Meeting Packet April 1, 2024 3:00 p.m.







Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area



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March 25, 2024

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Cynthia Moore Chestnut, Chair

SUBJECT: Meeting Announcement

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will meet on <u>April 1, 2024 at 3:00 p.m.</u> This meeting will be held in the <u>John R. "Jack" Durrance Auditorium</u>, <u>Alachua County Administration Building</u>, Gainesville, Florida.

Attached are copies of the meeting agenda.

If you have any questions concerning this matter, please contact Scott Koons, AICP, Executive Director, at 352.955.2200, extension 101.

Attachments

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AGENDA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA

John R. "Jack" Durrance Auditorium Alachua County Administration Building Gainesville, Florida 3:00 p.m. April 1, 2024

STAFF RECOMMENDATION

Page #3

I. Approval of Meeting Agenda and Consent Agenda Items

APPROVE BOTH AGENDAS

The Metropolitan Transportation Planning Organization needs to approve the meeting agenda and the consent agenda items.

Page #143 II. Florida Department of Transportation Concerns and Recommendations Letter

APPROVE STAFF RECOMMENDATION

The Florida Department of Transportation has issued a concerns and recommendations letter. The Metropolitan Transportation Planning Organization needs to submit a response to the Department addressing the concerns and recommendations.

Page *155 III. Unified Planning Work Program Process - Meeting Calendar Revision

APPROVE STAFF RECOMMENDATION

As a transportation management area, the Unified Planning Work Program process for the Metropolitan Transportation Planning Organization now includes performing an amendment to the current document (Unified Planning Work Program Fiscal Years 2022-23 and 2023-24) prior to approval of the new document (Unified Planning Work Program Fiscal Years 2024-25 and 2025-26) and necessitates an additional meeting on May 13, 2024 in order to meet federal deadlines.

Page *159 IV. Resolution No. 2024-02

APPROVE JOINT RECOMMENDATION

Unified Planning Work Program Amendment Fiscal Year 2022-23 Actual Expenditures and
Fiscal Year 2023-24 Estimated Expenditures; and
Amendment to Metropolitan Planning Agreement and
Resolution No. 2024-03

The Metropolitan Transportation Planning Organization needs to amend its Unified Planning Work Program Fiscal Years 2022-23 and 2023-24 to reflect actual Fiscal Year 2022-23 and estimated Fiscal Year 2023-24 expenditures.

Page *201 V. Transportation Improvement Program Amendment - Regional Transit System Operating Assistance

APPROVE STAFF RECOMMENDATION

The Florida Department of Transportation has requested the Metropolitan Transportation Planning Organization amend its Transportation Improvement Program for Fiscal Year 2023-24 to 2027-28 to add City of Gainesville Regional Transit System Operating Assistance funding in Fiscal Year 2023-24. This amendment is needed in order for the City of Gainesville Regional Transit System to receive these federal grant funds.

Page #205 VI. State Road 26 (University Avenue)/ State Road 25 RECEIVE PRESENTATION (SW 13th Street/Martin Luther King, Jr., Boulevard) Study -Status Report

The City of Gainesville was awarded a federal grant for a multimodal project on State Road 26 (University Avenue). The City will make a presentation to the Metropolitan Transportation Planning Organization concerning the status of this project.

Back VII. Next Meeting Cover

NO ACTION REQUIRED

The next Metropolitan Transportation Planning Organization meeting is scheduled for June 5, 2024 at 5:00 p.m.

VIII. Comments

- A. Florida Department of Transportation Report*
- B. Public Comment*

This agenda item provides an opportunity for the public to address the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area on any matter not included on the agenda. The comment period is limited to three minutes for each individual.

- C. Metropolitan Transportation Planning Organization Members*
- D. Chair's Report*

If you have any questions concerning agenda items, please contact Scott Koons, AICP, Executive Director, at 352.955.2200, extension 101.

^{*}No backup material included with the attached agenda material.



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CONSENT AGENDA METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

John R. "Jack" Durrance Auditorium Alachua County Administration Building Gainesville, Florida 3:00 p.m. April 1, 2024

STAFF RECOMMENDATION

Page #7 CA. 1 Minutes - December 4, 2023

APPROVE MINUTES

This set of Metropolitan Transportation Planning Organization minutes is ready for review.

Page #19 CA. 2 Continuity of Operations Plan

APPROVE STAFF RECOMMENDATION

This plan is reviewed each year and revisions are made as needed.

Page *61 CA. 3 Certification - Metropolitan Transportation Planning Process - Kickoff FOR INFORMATION ONLY

Each year, the Metropolitan Transportation Planning Organization and the Florida Department of Transportation are required by federal law and regulation to jointly certify the transportation planning process.

Page *65 CA. 4 Certification - Metropolitan Transportation Planning Process Certification Statement AUTHORIZE CHAIR SIGNATURE

Each year, the Metropolitan Transportation Planning Organization and the Florida Department of Transportation are required by federal law and regulation to jointly certify the transportation planning process.

Page *91 CA. 5 Florida Metropolitan Planning Organization
Advisory Council - 2024 Weekend Institute Update

FOR INFORMATION ONLY

The Florida Metropolitan Planning Organization Advisory Council will be conducting its next Weekend Institute on May 17 and 18, 2024 in Tampa.

Page *95 CA. 6 Title VI/Nondiscrimination Policy Statement

FOR INFORMATION ONLY

On April 2, 2012, the Metropolitan Transportation Planning Organization authorized the Chief Staff Official to sign this policy statement each year.

Page *99 CA. 7 Transit Ridership Status Report

FOR INFORMATION ONLY

The Metropolitan Transportation Planning Organization requested ridership reports to monitor ridership recovery amidst the Covid-19 pandemic.

5

Page #107 CA. 8 Transit Route Restoration Study -Status Report

FOR INFORMATION ONLY

The City of Gainesville Regional Transit System is conducting a federally-funded transit route restoration study. Information from this study will be incorporated into its Transit Development Plan update. The Metropolitan Transportation Planning Organization incorporates Transit Development Plan projects into its Long-Range Transportation Plan.

Page *111 CA. 9 Florida Department of Transportation

FOR INFORMATION ONLY

Performance Measures - April 2024 -

Carbon Reduction Strategy/Greenhouse Gas

The Florida Department of Transportation has informed the Federal Highway Administration that it will not be providing statewide performance measures and targets for greenhouse gasses. The impact of this situation on Florida metropolitan planning organization Carbon Reduction Strategy/Greenhouse Gas performance measures and targets setting timeline is still under review.

Page *117 CA. 10 State Road 26 (West Newberry Road) Bikelanes -Status Report

FOR INFORMATION ONLY

The Florida Department of Transportation has responded to the Metropolitan Transportation Planning Organization request to fill the bikelane gaps on State Road 26.

Page #123 CA. 11 Transportation Disadvantaged Program - Fiscal Year 2023-24 Planning Grant Program Agreement Resolution

Coordinating Board Membership Certification

APPROVE RESOLUTION

The Metropolitan Transportation Planning Organization needs to annually adopt a resolution authorizing the Chair to sign the Transportation Disadvantaged Program Planning Grant Agreement.

Page *129 CA. 12 Transportation Disadvantaged Program Alachua County Transportation Disadvantaged Board

AUTHORIZE CHAIR SIGNATURE

The Metropolitan Transportation Planning Organization is required to annually certify the

membership composition of the Transportation Disadvantaged Coordinating Board.

Page *133 CA. 13 Transportation Disadvantaged Program - REAPPOINT SPENCER MORTON Alachua County Transportation Disadvantaged Board Reappointment

Spencer Morton has reapplied to serve as the voting Persons with Disabilities Representative.

Page *135 CA. 14 Transportation Disadvantaged Program Status Report

FOR INFORMATION ONLY

The Metropolitan Transportation Planning Organization has requested regular status reports concerning this program.

Consent

Agenda

Enclosures

MINUTES METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

John R. "Jack" Durrance Auditorium Gainesville, Florida

5:00 p.m.

See Exhibit A

December 4, 2023

MEMBERS PRESENT

IN PERSON

MEMBERS ABSENT

OTHERS PRESENT

Mary Alford, Chair Ed Book

Achaia Brown/Greg Evans

Ken Cornell

Linda Dixon/Curtis Reynolds

Bryan Eastman Reina Saco Harvey Ward Marihelen Wheeler Casey Willits

Charles Chestnut IV Cynthia Moore Chestnut Anna Prizzia

STAFF PRESENT

Scott Koons Michael Escalante

MEMBERS PRESENT VIA COMMUNICATIONS MEDIA TECHNOLOGY

Desmon Duncan-Walker

CALL TO ORDER -December 4, 2023

Chair Mary Alford called the meeting to order at 5:07 p.m. She read a statement (Exhibit 1) concerning the death of former Metropolitan Transportation Planning Organization Chair, former Alachua County Commissioner and civil rights leader Charles S. Chestnut III.

APPROVAL OF THE MEETING AGENDA AND CONSENT AGENDA I.

Chair Alford asked for approval of the meeting agenda and consent agenda with CA.3 Safety Performance Measures and Targets being placed on the Meeting Agenda.

MOTION: Commissioner Cornell moved to approve the:

- Consent Agenda with item CA.3 Safety Performance Measures and Targets deleted; and
- Meeting Agenda with CA.3 Safety Performance Measures and Targets added after Item III. Florida Department of Transportation - Tentative Five-Year Work Program 2024-25 to 2028-29.

Commissioner Wheeler seconded; motion passed unanimously.

II. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT STATE ROAD 26 (WEST UNIVERSITY AVENUE) URBAN CORRIDOR PLANNING; AND
STATE ROAD 24 (U.S. HIGHWAY 441/ SW 13TH STREET/MARTIN LUTHER KING JR.
HIGHWAY) BICYCLE/PEDESTRIAN TRAIL

Scott Koons, Executive Director, stated that the Florida Department of Transportation has requested that the Metropolitan Transportation Planning Organization amend its Transportation Improvement Program for Fiscal Years 2023-24 to 2027-28 to add State Road 26 (West University Avenue) Urban Corridor Planning [4511521] and State Road 24 (U.S. Highway 441/ SW 13th Street/Martin Luther King Jr. Highway) Bicycle/Pedestrian Trail [4511521] projects. He said that the Transportation Improvement Program needs to be amended in order for these funds to be expended by the Department.

Deborah Leistner, Gainesville Transportation Planning Manager, discussed the status of the State Road 26 (West University Avenue) multimodal project and answered questions. She noted there is a website for the federally-funded project at Transformul3.com.

MOTION: Commissioner Cornell moved that the Metropolitan Transportation Planning Organization amend its Fiscal Years 2023-24 to Fiscal Year 2027-28 Transportation Improvement Program to add State Road 26 (West University Avenue) Urban Corridor Planning and State Road 24 (U.S. Highway 441/ SW 13th Street/Martin Luther King Jr. Highway) Bicycle/Pedestrian Trail [4511521] (see Exhibit 2). Mayor Ward seconded the motion. Mr. Koons conducted a roll call vote.

City Member	Yes	No	County Member	Yes	No
Ed BOOK	X				7
			Ken CORNELL	X	
Desmon DUNCAN-WALKER	X				
Bryan EASTMAN	X				1131
Reina SACO	X				O.B.
Harvey WARD	X				
	EJAS250	1,00	Marihelen WHEELER	X	
Casey WILLITS	X				
		37218	Mary ALFORD	X	
Totals	6	0		3	0

Motion passed unanimously.

III. FLORIDA DEPARTMENT OF TRANSPORTATION - TENTATIVE FIVE-YEAR WORK PROGRAM 2024-25 TO 2028-29

Mr. Koons stated that the comment deadline on the draft Tentative Work Program preceded Metropolitan Transportation Planning Organization December 1, 2023 meeting date.

Hillary Laskey, Florida Department of Transportation, District 2 Liaison, made a presentation concerning the Tentative Work Program projects and answered questions.

Chair Alford asked if the Tentative Work Program presentation would be made available for the public.

Ms. Laskey stated that the presentation would be made available to the public.

A member asked if there were any landscaping project details available.

Ms. Laskey noted that project scoping was not yet available, but that information could be provided later.

A member asked about availability of a project location map.

Ms. Laskey stated that a map could be provided later.

A member asked about the location of the SW 13th Street bicycle path.

Kristen Young, representing Gainesville Citizens for Active Transportation, discussed safety concerns along State Road 26 (Newberry Road) State Road 24A (South 16th Avenue).

Chair Alford asked if there was any more opportunity to comment on the Tentative Work Program.

Achaia Brown, Florida Department of Transportation District 2 Transportation Planning Manager, noted that the comment deadline has passed.

A member discussed status of the request to convert on-street parking into bicycle lanes on State Road 26 (Newberry Road) between NW 8th Avenue and NW 38th Street.

MOTION: Commissioner Cornell moved to authorize the Chair to send a letter to the Florida Department of Transportation reiterating its request to convert on-street parking into bicycle lanes on State Road 26 (Newberry Road) between NW 8th Avenue and NW 38th Street. Commissioner Wheeler seconded; motion passed unanimously.

Achaia Brown, Transportation Planning Manager, Florida Department of Transportation, District 2, discussed scoping reviews for inclusion of bicycle lanes and answered questions. She also discussed the City of Gainesville Americans with Disabilities Act Sidewalk Modifications project.

Jesus Gomez, Regional Transit System Director and Interim Transportation Department Director, discussed the City's Americans with Disabilities Act Sidewalk Modifications priority process and answered questions.

Linda Dixon, University of Florida Planning Director, noted that the University of Florida was aware of the Florida Department of Transportation Tentative Work Program public hearing.

CA.3 Safety Performance Measures and Targets

Chair Alford discussed the safety data provided in the meeting packet.

Mr. Koons stated that the Metropolitan Transportation Planning Organization is required to set annual safety targets for fatalities and serious injuries. He reported that Florida Department of Transportation has set its targets as zero for fatalities and serious injuries and that previously the Metropolitan Transportation Planning Organization has set the same targets.

MOTION: Commissioner Cornell moved to set Safety Performance Targets consistent with the Florida Department of Transportation Targets:

Safety Topic	Performance Measure	Target
1	Fatalities	Zero
2	Serious Injuries	Zero
3	Non-Motorized Fatalities and Serious Injuries	Zero
4	Fatalities Per 100 Million Vehicle Miles Travelled	Zero
5	Serious Injuries Per 100 Million Vehicle Miles Travelled	Zero

Commissioner Eastman seconded; motion passed unanimously.

IV. ELECTION OF OFFICERS

Mr. Koons stated that the Metropolitan Transportation Planning Organization needed to elect a Chair, Vice-Chair and Secretary/Treasurer for the coming year. He named the current officers and noted that the Chair traditionally alternates between the City Commission and Board of County Commissioners. He stated that the Bylaws do not preclude officers from serving consecutive terms.

MOTION: Commissioner Cornell moved to elect Commissioner Moore Chestnut as Chair, Commissioner Wheeler as Vice-Chair and Commissioner Willits as Secretary/Treasurer. Mayor Ward seconded; motion passed unanimously.

V. AUDIT REVIEW COMMITTEE

Mr. Koons requested that the Metropolitan Transportation Planning Organization appoint two members to an Audit Review Committee. He noted that traditionally the Metropolitan Transportation Planning Organization Secretary/Treasurer served as chair of this committee.

MOTION: Commissioner Wheeler moved to appoint Commissioner Willits and Commissioner Cornell to the Audit Review Committee and to have Commissioner Willits serve as Committee Chair. Mayor Ward seconded; motion passed unanimously.

VI. FLORIDA METROPOLITAN PLANNING ORGANIZATION ADVISORY COUNCIL

Mr. Koons requested that the Metropolitan Transportation Planning Organization appoint a voting representative and two alternate representatives to the Metropolitan Planning Organization Advisory Council for 2024. He noted that currently Commissioner Saco serves as the voting representative and Commissioner Wheeler and Commissioner Duncan-Walker serve as the alternate representatives.

MOTION: Commissioner Eastman moved to appoint Commissioner Wheeler as the voting representative and Commissioner Cornell as the primary alternate and Commissioner Prizzia as the secondary alternate representatives to the Florida Metropolitan Planning Organization Advisory Council. Mayor Ward seconded; motion passed unanimously.

Chair Alford recommended participation by members in the Metropolitan Planning Organization Advisory Council weekend institute training.

Mr. Koons stated that staff will provide members the dates and registration information concerning the weekend institute when it becomes available.

VII. NEXT METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEETING

Mr. Koons stated that the next scheduled meeting is February 5, 2024 at 3:00 p.m.

VIII. COMMENTS

A. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

There was on Florida Department of Transportation Report.

B. PUBLIC

Ms. Young inquired about the paused State Road 26 (West University Avenue) traffic calming project. She also discussed communication and project detail concerns.

A member suggested project process diagram similar to what was included in the Tentative Work Program presentation.

Mr. Koons noted that project details are part of scoping phase and preliminary engineering phase.

Winter Rowe, Santa Fe College Student Government President, discussed concerns with the pavement conditions along NW 23rd Avenue and NW 83rd Street.

A member noted that NW 23rd Avenue and NW 83rd Street are scheduled for repair.

Chris Dawson, Alachua County Transportation Planning Manager, discussed the scheduling of the NW 23rd Avenue and NW 83rd Street pavement projects.

Chair Alford discussed public pothole location referrals and if there is vehicle damage persons should contact the Alachua County Risk Management Office.

C. METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEMBERS

A member discussed lobbying in Washington, D.C. concerning large truck impact on pavement wear and condition.

A member requested an update for the State Road 26 (West University Avenue) traffic calming and safety projects.

Ms. Leistner stated that City staff is working with Federal Highway Administration staff concerning the implementation of the federal grant-funded multimodal project for State Road 26.

Ms. Brown stated that the Florida Department of Transportation is anticipated to restart the State Road 26 (West University Avenue) traffic calming project.

A member thanked Mr. Koons for his attendance at a Florida Department of Transportation community transportation planning workshop recently held in Fort White.

D. CHAIR'S REPORT

Commissioner Alford stated she enjoyed serving as Chair this past year. Mr. Koons presented her a plaque for her service.

ADJOURNMENT - The meeting was adjourned	d at 6:20 p.m.
Date	Casey Willits, Secretary/Treasurer

EXHIBIT A

Interested Citizens	Alachua County	City of Gainesville	Florida Department of Transportation
Winter Rowe Katherine Weitz Kristen Young	Corbin Hanson* Chris Dawson Alison Moss Alan Yeatter	Jesus Gomez Deborah Leistner Phil Mann Andrew Persons*	Hillary Laskey

t:\mike\em24\mtpo\minutes\dec04min.doc

^{*} Via communications media technology # Provided written comments



Metropolitan Transportation Planning Organization Minutes December 4, 2023

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CONSENT AGENDA METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

John R. "Jack" Durrance Auditorium Alachua County Administration Building Gainesville, Florida 5:00 p.m. December 4, 2023

STAFF RECOMMENDATION

Page #7 CA. 1 Minutes - October 2, 2023

APPROVE MINUTES

This set of Metropolitan Transportation Planning Organization minutes is ready for review.

Page *15 CA. 2 Resolution No. 2023-05;

APPROVE RESOLUTION AND

Unified Planning Work Program Amendment - AUTHORIZE SIGNATURES

Revised Federal Transit Administration

Section 5305(d) Grant Funding and

Carryover Federal Highway Administration Planning Funding; and

Amendment to the Metropolitan Planning Agreement

The Florida Department of Transportation has requested an amendment to the Unified Planning Work Program to carry forward Federal Highway Administration Planning funds from Year One to Year Two and an adjusted increase in its allocation of Federal Transit Administration Section 5305(d) funding in Year Two and has also requested and amendment to the Metropolitan Planning Agreement. The Metropolitan Transportation Planning Organization needs to amend its Unified Planning Work Program and Metropolitan Planning Agreement in order to receive these funds.

Page #37 CA. 4 Year 2050 Long-Range Transportation Plan Update - APPROVE STAFF The Corradino Group, Inc. Agreement RECOMMENDATION

This agreement is to engage the consultant that will assist in the Year 2050 Long-Range Transportation Plan Update s.

Page *139 CA. 5 Bicycle/Pedestrian Advisory Board Vacant Positions- APPOINT MS. HOLLY AND MS. WENDE

Gilda Holly and Marilyn Wende have applied for appointment to the Bicycle/Pedestrian Advisory Board.

Page *149 CA. 6 Citizens Advisory Committee Vacant Positions APPOINT MR. SKELLY REAPPOINT MR. LEVY

The Florida Department of Transportation has responded to the Metropolitan Transportation Planning Organization letter concerning its request for a reduction in the speed limit on a portion of State Road 26 (East University Avenue).

Page #155 CA. 7 2024 Meeting Calendar

APPROVE STAFF RECOMMENDATION

The Metropolitan Transportation Planning Organization has prepared the 2024 meeting schedule that is similar to the 2023 meeting dates c.

Page *159 CA. 8 Florida Metropolitan Planning Organization FOR INFORMATION ONLY Advisory Council - 2024 Weekend Institute Dates

The Florida Metropolitan Planning Organization Advisory Council has scheduled its 2024 Weekend Institute..

Page #163 CA. 9 Transit Ridership Status Report

FOR INFORMATION ONLY

The Metropolitan Transportation Planning Organization r has been monitoring ridership recovery from the Covid-19 Pandemic.

Page #173 CA. 10 Transportation Disadvantaged Program Status Report

FOR INFORMATION ONLY

The Metropolitan Transportation Planning Organization has requested regular status reports concerning this program.

Metropolitan Transportation Planning Organization Minutes December 4, 2023



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EXHIBIT 1

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

December 4, 2023

Charles S. Chestnut III, Civil Rights leader and former Alachua County School Board member and Alachua County Commissioner, dies at age 83

Civil Rights leader and Chestnut Funeral Home owner Charles S. Chestnut III, the first African American member of the Alachua County School Board and former Alachua County Commissioner, has died at age 83.

He played a pivotal role in the history of Gainesville and the larger story of North Central Florida.

As a local leader in the Civil Rights movement, Chestnut coordinated sit-ins with friends at the whites-only counters of Woolworth's, McCrory's and other local drugstores.

He became President of the Alachua County NAACP Youth Council and worked to secure equal access to public accommodations for the Black residents of Alachua County.

Chestnut's activism also focused on voters' rights by organizing a campaign to register Blacks to vote.

He was married to Gainesville City Commissioner Cynthia Moore Chestnut for more than 40 years and is father to five children, including Alachua County Commissioner Charles "Chuck" Chestnut IV.

Chestnut served on the Alachua County School Board from 1976 to 1992 and on the Alachua County Board of County Commissioners from 1992 to 2000.

He served as Chair of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and as Chair of the North Central Florida Regional Planning Council.

Chestnut was a lifetime member of the NAACP, a member of Omega Psi Phi Fraternity, a loyal lifetime member of Mount Pleasant United Methodist Church of Gainesville, and a U.S. Army veteran.

Please join me in a moment of silence in honor and memory of Charles S. Chestnut III.

EXHIBIT 2



RON DESANTIS GOVERNOR 605 Suwannee Street Tallahassee, FL 32399-0450 JARED W. PERDUE, P.E. SECRETARY

November 6, 2023

Michael B. Escalante Senior Planner Gainesville MTPO 2009 NW 67th Place Gainesville, FL 32653

Re: FDOT Amendment request for the Gainesville TPO Transportation Improvement Program (TIP) for FY 2023/24 – FY 2027/28

Dear Michael:

The Florida Department of Transportation (FDOT) requests Board approval for an amendment to the Transportation Improvement Program (TIP) for FY 2023/24 through FY 2027/28. Please add the following TIP Amendment requests for action by the Gainesville TPO Board at their December meeting.

Please include the amounts listed for the total project in the TIP Amendment Report.

The following are new individual projects added to the current STIP:

215599-4 SR26(W University Ave) from NW 34th Street to SE 31st Street

Urban Corridor Planning - Alachua County

SIS

<u>Fund</u>	<u>Phase</u>	FY 2024
SA	PE	\$1,001
ACSU	PE	\$1,511,724

432240-6 SR24(US441) SW 13th/MLK Jr Highway from SW 11th Ave to Museum Rd Bike Path/Trail – Alachua County *NON-SIS*

<u>Fund</u>	<u>Phase</u>	<u>FY 2024</u>
SA	PE	\$5,000
ACSU	PE	\$500,000

If you have any questions, please do not hesitate to contact me: hillary.laskey@dot.state.fl.us or call: (904) 360-5681.

Sincerely,

Hillary Laskey Gainesville MTPO Liaison

Hillary Laskey

FDOT District Two

cc: Achaia Brown



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March 25, 2024

North

Central

Florida

Council

Regional Planning

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons AICP, Executive Director

SUBJECT:

Continuity of Operations Plan

STAFF RECOMMENDATION

Approve the updated Continuity of Operations Plan as a completed planning document.

BACKGROUND

Each year, staff review and make needed revisions to the Continuity of Operations Plan as part of addressing consideration of safety and security in the transportation planning process. The Plan addresses how the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will continue to function in the event of a natural or man-made disaster. This edition of the Continuity of Operations Plan has been revised to account for hybrid (on-site and virtual) meetings.

Attached is a copy of the draft Continuity of Operations Plan (Exhibit 1).

Attachment

DRAFT

Continuity of Operations Plan

April 1, 2024



Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

Continuity of Operations Plan

ENDORSEMENT

This Continuity of Operations Plan has been developed consistent with federal and state requirements and approved on April 1, 2024 by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area 2009 NW 67th Place Gainesville, FL 32653-1603

Cynthia Moore Chestnut, Chair

The preparation of this report has been financed in part through grants from the Federal Highway Administration and Federal Transit Administration, United States Department of Transportation, under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, United States Code. The contents of this report do not necessarily reflect the official views or policy of the United States Department of Transportation.

Prepared by

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area 2009 Northwest 67th Place Gainesville, FL 32653-1603 352.955.2200

With Assistance from

North Central Florida Regional Planning Council 2009 Northwest 67th Place Gainesville, FL 32653-1603 352.955.2200

April 1, 2024

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Table of Contents

Executive Su	ımmary	ix
Chapter I:	Plan to Continue Function in the Event of a Natural or Man-Made Disaster	3
Chapter II:	Connections to State of Florida, Alachua County and City of Gainesville Emergency Preparedness Plans	.1
Chapter III:	Alternate Work Sites and Meeting Locations	.5
Chapter IV:	Back-up of Storage Data	1
	Communication Lines	

Table of Contents Page v

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Page vi Table of Contents

Executive Summary

Executive Summary Page vii

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Page viii Executive Summary

Executive Summary

The purpose of this document is to ensure the continuity of essential office functions in the occurrence of a major event/emergency/disaster- such as a fire, bomb threat, chemical/biological threat/attack, hurricane, public health emergency or tornado. In particular, this Continuity of Operations Plan addresses the Fixing America's Transportation System Act planning factors 2 (safety) and 3 (security). The procedures discussed in this report have been tailored to the needs of the Gainesville Metropolitan Area.

Included within this report are the following elements that specify how the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (Metropolitan Transportation Planning Organization) will continue with essential office functions in the event of a natural or man-made disaster:

- Plan to Continue Function in the Event of a Natural or Man-Made Disaster;
- Connections to State of Florida, Alachua County and City of Gainesville Emergency Preparedness Plans;
- Alternate Work Sites;
- Back-up of Storage Data; and
- Communications.

Please note that the 2022 annual review of the Continuity of Operations Plan addressed the impacts of the COVID-19 pandemic, which not only affected Metropolitan Transportation Planning Organization office operations, but also the ability of the Metropolitan Transportation Planning Organization and its advisory committees to conduct public hearings, public meetings and public workshops at their respective normal meeting locations or in any public building. This review addresses Florida Department of Transportation hybrid meeting criteria.

Executive Summary Page ix

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Page x Executive Summary

Chapter I
Plan to Continue Function in the
Event of a Natural or Man-Made
Disaster

Metropolitan Transportation Planning	Organization for the Gainesville Urbanized Area
	Continuity of Operations Plan

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Chapter I: Plan to Continue Function in the Event of a Natural or Man-Made Disaster

The purpose of this section is to discuss procedures that will be activated in the event of a natural or man-made disaster that impacts the operations of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (Metropolitan Transportation Planning Organization). Some examples of a natural or man-made disaster include a fire, bomb threat, cyber attack, chemical/biological threat/attack, hurricane, flood, tornado, epidemic or pandemic. Continuity of operations impacted by any of these events concerns both the:

- Operational functions of the Metropolitan Transportation Planning Organization and its staff; and
- Capability of the Metropolitan Transportation Planning Organization and its advisory committees to conduct public hearings, public meetings and public workshops.

