street, MS 24 Tallahassee, Florida 32399-0450 FDOTSingleAudit@dot.state.fl.us

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- C. The MPO shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date the audit report is issued and shall allow the Department, or its designee, the CFO or State of Florida Auditor General access to such records upon request. The MPO shall ensure that the audit working papers are made available to the Department, or its designee, the CFO, or State of Florida Auditor General upon request for a period of five years from the date the audit report is issued unless extended in writing by the Department.
- 14. Termination or Suspension: The Department may, by written notice to the MPO, suspend any or all of the MPO's obligations under this Agreement for the MPO's failure to comply with applicable law or the terms of this Agreement until such time as the event or condition resulting in such suspension has ceased or been corrected. The Department will provide written notice outlining the particulars of suspension.

The Department may terminate this Agreement at any time before the date of completion if the MPO is dissolved or if federal funds cease to be available. In addition, the Department or the MPO may terminate this Agreement if either party fails to comply with the conditions of the Agreement. The Department or the MPO shall give written notice to all parties at least ninety (90) days prior to the effective date of termination and specify the effective date of termination.

The parties to this Agreement may terminate this Agreement when its continuation would not produce beneficial results commensurate with the further expenditure of funds. In this event, the parties shall agree upon the termination conditions.

Upon termination of this Agreement, whether for cause or at the convenience of the parties, all finished or unfinished documents, data, studies, surveys, reports, maps, drawings, models, photographs, etc., prepared by the MPO shall, at the option of the Department, be delivered to the Department.

The Department shall reimburse the MPO for those eligible expenses incurred during the Agreement period that are directly attributable to the completed portion of the work covered by this Agreement, provided that the work has been completed in a manner satisfactory and acceptable to the Department. The MPO shall not incur new obligations for the terminated portion after the effective date of termination.

The Department reserves the right to unilaterally cancel this Agreement for refusal by the MPO or any consultant, sub-consultant or materials vendor to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received in conjunction with this Agreement unless the records are confidential or exempt.

The conflict and dispute resolution process set forth in Section 16 of this Agreement shall not delay or stop the Parties' rights to terminate the Agreement.

15. Remedies: Violation or breach of Agreement terms by the MPO shall be grounds for termination of the Agreement. Any costs incurred by the Department arising from the termination of this Agreement shall be paid by the MPO.

This Agreement shall not be considered as specifying the exclusive remedy for any dispute, but all remedies existing at law and in equity may be availed of by either party and shall be cumulative.

- 16. Conflict and Dispute Resolution Process: This section shall apply to conflicts and disputes relating to matters subject to this Agreement, or conflicts arising from the performance of this Agreement. If possible, the parties shall attempt to resolve any dispute or conflict within thirty (30) days of a determination of a dispute or conflict. This section shall not delay or stop the Parties' rights to terminate the Agreement. In addition, notwithstanding that a conflict or dispute may be pending resolution, this section shall not delay or stop the Department from performing the following actions pursuant to its rights under this Agreement: deny payments; disallow costs; deduct the value of ineligible work from subsequent reimbursement requests, or; offset pursuant to Section 11.N of this Agreement.
 - A. Initial Resolution: The affected parties to this Agreement shall, at a minimum, ensure the attempted early resolution of conflicts relating to such matters. Early resolution shall be handled by direct discussion between the following officials: for the Department the Intermodal Systems Development Manager; and for the MPO the Staff Director.

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- **B.** Resolution by Senior Agency Official: If the conflict remains unresolved, the conflict shall be resolved by the following officials: for the Department the District Secretary; and for the Metropolitan Planning Organization for the Gainesville Urbanized Area (MPO) the Chairperson of the MPO.
- C. Resolution of Conflict by the Agency Secretary: If the conflict is not resolved through conflict resolution pursuant to the provisions, "Initial Resolution" and "Resolution by Senior Agency Official" above, the conflict shall be resolved by the Secretary for the Department of Transportation or their delegate. If the MPO does not agree with the resolution provided by the Secretary for the Department of Transportation, the parties may pursue any other remedies set forth in this Agreement or provided by law.
- 17. Disadvantaged Business Enterprise (DBE) Policy and Obligation: It is the policy of the Department that DBE's, as defined in 49 C.F.R. Part 26, as amended, shall have the opportunity to participate in the performance of contracts financed in whole or in part with Department funds under this Agreement. The DBE requirements of applicable federal and state laws and regulations apply to this Agreement.

The MPO and its contractors and consultants agree to ensure that DBE's have the opportunity to participate in the performance of this Agreement. In this regard, all recipients and contractors shall take all necessary and reasonable steps in accordance with applicable federal and state laws and regulations to ensure that the DBE's have the opportunity to compete for and perform contracts. The MPO and its contractors, consultants, subcontractors and subconsultants shall not discriminate on the basis of race, color, national origin or sex in the award and performance of contracts, entered pursuant to this Agreement.

18. Compliance with Federal Conditions and Laws:

- A. The MPO shall comply and require its consultants and subconsultants to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project. Execution of this Agreement constitutes a certification that the MPO is in compliance with, and will require its consultants and subconsultants to comply with, all requirements imposed by applicable federal, state, and local laws and regulations.
- **B.** The MPO shall comply with the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions," in 49 C.F.R. Part 29, and 2 C.F.R. Part 200 when applicable and include applicable required provisions in all contracts and subcontracts entered into pursuant to this Agreement.
- C. Title VI Assurances: The MPO will comply with all the requirements imposed by Title VI of the Civil Rights Act of 1964, the regulations of the U.S. Department of Transportation issued thereunder, and the assurance by the MPO pursuant thereto, including but not limited to the requirements set forth in Exhibit "C", Title VI Assurances. The MPO shall include the attached Exhibit "C", Title VI Assurances, in all contracts with consultants and contractors performing work on the Project that ensure compliance with Title VI of the Civil Rights Act of 1964, 49 C.F.R. Part 21, and related statutes and regulations.
- D. Restrictions on Lobbying The MPO agrees that to no federally-appropriated funds have been paid, or will be paid by or on behalf of the MPO, to any person for influencing or attempting to influence any officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement. If any funds other than federally-appropriated funds have been paid by the MPO to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. The MPO shall require that the language of this paragraph be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. No funds received pursuant to this Agreement may be expended for lobbying the Legislature, the judicial branch or a state agency.
- E. The MPO must comply with FHWA's Conflicts of Interest requirements set forth in 23 CFR §1.33...

- **19. Restrictions, Prohibitions, Controls, and Labor Provisions:** During the performance of this Agreement, the MPO agrees as follows, and shall require the following provisions to be included in each contract and subcontract entered into pursuant to this Agreement:
 - A. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
 - **B.** In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the Discriminatory Vendor List, kept by the Florida Department of Management Services, may not submit a bid on a contract to provide goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity.
 - **C.** An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by the Department to be a non-responsible contractor may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the MPO.
 - D. Neither the MPO nor any of its contractors and consultants or their subcontractors and subconsultants shall enter into any contract, subcontract or arrangement in connection with the Project or any property included or planned to be included in the Project in which any member, officer or employee of the MPO or the entities that are part of the MPO during tenure or for 2 years thereafter has any interest, direct or indirect. If any such present or former member, officer or employee involuntarily acquires or had acquired prior to the beginning of tenure any such interest, and if such interest is immediately disclosed to the MPO, the MPO, with prior approval of the Department, may waive the prohibition contained in this paragraph provided that any such present member, officer or employee shall not participate in any action by the MPO or the locality relating to such contract, subcontract or arrangement. The MPO shall insert in all contracts entered into in connection with the Project or any property included or planned to be included in any Project, and shall require its contractors and consultants to insert in each of their subcontracts, the following provision:

"No member, officer or employee of the MPO or of the locality during his or her tenure or for 2 years thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof."

The provisions of this paragraph shall not be applicable to any agreement between the MPO and its fiscal depositories or to any agreement for utility services the rates for which are fixed or controlled by a governmental agency.

E. No member or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or any benefit arising therefrom.

20. Miscellaneous Provisions:

A. Public Records:

- i. The MPO shall allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the MPO in conjunction with this Agreement, unless such documents are exempt from public access or are confidential pursuant to state and federal law. Failure by the MPO to grant such public access shall be grounds for immediate unilateral cancellation of this Agreement by the Department.
- ii. In addition, the MPO shall comply with the requirements of section 119.0701, Florida Statutes.

- **B.** It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof, a third party beneficiary hereunder, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the provisions of this Agreement.
- C. In no event shall the making by the Department of any payment to the MPO constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the MPO and the making of such payment by the Department, while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the Department with respect to such breach or default.
- **D.** If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected. In such an instance, the remainder would then continue to conform to the terms and requirements of applicable law.
- **E.** By execution of the Agreement, the MPO represents that it has not paid and, also agrees not to pay, any bonus or commission for the purpose of obtaining an approval of its application for the financing hereunder.
- F. Nothing in the Agreement shall require the MPO to observe or enforce compliance with any provision or perform any act or do any other thing in contravention of any applicable state law. If any of the provisions of the Agreement violate any applicable state law, the MPO will at once notify the Department in writing in order that appropriate changes and modifications may be made by the Department and the MPO to the end that the MPO may proceed as soon as possible with the Project.
- G. The MPO shall comply with all applicable federal guidelines, procedures, and regulations. If at any time a review conducted by Department and or FHWA reveals that the applicable federal guidelines, procedures, and regulations were not followed by the MPO and FHWA requires reimbursement of the funds, the MPO will be responsible for repayment to the Department of all funds awarded under the terms of this Agreement.

H. The MPO:

- i. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by MPO during the term of the contract; and
- ii. shall expressly require any contractor, consultant, subcontractors and subconsultants performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor or subconsultant during the contract term.
- I. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same Agreement. A facsimile or electronic transmission of this Agreement with a signature on behalf of a party will be legal and binding on such party.
- J. The parties agree to comply with s.20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with s.20.055(5), Florida Statutes.
- **K.** This Agreement and any claims arising out of this Agreement shall be governed by the laws of the United States and the State of Florida.
- 21. Exhibits: The following Exhibits are attached and incorporated into this Agreement:
 - A. Exhibit "A", UPWP
 - B. Exhibit "B", Federal Financial Assistance (Single Audit Act)
 - C. Exhibit "C". Title VI Assurances
 - D. Exhibit "D", Contract Payment Requirements

525-010-02 POLICY PLANNING OGC – 02/24 Page 13 of 17

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day, month and year set forth above.

MPO	Florida Department of Transportation
Metropolitan Planning Organization for the Gainesville Urbanized Area MPO Name	
Cynthia Moore Chestnut Signatory (Printed or Typed)	James M. Knight, P.E. Department of Transportation
Signature	Signature
MPO Chair Title	Urban Planning and Modal Administrator Title
Legal Review MPO	Legal Review Department of Transportation

525-010-02 POLICY PLANNING OGC – 02/24 Page 14 of 17

EXHIBIT "B"

FEDERAL FINANCIAL ASSISTANCE (SINGLE AUDIT ACT)

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

CFDA No.: 20.205

CFDA Title: HIGHWAY PLANNING AND CONSTRUCTION

Federal-Aid Highway Program, Federal Lands Highway Program

*Award Amount: \$2,732,910

Awarding Agency: Florida Department of Transportation

indirect Cost Rate: N/A
**Award is for R&D: No

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE SUBJECT TO THE FOLLOWING AUDIT REQUIREMENTS:

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles & Audit Requirements for Federal Awards www.ecfr.gov

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT MAY ALSO BE SUBJECT TO THE FOLLOWING:

Title 23 – Highways, United States Code http://uscode.house.gov/browse.xhtml

Title 49 – Transportation, United States Code http://uscode.house.gov/browse.xhtml

MAP-21 – Moving Ahead for Progress in the 21st Century, P.L. 112-141 www.dot.gov/map21

Federal Highway Administration – Florida Division www.fhwa.dot.gov/fldiv

Federal Funding Accountability and Transparency Act (FFATA) Sub-award Reporting System (FSRS) www.fsrs.gov

^{*}The federal award amount may change with supplemental agreements

^{**}Research and Development as defined at §200.87, 2 CFR Part 200

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FDOT / METROPOLITAN PLANNING ORGANIZATION AGREEMENT

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Exhibit "C" TITLE VI ASSURANCES

During the performance of this Agreement, the MPO, for itself, its assignees and successors in interest (hereinafter collectively referred to as the "contractor") agrees as follows:

- (1.) Compliance with REGULATIONS: The contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT) *Title 49, Code of Federal Regulations, Part 21*, as they may be amended from time to time, (hereinafter referred to as the *REGULATIONS*), which are herein incorporated by reference and made a part of this contract.
- (2.) Nondiscrimination: The contractor, with regard to the work performed by it during the contract, shall not discriminate on the basis of race, color, national origin, or sex in the selection and retention of sub-contractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the REGULATIONS, including employment practices when the contract covers a program set forth in Appendix B of the REGULATIONS.
- (3.) Solicitations for Sub-contractors, including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under sub-contract, including procurements of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the *REGULATIONS* relative to nondiscrimination on the basis of race, color, national origin, or sex.
- (4.) Information and Reports: The contractor shall provide all information and reports required by the REGULATIONS or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Florida Department of Transportation or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and Federal Motor Carrier Safety Administration to be pertinent to ascertain compliance with such REGULATIONS, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the Florida Department of Transportation, or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or Federal Motor Carrier Safety Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5.) Sanctions for Noncompliance: In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Florida Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or Federal Motor Carrier Safety Administration may determine to be appropriate, including, but not limited to:
 - a. withholding of payments to the contractor under the contract until the contractor complies, and/or
 - b. cancellation, termination or suspension of the contract, in whole or in part.
- (6.) Incorporation of Provisions: The contractor shall include the provisions of paragraphs (1) through (7) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the *REGULATIONS*, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contract or procurement as the *Florida Department of Transportation* or the *Federal Highway Administration*, *Federal Transit Administration*, *Federal Aviation Administration*, or *Federal Motor Carrier Safety Administration* may direct as a means of enforcing such provisions including sanctions for noncompliance, provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request the *Florida Department of Transportation* to enter into such litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.
- (7.) Compliance with Nondiscrimination Statutes and Authorities: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FDOT / METROPOLITAN PLANNING ORGANIZATION AGREEMENT

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discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964. The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and lowincome populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

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STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FDOT / METROPOLITAN PLANNING ORGANIZATION AGREEMENT

Exhibit "D" CONTRACT PAYMENT REQUIREMENTS Florida Department of Financial Services, Reference Guide for State Expenditures Cost Reimbursement Contracts

Invoices for cost reimbursement contracts must be supported by an itemized listing of expenditures by category (salary, travel, expenses, etc.). Supporting documentation shall be submitted for each amount for which reimbursement is being claimed indicating that the item has been paid. Documentation for each amount for which reimbursement is being claimed must indicate that the item has been paid. Check numbers may be provided in lieu of copies of actual checks. Each piece of documentation should clearly reflect the dates of service. Only expenditures for categories in the approved agreement budget may be reimbursed. These expenditures must be allowable (pursuant to law) and directly related to the services being provided.

Listed below are types and examples of supporting documentation for cost reimbursement agreements:

Salaries: Timesheets that support the hours worked on the Project or activity must be kept. A payroll register, or similar documentation should be maintained. The payroll register should show gross salary charges, fringe benefits, other deductions and net pay. If an individual for whom reimbursement is being claimed is paid by the hour, a document reflecting the hours worked times the rate of pay will be acceptable.

Fringe benefits: Fringe benefits should be supported by invoices showing the amount paid on behalf of the employee, e.g., insurance premiums paid. If the contract specifically states that fringe benefits will be based on a specified percentage rather than the actual cost of fringe benefits, then the calculation for the fringe benefits amount must be shown. Exception: Governmental entities are not required to provide check numbers or copies of checks for fringe benefits.

Travel: Reimbursement for travel must be in accordance with s. 112.061, F.S., which includes submission of the claim on the approved state travel voucher along with supporting receipts and invoices.

Other direct costs: Reimbursement will be made based on paid invoices/receipts and proof of payment processing (cancelled/processed checks and bank statements). If nonexpendable property is purchased using state funds, the contract should include a provision for the transfer of the property to the State when services are terminated. Documentation must be provided to show compliance with DMS Rule 60A-1.017, F.A.C., regarding the requirements for contracts which include services and that provide for the contractor to purchase tangible personal property as defined in s. 273.02, F.S., for subsequent transfer to the State.

Indirect costs: If the contract stipulates that indirect costs will be paid based on a specified rate, then the calculation should be shown. Indirect costs must be in the approved agreement budget and the entity must be able to demonstrate that the costs are not duplicated elsewhere as direct costs. All indirect cost rates must be evaluated for reasonableness and for allowability and must be allocated consistently.

Contracts between state agencies may submit alternative documentation to substantiate the reimbursement request, which may be in the form of FLAIR reports or other detailed reports.

The Florida Department of Financial Services, online Reference Guide for State Expenditures can be found at this web address https://www.myfloridacfo.com/Division/AA/Manuals/documents/ReferenceGuideforStateExpenditures.pdf.

