

Meeting Packet

April 3, 2017

3:00 p.m.



Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area



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March 27, 2017

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
FROM: Charles Chestnut IV, Chair
SUBJECT: **Meeting Announcement**

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will meet on **April 3, 2017 at 3:00 p.m.** This meeting will be held in the **Jack Durrance Auditorium, Alachua County Administration Building,** Gainesville, Florida.

Attached are copies of the meeting agenda.

If you have any questions concerning this matter, please contact Scott Koons, AICP, Executive Director, at 352.955.2200.

Attachments

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AGENDA

METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium
Alachua County Administration Building, Gainesville, Florida

April 3, 2017
3:00 p.m.

STAFF RECOMMENDATION

- Page #3** **I. Approval of the Meeting Agenda and Consent Agenda Items** **APPROVE BOTH AGENDAS**
- The Metropolitan Transportation Planning Organization needs to approve the meeting agenda and the consent agenda items.
- Page #75** **II. Kermit Sigmon Citizen Participation Award** **PRESENT AWARD**
- The Citizens Advisory Committee selected Gainesville Citizens for Active Transportation to receive this award.
- Page #77** **III. Florida Department of Transportation- North Interstate 75 Master Plan** **RECEIVE PRESENTATION**
- The Florida Department of Transportation has completed the North Interstate 75 Master Plan update.
- Page #93** **IV. West Newberry Road (State Road 26) Bikelanes** **APPROVE JOINT RECOMMENDATION**
- At its December 5, 2016 meeting, the Metropolitan Transportation Planning Organization recommended that the Florida Department of Transportation replace onstreet parking with designated bikelanes on West Newberry Road (State Road 26) between NW 43rd Street and NW 38th Street. In addition, the Metropolitan Transportation Planning Organization requested pavement width information on West Newberry Road (State Road 26) between Interstate 75 and NW 34th Street (State Road 121).

Page #105 **V. Williston Road (State Road 331) Safety Referral** **APPROVE JOINT RECOMMENDATION**

The Metropolitan Transportation Planning Organization referred this issue to its advisory committees for recommendations.

Page #117 **VI. Bylaws** **APPROVE STAFF RECOMMENDATION**

At its December 5, 2016 meeting, the Metropolitan Transportation Planning Organization discussed Citizens Advisory Committee membership criteria and requested that the Bylaws be placed on the agenda for the next meeting.

Page #121 **VII. Metropolitan Planning Organization Advisory Council** **APPOINT SECOND ALTERNATE**

At its January 27, 2017 meeting, the Metropolitan Planning Organization Advisory Council amended its Bylaws to enable its membership to have one voting member and two alternates to represent each Metropolitan Planning Organization. Currently, Commissioner Adrian Hayes-Santos is the voting member and Commissioner Charles Chestnut, IV is the first alternate.

Back Cover **VIII. Next Meeting** **NO ACTION REQUIRED**

The next Metropolitan Transportation Planning Organization meeting is scheduled for June 5, 2017 at 5:00 p.m.

IX. Comments

- A. Metropolitan Transportation Planning Organization Members*
- B. Citizens Comments*
- C. Chair's Report*

If you have any questions concerning the agenda, please do not hesitate to contact Scott Koons, AICP, Executive Director, at 352.955.2200.

*No backup material included with the attached agenda material.



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CONSENT AGENDA

METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium
Alachua County Administration Building, Gainesville Florida

April 3, 2017
3:00 p.m.

STAFF RECOMMENDATION

- | | | |
|----------|--|---------------------------------|
| Page #7 | CA. 1 Minutes - December 5, 2016 | APPROVE MINUTES |
| | <u>The Metropolitan Transportation Planning Organization needs to review and approve this set of minutes.</u> | |
| Page #19 | CA. 2 Continuity of Operations Plan | APPROVE STAFF
RECOMMENDATION |
| | <u>This plan is reviewed each year and revisions are made as needed.</u> | |
| Page #21 | CA. 3 Certification - Standard Assurances
and Certifications | AUTHORIZE CHAIR
SIGNATURE |
| | <u>Each year, the Metropolitan Transportation Planning Organization needs to certify and assure compliance with federal regulations in order to receive funding.</u> | |
| Page #31 | CA. 4 Intergovernmental Coordination and Review
and Public Transportation Coordination
Joint Participation Agreement | APPROVE STAFF
RECOMMENDATION |
| | <u>Every five years, the Metropolitan Transportation Planning Organization is required to review the Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement and reaffirm the terms of the agreement.</u> | |
| Page #45 | CA. 5 Certification - Metropolitan Transportation
Planning Process Certification Statement | AUTHORIZE CHAIR
SIGNATURE |
| | <u>Each year, the Metropolitan Transportation Planning Organization and the Florida Department of Transportation are required by federal law and regulation to jointly certify the transportation planning process.</u> | |

**Page #49 CA. 6 Transportation Disadvantaged Program - APPROVE STAFF
Fiscal Year 2017-18 Planning Grant Resolution RECOMMENDATION**

The Metropolitan Transportation Planning Organization needs to annually adopt a resolution authorizing the Chair to sign the Transportation Disadvantaged Program Planning Grant Agreement.

**Page #55 CA. 7 Transportation Disadvantaged Program - AUTHORIZE CHAIR
Alachua County Transportation Disadvantaged SIGNATURE
Coordinating Board Membership Certification**

The Metropolitan Transportation Planning Organization is required to annually certify the membership composition of the Transportation Disadvantaged Coordinating Board.

**Page #59 CA. 8 Transportation Disadvantaged Program - NO ACTION REQUIRED
Status Report**

The Metropolitan Transportation Planning Organization has asked for regular status reports concerning this program.

**Page #69 CA. 9 2017 Florida Metropolitan Planning Organization NO ACTION REQUIRED
Advisory Council- Legislative Priorities and Policy Positions**

The Metropolitan Planning Organization Advisory Council has adopted a series of legislative priorities and policy positions for the 2017 Florida Legislative Session.

Consent

Agenda

Enclosures

MINUTES
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA

Jack Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida

December 5, 2016
5:00 p.m.

MEMBERS PRESENT

Harvey Budd
Mike Byerly
Craig Carter
Ken Cornell
Adrian Hayes-Santos
Robert Hutchinson
Doug Jones
Lee Pinkoson
Lauren Poe
Helen Warren, Chair
Linda Dixon/Curtis Reynolds
James Green/Greg Evans

MEMBERS ABSENT

Todd Chase
Charles Chestnut, IV, Vice Chair
Charles Goston

OTHERS PRESENT

See Exhibit A

STAFF PRESENT

Michael Escalante
Scott Koons

CALL TO ORDER

Chair Helen Warren called the meeting to order at 5:08 p.m.

I. APPROVAL OF THE MEETING AGENDA AND CONSENT AGENDA

Chair Warren asked for approval of the meeting agenda and consent agenda.

**MOTION: Commissioner Cornell moved to approve the Consent Agenda and Meeting Agenda.
Commissioner Hayes-Santos seconded; motion passed unanimously.**

II. CITIZENS ADVISORY COMMITTEE- VACANT POSITIONS

Scott Koons, Executive Director, stated that the Metropolitan Transportation Planning Organization needs to fill six vacant positions on its Citizens Advisory Committee. He noted that five positions have a term ending December 31, 2019 and one position has a term ending December 31, 2017.

Chair Warren asked if there were any applicants present to speak concerning their candidacy.

Paul Thur de Koos spoke regarding his candidacy for the Citizens Advisory Committee.

Mr. Koons conducted a voice rollcall ballot for the Citizens Advisory Committee candidates. He tabulated the votes and reported the results of the Citizens Advisory Committee appointment vote.

A member asked whether transportation professionals could serve on the Citizens Advisory Committee in accordance with the Bylaws.

Mr. Koons stated that the Bylaws do not address this topic.

MOTION: Commissioner Byerly moved to include an agenda item for the next meeting to discuss membership criteria for the Citizens Advisory Committee. Commissioner Hayes-Santos seconded; motion passed unanimously.

MOTION: Commissioner Byerly moved to:

- 1. reappoint Thomas Bolduc, Nelle Bullock, Luis Diaz and John Pickett to the Citizens Advisory Committee for a term ending December 31, 2019;**
- 2. appoint Paul Thur de Koos, to the Citizens Advisory Committee for a term ending December 31, 2019; and**
- 3. reappoint Ewen Thomson, to the Citizens Advisory Committee for a term ending December 31, 2017.**

Commissioner Cornell seconded; motion passed unanimously.

III. BICYCLE/PEDESTRIAN ADVISORY BOARD- VACANT POSITIONS

Mr. Koons stated that the Metropolitan Transportation Planning Organization needs to fill two vacant positions on the Bicycle/Pedestrian Advisory Board. He noted that one position has a term ending December 31, 2019 and one position has a term ending December 31, 2017.

Chair Warren asked if there were any applicants present to speak concerning their candidacy.

Amy Kauper spoke regarding her candidacy for the Bicycle/Pedestrian Advisory Board.

Mr. Koons conducted a voice rollcall ballot for the Bicycle/Pedestrian Advisory Board candidates. He tabulated the votes and reported the results of the Bicycle/Pedestrian Advisory Board appointment vote.

MOTION: Commissioner Cornell moved to appoint Amy Kauper for a term ending December 31, 2019 and appoint Adam Carr for a term ending December 31, 2017. Commissioner Byerly seconded; motion passed unanimously.

IV. FLORIDA DEPARTMENT OF TRANSPORTATION STATE ROAD 121 (NW 34TH STREET) LEFT TURN LANES TECHNICAL MEMORANDUM

Mr. Koons stated that the Metropolitan Transportation Planning Organization received the State Road 121 (NW 34th Street) Left Turn Lanes Technical Memorandum on October 19, 2016. He discussed the Technical Memorandum and answered questions. He reviewed the advisory committees and staff recommendations.

Jeff Scott, Florida Department of Transportation Safety Engineer, stated that the project is to be funded with Highway Safety Improvement Program funds. He said that the areas designated for turnlanes is based on crash data.

James Green, Florida Department of Transportation Liaison, stated that District Two State Highway System funds are otherwise programmed in the Tentative Work Program.

MOTION: Commissioner Pinkoson moved to authorize the Chair to send a letter to the Florida Department of Transportation District 2 Secretary to request that the Florida Department of Transportation:

1. **Include continuous left turn lanes between NW 19th Place and Cornerstone Academy, between NW 41st Avenue and NW 42nd Place, and between NW 45th Avenue and NW 49th Avenue on State Road 121 (NW 34th Street);**
2. **Develop the project with:**
 - **40 miles per hour design speed with a 35 miles per hour posted speed;**
 - **11-foot travel lanes; and**
 - **Five-foot designated bicycle lanes with two-foot buffer;**
3. **Defer project design to Fiscal Year 2018-19, but not change the construction date of 2020-21; and**
4. **Consult with the Florida Department of Transportation regarding shared-funding to supplement Federal Safety Funds to construct the project as a complete street with protected bikelanes.**

Commissioner Carter seconded.

Zion Evangelical Lutheran Church Pastor Brian Wrobel, Zion Evangelical Lutheran Church Building Committee Chair Greg Meyer and President Sergio Reyes, EDA Engineers-Surveyors-Planners, Inc., spoke regarding the access to the Zion Evangelical Lutheran Church located on the northwest quadrant of the State Road 121 (NW 34th Street) at NW 16th Avenue intersection and the expansion plans for the church.

Michael Fay, Alachua County Public Works Development Program Manager, discussed access to the church and noted there could be accommodation of a curb cut on NW 16th Avenue.

Bob Karp also commented on the Technical Memorandum.

FRIENDLY AMENDMENT:

Commissioner Byerly requested amending the motion to add authorizing the Chair to send a letter to the Alachua County Board of County Commissioners to refer consideration of right-in/right-out access to the Zion Evangelical Lutheran Church property on NW 16th Avenue. Commissioners Pinkoson and Carter accepted the amendment.

MOTION AS AMENDED:

Commissioner Pinkoson moved to:

- 1. Authorize the Chair to send a letter to the Alachua County Board of County Commissioners to refer consideration of right-in/right-out access to the Zion Evangelical Lutheran Church property on NW 16th Avenue; and**
- 2. Authorize the Chair to send a letter to the Florida Department of Transportation District 2 Secretary to request that the Florida Department of Transportation:**
 - A. Include continuous left turn lanes between NW 19th Place and Cornerstone Academy, between NW 41st Avenue and NW 42nd Place, and between NW 45th Avenue and NW 49th Avenue on State Road 121 (NW 34th Street);**
 - B. Develop the project with:**
 - 40 miles per hour design speed with a 35 miles per hour posted speed;**
 - 11-foot travel lanes; and**
 - Five-foot designated bicycle lanes with two-foot buffer;**
 - C. Defer project design to Fiscal Year 2018-19, but not change the construction date of 2020-21; and**
 - D. Consult with the Florida Department of Transportation regarding shared-funding to supplement Federal Safety Funds to construct the project as a complete street with protected bikelanes.**

Commissioner Carter seconded; motion passed unanimously.