In the event of a county, state or federal State of Emergency declaration that impacts normal activities of the Metropolitan Transportation Planning Organization, its advisory committees and staff, the Continuity of Operation Plan shall be activated. The Metropolitan Transportation Planning Organization Executive Director will coordinate the activation of the Continuity of Operation Plan with the Metropolitan Transportation Planning Organization Chair, Alachua County, City of Gainesville and the Florida Department of Transportation.

Authorizations for continuity of operations for virtual public meetings though the use of communications media technology, as established by Resolution No. 2020-01 to address impacts of epidemics and pandemics, shall include:

- Compliance with any federal, state and/or local-declared state of emergency and related emergency executive orders, including conditions and/or limitations: for use and/or access to public buildings; size and/or locations of public gatherings; travel restrictions and personal safety equipment;
- Exclusive use of communications media technology in compliance with a specified exemption for in-person public meetings as authorized by executive order of the Governor and/or state legislative action; and
- Public noticing of virtual public hearings, public meetings and public workshops of Metropolitan Transportation Planning Organization and its advisory committees.

Authorizations for continuity of operations for Emergency Approvals under a Declared County, State or Federal State of Emergency to Ensure Compliance with State and Federal Requirements for Metropolitan Planning Organizations, as established by Resolution No. 2020-02 to address impacts of epidemics and pandemics, shall include:

While operating under a declared county, state or federal State of Emergency, the Executive Director of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, with the approval of the Chair of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area or Vice-Chair of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in the absence of the Chair is hereby authorized to:

- Amend a program document to maintain consistency with state or federal programs, or amend program or project funding if the time constraint is such that action at the next scheduled meeting of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area would significantly delay progress on a project previously supported by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area;
- Provided that the process for seeking approval of the following actions shall adhere to all applicable procedures when the county, state or federal State of Emergency is suspended, approve the revision and submission of the:
 - Unified Planning Work Program amendments and/or administrative modifications;
 - Transportation Improvement Program amendments and/or administrative modifications;
- Conduct annual Joint Certification Process and approve annual Joint Certification Documentation as necessary;
- Submit information, reports, grant applications or documents on behalf of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area that is deemed essential by the Federal Highway Administration and/or the Florida Department of Transportation; and
- o Submit executed copies of this resolution to the Florida Department of Transportation; the Federal Transit Administration (through the Florida Department of Transportation); and the Federal Highway Administration (through the Florida Department of Transportation).

A. Phases

Staff Operations

At some time in the future, a natural or man-made disaster may affect the ability of the staff for the Metropolitan Transportation Planning Organization to perform their functions from their offices at 2009 NW 67th Place, Gainesville, Florida. Relocation to an alternate site or the use of virtual communications media may be required for a number of emergency reasons. If the emergency impacts are so severe that Metropolitan Transportation Planning Organization offices are unusable for such a long period of time that normal operations are affected, then this Continuity of Operations Plan will be activated. The following sections discuss the four phases that will be followed when this plan is activated.

Staff will prepare a list of items which would be important when conducting work tasks which would need to be completed during the activation of the Continuity of Operations Plan and while operating at an alternate location. This list should be limited to essential items which could be removed within one hour. This list will be stored on the public drive at a designated location, such as p:GO_KITS.

Metropolitan Transportation Planning Organization Public Meetings

At some time in the future, a natural or man-made disaster may affect the ability of the Metropolitan Transportation Planning Organization and/or its advisory committees to assemble to conduct metropolitan planning activities within their respective regular meeting facilities as identified in the Public Involvement Plan. Relocation to alternate sites or the use of virtual communications media may be required for a number of emergency reasons.

If the emergency impacts are so severe that Metropolitan Transportation Planning Organization offices are unusable for such a long period of time that normal operations are affected, then this Continuity of

Operations Plan will be activated. The following sections discuss the four phases that will be followed when this plan is activated.

With activation of the Continuity of Operations Plan, Staff will coordinate with Alachua County and/or the City of Gainesville to:

- Identify alternate meeting locations, if available; and/or
- Conduct virtual meetings via communications media technology.

Use of alternate meeting locations and/or virtual meetings will be publically noticed in accordance with the Public Involvement Plan and any State of Emergency conditions. Appropriate meeting materials shall be prepared and made available to the persons identified in the meeting contacts lists.

1. Phase 1- Plan Activation (0 to 12 hours)

Staff Operations

The Metropolitan Transportation Planning Organization Executive Director is Scott R. Koons, Executive Director of the North Central Florida Regional Planning Council. In response to an emergency situation, the Metropolitan Transportation Planning Organization Executive Director will activate this Continuity of Operations Plan and ensure that all employees are safe and informed of the activation of the Plan. During this phase, arrangements will be made to safely evacuate the building and relocate to the alternate work site.

During plan activation, if time permits, Metropolitan Transportation Planning Organization staff will be advised to pack their "Go-Kits" and leave the building. Staff will be advised when and where to report to the selected alternate work site, including working from home

Metropolitan Transportation Planning Organization Public Meetings

In response to an emergency situation severe enough that access to the regular meeting locations by members of the Metropolitan Transportation Planning Organization and/or its advisory committees, media and the public, the Metropolitan Transportation Planning Organization Executive Director will coordinate with Alachua County, the City of Gainesville and the Metropolitan Transportation Planning Organization Chair concerning:

- Identification of alternate meeting locations, if available; and/or
- Preparation for conducting virtual meetings via communications media technology.

2. Phase 2- Alternate Operations- (12 hours to termination)

Staff Operations

As soon as operations have been safely relocated to the alternate work site or working from home, one of the first responsibilities to be implemented is the re-establishment of normal lines of communication to all outside agencies who regularly do business with the Metropolitan Transportation Planning Organization. Working from home will be conducted via internet access to the office server. Employees will be notified of how long Metropolitan Transportation Planning Organization operations will be conducted at the alternate site/work-from-home, including information concerning payroll and any special duty assignments. As needed during this phase, employees will use social media and virtual meetings via communication media technology for interagency and consultant communications.

During this phase, work will also begin on plans to return to the primary facility. If the primary facility is rendered unusable by the emergency, plans will be developed to obtain a new primary facility.

Metropolitan Transportation Planning Organization Public Meetings

As soon as American's with Disabilities Act-accessible alternate meeting locations have been determined and secured, Metropolitan Transportation Planning Organization staff shall provide proper notification to outside agencies and public notices for public hearings, public meetings and public workshops.

Public hearings, public meetings and public workshops that are conducted via communications media technology shall also be properly noticed in accordance with the Public Involvement Plan. Media and the public shall have appropriate access to all virtual public hearings, public meetings and public workshops.

Phase 3- Reconstitution and Termination 3.

Staff Operations

This phase involves ending operations at the alternate site and an orderly return to a non-emergency status at the primary facility. This includes informing Metropolitan Transportation Planning Organization staff that the emergency no longer exists and providing instructions for the resumption of normal operations. Included in this phase are plans to transition communications, records and databases back to the primary facility.

Metropolitan Transportation Planning Organization Public Meetings

This phase involves ending public hearings, public meetings and public workshops at the alternate site or virtually via communication media technology and an orderly return to a non-emergency status at the primary facility and regular meeting locations. This includes informing Metropolitan Transportation Planning Organization and its advisory committees, as well as the media and outside agencies, that the emergency no longer exists and providing instructions for the resumption of normal meeting schedules and locations.

Phase 4- After-Action Review and Remedial Action Plan 4.

Staff Operations

As soon as possible after operations have returned to normal at the primary facility, an assessment will be made of how well the Continuity of Operations Plan worked. This assessment will include identifying specific solutions to address any areas of concern related to problems encountered during the recent emergency incident.

Metropolitan Transportation Planning Organization Public Meetings

As soon as possible after meeting locations of the Metropolitan Transportation Planning Organization and its advisory committees have returned to normal at their respective primary facilities, an assessment will be made of how well the Continuity of Operations Plan worked. This assessment will include identifying specific solutions to address any areas of concern related to problems encountered during the recent emergency incident.

B. Plan to Notify Customers of New Work Location, Phone Numbers, Re-Route U.S. Mail

Staff Operations - Alternate Site

Metropolitan Transportation Planning Organization staff will notify the following regular Metropolitan Transportation Planning Organization customers of the address of the new alternate site work location as soon as possible:

- United States Postal Service;
- City of Gainesville;
- Alachua County;
- Florida Department of Transportation;
- Other agencies;
- Members of Metropolitan Transportation Planning Organization advisory committees; and
- News media.

This notification will include using the conventional office telephone system, cellular telephones, emails on the Internet, and posting the new work location address and telephone number on the Metropolitan Transportation Planning Organization website, www.ncfrpc.org/mtpo/index.html, and the websites of the City of Gainesville and Alachua County. Also, arrangements will be made with the telephone company to relocate the current telephone number of 352.955.2200 to the new work location site.

Staff Operations - Work-from-Home

In the event of public access restrictions to public buildings, including the Metropolitan Transportation Planning Organization staff office, staff will primarily work from home and minimize work time spent at the Metropolitan Transportation Planning Organization staff office. Mail delivery will remain at the Metropolitan Transportation Planning Organization staff office. Telephonic communication will include use of the current telephone number of 352.955.2200 supplemented as necessary with staff cellular phones.

Metropolitan Transportation Planning Organization Public Meetings - Alternate Sites

Metropolitan Transportation Planning Organization staff will coordinate with Alachua County and City of Gainesville to conduct Metropolitan Transportation Planning Organization and its advisory committees meetings at American's with Disabilities Act- compliant locations.

Metropolitan Transportation Planning Organization Virtual Public Meetings

Metropolitan Transportation Planning Organization staff will coordinate with Alachua County and City of Gainesville to conduct virtual meetings via communications media technology of the Metropolitan

Transportation Planning Organization and its advisory committees that are accessible to the general public, media and outside agencies and in compliance with the Public Involvement Plan.

Metropolitan Transportation Planning Organization Hybrid Public Meetings - On-Site, Alternate Site and Virtual

Metropolitan Transportation Planning Organization staff will coordinate with Alachua County and City of Gainesville to conduct hybrid meetings [meetings that are conducted in an Americans with Disabilities Act compliant physical location and also virtual via communications media technology] of the Metropolitan Transportation Planning Organization and its advisory committees that are accessible to the general public, media and outside agencies and in compliance with the Public Involvement Plan. Hybrid meetings need to be compliant with the Sunshine Law, as is or as modified by State Emergency Executive Order(s).

C. Mission Essential Functions- Provide Vital Services and Maintain Safety

The primary mission essential function of the Metropolitan Transportation Planning Organization is to carry out the metropolitan transportation planning process to include the development of the transportation plan, transportation improvement program and the unified planning work program.

D. Delegation of Staff Authority

This section identifies the delegations of authority to ensure the rapid response to any emergency situation requiring activation of this Plan. Listed in the following section is the line of delegation of staff authority for the Metropolitan Transportation Planning Organization:

Metropolitan Transportation Planning Organization Executive Director;

Transportation Disadvantaged Program Senior Planner; then

Metropolitan Transportation Planning Organization Senior Planner.

E. Orders of Staff Succession

This section identifies the person in charge of the Metropolitan Transportation Planning Organization Transportation Section in the event that the Metropolitan Transportation Planning Organization Executive Director is absent or unable to act in fulfilling his/her normal range of responsibilities. Listed in the following section is the order of staff succession:

Transportation Disadvantaged Program Senior Planner; then

Metropolitan Transportation Planning Organization Senior Planner.

Chapter II Connections to State of Florida, Alachua County and City of Gainesville **Emergency Preparedness Plans**

on Planning Organization for the Gainesville Urbanized Are Continuity of Operations Pla			

Chapter II: Connections to State of Florida, Alachua County and City of Gainesville Emergency Preparedness Plans

The Alachua County Office of Emergency Management has identified the Alachua County Public Works Department as the lead agency within the County for coordinating transportation support operations to governments and voluntary organizations in the event of a natural or man-made disaster. This transportation support includes the following:

- 1. Performance of, and assisting with, evacuation and re-entry;
- 2. Processing of all transportation assistance requests and tasks received in the Emergency Operations Center;
- 3. Prioritizing transportation resources for the transportation of people, materials and services; and
- 4. Performing all necessary actions to assist with recovery operations.

Other lead agencies that have been identified include the Florida Department of Transportation as the Florida Lead Agency and the U.S. Department of Transportation as the Federal Lead Agency. Additional support agencies that have been identified include the Alachua County School Board, the Gainesville Regional Airport and the Gainesville Regional Transit System.

	Metropolitan	Transportation	Planning	Organization	for t	he Gainesville	Urbanized	Area
Ī						Continuity of	Operations	Plan

Chapter III Alternate Work Sites and Meeting Locations

Chapter III: Alternate Work Sites and Meeting Locations

A. Alternate Work Sites

1. Alternate Location

In the event of a natural or man-made disaster that impacts the operations of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (Metropolitan Transportation Planning Organization), arrangements have been made with the Florida Department of Transportation to temporarily relocate office operations to the Florida Department of Transportation Gainesville Maintenance Office located at 5007 NE 39th Avenue. This site has sufficient space and equipment to accommodate relocating personnel and sustain operations for up to 30 days (with some additional resource acquisition). This site also has reliable logistical support, service, infrastructure systems (water, electrical power, heating and air conditioning, etc.) and is Americans With Disabilities Act-accessible. If for any reason the alternate work site is not available, the back-up plan is to lease office space.

Metropolitan Transportation Planning Organization staff has considered pre-positioning minimum essential equipment at this alternate facility and decided that this is not necessary. Also, the use of virtual office technologies (such as facsimile and email) will also be considered and used where and when appropriate.

2. Work-From-Home

In the event of a natural or man-made disaster that impacts the operations of the Metropolitan Transportation Planning Organization and alternative sites at public buildings are also not accessible, Metropolitan Transportation Planning Organization staff will work from home. The work-from-home strategy involves access to the office server via secure internet connection for primary operations. Minimum access to the Metropolitan Transportation Planning Organization office, if accessible, may occur.

B. Alternate Meeting Locations

1. Alternate Location

In the event of a natural or man-made disaster that impacts the ability to conduct public hearing, public meeting and/or public workshops of the Metropolitan Transportation Planning Organization and its advisory committees, Metropolitan Transportation Planning Organization staff will coordinate with Alachua County and the City of Gainesville to make arrangements for alternate meeting locations. The Metropolitan Transportation Planning Organization and its advisory committees, along with the media and outside agencies will be informed concerning any changes to meeting venues.

2. Virtual Meetings via Communications Media Technology

In the event of a natural or man-made disaster that severely impacts the ability to conduct public hearing, public meeting and/or public workshops of the Metropolitan Transportation Planning Organization and its advisory committees in any public building or appropriate publically-accessible private facility, Metropolitan Transportation Planning Organization staff will coordinate with Alachua County and the City of Gainesville to make arrangements for virtual public meetings via communication media technology.

The Metropolitan Transportation Planning Organization and its advisory committees, along with the media and outside agencies will be informed concerning any necessity for conducting virtual public meetings via communication media technology. Metropolitan Transportation Planning Organization staff will ensure that the Metropolitan Transportation Planning Organization and its advisory committees have access to appropriate communication media technology to participate in their respective meetings.

3. Hybrid Meetings via Communications Media Technology and On-Site

In the event of a natural or man-made disaster that impacts the ability to conduct public hearing, public meeting and/or public workshops of the Metropolitan Transportation Planning Organization and its advisory committees in any public building or appropriate publically-accessible private facility due to capacity limitations, Metropolitan Transportation Planning Organization staff will coordinate with Alachua County and the City of Gainesville to make arrangements for hybrid on-site and virtual public meetings via communication media technology.

The Metropolitan Transportation Planning Organization and its advisory committees, along with the media and outside agencies will be informed concerning any necessity for conducting hybrid public meetings on-site and via communication media technology. Metropolitan Transportation Planning Organization staff will ensure that the Metropolitan Transportation Planning Organization and its advisory committees have access to appropriate communication media technology to participate in their respective meetings.

Hybrid meeting will be conducted in compliance with the Sunshine Law, Americans with Disabilities Act and Florida Department of Transportation hybrid meeting criteria issued in 2021 (Exhibit III-1).

Exhibit III-1

FDOT Public Engagement Hybrid Meeting/Hearing Process

The Florida Department of Transportation has updated its process for conducting public engagement activities. To provide multiple opportunities for the public to receive information and provide input, the Department will use a hybrid model for all public meetings and hearings going forward. This approach uses both a face-to-face and a virtual component. Public engagement activities should use appropriate approaches evaluated on a project-by-project basis, making sure that strategies are inclusive of all affected stakeholders.

PUBLIC MEETINGS AND HEARINGS

All public meetings and hearings will use the hybrid approach and must be approved by the District Secretary or designee. Public meetings must use accommodations which allow for social distancing, consider the capacity limit of the venue, and follow any local ordinances.

PHYSICAL LOCATIONS FOR HYBRID MEETINGS AND HEARINGS

Physical locations for hybrid public meetings and hearings must have adequate capacity to maintain appropriate social distancing. The District should poll or survey the affected and interested public or use previous participation numbers on the project to estimate how many participants would be willing to attend a face-to-face meeting, and then choose a location that would accommodate those numbers, including overflow rooms. All meetings must include a virtual component using GoToWebinar and a method for participation by those who do not have or use a computer.

The Office of Policy Planning provides technical assistance on how to conduct d hybrid public meetings. Further guidance is available in "A Guide to Hybrid Public Meetings and Hearings" on the Department's <u>Public Involvement</u> webpage. The Office of Environmental Management should be contacted concerning National Environmental Policy Act Project, Development and Environmental hearings — <u>Catherine.bradley@dot.state.fl.us</u> State Environmental Development Engineer, Office of Environmental Management, Engineering Review and Analysis Section.

Contact:

<u>jennifer.fortunas@dot.state.fl.us</u>, Director, Office of Policy Planning, or <u>leo.hampton@dot.state.fl.us</u>, State Community Engagement Coordinator, Office of Policy Planning, Metropolitan Planning Division

Chapter IV Back-Up of Storage Data

Chapter IV: Back-up of Storage Data

This section discusses how Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (Metropolitan Transportation Planning Organization) staff will provide for the protection and availability of electronic and hardcopy of documents, references, records, information systems and databases. This section accounts for the identification and protection of vital records and databases at both the primary facility and alternate facility. These vital records include personnel, social security, payroll, retirement, insurance and contracts.

Metropolitan Transportation Planning Organization staff have provided for the off-site backup of electronic records and databases. A maintenance program will be implemented to ensure the records are current.

A. Work Products

A full tape backup of all work product data files is performed every Friday and those tapes are kept off-site. There are two sets of Friday tapes and they are rotated every other Friday. The Friday tapes are written over every other week. Monday through Thursday, new and changed files are backed up nightly and kept on the premises. These tapes are also overwritten.

A copy of all work product data files located on the server is performed every Friday on external hard drives and are kept off-site. There are two external hard drives and they are rotated every other Friday. The external hard drives are written over every other week.

B. Essential Software

Important software connections and data system access that are considered essential, in order to maintain Metropolitan Transportation Planning Organization operations, include the following:

Adobe Acrobat;
Citilabs Cube;
Corel Draw;
CyberLink Power DVD;
Environmental Systems Research Institute, ArcGIS Desktop;
Florida Department of Transportation, Florida Standard Urban Transportation Model Structure;
Florida Department of Transportation, Highway Capacity Manual;
Florida Department of Transportation, Level of Service Plan;
GoToMeeting;
Granicus Links;
Intuit QuickBooks Premier- Nonprofit;
Lotus 123;

Metropolitan Transportation Planning Organization and Florida Department of Transportation, Gainesville Urbanized Area Transportation Study Model;

Microsoft Outlook- email;

Microsoft PowerPoint- presentations;

Microsoft Word;

Microsoft Access;

Microsoft Internet Explorer- internet access;

Microsoft Excel;

PTV Group Vissim [pending];

PTV Group Visum [pending];

Olympus DSS Player Lite;

Symantec Endpoint Protection;

Windows Explorer- file management;

Windows 7;

WordPerfect- word processing; and

Zoom.

C. Distribution Lists

Important software that are considered essential, in order to contact outside agencies, elected officials and other citizens about Metropolitan Transportation Planning Organization information, include the following:

Microsoft Outlook- email; and

Microsoft Access- develop and maintain mail lists.

D. Geographic Information System Data Layers

A full tape backup of Metropolitan Transportation Planning Organization geographic information system data layers located on the server is performed every Friday and those tapes are kept off-site. There are two sets of Friday tapes and they are rotated every other Friday. The Friday tapes are written over every other week. Monday through Thursday, new and changed files are backed up nightly and kept on premises. These tapes are also overwritten.

A copy of all Metropolitan Transportation Planning Organization geographic information system data layers located on the server is performed every Friday on external hard drives and are kept off-site. There are two external hard drives and they are rotated every other Friday. The external hard drives are written over every other week.

E. Financial Records

A full tape backup of all Metropolitan Transportation Planning Organization financial record data files located on the server is performed every Friday and those tapes are kept off-site. There are two sets of Friday tapes and they are rotated every other Friday. The Friday tapes are written over every other week. Monday through Thursday, new and changed files are backed up nightly and kept on the premises. These tapes are also overwritten.

A copy of all financial record data files located on the server is performed every Friday on external hard drives and are kept off-site. There are two external hard drives and they are rotated every other Friday. The external hard drives are written over every other week.

Chapter V Communication Lines

Chapter V: Communication Lines

The ability to communicate with outside agencies is imperative during a national, regional or local emergency. The primary communication system currently used by Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (Metropolitan Transportation Planning Organization) staff is the conventional office telephone system that is dependent on hardware circuits. Metropolitan Transportation Planning Organization staff also has a backup system of wireless cellular telephones that can be used if the regular telephone system fails. This backup system has one loaner cell phone.

In addition to the telephone system, Metropolitan Transportation Planning Organization staff communicates with outside agencies and citizens using emails on the Internet and facsimile machine.

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

Continuity of Operations Plan Team

Scott R. Koons, AICP, Executive Director

- ** Lynn Godfrey, AICP, Transportation Disadvantaged Program Senior Planner
- * Michael Escalante, Senior Planner

- Primary Responsibility
- ** Secondary Responsibility



Use the QR Reader App on your smart phone to visit our website!

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

2009 NW 67th Place Gainesville, FL 32653-1603 352.955.2200 www.ncfrpc.org/mtpo



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Lafayette • Levy • Madison

Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

March 25, 2024

North

Central

Florida

Council

Regional Planning

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons, AICP, Executive Director 57

SUBJECT:

2024 Joint Certification of the Metropolitan Transportation Planning Process Kickoff

STAFF RECOMMENDATION

For Information Only.

BACKGROUND

Federal law and regulation requires the Florida Department of Transportation and the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to jointly certify each year the transportation planning process, concurrent with the submittal of the Transportation Improvement Program.

The Florida Department of Transportation has informed the Metropolitan Transportation Planning Organization of the initiation of the 2024 Joint Certification of the Metropolitan Transportation Planning Process (Exhibit 1).

Attachment

EXHIBIT 1



RON DESANTIS GOVERNOR 605 Suwannee Street Tallahassee, FL 32399-0450 JARED W. PERDUE, P.E. SECRETARY

January 8, 2023

Mr. Scott Koons, AICP
Executive Director
Gainesville Metropolitan Transportation Planning Organization (GMTPO)
2009 NW 67th Place
Gainesville, FL 32653-1603

SUBJECT: 2024 Joint Certification Kick-off

Dear Mr. Koons:

Every year the District and TPO must undertake a Standard Joint Certification Review. Instructions on how to complete the certification are available in the Department's Metropolitan Planning Organization Program Management Handbook Chapter 7. The primary purpose of a certification review is to ensure the planning requirements of 23 U.S.C. 134 and 49 U.S.C. 5303 are being satisfactorily implemented.

Part 1 of the Joint Certification Package is provided as an attachment and is to be completed by the TPO. Please provide a draft of the responses to the District by February 15th. We will schedule a meeting with the TPO to review the Draft Responses in March.

Part 2 of the Joint Certification Package is completed by the District. As part of the District review, we will schedule a financial review for invoicing, and back up documentation review in April. This will assist us in scoring a Risk Assessment, part of the Certification process.

The final step will be the Districts' recommendations or actions (if any) and the final certification statement. Please commence with Part 1 of the Joint Certification Package and do not hesitate to reach out with any questions.

Sincerely,

Hillary Laskey Jacksonville Urban Office Hillary.Laskey@dot.state.fl.us (904) 360-5681

cc: Achaia Brown, Transportation Planning Manager



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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

March 25, 2024

North

Central

Florida

Regional **Planning** Council

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

SUBJECT:

Certification - Metropolitan Transportation Planning Process Certification Statement

STAFF RECOMMENDATION

Authorize the Chair to sign the attached Joint Certification Statement.

BACKGROUND

Federal law and regulation requires the Florida Department of Transportation and the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to jointly certify each year the transportation planning process, concurrent with the submittal of the Transportation Improvement Program.

A joint review meeting with the Florida Department of Transportation was held on March 13, 2024. Attached as Exhibit 1 is the Joint Certification Statement that needs to be signed by the Chair and submitted to the Florida Department of Transportation. Also, attached as Exhibit 2 is a copy of the 2023 Joint Certification Part 1 that addressed Florida Department of Transportation review comments from the March 13, 2024 meeting.

Attachments

EXHIBIT 1

FLORIDA DEPARTMENT OF TRANSPORTATION MPO JOINT CERTIFICATION STATEMENT

525-010-05c POLICY PLANNING 02/18

DRAFT

Pursuant to the requirements of 23 U.S.C. 134(k)(5) and 23 CFR 450.334(a), the Department and the MPO have performed a review of the certification status of the metropolitan transportation planning process for the Gainesville MTPO with respect to the requirements of:

- 1. 23 U.S.C. 134 and 49 U.S.C. 5303;
- 2. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 C.F.R. Part 21
- 3. 49 U.S.C. 5332 prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- 4. Section 1101(b) of the FAST Act and 49 C.F.R. Part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- 5. 23 C.F.R. Part 230 regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- 6. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and the regulations found in 49 C.F.R. Parts 27, 37, and 38;
- 7. The Older Americans Act, as amended (42 U.S.C. 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- 8. Section 324 of 23 U.S.C. regarding the prohibition of discrimination on the basis of gender; and
- 9. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 C.F.R. Part 27 regarding discrimination against individuals with disabilities.

Included in this certification package is a summary of noteworthy achievements by the MPO, attachments associated with these achievements, and (if applicable) a list of any recommendations and/or corrective actions. The contents of this Joint Certification Package have been reviewed by the MPO and accurately reflect the results of the joint certification review meeting held on March 13, 2024.

Based on a joint review and evaluation, the Florida Department of Transportation and the Gainesville MTPO recommend that the Metropolitan Planning Process for the Gainesville MTPO be certified.

	Greg Evans	Date	0
Title:	District Secretary (or designee)		
	Cynthis Moore Chestnut MPO Chairman (or designee)	Date	



FLORIDA DEPARTMENT OF TRANSPORTATION

MPO JOINT CERTIFICATION

525-010-05 POLICY PLANNING 12/23





Gainesville MTPO

Calendar Year of Review Period: January 1, 2023, through December 31, 2023.

Click to enter the date the review is finalized.

Contents

Purpose	
Certification Process	2
Part 1 Section 1: MPO Overview	Z
Part 1 Section 2: Finances and Invoicing	e
Part 1 Section 3: Title VI and ADA	8
Part 1 Section 4: MPO Procurement and Contract Review and Disadvantaged	
Business Enterprises	. 10
Part 1 Section 5: Noteworthy Practices & Achievements	.14
Part 1 Section 6: MPO Comments	. 15

Purpose

Each year, the District and the Metropolitan Planning Organization (MPO) must jointly certify the metropolitan transportation planning process as described in 23 C.F.R. §450.336. The joint certification begins in January. This allows time to incorporate recommended changes into the Draft Unified Planning Work Program (UPWP). The District and the MPO create a joint certification package that includes a summary of noteworthy achievements by the MPO and, if applicable, a list of any recommendations and/or corrective actions.