EXHIBIT 2

RESOLUTION NO. 2024-05

A RESOLUTION OF THE METROPOLITAN TRANSPORTATION **GAINESVILLE PLANNING** ORGANIZATION **FOR** THE URBANIZED AREA AUTHORIZING THE CHAIR TO EXECUTE A METROPOLITAN PLANNING ORGANIZATION AGREEMENT BETWEEN THE STATE OF FLORIDA DEPARTMENT OF **METROPOLITAN AND** THE **TRANSPORTATION** TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA REGARDING FISCAL YEAR 2024-25 AND FISCAL YEAR 2025-26 FEDERAL HIGHWAY ADMINISTRATION METROPOLITAN PLANNING FUNDS IN FLORIDA; REPEALING ALL COUNTY, ALACHUA RESOLUTIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, as a designated Metropolitan Planning Organization, is entitled to receive Fiscal Year 2024-25 Federal Highway Administration metropolitan planning funds, and Fiscal Year 2025-26 Federal Highway Administration metropolitan planning funds in Alachua County in order to develop, in cooperation with the state and public transit operators, transportation plans and programs for the Gainesville Metropolitan Area: that provide for the development and integrated management and operation of transportation systems and facilities, including pedestrian walkways and bicycle transportation facilities; that utilize a process for developing such plans that provides consideration of all modes of transportation; that shall be continuing, cooperative and comprehensive, to the degree appropriate, based on the complexity of transportation problems to be addressed; that ensure that the process is integrated with the statewide planning process; and that identify transportation facilities that should function as an integrated metropolitan transportation system, giving emphasis to facilities that serve important national, state and regional transportation functions, including those facilities on the Strategic Intermodal System as designated under Section 339.63, Florida Statutes;

WHEREAS, the Florida Department of Transportation requires that the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to execute a Metropolitan Planning Organization Agreement, for Federal Award Identification No. 0241-062M and Florida Department of Transportation Financial Project No. 439318-5-14-01, in order to be able to expend Fiscal Year 2024-25 Federal Highway Administration metropolitan planning funds, and Fiscal Year 2025-26 Federal Highway Administration metropolitan planning funds in Alachua County;

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has the authority to enter into said Metropolitan Planning Organization Agreement and to undertake the project hereinafter described, as authorized under Section 339.175(10)(b), Florida Statutes; and

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will administer multimodal transportation system planning for the Gainesville Metropolitan Area, including preparation of necessary documents and public participation in accordance with state and federal requirements and then seek reimbursement of funds from the Florida Department of Transportation.

NOW THEREFORE, BE IT RESOLVED BY THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA:

1. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has the authority to enter in the Metropolitan Planning Organization Agreement.

Page 1 of 2

- 2. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Chair to execute the Metropolitan Planning Organization Agreement on behalf of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area with the Florida Department of Transportation for planning to facilitate Federal Highway Administration-required planning activities in Alachua County, Florida.
- 3. That the total budget ceiling for the project (Federal Award Identification No. 0241-062M, and Florida Department of Transportation Financial Project No. 439318-5-14-01 is two million seven hundred thirty-two thousand nine hundred ten dollars and no cents (\$2, 732,910.00).
- 4. That the amount of reimbursement is not to exceed two million seven hundred thirty-two thousand nine hundred ten dollars and no cents (\$2, 732,910.00) for the combined two-year period Fiscal Year 2024-25 and Fiscal Year 2025-26.
- 5. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to act in connection with the Metropolitan Planning Organization Agreement to provide such additional information as may be required by the Florida Department of Transportation.
- 6. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Chair to execute any Supplemental Metropolitan Planning Organization Agreements, for the purpose of scope changes and/or funding adjustments, as well as execute Assurances, Certifications, and all other documents as may be required in support of the project.
- 7. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to sign requests for Contract Time Extension(s), as may be required in support of the project.
- 8. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to sign any and all reimbursement invoices and warranties that may be required in connection with the Metropolitan Planning Organization Agreement or subsequent Supplemental Metropolitan Planning Organization Agreements.
- 9. That all resolutions or portions of resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

10. That this resolution shall take effect upon	on its ado	option.		
DULY ADOPTED in regular session, this	13th	day of	May	A.D., 2024
ATTEST:		PLANNIN	OLITAN TRANS IG ORGANIZATI ILLE URBANIZ	ON FOR THE
Casey Willits, Secretary/Treasurer		Cynthia N	Ioore Chestnut, Cl	nair
APPROVED AS TO FORM				

t:\scott\sk24\resolutions\mpoa pl resolution_2024-05_051324.doc

Metropolitan Transportation Planning Organization

Corbin Hanson, Attorney

for the Gainesville Urbanized Area

CERTIFICATE

The undersigned, as the duly qualified and acting Secretary of the Metropolitan Transportation Planning
Organization for the Gainesville Urbanized Area, hereby certifies that the annexed is a true and correct copy
of Resolution No. 2024-05, which was adopted at a legally convened meeting of the Metropolitan
Transportation Planning Organization for the Gainesville Urbanized Area, which meeting was held on the
13th day of May, A.D., 2024.
WITNESS my hand this 13th day of May, A.D., 2024.
Casey Willits Secretary/Treasurer



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Dixie • Gilchrist • Hamilton

Lafayette • Levy • Madison

Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 6, 2024

Council

North

Central

Florida

Regional Planning

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Completion of the Metropolitan Transportation Planning Certification Process

STAFF RECOMMENDATION

No Action Required.

BACKGROUND

Federal law and regulation requires the Florida Department of Transportation and the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to jointly certify each year the transportation planning process for the Gainesville Metropolitan Area, concurrent with the submittal of the five-year Transportation Improvement Program.

A joint certification review meeting with the Florida Department of Transportation was held on March 13, 2024. In addition, a joint risk assessment meeting with the Florida Department of Transportation was held on April 8, 2024. As a result of those meetings and documentation submitted by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, the Florida Department of Transportation has recertified the metropolitan transportation planning process and has not identified any recommendations or corrective actions. Exhibit 1 is a signed copy of the Joint Certification Statement. Exhibit 2 is a signed copy of the certification approval/transmittal letter from the Florida Department of Transportation.

Attachments

EXHIBIT 1

FLORIDA DEPARTMENT OF TRANSPORTATION MPO JOINT CERTIFICATION STATEMENT

525-010-05c POLICY PLANNING 02/18

Pursuant to the requirements of 23 U.S.C. 134(k)(5) and 23 CFR 450.334(a), the Department and the MPO have performed a review of the certification status of the metropolitan transportation planning process for the Gainesville MTPO with respect to the requirements of:

- 1. 23 U.S.C. 134 and 49 U.S.C. 5303;
- 2. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 C.F.R. Part 21
- 3. 49 U.S.C. 5332 prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- 4. Section 1101(b) of the FAST Act and 49 C.F.R. Part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- 5. 23 C.F.R. Part 230 regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- 6. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and the regulations found in 49 C.F.R. Parts 27, 37, and 38;
- 7. The Older Americans Act, as amended (42 U.S.C. 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- 8. Section 324 of 23 U.S.C. regarding the prohibition of discrimination on the basis of gender; and
- 9. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 C.F.R. Part 27 regarding discrimination against individuals with disabilities.

Included in this certification package is a summary of noteworthy achievements by the MPO, attachments associated with these achievements, and (if applicable) a list of any recommendations and/or corrective actions. The contents of this Joint Certification Package have been reviewed by the MPO and accurately reflect the results of the joint certification review meeting held on March 13, 2024.

Based on a joint review and evaluation, the Florida Department of Transportation and the Gainesville MTPO recommend that the Metropolitan Planning Process for the Gainesville MTPO be certified.

Docusigned by:

Gry Evans

8A93B2A03EC34AA...

Name: Greg Evans

ritle: District Secretary (or designee)

Name: Cynthia Moore Chestnut

Title: MPO Chairman (or designee)

04/25/2024 | 4:23 PM EDT

il 4,5024

Date

Date

-44-

EXHIBIT 2 Mike Escalante

Laskey, Hillary [Hillary.Laskey@dot.state.fl.us] Tuesday, April 30, 2024 10:40 AM From:

Sent: Scott Koons: Mike Escalante To:

Brown, Achaia Cc:

FDOT GMTPO Final Joint Certification Package Subject:

GMTPO_Joint Certification Package_2024_SIGNED_Final.pdf Attachments:

Hi Scott and Mike,

Please see the attached FDOT GMTPO Final Joint Certification Package, which has been signed by the District Secretary; Part 1 and Part 2 along with the associated appendices are included. Please let me know if you have any questions after review.

1

Thank you,

Hillary Laskey

Transportation Planner Florida Department of Transportation District Two GEC Office (D): 904-360-5681

Cell: 904-616-9130

hillary.laskey@dot.state.fl.us hillary.laskey@hdrinc.com

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May 6, 2024

North

Central

Regional Planning

Council

Florida

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons, AICP, Executive Director

SUBJECT:

Florida Department of Transportation - Concerns and Recommendations Letter

STAFF RECOMMENDATION

No Action Required.

BACKGROUND

At its April 1, 2024 meeting, the Metropolitan Transportation Planning Organization discussed the Florida Department of Transportation letter of concerns and recommendations. Attached is a copy of the response letter signed by the Chair as Exhibit 1.

Attachment



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April 19, 2024

Ms. Achaia Brown, Transportation Planning Manager Florida Department of Transportation 2198 Edison Avenue, MS 2806 Jacksonville, FL 32204-2730

RE: Florida Department of Transportation Concerns and Recommendations Letter Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Response

Dear Ms. Brown:

At its April 1, 2024 meeting, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area discussed the Florida Department of Transportation concerns and recommendations letter dated March 14, 2024. Please find below our response to the Department's concerns and recommendations.

Transportation Improvement Plans

The Metropolitan Transportation Planning Organization will begin using software designed for preparing transportation improvement programs in lieu of Microsoft Excel worksheets to prepare transportation improvement programs beginning with the Fiscal Year 2024-25 to Fiscal Year 2028-29 Transportation Improvement Program.

2. Invoices

The Metropolitan Transportation Planning Organization was the subject of a random audit by the Florida Department of Transportation Office of the Inspector General completed on October 14, 2022. The audit reviewed invoices for a two-year period and found the invoices to be compliant. The audit found that all costs were allowable and allocable, and did not result in any questioned costs or disallowed costs.

The Metropolitan Transportation Planning Organization has provided the Department a copy of its staff services agreement with the North Central Florida Regional Planning Council. In addition, a copy of the agreement is submitted to the Department each quarter with quarterly invoices.

The Metropolitan Transportation Planning Organization has informed the Department that the Metropolitan Transportation Planning Organization does not have a cost allocation plan and associated indirect rate. However, the Metropolitan Transportation Planning Organization has provided the Department a copy of the North Central Florida Regional Planning Council cost allocation plan and indirect cost rate certificate.

The Metropolitan Transportation Planning Organization annually submits its certified public accountant independently prepared financial audit to the Florida Department of Transportation Office of the Comptroller. The Metropolitan Transportation Planning Organization has also provided the requested copies of the audits for the last two years to Department planning staff.

Page 2 Ms. Achaia Brown April 19, 2024

3. Website

The Metropolitan Transportation Planning Organization, in conjunction with the North Central Florida Regional Planning Council, has been working with a website designer, during the past year, to design an updated website. A draft of the updated website is currently being beta tested and is anticipated to go live by May 30, 2024.

4. Staffing

Pursuant to a staffing services agreement, the North Central Florida Regional Planning Council provides staffing support to the Metropolitan Transportation Planning Organization. Council management has reviewed the staffing level needs in order to serve the Metropolitan Transportation Planning Organization as a new transportation management area. The Council plans to add an Associate Planner position and Graduate Fellow to its staff to address this need.

Sufficient internal controls are in place concerning oversight of the Executive Director timesheets. The Executive Director timesheets and expense statements are signed by the Council Board Chair. The Metropolitan Transportation Planning Organization has provided the Department copies of the requested Executive Director timesheets for the period January 1, 2023 to December 31, 2023. The Metropolitan Transportation Planning Organization has also provided the Department a letter signed by the Council Chair acknowledging Department Technical Memorandum No. 19-05-REV and affirming that the Council Chair signs the Executive Director timesheets. There were not any Executive Director expenses charged to the Metropolitan Transportation Planning Organization from January 1, 2023 to December 31, 2023.

5. 80/20 Rule

At its April 1, 2024 meeting, the Metropolitan Transportation Planning Organization approved an amendment to the Unified Planning Work Program for Fiscal Year 2023 and Fiscal Year 2024, and an amendment to the Metropolitan Planning Agreement for the period July 1, 2022 to June 30, 2024. These amendments will result in the Metropolitan Transportation Planning Organization being compliant with the 80/20 expenditure rule by June 30, 2024.

6. Contact with Metropolitan Transportation Planning Organization

Metropolitan Transportation Planning Organization staff has previously indicated that their preferred method of communication was via cellular telephone. In addition, there has been response by Metropolitan Transportation Planning Organization staff using contact information listed on the website.

As requested by the Department in its letter of March 14, 2024, Metropolitan Transportation Planning Organization staff will respond to electronic correspondence that requests information within two business days.

If you have any questions concerning this matter, please do not hesitate to contact Scott R. Koons, AICP, Executive Director, at 352.955.2200, extension 101.

Cymphic Sorre Chestout

Cynthia Moore Chestnut, Chair

Metropolitan Transportation Planning Organization

for the Gainesville Urbanized Area

xc: James Knight, FDOT District 2
Urban Planning and Modal Administrator



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Suwannee • Taylor • Union Counties

North Central Florida Regional **Planning** Council

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 6, 2024

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

SUBJECT:

Scott R. Koons, AICP, Executive Director

Metropolitan Planning Organization Staffing and Voting Structure

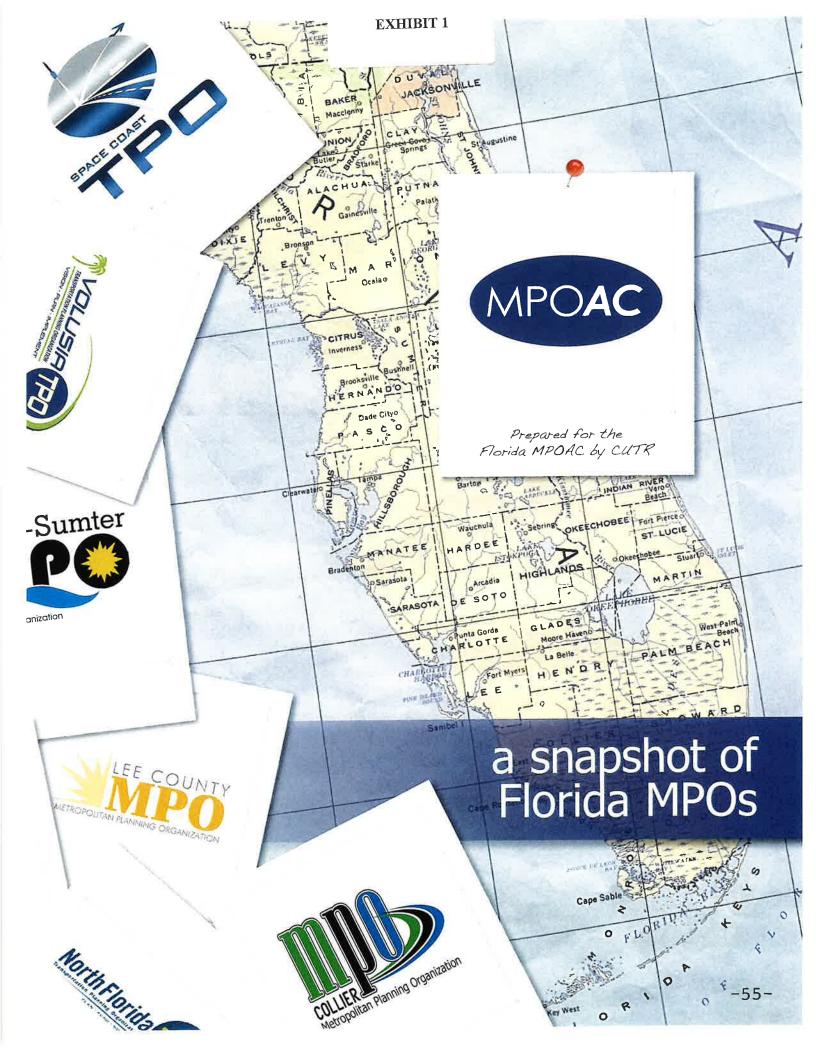
STAFF RECOMMENDATION

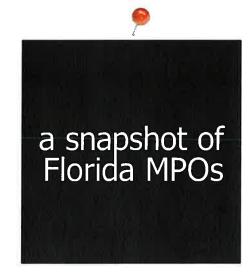
No Action Required.

BACKGROUND

At its April 1, 2024 meeting, the Metropolitan Transportation Planning Organization requested metropolitan planning organization staffing and voting structure information of the Florida metropolitan planning organizations. Information provided by the Florida Metropolitan Planning Organization Advisory Council is attached as Exhibit 1.