V. STATE ROAD 26 (WEST NEWBERRY ROAD) BIKELANES

Mr. Koons stated that the Metropolitan Transportation Planning Organization discussed State Road 26 (West Newberry Road) bikelanes at its August 1, 2016 and October 3, 2016 meetings. He reported that the Florida Department of Transportation has responded to a request for a corridor study for converting the onstreet parking to bikelanes. He and Michael Escalante, Senior Planner, discussed three options and answered questions.

Teresa Scott, Gainesville Public Works Director, discussed onstreet parking on State Road 26 (West Newberry Road) and answered questions.

Mr. Green noted that the Option One conversion to bikelanes could occur within a few months.

Mr. Fay discussed onstreet parking on Main Street.

MOTION: Commissioner Pinkoson moved to select Option Two and request that the Florida Department of Transportation program a project to modify the 80-foot cross-section to add onstreet bikelanes with 11-foot general purpose lanes and median on State Road 26 (West Newberry Road) between NW 43rd Street and NW 38th Street and reduce the posted speed limit to 35 miles per hour. Commissioner Carter seconded.

Kristen Young, representing Gainesville Citizens for Active Transportation, discussed the project options and supported Option One.

Mr. Karp also spoke in support of Option One.

SUBSTITUTE MOTION:

Commissioner Byerly moved to select Option One and request that the Florida Department of Transportation program a project to convert onstreet parking to bikelanes on State Road 26 (West Newberry Road) between NW 43rd Street and NW 38th Street without loss of the westbound right turnlane at NW 43rd Street and schedule a public meeting to remove the onstreet parking. Commissioner Hutchinson seconded.

ORIGINAL MOTION WITHDRAWAL:

Commissioner Pinkoson, with Commissioner Carter's acceptance, withdrew his motion to select Option Two and request that the Florida Department of Transportation program a project to modify the 80-foot cross-section to add onstreet bikelanes with 11-foot general purpose lanes and median on State Road 26 (West Newberry Road) between NW 43rd Street and NW 38th Street and reduce the posted speed limit to 35 miles per hour.

FRIENDLY AMENDMENT:

Commissioner Byerly amended his Substitute Motion to add a request that staff provide the Metropolitan Transportation Planning Organization travel lane cross-section information for State Road 26 (West Newberry Road) between Interstate 75 and State Road 121 (NW 34th Street). Commissioner Hutchinson accepted the amendment.

SUBSTITUTE MOTION AS AMENDED:

Commissioner Byerly moved to:

- 1. Select Option One and request that the Florida Department of Transportation program a project to convert onstreet parking to bikelanes on State Road 26 (West Newberry Road) between NW 43rd Street and NW 38th Street without loss of the westbound right turnlane at NW 43rd Street and schedule a public meeting to remove the onstreet parking; and**
- 2. Request that staff provide the Metropolitan Transportation Planning Organization travel lane cross-section information for State Road 26 (West Newberry Road) between Interstate 75 and State Road 121 (NW 34th Street).**

Commissioner Hutchinson seconded; motion passed unanimously.

VI. FLORIDA DEPARTMENT OF TRANSPORTATION TENTATIVE WORK PROGRAM

Mr. Koons stated that the Metropolitan Transportation Planning Organization received the draft Tentative Work Program on November 1, 2016. He discussed the Tentative Work Program and answered questions. He reviewed new projects included in the Tentative Work Program and answered questions.

MOTION: Commissioner Pinkoson moved to authorize the Chair to send a letter to the Florida Department of Transportation District 2 Secretary requesting that the Florida Department of Transportation consider funding the following projects in the Tentative Work Program:

1. **State Road 121 (NW 34th Street) Traffic Operations Improvement (4394901) -**
 - A. **Include continuous left turn lanes between NW 19th Place and Cornerstone Academy, between NW 41st Avenue and NW 42nd Place, and between NW 45th Avenue and NW 49th Avenue on State Road 121 (NW 34th Street);**
 - B. **Develop the project with:**
 - **40 miles per hour design speed with a 35 miles per hour posted speed;**
 - **11-foot travel lanes; and**
 - **Five-foot designated bicycle lanes with two-foot buffer;**
 - C. **Defer project design to Fiscal Year 2018-19, but not change the construction date of 2020-21; and**
 - D. **Consult with the Florida Department of Transportation regarding shared-funding to supplement Federal Safety Funds to construct the project as a complete street with protected bikelanes;**
2. **Program a project to convert onstreet parking to bikelanes on State Road 26 (West Newberry Road) between NW 43rd Street and NW 38th Street without loss of the westbound right turnlane at NW 43rd Street and schedule a public meeting to remove the onstreet parking;**
3. **Install light emitting diode fixtures consistent with Gainesville Regional Utilities standards in the four streetlighting update projects (4394891, 4398041, 4398051 and 4398071);**
4. **Fund the U.S. 441 (SW 13th Street) Road Safety Audit, State Road 26 (University Avenue) Road Safety Audit and State Road 26 (West University Avenue) Multimodal Corridor Study recommendations; and**
5. **Fund a U.S. 441 (West 13th Street) multimodal corridor study between the SW 3500 block and NW 16th Avenue.**

Commissioner Carter seconded, motion passed unanimously.

VII. ELECTION OF OFFICERS

Mr. Koons stated that the Metropolitan Transportation Planning Organization needed to elect a Chair, Vice-Chair and Secretary/Treasurer for the coming year. He identified the current officers and noted that the Chair traditionally alternates between the City Commission and County Commission.

MOTION: Commissioner Cornell moved to elect Commissioner Chestnut as Chair, Commissioner Budd as Vice-Chair and Commissioner Byerly as Secretary/Treasurer. Commissioner Carter seconded.

SUBSTITUTE MOTION:

Commissioner Byerly moved to elect Commissioner Chestnut as Chair, Commissioner Budd as Vice-Chair and Commissioner Cornell as Secretary/Treasurer. Commissioner Carter seconded; motion passed 8 to 1.

VIII. AUDIT REVIEW COMMITTEE

Mr. Koons asked that the Metropolitan Transportation Planning Organization appoint two members to an Audit Review Committee. He noted that the Metropolitan Transportation Planning Organization Secretary/Treasurer traditionally chairs this committee.

MOTION: Commissioner Cornell moved to appoint Commissioner Cornell and Commissioner Budd to the Audit Review Committee and to have Commissioner Cornell serve as Committee Chair. Commissioner Carter seconded; motion passed unanimously.

IX. METROPOLITAN PLANNING ORGANIZATION ADVISORY COUNCIL REPRESENTATIVES

Mr. Koons asked the Metropolitan Transportation Planning Organization to appoint a voting representative and an alternate representative to the Metropolitan Planning Organization Advisory Council for the coming year.

MOTION: Commissioner Pinkoson moved to appoint Commissioner Hayes-Santos as the voting representative and Commissioner Chestnut as the alternate representative to the Florida Metropolitan Planning Organization Advisory Council. Commissioner Hutchinson seconded; motion passed unanimously.

X. NEXT METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEETING

Mr. Koons announced that the next Metropolitan Transportation Planning Organization meeting is scheduled for February 6, 2017 at 3:00 p.m.

XI. COMMENTS

A. METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION MEMBERS

A member discussed his concerns regarding pedestrian safety on University Avenue.

B. CITIZENS

Jay Nordqvist discussed his concerns regarding the safety of the Downtown Connector Trail crossing at State Road 331 (Williston Road).

MOTION: Commissioner Carter moved to refer the safety concerns regarding the Downtown Connector crossing at State Road 331 (Williston Road) to the Metropolitan Transportation Planning Organization advisory committees. Commissioner Byerly seconded; motion passed unanimously.

C. CHAIR'S REPORT

Mr. Koons noted that there are applications for the Metropolitan Planning Organization Advisory Council Institute in the meeting packet and that members should notify staff if they are interested in attending the Institute. He also presented a plaque to Chair Warren recognizing her service as Chair for 2016.

ADJOURNMENT

The meeting was adjourned at 7:35 p.m.

Date

Todd Chase, Secretary-Treasurer

EXHIBIT A

Interested Citizens

Mateusz Buszko
Bob Karp
Amy Kauper
Greg Meyer
Jay Nordqvist
Sergio Reyes
Bob Strahmann
Paul Thur de Koos
Pastor Brian Wrobel
Kristin Young
John Zona

Alachua County

Chris Dawson
Michael Fay
Jeffrey Hays
Michelle Liebermann

City of Gainesville

Dekova Batey
Paul Folks
Anthony Lyons
Tom Quigley
Teresa Scott

**Florida Department
of Transportation**

Jeff Scott

* Via telephone

Spoke and provided written comments

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**CONSENT AGENDA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA**

**Jack Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida**

**Monday, 5:00 p.m.
December 5, 2016**

STAFF RECOMMENDATION

- Page #7 CA. 1 Minutes- October 3, 2016 APPROVE MINUTES**
The Metropolitan Transportation Planning Organization needs to review and approve this set of minutes.
- Page #17 CA. 2 Safe Routes to School Program - 2017 Applications APPROVE STAFF RECOMMENDATION**
The Metropolitan Transportation Planning Organization needs to support the submission of the Safe Routes to School applications for this year by the December 30, 2016 deadline.
- Page #19 CA. 3 Transportation Alternatives Program - 2017 Applications APPROVE STAFF RECOMMENDATION**
The Metropolitan Transportation Planning Organization needs to approve the submission of the Transportation Alternatives Program applications for this year by the December 9, 2016 deadline.
- Page #23 CA. 4 Florida Department of Transportation FOR INFORMATION ONLY
North Interstate 75 Master Plan**
The Florida Department of Transportation has initiated development of the North Interstate 75 Master Plan update.
- Page #37 CA. 5 Transportation Disadvantaged Program - NO ACTION REQUIRED
Status Report**
The Metropolitan Transportation Planning Organization has asked for regular status reports concerning this program.

Page #51 CA. 6 Metropolitan Planning Organization Advisory Council - Strategic Directions Plan NO ACTION REQUIRED

The Metropolitan Planning Organization Advisory Council has provided a copy of its approved Strategic Directions Plan.

Page #65 CA. 7 Metropolitan Planning Organization Advisory Council - Weekend Institute NO ACTION REQUIRED

The Metropolitan Planning Organization Advisory Council has announced meeting dates for its Weekend Institute and provided applications.



March 27, 2017

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
FROM: Scott R. Koons, AICP, Executive Director 
SUBJECT: Continuity of Operations Plan

STAFF RECOMMENDATION

Approve the updated Continuity of Operations Plan as a completed planning document.

BACKGROUND

Each year, staff review, and make needed revisions to, the Continuity of Operations Plan as part of addressing consideration of safety and security in the transportation planning process. The Plan is addresses how the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will continue to function in the event of a natural or man-made disaster. The changes made to the document were administrative revisions that were not substantive in nature. Below is the link to the draft Continuity of Operations Plan.

<http://ncfrpc.org/mtpo/publications/COOP/COOPReportdft.pdf>

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March 27, 2017

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
FROM: Scott R. Koons, AICP, Executive Director *SRK*
SUBJECT: Certification - Standard Certifications and Assurances

STAFF RECOMMENDATION

Authorize the Chair to sign the attached certification and assurance statements.

BACKGROUND

Each year, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area must approve and submit to the Florida Department of Transportation standard certifications and assurances attached as Exhibits 1 through 4.

Attachments

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EXHIBIT 1

FEDERAL FISCAL YEAR 2017-218 DEBARMENT AND SUSPENSION CERTIFICATION

As required by United States Regulations on Government wide Debarment and Suspension (Nonprocurement) at 49 Code of Federal Regulations 29.510

- (1) The Metropolitan Planning Organization hereby certifies to the best of its knowledge and belief, that it and its principles:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and,
 - (d) Have not within a three-year period preceding this certification had one or more public transactions (Federal, state or local) terminated for cause or default.

- (2) The Metropolitan Planning Organization also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the United States Department of Transportation.

Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area

Charles Chestnut, IV, Chair

Name of Metropolitan Planning Organization

Date

EXHIBIT 2

**FEDERAL FISCAL YEAR 2017-18
LOBBYING CERTIFICATION for GRANTS, LOANS
and COOPERATIVE AGREEMENTS**

In accordance with Section 1352 of Title 31, United States Code, it is the policy of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area that:

- (1) No Federal or state appropriated funds have been paid or will be paid by or on behalf of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, to any person for influencing or attempting to influence an officer or employee of any Federal or state agency, or a member of Congress or the state legislature in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts and subcontracts under grants, subgrants, loans, and cooperative agreement), which exceeds \$100,000, and that all such subrecipients shall certify and disclose accordingly.
- (4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, United States Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area

Charles Chestnut, IV, Chair

Name of Metropolitan Planning Organization

Date

EXHIBIT 3

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

It is the policy of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of Metropolitan Planning Organization contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise Program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and its consultants shall take all necessary and reasonable steps to ensure that disadvantage businesses have an opportunity to compete for and perform the contract work of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area in a non-discriminatory environment.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall require its consultants to not discriminate on the basis of race, color, national origin, sex, age, disability, familial status, religious status, marital status, sexual orientation, or gender identity in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code.

	Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	
Charles Chestnut, IV, Chair	Name of Metropolitan Planning Organization	Date

EXHIBIT 4

Title VI / Nondiscrimination Policy Statement

It is the policy of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area that no person shall on the basis of race, color, national origin, sex, age, disability, familial status, religious status, marital status, sexual orientation, or gender identity, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights restoration Act of 1987 and the Florida Civil Rights Act of 1992, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area

Charles Chestnut IV, Chair	Name of Metropolitan Planning Organization	Date
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March 27, 2017

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement

STAFF RECOMMENDATION

Authorize Chair to sign:

- 1. A letter reaffirming terms of the Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement; and**
- 2. Letters to Alachua County, the City of Gainesville, Gainesville/Alachua County Regional Airport Authority, Florida Department of Transportation District 2 Secretary and the North Central Florida Regional Planning Council requesting reaffirmation of the terms of the Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement.**

BACKGROUND

According to Section 339.175 (10)(a)(2) Florida Statutes, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is required to execute

“an agreement with the metropolitan and regional intergovernmental coordination and review agencies serving the metropolitan areas, specifying the means by which activities will be coordinated and how transportation planning and programming will be part of the comprehensive planned development of the area.”

Attached Exhibit 1 is a copy of the Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement that the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area executed on January 26, 2007. According to Section 339.175 (10)(a) Florida Statutes, the Agreement is to be reviewed and updated as necessary every five years.

There are no updates that need to be made to the Agreement.

Attachment

t:\scott\sk17\mtpo\memo\icar_apr3.docx

EXHIBIT 1

INTERGOVERNMENTAL COORDINATION AND REVIEW AND PUBLIC TRANSPORTATION COORDINATION JOINT PARTICIPATION AGREEMENT

THIS JOINT PARTICIPATION AGREEMENT is made and entered into this 26th day of January, 2007 by and between the STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the Department; the Metropolitan Transportation Planning Organization for the Gainesville urbanized area, hereinafter referred to as the MTPO; The North Central Florida Regional Planning Council, hereinafter referred to as the Council; the City of Gainesville, hereinafter referred to as the City; and the Gainesville-Alachua County Regional Airport Authority, hereinafter referred to as the Authority.

RECITALS

WHEREAS, the Federal Government, under the authority of 23 U. S. C. and any subsequent applicable amendments requires each metropolitan area, as a condition to the receipt of federal capital or operating assistance, to have a continuing, cooperative, and comprehensive transportation planning process in designated metropolitan areas to develop and implement plans and programs consistent with the comprehensively planned development of the metropolitan area;

WHEREAS, 23 U. S. C. 134 (a) and (b), and Section 339.175, Florida Statutes, provide for the creation of metropolitan planning organizations to develop transportation plans and programs for metropolitan areas;

WHEREAS, the aforementioned federal laws require that the State, the MTPO, and the operators of publicly owned transportation systems shall enter into an agreement clearly identifying the responsibilities for cooperatively carrying out such transportation planning (including corridor and subarea studies pursuant to 23 Code of Federal Regulations 450.316 and 450.318) and programming;

WHEREAS, pursuant to Section 20.23, Florida Statutes, the Department has been created by the State of Florida, and the Department has the powers and duties relating to transportation, all as outlined in Section 334.044, Florida Statutes;

WHEREAS, pursuant to 23 United States Code 134, 49 United States Code 5303, 23 Code of Federal Regulations 450.306, and Section 339.175, Florida Statutes, the MTPO has been designated and its membership apportioned by the Governor of the State of Florida, with the agreement of the affected units of general purpose local government, to organize and establish the MTPO;

WHEREAS, pursuant to Section 339.175(9)(a)2., Florida Statutes, the MTPO shall execute and maintain an agreement with the metropolitan and regional intergovernmental coordination and review agencies serving the Gainesville Metropolitan Area, hereinafter referred to as the Metropolitan Area;

WHEREAS, the aforesaid agreement must describe the means by which activities will be coordinated and specify how transportation planning and programming will be part of the comprehensively planned development of the Metropolitan Area;

WHEREAS, pursuant to Section 186.504, Florida Statutes, the Council was established and operates under its Organization Policies with a primary purpose of intergovernmental coordination and review;

WHEREAS, pursuant to Section 186.505(24), Florida Statutes, the Council is to review plans of metropolitan planning organizations to identify inconsistencies between those agencies' plans and applicable local government comprehensive plans adopted pursuant to Chapter 163, Florida Statutes;

WHEREAS, the Council, pursuant to Section 186.507, Florida Statutes, is required to prepare a Strategic Regional Policy Plan, which will contain regional goals and policies that address regional transportation issues;

WHEREAS, based on the Council's statutory mandate to identify inconsistencies between plans of metropolitan planning organizations and applicable local government comprehensive plans, and to prepare and adopt a Strategic Regional Policy Plan, the Council is appropriately situated to assist in the intergovernmental coordination of the intermodal transportation planning process;

WHEREAS, pursuant to Section 186.509, Florida Statutes, and Chapter 29C-8, Florida Administrative Code, the Council has adopted a conflict and dispute resolution process;

WHEREAS, the purpose of the dispute resolution process is to reconcile differences in planning and growth management issues between local governments, regional agencies, and private interests;

WHEREAS, the parties hereto have determined that the voluntary dispute resolution process is useful in the process of resolving conflicts and disputes arising in the transportation planning process;

WHEREAS, pursuant to 23 Code of Federal Regulations 450.310(b) and Section 339.175(9)(a)3., Florida Statutes, the MTPO must execute and maintain an agreement with the operators of public transportation systems, including transit systems, commuter rail systems, airports, and seaports, describing the means by which activities will be coordinated and specifying how public transit, commuter rail, aviation, and seaport planning (including corridor and subarea studies pursuant to 23 Code of Federal Regulations 450.316 and 450.318) and programming will be part of the comprehensively planned development of the Metropolitan

operators of public transportation systems, including transit systems, commuter rail systems, airports, and seaports, describing the means by which activities will be coordinated and specifying how public transit, commuter rail, aviation, and seaport planning (including corridor and subarea studies pursuant to 23 Code of Federal Regulations 450.316 and 450.318) and programming will be part of the comprehensively planned development of the Metropolitan Area;

WHEREAS, it is in the public interest that the MTPO, operators of public transportation systems, including transit systems, commuter rail systems, port and aviation authorities, jointly pledge their intention to cooperatively participate in the planning and programming of transportation improvements within the Metropolitan Area;

WHEREAS, the undersigned parties have determined that this Agreement satisfies the requirements of, and is consistent, with 23 Code of Federal Regulations 450.310, 450.312, 450.316 and 450.318 and Section 339.175(9)(a), Florida Statutes; and

WHEREAS, the parties to this Agreement desire to participate cooperatively in the performance, on a continuing basis, of a coordinated, comprehensive transportation planning process to assure that highway facilities, mass transit, rail systems, air transportation and other facilities will be properly located and developed in relation to the overall plan of community development.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representation herein, the parties desiring to be legally bound, do agree as follows:

ARTICLE 1 RECITALS; DEFINITIONS

Section 1.01. Recitals. Each and all of the foregoing recitals are incorporated herein and acknowledged to be true and correct. Failure of any of the foregoing recitals to be true and correct shall not operate to invalidate this Agreement.

Section 1.02. Definitions. The following words when used in this Agreement (unless the context shall clearly indicate the contrary) shall have the following meanings:

Agreement means and refers to this instrument, as amended from time to time.

Corridor or Subarea Study shall mean and refer to studies involving major investment decisions or as otherwise identified in 23 Code of Federal Regulations 450.316 and 450.318.

Department shall mean and refer to the Florida Department of Transportation, an agency of the State of Florida, created pursuant to Section 20.23, Florida Statutes.

FHWA means and refers to the Federal Highway Administration.

Long Range Transportation Plan is at a minimum a 20-year plan which: identifies transportation facilities and; includes a financial plan that demonstrates how the plan can be implemented and assesses capital improvements necessary to preserve the existing metropolitan transportation system and make efficient use of existing transportation facilities and; indicates proposed transportation enhancement activities; all as required by 23 United States Code 134(g), 23 Code of Federal Regulations 450.322 and Section 339.175(6), Florida Statutes.

Metropolitan Area means and refers to the planning area as determined by agreement between the MTPO and the Governor in the urbanized areas designated by the United States Bureau of the Census as described in 23 United States Code 134(b)(1) and Section 339.175, Florida Statutes, which shall be subject to the MTPO's planning authority.

MTPO means and refers to the MTPO formed pursuant to the Interlocal Agreement dated May 26, 2004 as amended or superseded from time to time.

Council means and refers to the North Central Florida Regional Planning Council created pursuant to Section 186.504, Florida Statutes, and established to operate under its Organization Policies.

TIP is the staged multi-year program of transportation improvement projects developed by the MTPO consistent with the Long-Range Transportation Plan and developed pursuant to Title 23 United States Code 134(h), 49 United States Code 5304, 23 Code of Federal Regulations 450.324 and Section 339.175, Florida Statutes.

Unified Planning Work Program is the annual program, developed in cooperation with the Department and public transportation providers, that lists all planning tasks to be undertaken during a program year, with a complete description thereof and an estimated budget, all as required by 23 Code of Federal Regulations 420, Subpart A, and Section 450.314, and Section 339.175(8), Florida Statutes.

ARTICLE 2 PURPOSE

Section 2.01. Coordination with public transit operators. As set forth in Article 3 of this Agreement, the purpose of this Agreement is to provide for cooperation with the Department, the City, the Authority, and the MTPO in the development and preparation of the Unified Planning Work Program, the TIP, the Long-Range Transportation Plan, and any applicable Corridor or Subarea Studies.

Section 2.02. Intergovernmental coordination. As set forth in Article 4 of this Agreement, the purpose of this Agreement is to provide a process through the Council for intergovernmental coordination and review and identification of inconsistencies between proposed MTPO transportation plans and local government comprehensive plans adopted pursuant to Chapter 163, Florida Statutes, and approved by the Florida Department of Community Affairs.

Section 2.03. Dispute resolution. As set forth in Article 5 of this Agreement, the purpose of this Agreement is to provide a process for conflict and dispute resolution through the Council.

ARTICLE 3
COOPERATIVE PROCEDURES FOR PLANNING AND PROGRAMMING
WITH OPERATORS OF PUBLIC TRANSPORTATION SYSTEMS

Section 3.01. Cooperation with operators of public transportation systems: coordination with local government approved comprehensive plans.

(a) The MTPO shall cooperate with the City, the Authority and the Department to optimize the planning and programming of an integrated and balanced intermodal transportation system for the Metropolitan Area.

(b) The MTPO shall implement a continuing, cooperative, and comprehensive transportation planning process that is consistent, to the maximum extent feasible, with aviation master plans, and public transit development plans of the units of local governments whose boundaries are within the Metropolitan Area.

(c) The MTPO shall ensure that representatives of transit agencies and airports within the Metropolitan Area are provided membership on the MTPO's Technical Advisory Committee.

Section 3.02. Preparation of transportation related plans.

(a) Although the adoption or approval of the Unified Planning Work Program, the TIP, and the Long-Range Transportation Plan is the responsibility of the MTPO, development of such plans or programs shall be viewed as a cooperative effort involving the Department, the City, and the Authority. In developing its plans and programs, the MTPO shall solicit the comments and recommendations of the parties to this Agreement in the preparation of such plans and programs.