The certification package and statement must be submitted to Central Office, Office of Policy Planning (OPP) no later than June 1.



Certification Process

Please read and answer each question using the checkboxes to provide a "yes" or "no." Below each set of checkboxes is a box where an explanation for each answer is to be inserted. The explanation given must be in adequate detail to explain the question.

FDOT's MPO Joint Certification Statement document must accompany the completed Certification report. Please use the electronic form fields to fill out the document. Once all the appropriate parties sign the MPO Joint Certification Statement, scan it and email it with this completed Certification Document to your District MPO Liaison.

Please note that the District shall report the identification of, and provide status updates of any corrective action or other issues identified during certification directly to the MPO Board. Once the MPO has resolved the corrective action or issue to the satisfaction of the District shall report the resolution of the corrective action or issue to the MPO Board.



Part 1

Part 1 of the Joint Certification is to be completed by the MPO.



Part 1 Section 1: MPO Overview

1.	Does the MPO have up-to-date agreements such as the interlocal agreement that creates the MPO, the intergovernmental coordination and review (ICAR) agreement; and any othe applicable agreements? Please list all agreements and dates that they need to be readopted. The ICAR Agreement should be reviewed every five years and updated as necessary Please note that the ICAR Agreement template was updated in 2020. Please Check: Yes No
	The Interlocal Agreement for Creation of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area dated 5/26/04 needs to be amended in 2024. The Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement dated 1/26/07 was updated on 12/13/22. As a result of Transportation Management Area designation [June 6, 2023 Federal Register] and reapportionment changes, the Metropolitan Planning Area Map and voting membership need to be updated. The Metropolitan Transportation Planning Organization administrative staff services agreement with the North Central Florida Regional Planning Council dated 10/27/16 was renewed on 10/28/21. The Metropolitan Transportation Planning Organization staff services interlocal agreement with the City of Gainesville for the Bicycle/Pedestrian Advisory Board dated 5/22/02 was updated on 5/11/22.
2.	Does the MPO coordinate the planning of projects that cross MPO boundaries with the other
	MPO(s)?
	Please Check: Yes ⊠ No □
	The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area coordinates as needed regarding projects crossing jurisdictions with the Ocala-Marion County Transportation Planning Organization. These metropolitan planning organizations have established a regional executive committee for the purpose of coordinating Transportation Regional Incentive Program grant applications and programming. In addition, the Metropolitan Transportation Planning Organization participates in the Florida Metropolitan Planning Organization Advisory Council and utilizes this organization for statewide coordination with other metropolitan planning organizations within Florida.
3.	How does the MPOs planning process consider the 10 Federal Planning Factors (23 CFR § 450.306)?
	Please Check: Yes 🖂 No 🗌
	The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area planning process provides for consideration of the Bipartisan Infrastructure Law 10 Planning Factors as specified in the Unified Planning Work Program Introduction and (Appendix B); List of Priority Projects Chapter 1 and (Appendix A); and Year 2045 Long-Range Transportation Plan Final Report Workshop 1.



4. How are the transportation plans and programs of the MPO based on a continuing, comprehensive, and cooperative process?

Please Check: Yes ⊠ No □

The transportation plans and programs of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, including the Transportation Improvement Program, Unified Planning Work Program and Long-Range Transportation Plan, are based on a continuing, comprehensive and cooperative process.

It is continuing, as demonstrated by:

congestion management system process implementation with annual traffic count data and analyses with updated documentation needed;

short-range annual transportation improvement programming with interim revisions as needed;

long-range transportation planning being updated on a five-year cycle with interim revisions as needed; and

public involvement planning being updated subsequent to decennial census with interim reviews and revisions as needed.

It is comprehensive, as demonstrated by consistency with transportation plans such as:

Florida Transportation Plan;

Alachua County Comprehensive Plan Transportation Element;

City of Gainesville Comprehensive Plan Transportation Element:

City of Gainesville Regional Transit System Transit Development Plan;

Gainesville/Alachua County Regional Airport Authority Master Plan; and

University of Florida Campus Master Plan.

It is cooperative for the duration of the planning process, as demonstrated in that for the duration of the planning process, the Metropolitan Transportation Planning Organization decisions are determined with the:

advice of its advisory committees and opportunities for input from freight shippers, public transportation providers and users, adjacent local governments, special interest groups and the general public at-large, for the development and revision of its required planning documents; and

coordination with the Federal Highway Administration, Federal Transit Administration, Florida Department of Transportation and the Metropolitan Planning Organization Advisory Council, as well as Alachua County, the City of Gainesville and the University of Florida.

5. When was the MPOs Congestion Management Process last updated?

	Please Check: Yes ⊠ No □ N/A □
	The Multimodal Level of Service Report was updated for 2019 traffic data on 3/12/21. Traffic count data for 2020 and 2021 has been analyzed and level of service tables have been developed. In addition, analysis of traffic count data for 2022 has been initiated.
	In order to monitor Post-Covid-19 Pandemic transit usage, the Metropolitan Transportation Planning Organization has been receiving transit ridership monitoring reports in its meeting packets. The ridership data from the City of Gainesville Regional Transit System included in the meeting packets also accounts for a fare-free ridership program for kindergarten - Grade 12 students, elderly and persons with disabilities.
	The Metropolitan Transportation Planning Organization is participating in the development of the City of Gainesville Regional Transit System Route Restoration Plan.
	The Mobility Plan Status Report was updated 1/30/20. The Transit Ridership Monitoring Report was updated 7/11/22.
	http://ncfrpc.org/mtpo/publications/LOS/LOS20RPTGT.pdf
	http://ncfrpc.org/mtpo/publications/Transit/2022/Transit_Ridership_Monitoring_Report_2021a.pdf
6.	Has the MPO recently reviewed and/or updated its Public Participation Plan (PPPs)? If so
	when? For guidance on PPPs, see the Federal Highway Administration (FHWA) checklist in
	the Partner Library on the MPO Partner Site.
	Please Check: Yes ⊠ No □
	The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area reviewed and approved revisions to its Public Involvement Plan on July 11, 2022.
	In 2023, the Metropolitan Transportation Planning Organization received notice with 2020 Census that it would be designated as a Transportation Management Area. Official designation was noticed in the June 6, 2023 edition of the Federal Register.
	At its October 2, 2023 meeting, the Metropolitan Transportation Planning Organization approved a Membership Apportionment Plan that recommends expansion to an Alachua Countywide metropolitan planning area map and a 15-member voting membership. These expansions will have data and analysis impact to the public involvement process that will be necessary in the forthcoming Public Involvement Plan update.
	Subsequent to approval of the Alachua Countywide metropolitan planning area map and voting membership change by the Office of the Governor of Florida, the Public Involvement Plan will be reviewed and updated to include countywide data and characteristics with policies and procedures compliant with Federal and State requirements.
7.	Was the Public Participation Plan made available for public review for at least 45 days before adoption? Please Check: Yes ⊠ No □

A draft copy of the Public Involvement Plan was made available on the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area website at least 45 days prior to adoption on July 11, 2022. Draft copies were distributed to Alachua County Library District Downtown, Fred Cone, Millhopper and Tower Road branch libraries within the Gainesville Metropolitan Area at least 45 days prior to adoption on July 11, 2022. Legal advertisements were posted on the gainesville.com and alligator.org websites and placed in The Gainesville Sun, The Gainesville Guardian and The Independent Florida Alligator at least 45 days prior to adoption on July 11, 2022.



Part 1 Section 2: Finances and Invoicing

1. How does the MPO ensure that Federal-aid funds are expended in conformity with applicable Federal and State laws, the regulations in 23 C.F.R. and 49 C.F.R., and policies and procedures prescribed by FDOT and the Division Administrator of FHWA?

To ensure that Federal-aid funds are expended in conformity with applicable Federal and State laws, the regulations in 23 Code of Florida Regulations and 49 Code of Federal Regulations, and policies and procedures prescribed by the Florida Department of Transportation and the Division Administrator of the Federal Highway Administration, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area coordinates with the Federal Highway Administration, Florida Department of Transportation and Metropolitan Planning Organization Advisory Council through its Florida Department of Transportation Liaison and participation on the Florida Metropolitan Planning Partnership. In addition, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participates in appropriate training workshops and webinars.

2. How often does the MPO submit invoices to the District for review and reimbursement?

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area submits invoices to the District for review and reimbursement on a quarterly basis.

3. Is the MPO, as a standalone entity, a direct recipient of federal funds and in turn, subject to an annual single audit?

Yes, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is a stand alone entity subject to an annual single audit in fiscal years when the amount of federal funds received meets or exceeds \$750,000

 How does the MPO ensure their financial management system complies with the requirements set forth in <u>2 C.F.R. §200.302?</u>

To ensure their financial management system complies with the requirements set forth in 2 Code of Federal Regulations §200.302, the Metropolitan Transportation Planning



Organization for the Gainesville Urbanized Area coordinates with the Florida Department of Transportation and contracts with a certified public accounting firm to conduct an independent financial audit. In addition, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area administrative, financial and program staff participate in appropriate training webinars and workshops to assist in complying with the requirements of 2 Code of Federal Regulations §200.302.

5. How does the MPO ensure records of costs incurred under the terms of the MPO Agreement maintained and readily available upon request by FDOT at all times during the period of the MPO Agreement, and for five years after final payment is made?

To ensure records of costs incurred under the terms of the Metropolitan Planning Organization Agreement are maintained and readily available upon request by Florida Department of Transportation at all times during the period of the Metropolitan Planning Organization Agreement, and for five years after final payment is made, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area maintains these records for five years at its business office located at 2009 NW 67th Place, Gainesville, Florida 32653. In addition, electronic records are maintained offsite in accordance with its Continuity of Operations Plan.

6. Is supporting documentation submitted, when required, by the MPO to FDOT in detail sufficient for proper monitoring?

Yes, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area submitted supporting documentation, when required, to Florida Department of Transportation in detail sufficient for proper monitoring. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area coordinates with the Florida Department of Transportation to ensure sufficient supporting documentation is submitted for proper monitoring.



7. How does the MPO comply with, and require its consultants and contractors to comply with applicable Federal law pertaining to the use of Federal-aid funds and applicable State laws?

To comply with, and require its consultants and contractors to comply with, applicable Federal law pertaining to the use of Federal-aid funds, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area coordinates with the Florida Department of Transportation throughout the transportation planning process, including the Certification process, and includes statements and requires assurances and monitors with its contracts with consultants. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area maintains an agreement for administrative staffing with the North Central Florida Regional Planning Council. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has an Audit Review Committee which provides fiscal oversight.

8. Does the MPO have an existing negotiated indirect cost rate from the Federal government or use the de minimis rate (currently set at 10% of modified total direct costs which may be used indefinitely (2 C.F.R. 200.414(f))?

In general, only those MPOs that are hosted by agencies that receive direct Federal funding in some form (not necessarily transportation) will have available a Federally approved indirect cost rate. If the MPO has a staffing services agreement or the host agency requires the MPO to pay a monthly fee, the MPO may be reimbursed for indirect costs.

Please Check: Indirect Rate ☐ De Minimis Rate ☐ N/A 🔀

a. If the MPO has an existing negotiated indirect cost rate, did the MPO submit a cost allocation plan?

The Metropolitan Transportation Planning Organization only bills direct expenses.

Part 1 Section 3: Title VI and ADA

-		
1.	Has the MPO signed an FDOT Title VI/Nondiscrimination Assurance, identified a personal responsible for the Title VI/ADA Program, and posted for public view a nondiscrimination policy and complaint filing procedure?" Please Check: Yes No	
	The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has signed a Florida Department of Transportation Title VI/Nondiscrimination Assurance, identified a person responsible for the Title VI/Americans with Disabilities Act Program [Michael Escalante, Senior Planner], and posted for public view a nondiscrimination policy and complaint filing procedure. The sign-in sheets for Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area meetings include the Non-Discrimination Statement in English and Spanish. In addition, a Non-Discrimination Statement poster is displayed at long-range transportation plan public hearings and workshops.	
2.	Do the MPO's contracts and bids include the appropriate language, as shown in the appendices of the Nondiscrimination Agreement with the State? Please Check: Yes No	he
	The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area contracts and bids include the appropriate language, as shown in the appendices of the Nondiscrimination Agreement with the State.	
3.	Does the MPO have a procedure in place for the prompt processing and disposition	of
	Title VI and Title VIII complaints, and does this procedure comply with FDOT's procedure?	
	Please Check: Yes ⊠ No □	
	The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has a procedure in place for the prompt processing and disposition of Title VI and Title VIII complaints that is in compliance with the Florida Department of Transportation procedure. A description of the Metropolitan Transportation Planning Organization non-discrimination complaint process is included in the Public Involvement Plan.	



1	Please Check: Yes No
	The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area collects appropriate demographic data to document nondiscrimination and equity in its plans, programs, services and activities. Demographic information is included in the Public Involvement Plan. Demographic information will be updated to 2020 Census data for the Public Involvement Plan and the forthcoming long-range transportation plan update, including socio-economic report and public participation plan.
	Has the MPO participated in any recent Title VI training, either offered by the St organized by the MPO, or some other form of training, in the past three years? Please Check: Yes ⊠ No □
ſ	Flease Clieck. Tes 🖂 NO 🗀
	The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has participated in recent Title VI training, either offered by the State, organized by the Metropolitan Planning Organization, or some other form of training, in the past year. The
	Metropolitan Transportation Planning Organization participated in several Title VI-related webinars and activities:
	webinars and activities: 1. Federal Highway Administration Webinar: Equity in Roadway Safety Leadership Panel on
	 webinars and activities: Federal Highway Administration Webinar: Equity in Roadway Safety Leadership Panel on April 17, 2023; United States Department of Transportation Webinar: Equity in Roadway Safety Webinar
	 Federal Highway Administration Webinar: Equity in Roadway Safety Leadership Panel on April 17, 2023; United States Department of Transportation Webinar: Equity in Roadway Safety Webinar Series: Tools to Conduct Equitable Safety Data Analysis on June 14, 2023; Florida Local Technical Assistance Program Center Webinar - Florida Department of Transportation - Americans with Disabilities Act in Design, Construction, and Maintenance on

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area would keep all complaints of Americans with Disabilities Act noncompliance on file for one year and a five-year summary of all complaints. There have been no complaints regarding noncompliance with the Americans with Disabilities Act.



Part 1 Section 4: MPO Procurement and Contract Review and Disadvantaged Business Enterprises

1.	Is the MPO using a qualifications based selection process that is consistent with <u>2 C.F.R.</u> <u>200.320 (a-c)</u> , <u>Appendix II to Part 200 - Contract Provision</u> , and <u>23 C.F.R. 172</u> , and Florida statute as applicable?
	Please Check: Yes 🛛 No 🗌
5	The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area uses a qualifications based selection process that is consistent with 2 Code of Federal Regulations 200.320(a-c), Appendix II to Part 200 - Contract Provision and 23 Code of Federal Regulations, and Florida Statutes as applicable. The qualifications do not include any preferences.
	St.
2.	Does the MPO maintain sufficient records to detail the history of procurement, management,
	and administration of the contract? These records will include but are not limited to: rationale
	for the method of procurement, selection of contract type, contractor selection or rejection,
	the basis for the contract price, contract, progress reports, and invoices.
	Note: this documentation is required by <u>2 C.F.R. 200.325</u> to be available upon request by the Federal awarding
	agency, or pass-through entity when deemed necessary.
	Please Check: Yes ⊠ No □
	The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area maintains sufficient records to detail the history of procurement, management, and administration of contracts, including rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price, contract, progress reports and invoices.
å	
3.	Does the MPO have any intergovernmental or inter-agency agreements in place for
	procurement or use of goods or services?
	Please Check: Yes No No
	N/A
	·
4.	What methods or systems does the MPO have in place to maintain oversight to ensure that
	consultants or contractors are performing work in accordance with the terms, conditions and specifications of their contracts or work orders?
	Please Check: Yes ⊠ No □



The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area maintains oversight of consultants to ensure that work is being performed in accordance with the terms, conditions ans specifications of contracts through regularly schedulded monthly progress meetings.

5. Does the MPO's contracts include all required federal and state language from the MPO Agreement?

Please Check: Yes ⊠ No ☐

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area contracts include all required federal and state language from the Meropolitan Planning Organization Joint Participation Agreement with the Florida Department of Transportation.

6. Does the MPO follow the FDOT-approved Disadvantaged Business Enterprise (DBE) plan?

Please Check: Yes ⊠ No □

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area includes its Disadvantaged Business Enterprise Utilization policy statement in its Unified Planning Work Program. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area follows the guidelines outlined in the Florida Department of Transportation Disadvantaged Business Enterprise Program Plan. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will participate in any available Disadvantaged Business Enterprise Utilization policy conducted by the Florida Department of Transportation or Federal Highway Administration.

7. Are the MPOs tracking all commitments and payments for DBE compliance?

Please Check: Yes ⊠ No □

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area tracks Disadvantaged Business Enterprise participation through the use of the Bid Opportunity List for Professional Consultant Services and Contractural Services form that is included in Long-Range Transportation Plan Update Request for Qualifications. Disadvantaged Business Enterprise participation as well as Bidder Opportuity List information is collected and tracked by the Florida Department of Transportation via the Economic Opportunity Compliance system.

8. The MPO must be prepared to use the Grant Application Process (GAP) to record their professional services contract information starting on July 1, 2022. Has the MPO staff been trained on the GAP system? If yes, please provide the date of training. If no, please provide the date by when training will be complete (Recordings are available on the FDOT Local Programs webpage).



	Please Check: Yes ⊠ No □
	The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff completed GAP system training on February 8, 2024. Attempts for training in the previous year were hampered by staff turnover at the Central Office and District 2.
9.	Does the MPO include the DBE policy statement in its contract language for consultants and
	subconsultants?
	Please Check: Yes ⊠ No □
	The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area includes its Disadvantaged Business Enterprise Policy Statement in its contract language for consultants and subconsultants. Per Florida Department of Transportation Disadvantaged Business Enterprise Program Plan, the Disadvantaged Business Enterprise policy statement is included in Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area contract language for all Florida Department of Transportation-funded projects.
10	Are the MPO procurement packages (Project Advertisements, Notices to Bidders RFP/RFQs, contract templates and related documents) and contracts free from geographical preferences or bidding restrictions based on the physical location of the bidding firm or where it is domiciled?
	Please Check: Yes 🗵 No 🗌 N/A 🔝
11	Are the MPO procurement packages (Project Advertisements, Notices to Bidders RFP/RFQs, contract templates and related documents) and contracts free of points or awar preferences for using DBEs, MBEs, WBEs, SBEs, VBEs or any other business program no approved for use by FHWA or FDOT?
	Please Check: Yes 🔀 No 🗌 N/A 🗌
12	 Please identify all locally required preference programs applied to contract awards by local ordinance or rule that will need to be removed from Federal-Aid solicitations and contract. a) □Minority business b) □Local business

c) Disadvantaged business

d) Small business

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ition

Part 1 Section 5: Noteworthy Practices & Achievements

One purpose of the certification process is to identify improvements in the metropolitan transportation planning process through recognition and sharing of noteworthy practices. Please provide a list of the MPOs noteworthy practices and achievements below.

- A. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area participated in meetings of the Florida Metropolitan Planning Organization Advisory Council Best Practices Committee. In addition, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area updated its:
 - 1. Annual Multimodal Level of Service Report for 2021 traffic count data; and
- 2. Annual Transit Ridership Report for Fiscal Year 2022-23 ridership data. In addition, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area periodically monitored monthly transit ridership to assess ridership volume recovery from the impacts of the COVID-19 Pandemic.
- B. As part of the post-COVID-19 Public Health Emergency recovery, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area returned to onsite and live cable TV broadcast format of its meetings.
- C. As a result of the 2020 Census of Population, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area:
- 1. Received official designation as a Transportation Management Area (June 6, 2024 Federal Register); and
 - 2.. Approved a Membership Apportionment Plan that recommends:
 - a. Expansion of the Metropolitan Planning Area Map Alachua Countywide; and
 - b. Increase of the voting membership to 15 members
 - i. All five Alachua County Board of County Commissioners;
 - ii. City of Gainesville Mayor and all six of the City Commissioners
 - iii. One Gainesville/Alachua County Regional Airport Authority board member;
 - iv. One School Board of Alachua County member; and
- v. A Rural Representative [an elected official from a municipality within Alachua County (except Gainesville).



Part 1 Section 6: MPO Comments

The MPO may use this space to make any additional comments or ask any questions, if they desire. This section is not mandatory, and its use is at the discretion of the MPO.

The Metropolitan Transportation Planning Organization currently has a Unified Planning Work Program task to update its website. The website is scheduled to be updated by February 29, 2024.





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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

March 25, 2025

North

Central

Regional Planning

Council

Florida

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Florida Metropolitan Planning Organization Advisory Council -

2024 Weekend Institute Status Report Update

STAFF RECOMMENDATION

No Action Required.

BACKGROUND

The Florida Metropolitan Planning Organization Advisory Council has provided the dates for the 2024 Weekend Institute. Previously, areas of discussion at the Weekend Institute have included:

Decision Making

The **Weekend Institute** provides Metropolitan Planning Organization Board members with an opportunity to enhance their leadership skills and their understanding of transportation decision-making, including the key role they play.

Planning Process

The **Weekend Institute** covers a variety of topics and provides Metropolitan Planning Organization Board members with the knowledge and tools necessary to engage in the metropolitan transportation planning process.

Practical Application

The information provided during the **Weekend Institute** is designed for practical application in transportation planning activities performed by elected officials.

Attached as Exhibit 1 is the 2024 Weekend Institute schedule Indicting one remaining weekend date of May 17-18, 2024 and a copy of the registration form.

Attachment

MPOAC Weekend Institute for Elected Officials

Click a date below to register

February 2 & 3, 2024, Miramar Beach, Fl March 8 & 9, 2024, Orlando, Fl May 17 & 18, 2024, Tampa, Fl



The MPOAC Weekend Institute provides MPO Board members the opportunity to enhance their understanding and leadership skills regarding transportation decision-making in a casual, in-person retreat environment.

Decision-Making

The **MPOAC** Weekend Institute provides MPO Board members with an opportunity to enhance their leadership skills and their understanding of transportation decision-making, including the key role they play.

Planning Process

The MPOAC Weekend Institute covers a variety of topics and provides MPO Board members with the knowledge and tools necessary to engage in the metropolitan transportation planning process.

Practical Application

The information provided during the MPOAC Weekend Institute is designed for practical application in transportation planning activities performed by elected officials.

About the MPOAC Institute

The MPOAC Institute covers a variety of topics and provides MPO Board members with the knowledge and tools necessary to engage in the metropolitan transportation planning process. Topics include:

- Basic Concepts in Transportation Planning;
- Transportation Funding;
- Laws and Regulations Affecting MPOs;
- Origin of MPOs; and
- MPO Products and Processes.

MPOAC Institute Team Members

A strong team with years of experience





Asudi

Ysela Llort Principal at Renaissance Planning

Frank Kalpakis Principal at Renaissance Planning

Nicole Estevez Project Manager at Renaissance Planning

MPOAC Weekend Institute Reservation Form, Spring 2024

The MPOAC Weekend Institute is offered by the Florida Metropolitan Planning Organization Advisory Council (MPOAC) to aid incoming MPO Board Members in enhancing their understanding of the transportation planning and decision-making process in a casual, two-day in-person retreat environment.

Two Weekend Institute sessions will be offered in Spring 2024: March 7 and 8, 2024, at the Florida Hotel and Conference Center in Orlando, FL May 17 and 18, 2024, at the Renaissance Tampa International Plaza Hotel in Tampa, FL

The MPOAC Weekend Institute is an introductory session open only to MPO Governing Board Members. Space is limited, so we request that MPOs send one Board Member per session.

Weekend Institute Schedule:

- Day 1, Friday Evening, Optional Meet & Greet, 6pm
- Day 2, Saturday, Required All Day Training, 9am 5pm

Please note: Each participant is responsible for their meals. The All Day Training Session will include a lunch break.

Question Title

1. Please select your MPO/TPO/TPA.

Question Title

Name

2. Please enter the contact information for the Governing Board Member that will be participating in the MPOAC Weekend Institute.

Title (Commissioner, Mayor, Councilmember, etc) Email Address Cell Phone Number
Question Title 3. The MPOAC Weekend Institute will offer two sessions in 2024. You only need to attend one of these sessions. Please select which session you'd like to attend. By choosing a session, you are reserving your seat. March 8 & 9, 2024 at the Florida Hotel and Conference Center in Orlando May 17 & 18, 2024 at the Renaissance Tampa International Plaza Hotel in Tampa
Question Title 4. Please enter another contact for individuals that may need to be copied on emails regarding travel and logistics (for example, Executive Director, Executive Assistant, Aids, Procurement Personnel, etc)
Contact Name 1
Contact Email 1
Contact Name 2
Contact Email 2



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March 25, 2024

North

Central

Regional Planning Council

Florida

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Title VI/Nondiscrimination Policy Statement

STAFF RECOMMENDATION

For Information Only.

BACKGROUND

At its April 2, 2012 meeting, the Metropolitan Transportation Planning Organization authorized the Chief Staff Official to sign the Title VI/Nondiscrimination Policy Statement each year. This policy statement is incorporated into the Unified Planning Work Program and the annual Public Involvement Plan review and update.

Exhibit 1 is the 2024 Title VI/Nondiscrimination Policy Statement signed by Scott R. Koons, AICP, Executive Director.

Attachment

TITLE VI/ NONDISCRIMINATION POLICY STATEMENT

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area assures the Florida Department of Transportation that no person shall on the basis of race, color, national origin, sex, age, disability, familial status, religious status, marital status, sexual orientation, or gender identity, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and the Florida Civil Rights Act of 1992 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area program or activity.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area further agrees to the following responsibilities with respect to its programs and activities:

- 1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer;
- 2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English;
- 3. Insert the clauses of *Appendix A* of this agreement in every contract subject to the Acts and the Regulations;
- 4. Develop a complaint process and attempt to resolve complaints of discrimination against subrecipients. Complaints against the Recipient shall immediately be forwarded to the Florida Department of Transportation District Title VI Coordinator;
- 5. Participate in training offered on Title VI and other nondiscrimination requirements;
- 6. If reviewed by Florida Department of Transportation or United States Department of Transportation, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days; and
- 7. Have a process to collect racial and ethnic data on persons impacted by Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Dated

by

Scott R. Koons, AICP, Executive Director

Metropolitan Transportation Planning Organization for the

Gainesville Urbanized Area



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Central Florida Regional **Planning** Council

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

March 25, 2024

North

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons, AICP, Executive Director

SUBJECT:

Transit Ridership Status Report

STAFF RECOMMENDATION

For Information Only.

BACKGROUND

On June 21, 2021, a Metropolitan Transportation Planning Organization member requested updated transit ridership information in order to monitor Covid-19 Pandemic-impacted transit ridership recovery. Subsequently, the Metropolitan Transportation Planning Organization:

- Discussed and approved its most recent annual ridership report for the Regional Transit System at its July 11, 2022 meeting; and
- Received transit ridership status reports at its October 25, 2021, April 25, 2022, July 11, 2022, October 24, 2022, December 12, 2022, February 6, 2023, April 3, 2023, June 5, 2023, August 16, 2023, October 2, 2023, December 4, 2023 and April 1, 2024 meetings.

Below is the link to the Annual Transit Ridership Monitoring Report approved on July 11, 2022.

http://ncfrpc.org/mtpo/publications/Transit/2022/Transit Ridership Monitoring Report 2021a.pdf

Exhibit 1 shows Pre-Covid-19 Pandemic Fiscal Year 2018-19 and Pre-Covid-19 Pandemic Fiscal Year 2019-20 sample transit ridership contrasted with Covid-19 Pandemic-impacted Fiscal Year 2019-20 sample transit ridership.