Attachment





APRIL 2011

Prepared for
Florida Metropolitan Planning Organization Advisory Council
605 Suwannee Street, MS 28B
Tallahassee, FL 32399-0450
850/414-4037
www.mpoac.org

Prepared by
Melissa McCarville
Center for Urban Transportation Research
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4202 E. Fowler Avenue, CUT100
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www.cutr.usf.edu



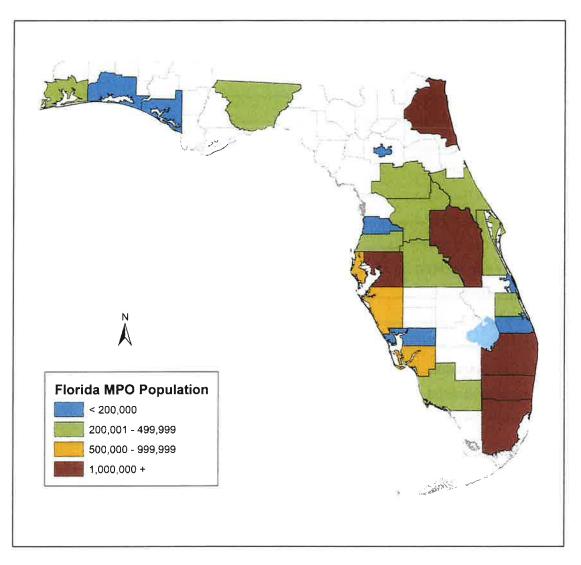


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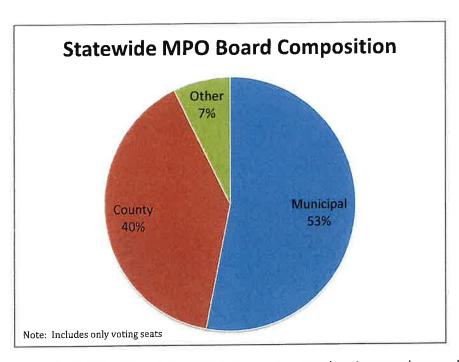
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St. Lucie TPO	79
Volusia TPO	



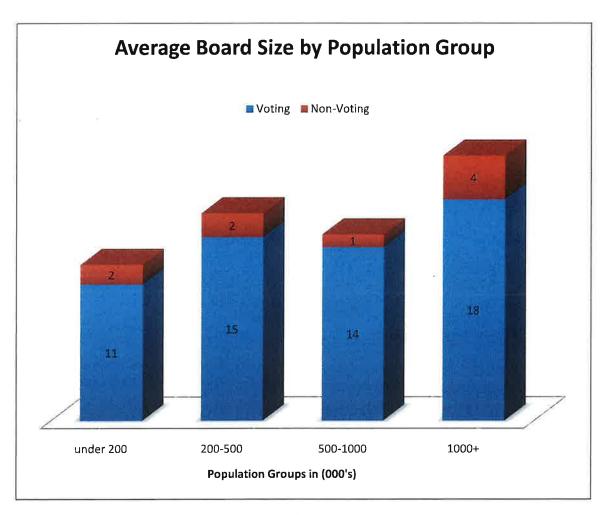
MPO FACTSHEET SUMMARY



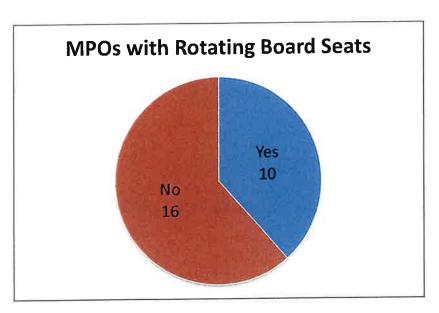
Florida's MPOs serve a wide range of population sizes with the smallest MPO serving a population of 110,000 people to the largest MPO serving an area of just over 2.5 million people (Note: population figures reflect only the area served by an individual MPO and may not correspond with Census figures or population figures used to determine Transportation Management Areas). The most common MPO size is in the band of 200,000 – 500,000 people. Nearly one-quarter (23 percent) of MPOs in Florida serve a population of over 1 million people while just over one-quarter (27 percent) of MPOs serve a population of below 200,000 people.



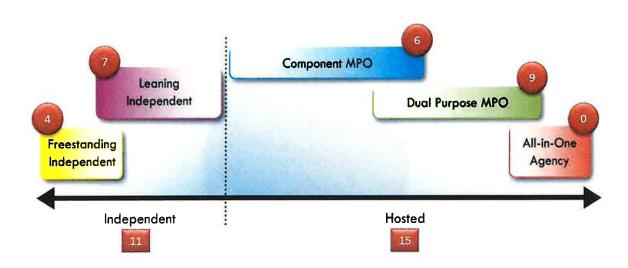
There are 26 MPOs in Florida with a total of 374 Governing Board voting members and a range of between 5 and 23 voting members (please note that the Miami-Dade Urbanized Area MPO is permitted to exceed the 19 member cap established in state statute). Section 339.175(3)(a), F.S. states that , "All voting members shall be elected officials of general-purpose local governments, except that an M.P.O. may include, as part of its apportioned voting members, a member of a statutorily authorized planning board, an official of an agency that operates or administers a major mode of transportation, or an official of Space Florida. " Municipal elected officials (mayors and city council/ commission members) occupy 53 percent (199) of voting MPO Governing Board seats while county commissioners occupy 40 percent (149). The remaining 7 percent (27) of voting MPO Governing Board seats are occupied by an assortment of elected and appointed officials, the majority of whom represent independent modal agencies (transit authorities, airport/seaport authorities, etc.).



There are 26 MPOs in Florida with Governing Board memberships ranging from 6 to 29 members including both voting and non-voting members. Statewide, there are a total of 425 MPO Governing Board members, 374 of whom are voting members. The average size of an MPO Governing Board in Florida is approximately 16 members – 14 voting members and 2 non-voting members. MPOs serving areas over 1 million people tend to have the largest boards – an average of 18 voting members and 4 non-voting members. MPOs serving populations below 200,000 people tend to have the smallest Governing Boards – an average of 11 voting and 2 non-voting members.



Section 339.175(3)(a), F.S. states that, "The Governor, in accordance with 23 U.S.C. s. 134, may also provide for M.P.O. members who represent municipalities to alternate with representatives from other municipalities within the metropolitan planning area that do not have members on the M.P.O." These rotating MPO Governing Board seats allow groups of municipalities (typically smaller population municipalities – often grouped by geographic proximity) to more fully engage in the MPO process by allowing them to rotate on and off the MPO Governing Board as a full voting member – taking turns representing the interests of the group. In all, approximately 38 percent of MPOs in Florida (10) have made provisions for one or more rotating voting Governing Board seat.



Conventionally, MPOs have either been considered independent or hosted entities. Research now shows that MPO organizational structures span a continuum ranging from fully independent freestanding MPOs to MPOs that are so integrated with their host agency that they form a single, indistinguishable all-in-one agency. Of the 26 MPOs in Florida, a majority (15) are hosted MPOs while the remaining (11) MPOs are independent of a hosting agency. The most common organizational structure in the state is the Dual Purpose MPO. Over the past several years, MPOs in Florida have undergone a noticeable shift from the hosted to the independent category, with the majority of those falling in the Leaning Independent MPO category.

MPO Organizational Structures

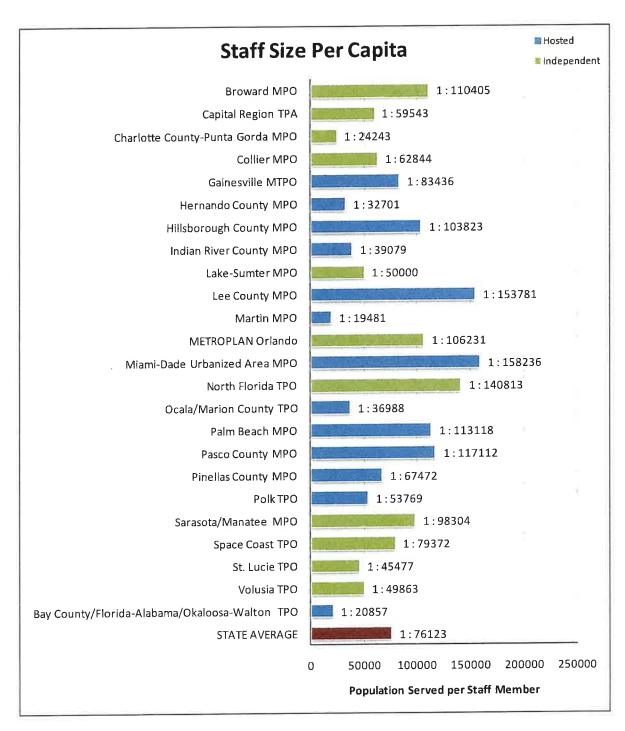
All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

Component MPO- MPO functions are separated from most functions of the host, but remains a division of the umbrella agency.

Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.



There are a combined total of 220 MPO staff members in Florida. The average ratio between individual MPO staff members and the population served (based on self-reported data) is one MPO staff member per 76,123 people served. There was a negligible difference between hosted and independent MPOs. It is important to keep in mind that MPOs require a minimum number of staff members to attend to the responsibilities of an MPO, regardless of the size of the population being served.



BAY COUNTY TPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Mary Robinson

Director E-mail: mary.robinson@wfrpc.org

Physical Address:

Mailing Address:

West Florida Regional Planning Council 4081 E. Olive Road, Suite A

Pensacola, FL 32514

Post Office Box 11399 Pensacola, FL 32524-1399

Phone: (850) 332-7976

Fax: (850) 637-1923

Website: www.wfrpc.org/bctpo

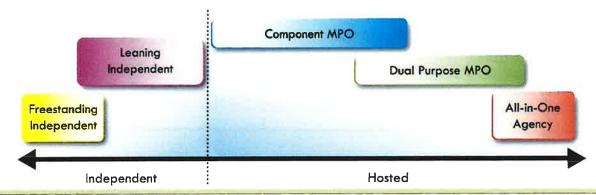
DEMOGRAPHIC INFORMATION

Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	1
Bay	
Number of municipalities within MPO boundaries	8
Number of urbanized areas within MPO boundaries (all or part)	1
Panama City, FL (Part)	
Population served by the MPO148,2	117

MPO GOVERNING BOARD

Agency/Locality Represented	Number of Members	Voting?	Rotating?
Bay County	5	Y	N
City of Panama City	5	Y	N
City of Callaway	2	Y	– N
City of Lynn Haven	2	Y	N
City of Panama City Beach	1	Y	N
City of Parker	1	Y	N
City of Springfield	1	Y	N
City of Mexico Beach	1	Y	N
VOTII	NG AND QUORUM STRUCTURI	Ε	
Does the MPO Board have a weighted Number of members required to form			
·			
Supporting MPO Committees: Techni Committee (CAC), and Bicycle/Pedest			Advisory

STAFFING ARRANGEMENTS



LEGEND

All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

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Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

STAFF SIZE AND EXPERTISE

MPO professional staff size	2	ϵ
MPO financial staff size		2
MPO administrative staff size		7
	Total MPO staff size3	5



BROWARD MPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Greg Stuart

Director E-mail: stuartg@browardmpo.org

Physical Address:

100 West Cypress Creek Road, Suite 850

Ft. Lauderdale, FL 33309

Phone: (954) 876-0033

Fax: (954) 876-0062

Website: www.browardmpo.org

DEMOGRAPHIC INFORMATION

	4
Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	1
Broward	
Number of municipalities within MPO boundaries	31
Number of urbanized areas within MPO boundaries (all or part)	1
Miami, FL (Part)	
Population served by the MPO1,766	,476

MPO GOVERNING BOARD

Agency/Locality Represented	Number of Members	Voting?	Rotating?
Municipal District 1	2	Y	N
City of Coral Springs			
City of Tamarac			
Municipal District 2	2	Y	N
City of Pompano Beach			
City of Deerfield Beach			
Municipal District 3	3	Y	- N
City of Lauderhill			
City of Plantation			
City of Sunrise			
Municipal District 4	1	Y	N
City of Hollywood			
Municipal District 5	4	Y	N
City of Davie			
City of Miramar			
City of Pembroke Pines			
City of Weston			
City of Fort Lauderdale	2	Y	Y
Broward County	3	Y	N
SFRTA	1	Y	N
Broward County School Board	1	Y	N
FDOT D-4	1	N	N

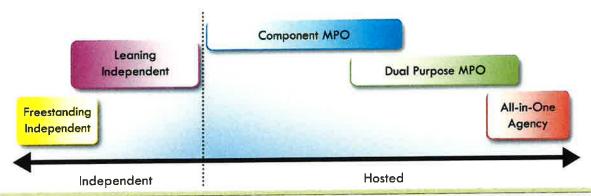
Number of voting members	19
Number of non-voting members	1
	Total number of members on MPO Board20

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?No
Number of members required to form quorum10

Supporting MPO Committees: Technical Coordinating Committee (TCC), Community Involvement Roundtable (CIR), and Broward County Coordinating Board for Transportation Disadvantaged Services (BCCB)

Is the MPO hosted by another agency or independent?......Independent
Where does the MPO fall along the continuum below?.....Freestanding Independent MPO



LEGEND

All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

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Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

Who hires/supervises the MPO Executive Director? ______MPO Governing Board
Who hires/supervises the MPO staff? _____MPO Executive Director

MPO professional staff size	16
MPO financial staff size	0
MPO administrative staff size	0
	Total MPO staff size16



CAPITAL REGION TPA

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Harry Reed

Director E-mail: Harry.Reed@talgov.com

Physical Address:

Mailing Address:

408 S. Adams Street Tallahassee, FL 32301 City Hall 300 S. Adams Street, Box A-19

Tallahassee, FL 32301

Phone: (850) 891-6800

Fax: (850) 891-8734

Website: www.crtpa.org

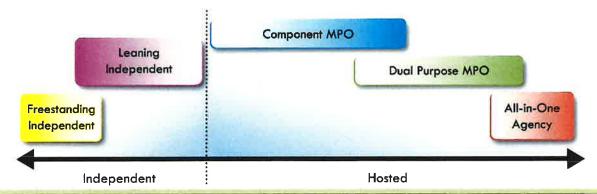
Number of states within MPO boundaries	. 1
Number of counties within MPO boundaries (all or part)	.4
Leon; Gadsden; Wakulla; Jefferson	
Number of municipalities within MPO boundaries1	.(
Number of urbanized areas within MPO boundaries (all or part)	, 1
Tallahassee, FL	
Population served by the MPO357,25	ç

Agency/Locality Repres	sented Numb	er of Members	Voting?	Rotating?
Leon County		7	Y	N
Jefferson County*		1	Y	N
Gadsden County		1	Y	N
Wakulla County*		1	Y	N
City of Tallahassee		3	Y	N
Gadsden Cities		1	Y	Y
City of Chattahoochee				
Town of Greensboro				
City of Gretna				
Town of Havana City of Midway				
City of Midway				
Leon County School Boa	ard	1	Y	N
Florida DOT		1	N	N
		1	N	N
FHWA	(m)	1	N	N
*Cities in these counties a Number of voting members.	are represented by Coun			
StarMetro (Transit Syst *Cities in these counties a	ersers		members on M	
StarMetro (Transit Syst *Cities in these counties a Number of voting member	ersersersersersersembers	Total number of	members on M	PO Board
StarMetro (Transit Syst *Cities in these counties a Number of voting member Number of non-voting me	ers represented by Coun ers voting and que e a weighted voting struc	Total number of DRUM STRUCTUR	members on M	PO Board
*Cities in these counties a Number of voting member Number of non-voting me Does the MPO Board have Voting is weighte	voting and quo e a weighted voting struct d by population:	Total number of ORUM STRUCTUR cture?	members on M	PO Board
*Cities in these counties a Number of voting member Number of non-voting member Does the MPO Board have Voting is weighte	voting and que e a weighted voting struct d by population:	Total number of ORUM STRUCTUR cture? Votes 1	members on M E Weight 1	PO Board
*Cities in these counties a Number of voting member Number of non-voting member Does the MPO Board have Voting is weighte	voting and quo e a weighted voting struct d by population:	Total number of DRUM STRUCTUR cture? Votes 1 1	members on M E Weight 1 5	PO Board
StarMetro (Transit Syst *Cities in these counties a Number of voting member Number of non-voting member Does the MPO Board have Voting is weighte Leor Gads	voting and que e a weighted voting struct d by population:	Total number of ORUM STRUCTUR cture? Votes 1	members on M E Weight 1	PO Board
StarMetro (Transit Syst *Cities in these counties a Number of voting member Number of non-voting member Does the MPO Board have Voting is weighte Leon Gade Gade	ers represented by Coun ers VOTING AND QUO e a weighted voting struct d by population: n County School Board sden Cities	Total number of DRUM STRUCTUR cture? Votes 1 1	members on M E Weight 1 5	PO Board
StarMetro (Transit Syst *Cities in these counties a Number of voting member Number of non-voting member Does the MPO Board have Voting is weighte Leon Gads Gads Wak	ers represented by Coun ers voting and Quo e a weighted voting struct d by population: n County School Board siden Cities siden County	Total number of DRUM STRUCTUR cture? Votes 1 1 1	members on M E Weight 1 5 9	PO Board
StarMetro (Transit Syst *Cities in these counties a Number of voting member Number of non-voting member Does the MPO Board have Voting is weighte Leon Gads Gads Wak Jeffe	voting and quo d by population: a County School Board siden Cities siden County culla County	Total number of ORUM STRUCTUR cture? Votes 1 1 1	members on M E Weight 1 5 9 7	PO Board