(b) At the commencement of the process of preparing the Unified Planning Work Program, the TIP, or the Long-Range Transportation Plan, or preparing other than a minor amendment thereto (as determined by the MTPO), the MTPO shall extend notice to the Department, the City, and the Authority advising the scope of the work to be undertaken and inviting comment and participation in the development process. The MTPO shall ensure that the chief operating officials of the Department, the City, and the Authority shall receive approximate 15 days written formal notice of all public workshops and hearings relating to the development of such plans and programs. It is stipulated by the parties to this Agreement that the failure by the MTPO to properly extend written or other notice shall not invalidate, or be lodged as a claim to invalidate, the adoption of the aforementioned plans and programs.

(c) Local government comprehensive plans.

(1) In developing the TIP, Long-Range Transportation Plan, or a Corridor or Subarea Studies, or preparing other than a minor amendment thereto (as determined by the

MTPO), the MTPO, the City and the Authority shall analyze for each local government in the Metropolitan Area: (i) the comprehensive plan future land use elements; (ii) the goals, objectives, and policies of the comprehensive plans; and (iii) the zoning regulations of each of the local governments in the Metropolitan Area. Based upon the foregoing review and a consideration of other growth management factors, the MTPO, the City and the Authority shall provide written recommendations to local governments in the Metropolitan Area in the development, amendment, and implementation of their comprehensive plans and zoning regulations. A copy of the recommendations shall be sent to the Council.

(2) The MTPO agrees that, to the maximum extent feasible, the Long-Range Transportation Plan and the project and project phases within the TIP shall be consistent with the future land use element and goals, objectives, and policies of the comprehensive plans of local government in the Metropolitan Area. If the MTPO's TIP is inconsistent with a local government comprehensive plan, the MTPO shall so indicate, and the MTPO shall present, as part of the TIP, justification for including the project in the program.

(d) Multi-modal transportation agency plans.

(1) In developing the TIP, Long-Range Transportation Plan, or a Corridor or Subarea Studies, or preparing other than a minor amendment thereto (as determined by the MTPO), the MTPO shall analyze the affected master plans and comprehensive plans of the City and Authority. Based upon the foregoing review and a consideration of other transportation-related factors, the MTPO, shall from time to time and as appropriate, provide recommendations to the parties to this Agreement as well as local governments within the Metropolitan Area, for the development, amendment, and implementation of their master, development, or comprehensive plans.

(2) In developing or revising their respective master or development plans, the parties to this Agreement shall analyze the draft or approved Unified Planning Work Program, TIP, Long-Range Transportation Plan, or Corridor and Subarea Studies, or amendments thereto. Based upon the foregoing review and a consideration of other transportation-related factors, the parties to this Agreement shall from time to time and as appropriate, provide written recommendations to the MTPO with regard to development, amendment, and implementation of the plans, programs, and studies.

(3) The MTPO agrees that, to the maximum extent feasible, the TIP shall be consistent with the affected master plans and development plans of the parties to this Agreement.

(e) By letter agreement to be executed by the MTPO and the affected Authority and public transit providers represented by MTPO members, the MTPO and the affected agency or authority shall mutually develop a process for planning coordination, forwarding recommendations, and project programming consistency to be referred to as the letter agreement. The parties to this letter agreement agree that the MTPO need only include in the TIP those state-funded airport projects that directly relate to surface transportation activities. The process agreed to in the letter agreement shall provide flexible deadlines for inter-agency comment on affected plans referenced in this section. This Agreement will be amended pursuant to Section

6.02 to incorporate this letter agreement. The signatories to the letter agreement may revise or terminate the letter agreement upon 30 days written notice to all other parties to this letter agreement but without approval of other parties hereto.

ARTICLE 4 INTERGOVERNMENTAL COORDINATION AND REVIEW

Section 4.01. Coordination with Council. The Council shall perform the following tasks:

(a) Within 30 days of receipt, review the draft of the proposed TIP, Long-Range Transportation Plan, Corridor and Subarea Studies, or amendments thereto, as requested by the MTPO, to identify inconsistencies between the foregoing plans and programs and applicable local government comprehensive plans adopted pursuant to Chapter 163, Florida Statutes, for counties and cities within the Metropolitan Area and the adopted Strategic Regional Policy Plan.

(1) The parties hereto recognize that, pursuant to Florida law, the Long-Range Transportation Plan of the MTPO must be considered by cities and counties within the Metropolitan Area in the preparation, amendment, and update/revision of their comprehensive plans. Further, the Long-Range Transportation Plan and the projects and project phases within the TIP are to be consistent with the future land use element and goals, objectives, and policies of the comprehensive plans of local governments in the Metropolitan Area to the maximum extent feasible. Therefore, promptly upon completion of its review of the draft proposal, the Council shall advise the MTPO and each affected county or city of its findings;

(2) If, after completing its review of the draft proposal, the Council deems that the plans or programs submitted are not acceptable, the Council shall promptly advise the MTPO in writing of its concerns and identify those portions of the submittals which need to be reevaluated and potentially modified; and

(3) Upon final adoption of the proposed TIP, Long-Range Transportation Plan, Corridor and Subarea Studies, or amendment thereto, the MTPO may request that the Council consider adoption of regional transportation goals, objectives, and policies in the Strategic Regional Policy Plan implementing the adopted TIP, Long-Range Transportation Plan, Corridor and Subarea Studies, or amendments thereto. If the proposed plan, program, or study, or amendments thereto, was the subject of previous adverse comment by the Council, the MTPO will identify the change in the final adopted plan intended to resolve the adverse comment, or alternatively, the MTPO shall identify the reason for not amending the plan as suggested by the Council.

(b) The Council and MTPO agree to use the conflict and dispute resolution process as set forth in Article 5 below.

**ARTICLE 5
CONFLICT AND DISPUTE RESOLUTION PROCESS**

Section 5.01. Disputes and conflicts under this Agreement. This process shall apply to conflicts and disputes relating to matters subject to this Agreement, or conflicts arising from the performance of this Agreement. Except as otherwise provided in this Article 5, only representatives of the agencies with conflicts or disputes shall engage in conflict resolution.

Section 5.02. Remedies. The parties may seek to resolve their dispute by the informal dispute resolution procedures of the Council as set forth in Chapter 29C-8, Florida Administrative Code, or by mediation or such other procedures as mutually agreed to by all the parties. In the event the parties are unable to resolve the dispute, the parties shall retain their right to all available administrative and/or judicial remedies.

**ARTICLE 6
MISCELLANEOUS PROVISION**

Section 6.01. Constitutional or statutory duties and responsibilities of parties. This Agreement shall not be construed to authorize the delegation of the constitutional or statutory duties of any of the parties. In addition, this Agreement does not relieve any of the parties of an obligation or responsibility imposed upon them by law, except to the extent of actual and timely performance thereof by one or more of the parties to this Agreement or any legal or administrative entity created or authorized by this Agreement, in which case this performance may be offered in satisfaction of the obligation or responsibility.

Section 6.02. Amendment of Agreement. Amendments or modifications of this Agreement may only be made by written agreement signed by all parties hereto with the same formalities as the original Agreement.

Section 6.03. Duration; withdrawal procedure.

(a) Duration. This Agreement shall have a term of five years and shall automatically renew at the end of said five years for another five year term and every five years thereafter. At the end of the first five year term and at least every five years thereafter, the parties hereto shall examine the terms hereof and agree to amend the provisions or reaffirm the same. However, the failure to amend or to reaffirm the terms of this Agreement shall not invalidate or otherwise terminate this Agreement.

(b) Withdrawal procedure. Any party may withdraw from this Agreement after presenting in written form a notice of intent to withdraw to the other parties to this Agreement and the MTPO, at least 90 days prior to the intended date of withdrawal; provided, that financial commitments made prior to withdrawal are effective and binding for their full term and amount regardless of withdrawal.

Section 6.04. Notices. All notices, demands and correspondence required or provided for

under this Agreement shall be in writing and delivered in person or dispatched by certified mail, postage prepaid, return receipt requested. Notice is required to be given and shall be addressed as follows:

North Central Florida Regional Planning Council
2009 NW 67th Place, Suite A
Gainesville, FL 32653-1603

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
2009 NW 67th Place, Suite A
Gainesville, FL 32653-1603

Florida Department of Transportation, District 2
1109 South Marion Avenue, Mail Station 2000
Lake City, FL 32025-5874

City of Gainesville
P.O. Box 490
Gainesville, FL 32602

Gainesville-Alachua County Regional Airport Authority
3880 NE 39th Avenue, Suite A
Gainesville, FL 32609

A party may unilaterally change its address or addressee by giving notice in writing to the other parties as provided in this section. Thereafter, notices, demands and other pertinent correspondence shall be addressed and transmitted to the new address.

Section 6.05. Interpretation.

(a) Drafters of Agreement. All parties hereto were each represented by, or afforded the opportunity for representation by legal counsel, and participated in the drafting of this Agreement and in the choice of wording. Consequently, no provision hereof should be more strongly construed against any party as drafter of this Agreement.

(b) Severability. Invalidation of any one of the provisions of this Agreement or any part, clause or word hereof, or the application thereof in specific circumstances, by judgment, court order, or administrative hearing or order shall not affect any other provisions or applications in other circumstances, all of which shall remain in full force and effect; provided, that such remainder would then continue to conform to the terms and requirements of applicable law.

(c) Rules of construction. In interpreting this Agreement, the following rules of construction shall apply unless the context indicates otherwise:

- (1) The singular of any word or term includes the plural;
- (2) The masculine gender includes the feminine gender; and
- (3) The word "shall" is mandatory, and "may" is permissive.

Section 6.06. Attorney's Fees. In the event of any judicial or administrative action to enforce or interpret this Agreement by any party hereto, each party shall bear its own attorney's fees in connection with such proceeding.

Section 6.07. Agreement execution; use of counterpart signature pages. This Agreement, and any amendments hereto, may be simultaneously executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument.

Section 6.08. Effective date. This Agreement shall become effective upon its execution by all parties hereto.

Section 6.09. Other authority. In the event that any election, referendum, approval, permit, notice, or other proceeding or authorization is required under applicable law to enable the parties to enter into this Agreement or to undertake the provisions set forth hereunder, or to observe, assume or carry out any of the provisions of the Agreement, said parties will initiate and consummate, as provided by law, all actions necessary with respect to any such matters for required.

Section 6.10. Parties not obligated to third parties. No party hereto shall be obligated or liable hereunder to any party not a signatory to this Agreement. There are no express or intended third party beneficiaries to this Agreement.

Section 6.11. Rights and remedies not waived. In no event shall the making by the Department of any payment to the MTPO constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the MTPO, and the making of any such payment by the Department while any such breach or default exists shall in no way impair or prejudice any right or remedy available to the Department in respect of such breach or default.

IN WITNESS WHEREOF, the undersigned parties have executed this Joint Participation Agreement on behalf of the referenced legal entities on the date as first above written.

Signed, Sealed, and Delivered in the presence of:

ATTEST:




ATTEST:



ATTEST:



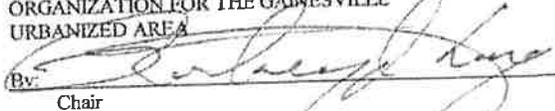
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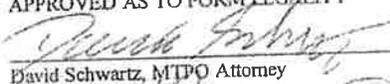
ATTEST:



METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA

By: 
Chair

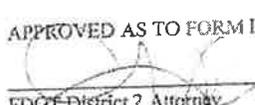
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David Schwartz, MTPO Attorney

FLORIDA DEPARTMENT OF TRANSPORTATION

By: 
District 2 Secretary

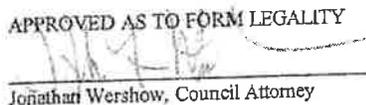
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FDOT District 2 Attorney

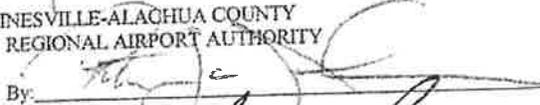
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

By: 
Chair

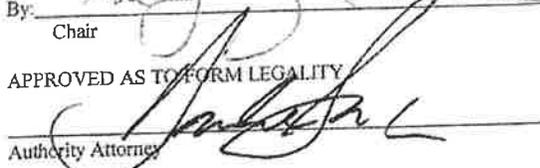
APPROVED AS TO FORM LEGALITY


Jonathan Wershow, Council Attorney

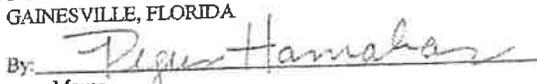
GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY

By: 
Chair

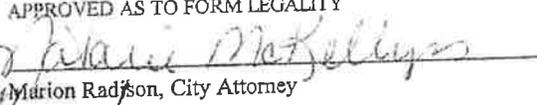
APPROVED AS TO FORM LEGALITY


Authority Attorney

CITY COMMISSION GAINESVILLE, FLORIDA

By: 
Mayor

APPROVED AS TO FORM LEGALITY


Marion Radtson, City Attorney

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March 27, 2017

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
FROM: Scott R. Koons, AICP, Executive Director 
SUBJECT: Certification - Metropolitan Transportation Planning Process Certification Statement

STAFF RECOMMENDATION

Authorize the Chair to sign the attached Joint Certification Statement.