Exhibit 2 shows Covid-19 Pandemic-impacted Fiscal Year 2019-20 sample transit ridership contrasted with Covid-19 Pandemic-impacted Fiscal Year 2020-21 sample transit ridership.

Exhibit 3 shows Covid-19 Pandemic-impacted Fiscal Year 2020-21 sample transit ridership contrasted with Covid-19 Pandemic-impacted Fiscal Year 2021-22 sample transit ridership. This exhibit shows that ridership was recovering in Fiscal Year 2021-22.

Exhibit 4 shows Covid-19 Pandemic-impacted Fiscal Year 2021-22 sample transit ridership contrasted with Covid-19 Pandemic-impacted Fiscal Year 2022-23 (Fourth Quarter) sample transit ridership. This exhibit shows that ridership is recovering in Fiscal Year 2022-23.

Exhibit 5 shows Covid-19 Pandemic-impacted Fiscal Year 2022-23 sample transit ridership contrasted with Covid-19 Pandemic-impacted Fiscal Year 2023-24 (October through February)) sample transit ridership. This exhibit shows that ridership is recovering in Fiscal Year 2023-24.

Exhibit 6 shows Pre-Covid-19 Fiscal Year 2018-19 sample transit ridership contrasted with Covid-19 Pandemicimpacted plus Fare-Free Fiscal Year 2023-24 (October through February) sample transit ridership. This exhibit shows that ridership is recovering, but is significantly below Pre-Covid-19 Pandemic ridership.

Attachments

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Transit Ridership with Covid-19 Impacts - Sample Routes

Fiscal Year 2019-20

Fiscal Year 2019-20

Pre-Covid-19 Pandemic Ridership Covid-19 Pandemic Ridership

							244 Manual 14							
Year	October	November	December	January	February	Sum	March	April	May	June	July	August	September	Sum
							Route 1						, , , , , , , , , , , , , , , , , , ,	
2018-19	57,729	45,187	33,612	49,493	44,741	230,762	45,494	45,715	40,318	36,374	40,586	48,590	49,474	306,551
2019-20	53,894	43,234	33,824	48,595	43,437	222,984	27,967	14,903	14,446	19,961	22,080	23,102	19,656	142,115
Ridership I	Percentage (Change				-3.37%					(6)			-53.64%
Route 9														
2018-19	62,927	44,318	16,932	46,596	48,371	219,144	38,866	44,830	16,982	14,972	18,390	35,417	53,054	222,511
2019-20	61,789	44,225	17,949	54,315	53,366	231,644	12,648	1,194	939	1,265	1,410	2,079	5,328	24,863
Ridership Percentage Change 5.70% -88.83%												-88.83%		
							Route 12							
2018-19	61,371	44,079	23,453	46,823	46,233	221,959	39,822	44,488	24,891	22,218	25,956	39,944	47,972	245,291
2019-20	56,108	41,878	22,499	49,368	48,322	218,175	17,817	4,121	3,673	4,471	5,194	5,884	8,714	49,874
Ridership	Percentag	ge Change				-1.70%								-79.67%
							Route 20							
2018-19	95,974	70,089	35,864	77,928	79,744	359,599	67,709	77,050	50,881	45,356	56,389	68,388	85,809	451,582
2019-20	90,984	67,886	35,901	74,573	74,157	343,501	24,119	5,791	6,672	8,727	9,358	11,872	16,198	82,737
Ridership l	Percentage	Change				-4.48%								-81.68%
							Route 35							
2018-19	73,633	51,313	24,843	60,267	60,804	270,860	48,281	55,332	35,377	32,927	39,683	48,400	60,736	320,736
2019-20	68,404	49,687	25,794	56,747	56,463	257,095	18,754	4,394	5,303	7,277	7,582	8,608	12,665	64,583
Ridership	Percentage	Change				-5.08%								-79.86%

Percentage Ridership Decrease

Ridership Increase [Full Month]

Transit Ridership with Covid-19 Impacts - Sample Routes

Fiscal Year 2020-21

Covid-19 Pandemic Ridership

Sum	September	August	July	June	May	April	March	February	Јапиагу	December	November	October	Year
				V 100		1	Route						
365,09	19,656	23,102	22,080	19,961	14,446	14,903	27,967	43,437	48,595	33,824	43,234	53,894	2019-20
232,48	26,385	23,108	17,867	17,051	16,351	18,745	20,846	18,293	18,697	17,714	16,747	20,681	2020-21
-36.32%													
						9	Route						
256,50	5,328	2,079	1,410	1,265	939	1,194	12,648	53,366	54,315	17,949	44,225	61,789	2019-20
104,67	32,481	15,786	7,131	5,865	4,805	6,262	7,953	7,453	5,626	2,613	3,490	5,213	2020-21
-59.19%						'''							
						12	Route						
268,04	8,714	5,884	5,194	4,471	3,673	4,121	17,817	48,322	49,368	22,499	41,878	56,108	2019-20
164,08	33,545	24,022	11,858	11,286	11,519	12,022	12,814	12,962	11,170	6,710	7,275	8,902	2020-21
-38.79%													
						20	Route						
426,23	16,198	11,872	9,358	8,727	6,672	5,791	24,119	74,157	74,573	35,901	67,886	90,984	2019-20
268,83	53,939	30,123	20,011	17,290	15,097	22,301	25,227	21,737	19,023	12,030	14,351	17,708	2020-21
-36.93%													
						35	Route						
321,67	12,665	8,608	7,582	7,277	5,303	4,394	18,754	56,463	56,747	25,794	49,687	68,404	2019-20
180,08	37,262	21,202	10,901	9,941	9,688	14,453	16,372	14,827	13,828	8,703	10,097	12,808	2020-21
-44.02%													

Percentage Ridership Decrease Ridership Increase [Full Month]

Transit Ridership with Covid-19 Impacts - Sample Routes

Fiscal Year 2021-22

Covid-19 Pandemic Plus Fare-Free Ridership

Year	October	November	December	January	February	March	April	May	June	July	August	September	Sum
						Rout	e 1						
2020-21	20,681	16,747	17,714	18,697	18,293	20,846	14,903	14,446	17,051	17,867	23,108	26,385	226,738
2021-22	24,956	20,475	20,100	20,632	22,011	24,642	23,995	24,412	24,315	23,758	29,374	26,412	285,082
Ridership I	Percentage (Change											25.73%
						Rout	te 9						
2020-21	5,213	3,490	2,613	5,626	7,453	7,953	1,194	939	1,265	1,410	15,786	32,481	85,423
2021-22	26,184	25,425	12,283	19,996	27,414	23,499	20,591	8,177	9,064	9,753	20,882	37,147	240,415
Ridership l	Percentage (Change											181.44%
						Rout	e 12						
2020-21	8,902	7,275	6,710	11,170	12,962	12,814	4,121	3,673	4,471	5,194	24,022	33,545	134,859
2021-22	27,098	24,798	15,456	24,998	29,317	26,291	25,100	14,008	15,970	17,166	30,258	42,010	292,470
Ridership 1	Percentage (Change								•			116.87%
						Rout	e 20						
2020-21	17,708	14,351	12,030	19,023	21,737	25,227	5,791	6,672	8,727	9,358	30,123	53,939	224,680
2021-22	46,568	40,093	21,250	29,295	45,140	39,114	35,266	19,739	21,324	21,603	27,937	47,156	394,48
Ridership	Percentage	Change				·	*	-					75.57%
						Rout	e 35						
2020-21	12,808	10,097	8,703	13,828	14,827	16,372	4,394	5,303	7,277	7,582	21,202	37,262	159,65
2021-22	32,792	24,004	14,684	27,295	26,962	24,332	22,799	13,515	15,746	15,741	19,026	26,454	263,35
	Percentage					à.				7	Y	#:	64.95%

Percentage Ridership Decrease Ridership Increase [Full Month]

Transit Ridership with Covid-19 Impacts - Sample Routes

Fiscal Year 2022-23

Covid-19 Pandemic Plus Fare-Free Ridership

Year	October	November	December	January	February	March	April	May	June	July	August	September	Sum
						Rout	e 1			· · · · · · ·			
2021-22	24,956	20,475	20,100	20,632	22,011	23,995	24,412	24,412	24,315	23,758	29,374	26,412	284,852
2022-23	27,470	22,824	22,645	25,723	24,694	25,827	23,890	22,632	21,422	21,550	28,010	32,292	298,979
Ridership	Percentage (Change								-			4.96%
						Rout	e 9						
2021-22	26,184	25,425	12,283	19,996	19,996	20,591	8,177	8,177	9,064	9,753	20,882	37,147	217,675
2022-23	38,302	28,718	13,710	34,177	36,989	33,635	32,716	12,286	10,116	9,705	15,334	31,236	296,924
Ridership 1	Percentage (Change											36.41%
						Route	e 12						
2021-22	27,098	24,798	15,456	24,998	29,317	25,100	14,008	14,008	15,970	17,166	30,258	42,010	280,187
2022-23	43,142	32,862	22,650	38,980	40,566	36,874	37,177	21,435	18,882	17,341	28,291	39,414	377,614
Ridership	Percentage (Change									-		34.77%
						Route	e 20						
2021-22	46,568	40,093	21,250	29,295	45,140	35,266	19,739	19,739	21,324	21,603	27,937	47,156	375,110
2022-23	49,988	38,967	21,095	40,964	44,572	40,538	39,468	25,002	26,624	30,083	31,575	53,172	442,048
Ridership	Percentage (Change											17.84%
						Route	e 35						
2021-22	32,792	24,004	14,684	27,295	26,962	22,799	13,515	13,515	15,746	15,741	19,026	26,454	252,533
2022-23	26,573	20,054	12,741	23,995	25,170	24,235	23,070	14,837	14,469	16,296	23,077	38,200	262,717
Ridership	Percentage (Change											4.03%

Percentage Ridership Decrease

Ridership Increase [Full Month]

Transit Ridership with Covid-19 Impacts - Sample Routes

Fiscal Year 2023-24

Covid-19 Pandemic Plus Fare-Free Ridership

				COVI	u-1/1 and	icilite I it	15 1 al C-1	ree Rider	surp				
Year	October	November	December	January	February	March	April	May	June	July	August	September	Sum
						Rou	ite 1						
2022-23	27,470	22,824	22,645	25,723	24,694								123,356
2023-24	33,054	27,548	23,146	27,848	26,957								138,553
Ridership 1	Percentage (Change											12.32%
						Roi	ite 9						
2022-23	38,302	28,718	13,710	34,177	36,989								151,896
2023-24	31,121	24,386	8,954	25,703	26,994								117,158
Ridership 1	Percentage (Change											-22.87%
						Rou	te 12						
2022-23	43,142	32,862	22,650	38,980	40,566								178,200
2023-24	38,916	33,543	19,620	39,193	43,136								174,408
Ridership 1	Percentage	Change											-2.13%
						Rou	ite 20						
2022-23	49,988	38,967	21,095	40,964	44,572								195,586
2023-24	56,038	41,661	21,606	41,630	48,375								209,310
Ridership !	Percentage	Change											7.02%
						Rou	ite 35						tel.
2022-23	26,573	20,054	12,741	23,995	25,170								108,533
2023-24	37,235	26,927	14,983	30,514	32,959								142,618
Ridership	Percentage	Change									***		31.41%

Percentage Ridership Decrease

Ridership Increase [Full Month]

Transit Ridership with Covid-19 Impacts - Sample Routes

Fiscal Year 2018-19 - Fiscal Year 2023-24

Pre-Covid-19 Pandemic - Covid-19 Pandemic Plus Fare-Free Ridership Contrast

Year	October	November	December		ic - Covid	March				ı -		T T	Sum
1 cai	October	November	December	January	February		April	May	June	July	August	September	Sum
						Rot	ite 1		_				
2018-19	57,729	45,187	33,612	49,493	44,741								230,762
2023-24	33,054	27,548	23,146	27,848	26,957								138,553
Ridership P	ercentage (Change											-39.96%
						Ro	ıte 9						
2018-19	62,927	44,318	16,932	46,596	48,371								219,144
2023-24	31,121	24,386	8,954	25,703	26,994								117,158
Ridership P	ercentage (Change			7			3:					-46.54%
						Rou	te 12						
2018-19	61,371	44,079	23,453	46,823	46,233								221,959
2023-24	38,916	33,543	19,620	39,193	43,136								174,408
Ridership F	ercentage (Change							10				-21.42%
						Rou	te 20						
2018-19	95,974	70,089	35,864	77,928	79,744								359,599
2023-24	56,038	41,661	21,606	41,630	48,375								209,310
Ridership F	ercentage (Change							•			,	-41.79%
						Rou	te 35						
2018-19	73,633	51,313	24,843	60,267	60,804								270,860
2023-24	37,235	26,927	14,983	30,514	32,959								142,618
Ridership F	Percentage (Change			A		•				4,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		-47.35%

Percentage Ridership Decrease

Ridership Increase [Full Month]



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March 25, 2024

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons AICP, Executive Director

SUBJECT:

Transit Route Restoration Study -Status Report

STAFF RECOMMENDATION

FOR INFORMATION ONLY.

BACKGROUND

The City of Gainesville has provided the Metropolitan Transportation Planning Organization with an update on the Transit Route Restoration Plan (see Exhibit 1). This plan is being developed using a \$300,000 Federal Transit Administration grant. It is anticipated that recommendations from this plan will be incorporated into the City of Gainesville Regional Transit System Transit Development Plan and the Metropolitan Transportation Planning Organization List of Priority Projects.

It is also anticipated that Transit Development Plan recommendations will be incorporated into the Metropolitan Transportation Planning Organization Year 2050 Long-Range Transportation Plan update.

Attachment

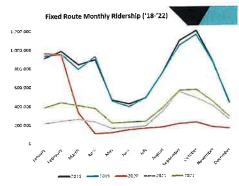


City of Gainesville RTS

Transit Route Restoration Plan Study

The City of Gainesville and Regional Transit System (RTS) is conducting a detailed study of changes in mobility needs, travel behavior, and mobility services in the Gainesville community. This study will examine the pre- and post-pandemic trends impacting housing, jobs, national and regional economics, technology, and shifts in demographic and socioeconomic conditions. The City and RTS received grant funds for this study to better understand the current impacts to transit and to develop strategies to better attract and serve mobility needs given these fundamental changes.

Nationally, because of the pandemic, transit ridership decreased significantly as a direct result of social distancing, remote work, and the resulting shifts in work, commutes, housing, technology. This study will identify, evaluate, and recommend strategies to provide mobility and access to mobility in this new environment. The focus of this effort is to create a new integrated transit network, as well as a family of service delivery modes that are more directly responsive to the rider, effective, and provide a more attractive mobility-for-all service for the community.

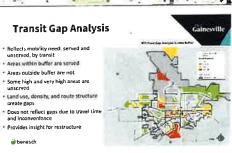


The Transit Route Restoration Plan (TRRP) commenced in late September 2023 and is scheduled to be completed September 2024. The first Citizen Transit Advisory Committee (CTAC) meeting was

held February 13th, 2024. The CTAC is comprised of representatives from key institutions, workforce, health, education, and social services agencies. The group will convene four more times during the study period to review findings, strategies, and recommendations. A detailed public outreach and engagement process was developed, and a public survey, focused workshops, public meetings, and stakeholder interviews will be conducted. The outreach and engagement program is cooridnated with the City Public Information Office and will target meaningful engagement with often underepresented communities and individuals.

The market analysis identified areas of mobility need within the Gainesville community through a transit propensity and mobility gap analysis. The gap analysis reflects areas with mobility needs that are unserved or





underserved. This information forms a baseline for evaluating the transit network and informs strategy development for mobility operating concepts that will better service mobility need, improve access to mobility services, attract a broader audience, increase access to opportunity for all, increase ridership, and minimize mobility barriers.

The findings and results of this study will be presented to the community with full transparency using social media, virtual rooms, and regular updates to the CTAC, the City, the MPO, and stakeholders.



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March 25, 2024

Central

Regional Planning

Council

Florida

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons AICP, Executive Director

SUBJECT:

Florida Department of Transportation Update - Performance Measures - April 2024

Carbon Reduction Strategy/Greenhouse Gas Targets

STAFF RECOMMENDATION

For Information Only.

BACKGROUND

The Florida Department of Transportation has informed the Federal Highway Administration that it will not be providing statewide performance measures and target for greenhouse gasses. This impact of this situation on Florida metropolitan planning organization Carbon Reduction Strategy/Greenhouse Gas performance measures and targets setting timeline is still under review. Attached are the following:

Exhibit 1 - Florida Department of Transportation letter to Metropolitan Planning Organization Partners dated December 22, 2023; and

Exhibit 2 - Federal Highway Administration Memorandum - Deadline for Initial Targets and Report for Greenhouse Gas Measure dated January 26, 2024.

Attachments



RON DESANTIS GOVERNOR 605 Suwannee Street Tallahassee, FL 32399-0450 JARED W. PERDUE, P.E. SECRETARY

December 22, 2023

Dear Metropolitan Planning Organization Partners,

As a valued partner and in an effort to continue to collaborate and support Florida's Metropolitan Planning Organizations (MPO), the Florida Department of Transportation (FDOT) would like to provide information on recent news for clarity and transparency.

The Department deeply values the commitment and dedication each of your MPOs take to thoroughly develop, plan, and prioritize each region's transportation projects, including with your long-range transportation plans. With your input, Florida has the world's most diverse transportation portfolio. FDOT plans to continue to make responsible and strategic investments in every region of the state, including traffic congestion reduction, multimodal transportation (including bicycle and pedestrian facilities), truck parking, intelligent transportation systems, and energy-efficient alternatives.

After careful consideration, FDOT notified USDOT and the Federal Highway Administration (FHWA) of the decision to not submit a formal Carbon Reduction Strategy document. This document required states to submit strategies to reduce carbon emissions by tracking and reducing emissions from vehicles. FDOT did not receive answers to all of our concerns prior to USDOT's strategy document submittal deadline.

Within a few days after that document was due, USDOT issued a final Greenhouse Gas (GHG) Rule. The final rule requires State DOTs and MPOs to establish declining carbon dioxide targets for reducing emissions and report biennially on progress toward achievements of those targets. However, in the final rule, FHWA acknowledges that the Infrastructure Investment and Jobs Act (IIJA) does not explicitly authorize the agency to assess environmental performance. Performance, as used in the law, is intended to address physical issues with infrastructure, not CO₂ emissions.

FDOT believes that FHWA has exhibited broad overreach in their implementation of the rule. Congress used clear language to direct USDOT to establish performance measures to assess pavement condition, bridge condition, system performance, and serious injuries and fatalities. Notably absent is a reference to GHG. Last year, FDOT formally responded to the proposed FHWA GHG emissions rule. FHWA received approximately 40,000 comments on the proposed rule, but did not significantly alter the final rule, or take into consideration the unique characteristics of all 50 states.

With the uniqueness of Florida and this rule affecting beyond just our agency, the Department diligently considered impacts for our partners and the transportation industry as a whole. This was especially important due to the language in the rule that relates to MPOs, as Florida has the highest number of MPOs in the nation – 27 MPOs and 33 UZAs (urbanized areas with populations over 50,000). Through this rule, 25 of the 27 MPOs are required to create joint targets and comply with establishing targets. FDOT estimates a high level of effort and costs, in addition to imposed compliance costs, which far exceeds FHWA's cost estimate.

While it should be very apparent after working so closely with us through the years, I want to reaffirm FDOT's commitment to environmental preservation and resiliency. In fact, Florida has achieved the cleanest air on record and is the most populous state to meet or exceed the existing Environmental Protection Agency (EPA) benchmarks for air quality. It is unfortunate that the new GHG rule penalizes states for population, tourism, and economic growth.

With factors such as these, FDOT has been left with no choice but to join 20 other states and file a complaint in federal court requesting injunctive relief from this rule. This action was filed yesterday, December 21, 2023.

As always, we appreciate working together to best serve our communities. FDOT remains committed to being transparent and working with our MPOs to deliver a successful transportation system. Thank you for your continued partnership.

Regards,

Jared W. Perdue, P.E.

Secretary



Memorandum

Subject: **INFORMATION**: Deadline for Initial

Targets and Reports for Greenhouse Gas

Measure

rom: Hari Kalla HARI KALLA Date: 2024.01.26 10:55:20

Associate Administrator for Infrastructure

EMILY CHRISTINE Digitally signed by EMILY

Emily Biondi BIONDI CHRISTINE BIONDI Date: 2024,01,26 11:41:24 -05'00'

Associate Administrator for Planning,

Environment, and Realty

To: Directors of Field Services
Division Administrators

Date: January 26, 2024

In Reply Refer To: HIF-1 and HEP-1

On December 7, 2023, the Federal Highway Administration (FHWA) published a final rule establishing a performance measure for assessing the performance of the National Highway System related to greenhouse gas (GHG) emissions. 88 FR 85364. The final rule became effective on January 8, 2024. *See id.* Among other things, the final rule requires States to establish initial declining targets along with their initial reports by February 1, 2024. See 23 CFR 490.105(e)(1) and 490.107(d).

Twenty-two States have challenged the rule in federal court. See State of Texas, et al. v. USDOT, et al. (N.D. Tex., Civil Action No. 5:23-cv-304) and Commonwealth of Kentucky, et al. v. FHWA, et al. (W.D. Ky., Civil Action No. 5:23-cv-162). Pursuant to negotiations in these cases, the FHWA has agreed that it will not seek to enforce the February 1, 2024, deadline for States to submit initial targets and reports, until March 29, 2024. FHWA nevertheless encourages States to submit initial declining targets and reports as soon as possible. Earlier initial target and report submittal allows States more time to consider amendments to their initial targets based on updated information for the next performance reports that are due on October 1, 2024. The MPOs are due to establish targets no later than 180 days after the State DOT establishes their targets. See 23 CFR 490.105(f).

Please share this memorandum with your respective State departments of transportation. Additional information concerning the final rule can be found on the FHWA's website at https://www.fhwa.dot.gov/tpm/rule.cfm.

For information concerning the implementation of the final rule, please contact John Davies at johng.davies@dot.gov, or Alexis Kuklenski at alexis.kuklenski@dot.gov. For

legal questions, please contact Lev Gabrilovich, Senior Attorney Advisor, at (202) 366-3813.



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March 25, 2024

North

Central

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Regional Planning Council

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: West Newberry Road (State Road 26) Bikelanes Update - April 2024

Florida Department of Transportation Response

STAFF RECOMMENDATION

No Action Required.

BACKGROUND

At its August 1, 2016, October 3, 2016 and December 5, 2016 meetings, the Metropolitan Transportation Planning Organization considered several options for replacing onstreet parking on West Newberry Road (State Road 26) with onstreet bikelanes. At the conclusion of discussion at the December 5, 2016 meeting, the Metropolitan Transportation Planning Organization approved a motion to select Option 1 and:

"authorize the Chair to send a letter to request that the Florida Department of Transportation program a project to convert onstreet parking to bikelanes on West Newberry Road (State Road 26) between NW 43rd Street and NW 38th Street without loss of the westbound right turnlane at NW 43rd Street and schedule a public meeting to remove the onstreet parking."

At its meeting on April 3, 2017, the Metropolitan Transportation Planning Organization discussed bikelanes along State Road 26 (West Newberry Road) between NW 52nd Terrace and NW 34th Street regarding consistency of bikelane facilities and speed zones. Following this discussion, the Metropolitan Transportation Planning Organization approved a motion to:

"request that the Florida Department of Transportation:

- 1. Program a project to restripe the pavement to 11-foot general purpose travel lanes with protected bikelanes on West Newberry Road (State Road 26) between NW 52nd Terrace and NW 34th Street (State Road 121) without loss of the westbound right turnlane at NW 43rd Street;
- 2. Conduct a speed zone study between NW 59th Street and NW 40th Drive;
- 3. Prioritize this project for State Highway System funding; and
- 4. Provide the Metropolitan Transportation Planning Organization information regarding any Thermoplast treatment related to the West Newberry Road (State Road 26) resurfacing project."

On July 12, 2018, the Florida Department of Transportation conducted a Public Information Meeting . On March 4, 2019 and December 12, 2023, the Metropolitan Transportation Planning Organization reiterated its request for bikelanes. Information received regarding this topic includes the following attached exhibits:

- 1. West Newberry Road (State Road 26) Bikelanes Timeline 2024 Update: and
- 2. Florida Department of Transportation response letter dated January 11, 2024.

The Florida Department of Transportation recommends including the project in the List of Priority Projects.

Attachments

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Exhibit 1
State Road 26 (Newberry Road) Bikelanes Project Timeline 2024 Update

Date	Event/Action
December 14, 1995	Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (Metropolitan Transportation Planning Organization) established bicycle and pedestrian facility policies in conjunction with new road construction, reconstruction and resurfacing projects within Gainesville Metropolitan Area (Urban Design Policy Manual).
July 1997	Florida Department of Transportation (Department) published the Gainesville Multimodal Corridor and Park and Ride Study. [State Road 26 identified as a multimodal corridor]
October 2, 1997	Metropolitan Transportation Planning Organization accepted the Gainesville Multimodal Corridor and Park and Ride Study as a completed planning document.
May 2, 2016	Citizen requested bikelanes in place of onstreet parking on State Road 26 as part of the resurfacing project.
August 1, 2016	Metropolitan Transportation Planning Organization scheduled a State Road 26 bikelanes item for its October 3, 2016 meeting.
October 3, 2016	Metropolitan Transportation Planning Organization received status report on State Road 26 resurfacing project and is informed that the projects is too far along to restripe for bikelanes. Metropolitan Transportation Planning Organization requested a study from the Department for analysis of State Road 26 (West Newberry Road) from NW 43rd Street to NW 38th Street to convert onstreet parking to bikelanes by examining its impact on safety and existing businesses along the corridor.
October 26, 2016	Department letter informed the Metropolitan Transportation Planning Organization that conversion from onstreet parking to bikelanes would necessitate a stand-alone project; asked for reaffirmation from the Metropolitan Transportation Planning Organization regarding the bikelanes of State Road 26; and if reaffirmed, the Department would schedule a public meeting to remove the onstreet parking.
December 5, 2016	Metropolitan Transportation Planning Organization reaffirmed its request for the bikelane conversion on State Road 26 and asked the Department to schedule a public meeting to remove the onstreet parking and program a project in the Florida Department of Transportation Five-Year Work Program to convert the onstreet parking to bikelanes.
December 22, 2016	Department informed Metropolitan Transportation Planning Organization that it will move forward with a project that removes onstreet parking and adds bikelanes from NW 44 Street and University Avenue (NW 38th Street) subject to public information meeting.
April 3, 2017	Metropolitan Transportation Planning Organization requested that the Department program a restriping project with 11-foot general purpose lanes with protected bikelanes between NW 52nd Terrace and State Road 121 (NW 34 Street) without loss of westbound right turnlane at NW 43 Street; conduct a speed zone study between NW 59 Street and NW 40 Drive; and provide information regarding Thermoplast treatment related to the resurfacing project.
June 5, 2017	Metropolitan Transportation Planning Organization received status report on State Road 26 bikelane conversion project. Metropolitan Transportation Planning Organization received public comment from an impacted business that had contacted the Department with its concerns and the Florida Department of Transportation response.
June 13, 2018	Metropolitan Transportation Planning Organization received the Department announcement for the State Road 26 Bikelanes conversion public information meeting.
June 25, 2018	Metropolitan Transportation Planning Organization received status report on State Road 26 Bikelanes conversion and the Department public information meeting announcement.
March 4, 2019	Metropolitan Transportation Planning Organization reiterated its request for the bikelane conversion on State Road 26 and asked the Department to remove the onstreet parking and program a project in the Florida Department of Transportation Five-Year Work Program to convert the onstreet parking to bikelanes.
December 12, 2023	Metropolitan Transportation Planning Organization reiterated its request for the bikelane conversion on State Road 26 and asked the Department remove the onstreet parking and program a project in the Florida Department of Transportation Five-Year Work Program to convert the onstreet parking to bikelanes.
January 16, 2024	Metropolitan Transportation Planning Organization received response on State Road 26 Bikelanes conversion from the Department indicating that it would consider the project but noted that it is not included in the List of Priority Projects.