Supporting MPO Committees: Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), Multimodal Advisory Committee (MAC), and Leon County Transportation Disadvantaged Coordinating Board (TDCB)

Is the MPO hosted by another agency or independent?......Independent

Where does the MPO fall along the continuum below?.....Leaning Independent MPO



LEGEND

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Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size		
MPO financial staff size		_
MPO administrative staff size		1
FIT & datimiser derve Starr 5120 mmmmmmmmmmmmmmmmmmmmmmmmmmmmmmmmmmmm		
,	Total MPO staff size	2



FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Bob Herrington

Director E-mail: bob@ccmpo.com

Physical Address:

East Port Environmental Campus 25550 Harbor View Road, Suite 4 Port Charlotte, FL 33980

Phone: (941) 883-3535

Fax: (941) 883-3534

Website: www.ccmpo.com

Number of states within MPO boundaries1
Number of counties within MPO boundaries (all or part)1
Charlotte
Number of municipalities within MPO boundaries1
Number of urbanized areas within MPO boundaries (all or part)2
North Port – Punta Gorda, FL (Part); Sarasota – Bradenton, FL (Part)
Population served by the MPO169,700

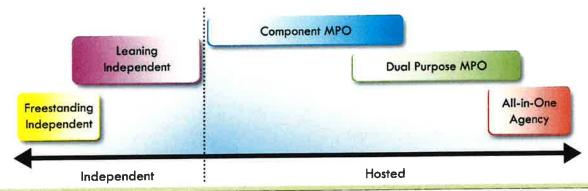
Agency/Locality Represented	Number of Members	Voting?	Rotating?
Charlotte County	3	Y	N
City of Punta Gorda	1	Y	N
Charlotte County Airport Authority	1	Y	N
FDOT	1	N	N

Number of voting members	5
Number of non-voting members	1
	Total number of members on MPO Board6

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?No
Number of members required to form quorum3
Supporting MPO Committees: Technical Advisory Committee (TAC), Citizens' Advisory Committee (CAC), Bicycle/Pedestrian Advisory Committee (BPAC), Community Traffic Safety Team (CTST), and Local Coordinating Board (LCB)

Is the MPO hosted by another agency or independent?......Independent
Where does the MPO fall along the continuum below?.....Leaning Independent MPO



LEGEND

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Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size	
MPO financial staff size	
MPO administrative staff size	2
Tr	otal MPO staff size6



COLLIER MPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Lorraine Lantz (Interim)

Director E-mail: lorrainelantz@colliergov.net

Physical Address:

2885 S. Horseshoe Drive

Naples, FL 34104

Phone: (239) 252-8192

Fax: (239) 252-5715

Website: www.colliermpo.com

Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	1
Collier	
Number of municipalities within MPO boundaries	.1
Number of urbanized areas within MPO boundaries (all or part)	.1
Bonita Springs – Naples, FL (Part)	
Population served by the MPO	77

Agency/Locality Represented	Number of Members	Voting?	Rotating?
Collier County	5	Y	N
City of Naples	2	Y	N
Everglades City	-1	Y	N
City of Marco Island	1	Y	N
FDOT	1	N	N

Number of voting members	9
Number of non-voting members	1
	Total number of members on MPO Board

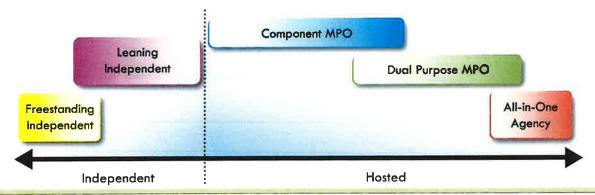
VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?No	
Number of members required to form quorum5	

Supporting MPO Committees: Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), Pathways Advisory Committee (PAC), Congestion Management System/Intelligent Transportation Systems Stakeholders Committee (CMS/ITS), and Local Coordinating Board (LCB) for the Transportation Disadvantaged

Is the MPO hosted by another agency or independent?......Independent

Where does the MPO fall along the continuum below?.....Leaning Independent MPO



LEGEND

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Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size	
MPO financial staff size	(
MPO administrative staff size	
Total MPC) staff size



FLORIDA-ALABAMA TPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Mary Robinson

Director E-mail: mary.robinson@wfrpc.org

Physical Address:

Mailing Address:

West Florida Regional Planning Council 4081 E. Olive Road, Suite A

Pensacola, FL 32514

Post Office Box 11399 Pensacola, FL 32524-1399

Phone: (850) 332-7976

Fax: (850) 637-1923

Website: www.wfrpc.org/fatpo

Number of states within MPO boundaries	2
Number of counties within MPO boundaries (all or part)	
Escambia (Part); Santa Rosa (Part); Baldwin (Part)	2
Number of municipalities within MPO boundaries	
Number of urbanized areas within MPO boundaries (all or part)	2
Pensacola, FL – AL; Fort Walton Beach, FL (Part)	
Population served by the MPO39	2,058

Agency/Locality Represented	Number of Members	Voting?	Rotating?
Escambia County	5	Y	N
City of Pensacola	5	Y	N
Santa Rosa County	5	Y	N
City of Gulf Breeze	1	Y	N
City of Milton	1	Y	N
Baldwin County	1	Y	N

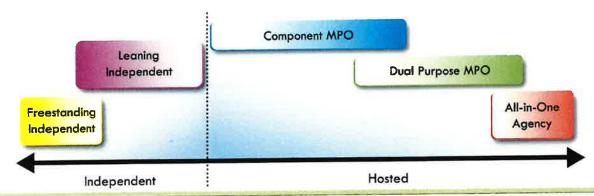
Number of voting members	18
Number of non-voting members	0
	Total number of members on MPO Board 18

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?No
Number of members required to form quorum10
Supporting MPO Committees: Technical Coordinating Committee (TCC), Citizens' Advisory Committee (CAC), and Bicycle/Pedestrian Advisory Committee (BPAC)

Is the MPO hosted by another agency or independent?......Hosted

Where does the MPO fall along the continuum below?.....Dual Purpose MPO



LEGEND

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Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size	26
MPO financial staff size	2
MPO administrative staff size	7
	Total MPO staff size35



GAINESVILLE MTPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Marlie Sanderson

Director E-mail: sanderson@ncfrpc.org

Physical Address:

North Central Florida RPC 2009 NW 67 Place Gainesville, FL 32653

Phone: (352) 955-2200 x103

Fax: (352) 955-2209

Website: www.ncfrpc.org/mtpo/index.html

Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	1
Alachua (Part)	
Number of municipalities within MPO boundaries	1
Number of urbanized areas within MPO boundaries (all or part)	1
Gainesville, FL	
Population served by the MPO166,87	1

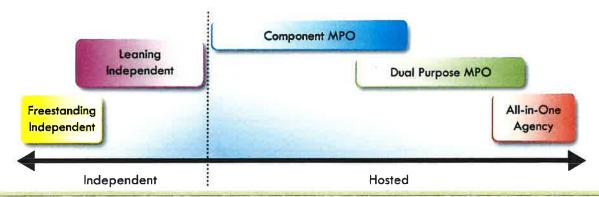
Agency/Locality Represented	Number of Members	Voting?	Rotating?
City of Gainesville	7	Y	N
Alachua County	5	Y	N
FDOT	1	N_	N
University of Florida	1	N	N
"Rural Advisor" City of High Springs	1	N	N

Number of voting members	12
Number of non-voting members	3
	Total number of members on MPO Board

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?No
Number of members required to form quorum7
4 City Commissioners plus 3 County Commissioners
(TAC) (III)

Supporting MPO Committees: Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), and Urban Area Bicycle/Pedestrian Advisory Board (BPAB)



LEGEND

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Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

Who hires/supervises the MPO Executive Director?Planning Council Governing Board
Who hires/supervises the MPO staff?.......Planning Council Executive Director

MPO professional staff size	2
MPO financial staff size	0
MPO administrative staff size	0
	_
Total MPO staff size	っつ



HERNANDO COUNTY MPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Dennis Dix

Director E-mail: dennisd@co.hernando.fl.us

Physical Address:

20 North Main Street, Room 262 Brooksville, FL 34601

Phone: (352) 754-4057

Fax: (352) 754-4420

Website: www.co.hernando.fl.us/mpo

Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	1
Hernando	
Number of municipalities within MPO boundaries	2
Number of urbanized areas within MPO boundaries (all or part)	1
Brooksville, FL (Part)	
Population served by the MPO 130,8	302

Agency/Locality Represented	Number of Members	Voting?	Rotating?
Hernando County	5	Y	N
City of Brooksville	1	Y	N
FDOT	1	N	N

Number of voting members	6
Number of non-voting members	1
	Total number of members on MPO Board7

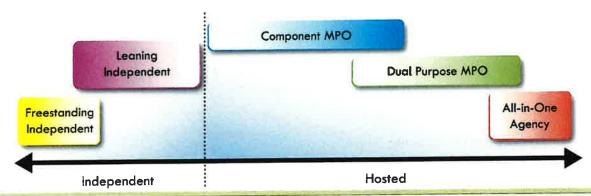
VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?No
Number of members required to form quorum4
Supporting MPO Committees: Technical Advisory Committee (TAC), Citizens Advisory Committee

Supporting MPO Committees: Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), Bicycle/Pedestrian Advisory Committee (BPAC), and Transportation Disadvantaged Local Coordinating Board (TDLCB)

Is the MPO hosted by another agency or independent?......Hosted

Where does the MPO fall along the continuum below?.....Dual Purpose MPO



LEGEND

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Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size	3
MPO financial staff size	0
MPO administrative staff size	1
1	Cotal MPO staff size4



HILLSBOROUGH COUNTY MPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Ray Chiaramonte

Director E-mail: rayc@plancom.org

Physical Address:

Mailing Address

601 E. Kennedy Blvd., 18th Floor

Tampa, FL 33602

P.O. Box 1110 Tampa, FL 33602

Phone: (813) 272-5940

Fax: (813) 301-7172

Website: www.hillsboroughmpo.org

Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	1
Hillsborough	
Number of municipalities within MPO boundaries	4
Number of urbanized areas within MPO boundaries (all or part)	3
Tampa – St. Petersburg, FL (Part); Zephyrhills, FL (Part); Lakeland, FL (Part)	
Population served by the MPO1,	245,870

Agency/Locality Represented	Number of Members	Voting?	Rotating
Hillsborough County	4	Y	N
City of Tampa	3	Y	N
City of Plant City	1	Y	N
City of Temple Terrace	1	Y	N
Hillsborough Area Regional Transit	1	Y	N
Authority			3.7
Hillsborough County Aviation Authority	1	Y	N
Tampa-Hillsborough Expressway Authority	1	Y	N
Tampa Port Authority	1	Y	N
FDOT	1	N	N
Hillsborough County Planning Commission	1	N	N

Number of voting members	i
Number of non-voting members2	,

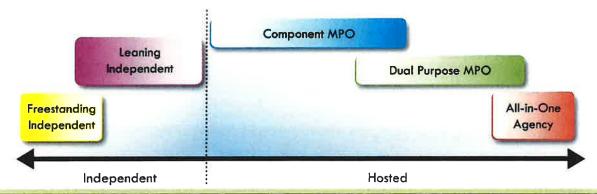
Total number of members on MPO Board.....15

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?......No

Number of members required to form quorum8

Supporting MPO Committees: Policy Committee, Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), Bicycle/Pedestrian Advisory Committee (BPAC), Transportation Disadvantaged Coordinating Board (TDCB), Intelligent Transportation Systems Committee (ITS), and Livable Roadways Committee



LEGEND

All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

Component MPO- MPO functions are separated from most functions of the host, but remains a division of the umbrella agency.

Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size	
MPO financial staff size	(
MPO administrative staff size	
	Total MPO staff size12



INDIAN RIVER COUNTY MPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Phil Matson

Director E-mail: pmatson@ircgov.com

Physical Address:

1801 27th Street Vero Beach, FL 32960

Phone: (772) 226-1672

Fax: (772) 978-1806

Website: www.irmpo.com

Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	1
Indian River	
Number of municipalities within MPO boundaries	5
Number of urbanized areas within MPO boundaries (all or part)	1
Vero Beach – Sebastian, FL (Part)	
Population served by the MPO117	7,237

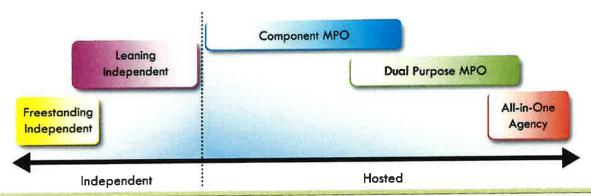
Agency/Locality Represented	Number of Members	Voting?	Rotating?
Indian River County	5	Y	N
City of Vero Beach	2	Y	N
City of Sebastian	2	Y	N
Town of Indian River Shores	1	Y	N
City of Fellsmere	1	Y -	N
School Board	1	Y	N
Town of Orchid	1	N	N
FDOT District 4 Secretary	1	N	N
FDOT State Transportation Planner	1	N	N

Number of voting members	12
Number of non-voting members	3
	Total number of members on MPO Board15

VOTING AND QUORUM STRUCTURE

Is the MPO hosted by another agency or independent?......Hosted

Where does the MPO fall along the continuum below?.....Dual Purpose MPO



LEGEND

All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

Component MPO- MPO functions are separated from most functions of the host, but remains a division of the umbrella agency.

Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

Who hires/supervises the MPO Executive Director?County Community Development Director

Who hires/supervises the MPO Staff?......MPO Staff Director

MPO professional staff size	2
MPO financial staff size	(
MPO administrative staff size	1
	Total MPO staff size



LAKE-SUMTER MPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: T.J. Fish

Director E-mail: TJFish@LakeSumterMPO.com

Physical Address:

1616 South 14th Street Leesburg, FL 34748

Phone: (352) 315-0170

Fax: (352) 315-0993

Website: www.LakeSumterMPO.com

Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	2
Lake; Sumter	
Number of municipalities within MPO boundaries	19
Number of urbanized areas within MPO boundaries (all or part)	3
Leesburg – Eustis, FL; Orlando, FL (Part); Lady Lake, FL (Part)	
Population served by the MPO	400,000

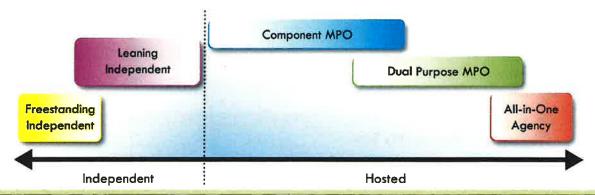
Y	
1	N
Y	N
Y	N
Y	N
Y	N
Y	N
Y	N
Y	N
Y	N
Y	Y
Y	Y
N	N
N	N
N	N
N	Y
N	Y
	N

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?No	
Number of members required to form quorum9	

Supporting MPO Committees: Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), Bicycle/Pedestrian Advisory Committee (BPAC), Lake County Transportation Disadvantaged Coordinating Board, and Sumter County Transportation Disadvantaged Coordinating Board

Is the MPO hosted by another agency or independent?......Independent
Where does the MPO fall along the continuum below?.....Leaning Independent MPO



LEGEND

All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

Component MPO- MPO functions are separated from most functions of the host, but remains a division of the umbrella agency.

Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size		
MPO financial staff size		
MPO administrative staff size	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1
Te	otal MPO staff size	



LEE COUNTY MPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Donald Scott

Director E-mail: dscott@swfrpc.org

Physical Address:

1926 Victoria Avenue Ft. Myers, FL 33901

Phone: (239) 338-2550

Fax: (239) 338-2560

Website: www.mpo-swfl.org

MDO I am daring	1
Number of states within MPO boundaries	
Number of counties within MPO boundaries (all or part)	1
Lee	
Number of municipalities within MPO boundaries	5
Number of urbanized areas within MPO boundaries (all or part)	3
Cape Coral, FL; Bonita Springs – Naples, FL (Part); Sarasota – Bradenton, FL (Part)	
Population served by the MPO	615,124

Agency/Locality Represented	Number of Members	Voting?	Rotating?
Lee County	5	Y	N
City of Fort Myers	3	Y	N
City of Sanibel	1	Y	N
Town of Fort Myers Beach	1	Y	N
City of Bonita Springs	2	Y	N
City of Cape Coral	4	Y	N
FDOT D1 Secretary	1	N	N

Number of voting members	16
Number of non-voting members	1
	Total number of members on MPO Board 17

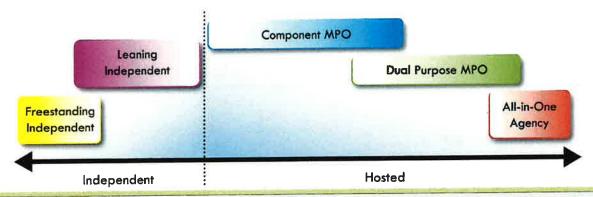
VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?N	0
Number of members required to form quorum	9

Supporting MPO Committees: Citizens' Advisory Committee (CAC), Technical Advisory Committee (TAC), Transportation Disadvantaged Local Coordinating Board (LCB), Bicycle Pedestrian Coordinating Committee (BPCC), and Traffic Management and Operations Committee (TMOC)

Is the MPO hosted by another agency or independent?......Hosted

Where does the MPO fall along the continuum below?.....Component MPO



LEGEND

All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

Component MPO- MPO functions are separated from most functions of the host, but remains a division of the umbrella agency.

Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size		
MPO financial staff size		(
MPO administrative staff size		(
	Total MPO staff size	



MARTIN MPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Beth Beltran

Director E-mail: bbeltran@martin.fl.us

Physical Address:

2401 S.E. Monterey Road

Stuart, FL 34996

Phone: (772) 288-5484

Fax: (772) 221-2389

Website: www.martinmpo.com

Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	1
Martin	
Number of municipalities within MPO boundaries	4
Number of urbanized areas within MPO boundaries (all or part)	2
Port St. Lucie, FL (Part); Miami, FL (Part)	
Population served by the MPO116	5,886

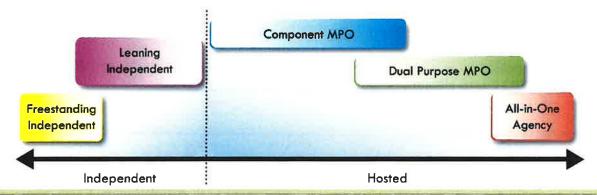
Agency/Locality Represented	Number of Members	Voting?	Rotating?
Martin County	4	Y	N
City of Stuart	2	Y	N
Town of Sewall	1	Y	N
FDOT	1	N	N
Indiantown CRA	1	N	N
St. Lucie TPO Board Member	1	N	N

Number of voting members	7
Number of non-voting members	3
	Total number of members on MPO Board10

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?	No
Number of members required to form quorum	4

Supporting MPO Committees: Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), Bicycle/Pedestrian Advisory Committee (BPAC), and Local Coordinating Board for the Transportation Disadvantaged (LCB-TD)



LEGEND

All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

Component MPO- MPO functions are separated from most functions of the host, but remains a division of the umbrella agency.

Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

STAFF SIZE AND EXPERTISE



METROPLAN ORLANDO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Harold Barley

Director E-mail: hbarley@metroplanorlando.com

Physical Address:

One Landmark Center 315 East Robinson Street, Suite 355 Orlando, FL 32801

Phone: (407) 481-5672

Fax: (407) 481-5680

Website: www.metroplanorlando.com

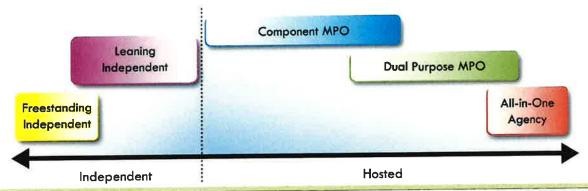
Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	3
Seminole; Orange; Osceola	
Number of municipalities within MPO boundaries	22
Number of urbanized areas within MPO boundaries (all or part)	2
Orlando, FL; Kissimmee, FL	
Population served by the MPO1	1,805,921

Agency/Locality Represented	Number of Members	Voting?	Rotating?
Seminole County	2	Y	N
Central Florida Regional	1	Y	N
Transportation Authority			
City of Orlando	2	Y	N
City of Altamonte Springs	1	Y	N
City of Apopka	1	Y	N
City of Kissimmee	1	Y	N
City of Sanford	1	Y	N
Greater Orlando Aviation Authority	1	Y	N
Orange County	6	Y -	N
Orlando-Orange County Expressway	1	Y	N
Authority			
Sanford Airport Authority	1	Y	N
Osceola County	1	Y	N
Kissimmee Gateway Airport	1	N	N
FDOT D5 Secretary	1	N	N
Transportation Technical Committee	1	N	N
Citizen's Advisory Committee	1	N	N
Bicycle/Pedestrian Advisory	1	N	N
Committee			
Municipal Advisory Committee	1	N	N

Number of voting members	19
Number of non-voting members	10
	Total number of members on MPO Board29

VOTING AND QUORUM STRUCTURE

Is the MPO hosted by another agency or independent?......Independent
Where does the MPO fall along the continuum below?.....Freestanding Independent MPO



LEGEND

All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

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Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size	12
Wi O professional state size illimination	
MPO financial staff size	
(M) O IIIIaitelai etait etait etait	
MPO administrative staff size	
Т	otal MPO staff size17



MIAMI-DADE URBANIZED AREA MPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Irma San Roman (Interim)

Director E-mail: irm@miamidade.gov

Physical Address:

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Phone: (305) 375-4507

Fax: (305) 375-4950

Website: www.miamidade.gov/mpo

Mailing Address:

Metropolitan Planning Organization 111 NW 1st Street, Suite 920 Miami, FL 33128

Number of states within MPO boundaries1
Number of counties within MPO boundaries (all or part)1
Miami-Dade
Number of municipalities within MPO boundaries35
Number of urbanized areas within MPO boundaries (all or part)1
Miami, FL (Part)
Population served by the MPO2,531,769

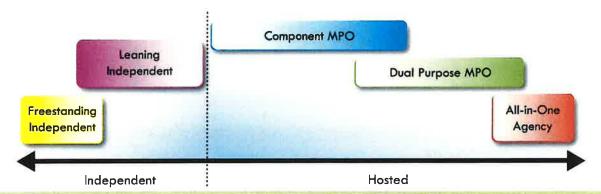
Agency/Locality Represented	Number of Members	Voting?	Rotating?
Board of County Commission	13	Y	N
Miami-Dade Expressway Authority	1	Y	N
Miami-Dade School Board	1	Y	N
City of Homestead	1	Y	N
City of Miami Beach	1	Y	N
City of Miami Gardens	1	Y	N
City of North Miami	1	Y	N
City of Hialeah	1	Y	N
City of Miami	1	Y	N
Municipal Representative	1	Y	N
Citizen/Non-Elected Official	1	Y	N
FDOT	2	N	N

Number of voting members	23
Number of non-voting members	2
	Total number of members on MPO Board25

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?No	ı
Number of members required to form quorum12	

Supporting MPO Committees: MPO Review Committee, Transportation Planning Council (TPC), Citizens Transportation Advisory Committee (CTAC), Bicycle/Pedestrian Advisory Committee (BPAC), Freight Transportation Advisory Committee (FTAC), Transportation Disadvantaged Local Coordinating Board (LCB), and Transportation Aesthetic Review Committee (TARC)



LEGEND

All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

Component MPO- MPO functions are separated from most functions of the host, but remains a division of the umbrella agency.

Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size	12
MPO financial staff size	1
MPO administrative staff size	3
	Total MPO staff size16



NORTH FLORIDA TPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Jeff Sheffield

Director E-mail: jsheffield@northfloridatpo.com

Physical Address:

1022 Prudential Drive Jacksonville, FL 32207

Phone: (904) 306-7500

Fax: (904) 306-7501

Website: www.northfloridatpo.com

Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	4
Nassau (Part); Duval (Part), Clay (Part); St. Johns (Part)	
Number of municipalities within MPO boundaries	12
Number of urbanized areas within MPO boundaries (all or part)	2
Jacksonville, FL; St. Augustine, FL	
Population served by the MPO	267,315

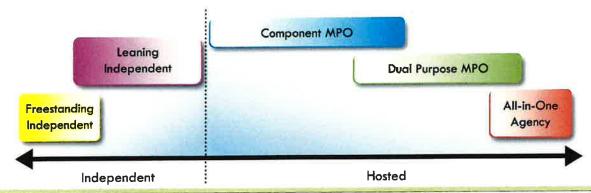
Agency/Locality Represented	Number of Members	Voting?	Rotating?
Clay County	2	Y	N
St. Johns County	1	Y	N
Nassau County	1	Y	N
City of Jacksonville	4	Y	N
City of St. Augustine	1	Y	Y
Beach Community Seat Atlantic Beach Neptune Beach Jacksonville Beach	1	Y	Y
Jacksonville Port Authority Board Member	1	Y	N
Jacksonville Aviation Authority	1	Y	N
Jacksonville Transportation Authority	1	Y	N
St. Augustine - St. Johns County Airport Authority	1	Y	N
Nassau County Ocean, Highway and Port Authority	1	Y	N
FDOT D2	1	N	N
US Navy	1	N	N
Baker County	1	N	N
Flagler County	1	N	N
Putnam County	1	N	N

Number of voting members	
Number of non-voting members	5
	Total number of members on MPO Board20

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?	Yes
The four (4) members from the City of Jacksonville have double-weighted votes; however, in practice their double-weighted votes have never been invoked.	
Number of members required to form quorum	8
Supporting MPO Committees: Technical Coordinating Committee (TCC), Citizens Advisory Committee (CAC), and Duval County Transportation Disadvantaged Coordinating Board (TDCB)	

Is the MPO hosted by another agency or independent?......Independent
Where does the MPO fall along the continuum below?.....Freestanding Independent MPO



LEGEND

All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

Component MPO- MPO functions are separated from most functions of the host, but remains a division of the umbrella agency.

Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size	6
MPO financial staff size	1
MPO administrative staff size	2
	Total MPO staff size9



OCALA/MARION COUNTY TPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Greg Slay

Director E-mail: gslay@ocalafl.org

Physical Address:

121 S.E. Watula Avenue

Ocala, FL 34471

Phone: (352) 629-8297

Fax: (352) 629-8240

Website: www.ocalamariontpo.org

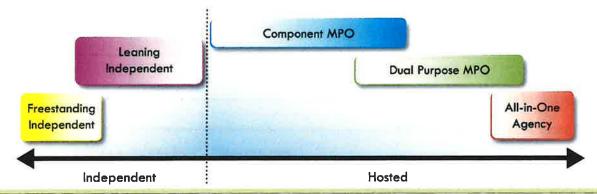
Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	1
Marion	
Number of municipalities within MPO boundaries	5
Number of urbanized areas within MPO boundaries (all or part)	2
Ocala, FL; Lady Lake, FL (Part)	
Population served by the MPO258	.916

Agency/Locality Represented	Number of Members	Voting?	Rotating?
Marion County	5	Y	N
City of Ocala	5	Y	N
City of Dunnellon	1	Y	N
City of Belleview	1	Y	N

Number of voting members	12
Number of non-voting members	0
	Total number of members on MPO Board 12

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?No
Number of members required to form quorum7
Supporting MPO Committees: Citizens' Advisory Committee (CAC), Technical Advisory Committee (TAC), Transportation Disadvantaged Local Coordinating Board (TDLCB), and Transit Executive Committee (TEC)



LEGEND

All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

Component MPO- MPO functions are separated from most functions of the host, but remains a division of the umbrella agency.

Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size	
•	
MPO financial staff size	(
MPO administrative staff size	
,	Total MPO staff size7



OKALOOSA-WALTON TPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Mary Robinson

Director E-mail: mary.robinson@wfrpc.org

Physical Address:

Mailing Address:

West Florida Regional Planning Council 4081 E. Olive Road, Suite A Pensacola, FL 32514 Post Office Box 11399 Pensacola, FL 32524-1399

Phone: (850) 332-7976

Fax: (850) 637-1923

Website: www.wfrpc.org/bctpo

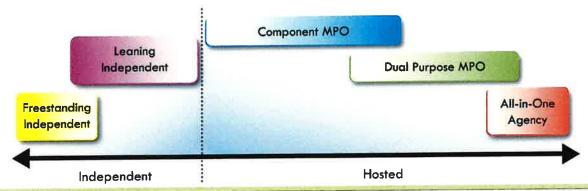
Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	2
Okaloosa (Part); Walton (Part)	
Number of municipalities within MPO boundaries	10
Number of urbanized areas within MPO boundaries (all or part)	2
Fort Walton Beach, FL (Part); Panama City, FL (Part)	
Population served by the MPO	. 189,714

Agency/Locality Represented	Number of Members	Voting?	Rotating?
Okaloosa County	4	Y	N
City of Fort Walton Beach	2	Y	N
City of Crestview	2	Y	N
City of Valparaiso	1	Y	N
City of Niceville	1	Y	N
City of Mary Esther	1	Y	N
City of Destin	2	Y	N
Walton County	3	Y	N
City of Defuniak Springs	1	Y	N

Number of voting members	17
Number of non-voting members	0
	Total number of members on MPO Board17

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?No
Number of members required to form quorum9
Supporting MPO Committees: Technical Coordinating Committee (TCC), Citizens' Advisory Committee (CAC), and Bicycle/Pedestrian Advisory Committee (BPAC)



LEGEND

All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

Component MPO- MPO functions are separated from most functions of the host, but remains a division of the umbrella agency.

Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size	26
WIT O protessional stati size	
MPO financial staff size	2
	7
MPO administrative staff size	7
	Total MPO staff size35



PALM BEACH MPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Randy Whitfield

Director E-mail: rwhitfie@pbcgov.org

Physical Address:

2300 North Jog Road, 4th Floor West Palm Beach, FL 33411

Phone: (561) 684-4170

Fax: (561) 233-5664

Website: www.pbcgov.com/mpo

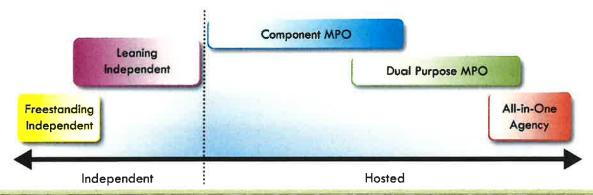
Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	1
Palm Beach (Part)	
Number of municipalities within MPO boundaries	38
Number of urbanized areas within MPO boundaries (all or part)	1
Miami, FL (Part)	
Population served by the MPO1	L,131,184

Agency/Locality Represented	Number of Members	Voting?	Rotating?
City of Belle Glade	1	Y	N
City of Boca Raton	2	Y	N
City of Boynton Beach	1	Y	N
City of Delray Beach	1	Y	N
Town of Jupiter	1	Y	N
City of Lake Worth	1	Y	N
City of Palm Beach Gardens	1	Y	N
Palm Beach County	5	Y	N
Port of Palm Beach	1	Y	N
Riviera Beach	1	Y	N
City of West Palm Beach	2	Y	N
Village of Wellington	1	Y	N
Small Municipality Rotating Seat Village of Royal Palm Beach	1	Y	Y
City of Greenacres			

Number of voting members	19
Number of non-voting members	0
	Total number of members on MPO Board19

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?N	ĺ
Number of members required to form quorum1	
Supporting MPO Committees: Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), and Bicycle/Greenways/Pedestrian Advisory Committee (BGPAC)	



LEGEND

All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

Component MPO- MPO functions are separated from most functions of the host, but remains a division of the umbrella agency.

Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size	
MPO financial staff size	
MPO administrative staff size	
To	otal MPO staff size1



PASCO COUNTY MPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: James Edwards

Director E-mail: jhedwards@pascocountyfl.net

Physical Address:

West Pasco Government Center 7530 Little Road, Suite 320 New Port Richey, FL 34654

Phone: (727) 847-8140 ext. 8230

Fax: (727) 847-8084

Website:

www.pascompo.net

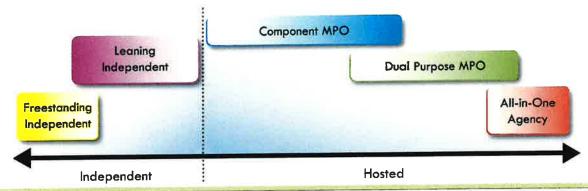
Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	1
Pasco	
Number of municipalities within MPO boundaries	6
Number of urbanized areas within MPO boundaries (all or part)	3
Tampa – St. Petersburg, FL (Part); Zephyrhills, FL (Part); Brooksville, FL (Part)	
Population served by the MPO46	8,446

Agency/Locality Represented	Number of Members	Voting?	Rotating?
City of Dade City	1	Y	N
Pasco County	5	Y	N
City of New Port Richey	1	Y	N
City of Zephyrhills	1	Y	N
City of Port Richey	1	Y	N
FDOT D7	1	N	N

Number of voting members	9
Number of non-voting members	1
	Total number of members on MPO Board10

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?No
Number of members required to form quorum5
Supporting MPO Committees: Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), Greenways, Trails and Blueways (GTB) Committee, and Transportation Disadvantaged Local Coordinating Board (LCB)



LEGEND

All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

Component MPO- MPO functions are separated from most functions of the host, but remains a division of the umbrella agency.

Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size		3
MPO professional staff size		_
MPO financial staff size		1
IMF O IIIIalicial Stall 312C		
MPO administrative staff size		0
Т	otal MPO staff size	4



PINELLAS COUNTY MPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Brian K. Smith

Director E-mail: bsmith@pinellascounty.org

Physical Address:

600 Cleveland Street, Suite 750

Clearwater, FL 33755

Phone: (727) 464-8200

Fax: (727) 464-8201

Website: www.pinellascounty.org/mpo

Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	1
Pinellas	
Number of municipalities within MPO boundaries	24
Number of urbanized areas within MPO boundaries (all or part)	1
Tampa – St. Petersburg, FL (Part)	
Population served by the MPO9	44.605

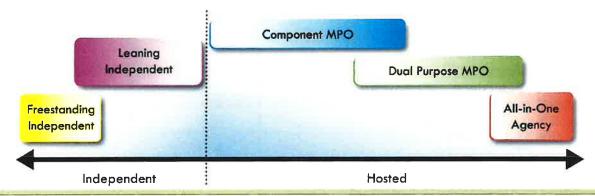
Agency/Locality Represented	Number of Members	Voting?	Rotating?
Pinellas Suncoast Transit Authority	1	Y	N
City of Dunedin	1	Y	N
Pinellas County	3	Y	N
City of Pinellas Park	1	Y	N
City of Clearwater	1	Y	N
City of St. Petersburg	2	Y	N
City of Largo	1	Y	N
Small Municipalities Seat City of Safety Harbor City of Tarpon Springs City of Oldsmar	1	Y	Y
FDOT D7	1	N	N

Number of voting members	11
Number of non-voting members	1
	Total number of members on MPO Board12

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?	No
Number of members required to form quorum	6

Supporting MPO Committees: Technical Coordinating Committee (TCC), Citizens Advisory Committee (CAC), Bicycle Advisory Committee (BAC), Pedestrian Transportation Advisory Committee (PTAC), Local Coordinating Board (LCB), Intelligent Transportation Systems Committee (ITS), School Transportation Safety Committee (STSC), Pinellas Trail Security Task Force (PTSTF), and Project Advisory Committee (PAC)



LEGEND

All-In-One Agency- The agency does not differentiate between MPO functions, non-MPO transportation functions, and all other functions of the broader agency.

Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

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Leaning Independent MPO- The MPO receives some services from one of its member agencies under a severable contract.

Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size	
MPO financial staff size	
MPO administrative staff size	2
	Total MPO staff size14



POLK TPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Thomas Deardorff, AICP (Interim)

Director E-mail: thomasdeardorff@polk-county.net

Physical Address:

Mailing Address:

330 W. Church Street Bartow, FL 33830 Drawer TS05 P.O. Box 9005

Bartow, FL 33831-9005

Phone: (863) 534-6486

Fax: (863) 534-6471

Website: www.polktpo.com

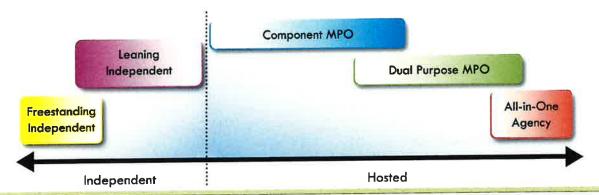
Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	1
Polk	
Number of municipalities within MPO boundaries	17
Number of urbanized areas within MPO boundaries (all or part)	3
Lakeland, FL (Part); Winter Haven, FL; Kissimmee, FL (Part)	
Population served by the MPO48	33,924

Agency/Locality Represented	Number of Members	Voting?	Rotating?
Polk County	5	Y	N
City of Lakeland	6	Y	N
City of Winter Haven	2	Y	N
City of Auburndale	1	Y	N
City of Bartow	1	Y	N
City of Haines City	1	Y	N
City of Lake Wales	1	Y	N
South County Bloc	1	Y	Y
Fort Meade			
Mulberry			
Frostproof			
East County Bloc	1	Y	Y
Lake Alfred			
Dundee			
Eagle Lake			
Davenport			
Polk City			
Lake Hamilton	4	N	b.7
FDOT	1	N	N

Number of voting members	19
Number of non-voting members	1
	Total number of members on MPO Board20

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?	No
Number of members required to form quorum	
Supporting MPO Committees: Technical Advisory Committee (TAC), Citizens' Advisory Committe	
(CAC), and Transportation Disadvantaged Local Coordinating Board (TD-LCB)	



LEGEND

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Dual Purpose MPO- The host leverages MPO planning funds to maintain transportation planning staff that performs both MPO planning and host agency transportation planning functions.

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Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size	
MPO financial staff size	1
MPO administrative staff size	1
Total MPO staff size	C



SARASOTA/MANATEE MPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Michael Howe

Director E-mail: michael@mympo.org

Physical Address:

7632 15th Street East Sarasota, FL 34243

Phone: (941) 359-5772

Fax: (941) 359-5779

Website: www.mympo.org

Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	2
Sarasota; Manatee	
Number of municipalities within MPO boundaries	9
Number of urbanized areas within MPO boundaries (all or part)	2
Sarasota – Bradenton, FL (Part); North Port – Punta Gorda, FL (Part)	
Population served by the MPO	8,126

Agency/Locality Represented	Number of Members	Voting?	Rotating
Sarasota County	3	Y	N
Manatee County	3	Y	N
City of Sarasota	2	Y	N
City of Bradenton	1	Y	N
City of Venice	1	Y	N
City of Palmetto	1	Y	N
City of North Port	1	Y	N
Island Transportation Planning Org Anna Maria Holmes Beach Bradenton Beach	1	Y	Y
Town of Longboat Key	1	Y	N
Sarasota-Manatee Airport Authority	1	Y	N
FDOT	1	N	N

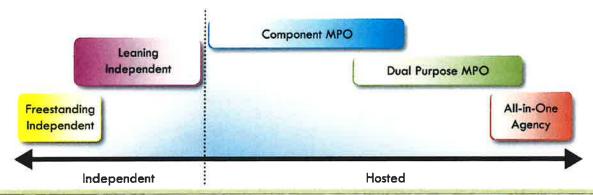
Number of voting members	15
Number of non-voting members	1
	Total number of members on MPO Board16

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?No
Number of members required to form quorum8

Supporting MPO Committees: Technical Advisory Committee (TAC), Citizen Advisory Committee (CAC), Public Transportation Task Force, Sarasota County Transportation Disadvantaged Local Coordinating Board, Manatee County Transportation Disadvantaged Local Coordinating Board, and Bicycle, Pedestrian, Trails Advisory Committee

Is the MPO hosted by another agency or independent?......Independent
Where does the MPO fall along the continuum below?.....Leaning Independent MPO



LEGEND

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Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size		5
MPO financial staff size		1
MPO administrative staff size		1
	Total MPO staff size	7



SPACE COAST TPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Bob Kamm

Director E-mail: bob.kamm@brevardcounty.us

Physical Address:

2725 Judge Fran Jamieson Way, #B Melbourne, FL 32940

Phone: (321) 690-6890

Fax: (321) 690-6827

Website: www.spacecoasttpo.com

Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	1
Brevard	
Number of municipalities within MPO boundaries	14
Number of urbanized areas within MPO boundaries (all or part)	3
Palm Bay – Melbourne, FL; Titusville, FL; Vero Beach – Sebastian, FL (Part)	
Population served by the MPO476,2	30

Agency/Locality Represented	Number of Members	Voting?	Rotating?
Brevard County	5	Y	N
Canaveral Port Authority	1	Y	N
City of Cocoa	1	Y	N
City of Melbourne	3	° Y	N
City of Palm Bay	3	Y	N
City of Rockledge	1	Y	N
City of Titusville	2	Y	N
City of West Melbourne	1	Y	N
North Beaches Coalition City of Cape Canaveral City of Cocoa Beach	1	Y	Y
South Beaches Coalition City of Indian Harbour Beach City of Satellite Beach Town of Indialantic Town of Melbourne Beach	1	Y	Y
TPO Attorney	1	N	N
FDOT D5	1	N	N

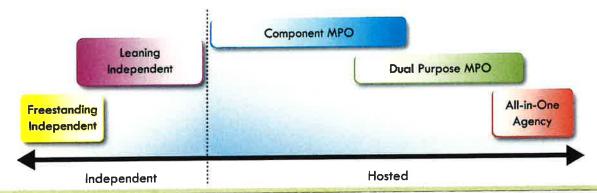
Number of voting members19	
Number of non-voting members2	

Total number of members on MPO Board.....21

VOTING AND QUORUM STRUCTURE

Supporting MPO Committees: Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), Bicycle, Pedestrian & Trails Advisory Committee (BPTAC), and Transportation Disadvantaged Local Coordinating Board (TDLCB)

Is the MPO hosted by another agency or independent?......Independent
Where does the MPO fall along the continuum below?.....Leaning Independent MPO



LEGEND

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Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size		1
MPO financial staff size		1
MPO administrative staff size		1
	Total MPO staff size	5



ST. LUCIE TPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Peter Buchwald

Director E-mail: BuchwaldP@stlucieco.org

Physical Address:

2300 Virginia Avenue Fort Pierce, FL 34982

Phone: (772) 462-1593

Fax: (772) 462-2549

Website: www.stlucietpo.org

Number of states within MPO boundaries1
Number of counties within MPO boundaries (all or part)1
St. Lucie
Number of municipalities within MPO boundaries3
Number of urbanized areas within MPO boundaries (all or part)2
Port St. Lucie, FL (Part); Vero Beach – Sebastian, FL (Part)
Population served by the MPO

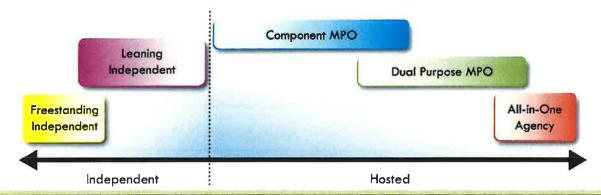
Agency/Locality Represented	Number of Members	Voting?	Rotating?
St. Lucie County	4	Y	N
City of Port St. Lucie	4	Y	N
City of Fort Pierce	2	Y	N
St. Lucie County School Board	1	Y	N
Community Transit	1	Y	N
Martin County	2	N	N
FDOT	1	N	N

Number of voting members	12
Number of non-voting members	3
	Total number of members on MPO Board15

VOTING AND QUORUM STRUCTURE

Does the MPO Board have a weighted voting structure?N	0
Number of members required to form quorum	7

Supporting MPO Committees: Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), Local Coordinating Board for the Transportation Disadvantaged (LCB), Treasure Coast Transportation Council (TCTC), Regional Advisory Committee (RAC), Bicycle and Pedestrian Advisory Committee (BPAC), and Treasure Coast Scenic Highway Committee (TCSHC)



LEGEND

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Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

MPO professional staff size	
MPO financial staff size	
MPO administrative staff size	(
Total MDO staff size	4



VOLUSIA TPO

FACT SHEET

MPO CONTACT INFORMATION

MPO Director: Karl Welzenbach

Director E-mail: kwelzenbach@volusiatpo.org

Physical Address:

2570 W. International Speedway Blvd., Suite 100

Daytona Beach, FL 32114

Phone: (386) 226-0422

Fax: (386) 226-0428

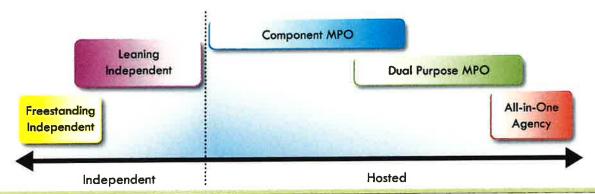
Website: www.volusiatpo.org

Number of states within MPO boundaries	1
Number of counties within MPO boundaries (all or part)	2
Volusia; Flagler (Part)	
Number of municipalities within MPO boundaries	18
Number of urbanized areas within MPO boundaries (all or part)	2
Daytona Beach – Port Orange, FL (Part); Deltona, FL	
Population served by the MPO4	48,768

Agency/Locality Represented	Number of Members	Voting?	Rotating?
olusia County	6	Y	N
City of Daytona Beach	1	Y	N
City of DeBary	1	Y	N
City of DeLand	1	Y	N
City of Deltona	1	Y	N
City of Edgewater	1	Y	N
City of Holly Hill	1	- Y	N
City of New Smyrna Beach	1	Y	N
City of Ormond Beach	1	Y	N
City of Port Orange	1	Y	N
City of South Daytona	1	Y	N
Small City Group 1	1	Y	Y
City of Lake Helen			
City of Pierson			
City of Orange City			
Small City Group 2	1	Y	Y
City of Daytona Beach Shores			
City of Oak Hill			
City of Ponce Inlet			
mall City Group 3	1	Y	Y
City of Beverly Beach			
City of Flagler Beach	1	NI	N
Volusia County School Board	1	N	N
Committee Chairs	3	N	N
DOT D5	11	N	N
Number of voting members			1
Number of non-voting members			
	Total number of	members on M	PO Board2
VOTING	AND QUORUM STRUCTURE	3	
oes the MPO Board have a weighted vo	oting structure?		Υε
One-third of the total vote is divided eque maining two-thirds vote is distributed	- -		
lumber of members required to form q	uorum		1
upporting MPO Committees: Technica	l Coordinating Committee (TCC), Citizen's and Transport	Advisory

STAFFING ARRANGEMENTS

Is the MPO hosted by another agency or independent?......Independent
Where does the MPO fall along the continuum below?.....Freestanding Independent MPO



LEGEND

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Freestanding Independent MPO- The MPO must meet all of its own operating needs.

HIRING POLICIES AND METHODS

STAFF SIZE AND EXPERTISE

MPO professional staff size	6
MPO financial staff size	1
MPO administrative staff size	2
T	otal MPO staff size9





Florida Metropolitan Planning Organization Advisory Council 605 Suwannee Street, MS 28B Tallahassee, FL 32399-0450 850/414-4037 www.mpoac.org

Center for Urban Transportation Research University of South Florida 4202 E. Fowler Avenue, CUT100 Tampa, FL 33620-5375 813/974-3120 www.cutr.usf.edu







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May 6, 2024

Council

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons AICP, Executive Director

SUBJECT: Florida Department of Transportation Update - Performance Measures - May 2024

Carbon Reduction Strategy/Greenhouse Gas Targets

STAFF RECOMMENDATION

For Information Only.

BACKGROUND

Since the Florida Department of Transportation informed the Federal Highway Administration that it will not be providing statewide performance measures and target for greenhouse gasses, Jared Perdue, Florida Department of Transportation Secretary issued the attached letter (Exhibit 1) to the Florida metropolitan planning organizations. As previously noted, the impact of this situation on Florida metropolitan planning organization Carbon Reduction Strategy/Greenhouse Gas performance measures and targets setting timeline is under review.

Attachment



RON DESANTIS GOVERNOR 605 Suwannee Street Tallahassee, FL 32399-0450 JARED W. PERDUE, P.E. SECRETARY

April 3, 2024

Dear Metropolitan Planning Organization Partners,

As the Florida Department of Transportation (FDOT) continues our collaboration with and in support of Florida's Metropolitan Planning Organizations (MPOs), we remain committed to providing updates on recent events to ensure clarity and transparency regarding FDOT's actions.

As you are aware, on December 7, 2023, USDOT issued a Final Greenhouse Gas (GHG) Rule requiring state DOTs and MPOs to establish and report on declining carbon dioxide targets biennially as part of the Transportation Performance Management (TPM) program. The Rule required state DOTs to submit declining GHG targets by February 1, 2024. However, the Infrastructure Investment and Jobs Act (IIJA) did not explicitly authorize USDOT to assess environmental performance and FHWA exhibited broad overreach in the promulgation of the GHG Rule.

Furthermore, the high level of efforts and costs associated with the GHG Rule compliance is burdensome and an economic hardship to our agency partners. This was especially important due to the language in the Rule that relates to MPOs, as Florida has the highest number of MPOs in the nation -27 MPOs and 33 UZAs (urbanized areas with populations over 50,000).

Florida has the best air quality on record and consistently commits to projects that protect our natural resources, including protecting our water quality and restoring the Everglades. Florida is the most populous state to meet or exceed the existing Environmental Protection Agency (EPA) benchmarks for air quality.

On December 21, 2023, Florida joined 20 other states and filed a complaint in Kentucky federal court requesting relief from the GHG Rule requiring states to submit declining GHG targets. Shortly after the filing, FHWA postponed the original target submission deadline to March 17, 2024, and ultimately to April 1, 2024.

The state of Texas initiated a separate challenge in a Texas federal court and received an Order from the District Judge on March 27 determining that the 2023 GHG Rule was promulgated in excess of USDOT's statutory authority. The judge vacated the Rule and provided relief to all impacted pending a 7-day administrative stay permitting USDOT to seek relief.

On April 1, the Kentucky federal court entered an Order finding that the GHG Rule exceeds FHWA's statutory authority and is arbitrary and capricious. Currently, no appeals have been filed in either case.

Thank you for your partnership throughout this very worthy process. As we move forward, we will continue to collaborate with our MPO partners and deliver a transportation system that will meet the needs of our growing state, support Florida's economic growth, and ensure resiliency of our network into the future.

Regards,

Jared W. Perdue, P.E.

Secretary



Bradford • Columbia

Dixie • Gilchrist • Hamilton

Lafayette • Levy • Madison

Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 6, 2024

North

Central

Florida

Regional **Planning**

Council

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons, AICP, Executive Director

SUBJECT:

Transit Ridership Status Report

STAFF RECOMMENDATION

For Information Only.

BACKGROUND

On June 21, 2021, a Metropolitan Transportation Planning Organization member requested updated transit ridership information in order to monitor Covid-19 Pandemic-impacted transit ridership recovery. Subsequently, the Metropolitan Transportation Planning Organization:

- Discussed and approved its most recent annual ridership report for the Regional Transit System at its July 11, 2022 meeting; and
- Received transit ridership status reports at its October 25, 2021, April 25, 2022, July 11, 2022, October 24, 2022, December 12, 2022, February 6, 2023, April 3, 2023, June 5, 2023, August 16, 2023, October 2, 2023, December 4, 2023, April 1, 2024 and May 13, 2024 meetings.