BACKGROUND

Federal law and regulation requires the Florida Department of Transportation and the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to jointly certify each year the transportation planning process, concurrent with the submittal of the Transportation Improvement Program.

A joint review meeting with the Florida Department of Transportation was held on March 15, 2017. As a result of this meeting, the Florida Department of Transportation has not identified any recommendations or corrective actions for the metropolitan transportation planning process. Attached as Exhibit 1 is the Joint Certification Statement that needs to be signed by the Chair and submitted to the Florida Department of Transportation.

Attachment

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Exhibit 1
Joint Certification Statement on the Metropolitan Transportation Planning Process

Pursuant to the requirements of 23 United States Code 134 (k)(5), 23 Code of Federal Regulations 450.334(a), the Department and the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area have performed a review of the certification status of the metropolitan transportation planning process for the **Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area** with respect to the requirements of:

1. 23 United States Code. 134 and 49 United States Code 5303;
2. Title VI of the Civil Rights Act of 1964, as amended (42 United States Code 2000d-1) and 49 Code of Federal Regulations Part 21;
3. 49 United States Code 5332 prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
4. Section 1101(b) of the Fixing America's Surface Transportation Act and 49 Code of Federal Regulations Part 26 regarding the involvement of disadvantaged business enterprises in United States Department of Transportation funded projects;
5. 23 Code of Federal Regulations Part 230 regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
6. Americans with Disabilities Act of 1990 (42 United States Code 12101 et seq.) and the regulations found in 49 Code of Federal Regulations Parts 27, 37, and 38;
7. Older Americans Act, as amended (42 United States Code 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
8. Section 324 of 23 United States Code regarding the prohibition of discrimination on the basis of gender; and
9. Section 504 of the Rehabilitation Act of 1973 (29 United States Code 794) and 49 Code of Federal Regulations Part 27 regarding discrimination against individuals with disabilities.

Included in this certification package is a summary of Noteworthy Achievements by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and, a list of any recommendations and/or corrective actions. The contents of this Joint Certification Package have been reviewed by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and accurately reflect the results of the joint certification review meeting held on **March 15, 2017**.

Based on a joint review and evaluation, the Florida Department of Transportation and the **Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area** recommend that the **Metropolitan Transportation Planning Process for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area** be **Certified**.

Florida Department of Transportation
District Two Secretary (or designee)

Date

Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area Chair (or designee)

Date



March 27, 2017

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Program -
Fiscal Year 2017-18 Planning Grant Resolution

STAFF RECOMMENDATION

Approve attached Resolution No. 2017-01 authorizing the execution of the Fiscal Year 2017-18 Transportation Disadvantaged Program Planning Grant Agreement for Alachua County.

BACKGROUND

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is the designated official planning agency for the Transportation Disadvantaged Program for Alachua County. As the designated official planning agency, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is responsible for Transportation Disadvantaged Program planning and providing the Transportation Disadvantaged Coordinating Board with sufficient staff support and resources to enable the Board to fulfill its responsibilities.

Attached Resolution No. 2017-01 authorizes the Chair to sign the Fiscal Year 2017-18 Transportation Disadvantaged Trust Fund Planning Grant Agreement with the Florida Commission for the Transportation Disadvantaged. The Planning Grant Agreement provides the funding needed to provide staff services to the Coordinating Board.

Attachment

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CERTIFICATE

The undersigned, as the duly qualified and acting Secretary of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, hereby certifies that the annexed is a true and correct copy of Resolution 2017-01, which was adopted at a legally convened meeting of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, which meeting was held on the 3rd day of April, A.D., 2017.

WITNESS my hand this _____ day of _____, A.D., 2017.

Ken Cornell, Secretary

RESOLUTION NO. 2017-01

A RESOLUTION OF THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA AUTHORIZING THE EXECUTION OF THE FISCAL YEAR 2017-18 TRANSPORTATION DISADVANTAGED TRUST FUND PLANNING GRANT AGREEMENT WITH THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED; PROVIDING AN EFFECTIVE DATE

WHEREAS, Chapter 427, Florida Statutes and Rule 41-2.009, Florida Administrative Code designates metropolitan planning organizations as designated official planning agencies for the Transportation Disadvantaged Program in urbanized areas;

WHEREAS, the designated official planning agency is responsible for Transportation Disadvantaged Program planning and providing the local Transportation Disadvantaged Coordinating Board with sufficient staff support and resources to enable the Board to fulfill its responsibilities;

WHEREAS, the Metropolitan Transportation Planning Organization is the designated official planning agency for the Transportation Disadvantaged Program for Alachua County; and

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has the authority to enter into the Fiscal Year 2017-18 Transportation Disadvantaged Trust Fund agreement and to undertake a transportation disadvantaged service project, as authorized by Section 427.0159, Florida Statutes and Rule 41-2, Florida Administrative Code.

NOW THEREFORE, BE IT RESOLVED BY THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA:

1. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has the authority to enter into the above referenced grant agreement;
2. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes the Chair to execute the above referenced grant agreement on behalf of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area with the Florida Commission for the Transportation Disadvantaged;
3. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes the Chair to sign any and all assurances, agreements or contracts that are required in connection with the agreement;
4. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to act in connection with the agreement and to provide such additional information as may be required by the Florida Commission for the Transportation Disadvantaged;

5. That the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorizes its Executive Director to sign the planning grant application form, any and all reimbursement invoices, warranties, certification and any other documents that may be required in connection with the agreement; and
6. That this resolution shall take effect upon its adoption.

DULY ADOPTED in regular session, this 3rd day of April A.D., 2017.

METROPOLITAN TRANSPORTATION
PLANNING ORGANIZATION FOR THE
GAINESVILLE URBANIZED AREA

Charles Chestnut, IV, Chair

ATTEST:

Ken Cornell, Secretary

APPROVED AS TO FORM

Michele L. Lieberman, Attorney
Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area



March 27, 2017

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Program
Alachua County Transportation Disadvantaged Coordinating Board
Membership Certification

STAFF RECOMMENDATION

Authorize the Chair to sign the attached Alachua County Transportation Disadvantaged Coordinating Board Membership Certification.

BACKGROUND

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is the designated official planning agency for the Transportation Disadvantaged Program for Alachua County. As the designated official planning agency, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is required to annually certify membership of the Alachua County Transportation Disadvantaged Coordinating Board.

The attached form certifies that the membership of the Coordinating Board is established pursuant to Rule 41-2.012(3) of the Florida Administrative Code. This form also certifies that the membership of the Coordinating Board represents, to the maximum extent feasible, a cross section of the local community.

Attachment

t:\lynn\tdsp2017\alachua\mtpolcbrtcert.docx

**ALACHUA COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD
MEMBERSHIP CERTIFICATION**

Name: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
 Address: 2009 N.W. 67th Place
Gainesville, Florida 32653-1603

The Designated Official Planning Agency named above hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), Florida Administrative Code, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

Signature: _____ Date: _____
 Charles Chestnut IV, Chair

REPRESENTATION	MEMBER	ALTERNATE	TERM ENDING
Local Elected Official/Chair	Craig Carter		No Term
Elderly	Maurice Levy	Vacant	6/30/2017
Disabled	Christine Louton	Sharon Curtis	6/30/2018
Citizen Advocate	James East	Vacant	6/30/2018
Citizen Advocate/User	Earther Wright	Vacant	6/30/2018
Children at Risk	Trisha Nieves	Vacant	6/30/2019
Florida Association for Community Action	Charles J. Harris	Tiffany McKenzie	6/30/2017
Public Education	James H. Speer, Jr.	Vacant	No Term
Florida Department of Transportation	Janell Damato	Sandra Collins	No Term
Florida Department of Children and Families	John Wisker	Louella Teague	No Term
Florida Department of Elder Affairs	Jeff Lee	Vacant	No Term
Florida Department of Education	Jeffrey Aboumrad	Vacant	No Term
Florida Agency for Health Care Administration	Dewece Ogden	Pamela Hagley	No Term
Regional Workforce Development Board	Linda Tatum	Vacant	No Term
Veteran Services	Albert Linden, Jr.	Vacant	6/30/2017
Local Mass Transit	Jesus Gomez	Mildred Crawford	No Term
Transportation Industry	Lisa Hogan	Vacant	6/30/2019
Local Medical Community	Vacant	Vacant	6/30/2019



March 27, 2017

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
FROM: Scott R. Koons, AICP, Executive Director 
SUBJECT: Transportation Disadvantaged Program – Status Report

STAFF RECOMMENDATION

For information only.

BACKGROUND

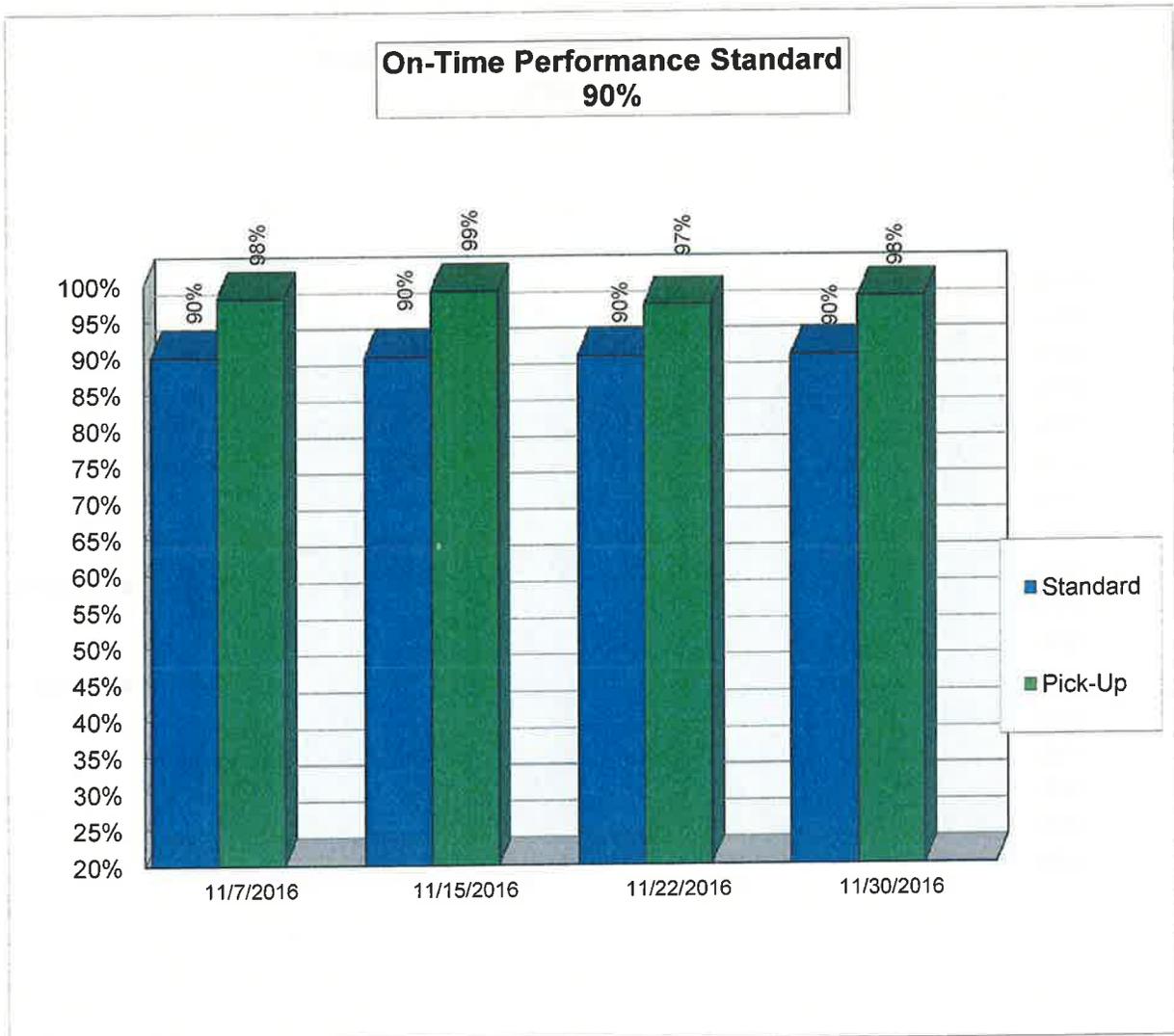
Attached are the following reports:

1. Alachua County Transportation Disadvantaged Service Plan Standards Report November 2016 - January 2017:
 - On-time performance
 - Complaints
 - Call hold time
 - Accidents
 - Roadcalls
2. MV Transportation Operations Report July 2016 - January 2017.