RON DESANTIS GOVERNOR 1109 S. Marion Avenue Lake City, FL 32055 JARED W. PERDUE, P.E. SECRETARY

January 11, 2024

Ms. Mary Alford, PE, Chair Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area 2009 NW 67th Place Gainesville, FL 32653-1603

RE: State Road 26 (West Newberry Road) Bikelane Modification

Dear Chair Alford,

Thank you for your letter dated December 12, 2023, concerning previous motions by the Metropolitan Transportation Planning Organization to program a project to restripe SR 26 (West Newberry Road) for protected instreet bikelanes.

Each year, the Gainesville Metropolitan Transportation Planning Organization (GMTPO) develops their annual List of Priority Projects (LOPP), which consists of unfunded, but high priority projects. The LOPP is then considered by the Florida Department of Transportation (FDOT) in the development of the draft Tentative Five-Year Work Program and Transportation Improvement Plan (TIP).

Currently, a project to restripe SR 26 (West Newberry Road) for protected instreet bikelanes is not included in the GMTPO's LOPP. FDOT is willing to consider programming this and other related projects; however, the project must first be identified as a high priority and included in the annual LOPP to be considered for selection and programming.

Please contact the Gainesville MTPO District Liaison, Hillary Laskey, at (904) 360-5681 or hillary.laskey@dot.state.fl.us if you have any questions or comments.

Sincerely,

Greg Evans

District Secretary

RECEIVED

JAN 16 2024

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March 25, 2024

North

Central

Florida

Regional Planning Council

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons, AICP, Executive Director

SUBJECT:

Transportation Disadvantaged Program -

Fiscal Year 2024-25 Planning Grant Program Agreement Resolution

STAFF RECOMMENDATION

Approve the attached Resolution No. 2024-01 authorizing the Executive Director to sign the Fiscal Year 2024-25 Transportation Disadvantaged Planning Grant Program Application for Alachua County and authorizing the Chair to execute the Fiscal Year 2024-25 Transportation Disadvantaged Program Planning Grant Agreement for Alachua County.

BACKGROUND

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is the designated official planning agency for the Transportation Disadvantaged Program for Alachua County. As the designated official planning agency, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is responsible for Transportation Disadvantaged Program planning and providing the Alachua County Transportation Disadvantaged Coordinating Board with sufficient staff support and resources to enable the Board to fulfill its responsibilities.

Attached Resolution No. 2024-01 authorizes the Chair to sign the Fiscal Year 2024-25 Transportation Disadvantaged Planning Grant Program Agreement with the Florida Commission for the Transportation Disadvantaged. The Planning Grant Program Agreement provides the funding needed to provide staff services to the Coordinating Board.

Attachment

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RESOLUTION NO. 2024-01

A RESOLUTION OF THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN THE FISCAL YEAR 2024-25 TRANSPORTATION DISADVANTAGED PLANNING GRANT PROGRAM APPLICATION FOR ALACHUA COUNTY AND AUTHORIZING THE CHAIR TO EXECUTE THE FISCAL YEAR 2024-25 TRANSPORTATION DISADVANTAGED PROGRAM PLANNING AGREEMENT FOR ALACHUA COUNTY WITH THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED; REPEALING ALL RESOLUTIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE

WHEREAS, Chapter 427, Florida Statutes and Rule 41-2.009, Florida Administrative Code designates metropolitan planning organizations as designated official planning agencies for the Transportation Disadvantaged Program in urbanized areas;

WHEREAS, the designated official planning agency is responsible for Transportation Disadvantaged Program planning and providing the local Transportation Disadvantaged Coordinating Board with sufficient staff support and resources to enable the Board to fulfill its responsibilities;

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is the designated official planning agency for the Transportation Disadvantaged Program for Alachua County; and

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has the authority to enter into the Fiscal Year 2024-25 Transportation Disadvantaged Planning Grant Program Agreement and to undertake a transportation disadvantaged service project, as authorized by Section 427.0159, Florida Statutes and Rule 41-2, Florida Administrative Code.

NOW THEREFORE, BE IT RESOLVED BY THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA:

- 1. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has the authority to enter into the above referenced grant agreement.
- 2. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes the Chair to execute the above referenced grant agreement on behalf of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area with the Florida Commission for the Transportation Disadvantaged.
- 3. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes the Chair to sign any and all assurances, agreements or contracts that is required in connection with the agreement.
- 4. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to act in connection with the agreement and to provide such additional information as may be required by the Florida Commission for the Transportation Disadvantaged.

- 5. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to sign any and all reimbursement invoices, warranties, certification and any other documents that may be required in connection with the agreement.
- 6. That all resolutions or portions of resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

DULY ADOPTED in regular session, this	lstday of_	April	A.D., 2024.
Hr.		PLANNING OR	N TRANSPORTATION GANIZATION FOR THE URBANIZED AREA
ATTEST:		Cynthia Moore C	Chestnut, Chair
Casey Willits, Secretary/Treasurer			

That this resolution shall take effect upon its adoption.

Corbin Hanson, Attorney Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

APPROVED AS TO FORM

7.

CERTIFICATE

The undersigned, as the duly qualified and acting Secretary of the Metropolitan Transportation						
Planning Organization for the Gainesville Urbanized Area, hereby certifies that the annexed is a true						
and correct copy of Resolution No. 202401, which was adopted at a legally convened meeting of the						
Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, which meeting						
was held on the 1st day of April, A.D., 2024.						
WITNESS my hand thislstday ofApril, A.D., 2024.						
Casey Willits Secretary/Treasurer						



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March 25, 2024

North

Central

Florida

Regional Planning Council

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons, AICP, Executive Director

SUBJECT:

Transportation Disadvantaged Program

Alachua County Transportation Disadvantaged Coordinating Board

Membership Certification

STAFF RECOMMENDATION

Authorize the Chair to sign the attached Alachua County Transportation Disadvantaged Coordinating Board Membership Certification.

BACKGROUND

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is the designated official planning agency for the Transportation Disadvantaged Program for Alachua County. As the designated official planning agency, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is required to annually certify membership of the Alachua County Transportation Disadvantaged Coordinating Board.

The attached form certifies that the membership of the Coordinating Board is established pursuant to Rule 41-2.012(3) of the Florida Administrative Code. This form also certifies that the membership of the Coordinating Board represents, to the maximum extent feasible, a cross section of the local community.

Attachment

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ALACHUA COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD MEMBERSHIP CERTIFICATION

Name:	Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Address:	2009 N.W. 67th Place
	Gainesville, Florida 32653-1603
The Designated	Official Planning Agency named above hereby certifies to the following:
1.	The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), Florida Administrative Code, does in fact represent the appropriate parties as identified in the following list; and

2. The membership represents, to the maximum extent feasible, a cross section of the local community.

Signature:		Date:	
8	Cynthia Moore Chestnut Chair		

REPRESENTATION	MEMBER	ALTERNATE	TERM ENDING
Local Elected Official/Chair	Charles S. Chestnut, IV		No Term
Elderly	Vacant	Vacant	6/30/2026
Disabled	Spencer Morton	Vacant	6/30/2027
Citizen Advocate	Vacant	Vacant	6/30/2027
Citizen Advocate/User	Vacant	Vacant	6/30/2027
Children at Risk	Vacant	Vacant	6/30/2025
Florida Association for Community Action	Tiffany McKenzie	Caroline Ruff-Looney	6/30/2026
Public Education	Vacant	Vacant	No Term
Florida Agency for Persons with Disabilities	Sheryl Dick-Stanford	Diana Burgos-Garcia	No Term
Florida Department of Transportation	Janell Damato	Christina Nalsen	No Term
Florida Department of Children and Families	John Wisker	Louella Teague	No Term
Florida Department of Elder Affairs	Jeff Lee	Nick Hauzer	No Term
Florida Department of Education	Vacant	Vacant	No Term
Florida Agency for Health Care Administration	Reeda Harris	Pamela Hagley	No Term
Regional Workforce Development Board	Phyllis Marty	Anna Mendoza	No Term
Veteran Services	Albert Linden, Jr.	Vacant	6/30/2023
Local Mass Transit	Jesus Gomez	Mildred Crawford	No Term
Transportation Industry	Vacant	Vacant	6/30/2025
Local Medical Community	Erica Barnard	Vacant	6/30/2025



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March 25, 2024

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Regional **Planning**

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons, AICP, Executive Director

SUBJECT:

Transportation Disadvantaged Program - Alachua County

Transportation Disadvantaged Coordinating Board Reappointment

RECOMMENDATION

Reappoint Spencer Morton as the voting Persons with Disabilities Representative on the Alachua County Transportation Disadvantaged Coordinating Board for a three-year term ending June 30, 2027.

BACKGROUND

According to Rule 41-2.012 of the Florida Administrative Code, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, serving as the Designated Official Planning Agency for Alachua County, is responsible for appointing members to the Alachua County Transportation Disadvantaged Coordinating Board. The term of appointment for Spencer Morton will expire on June 30, 2024. Mr. Morton has agreed to serve an additional three-year term on the Board.

If you have any questions concerning this matter, please do not hesitate to contact me.



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March 25, 2024

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons, AICP, Executive Director

SUBJECT:

Transportation Disadvantaged Program - Status Report

RECOMMENDATION

For Information Only.

BACKGROUND

Attached are October 2023 - December 2023 Alachua County Transportation Disadvantaged Service Plan Standards Reports.

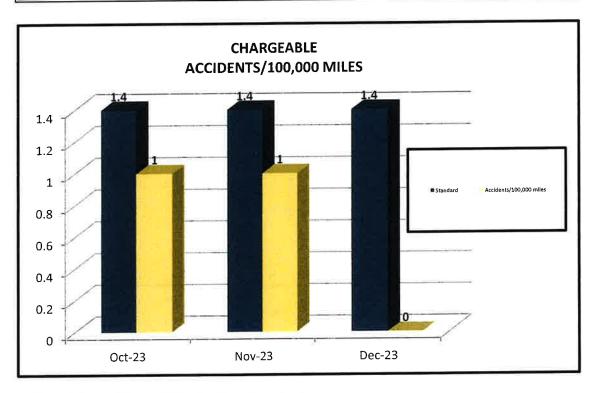
Attachments

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TRANSPORTATION DISADVANTAGED SERVICE PLAN STANDARDS

ALACHUA COUNTY OCTOBER 2023 - DECEMBER 2023

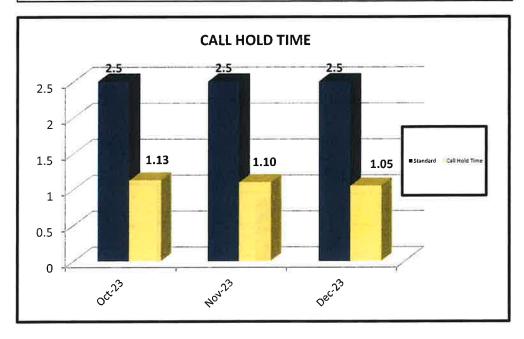
MONTH	STANDARD	CHARGEABLE ACCIDENTS/100,000 MILES
Oct-23	1.4	1
Nov-23	1.4	1
Dec-23	1.4	0



Source: MV Contract Transportation, Inc. Operations Report

TRANSPORTATION DISADVANTAGED SERVICE PLAN STANDARDS ALACHUA COUNTY, OCTOBER 2023 - DECEMBER 2023

MONTH	STANDARD	CALL HOLD TIME
Oct-23	2.5	1.13
Nov-23	2.5	1.10
Dec-23	2.5	1.05

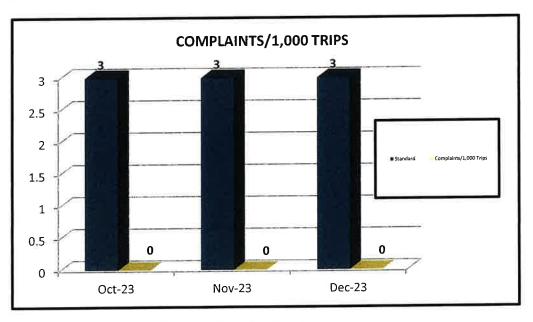


Source: MV Contract Transportation, Inc. Operations Report

TRANSPORTATION DISADVANTAGED SERVICE PLAN STANDARDS

ALACHUA COUNTY, OCTOBER 2023 - DECEMBER 2023

MONTH	STANDARD	COMPLAINTS/1,000 TRIPS
Oct-23	3	0
Nov-23	3	0
Dec-23	3	0

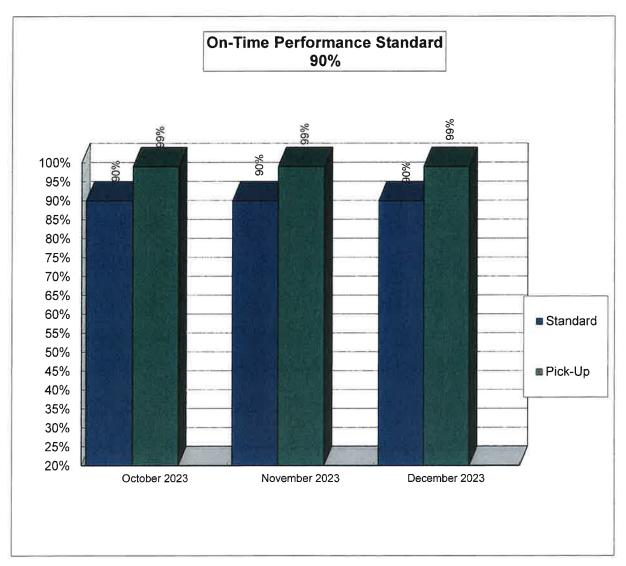


Source: MV Contract Transportation, Inc. Operations Report

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TRANSPORTATION DISADVANTAGED SERVICE PLAN STANDARDS OF PERFORMANCE ALACHUA COUNTY

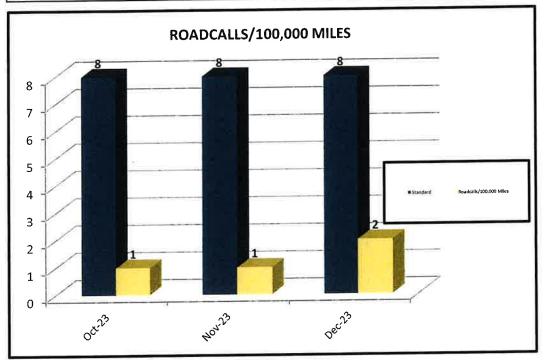
October 2023 - December 2023



Source: MV Contract Transportatio, Inc. On-Time Analysis

TRANSPORTATION DISADVANTAGED SERVICE PLAN STANDARDS ALACHUA COUNTY, OCTOBER 2023 - DECEMBER 2023

MONTH	STANDARD	ROADCALLS/100,000 MILES
Oct-23	8	1
Nov-23	8	1
Dec-23	8	2



Source: MV Contract Transportation, Inc. Operations Report

Meeting

Agenda

Enclosures



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March 25, 2024

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons AICP, Executive Director

SUBJECT:

Florida Department of Transportation

Concerns and Recommendations Letter

STAFF RECOMMENDATION

Approve submitting the attached Metropolitan Transportation Planning Organization Response to the Florida Department of Transportation Concerns and Recommendations Letter.

BACKGROUND

The Florida Department of Transportation has issued a concerns and recommendations letter dated March 14, 2024. The letter identifies the following areas of concern: transportation improvement plans, invoices, website, staffing, 80/20 rule and contact (Exhibit 1).

The Metropolitan Transportation Planning Organization needs to submit the attached response to the concerns and recommendations letter (Exhibit 2).

Attachments



RON DESANTIS GOVERNOR 605 Suwannee Street Tallahassee, FL 32399-0450 JARED W. PERDUE, P.E. SECRETARY

March 14, 2024

Cynthia Moore Chestnut, Chairperson Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area 2009 NW 67th Place Gainesville, FL 32653 RECEIVED

MAR 1 8 2024

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

Dear, Chair Moore Chestnut

The Gainesville Urbanized Area has a population greater than 200,000, as determined by the 2020 Census, and has been identified as a Transportation Management Area (TMA). Federal Highway Administration (FHWA) performs quadrennial certifications for TMA designated areas on their operations and management. There are six (6) concerns outlined below that must be addressed immediately to prepare for the increased federal funding received as part of operating as a TMA MPO¹. If these concerns are not addressed, this would trigger a financial audit by the Department and/or FHWA and corrective actions on the 2024 FDOT/MPO Joint Certification.

1. Transportation Improvement Plans (TIP)

Issue:

The Gainesville MTPO is currently using Microsoft Excel to manually create their TIP, instead of electronic TIP programs commonly used by other MPOs, causing rounding errors that make their TIP inconsistent with the Statewide Improvement Transportation Plan (STIP). This also causes delays in the review and approval of their TIP.

Office of Policy Planning Recommendation:

The use of an electronic TIP Template, such as the one provided by Central Office, or other software tool is suggested. Use of the TIP template or software will aid the Gainesville MTPO in detailing all planning projects and the matching financial obligation as well as decrease the review time for approval. Other MPOs across the state use a variety of software options that include: Ecointeractive TIP; Community Remarks; Data Transfer Solutions (Atkins Realis); templates developed in Microsoft Excel, Microsoft Word, Adobe Pro, ACCESS, InDesign, Google Earth, or FDOT's GIS shapefiles; and Data Transfer Solutions (DTS) Interactive TIP.

District Two Response:

The District agrees that the Gainesville MPO should begin to utilize one of the abovementioned software presented for development and modification of their TIPs.

1 23 C.F.R. 450.336(a). Federal law and regulations require the FHWA and FTA to review and evaluate the transportation planning process for MPOs in Transportation Management Areas (TMA) no less than once every four years. If the FHWA and FTA do not certify the transportation planning process in a TMA, the Secretary may withhold up to 20 percent of the funds attributable to the Metropolitan Planning Area (MPA).

2. Invoices

Issue:

The Gainesville MTPO has been invoicing the Department for indirect overhead costs that cannot be verified or documented. The amounts listed on each invoice as an indirect cost appear to be based on the Consultant Services Agreement. The FDOT District 2 MPO Liaison has requested a copy of the Consultant Services Agreement and the associated unit rate sheet 10 times and has not received it. Based on this, the district will have grounds to deny payment of the invoices until this matter is cleared.

Office of Policy Planning Recommendation:

Request Gainesville MTPO to provide the unit rate sheet so that the total amount of \$227,172.91 indirect overhead costs billed can be verified. The indirect overhead needs to be listed as a task or sub task in the Gainesville MTPO's Unified Planning Work Program (UPWP). As a TMA, a financial audit will trigger additional charges not being listed in the UPWP and lack of information to verify the amounts invoiced.

District Two Response:

The Agreement for Professional Staff Services by and between the North Central Florida Regional Planning Council and Metropolitan Transportation Planning Organization, was approved by the MTPO Board on October 28, 2021. Section IV. D. 7. Administrative Responsibilities of the agreement states, a year end audit of the MTPO funding is performed by an independent auditor and provided to the MTPO Board for review and approval. Gainesville MTPO will need to provide a copy of the last two (2) audits conducted and approved by the MTPO's Board.

Gainesville MTPO does not have a unit rate sheet in their agreement with the Council, nor have they submitted an indirect cost rate proposal to FDOT for approval. Gainesville MTPO bills directly for expenses incurred during the reporting period. Gainesville MPTO was approached previously by FDOT staff and were asked to refrain from using "indirect overhead" as a categorical description in their invoices for reimbursement. We explained that the description is not one of the reimbursable expenditures in their adopted Unified Planning Work Program (UPWP). It is our assumption the "indirect overhead" means salaries and fringe benefits, Gainesville MTPO will need to verify this assumption. The District will no longer accept invoices that do not reflect the summary budget categories approved in their UPWP.

The District will not process future reimbursements received from the Gainesville MTPO until the abovementioned requested audits are provided.

3. MPO Website

Issue:

The Gainesville MTPO website is outdated and poorly maintained http://www.ncfrpc.org/mtpo/index.html. The need to modernize and update the website has been listed as a recommendation in the past 2 FDOT/MPO Joint Certifications. The Gainesville MTPO has stated they have been working on it for the past year; however, there is no proof that this work has occurred. Part of the required Public Participation Plan (PPP) states, MPOs must document how they interact with the public. The website violates the PPP since the LRTP, UPWP and TIP are not listed on the site for public review and comment.

Office of Policy Planning Recommendation:

Request to see the DRAFT website updates or some proof the website is being updated and will be maintained to include documents required under the PPP. If Gainesville MTPO does not comply, this will become a finding for corrective action on the 2024 FDOT/MPO Joint Certification.

District Two Response:

The District has seen an effort made by the Gainesville MTPO to modernize and update their website per the previous Joint Certification recommendations. The Department expects the website to go live by May 30th, 2024, https://ncfrpc.info/ncfrpc-mtpo/. The website should include all up to date statutorily required documents, i.e., Transportation Improvement Program (TIP), Unified Planning Working Program (UPWP), Public Participation Plan (PPP), and Long Range Transportation Plan (LRTP).

4. MPO Staffing

<u>lssue:</u>

There is a perception that the Gainesville MTPO is a hosted by a consultant, since the host agency, the North Central Florida Regional Planning Council, has a "consultant agreement" with the Gainesville MTPO to provide professional, technical, and administrative services in development of transportation plans. The Gainesville MTPO Executive Director's timesheets and expense reimbursement invoices need to be reviewed by someone other than the Director's subordinate. This method represents a potential conflict of interest and a risk of insufficient internal controls³, see attached Technical Memorandum 19-05-REV.

Office of Policy Planning Recommendation:

As a TMA MPO, Gainesville MTPO will require more physical staffing to manage the day- to-day operations and the Department would like to understand how this will be accomplished. Request the Gainesville MTPO demonstrate sufficient internal controls are in place for timesheet approvals. As an MPO that is hosted by the North Central Florida Regional Planning Council (NCFRPC), the Executive Director should report to someone in the NCFRPC, who would approve timesheets.

District Two Response:

The current staff overlap does warrant some concerns for the District; therefore, we are requesting the Executive Director of Gainesville MTPO prove oversight of their position by

providing copies of their last year's timesheets (January 1st, 2023 – December 31st, 2023) and expenses that were approved/signed by the Chairperson of Gainesville MTPO Board. In addition, a letter from the Chairperson certifying that they follow the terms of the Technical Memorandum 19-05-REV attached herein from the Office of Policy Planning.

Further, we are requesting an organizational chart from both North Central Florida Regional Planning Council and Gainesville Metropolitan Transportation Planning Organization with position descriptions and contact information.

The District has concerns that Gainesville MTPO as a TMA does not have sufficient professional staff on board to manage the county-wide MPO planning needs and meet FHWA/FTA expectations. We are consistently meeting with the MTPO to discuss this matter with prospects to dedicate more full-time employees to oversee MPO functions.

The District will not process future reimbursements received from the Gainesville MTPO until the abovementioned requested information is provided.

5. 80/20 Rule

Issue:

The 80/20 rule is a mechanism used by the Department to track the spending down of the MPO's total PL allocation. If less than 80 percent of the total PL allocation is remaining at the close out of their current UPWP, the MPO will not be authorized to use Surface Transportation Block Grant (STBG) (SU) funds for planning activities. For the current two-year FDOT/MPO Agreement (FY 22/23 - 23/24) ending on June 30, 2024, the Gainesville MTPO has only spent \$705,805.86 of their \$2.4M total PL Allocation. Gainesville MTPO will need to spend \$1.9 million by June 30, 2024 to remain in compliance with this rule.

Office of Policy Planning Recommendation:

Spend down the PL funds. If the Gainesville MTPO does not spend down the PL funds, they will not be able to program their STBG (SU) funds for planning activities in their UPWP. Inquire if there is a reason the Gainesville MTPO is not spending the PL funds. If the Gainesville MTPO needs access to these PL funds in the first year of their new UPWP (currently under development), then they will need to notify the district of the amount of PL funds needed. Otherwise, these PL funds will not be available until year two of the new UPWP.

District Two Response:

Gainesville MTPO as a former non-TMA has never needed to de-obligate PL funds to receive SU funding, for SU funds are only allocated to MPOs who are TMA's. As a new TMA, Gainesville MTPO will start receiving SU funding and needs to de-obligate PL funds to meet the 80/20 rule. Gainesville MTPO has contacted the District and we're currently in the process of amending the planning contract to de-obligate approximately \$1,203,961.00 to remain in compliance with the 80/20 rule.

²23 C.F.R. 450.316 (a) The MPO must develop and use a documented PPP.

³ 2 CFR 200.303: The non-federal entity must establish and maintain effective internal control over the Federal award.

The District has suggested to Gainesville MTPO that methods such as planning studies, additional staff support, website enhancements, and software subscriptions can support them in spending the PL balance down. We're also recommending that the MTPO Board and committees receive financial updates at their meetings to gain an understanding of planning activities and funding availability. This recommendation will also help meet the 80/20 rule requirements.

Contact with the MPO

Issue:

The Gainesville MTPO does not respond to email communications, phone calls, or other attempted communications. The only time communication takes place is when contacted on the Gainesville MTPO staff's designated cell phone. There is no response from Gainesville MTPO staff when using contact information listed on their outdated website.

Office of Policy Planning Recommendation:

Gainesville MTPO staff begin to respond to email, and other communications made using contact information provided on the Gainesville MTPO website.

District Two Response:

At times it is seemingly very difficult for District staff to receive a response of receipt or acknowledgement of a request from the Gainesville MTPO staff. The District needs the Gainesville MTPO staff to respond to correspondence within two business days. This will provide reassurance and eliminate uncertainty on the District's part thus avoiding misunderstandings or potential delays in further communication.

If you have any questions, please do not hesitate to contact me by email: achaia.brown@dot.state.fl.us or by phone: (904) 360-5414.

Sincerely,

Achaia Brown

Transportation Planning Manager

FDOT District 2

ENCLOSURE: Technical Memorandum 19-05-REV

CC: Scott Koons, Gainesville MTPO, Executive Director

James Knight, FDOT District 2, Urban Planning and Modal Administrator

Technical Memorandum 19-05-REV

Office of Policy Planning



Office of Policy Planning

DATE:

August 2, 2019

SUBJECT:

Review of MPO Executive Directors' timesheets and expenses

The purpose of this Technical Memorandum is to explain why the MPO Executive Director's timesheets and expense reimbursement invoices need to be reviewed by someone other than the Director's direct subordinate.

In accordance with 2 CFR 200.331(d)(2), the Department has a responsibility to monitor MPOs' compliance with federal regulations and ensure the adequate or effective control over and accountability for the expenditure of federal funds. In accordance with 2 CFR 200.430 Compensation—personal services, paragraph (i) Standards for Documentation of Personnel Expenses:

- (1) Charges to federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:
 - (i) Be supported by a system of internal control¹ which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
 - (ii) Be incorporated into the official records of the non-federal entity.

FDOT's Office of Inspector General (OIG) conducted audits of two MPOs in 2018 and observed the policy of requiring a direct subordinate to approve the Executive Director's timesheets. This method represents a potential conflict of interest and a risk of insufficient control.

The "Standards for Internal Control in the Federal Government," issued by the Comptroller General of the United States, are based on the COSO Framework. Section 10.3 – Design of Appropriate Types of Control Activities of the Standards states:

Segregation of Duties. Management divides or segregates key duties and responsibilities among different people to reduce the risk of error, misuse, or fraud. This includes separating the responsibilities for authorizing transactions, processing and recording them, reviewing the transactions, and handling any related assets so that no one individual controls all key aspects of a transaction or event.

¹ Additionally, 2 CFR 200.303 states: The non-federal entity must...establish and maintain effective internal control over the Federal award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States or the "Internal Control Integrated Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

To implement a more meaningful and adequate control, each MPO must establish a procedure for the periodic retroactive review of the MPO Executive Director's timesheets and expense reimbursements (including travel). At a minimum, the Board Chair or Treasurer, if not the MPO Board or MPO Executive Committee, must conduct these reviews on at least a quarterly basis to ensure the proper oversight of these expenditures. This review can be done at regularly scheduled Board or Executive Committee meetings without causing excessive administrative burden. However, those MPOs who wish to incur the added administrative burden of having a Board member review and approve timesheets or travel rembursements in advance of payment (in lieu of retroactive review) will not be prohibited from doing so.