Below is the link to the Annual Transit Ridership Monitoring Report approved on July 11, 2022.

http://ncfrpc.org/mtpo/publications/Transit/2022/Transit Ridership Monitoring Report 2021a.pdf

Exhibit 1 shows Pre-Covid-19 Pandemic Fiscal Year 2018-19 and Pre-Covid-19 Pandemic Fiscal Year 2019-20 sample transit ridership contrasted with Covid-19 Pandemic-impacted Fiscal Year 2019-20 sample transit ridership.

Exhibit 2 shows Covid-19 Pandemic-impacted Fiscal Year 2019-20 sample transit ridership contrasted with Covid-19 Pandemic-impacted Fiscal Year 2020-21 sample transit ridership.

Exhibit 3 shows Covid-19 Pandemic-impacted Fiscal Year 2020-21 sample transit ridership contrasted with Covid-19 Pandemic-impacted Fiscal Year 2021-22 sample transit ridership. This exhibit shows that ridership was recovering in Fiscal Year 2021-22.

Exhibit 4 shows Covid-19 Pandemic-impacted Fiscal Year 2021-22 sample transit ridership contrasted with Covid-19 Pandemic-impacted Fiscal Year 2022-23 (Fourth Quarter) sample transit ridership. This exhibit shows that ridership is recovering in Fiscal Year 2022-23.

Exhibit 5 shows Covid-19 Pandemic-impacted Fiscal Year 2022-23 sample transit ridership contrasted with Covid-19 Pandemic-impacted Fiscal Year 2023-24 (October through March)) sample transit ridership. This exhibit shows that ridership is recovering in Fiscal Year 2023-24.

Exhibit 6 shows Pre-Covid-19 Fiscal Year 2018-19 sample transit ridership contrasted with Covid-19 Pandemicimpacted plus Fare-Free Fiscal Year 2023-24 (October through March) sample transit ridership. This exhibit shows that ridership is recovering, but is significantly below Pre-Covid-19 Pandemic ridership.

Attachments

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Fiscal Year 2019-20

Fiscal Year 2019-20

		morania amica mar ex manca ar e		-	100									
Year	October	November	December	January	February	Sum	March	April	May	June	July	August	September	Sum
							Route 1							
2018-19	57,729	45,187	33,612	49,493	44,741	230,762	45,494	45,715	40,318	36,374	40,586	48,590	49,474	306,551
2019-20	53,894	43,234	33,824	48,595	43,437	222,984	27,967	14,903	14,446	196'61	22,080	23,102	19,656	142,115
dership	Ridership Percentage Change	Change				-3.37%								-53.64%
							Route 9							
2018-19	62,927	44,318	16,932	46,596	48,371	219,144	38,866	44,830	16,982	14,972	18,390	35,417	53,054	222,511
2019-20	61,789	44,225	17,949	54,315	53,366	231,644	12,648	1,194	939	1,265	1,410	2,079	5,328	24,863
didership	Ridership Percentage Change	Change				5.70%								-88.83%
							Route 12							
2018-19	61,371	44,079	23,453	46,823	46,233	221,959	39,822	44,488	24,891	22,218	25,956	39,944	47,972	245,291
2019-20	56,108	41,878	22,499	49,368	48,322	218,175	17,817	4,121	3,673	4,471	5,194	5,884	8,714	49,874
didership	Ridership Percentage Change	e Change				-1.70%								~19.61%
							Route 20							
2018-19	95,974	70,089	35,864	77,928	79,744	359,599	602*29	77,050	50,881	45,356	56,389	68,388	85,809	451,582
2019-20	90,984	67,886	35,901	74,573	74,157	343,501	24,119	5,791	6,672	8,727	9,358	11,872	16,198	82,737
Sidership	Ridership Percentage Change	Change				-4.48%								-81.68%
						9	Route 35				W		0.00	
2018-19	73,633	51,313	24,843	60,267	60,804	270,860	48,281	55,332	35,377	32,927	39,683	48,400	60,736	320,736
2019-20	68,404	49,687	25,794	56,747	56,463	257,095	18,754	4,394	5,303	7,277	7,582	8,608	12,665	64,583
Ridershin	Ridershin Percentage Change	Change				-5.08%								-79.86%

Percentage Ridership Decrease Ridership Increase [Full Month]

EXHIBIT 2

Fiscal Year 2020-21

-36.93% -36.32% -59.19% 268,049 -38.79% 365,099 232,485 256,507 104,678 164,085 426,238 268,837 321,678 180,082 -44.02% Sum 19,656 5,328 8,714 16,198 12,665 26,385 33,545 53,939 37,262 32,481 September 23,102 2,079 5,884 11,872 8,608 23,108 15,786 24,022 30,123 21,202 August 1,410 9,358 22,080 17,867 5,194 11,858 110,02 7,582 10,901 7,131 July 1,265 8,727 7,277 4,471 11,286 196'61 17,051 5,865 17,290 9,941 June 14,446 3,673 6,672 939 5,303 4,805 11,519 889'6 16,351 15,097 Covid-19 Pandemic Ridership 4,394 14,903 1,194 18,745 6,262 4,121 12,022 5,791 14,453 22,301 Route 9 Route 12 Route 20 Route 1 12,648 24,119 17,817 18,754 27,967 16,372 20,846 12,814 7,953 25,227 53,366 74,157 56,463 43,437 18,293 7,453 48,322 12,962 21,737 14,827 February 48,595 54,315 74,573 56,747 49,368 11,170 19,023 13,828 18,697 5,626 January 33,824 17,949 22,499 35,901 17,714 2,613 12,030 25,794 8,703 6,710 **December** 43,234 44,225 41,878 988,19 49,687 16,747 3,490 7,275 10,097 14,351 November 12,808 53,894 20,681 5,213 56,108 90,984 17,708 68,404 8,902 October 2019-20 2019-20 2019-20 2019-20 2019-20 2020-21 2020-21 2020-21 2020-21 2020-21 Year

Percentage Ridership Decrease Ridership Increase [Full Month]

Fiscal Year 2021-22

				Covid	d-19 Panc	lemic Plu	ıs Fare-Fı	Covid-19 Pandemic Plus Fare-Free Ridership	hip				
Year	October	November	December	January	February	March	April	Мау	June	July	August	September	Sum
						Route 1	ite 1						
2020-21	20,681	16,747	17,714	18,697	18,293	20,846	14,903	14,446	17,051	17,867	23,108	26,385	226,738
2021-22	24,956	20,475	20,100	20,632	22,011	24,642	23,995	24,412	24,315	23,758	29,374	26,412	285,082
Ridership 1	Ridership Percentage Change	Change											25.73%
						Rou	Route 9						
2020-21	5,213	3,490	2,613	5,626	7,453	7,953	1,194	626	1,265	1,410	15,786	32,481	85,423
2021-22	26,184	25,425	12,283	966'61	27,414	23,499	20,591	8,177	9,064	9,753	20,882	37,147	240,415
Ridership	Ridership Percentage Change	Change											181.44%
						Roul	Route 12						
2020-21	8,902	7,275	6,710	11,170	12,962	12,814	4,121	3,673	4,471	5,194	24,022	33,545	134,859
2021-22	27,098	24,798	15,456	24,998	29,317	26,291	25,100	14,008	15,970	17,166	30,258	42,010	292,470
Ridership	Ridership Percentage Change	Change											116.87%
						Rou	Route 20		0.00				
2020-21	17,708	14,351	12,030	19,023	21,737	25,227	5,791	6,672	8,727	9,358	30,123	53,939	224,686
2021-22	46,568	40,093	21,250	29,295	45,140	39,114	35,266	19,739	21,324	21,603	27,937	47,156	394,485
Ridership	Ridership Percentage Change	Change											75.57%
					g - (2) (1) (1)	Rou	Route 35						
2020-21	12,808	10,097	8,703	13,828	14,827	16,372	4,394	5,303	7,277	7,582	21,202	37,262	159,655
2021-22	32,792	24,004	14,684	27,295	26,962	24,332	22,799	13,515	15,746	15,741	19,026	26,454	263,350
Ridership	Ridership Percentage Change	Change											64.95%
	D	D											

Percentage Ridership Decrease Ridership Increase [Full Month]

Transit Ridership with Covid-19 Impacts - Sample Routes

Fiscal Year 2022-23

284,852

Sum

298,979

42,010 26,412 37,147 39,414 32,292 47,156 53,172 26,454 38,200 31,236 September 28,010 20,882 30,258 27,937 19,026 23,077 29,374 15,334 31,575 18,291 August 30,083 23,758 21,550 9,753 9,705 17,166 17,341 21,603 15,741 16,296 July 10,116 26,624 24,315 15,970 15,746 21,422 9,064 18,882 21,324 14,469 June Covid-19 Pandemic Plus Fare-Free Ridership 24,412 19,739 25,002 13,515 14,837 22,632 8,177 12,286 14,008 21,435 32,716 39,468 13,515 23,070 24,412 23,890 8,177 14,008 37,177 19,739 Route 9 Route 12 Route 20 Route 35 Route 1 20,591 25,100 35,266 40,538 24,235 23,995 25,827 33,635 36,874 22,799 March 45,140 14,572 25,170 24,694 19,996 36,989 29,317 40,566 26,962 22,011 +96,04 20,632 25,723 19,996 34,177 24,998 38,980 29,295 27,295 23,995 January 13,710 20,100 22,645 12,283 15,456 22,650 21,250 12,741 21,095 14,684 December 24,798 20,475 22,824 25,425 28,718 24,004 20,054 32,862 40,093 38,967 November Ridership Percentage Change 38,302 24,956 27,470 26,184 27,098 43,142 46,568 49,988 32,792 26,573 October 2021-22 2022-23 2021-22 2021-22 2021-22 2021-22 2022-23 2022-23 Year 2022-23

36.41%

217,675

296,924

280,187

34.77%

377,614

375,110 442,048 17.84% 252,533

262,717

Percentage Ridership Decrease

Ridership Increase [Full Month]

Fiscal Year 2023-24

				Covic	1-19 Pand	lemic Plu	is Fare-F	Covid-19 Pandemic Plus Fare-Free Ridership	ship				
Year	October	November	December	Јапиагу	February	March	April	May	June	July	August	September	Sum
						Route 1	ite 1						
2022-23	27,470	22,824	22,645	25,723	24,694	25,827							149,183
2023-24	33,054	27,548	23,146	27,848	26,957	26,839							165,392
Ridership	Ridership Percentage Change	Change											10.87%
			1			Rou	Route 9						
2022-23	38,302	28,718	13,710	34,177	36,989	20,591							172,487
2023-24	31,121	24,386	8,954	25,703	26,994	19,792							136,950
Ridership	Ridership Percentage Change	Change											-20.60%
						Rout	Route 12						
2022-23	43,142	32,862	22,650	38,980	40,566	36,874							215,074
2023-24	38,916	33,543	19,620	39,193	43,136	33,191							207,599
Ridership	Ridership Percentage Change	Change											-3.48%
						Rout	Route 20					40	
2022-23	49,988	38,967	21,095	40,964	44,572	40,538							236,124
2023-24	56,038	41,661	21,606	41,630	48,375	37,644							246,954
Ridership	Ridership Percentage Change	Change											4.59%
						Roui	Route 35						
2022-23	26,573	20,054	12,741	23,995	25,170	24,235							132,768
2023-24	37,235	26,927	14,983	30,514	32,959	25,983							168,601
Ridership	Ridership Percentage Change	Change											26.99%
	D	D											

Percentage Ridership Decrease Ridership Increase [Full Month]

Transit Ridership with Covid-19 Impacts - Sample Routes

Fiscal Year 2018-19 - Fiscal Year 2023-24

276,256 258,010 136,950 261,781 207,599 427,308 246,954 319,141 168,601 -47.17% 165,392 -40.13% -46.92% -20.70% -42.21% Sum September August Pre-Covid-19 Pandemic - Covid-19 Pandemic Plus Fare-Free Ridership Contrast July June May Route 12 Route 20 Route 35 Route 1 Route 9 38,866 39,822 601,709 45,494 48,281 26,839 19,792 33,191 37,644 25,983 March 79,744 60,804 46,233 44,741 48,371 48,375 32,959 26,957 26,994 43,136 February 77,928 49,493 46,596 46,823 41,630 60,267 30,514 39,193 27,848 25,703 23,453 24,843 16,932 35,864 33,612 23,146 8,954 21,606 14,983 19,620 **December** 44,318 44,079 70,089 51,313 45,187 November 33,543 41,661 26,927 27,548 24,386 Ridership Percentage Change 95,974 73,633 57,729 62,927 61,371 56,038 37,235 31,121 38,916 33,054 October 2018-19 2018-19 2023-24 2018-19 2018-19 2018-19 2023-24 2023-24 Year 2023-24

Percentage Ridership Decrease

Ridership Increase [Full Month]



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North Central Florida Regional Planning Council

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May 6, 2024

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons, AICP, Executive Director 5/2/

SUBJECT:

Transportation Disadvantaged Program - Status Report

RECOMMENDATION

For Information Only.

BACKGROUND

Attached are the January 2024 - March 2024 Alachua County Transportation Disadvantaged Service Plan Standards Reports.

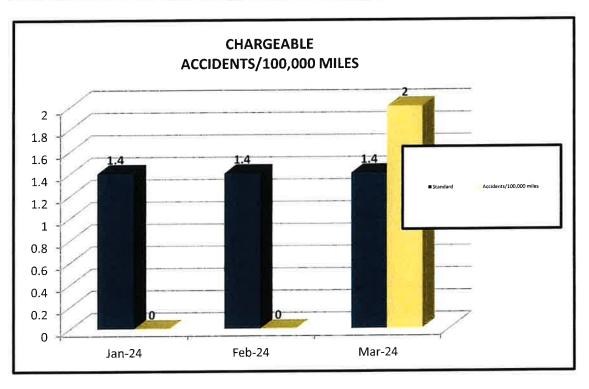
Attachments

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TRANSPORTATION DISADVANTAGED SERVICE PLAN STANDARDS

ALACHUA COUNTY JANUARY 2024 - MARCH 2024

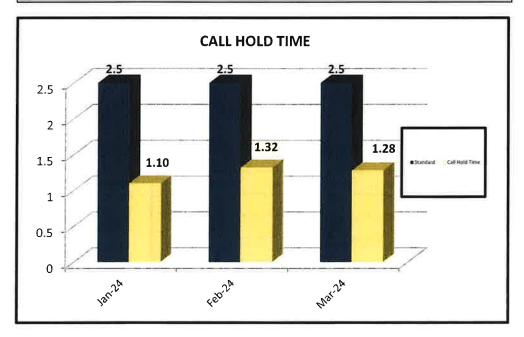
MONTH	STANDARD	CHARGEABLE ACCIDENTS/100,000 MILES
Jan-24	1.4	0
Feb-24	1.4	0
Mar-24	1.4	2



Source: MV Contract Transportation, Inc. Operations Report

TRANSPORTATION DISADVANTAGED SERVICE PLAN STANDARDS ALACHUA COUNTY, JANUARY 2024 - MARCH 2024

MONTH	STANDARD	CALL HOLD TIME
Jan-24	2.5	1.10
Feb-24	2.5	1.32
Mar-24	2.5	1.28

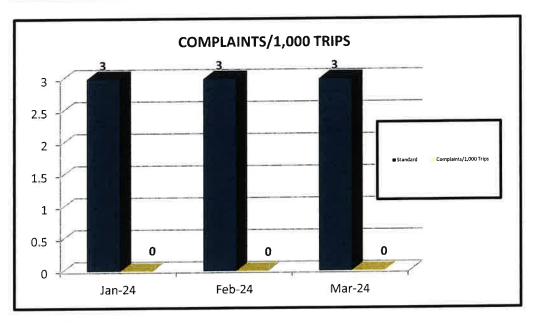


Source: MV Contract Transportation, Inc. Operations Report

TRANSPORTATION DISADVANTAGED SERVICE PLAN STANDARDS

ALACHUA COUNTY, JANUARY 2024 - MARCH 2024

MONTH	STANDARD	COMPLAINTS/1,000 TRIPS
Jan-24	3	0
Feb-24	3	0
Mar-24	3	0

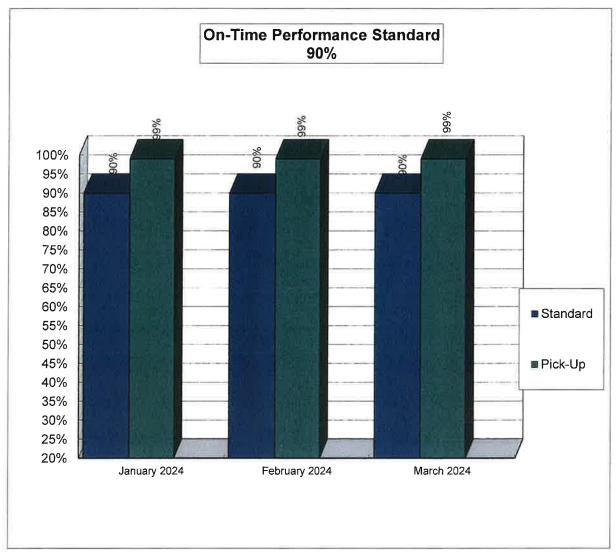


Source: MV Contract Transportation, Inc. Operations Report

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TRANSPORTATION DISADVANTAGED SERVICE PLAN STANDARDS OF PERFORMANCE ALACHUA COUNTY

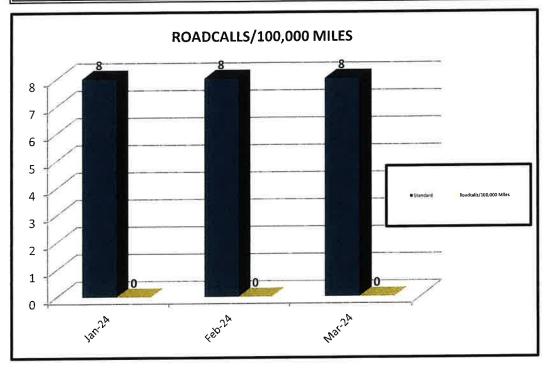
January 2024 - March 2024



Source: MV Contract Transportatio, Inc. On-Time Analysis

TRANSPORTATION DISADVANTAGED SERVICE PLAN STANDARDS ALACHUA COUNTY, JANUARY 2024 - MARCH 2024

MONTH	STANDARD	ROADCALLS/100,000 MILES
Jan-24	8	0
Feb-24	8	0
Mar-24	8	0



Source: MV Contract Transportation, Inc. Operations Report

Meeting

Agenda

Enclosures



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May 6, 2024

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director SP/

SUBJECT: Transportation Improvement Program Amendment -

State Road 24 (Archer Road) Left Turnlanes and NW 43rd Street Median Modifications

JOINT RECOMMENDATION

The Citizens Advisory Committee, Technical Advisory Committee and Staff recommend that the Metropolitan Transportation Planning Organization amend its Transportation Improvement Program for Fiscal Years 2023-24 to 2027-28 to add the following two projects:

- State Road 24 (Archer Road) Left Turnlanes identified in Exhibit 1; and
- NW 43rd Street Median Modifications identified in Exhibit 2.