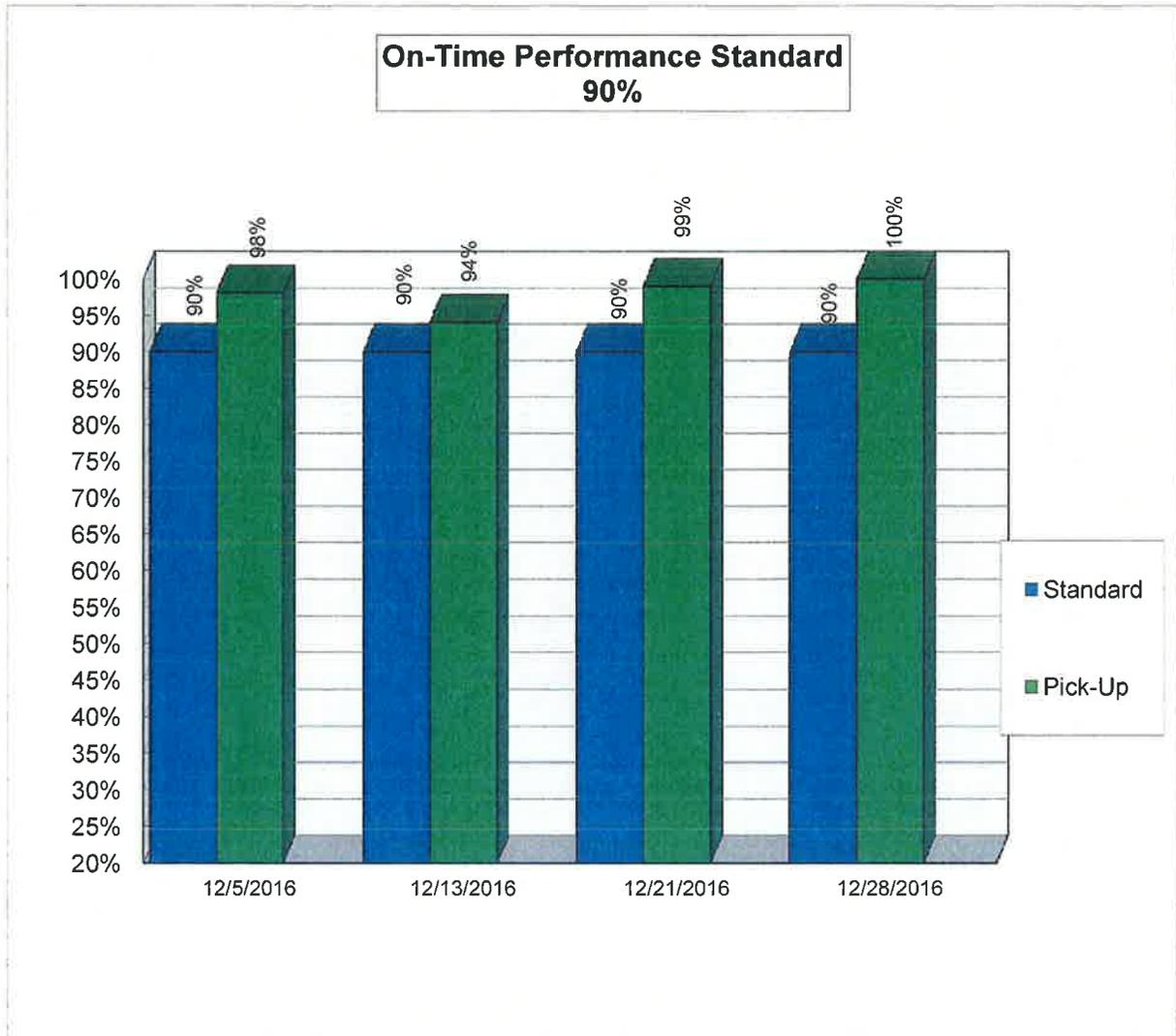
Attachments

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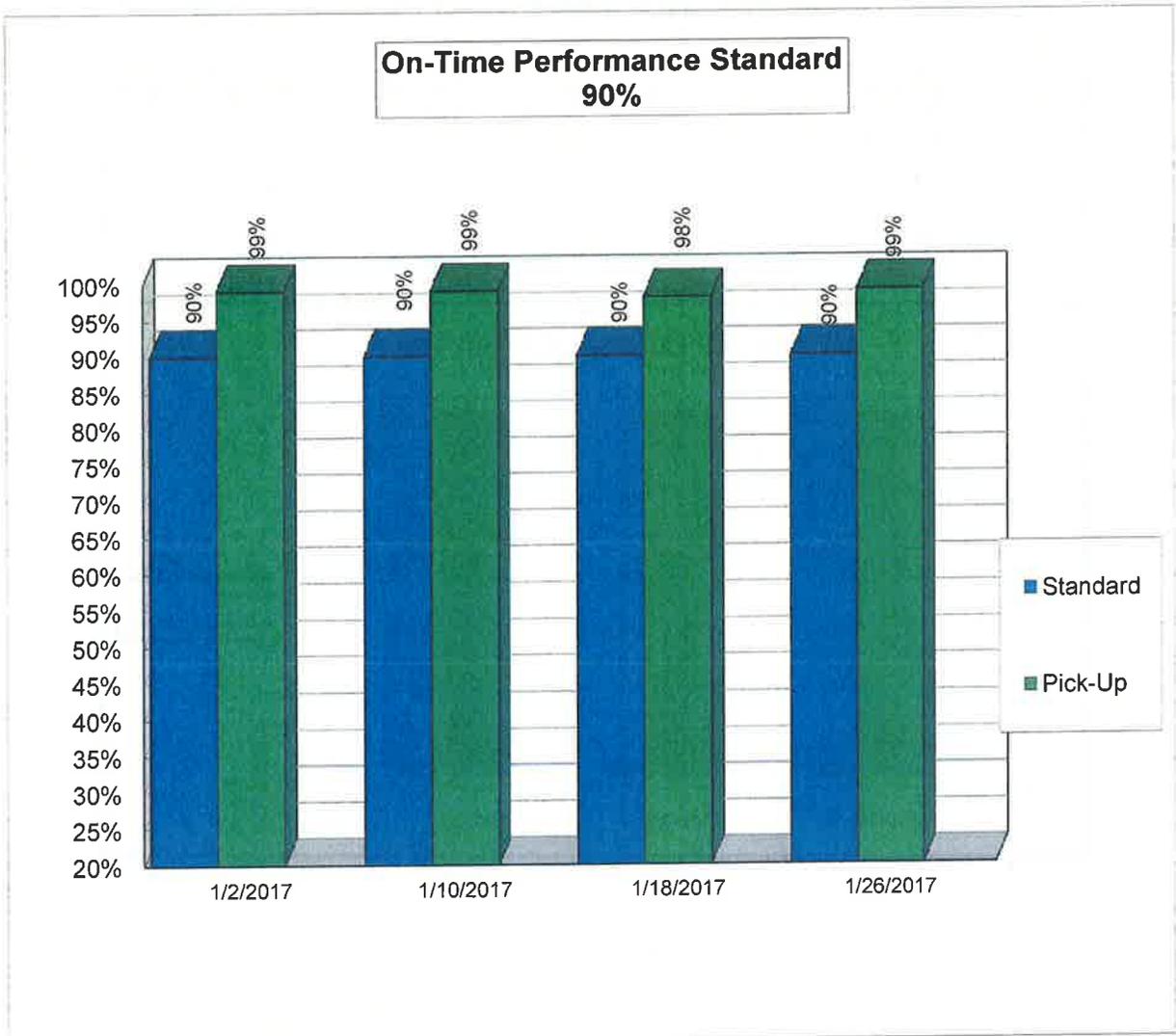
**TRANSPORTATION DISADVANTAGED
SERVICE PLAN (TDSP) STANDARDS
ALACHUA COUNTY, NOVEMBER 2016**



**TRANSPORTATION DISADVANTAGED
SERVICE PLAN (TDSP) STANDARDS
ALACHUA COUNTY, DECEMBER 2016**



**TRANSPORTATION DISADVANTAGED
SERVICE PLAN (TDSP) STANDARDS
ALACHUA COUNTY, JANUARY 2017**



TRANSPORTATION DISADVANTAGED SERVICE PLAN (TDSP) STANDARDS

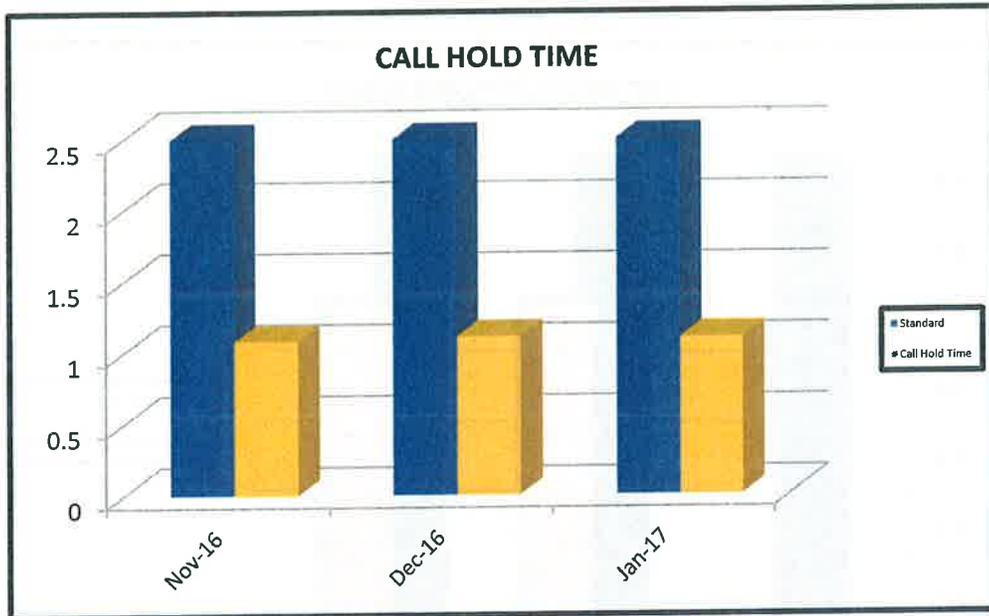
ALACHUA COUNTY, NOVEMBER 2016 - JANUARY 2017

MONTH	STANDARD	COMPLAINTS/1,000 TRIPS
Nov-16	3	0
Dec-16	3	0
Jan-17	3	0



**TRANSPORTATION DISADVANTAGED
SERVICE PLAN (TDSP) STANDARDS
ALACHUA COUNTY, NOVEMBER 2016 - JANUARY 2017**

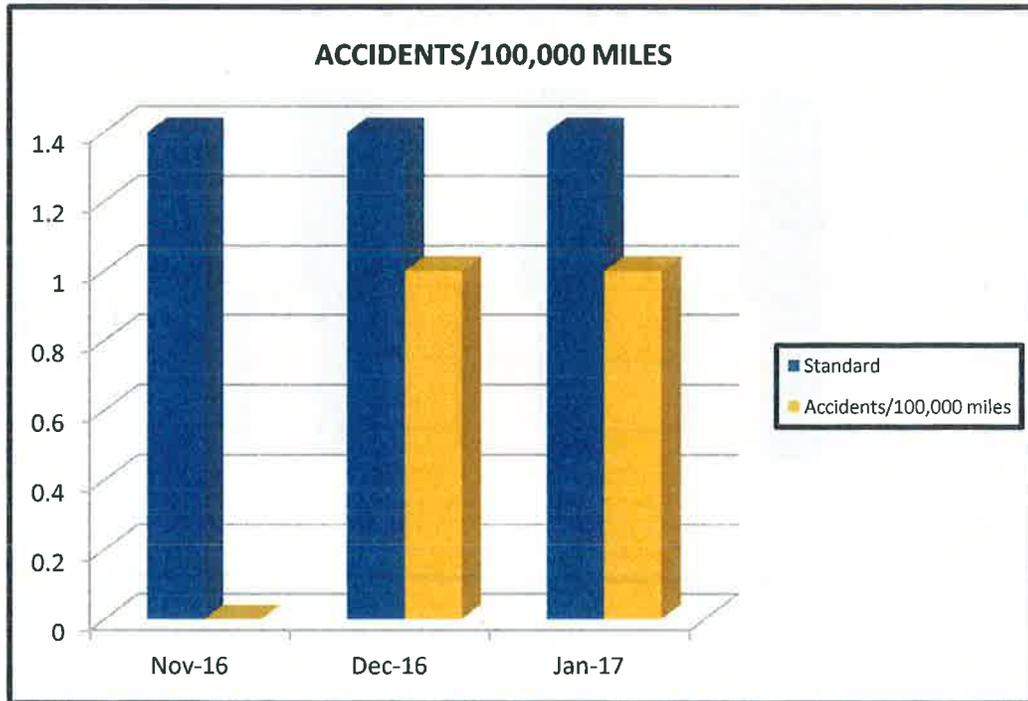
MONTH	STANDARD	CALL HOLD TIME
Nov-16	2.5	1.08
Dec-16	2.5	1.11
Jan-17	2.5	1.10