EXHIBIT 2

METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION

FOR THE GAINESVILLE URBANIZED AREA

RESPONSE TO

FLORIDA DEPARTMENT OF TRANSPORTATION

CONCERNS AND RECOMMENDATIONS LETTER DATED MARCH 14, 2024

APRIL 1, 2024

The Florida Department of Transportation has issued a concerns and recommendations letter to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area dated March 14, 2024. This Metropolitan Transportation Planning Organization response addresses the following areas of concern: transportation improvement plans, invoices, website, staffing 80/20 rule and contact.

Transportation Improvement Plans

The Metropolitan Transportation Planning Organization will begin using the electronic transportation improvement plan template provided by the Department in lieu of Microsoft Excel worksheets to prepare the transportation improvement program beginning with the Fiscal Year 2025-26 to Fiscal Year 2029-30 Transportation Improvement Program.

2. <u>Invoices</u>

The Metropolitan Transportation Planning Organization was the subject of a random audit by the Florida Department of Transportation Office of the Inspector General completed on October 14, 2022. The audit reviewed invoices for a two-year period and found the invoices to be compliant, and the audit did not result in any questioned costs or disallowed costs.

The Metropolitan Transportation Planning Organization has provided the Department a copy of its staff services agreement with the North Central Florida regional Planning Council. In addition, a copy of the agreement is submitted to the Department each quarter with quarterly invoices.

The Metropolitan Transportation Planning Organization has informed the Department that the Metropolitan Transportation Planning Organization does not have a cost allocation plan and associated indirect rate. However, the Metropolitan Transportation Planning Organization will provide the Department a copy of the North Central Florida Regional Planning Council cost allocation plan and indirect cost rate certificate.

The Metropolitan Transportation Planning Organization annually submits its certified public accountant independently prepared financial audit to the Florida Department of Transportation Office of the Comptroller. The Metropolitan Transportation Planning Organization will also provide the requested copies of the audits for the last two years to Department planning staff.

3. Website

The Metropolitan Transportation Planning Organization, in conjunction with the North Central Florida Regional Planning Council, has been working with a website designer, during the past year, to design an updated website. A draft of the updated website is currently being beta tested and is anticipated to go live by May 30, 2024.

Page 2 Response to Comments and Recommendations Letter April 1, 2024

4. Staffing

Pursuant to a staffing services agreement, the North Central Florida Regional Planning Council provides staffing support to the Metropolitan Transportation Planning Organization. Council management has reviewed the staffing level needs in order to serve the Metropolitan Transportation Planning Organization as a new transportation management area. The Council plans to add an Associate Planner position and Graduate Fellow to its staff to address this need.

In addition, sufficient internal controls are in place concerning oversight of the Executive Director timesheets. The Executive Director timesheets and expenses are signed by the Council Board Chair. The Metropolitan Transportation Planning Organization will provide the Department copies of the requested timesheets for the period January 1, 2023 to December 3, 2023. There were not any Executive Director expenses charged to the Metropolitan Transportation Planning Organization from January 1, 2023 to December 31, 2023.

5. <u>80/20 Rule</u>

The Metropolitan Transportation Planning Organization is scheduled to review and approve an amendment to the Unified Planning Work Program for Fiscal Year 2023 and Fiscal Year 2024, and an amendment to the Metropolitan Planning Agreement for the period July 1, 2022 to June 30, 2024. These amendments will result in the Metropolitan Transportation Planning Organization being compliant with the 80/20 expenditure rule by June 30, 2024.

6. <u>Contact with Metropolitan Transportation Planning Organization</u>

North Central Florida Regional Planning Council staff providing staff support to the Metropolitan Transportation Planning Organization has previously indicated that their preferred method of communication was via cellular telephone. In addition, there has been response by North Central Florida Regional Planning Council staff providing staff support to the Metropolitan Transportation Planning Organization using contact information listed on the website.

North Central Florida Regional Planning Council staff providing staff support to the Metropolitan Transportation Planning Organization will provide a receipt or acknowledgement of electronic correspondence within two business days.



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March 25, 2024

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons AICP, Executive Director

SUBJECT:

Unified Planning Work Program Process Update

STAFF RECOMMENDATION

Revise the Metropolitan Transportation Planning Organization meeting calendar to add a meeting to be scheduled for May 13, 2024.

BACKGROUND

As a transportation management area, the Unified Planning Work Program process for the Metropolitan Transportation Planning Organization now includes amending its current Unified Planning Work Program for Fiscal Years 2022-23 to 2023-24 to show actual Year One (Fiscal Year 2022-23) expenditures and estimated Year Tow (Fiscal 2023-24) expenditures. This additional step in the process and administrative deadlines imposed necessitate an additional Metropolitan Transportation Planning Organization meeting.

Metropolitan Transportation Planning Organization staff has worked with Alachua County and City of Gainesville staffs to identify a meeting date of May 13, 2024.

Attachment

SCHEDULED 2024 MTPO AND COMMITTEE MEETING DATES AND TIMES

PLEASE NOTE: All of the dates and times shown in this table are subject to being changed during the year.

MTPO MEETING MONTH	TAC [At 2:00 p.m.] CAC [At 7:00 p.m.]	B/PAB [At 7:00 p.m.]	MTPO MEETING
FEBRUARY	CANCELLED	January 18	CANCELLED
APRIL	March 13 CAC CANCELLED	March 14	April 1 at 3:00 p.m.
MAY	To Be Determined	To Be Determined	May 13 at 3:00 p.m.
JUNE	May 15	May 16	June 3 at 5:00 p.m.
AUGUST	July 17	July 18	August 5 at 3:00 p.m.
OCTOBER	September 18	September 19	October 7 at 3:00 p.m.
DECEMBER	November 13	November 14	December 2 at 5:00 p.m.*

Note, unless otherwise scheduled:

- 1. Technical Advisory Committee meetings are conducted in the Room 5264 Regional Transit System Administration Building, 34 SE 13th Road, Gainesville, Florida;
- 2. Citizens Advisory Committee meetings are conducted in the Grace Knight Conference Room of the Alachua County Administration Building, 12 SE 1st Street, Gainesville, Florida; and
- 3. Metropolitan Transportation Planning Organization meetings are conducted at the Jack Durrance Auditorium of the Alachua County Administration Building, 12 SE 1st Street, Gainesville, Florida unless noted.

MTPO means Metropolitan Transportation Planning Organization

TAC means Technical Advisory Committee

CAC means Citizens Advisory Committee

B/PAB means Bicycle/Pedestrian Advisory Board

NCFRPC means North Central Florida Regional Planning Council

TMC means City of Gainesville Traffic Management Center

^{*}December 2, 2024 meeting will commence at 5:00 p.m. at the earliest following conclusion of the Joint Alachua County-City of Gainesville Meeting.





2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

March 25, 2024

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons AICP, Executive Director

SUBJECT:

Resolution No. 2024-02;

Unified Planning Work Program Amendment -

Fiscal Years 2022-23 Actual and 2024-24 Estimated Expenditures; and

Amendment to the Metropolitan Planning Agreement and Resolution No. 2024-03

JOINT RECOMMENDATION

The Bicycle/Pedestrian Advisory Board, Technical Advisory Committee and staff recommend that the Metropolitan Transportation Planning Organization:

- 1. Approve and authorize its Chair to sign:
 - A. Resolution No. 2024-02 (Exhibit 1); and
 - B. Amendment to the Metropolitan Planning Organization Amendment document and Resolution 2024-03 (Exhibit 2); and
- 2. Amend its Unified Planning Work Program to show Year One (Fiscal Year 2022-23) Actual Expenditures and Year Two (Fiscal Year 2023-24) Estimated Expenditures.

Due to lack of quorum, the Citizens Advisory Committee meeting was cancelled.

BACKGROUND

The Metropolitan Transportation Planning Organization proposes to amend the Unified Planning Work Program for Fiscal Years 2022-23 and 2023-24 to reflect actual expenditures for Fiscal Year 2022-23 and estimated expenditures for Fiscal Year 2023-24. This amendment is necessary in order for the Metropolitan Transportation Planning Organization to receive transportation planning funds. Exhibit 3 includes the Unified Planning Work Program Revision forms and the following current and proposed revisions:

- Signature Cover;
- Chapter I Exhibit 1 Soft Match (Page xii);

• Chapter II Work Program:

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Task 1 Funding Sources and Estimated Budget (Page 13);
Task 3 Funding Sources and Estimated Budget (Page 18);
Task 4 Funding Sources and Estimated Budget (Page 20);
Task 5 Funding Sources and Estimated Budget (Page 22);
Task 7 Funding Sources and Estimated Budget (Page 27); and
Task 8 Funding Sources and Estimated Budget (Page 31);
```

- Chapter III Summary Tables -
 - Table 1 Agency Participation/Funding Sources [Year One Actual] (Page 37); and
 Table 2 Agency Participation/Funding Sources [Year Two Estimated] (Page 38);
- Appendix D (Page D-4) Updated Unified Planning Work Program Amendment Log.

Attachments

EXHIBIT 1

RESOLUTION NO. 2024-02

METROPOLITAN TRANSPORTATION OF THE RESOLUTION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA THE FISCAL YEARS 2022-23 AND 2023-24 UNIFIED AMENDING WITH **FEDERAL** HIGHWAY **WORK PROGRAM PLANNING** ADMINISTRATION PLANNING-FEDERAL TRANSIT ADMINISTRATION SECTION 5305(d) CONSOLIDATED PLANNING GRANT FUNDS IN THE **FEDERAL AMOUNT** OF \$553,474.00, **ACTUAL** ADMINISTRATION SECTION 5305(d) CARRY FORWARD TRANSIT PLANNING FUNDS IN THE ACTUAL AMOUNT OF \$100,744.00 FOR FISCAL YEAR 2022-23 AND FEDERAL HIGHWAY ADMINISTRATION PLANNING-FEDERAL TRANSIT ADMINISTRATION SECTION 5305(d) CONSOLIDATED PLANNING GRANT FUNDS IN THE ESTIMATED AMOUNT OF \$672,332.00 FOR FISCAL YEAR 2023-24 AND AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE PLANNING ACTIVITY MODIFICATIONS THAT DO NOT CHANGE THE OVERALL BUDGET OR SCOPE OF WORK TASKS REGARDING FISCAL YEAR 2022-23 AND FISCAL YEAR 2023-24 PLANNING FUNDS IN ALACHUA COUNTY, FLORIDA; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, as a designated Metropolitan Planning Organization, is entitled to receive Fiscal Years 2022-23 and 2023-24 Federal Highway Administration metropolitan planning funds in Alachua County in order to develop, in cooperation with the state and public transit operators, transportation plans and programs for the Gainesville Metropolitan Area: that provide for the development and integrated management and operation of transportation systems and facilities, including pedestrian walkways and bicycle transportation facilities; that utilize a process for developing such plans that provides consideration of all modes of transportation; that shall be continuing, cooperative and comprehensive, to the degree appropriate, based on the complexity of transportation problems to be addressed; that ensure that the process is integrated with the statewide planning process; and that identify transportation facilities that should function as an integrated metropolitan transportation system, giving emphasis to facilities that serve important national, state and regional transportation functions, including those facilities on the Strategic Intermodal System as designated under Section 339.63, Florida Statutes.

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, as a designated metropolitan planning organization, shall develop, in cooperation with the Florida Department of Transportation and public transportation providers, a unified planning work program that lists all planning tasks to be undertaken during Fiscal Year 2022-23 and Fiscal Year 2023-24 that must provide a complete description of each planning task and an estimated budget therefor and must comply with applicable state and federal law; and

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has prepared the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program that includes required Assurances and Certifications and will then seek reimbursement of funds for implementation of said unified planning work program from the Florida Department of Transportation.

Page 1 of 3 -161-

NOW THEREFORE, BE IT RESOLVED BY THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA:

- 1. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has the authority to amend the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program.
- 2. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approves and authorizes its Chair to sign the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program on behalf of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in order to implement metropolitan planning work tasks and activities in and affecting Alachua County, Florida (Federal Project Identification Number- 0241-060-M).
- 3. That the Fiscal Year 2022-23 Unified Planning Work Program actual budget includes eight hundred eight thousand five hundred forty-seven dollars and no cents (\$808,547.00) which represents five hundred fifty-three thousand four hundred seventy-four dollars and no cents (\$553,474.00) Federal Highway Administration-Federal Transit Administration consolidated planning grant funds, one hundred thousand seven hundred forty-four dollars and no cents (\$100,744.00) Federal Transit Administration carry forward grant funds and one hundred fifty-four thousand three hundred twenty-nine dollars and no cents (\$154,329.00) state soft matching funds for Federal Highway Administration-Federal Transit Administration consolidated planning and Federal Transit Administration Section 5305(d) grant funds for Fiscal Year 2022-23 (Florida Department of Transportation Project Identification Number- 439318-4-14-01).
- 4. That the Fiscal Year 2023-24 Unified Planning Work Program estimated budget includes eight hundred twenty-nine thousand three hundred thirty-two dollars and no cents (\$829,332.00) which represents six hundred seventy-two thousand three hundred thirty-two dollars and no cents (\$672,332.00) Federal Highway Administration-Federal Transit Administration consolidated planning grant funds and one hundred fifty-six thousand nine hundred ninety dollars and no cents (\$156,990.00) state soft matching funds for Federal Highway Administration-Federal Transit Administration consolidated planning grant funds for Fiscal Year 2023-24 (Florida Department of Transportation Project Identification Number- 439318-4-14-01).
- 5. That the amount of reimbursement for federal highway planning is not to exceed five hundred fifty-three thousand four hundred seventy-four dollars and no cents (\$553,474.00) in Fiscal Year 2022-23 and six hundred seventy-two thousand three hundred thirty-two dollars and no cents (\$672,332.00) in Fiscal Year 2023-24 which represents the Federal Highway Administration/Federal Transit Administration consolidated planning grant and Federal Highway Administration portions for unified planning work program implementation.
- 6. That the Fiscal Year 2022-23 Unified Planning Work Program includes carry forward Federal Transit Administration Section 5305(d) grant funds with a budget of one hundred thousand seven hundred forty-four dollars and no cents (\$100,744.00) in Federal Transit Administration funds (80 percent) that would be matched with twenty-five thousand ninety-three dollars and no cents (\$25,093.00) Florida Department of Transportation toll credits soft matching funds (twenty percent state and local matching funds) for Fiscal Year 2022-23.
- 7. That the amount of reimbursement for federal transit planning is not to exceed one hundred thousand seven hundred forty-four dollars and no cents (\$100,744.00) which represents the Federal Transit Administration grant award amount for projects in support of the unified planning work program implementation carried forward to Fiscal Year 2022-23.
- 8. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director, in consultation with the Florida Department of Transportation, to modify the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program to address review federal and state agency comments.

Page 2 of 3

- 9. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Chair to execute Assurances, Certifications, and all other documents as may be required to implement the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program.
- 10. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to make modifications to the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program that do not change the approved Federal Highway Administration overall budget and the Federal Transit Administration overall grant funding; and do not change the scope of work task(s); or do not delete a work task(s).
- 11. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Chair to sign the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program that has been revised either by modification by the Executive Director or amendment by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
- 12. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to sign any Florida Department of Transportation Unified Planning Work Program Revision Form and transmit said form and supporting documentation to the Florida Department of Transportation when the Fiscal Years 2022-23 and 2023-24 Unified Planning Work Program has been revised either by modification by the Executive Director or amendment approved by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

13. That this resolution shall take effect upon its adoption.

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For the Gainesville Urbanized Area

Metropolitan Transportation Planning Organization

Corbin Hanson, Attorney

CERTIFICATE

The undersigned, as the duly qualified and acting Secretary of the Metropolitan Transportation Planning
Organization for the Gainesville Urbanized Area, hereby certifies that the annexed is a true and correct copy
of Resolution No. 2024-02, which was adopted at a legally convened meeting of the Metropolitan
Transportation Planning Organization for the Gainesville Urbanized Area, which meeting was held on the
<u>lst</u> day of <u>April</u> , A.D., 2024.
WITNESS my hand this <u>1st</u> day of <u>April</u> , A.D., 2024.
Casey Willits, Secretary/Treasurer

EXHIBIT 2

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

AMENDMENT TO THE METROPOLITAN PLANNING ORGANIZATION AGREEMENT

525-010-02 POLICY PLANNING OGC - 1/18

Financial Project No.:

Fund: PL

439318-4-14-01

Function: 215

(item-segment-phase-sequence)

Federal Award Project No.:

0241-060-M

Contract No.: G2889

MPO SAM No.: DMMWYZ6LQGF7

CFDA Number & Title: 20.205 FHWA Highway Planning and Construction

FLAIR Approp.: 088854

FLAIR Obj.: 780000 Org. Code: 55022010230

Vendor No.: VF591834302002

THIS AMENDMENT TO THE METROPOLITAN PLANNING ORGANIZATION AGREEMENT (Amendment) is made and entered into on this 1st day of April 2024, by and between the STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION (Department), an agency of the State of Florida, whose address is Office of the District Secretary, 1109 South Marion Avenue, Lake City, FL 32025 and the Metropolitan Planning Organization for the Gainesville Urbanized Area (MPO), whose address is 2009 NW 67th Place, Gainesville, FL 32653, and whose System for Award Management (SAM) Number is: DMMWYZ6LQGF7 (collectively the "parties").

RECITALS

WHEREAS, the Department and the MPO on July 1, 2022 entered into a Metropolitan Planning Organization Agreement (Agreement), whereby the Department passed through Federal funds to the MPO to assist the MPO in performing transportation planning activities set forth in its Unified Planning Work Program (UPWP).

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

1. Paragraph 5 of the Agreement is amended to reflect:

Project Cost: The total budgetary ceiling for the Project is \$1,225,806. The budget, including tasks, is summarized below and detailed in the UPWP, Exhibit "A". The budget may be modified by mutual agreement as provided for in paragraph 7, Amendments.

The Department's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. No work shall begin before the Agreement is fully executed and a "Letter of Authorization" is issued by the Department. The total of all authorizations shall not exceed the budgetary ceiling established for this agreement and shall be completed within the term of this Agreement:

FINANCIAL PROJECT NO.	AMOUNT	
439318-4-14-01 PL	\$1,225,806	

Exhibit A (Scope of Work) of the Agreement is amended as follows: This amendment to Exhibit A is more fully described in the UPWP Revision Forms 1-8 and amended UPWP, attached hereto.

Except as modified, amended, or changed by this Amendment, all of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day, month and year set forth above.

MPO	Florida Department of Transportation
Metropolitan Planning Organization for the Gainesville Urbanized Area	
MPO Name	
Cynthia Moore Chestnut	James Knight, PE
Signatory (Printed or Typed)	Department of Transportation
Signature	Signature
Chair, Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	N/A
Title	Title
Legal Review	Legal Review
MPO	Department of Transportation

RESOLUTION NO. 2024-03

A RESOLUTION OF THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA AUTHORIZING THE CHAIR TO EXECUTE AN AMENDMENT **PLANNING** METROPOLITAN ORGANIZATION TO THE AGREEMENT BETWEEN THE STATE OF FLORIDA DEPARTMENT **AND METROPOLITAN** THE TRANSPORTATION TRANSPORTATION PLANNING ORGANIZATION FOR GAINESVILLE URBANIZED AREA REGARDING FISCAL YEAR 2022-23 AND FISCAL YEAR 2023-24 FEDERAL HIGHWAY ADMINISTRATION METROPOLITAN PLANNING FUNDS IN ALACHUA COUNTY, FLORIDA; REPEALING ALL RESOLUTIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, as a designated Metropolitan Planning Organization, is entitled to receive Fiscal Year 2022-23 Federal Highway Administration metropolitan planning funds, and Fiscal Year 2023-24 Federal Highway Administration metropolitan planning funds in Alachua County in order to develop, in cooperation with the state and public transit operators, transportation plans and programs for the Gainesville Metropolitan Area: that provide for the development and integrated management and operation of transportation systems and facilities, including pedestrian walkways and bicycle transportation facilities; that utilize a process for developing such plans that provides consideration of all modes of transportation; that shall be continuing, cooperative and comprehensive, to the degree appropriate, based on the complexity of transportation problems to be addressed; that ensure that the process is integrated with the statewide planning process; and that identify transportation facilities that should function as an integrated metropolitan transportation system, giving emphasis to facilities that serve important national, state and regional transportation functions, including those facilities on the Strategic Intermodal System as designated under Section 339.63, Florida Statutes;

WHEREAS, the Florida Department of Transportation requires that the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to execute a Metropolitan Planning Organization Agreement, for Federal Award Identification No. 0241-060M and Florida Department of Transportation Financial Project No. 439318-4-14-01, in order to be able to expend Fiscal Year 2022-23 Federal Highway Administration metropolitan planning funds, and Fiscal Year 2023-24 Federal Highway Administration metropolitan planning funds in Alachua County;

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has the authority to enter into said Metropolitan Planning Organization Agreement and to undertake the project hereinafter described, as authorized under Section 339.175(10)(b), Florida Statutes; and

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will administer multimodal transportation system planning for the Gainesville Metropolitan Area, including preparation of necessary documents and public participation in accordance with state and federal requirements and then seek reimbursement of funds from the Florida Department of Transportation.

NOW THEREFORE, BE IT RESOLVED BY THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA:

1. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has the authority to enter in the Metropolitan Planning Organization Agreement.

Page 1 of 2 -167-

- 2. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Chair to execute the Metropolitan Planning Organization Agreement on behalf of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area with the Florida Department of Transportation for planning to facilitate Federal Highway Administration-required planning activities in Alachua County, Florida.
- 3. That the total budget ceiling for the project (Federal Award Identification No. 0241-060M, and Florida Department of Transportation Financial Project No. 439318-4-14-01 is one million two hundred twenty-five thousand eight hundred six dollars and no cents (\$1,225,806.00).
- 4. That the amount of reimbursement is not to exceed one million two hundred twenty-five thousand eight hundred six dollars and no cents (\$1,225,806.00) for the combined two-year period Fiscal Year 2022-23 and Fiscal Year 2023-24.
- 5. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to act in connection with the Metropolitan Planning Organization Agreement to provide such additional information as may be required by the Florida Department of Transportation.
- 6. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Chair to execute any Supplemental Metropolitan Planning Organization Agreements, for the purpose of scope changes and/or funding adjustments, as well as execute Assurances, Certifications, and all other documents as may be required in support of the project.
- 7. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to sign requests for Contract Time Extension(s), as may be required in support of the project.
- 8. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to sign any and all reimbursement invoices and warranties that may be required in connection with the Metropolitan Planning Organization Agreement or subsequent Supplemental Metropolitan Planning Organization Agreements.
- 9. That all resolutions or portions of resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

10. That this resolution shall take effect upo	n its adop	tion.		
DULY ADOPTED in regular session, this	<u>1st</u> (day of	April	A.D., 2024.
ATTEST:		PLAN	OPOLITAN TRANSI NING ORGANIZATI ESVILLE URBANIZI	ON FOR THE
Casey Willits, Secretary/Treasurer		Cynthi	a Moore Chestnut, Ch	nair
APPROVED AS TO FORM				
Corbin Hanson, Attorney				

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for the Gainesville Urbanized Area

Metropolitan Transportation Planning Organization

CERTIFICATE

The undersigned, as the duly qualified and acting Secretary of the Metropolitan Transportation Planning
Organization for the Gainesville Urbanized Area, hereby certifies that the annexed is a true and correct copy
of Resolution No. 2024-03, which was adopted at a legally convened meeting of the Metropolitan
Transportation Planning Organization for the Gainesville Urbanized Area, which meeting was held on the
<u>lst</u> day of <u>April</u> , A.D., 2024.
WITNESS my hand this <u>1st</u> day of <u>April</u> , A.D., 2024.
Casey Willits Secretary/Treasurer

EXHIBIT 3



UPWP REVISION FORM

							Last updated: 09/15/200
corida department of MPO: Gaines						Revision #: 4	
Reason:		al Year One (2022-2	23) expenditures/de	e-obligation for Tasks 1.0, 3.0, 4.0, 7.0	0 and 8.0.		
Fiscal Year:	2022-23	Contract #:	G2889	<i>Fund:</i> FHWA - PL	F	orm: 1	of: 3
		contract wi	02000	Dant of a Do Ohi Voo	Pa	vision Type: Amendme	ent (Financial)
FUNDING CH	ANGES			Part of a De-Ob: Yes	Original \$	Proposed \$	Difference
Task#	Section Value 1	10	isk Name		\$ 168,222.00	\$ 115,451.00	-\$ 52,771.0
1.0	Administration Transportation Improv	oment Program			\$ 125,000.00	\$ 84,305.00	-\$ 40,695.0
4	Long-Range Transpor			THE PARTY OF THE PARTY OF	\$ 441,222.00	\$ 9,671.00	-\$ 431,551.0
7	Public Participation	and the same			\$ 85,000.00	\$ 57,581.00	-\$ 27,419.0
a contien	Systems Planning			n - 100 (200)	\$ 425,000.00	\$ 286,466.00	-\$ 138,534.0
1110							\$ 0.0
18 82							\$ 0.0
							\$ 0.0 \$ 0.0
		THE SHOULD SHOUL					\$ 0.0
				and the second second second			\$ 0.0
							\$ 0.0
				NO 2 THE RESIDENCE NO.			\$ 0.0
				TOTAL FUNDING CHANGE	\$ 1,244,444.00	\$ 553,474.00	-\$ 690,970.0
	FHWA - PL		Total Budget A	mount for FY 2022-23			\$ 0.0
OTHER UPWI Task #	P CHANGES (NON-FIN) Tas	ANCIAL) k Name			Amendment Type		
Modification ☐ Task F ☐ Agenc Amendment ☐ Task F ☐ Agenc	Required Documenta Pages (including task b cy Participation Budge Required Documentat Pages (including task b cy Participation Budge	tion (to be appending the land of the land	ent & Proposed Proposed <i>led with UPWP F</i> ent & Proposed Proposed	Revision Signature Form) Signed Cost Certific Fund Summary But Revision Signature Form) Signed Cost Certific MPO Meeting Age	cation dget Table-Current & cation	Proposed ☐ TIP Modification ☐ Amended Agree	
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A DEPARTMENT OF TRANSPORTATION Last updated: 09/15/2021 MPO: Gainesville MTPO Revision #: 4 Reason: Revisions to show estimated Year Two (2023-24) expenditures/de-obligation for Tasks 1.0, 3.0, 4.0, 7.0 and 8.0. Fund: FHWA - PL of: 3 Form: 2 2023-24 Contract #: G2889 Fiscal Year: **FUNDING CHANGES** Part of a De-Ob: Yes Revision Type: Amendment (Financial) Proposed \$ Task Name Task# \$ 163,072.00 \$ 118,240.00 -\$ 44,B32.00 1.0 Administration Transportation Improvement Program \$ 120,000.00 \$ 102,213.00 -\$ 17,787.00 3 \$ 422,251.00 -\$ 371,137.00 \$51,114.00 Long-Range Transportation Plan **Public Participation** \$ 80,000.00 \$ 64,603.00 -\$ 15,397.00 Systems Planning \$ 400,000.00 \$ 336,162.00 -\$ 63,838.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 TOTAL FUNDING CHANGE \$ 1,185,323.00 \$ 672,332.00 \$ 512,991.00 2023-24 \$ 0.00 FHWA - PL Total Budget Amount for FY OTHER UPWP CHANGES (NON-FINANCIAL) Modification Required Documentation (to be appended with UPWP Revision Signature Form) ☐ Task Pages (including task budget tables)-Current & Proposed ☐ Signed Cost Certification Agency Participation Budget Table-Current & Proposed Fund Summary Budget Table-Current & Proposed Amendment Required Documentation (to be appended with UPWP Revision Signature Form) Task Pages (including task budget tables)-Current & Proposed Signed Cost Certification TIP Modification ☐ MPO Meeting Agenda Amended Agreement Agency Participation Budget Table-Current & Proposed Fund Summary Budget Table-Current & Proposed Non-Financial Amendment Required Documentation (to be appended with UPWP Revision Signature Form) ☐ Task Pages (if a change occurs) - Current & Proposed Reviewing Action Reviewer: Comments: FDOT Action: Comments: Reviewer: Action: Comments: Reviewer: Action:

UPWP REVISION FORM Last updated: 09/15/2022 FLORIDA DEPARTMENT OF TRANSPORTATION Revision #: 4 MPO: Gainesville MTPO Revisions to show Year One (2022-23) deletion of locally-funded project in Task 5.0 due to transfer of project management from the Metropolitan Transportation Planning Reason: Organization to Alachua County. of: 3 Fund: Local Funds Form: 3 Contract #: G2889 Fiscal Year: 2022-23 Revision Type: Amendment (Financial) Part of a De-Ob: No **FUNDING CHANGES** Proposed \$ Task# \$ 300,000.00 -\$ 100,000.00 \$ 400,000.00 Special Projects \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 300,000.00 -\$ 100,000.00 \$ 400,000.00 **TOTAL FUNDING CHANGE** \$ 0.00 Total Budget Amount for FY 2022-23 Local Funds OTHER UPWP CHANGES (NON-FINANCIAL) Amendment Type Task Name Task # Change in the scope or objective of the program/task even if there is no budget revision Special Projects - Detetion of project Modification Required Documentation (to be appended with UPWP Revision Signature Form) ☐ Signed Cost Certification Task Pages (including task budget tables)-Current & Proposed Fund Summary Budget Table-Current & Proposed Agency Participation Budget Table-Current & Proposed Amendment Required Documentation (to be appended with UPWP Revision Signature Form) TIP Modification Task Pages (including task budget tables)-Current & Proposed Signed Cost Certification MPO Meeting Agenda Amended Agreement Agency Participation Budget Table-Current & Proposed Fund Summary Budget Table-Current & Proposed Non-Financial Amendment Required Documentation (to be appended with UPWP Revision Signature Form) ☐ Task Pages (if a change occurs) - Current & Proposed Reviewing Action Comments: Reviewer: FDOT Action: Comments: Reviewer:

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Action:

CURRENT

Unified Planning Work Program

Fiscal Years 2022-23 and 2023-24

(July 1, 2022 through June 30, 2023) (July 1, 2023 through June 30, 2024)

Federal Project Identification Number: 0241-060-M

Catalog of Federal Domestic Assistance Numbers:

20.205 - Highway Planning and Construction - Federal Highway Administration

20.505 - Federal Transit Technical Studies Grant (Metropolitan Planning)
Federal Transit Administration

Florida Department of Transportation Financial Project Number: 439318-4-14-01

Fiscal Years 2022-23 and 2023-24

Financial Sources

Alachua County, City of Gainesville, Florida Department of Transportation and University of Florida

The preparation of this report has been financed in part through grants from the Florida Department of Transportation and the Federal Highway Administration and the Federal Transit Administration, United States Department of Transportation, under The State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, United States Code. The contents of this report do not necessarily reflect the official views or policy of the United States Department of Transportation.

Approved by the

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

2009 NW 67th Place, Gainesville, FL 32653 352.955.2200

www.ncfrpc.org/mtpo

Mary Alford PE. Chark

With Assistance from:

North Central Florida Regional Planning Council 2009 NW 67th Place, Gainesville, FL 32653 352.955.2200

www.ncfrpc.org

April 25, 2022 Administratively Modified July 11, 2022 Administratively Modified June 5, 2023 Amended December 4, 2023

Unified Planning Work Program

Fiscal Years 2022-23 and 2023-24

(July 1, 2022 through June 30, 2023) (July 1, 2023 through June 30, 2024)

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Cynthia Moore Chestnut, Chair

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April 25, 2022 Administratively Modified July 11, 2022 Administratively Modified June 5, 2023 Amended December 4, 2023 Amended April 1, 2024

Exhibit 1 Soft Match and In-Kind Contributions

Task	FDOT PL/CPG-PL Soft Match	FDOT FTA Soft Match	Alachua County In-Kind	City of Gainesville In-Kind	University of Florida In-Kind	Total
	Year	One- Fisca	Year 2022-	23	1	
1.0 Administration	\$39,280	\$5,093	\$9,360	\$8,300	\$3,200	\$65,233
2.0 Data Collection	\$0	\$0	\$37,780	\$21,200	\$0	\$58,980
3.0 Transportation Improvement Program	\$29,188	\$3,750	\$4,680	\$8,900	\$0	\$46,518
4.0 Long-Range Transportation Plan	\$103,026	\$1,250	\$9,360	\$4,900	\$0	\$118,536
5.0 Special Project Planning	\$0	\$0	\$8,125	\$5,275	\$2,250	\$15,650
6.0 Regional Planning	\$0	\$0	\$0	\$0	\$0	\$0
7.0 Public Participation	\$19,848	\$2,500	\$0	\$0	\$0	\$22,348
8.0 System Planning	\$99,238	\$12,500	\$19,470	\$10,400	\$4,800	\$146,408
Year One Total	\$290,580	\$25,093	\$88,755	\$58,975	\$10,250	\$473,673
	Year	Two- Fisca	Year 2023-	24		
1.0 Administration	\$38,078	\$0	\$9,360	\$8,400	\$3,200	\$59,038
2.0 Data Collection	\$0	\$0	\$37,780	\$21,600	\$0	\$59,380
3.0 Transportation Improvement Program	\$28,020	\$0	\$4,680	\$9,000	\$0	\$41,700
4.0 Long-Range Transportation Plan	\$98,596	\$0	\$0	\$0	\$0	\$98,596
5.0 Special Project Planning	\$0	\$0	\$0	\$0	\$0	\$0
6.0 Regional Planning	\$0	\$0	\$0	\$0	\$0	\$0
7.0 Public Participation	\$18,680	\$0	\$0	\$0	\$0	\$18,680
8.0 Systems Planning	\$93,401	\$0	\$19,470	\$10,600	\$4,800	\$128,271
Year Two Total	\$276,775	\$0	\$71,290	\$49,600	\$8,000	\$405,665
Grand Total	\$567,355	\$25,093	\$160,065	\$108,575	\$18,250	\$879,338

Note - Planning Budget for Year Two is illustrative until approved by the United States Congress and the Florida Legislature.

CPG-PL - Consolidated Planning Grant-Planning Funds [Section 5305(d)]

FDOT - Florida Department of Transportation

FTA - Federal Transit Administration

PL - Planning Funds

G. Air Quality Considerations

The State of Florida is in air quality attainment. The Gainesville Metropolitan Area is the metropolitan planning area of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in Gainesville, Florida and is also an air quality attainment area. Therefore, the Metropolitan Transportation Planning Organization is not required to incorporate air quality assessment and mitigation in its transportation planning activities. The Metropolitan Transportation Planning Organization is not eligible and does not receive Congestion Mitigation Air Quality funding.

Nonetheless, both of the comprehensive plans for Alachua County and the City of Gainesville support compact and transit-oriented development and multimodal transportation system planning and development. In addition, the long-range transportation planning process of the Metropolitan Transportation Planning Organization has had a long tradition of supporting and implementing multimodal transportation system planning.

Page xii Introduction

Exhibit 1 Soft Match and In-Kind Contributions

Task	FDOT PL/CPG-PL Soft Match	FDOT FTA Soft Match	Alachua County In-Kind	City of Gainesville In-Kind	University of Florida In-Kind	Total
	Year	One- Fisca	Year 2022-	23		
1.0 Administration	\$26,958	\$5,093	\$9,360	\$8,300	\$3,200	\$52,911
2.0 Data Collection	\$0	\$0	\$37,780	\$21,200	\$0	\$58,980
3.0 Transportation Improvement Program	\$19,685	\$3,750	\$4,680	\$8,900	\$0	\$37,015
4.0 Long-Range Transportation Plan	\$2,258	\$1,250	\$9,360	\$4,900	\$0	\$17,768
5.0 Special Project Planning	\$0	\$0	\$8,125	\$5,275	\$2,250	\$15,650
6.0 Regional Planning	\$0	\$0	\$0	\$0	\$0	\$0
7.0 Public Participation	\$13,445	\$2,500	\$0	\$0	\$0	\$15,945
8.0 System Planning	\$66,890	\$12,500	\$19,470	\$10,400	\$4,800	\$114,060
Year One Total	\$129,236	\$25,093	\$88,755	\$58,975	\$10,250	\$312,329
	Year	Two- Fisca	Year 2023-	24		
1.0 Administration	\$27,609	\$0	\$9,360	\$8,400	\$3,200	\$48,569
2.0 Data Collection	\$0	\$0	\$37,780	\$21,600	\$0	\$59,380
3.0 Transportation Improvement Program	\$23,867	\$0	\$4,680	\$9,000	\$0	\$37,547
4.0 Long-Range Transportation Plan	\$11,935	\$0	\$0	\$0	\$0	\$11,935
5.0 Special Project Planning	\$0	\$0	\$0	\$0	\$0	\$0
6.0 Regional Planning	\$0	\$0	\$0	\$0	\$0	\$0
7.0 Public Participation	\$15,085	\$0	\$0	\$0	\$0	\$15,085
8.0 Systems Planning	\$78,494	\$0	\$19,470	\$10,600	\$4,800	\$113,364
Year Two Total	\$156,990	\$0	\$71,290	\$49,600	\$8,000	\$285,880
Grand Total	\$286,226	\$25,093	\$160,065	\$108,575	\$18,250	\$598,209

Note - Planning Budget for Year Two is illustrative until approved by the United States Congress and the Florida Legislature.

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Page xii Introduction

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	Task 1.0 - Es	stimated B	udaet for	Fiscal Year	r 2022-23 [Year One		S 14 14
10. 15	I (II NAID RUU)	N I I		Funding S		II II II II	TO THE	
	Budget		FHWA	The same	G2487 FY 2021-22	Local/		
Budget	Category	Contract a		LEVE R	FTA	Other	FCTD	
Category	Description	PL	CPG -PL	STBG	5305(d)	Cash	Grant	Total
Personnel Se	ervices					r		
	=	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant Se								
Consultant Stat	ff Services	\$119,086	\$49,136	\$0	\$20,744	\$13,000	\$0	\$201,966
	Subtotal:	\$119,086	\$49,136	\$0	\$20,744	\$13,000	\$0	\$201,966
Travel								
Member Travel		\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000
	Subtotal:	\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000
Other Direct	Services							
Purchase News	spaper Advertisements	\$0	\$0	\$0	\$0	\$7,000	\$0	\$7,000
Memberships		\$0	\$0	\$0	\$0	\$500	\$0	\$500
Office Supplies		\$0	\$0	\$0	\$0	\$1,500	\$0	\$1,500
	Subtotal:	\$0	\$0	\$0	\$0	\$9,000	\$0	\$9,000
	2022-23 Total:	\$119,086	\$49,136	\$0	\$20,744	\$24,000	\$0	\$212,966
Matter and the	Task 1.0 - Es	timated Bu	udget for	Fiscal Year	2023-24 Г	Year Two		
Personnel Se								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant Se			7-1			7-1		
Consultant Staf		\$109,417	\$53,655	\$0	\$0	\$13,000	\$0	\$176,072
	Subtotal:	\$109,417	\$53,655	\$0	\$0	\$13,000	\$0	\$176,072
Travel			1/1					
Member Travel		\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000
	Subtotal:	\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000
Other Direct			7-1					
	paper Advertisements	\$0	\$0	\$0	\$0	\$7,000	\$0	\$7,000
Memberships		\$0	\$0	\$0	\$0	\$500	\$0	\$500
	t t		\$0	\$0	\$0	\$1,500	\$0	\$1,500
Office Supplies	1	501	301					
Office Supplies	Subtotal:	\$0 \$0	\$0		\$0		\$0	\$9,000
Office Supplies	Subtotal: 2023-24 Total:			\$0 \$0		\$9,000 \$24,000		\$9,000 \$187,072

CPG-PL - Consolidated Planning Grant-Planning [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

	the second	Unified	d Planning	Work Pro	gram		Buch Di	1215	
SET UP N	CASA TON THE SA	Tas	k 1.0 - Ac	dministratio	on				
Miles Description	Task 1.0 -	Actual Bud	laet for F	scal Year 2	2022-23 [Y	ear One]			
	NO I DISCOURT OF THE PARTY OF	Actual Budget for Fiscal Year 2022-23 [Year One] Funding Sources							
	Budget		FHWA		G2487 FY 2021-22	Local/			
Budget	Category	Contract #			FTA	Other	FCTD		
Category	Description	PL	CPG -PL	STBG	5305(d)	Cash	Grant	Total	
Personnel Sei	rvices								
	1 .	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Consultant Se	rvices								
Consultant Staf	f Services	\$81,739	\$33,712	\$0	\$20,744	\$13,000	\$0	\$149,195	
	Subtotal:	\$81,739	\$33,712	\$0	\$20,744	\$13,000	\$0	\$149,195	
Travel									
Member Travel		\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000	
	Subtotal:	\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000	
Other Direct 9	Services								
Purchase News	paper Advertisements	\$0	\$0	\$0	\$0	\$7,000	\$0	\$7,000	
Memberships		\$0	\$0	\$0	\$0	\$500	\$0	\$500	
Office Supplies		\$0	\$0	\$0	\$0	\$1,500	\$0	\$1,500	
	Subtotal:	\$0	\$0	\$0	\$0	\$9,000	\$0	\$9,000	
	2022-23 Total:	\$81,739	\$33,712	\$0	\$20,744	\$24,000	\$0	\$160,195	
	Task 1.0 - Es	timated Bu	udget for	Fiscal Year	2023-24 [Year Two	jeralise		
Personnel Sei	rvices								
	5#8	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Consultant Se	ervices								
Consultant Staf	f Services	\$79,339	\$38,901	\$0	\$0	\$13,000	\$0	\$131,240	
	Subtotal:	\$79,339	\$38,901	\$0	\$0	\$13,000	\$0	\$131,240	
Travel									
Member Travel		\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000	
	Subtotal:	\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000	
Other Direct S	Services								
Purchase News	paper Advertisements	\$0	\$0	\$0	\$0	\$7,000	\$0	\$7,000	
Memberships		\$0	\$0	\$0	\$0	\$500	\$0	\$500	
Office Supplies		\$0	\$0	\$0	\$0	\$1,500	\$0	\$1,500	
- MEDICO 27 (2)	Subtotal:	\$0	\$0	\$0	\$0	\$9,000	\$0	\$9,000	
	2023-24 Total:	\$79,339	\$38,901	\$0	\$0	\$24,000	\$0	\$142,240	
	Two-Year Total:	\$161,078	\$72,613	\$0	\$20,744	\$48,000	\$0	\$302,435	

CPG-PL - Consolidated Planning Grant-Planning [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

		Unified	l Planning	Work Prog	gram	to site	111/2	43, 134
7 1	Task	3.0 - Tran	sportation	Improver	nent Progra	am		
10 00	Task 3.0 - Es	stimated B	udget for	Fiscal Year	2022-23 [Year One		
	CORP. N. STORY CO.		STORE STATE	Funding S				H. P. W.
	Budget Category		FHWA		G2487 FY 2021-22	Local/		
Budget		Contract #	# G2889	different to	FTA	Other	FCTD	
Category	Description	PL	CPG -PL	STBG	5305(d)	Cash	Grant	Total
Personnel Se	ervices							
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant S	ervices							
Consultant Sta	ff Services	\$90,000	\$35,000	\$0	\$15,000	\$0	\$0	\$140,000
	Subtotal:	\$90,000	\$35,000	\$0	\$15,000	\$0	\$0	\$140,000
Travel								
Member Travel		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct	Services							
Purchase News	spaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2022-23 Total:	\$90,000	\$35,000	\$0	\$15,000	\$0	\$0	\$140,000
	Task 3.0 - Es	timated Bu	idget for I	iscal Year	2023-24 [Year Two		
Personnel Se	ervices							
	*	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant S	ervices							
Consultant Sta	ff Services	\$85,000	\$35,000	\$0	\$0	\$0	\$0	\$120,000
	Subtotal:	\$85,000	\$35,000	\$0	\$0	\$0	\$0	\$120,000
Travel	-					-	***************************************	
Member Travel		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct	Services							
Purchase News	spaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2023-24 Total:	\$85,000	\$35,000	\$0	\$0	\$0	\$0	\$120,000
	Two-Year Total:	\$175,000	\$70,000	\$0	\$15,000	\$0	\$0	\$260,000

CPG-PL - Consolidated Planning Grant-Planning [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

TO PERSON	W TERM CETA	Unified	d Planning	Work Pro	gram			
A NOTE OF	Task	3.0 - Tran	sportatio	n Improvei	ment Progra	am		
		THE PERSON NAMED IN			2022-23 [Y		1.37 1/2	AND THE
m Sakan sa	Tusk Sie	A CCUIC DO		Funding S			2500	
	Budget		FHWA		G2487 FY 2021-22	Local/		
Budget	Category	Contract #			FTA	Other	FCTD	
Category	Description	PL	CPG -PL	STBG	5305(d)	Cash	Grant	Total
Personnel Se	ervices							
	(B)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant S	ervices							
Consultant Sta	ff Services	\$60,699	\$23,606	\$0	\$15,000	\$0	\$0	\$99,305
	Subtotal:	\$60,699	\$23,606	\$0	\$15,000	\$0	\$0	\$99,305
Travel			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,					
Member Trave		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct	Services							
Purchase News	spaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0
(COO. NO. NO. NO. NO. NO. NO. NO. NO. NO.	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2022-23 Total:	\$60,699	\$23,606	\$0	\$15,000	\$0	\$0	\$99,305