Please note that the Bicycle/Pedestrian Advisory Board did not meet to review this Transportation Improvement Program amendment.

BACKGROUND

The Florida Department of Transportation has sent a request to amend the Transportation Improvement Program for Fiscal Years 2023-24 to 2027-28. The request is to add the following two projects:

- State Road 24 (Archer Road) Left Turnlanes at SW 143rd Street and SW 111th Terrace [4498442]; and
- NW 43rd Street Median Modifications north of NW 16th Boulevard and NW 23rd Avenue [2112092].

This amendment is needed in order for the Florida Department of Transportation to expend these federal safety funds.

Attachments

 $t:\scott\sk24\mtpo\memo\tipamend_sr24-tl_nw43_med_mtpo_may13.docx$



RON DESANTIS GOVERNOR 605 Suwannee Street Tallahassee, FL 32399-0450 JARED W. PERDUE, P.E. SECRETARY

April 16, 2024

Michael B. Escalante Senior Planner Gainesville MTPO 2009 NW 67th Place Gainesville, FL 32653

Re: FDOT Amendment request for the Gainesville TPO Transportation Improvement Program (TIP) for FY 2023/24 - FY 2027/28

Dear Michael:

The Florida Department of Transportation (FDOT) requests Board approval for an amendment to the Transportation Improvement Program (TIP) for FY 2023/24 through FY 2027/28. Please add the following TIP Amendment request for action by the Gainesville TPO Board at their May 13 meeting.

Please include the amounts listed for the total project in the TIP Amendment Report.

The following are new individual projects added to the current STIP:

449844-2 SR24(ARCHER RD) AT SW 143RD ST AND SW 111TH TERR ADD LEFT TURN LANE(S) – Alachua County *NON-SIS*

Fund

Phase

FY 2025

ACSS

CST

\$3,060,756

If you have any questions, please do not hesitate to contact me: hillary.laskey@dot.state.fl.us or call: (904) 360-5681.

Sincerely,

Hillary Laskey

Gainesville MTPO Liaison

Hillary Laskey

FDOT District Two



RON DESANTIS GOVERNOR 605 Suwannee Street Tallahassee, FL 32399-0450 JARED W. PERDUE, P.E. SECRETARY

April 16, 2024

Michael B. Escalante Senior Planner Gainesville MTPO 2009 NW 67th Place Gainesville, FL 32653

Re: FDOT Amendment request for the Gainesville TPO Transportation Improvement Program (TIP) for FY 2023/24 - FY 2027/28

Dear Michael:

The Florida Department of Transportation (FDOT) requests Board approval for an amendment to the Transportation Improvement Program (TIP) for FY 2023/24 through FY 2027/28. Please add the following TIP Amendment request for action by the Gainesville TPO Board at their May 13 meeting.

Please include the amounts listed for the total project in the TIP Amendment Report.

The following are new individual projects added to the current STIP:

211209-2 NW 43RD ST NORTH OF NW16TH BLVD AND NW 23RD AVE MEDIAN MODIFICATION – Alachua County *NON-SIS*

Fund Phase FY 2025

ACSS PE \$235,987

If you have any questions, please do not hesitate to contact me: hillary.laskey@dot.state.fl.us or call: (904) 360-5681.

Sincerely,

Hillary Laskey

Gainesville MTPO Liaison

Hillary Laskey

FDOT District Two



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May 6, 2024

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area TO:

Scott R. Koons, AICP, Executive Director FROM:

Resolution No. 2024-04 - Unified Planning Work Program Fiscal Years 2024-25 and 2025-26 SUBJECT:

STAFF RECOMMENDATION

The Citizens Advisory Committee, Technical Advisory Committee and Staff recommend that the Metropolitan Transportation Planning Organization approve and authorize the Chair to sign:

- Resolution No. 2024-04;
- Title VI/Nondiscrimination Statement and Assurance;
- Debarment and Suspension Certification;
- Disadvantaged Business Enterprise Utilization Certification;
- Lobbying Certification for Grants, Loans and Cooperative Agreements; and
- Unified Planning Work Program Fiscal Years 2024-25 and 2025-26;

and with the understanding that additional administrative revisions requested by state and federal review agencies will be made as necessary by staff.

Please note that the Bicycle/Pedestrian Advisory Board did not meet to review the Unified Planning Work Program Fiscal Years 2024-25 and 2025-26.

BACKGROUND

In order to receive federal transportation planning funds, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is required to approve a Unified Planning Work Program every two years. The Unified Planning Work Program outlines and describes planning efforts to be undertaken by participating agencies to maintain a comprehensive, cooperative and continuing transportation planning program.

Attachments

t:\scott\sk24\mtpo\memo\upwp mtpo may13.docx

RESOLUTION NO. 2024-04

TRANSPORTATION **METROPOLITAN** OF THE A RESOLUTION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA APPROVING THE FISCAL YEARS 2024-25 AND 2025-26 UNIFIED **FEDERAL HIGHWAY** WITH **WORK PROGRAM PLANNING** ADMINISTRATION PLANNING-FEDERAL TRANSIT ADMINISTRATION SECTION 5305(d) CONSOLIDATED PLANNING GRANT FUNDS AND FEDERAL HIGHWAY ADMINISTRATION PLANNING CARRY FORWARD PLANNING FUNDS IN THE AMOUNT OF \$1,496,752.00 FOR FISCAL YEAR 2024-25 AND FEDERAL HIGHWAY ADMINISTRATION PLANNING-**ADMINISTRATION SECTION TRANSIT FEDERAL** CONSOLIDATED PLANNING GRANT FUNDS IN THE AMOUNT OF \$1,236,159.00 FOR FISCAL YEAR 2025-26 AND AUTHORIZING THE **PLANNING ACTIVITY APPROVE** DIRECTOR TO **EXECUTIVE** MODIFICATIONS THAT DO NOT CHANGE THE OVERALL BUDGET OR SCOPE OF WORK TASKS REGARDING FISCAL YEAR 2024-25 AND FISCAL YEAR 2025-26 PLANNING FUNDS IN ALACHUA COUNTY, FLORIDA; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, as a designated Metropolitan Planning Organization, is entitled to receive Fiscal Years 2024-25 and 2025-26 Federal Highway Administration metropolitan planning funds in Alachua County in order to develop, in cooperation with the state and public transit operators, transportation plans and programs for the Gainesville Metropolitan Area: that provide for the development and integrated management and operation of transportation systems and facilities, including pedestrian walkways and bicycle transportation facilities; that utilize a process for developing such plans that provides consideration of all modes of transportation; that shall be continuing, cooperative and comprehensive, to the degree appropriate, based on the complexity of transportation problems to be addressed; that ensure that the process is integrated with the statewide planning process; and that identify transportation facilities that should function as an integrated metropolitan transportation system, giving emphasis to facilities that serve important national, state and regional transportation functions, including those facilities on the Strategic Intermodal System as designated under Section 339.63, Florida Statutes.

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, as a designated metropolitan planning organization, shall develop, in cooperation with the Florida Department of Transportation and public transportation providers, a unified planning work program that lists all planning tasks to be undertaken during Fiscal Year 2024-25 and Fiscal Year 2025-26 that must provide a complete description of each planning task and an estimated budget therefor and must comply with applicable state and federal law; and

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has prepared the Fiscal Years 2024-25 and 2025-26 Unified Planning Work Program that includes required Assurances and Certifications and will then seek reimbursement of funds for implementation of said unified planning work program from the Florida Department of Transportation.

Page 1 of 3

-171-

NOW THEREFORE, BE IT RESOLVED BY THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA:

- 1. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has the authority to approve the Fiscal Years 2024-25 and 2025-26 Unified Planning Work Program.
- 2. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approves and authorizes its Chair to sign the Fiscal Years 2024-25 and 2025-26 Unified Planning Work Program on behalf of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in order to implement metropolitan planning work tasks and activities in and affecting Alachua County, Florida (Federal Project Identification Number- 0241-060-M).
- 3. That the Fiscal Year 2024-25 Unified Planning Work Program estimated budget includes one million eight hundred twenty-six thousand eight hundred sixty-eight dollars and no cents (\$1,826,868.00) which represents one million four hundred ninety-six thousand seven hundred fifty-two dollars and no cents (\$1,496,752.00) Federal Highway Administration-Federal Transit Administration consolidated planning grant funds and Federal Highway Administration carry forward grant funds and three hundred thirty thousand one hundred sixteen dollars and no cents (\$330,116.00) state soft matching funds for Fiscal Year 2024-25 (Florida Department of Transportation Project Identification Number- 439318-5-14-01).
- 4. That the Fiscal Year 2025-26 Unified Planning Work Program estimated budget includes one million five hundred eight thousand eight hundred dollars and no cents (\$1,508,800.00) which represents one million two hundred thirty-six thousand one hundred fifty-nine dollars and no cents (\$1,236,159.00) Federal Highway Administration-Federal Transit Administration consolidated planning grant funds and Federal Highway Administration carry forward grant funds and two hundred seventy-two thousand six hundred forty-one dollars and no cents (\$272,641.00) state soft matching funds for Fiscal Year 2025-26 (Florida Department of Transportation Project Identification Number- 439318-5-14-01).
- 5. That the amount of reimbursement for federal highway planning is not to exceed one million four hundred ninety-six thousand seven hundred fifty-two dollars and no cents (\$1,496,752.00) in Fiscal Year 2024-25 and one million two hundred thirty-six thousand one hundred fifty-nine dollars and no cents (\$1,236,159.00) in Fiscal Year 2025-26 which represents the Federal Highway Administration/Federal Transit Administration consolidated planning grant and Federal Highway Administration portions for unified planning work program implementation.
- 6. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director, in consultation with the Florida Department of Transportation, to modify the Fiscal Years 2024-25 and 2025-26 Unified Planning Work Program to address review federal and state agency comments.
- 7. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Chair to execute Assurances, Certifications, and all other documents as may be required to implement the Fiscal Years 2024-25 and 2025-26 Unified Planning Work Program.
- 8. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to make modifications to the Fiscal Years 2024-25 and 2025-26 Unified Planning Work Program that do not change the approved Federal Highway Administration overall budget and the Federal Transit Administration overall grant funding; and do not change the scope of work task(s); or do not delete a work task(s).

- 9. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Chair to sign the Fiscal Years 2024-25 and 2025-26 Unified Planning Work Program that has been revised either by modification by the Executive Director or amendment by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
- 10. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to sign any Florida Department of Transportation Unified Planning Work Program Revision Form and transmit said form and supporting documentation to the Florida Department of Transportation when the Fiscal Years 2024-25 and 2025-26 Unified Planning Work Program has been revised either by modification by the Executive Director or amendment approved by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

11. That this resolution shall take effect upon its adoption.

DULY ADOPTED in regular session, this	<u>13th</u>	day of	May	, A.D., 2024.
			ORGANIZA	SPORTATION ITION FOR THE ZED AREA
		Cynthia Moor	e Chestnut, (Chair
ATTEST:				
Casey Willits, Secretary/Treasurer				
APPROVED AS TO FORM				
Corbin Hanson, Attorney				
Metropolitan Transportation Planning Organization	n			
For the Gainesville Urbanized Area				

CERTIFICATE

The undersigned, as the duly qualified and acting Secretary of the Metropolitan Transportation Planning
Organization for the Gainesville Urbanized Area, hereby certifies that the annexed is a true and correct copy
of Resolution No. 2024-04, which was adopted at a legally convened meeting of the Metropolitan
Transportation Planning Organization for the Gainesville Urbanized Area, which meeting was held on the
<u>13th</u> day of <u>May</u> , A.D., 2024.
WITNESS my hand this <u>13th</u> day of <u>May</u> , A.D., 2024.
Casey Willits, Secretary/Treasurer



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May 6, 2024

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons AICP, Executive Director

SUBJECT: List of Priority Projects for Fiscal Years 2025-26 to 2029-30

STAFF RECOMMENDATION

The Citizens Advisory Committee, Technical Advisory Committee and Staff recommend that the Metropolitan Transportation Planning Organization approve the Fiscal Years 2025-26 to 2029-30 List of Priority Projects.

Please note that the Bicycle/Pedestrian Advisory Board did not meet to review the List of Priority Projects.

BACKGROUND

Each year, the Metropolitan Transportation Planning Organization develops recommended transportation priorities for projects that are needed, but not currently funded (or fully-funded). This information is used by the Florida Department of Transportation each fall to develop its Tentative Five-Year Work Program.

Prior to presentations to the advisory committees, the Metropolitan Transportation Planning Organization staff met with Florida Department of Transportation staff to review and reorganize the list of priorities process and content. This version of the List of Priority Projects includes tables consisting of the following funding categories:

- Table 1 Federal Highway Administration Surface Transportation Block Grant funding
- Table 2 Federal Transit Administration and Florida Department of Transportation Block Grants and Discretionary Grants funding
- Table 3 Federal Highway Administration Surface Transportation and Florida Department of Transportation Highway Trust funding for Strategic Intermodal System Priorities;
- Table 4 Federal Highway Administration Surface Transportation and Florida Department of Transportation Discretionary Grants funding for Multimodal [Bicycle/Pedestrian] Priorities; and
- Table 5 Federal Highway Administration Surface Transportation Block Grant and Discretionary (Safe Routes to School, Shared-Use Network Trail and Transportation Alternatives Program) Grants funding.

The priority projects in Table 5 are those not included in Table 1 or Table 4, but are included in the List of Priority Projects to enable discretionary grant applications by local jurisdictions.

Attachment

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SCHEDULED 2024 MTPO AND COMMITTEE MEETING DATES AND TIMES

PLEASE NOTE: All of the dates and times shown in this table are subject to being changed during the year.

MTPO MEETING MONTH	TAC [At 2:00 p.m.] CAC [At 7:00 p.m.]	B/PAB [At 7:00 p.m.]	MTPO MEETING
FEBRUARY	CANCELLED	January 18	CANCELLED
APRIL	March 13 CAC CANCELLED	March 14	April 1 at 3:00 p.m.
MAY	May 1	-	May 13 at 3:00 p.m.
JUNE	May 15	May 16	June 3 at 5:00 p.m.
AUGUST	July 17	July 18	August 5 at 3:00 p.m.
OCTOBER	September 18	September 19	October 7 at 3:00 p.m.
DECEMBER	November 13	November 14	December 2 at 5:00 p.m.*

Note, unless otherwise scheduled:

- 1. Technical Advisory Committee meetings are conducted in the Room 5264 Regional Transit System Administration Building, 34 SE 13th Road, Gainesville, Florida;
- 2. Citizens Advisory Committee meetings are conducted in the Grace Knight Conference Room of the Alachua County Administration Building, 12 SE 1st Street, Gainesville, Florida; and
- 3. Metropolitan Transportation Planning Organization meetings are conducted at the Jack Durrance Auditorium of the Alachua County Administration Building, 12 SE 1st Street, Gainesville, Florida unless noted.

MTPO means Metropolitan Transportation Planning Organization TAC means Technical Advisory Committee CAC means Citizens Advisory Committee B/PAB means Bicycle/Pedestrian Advisory Board NCFRPC means North Central Florida Regional Planning Council TMC means City of Gainesville Traffic Management Center

^{*}December 4, 2023 meeting will commence at 5:00 p.m. at the earliest following conclusion of the Joint Alachua County-City of Gainesville Meeting.



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Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

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