**TRANSPORTATION DISADVANTAGED
SERVICE PLAN (TDSP) STANDARDS**

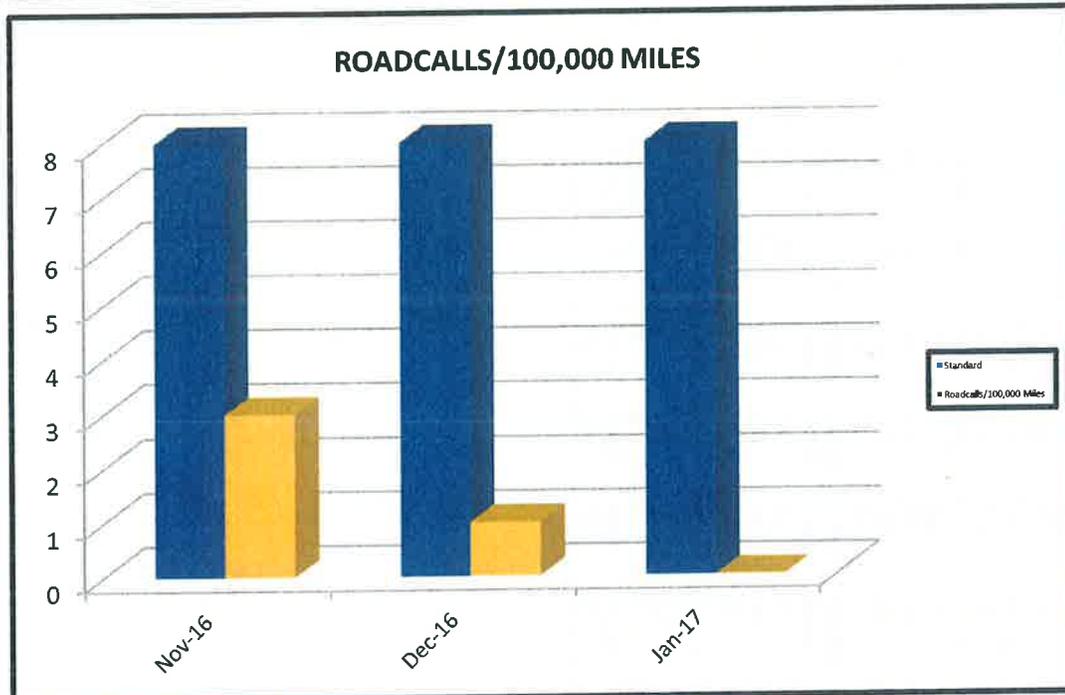
ALACHUA COUNTY NOVEMBER 2016 - JANUARY 2017

MONTH	STANDARD	ACCIDENTS/100,000 MILES
Nov-16	1.4	0
Dec-16	1.4	1
Jan-17	1.4	1



**TRANSPORTATION DISADVANTAGED
SERVICE PLAN (TDSP) STANDARDS
ALACHUA COUNTY, NOVEMBER 2016 - JANUARY 2017**

MONTH	STANDARD	ROADCALLS/100,000 MILES
Nov-16	8	3
Dec-16	8	1
Jan-17	8	0



2016-2017 OPERATING DATA	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17
Total No Trips Invoiced	6,992	7,679	7,102	7,001	7,038	6,516	7,102					
HMO Medicaid (Access to Care)	855	379	353	334	352	281	319					
HMO Medicaid (MTM)	208	170	202	167	169	160	152					
Transportation Disadvantaged Program	1,629	1,734	1,798	1,601	1,730	1,478	1,683					
Mobility Enhancement Grant Program - Bus Passes	133	88	229	193	212	136	138					
City of Gainesville ADA Service	3,750	4,639	4,024	4,052	3,826	3,794	4,097					
Florida Department of Transportation 5311	178	127	148	172	175	113	126					
Florida Department of Transportation 5310	124	150	108	113	119	68	62					
Alachua County	229	446	447	535	545	401	488					
Elder Care	29	34	22	27	122	221	37					
Total Vehicle Miles	98,231	105,351	98,987	92,009	97,066	91,331	97,503					
Total Vehicle Hours	5,814	6,368	6,037	5,873	5,854	5,573	6,103					
Average Miles per Trip	14	14	14	13	14	14	14	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Number of No Shows	312	296	296	221	275	201	255					
Number Trips Denied	0	0	0	0	0	0	0					
Accidents	0	1	1	4	0	1	1					
RoadCalls	3	2	2	1	3	1	0					
Commendations	8	6	8	10	8	12	9					
Complaints	5	4	5	3	4	5	2/7102					
Telephone Calls	9,288	10,073	9,596	9,647	8,864	8,165	9,068					
Average Call On-Hold Time	1.25	1.24	1.07	1.13	1.08	1.11	1.1					



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March 27, 2017

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: 2017 Florida Metropolitan Planning Organization Advisory Council
Legislative Priorities and Policy Positions

STAFF RECOMMENDATION

For information only.

BACKGROUND

The Florida Metropolitan Planning Organization Advisory Council has provided a copy of its approved 2017 Legislative Priorities and Policy Positions.

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Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

Legislative Priorities & Policy Positions

Florida Metropolitan Planning Organization Advisory Council



2017

Implements the recommendations from the MPOAC transportation revenue study and other options for expanding transportation revenue sources.

Regulates distracted driving as a primary offense by prohibiting the use of electronic wireless communications devices and other similar distracting devices while operating a moving motor vehicle.

Restores funding to 2007 levels for the Transportation Regional Incentive Program (TRIP).

Allows Strategic Intermodal System (SIS) funds to be used on roads and other transportation facilities not designated on the SIS if the improvement will enhance mobility or support freight transportation on the SIS.

Establishes flexible and predictable funding for transit projects (capital and operating) identified through the metropolitan transportation planning process by removing various funding limitations for the State Transportation Trust Fund (STTF).

Recognizes that federal metropolitan transportation planning funds shall not be regarded as state funds for purposes of expenditure



605 Suwannee Street ■ MS 28B ■ Tallahassee, FL 32399-0450
(850) 414-4037 ■ (850) 414-4895 fax
www.mpoac.org

PRIORITY POLICY POSITIONS

The MPOAC Supports State Legislation that:

1. Implements the recommendations from the MPOAC transportation revenue study and other options for expanding transportation revenue sources.

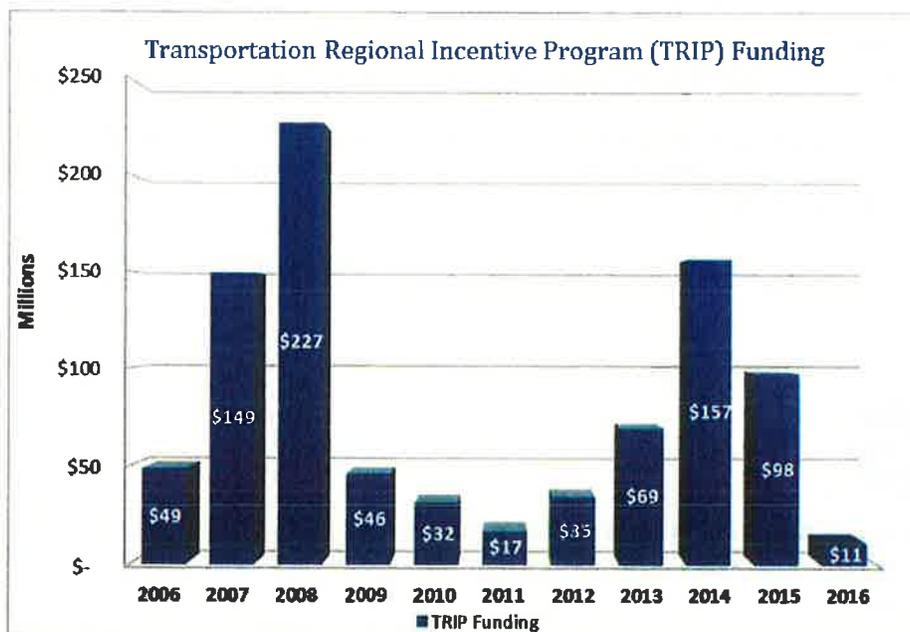
Key Recommendations:

- Expand the Charter County and Regional Transportation System Surtax to allow municipalities over 150,000 in population (or the largest municipality in a county) and all counties located in MPO areas to enact up to a one cent local option surtax by referendum.
- Index local option fuel taxes to the consumer price index in a manner similar to the current indexing of state fuel taxes.
- Identify potential revenue replacement sources for the current motor fuels tax which is no longer able to fully support the current or future needs of the transportation system.

2. Regulates distracted driving as a primary offense by prohibiting the use of electronic wireless communications devices and other similar distracting devices while operating a moving motor vehicle.

The 2013 Florida legislature enacted the "Florida Ban on Texting While Driving Law." The law prohibits operation of a moving motor vehicle while manually typing, sending or reading interpersonal communication (texting, e-mailing, instant messaging, etc.) using a wireless communications device, with certain exceptions. The law provides for enforcement of the ban as a secondary offense, meaning a driver would have to be pulled over for some other violation to get a ticket for violating the ban on texting. The 2014, 2015, and 2016 Florida Legislatures underscored the severity of distracted driving by considering bills that would have substantially increased the penalty for distracted driving. This legislative proposal would seek to strengthen the enforcement mechanism for the texting while driving ban by making it a primary offense.

3. Restores funding to 2007 levels for the Transportation Regional Incentive Program (TRIP). The TRIP leverages state documentary stamp tax proceeds to promote regional planning and project development by providing state matching funds for improvements to regionally significant transportation facilities identified and prioritized by regional partners. This proposal seeks to restore TRIP funding by reducing diversions of documentary stamp proceeds for non-transportation purposes.



MPOAC

The Florida Metropolitan Planning Organization Advisory Council (MPOAC) represents the collective interests of Florida's 27 MPOs, and assists the MPOs in carrying out the urbanized area transportation planning process by serving as the principal forum for collective policy discussion. The MPOAC was created by the Florida Legislature pursuant to Section 339.175, Florida Statutes, to augment and not supplant the role of the individual MPOs in the cooperative transportation planning process.

The organization is made up of a 27 member Governing Board consisting of local elected officials from each of the MPOs and a Staff Directors' Advisory Committee consisting of the staff directors from each of the MPOs. The MPOAC annually prepares legislative policy positions and develops initiatives to be advanced during Florida's legislative session. The MPOAC actively participates in the activities of the national Association of MPOs (AMPO) and the National Association of Regional Councils (NARC) in Washington DC and works with other stakeholder groups to help shape state and national policy regarding metropolitan transportation issues.

ADDITIONAL POLICY POSITIONS

The MPOAC Supports State Legislation that:

- 4. Allows Strategic Intermodal System (SIS) funds to be used on roads and other transportation facilities not designated on the SIS if the improvement will enhance mobility or support freight transportation on the SIS.**

Current state law does not permit SIS funds to be spent on roads or other transportation facilities that are not part of the SIS, even if proposed improvements would directly benefit users of SIS facilities by enhancing mobility options or supporting freight movement in a SIS corridor. This legislative proposal would broaden the State's ability to improve passenger and freight mobility on SIS corridors by making eligible the expenditure of SIS funds on non-SIS roads and other transportation facilities where the benefit to users of SIS facilities can be demonstrated.