	Task 3.0 - Es	stimated Bu	idget for	Fiscal Year	2023-24 [Year Two		Darry HA
Personnel Se								
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant S	ervices							
Consultant Sta	ff Services	\$72,367	\$29,846	\$0	\$0	\$0	\$0	\$102,213
	Subtotal:	\$72,367	\$29,846	\$0	\$0	\$0	\$0	\$102,213
Travel								
Member Travel		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct	Services							
Purchase News	spaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2023-24 Total:	\$72,367	\$29,846	\$0	\$0	\$0	\$0	\$102,213
	Two-Year Total:	\$133,066	\$53,452	\$0	\$15,000	\$0	\$0	\$201,518

CPG-PL - Consolidated Planning Grant-Planning [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

Market St.		Unifie	d Planning	Work Pro	gram	"EFR	5 5 1	
MARINE P		ask 4.0 - L	ong-Rang	e Transpor	tation Plan	RALE N	W. 1984	1, 3, 5, 10
SC = 1.50 m	Task 4.0 - E	stimated B	udaet for	Fiscal Year	r 2022-23 [Year One	0.02.918	the second
		III A DELLA		Funding S		177	2010	
	riter finite	1000			G2487	10 h	05-200	
	Budget		FHWA		FY 2021-22	Local/		
Budget	Category	Contract	# G2889	V. C.	FTA	Other	FCTD	
Category	Description	PL	CPG -PL	STBG	5305(d)	Cash	Grant	Total
Personnel Se	rvices							
	3	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant S	ervices				· · · · ·			
Consultant Stat	ff Services	\$431,222	\$10,000	\$0	\$5,000	\$0	\$0	\$446,222
Plan Update Co	onsultant Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$431,222	\$10,000	\$0	\$5,000	\$0	\$0	\$446,222
Travel								
Member Travel		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct	Services	·						
Purchase News	paper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	4.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
•	2022-23 Total:	\$431,222	\$10,000	\$0	\$5,000	\$0	\$0	\$446,222
	Task 4.0 - Es			Fiscal Year	2023-24 [Year Two		-0.2000
Personnel Se								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant Se	ATRIBUTAL-P-P-CAS	: • :		, ,	7-1			
Consultant Stat		\$412,251	\$10,000	\$0	\$0	\$0	\$0	\$422,251
	nsultant Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(A.E.)	Subtotal:	\$412,251	\$10,000	\$0	\$0	\$0	\$0	\$422,251
Travel								
Member Travei		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct	Services							
Purchase News	paper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2023-24 Total:	\$412,251	\$10,000	\$0	\$0	\$0	\$0	\$422,251
	Two-Year Total:	\$843,473	\$20,000	\$0	\$5,000	\$0	\$0	\$868,473

CPG-PL - Consolidated Planning Grant-Planniing [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

		Unified	d Planning	Work Pro	gram	. The way		**************************************
	Ta	sk 4.0 - Lo	ong-Range	Transpor	tation Plan			
					2022-23 [Y	ear One]		THE REAL PROPERTY.
	1038 410			Funding S		5 × 300	RIVE II	(Piletis
	Budget	Contract #	FHWA		G2487 FY 2021-22 FTA	Local/ Other	FCTD	
Budget	Category	PL PL	CPG -PL	STBG	5305(d)	Cash	Grant	Total
Category	Description	No. of the last	CPG PE	3100	3303(a)			
Personnel Se	rvices	¢0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	şυ	\$0	40	40	
Consultant S			+222	+0	¢E 000	\$0	\$0	\$14,671
Consultant Sta		\$9,448	\$223	\$0	\$5,000	\$0	\$0	\$14,071
Plan Update Co	onsultant Services	\$0	\$0	\$0	\$0	\$0	\$0 \$0	\$14,671
	Subtotal:	\$9,448	\$223	\$0	\$5,000	\$0	ÞU	314,0/1
Travel						1.01	461	**
Member Travel		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct	Services							
Purchase News	spaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2022-23 Total:	\$9,448	\$223	\$0	\$5,000	\$0	\$0	\$14,671
A	Task 4.0 - Es	timated B	udget for	Fiscal Yea	r 2023-24 [Year Two		
Personnel Se								
	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant S	ervices							
Consultant Sta	ff Services	\$49,887	\$1,227	\$0	\$0	\$0	\$0	\$51,114
	onsultant Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tidir opdate di	Subtotal:	\$49,887	\$1,227	\$0	\$0	\$0	\$0	\$51,114
Travel		7 7						
Member Trave	T	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tienber mave	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct								
	spaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Memberships	opeper marenties mente	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	Subtotal:	\$0	\$0	\$0		\$0	\$0	\$0
	2023-24 Total:	\$49,887	\$1,227	\$0	\$0	\$0	\$0	\$51,114
		\$59,335	\$1,227	\$0		\$0	\$0	\$65,785
	Two-Year Total:	\$29,335	\$1,430	φU	\$5,000	40	79	1000000000

CPG-PL - Consolidated Planning Grant-Planniing [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

5.0 Special Project Planning

Task 5.0 Special P	roject Planning	May Tour Ball A Stay							
Purpose:									
Preparation of Special Project Planning documents that facilitate and/or support the implementation of									
the Long-Range Transportation Plan and contribute	to the continuous, cooperativ	e and comprehensive							
metropolitan planning process within the Gainesville M	letropolitan Area.								
Previous Work Completed:	N-								
Preparation of a Pedestrian Safety Action Plan and Sta	te Road 26 Multimodal Empha	sis Study report.							
Required Activities:									
Preparation of special project plans as needed	 Preparation of special proj 	ect plans as needed							
Preparation of Route Restoration Plan	•								
		Responsible							
End Products:	Completion Dates:	Agency:							
Bicycle/Pedestrian Master Plan June 30, 2024 Alachua County									
Regional Transit System Route Restoration Plan June 30, 2024 RTS									
Special Project Plans	June 30, 2024								

All required activities and end products will be completed by a transportation planning consultant.

MTPO- Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area RTS - City of Gainesville Regional Transit System

Special Project Funding Participation

Alachua Countywide Bicycle/Pedestrian Master Plan

For the development of the Alachua Countywide Bicycle/Pedestrian Master Plan, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has received the following local funding commitments:

- \$40,000 Alachua County;
- \$40,000 City of Gainesville; and
- \$20,000 University of Florida.

Regional Transit System Route Restoration Plan

For the development of the Regional Transit System Route Restoration Plan, the City of Gainesville Regional Transit System has been awarded a \$300,000 American Rescue Plan Act of 2021-Federal Transit Administration grant. The Regional Transit System is the direct recipient of this grant and is, therefore, the responsible agency. There are no soft match funds for this grant.

Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

5.0 Special Project Planning

Task 5.0 Specia	l Pro	ject Planning	Mary Commence of the Commence
Purpose:			
Preparation of Special Project Planning documents	tha	t facilitate and/or support t	the implementation of
the Long-Range Transportation Plan and contribut	e to	the continuous, cooperativ	e and comprehensive
metropolitan planning process within the Gainesville	Met	ropolitan Area.	
Previous Work Completed:			
Preparation of a Pedestrian Safety Action Plan and S	State	Road 26 Multimodal Empha	asis Study report.
Required Activities:			
 Preparation of special project plans as needed 		Preparation of Route Rest	oration Plan
• -	•	-	
			Responsible
End Products:		Completion Dates:	Agency:
Regional Transit System Route Restoration Plan		June 30, 2024	RTS
Special Project Plans		June 30, 2024	U.E.

All required activities and end products will be completed by a transportation planning consultant.

MTPO- Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area RTS - City of Gainesville Regional Transit System

Special Project Funding Participation

Regional Transit System Route Restoration Plan

For the development of the Regional Transit System Route Restoration Plan, the City of Gainesville Regional Transit System has been awarded a \$300,000 American Rescue Plan Act of 2021-Federal Transit Administration grant. The Regional Transit System is the direct recipient of this grant and is, therefore, the responsible agency. There are no soft match funds for this grant.

franklige.	THE THE STREET		nified Plan	ning Worl	Program				
i bandin	V TO THE RES	Tas	k 5.0 - Sp	ecial Proje	ct Planning				جنافاتني
I HA	Task 5.0	0 - Estimat	ed Budget	for Fiscal	Year 2022	-23 [Year	One]		
	BUS - LA VE	ANY BUT			ding Sources			DOM:	
Budget	Budget Category	Contract #	Charles and the last		G2487 FY 2021-22 FTA	FTA	Local/ Other	FCTD	
Category	Description	PL	CPG -PL	STBG	5305(d)	ARPA	Cash	Grant	Total
Personnel Se	ervices				i				
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant S									
Consultant Sta		\$0	\$0	\$0	\$0		\$0	\$0	\$0
Special Project	Consultant Services	\$0	\$0	\$0	\$0		\$100,000	\$0	\$400,000
	Subtotal:	\$0	\$0	\$0	\$0	\$300,000	\$100,000	\$0	\$400,000
Travel									
Member Trave	l	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct	Services								
Purchase News	spaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	5	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2022-23 Total:	\$0	\$0	\$0	\$0	\$300,000	\$100,000	\$0	\$400,000
17 - W.V.	Task 5.0) - Estimate	ed Budget	for Fiscal	Year 2023	-24 [Year	Twol		
Personnel Se									
	The second	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant S	Services								
Consultant Sta	aff Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Project	Consultant Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
,	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel									
Member Trave		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct	Services								
200000000	spaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Memberships	011H0 40745450311105	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	,	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
emplemen	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				7 -	7.			1.7	
	2023-24 Total:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ARPA - American Rescue Plan Act of 2021 [no soft match]

 ${\sf CPG-PL-Consolidated\ Planning\ Grant-Planning\ [Section\ 5305(d)\ funds]}$

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

	A 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	U	nified Plan	ning Work	Program	their i		Sugar Se	(ES SE
	harrishyd i sa	Tas	k 5.0 - Spe	ecial Proje	ct Planning		144 875	(Sign	
	Task 5.0) - Estimat	ed Budget	for Fiscal	Year 2022	-23 [Year	One]		
	and a later of				ling Sources			1000	100
	Budget		FHWA		G2487 FY 2021-22		Local/	FCTD	
Budget	Category	Contract #	_	CTRC	FTA 5305(d)	FTA ARPA	Other Cash	Grant	Total
Category	Description	PL	CPG -PL	STBG	5305(a)	ARPA	Casii	Grant	, ocu
Personnel Se	ervices	104	+ol	¢0	¢0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	ŞU	30	30
Consultant S				101	10		40	\$0	\$0
Consultant Sta		\$0	\$0	\$0	\$0	4000 000	\$0		\$300,000
Special Project	Consultant Services	\$0	\$0	\$0	\$0		\$0	\$0	
	Subtotal:	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$300,000
Travel							7.1	1	
Member Trave	d.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct	Services								
Purchase News	spaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	s	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2022-23 Total:	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$300,000
i dinasan) - Estimat	ed Budget	for Fiscal	Year 2023	-24 [Year	Two]		
Personnel Se				And in case of the last					
reisonnerse	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant S		7-1	7-1						
Consultant Sta		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Consultant Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Project	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	Sabtotan	401	331						
Member Trave		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Member mave	Subtotal:	\$0	\$0	\$0	\$0		\$0	\$0	\$0
Other Direct		401	7-1		T =				
100000000000000000000000000000000000000	spaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	shahet wavetrisements	\$0 \$0	\$0	\$0	\$0		\$0	\$0	\$0
Memberships		\$0 \$0	\$0	\$0	\$0		\$0	\$0	\$0
Office Supplies	Subtotal:	\$0 \$0	\$0	\$0	\$0		\$0	\$0	\$0
	2023-24 Total:	\$0 \$0	\$0	\$0	\$0		\$0	\$0	\$0
		\$0 \$0	\$0 \$0	\$0		\$300,000	\$0	\$0	\$300,000
	Two-Year Total:	\$0	ΨU	ŞU	ψŪ	4300,000	40	40	1-0-10-00

ARPA - American Rescue Plan Act of 2021 [no soft match]

CPG-PL - Consolidated Planning Grant-Planniing [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

This task includes soft match/in-kind contributions in Exhibit $\bf 1$ of Section F of the Introduction on page xii. Planning Budget for Year Two is illustrative until approved by the United States Congress and the Florida Legislature.

Locally funded and managed countywide bicycle/pedestrian plan deleted (project previously managed by Metropolitan Transportation Planning Organization).

STATE OF	1.5% 155.15	Unified	d Planning	Work Pro	gram	The 188	, de cha j	and en
	0 - 7 - 6 - 7	Task	7.0 - Publ	ic Participa	tion	N. Harry P.	100	W. Land
	Task 7.0 - Es	stimated B	udget for	Fiscal Year	2022-23	YeatrOne	1 7 54	W. 1
wall to	Asia In television			Funding S			17 -0 -1	
	Budget		FHWA		G2487 FY 2021-22	Local/		
Budget	Category	Contract #	# G2889	Y. BELL	FTA	Other	FCTD	
Category	Description	PL a	CPG -PL	STBG	5305(d)	Cash	Grant	Total
Personnel Ser	vices							
	¥.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant Se	rvices							
Consultant Staff	f Services	\$60,000	\$25,000	\$0	\$10,000	\$0	\$0	\$95,000
	Subtotal:	\$60,000	\$25,000	\$0	\$10,000	\$0	\$0	\$95,000
Travel								
Member Travel		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct S	Services		***	· · · · · · · · · · · · · · · · · · ·				
Purchase Newsp	paper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2022-23 Total:	\$60,000	\$25,000	\$0	\$10,000	\$0	\$0	\$95,000
	Task 7.0 - Es	timated Bu	udget for	Fiscal Year	2023-24 [Year Two	FERE	9. (
Personnel Ser	vices							
	÷	\$0	\$0	\$0	\$0]	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant Se	rvices	· · · · ·			-			
Consultant Staff	Services	\$55,000	\$25,000	\$0	\$0	\$0	\$0	\$80,000
	Subtotal:	\$55,000	\$25,000	\$0	\$0	\$0	\$0	\$80,000
Travel	*					*		
Member Travel		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct S	ervices							- 77100
Purchase Newsp	aper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2023-24 Total:	\$55,000	\$25,000	\$0	\$0	\$0	\$0	\$80,000
	Two-Year Total:	\$115,000	\$50,000	\$0	\$10,000	\$0	\$0	\$175,000

CPG-PL - Consolidated Planning Grant-Planning [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

AVIT STATE		Unified	l Planning	Work Pro	gram	Jana C	Sind N.	N. W.
	A STATE OF THE PARTY OF THE PAR	Task :	7.0 - Publ	ic Participa	tion		MRR My	
	Task 7.0 - /	Actual Bud	get for Fi	scal Year 2	2022-23 [Ye	eatrOne]	Wish	L Wille
BE THE SECTION		TO PER I	A	Funding S		The Table		1 1200
	Budget		FHWA		G2487 FY 2021-22	Local/		
Budget	Category	Contra	The state of the s		FTA	Other	FCTD	
Category	Description	PL	CPG -PL	STBG	5305(d)	Cash	Grant	Total
Personnel Se		THE WAR IN						
r cr somici se	- 1	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant S								
Consultant Star		\$40,652	\$16,929	\$0	\$10,000	\$0	\$0	\$67,581
CO. IDC. CO. IC DEC	Subtotal:	\$40,652	\$16,929	\$0	\$10,000	\$0	\$0	\$67,581
Travel								
Member Travel		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct	Services							
Purchase News	paper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2022-23 Total:	\$40,652	\$16,929	\$0	\$10,000	\$0	\$0	\$67,581
Section 1	Task 7.0 - Es	timated Bu	udget for	Fiscal Year	2023-24 [Year Two		
Personnel Se	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					- 100		
	· ·	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant S	ervices							
Consultant Sta	ff Services	\$44,447	\$20,156	\$0	\$0	\$0	\$0	\$64,603
	Subtotal:	\$44,447	\$20,156	\$0	\$0	\$0	\$0	\$64,603
Travel								
Member Travel		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct	Services							
Purchase News	spaper Advertisements	\$0	\$0	\$0	\$0	\$0	\$0	. \$0
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2023-24 Total:	\$44,447	\$20,156	\$0	\$0	\$0	\$0	\$64,603
	Two-Year Total:	\$85,099	\$37,085	\$0	\$10,000	\$0	\$0	\$132,184

CPG-PL - Consolidated Planning Grant-Planniing [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

		Unifie	d Planning	y Work Pro	gram		Carrier o	MRT SIZ
The National	TOP THE PERSON OF	Task	8.0 - Sys	tems Planı	ning	100		a 50 (50)
	Task 8.0 - E					Year One	1	1 71 00
Series en la			TOTAL BO	Funding S	_		3 27 70 17	
	Budget		FHWA		G2487 FY 2021-22	Local/		
Budget	Category	Contract	# G2889		FTA	Other	FCTD	
Category	Description	PL	CPG -PL	STBG	5305(d)	Cash	Grant	Total
Personnel Se	ervices							
	(章:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant S	ervices				· · · · · · · · · · · · · · · · · · ·			
Consultant Star	ff Services		\$125,000	\$0	\$50,000	\$0	\$24,500	\$499,500
	Subtotal:	\$300,000	\$125,000	\$0	\$50,000	\$0	\$24,500	\$499,500
Travel								
Member Travel		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct	Services							
Purchase News	paper Advertisements	\$0	\$0	\$0	\$0	\$0	\$500	\$500
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	X	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$500	\$500
	2022-23 Total:	\$300,000	\$125,000	\$0	\$50,000	\$0	\$25,000	\$500,000
Name of B	Task 8.0 - Es	stimated B	udget for	Fiscal Year		Year Two		and the
Personnel Se	rvices							
	120	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant Se	ervices							
Consultant Staf	ff Services	\$275,000	\$125,000	\$0	\$0	\$0	\$24,500	\$424,500
	Subtotal:	\$275,000	\$125,000	\$0	\$0	\$0	\$24,500	\$424,500
Travel								
Member Travel		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct	Services							
Purchase News	paper Advertisements	\$0	\$0	\$0	\$0	\$0	\$500	\$500
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$500	\$500
	2023-24 Total:	\$275,000	\$125,000	\$0	\$0	\$0	\$25,000	\$425,000
	Two-Year Total:	\$575,000	\$250,000	\$0	\$50,000	\$0	\$50,000	\$925,000

CPG-PL - Consolidated Planning Grant-Planning [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

July Loredo		Task	8.0 - Sys	tems Planr	ning	WW.		
10.27200	Task 8.0 -	Actual Bud	dget for Fi	scal Year	2022-23 [Ye	ear One]		
Miller Carlot	High M. Miles	Control Ball	la tari	Funding S		7 THE 1		
	Budget	Contract	FHWA		G2487 FY 2021-22 FTA	Local/ Other	FCTD	
Budget	Category Description	PL	CPG -PL	STBG	5305(d)	Cash	Grant	Total
Category Personnel Ser		NO ILLEAN	Crd /c	J. D.	3505(2)			
Personner Ser	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant Se		7-						
Consultant Staff		\$202,245	\$84,221	\$0	\$50,000	\$0	\$24,500	\$360,966
CO.IDGICATIC SCATI	Subtotal:	\$202,245	\$84,221	\$0	\$50,000	\$0	\$24,500	\$360,966
Travel		, ,						
Member Travel		\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct S	ervices							
	aper Advertisements	\$0	\$0	\$0	\$0	\$0	\$500	\$500
Memberships		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$500	\$500
	2022-23 Total:	\$202,245	\$84,221	\$0	\$50,000	\$0	\$25,000	\$361,466
	Task 8.0 - Es	timated B	udget for	Fiscal Year	r 2023-24 [Year Two		
Personnel Ser								
	•	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant Se	rvices							
Consultant Staff		\$231,279	\$104,883	\$0	\$0	\$0	\$24,500	\$360,662
	Subtotal:	\$231,279	\$104,883	\$0	\$0	\$0	\$24,500	\$360,662
Travel								
Member Travel		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Direct S	ervices							
Purchase Newsp	aper Advertisements	\$0	\$0	\$0	\$0	\$0	\$500	\$500
Memberships	1	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies		\$0	\$0	\$0		\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$500	\$500
	2023-24 Total:		\$104,883	\$0	\$0	\$0	\$25,000	\$361,162
	Two-Year Total:	\$433,524	\$189,104	\$0	\$50,000	\$0	\$50,000	\$722,628

CPG-PL - Consolidated Planning Grant-Planniing [Section 5305(d) funds]

FCTD - Florida Commission for the Transportation Disadvantaged

FHWA - Federal Highway Administration

FTA - Federal Transit Administration

FY - Fiscal Year

PL - Planning

STBG - Surface Transportation Block Grant

CURRENT

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

Table 1

Agency Funding Participation/ Funding Sources by Task Table Fiscal Year 2022-23

		des de	FHWA		FTA		100	3.5					
		FY 202 Contract			FY 2021-22		MTPO Local/			FDOT PL	FDOT FTA		
Task Jumber	Task	PL	CPG-PL	Other STBG	G2487 5305(d)	FTA ARPA"	Other Cash	FCTD	Total	Soft Match^	Soft Match^	Grand Total~	Amount to
1.0	Administration	119,086	49,136	0	20,744	0	24,000	0	212,966	39,280	5,093	257,339	201,966
2.0	Data Collection	0	0	0	0	0	0	0	0	0	0	0	0
3.0	Transportation Improvement Program	90,000	35,000	0	15,000	0	0	0	140,000	29,188	3,750	172,938	140,000
4.0	Long Range Transportation Plan	431,222	10,000	0	5,000	0	0	0	446,222	103,026	1,250	550,498	446,222
5.0	Special Project Planning	0	0	0	0	300,000	100,000	0	400,000	0	0	400,000	400,000
6.0	Regional Planning	0	0	0	0	0	0	0	0	0	0	0	0
7.0	Public Participation	60,000	25,000	0	10,000	0	0	0	95,000	19,848	2,500	117,348	95,000
8.0	System Planning	300,000	125,000	0	50,000	0	0	25,000	500,000	99,238	12,500	611,738	
	Total	1,000,308	244,136	0	100,744	300,000	124,000	25,000	1,794,188	290,580	25,093	2,109,862	1,782,688

^{*}Planning budget for year two is illustrative until approved by the United States Congress and the Florida Legislature,

ARPA - American Rescue Plan Act of 2021

CPG-PL - Consolidated Planning Grant Planning Funds [Federal Transit Administration Section 5305(d) Allocation]

FCTD - Florida Commission for the Transportation Disadvantaged

FDOT - Florida Department of Transportation

FHWA - Federal Highway Administration

FTA - Federal Transit Admnistration

FY - Fiscal Yea

MTPO - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

PL-Planning Funds

STBG - Surface Transportation Block Grant Funds

[&]quot;American Rescue Plan Act of 2021 Federal Transit Administration grant award is to be funded to and managed by City of Gainesville Regional Transit System without soft match.

[^]Federal Highway Administration Planning and Federal Transit Administration Section 5305(d) matching funds are Florida Department of Transportation to II credits soft match

[~]Inkind contribution from Alachua County, City of Gainesville and University of Florida not included.

Table 1

Agency Funding Participation/ Funding Sources by Task Table Fiscal Year 2022-23

		W - 45	FHWA		FTA	10.5				, E S	V = 5	R)	
		FY 202			FΥ		МТРО			FDOT	FDOT		
Task		Contract	# G2889	Other	2021-22 G2487	FTA	Local / Other	1		PL Soft	FTA Soft	Grand	A mount to
N um be r	Task	PL	CPG-PL	STBG	5305(d)	ARPA	Cash	FCTD	Total	Match^	Match^	Total~	Consultant
1.0	Administration	81,739	33,712	0	20,744		24,000	0	160,195	26,958	5,093	192,246	149,195
2.0	Data Collection	0	0	0	0		0	0	0	0	0	0	0
3.0	Transportation Improvement Program	60,699	23,606	0	15,000		0	0	99,305	19,685	3,750	122,740	99,305
4.0	Long Range Transportation Plan	9,448	223	0	5,000		0	0	14,671	2,258	1,250	18,179	14,671
5.0	Special Project Planning	0	0	0	0	300,000	0	0	300,000	0	0	300,000	0
6.0	Regional Planning	0	0	0	0		0	0	0	0	0	0	0
7.0	Public Participation	40,652	16,929	0	10,000		0	0	67,581	13,445	2,500	83,526	67,581
8.0	System Planning	202,245	84,221	0	50,000		0	25,000	361,466	66,890	12,500	440,856	360,966
	Total	394,783	158,691	0	100,744	300,000	24,000	25,000	1,003,218	129,236	25,093	7 1,157,549	691,718

^{*}Planning budget for year two is illustrative until approved by the United States Congress and the Florida Legislature.

ARPA - American Rescue Plan Act of 2021 [no soft match]

CPG-PL - Consolidated Planning Grant Planning Funds [Federal Transit Administration Section 5305(d) Allocation]

FCTD - Florida Commission for the Transportation Disadvantaged

FDOT - Florida Department of Transportation

FHWA - Federal Highway Administration

FTA - Federal Transit Admnistration

FY - Fiscal Year

MTPO - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

PL-Planning Funds

STBG - Surface Transportation Block Grant Funds

\$300,000 Transit Route Restoration Plan Grant awarded to City of Gainesville Regional Transit System

\$100,000 Locally funded and managed countywide bicycle/pedestrian plan deleted (project previously managed by Metropolitan Transportation Planning Orgainzation).

[^]Federal Highway Administration Planning and Federal Transit Administration Section 5305(d) matching funds are Florida Department of Transportation toll credits soft match

[~]Inkind contribution from Alachua County, City of Gainesville and University of Florida not included.

CURRENT

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

Table 2

Agency Funding Participation / Funding Sources by Task Table Fiscal Year 2023-24

		E 157	FHWA		FTA					1 S 1 S		4	
		FY 20	23-24		FY		MTPO			FDOT	FDOT		
Task		Contract	# G2889		XXX		Local /	100		PL	FTA		
Number	Task	PL	CPG-PL	Other STBG	XXX 5305(d)	FTA ARPA"	Other Cash	FCTD	Total	Soft Match^	Soft Match^	Grand Total~	Amount to Consultant
1.0	Administration	109,417	53,655	0	0	0	24,000	0	187,072	38,078	0	225,150	176,072
2.0	Data Collection	0	0	0	0	0	0	0	0	0	0	0	0
3.0	Transportation Improvement Program	85,000	35,000	0	0	0	0	0	120,000	28,020	0	148,020	120,000
4.0	Long Range Transportation Plan	412,251	10,000	0	0	0	0	0	422,251	98,596	0	520,847	422,251
5.0	Special Project Planning	0	0	0	0	0	0	0		0	0	0	0
6.0	Regional Planning	0	0	0	0	0	0	0	0	0	0	0	0
7.0	Public Participation	55,000	25,000	0	0	0	0	0	80,000	18,680	0	98,680	80,000
8.0	System Planning	275,000	125,000	0	0	0	0	25,000	425,000	93,401	0	518,401	424,500
	Total	936,668	248,655	0	0	0	24,000	25,000	1,234,323	276,776	0	1,511,099	1,222,823

^{*}Planning budget for year two is illustrative until approved by the United States Congress and the Florida Legislature.

ARPA - American Rescue Plan Act of 2021

CPG-PL - Consolidated Planning Grant Planning Funds [Federal Transit Administration Section 5305(d) Allocation]

FCTD - Florida Commission for the Transportation Disadvantaged

FDOT - Florida Department of Transportation

FHWA - Federal Highway Administration

FTA - Federal Transit Admnistration

FY - Fiscal Year

MTPO - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

PL-Planning Funds

STBG - Surface Transportation Block Grant Funds

[^]Federal Highway Administration Planning and Federal Transit Administration Section 5305(d) matching funds are Florida Department of Transportation to Il credits soft match

[~]Inkind contribution from Alachua County, City of Gainesville and University of Florida not included.

PROPOSED

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

Table 2

Agency Funding Participation / Funding Sources by Task Table Fiscal Year 2023-24

			FHWA		FTA		45				5,55		
		FY 20	- 10 mg (0 m)		FY		MTPO	200	Thursday.	FDOT	FDOT		
Task		Contract	# G2889	Other	XXX	FTA	Local/ Other	- CI-1		PL Soft	FTA Soft	Grand	Amount to
Number	Task	PL	CPG-PL	STBG	5305(d)	ARPA	Cash	FCTD	Total	Match^	Match^	Total~	Consultant
1.0	Administration	79,339	38,901	0	0	0	24,000	0	142,240	27,609	0	169,849	131,240
2.0	Data Collection	0	0	0	0	0	0	0	0	0	0	0	0
3.0	Transportation Improvement Program	72,367	29,846	0	0	0	0	0	102,213	23,867	0	126,080	102,213
4.0	Long Range Transportation Plan	49,887	1,227	0	0	0	0	0	5 1, 114	11,935	0	63,049	51,114
5.0	Special Project Planning	0	0	0	0	0	0	0		0	0	0	0
6.0	Regional Planning	0	0	0	0	0	0	0	0	0	0	0	0
7.0	Public Participation	44,447	20,156	0	0	0	0	0	64,603	15,085	0	79,688	64,603
8.0	System Planning	231,279	104,883	0	0	0	0	25,000	361,162	78,494	0	439,656	360,662
	Total	477,319	195,013	0	0	0	24,000	25,000	721,332	156,990	0	878,324	709,832

^{*}Planning budget for year two is illustrative until approved by the United States Congress and the Florida Legislature.

ARPA - American Rescue Plan Act of 2021 [no soft match]

CPG-PL - Consolidated Planning Grant Planning Funds [Federal Transit Administration Section 5305(d) Allocation]

FCTD - Florida Commission for the Transportation Disadvantaged

FDOT - Florida Department of Transportation

FHWA - Federal Highway Administration

FTA - Federal Transit Admnistration

FY - Fiscal Year

MTPO - Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

PL - Planning Funds

STBG - Surface Transportation Block Grant Funds

[^]Federal Highway Administration Planning and Federal Transit Administration Section 5305(d) matching funds are Florida Department of Transportation toll credits soft match

[~]Inkind contribution from Alachua County, City of Gainesville and University of Florida not included.

7. Alachua Countywide Bicycle/Pedestrian Master Plan

Anticipated Completion Date - Alachua Countywide Bicycle/Pedestrian Master Plan - Update for the 2001 Alachua Countywide Bicycle Master Plan that will also address pedestrian facilities to be completed in 2024.

City Of Gainesville and Alachua County

1. Traffic Volume Surveillance

Anticipated Completion Date - annual

Expected Products - annual traffic counts

2. Accident Surveillance and Study Program

Anticipated Completion Date - annual

Expected Products - annual crash information

3. Transit Development Plan for the Regional Transit System

Completion Date - September 2024

Expected Products - annual transit service plan

4. Transportation Disadvantaged Service Plan

Anticipated Completion Date - annual

Expected Products - countywide short-range (one-year) paratransit service planning

PROPOSED

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Unified Planning Work Program Fiscal Years 2022-23 and 2023-24

City Of Gainesville and Alachua County

1. Traffic Volume Surveillance

Anticipated Completion Date - annual

Expected Products - annual traffic counts

2. Accident Surveillance and Study Program

Anticipated Completion Date - annual

Expected Products - annual crash information

3. Transit Development Plan for the Regional Transit System

Completion Date - September 2024

Expected Products - annual transit service plan

4. Transportation Disadvantaged Service Plan

Anticipated Completion Date - annual

Expected Products - countywide short-range (one-year) paratransit service planning

5. Alachua Countywide Bicycle/Pedestrian Master Plan

Anticipated Completion Date - Alachua Countywide Bicycle/Pedestrian Master Plan - Update for the 2001 Alachua Countywide Bicycle Master Plan that will also address pedestrian facilities to be completed in 2024.

Exhibit III

Unified Planning Work Program Amendment Log

Unifie	d Planning W Amendm	lork Program ent		Amendment Description
Number	Approval Date	Purpose	Task / Table Number	Task/Table Modification
		Y		Year One
1	7/11/22	Add	Task 5.0 Summary Table 1 Pages 21, 22 & 37	Administrative modification to add \$300,000 American Rescue Plan Act of 2021-Federal Transit Administration grant award to the City of Gainesville Regional Transit System for Route Restoration Plan
2	6/5/23	Product Due Date Changes	Task 5.0 Appendix C Pages 21 & C-4	Revised due dates for Route Restoration Plan and Alachua Countywide Bicycle/Pedestrian Master Plan; Change Alachua Countywide Bicycle/Pedestrian Master Plan Responsible Agency to Alachua County; and Update Transit Development Plan due date
3	(a)	(4)	-	2
				Year Two
1	12/4/23	Section 5305(d) Funding increase Carryover to Year Two	Exhibit 1 Task 1.0 Task 4.0 Summary Table 2 Appendix D Pages xii, 13, 20, 38, & D-4	Soft Match increase in Exhibit 1; Federal Transit Administration Section 5305(d) funding increase distributed to Task 1.0 - Administration Budget Table Year One Federal Highway Administration Planning, including Consolidated Planning Grant funds carryover to Year Two Task 4.0 - Long-Range Transportation Plan Budget Table; Year 2 Summary Agency Participation Table 2; and Amendment Log
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Exhibit III

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2	6/5/23	Product Due Date Changes	Task 5.0 Appendix C Pages 21 & C-4	Revised due dates for Route Restoration Plan and Alachua Countywide Bicycle/Pedestrian Master Plan; Change Alachua Countywide Bicycle/Pedestrian Master Plan Responsible Agency to Alachua County; and Update Transit Development Plan due date
			-	Year Two
1	12/4/23	Section 5305(d) Funding increase	Exhibit 1 Task 1.0	Soft Match increase in Exhibit 1; Federal Transit Administration Section 5305(d) funding increase distributed to Task 1.0 - Administration Budget Table
		Carryover to Year Two	Task 4.0	Federal Highway Administration Planning, including Consolidated Planning Grant funds carryover to Year Two Task 4.0 - Long-Range Transportation Plan Budget Table;
			Summary Table 2	Year 2 Summary Agency Participation Table 2; and
			Appendix D Pages xii, 13, 20, 38, & D-4	Amendment Log
2	4/1/24	Year One Actual Expenditures Year Two Projected Expenditures	Exhibit 1 Task 1.0 Task 3.0 Task 4.0 Task 5.0 Task 7.0 Task 8.0 Summary Tables 1 & 2 Appendix D Pages xii, 13, 18, 20, 21, 22, 27, 37, 38, C-4, D-4	Funding amount changes to reflect Fiscal Year 2022-23 actual expenditures and Fiscal Year 2023-24 projected expenditures.
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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

March 25, 2024

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons, AICP, Executive Director

SUBJECT:

Transportation Improvement Program Amendment -

Regional Transit System Operating Assistance

STAFF RECOMMENDATION

Amend the Transportation Improvement Program for Fiscal Years 2023-24 to 2027-28 to add the Operating Assistance for Regional Transit System - Operating for Fixed Route Alachua County project identified in Exhibit 1.

BACKGROUND

Since the advisory committees met, the Florida Department of Transportation has sent a request to amend the Transportation Improvement Program for Fiscal Years 2023-24 to 2027-28. The request is to add a Operating Assistance for Regional Transit System - Operating for Fixed Route Alachua County project [4358641] in Fiscal Year 2023-24. This amendment is needed in order for the City of Gainesville Regional Transit System to receive the federal grant funding.

Attachment

EXHIBIT 1



RON DESANTIS GOVERNOR 605 Suwannee Street Tallahassee, FL 32399-0450 JARED W. PERDUE, P.E. SECRETARY

March 21, 2024

Michael B. Escalante Senior Planner Gainesville MTPO 2009 NW 67th Place Gainesville, FL 32653

Re: FDOT Amendment request for the Gainesville TPO Transportation Improvement Program (TIP) for FY 2023/24 - FY 2027/28

Dear Michael:

The Florida Department of Transportation (FDOT) requests Board approval for an amendment to the Transportation Improvement Program (TIP) for FY 2023/24 through FY 2027/28. Please add the following TIP Amendment request for action by the Gainesville TPO Board at their April 1 meeting.

Please include the amounts listed for the total project in the TIP Amendment Report.

The following are new individual projects added to the current STIP:

435864-1 OPERATING ASSISTANCE FOR REGIONAL TRANSIT SYSTEM
Operating for Fixed Route – Alachua County *NON-SIS*

 Fund
 Phase
 FY 2024

 DU
 Grants Misc.
 \$100,000

 LF
 Grants Misc.
 \$100,000

If you have any questions, please do not hesitate to contact me: hillary.laskey@dot.state.fl.us or call: (904) 360-5681.

Sincerely,

Hillary Laskey

Hillary Laskey

Gainesville MTPO Liaison

FDOT District Two



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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

March 25, 2024

TO:

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM:

Scott R. Koons AICP, Executive Director

SUBJECT:

State Road 26 (University Avenue)/ State Road 25 (SW 13th Street/

Martin Luther King, Jr., Boulevard) Study - Status Report

STAFF RECOMMENDATION

RECEIVE PRESENTATION.

BACKGROUND

The City of Gainesville requested and opportunity to update the Metropolitan Transportation Planning Organization concerning planning activities for the State Road 26 (University Avenue)/State Road 25 (SW 13th Street/Martin Luther King, Jr., Boulevard) corridors. Materials provided by the City of Gainesville will be made available to members prior to the meeting.



SCHEDULED 2024 MTPO AND COMMITTEE MEETING DATES AND TIMES

PLEASE NOTE: All of the dates and times shown in this table are subject to being changed during the year.

MTPO MEETING MONTH	TAC [At 2:00 p.m.] CAC [At 7:00 p.m.]	B/PAB [At 7:00 p.m.]	MTPO MEETING
FEBRUARY	CANCELLED	January 18	CANCELLED
APRIL	March 13 CAC CANCELLED	March 14	April 1 at 3:00 p.m.
JUNE	May 15	May 16	June 3 at 5:00 p.m.
AUGUST	July 17	July 18	August 5 at 3:00 p.m.
OCTOBER	September 18	September 19	October 7 at 3:00 p.m.
DECEMBER	November 13	November 14	December 2 at 5:00 p.m.*

Note, unless otherwise scheduled:

- 1. Technical Advisory Committee meetings are conducted in the Room 5264 Regional Transit System Administration Building, 34 SE 13th Road, Gainesville, Florida;
- 2. Citizens Advisory Committee meetings are conducted in the Grace Knight Conference Room of the Alachua County Administration Building, 12 SE 1st Street, Gainesville, Florida; and
- 3. Metropolitan Transportation Planning Organization meetings are conducted at the Jack Durrance Auditorium of the Alachua County Administration Building, 12 SE 1st Street, Gainesville, Florida unless noted.

MTPO means Metropolitan Transportation Planning Organization TAC means Technical Advisory Committee CAC means Citizens Advisory Committee B/PAB means Bicycle/Pedestrian Advisory Board NCFRPC means North Central Florida Regional Planning Council TMC means City of Gainesville Traffic Management Center

^{*}December 4, 2023 meeting will commence at 5:00 p.m. at the earliest following conclusion of the Joint Alachua County-City of Gainesville Meeting.



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Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

2009 NW 67th Place, Gainesville, FL 32653