- 5. Establishes flexible and predictable funding for transit projects (capital and operating) identified through the metropolitan transportation planning process by removing various funding limitations for the State Transportation Trust Fund (STTF).**

Current state law limits the amount of funding that can be made available from the STTF for transit projects for both capital and operating expenses. These limitations, which are not in place for roadway funding, makes transit funding from the STTF less predictable for the purposes of planning and project implementation and artificially limits the ability of MPOs to implement priority transit projects. This proposal recognizes the critical role transit plays in moving people and goods within and between Florida's metropolitan areas by removing the distinction between transit and highway projects for the purpose of spending funds from the STTF.

- 6. Recognizes that federal metropolitan transportation planning funds shall not be regarded as state funds for purposes of expenditure.**

The United States Department of Transportation (USDOT) provides federal funding to metropolitan planning organizations (MPOs) to carry out their federally required duties. Those federal funds are given to states who in turn distribute them to MPOs based upon a formula agreed upon between the Florida Department of Transportation (FDOT) and the Florida MPOs. The Florida Department of Financial Services (DFS) has determined that the expenditure of federal funds by MPOs shall be subject to all state requirements, laws and regulations even where such laws conflict with federal laws, regulations and requirements. This limits the ability of the Florida MPOs to use federal funds for their intended purpose and impinges on their ability to carry out their responsibilities as outlined in federal rule. This proposal would clarify that federal monies passed through the State of Florida to MPOs and the Florida MPO Advisory Council (MPOAC) shall not be regarded as state funds for purposes of expenditure.

Florida Metropolitan Planning Organization Advisory Council

MPOAC

GOVERNING BOARD

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Palm Beach MPO

Commissioner Nick Maddox, Vice-Chair
Capital Region TPA

Commissioner Rodney Friend
Bay County TPO

Commissioner Nicholas Nicholson
Hernando/Citrus MPO

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Harold Barley
MetroPlan Orlando

David Hutchinson
Sarasota/Manatee MPO

Aileen Bouclé
Miami-Dade MPO

Bob Kamm
Space Coast TPO

Carl Mikyska, MPOAC Executive Director

Meeting

Agenda

Enclosures



March 27, 2017

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director *SRK*

SUBJECT: Dr. Kermit Sigmon Citizen Participation Award- 2016

STAFF RECOMMENDATION

Present the Dr. Kermit Sigmon Citizen Participation Award to Gainesville Citizens for Active Transportation.

BACKGROUND

In 1997, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved the annual Dr. Kermit Sigmon Citizen Participation Award. This award is presented each year to a recipient, selected by the Citizen Advisory Committee, to be recognized for their contribution to the transportation planning process of the community. The recipient this year is Gainesville Citizens for Active Transportation. As described on its Facebook page,

“Gainesville Citizens for Active Transportation is a citizen-led coalition advocating for active transportation in Gainesville, Florida and Alachua County. Our Vision is a community in which active transportation is a viable and attractive option for all.”

Previous Recipients	
1997- Ruth Sigmon	2007- Martin Gold
1998- Perry Maull	2008- Mike and Susan Wright
1999- South West Alliance for Planning	2009- Sharon Hawkey
2000- Var Heyl and Cindy Smith	2010- Mayor Mark Goldstein
2001- Chandler Otis	2011- Ed Poppell
2002- Gerry Dedenbach	2012- Scott Fox
2003- Dr. Linda Crider	2013- Thomas Hawkins
2004- Dan Burden	2014- Ron Cunningham
2005- Julia Reiskind	2015- Marlie Sanderson
2006- Dr. Ruth Steiner	

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March 27, 2017

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Florida Department of Transportation North Interstate 75 Master Plan Status Update

STAFF RECOMMENDATION

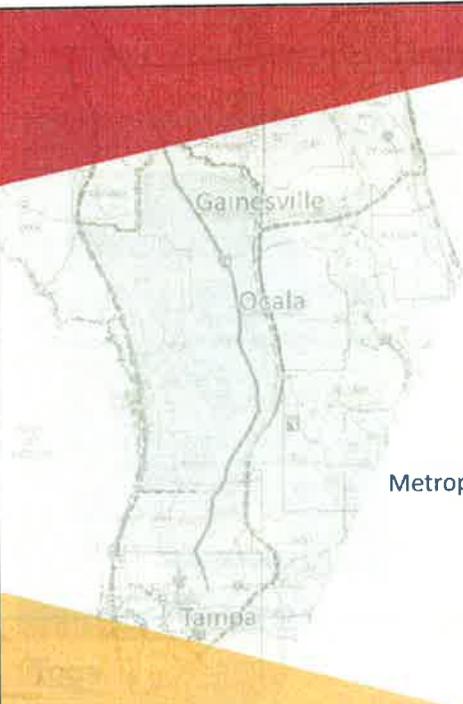
For information only.

BACKGROUND

The Florida Department of Transportation Central Office has requested an opportunity to make a presentation regarding the North Interstate 75 Master Plan update to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. Attached are materials that were provided by the Florida Department of Transportation Central Office staff regarding the North Interstate 75 Master Plan update.

Attachment

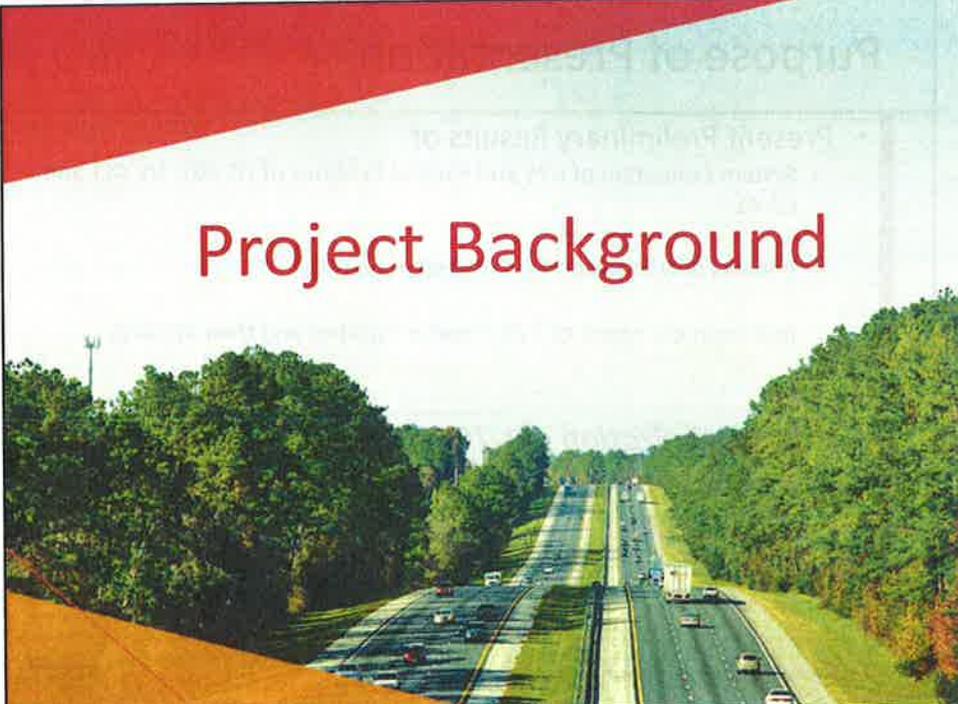
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North I-75 Master Plan

Gainesville
Metropolitan Transportation Planning Organization

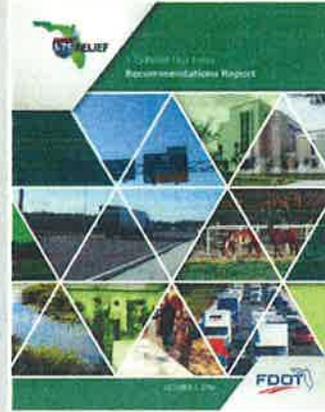
April 3, 2017



Project Background

I-75 Relief Task Force Recommendations

- *Identify and implement strategies to optimize and transform I-75*
- Evaluate enhancements to *U.S. 301 and U.S. 41*
- Consider *multimodal and multi-use facilities*
 - Express Lanes and Truck-only Lanes
- Implement *robust public involvement*



NOTE: Information is preliminary and subject to change



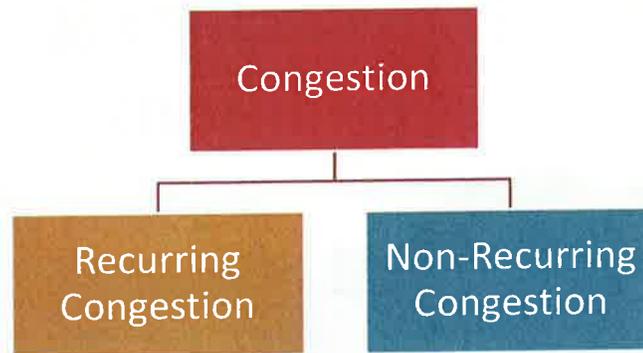
Purpose of Presentation

- Present Preliminary Results of
 - System Evaluation of I-75 and Parallel Facilities of US 301, US 441 and US 41
 - Impacts of Non-Recurring Congestion on I-75
 - Improvement needs of I-75, Parallel Facilities and their Impacts
- *Can maximization of I-75 and parallel facilities accommodate future recurring and non-recurring congestion?*

NOTE: Information is preliminary and subject to change



Primary Causes of Congestion on I-75



NOTE: Information is preliminary and subject to change

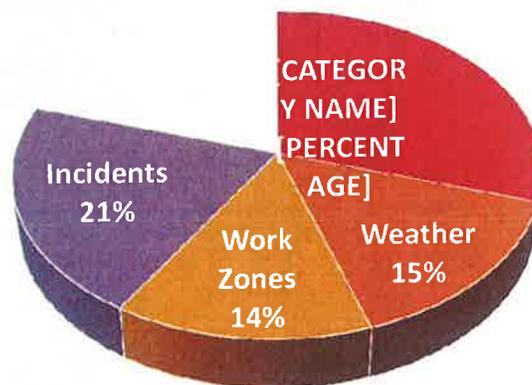


Primary Causes of Congestion on I-75

Recurring Congestion

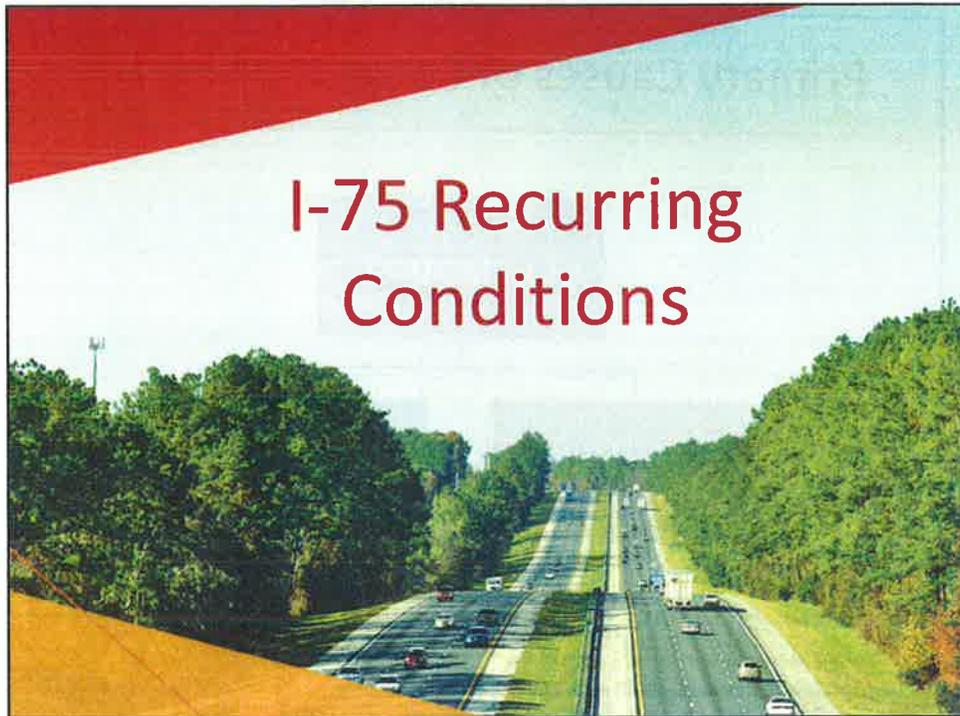


Non-Recurring Congestion

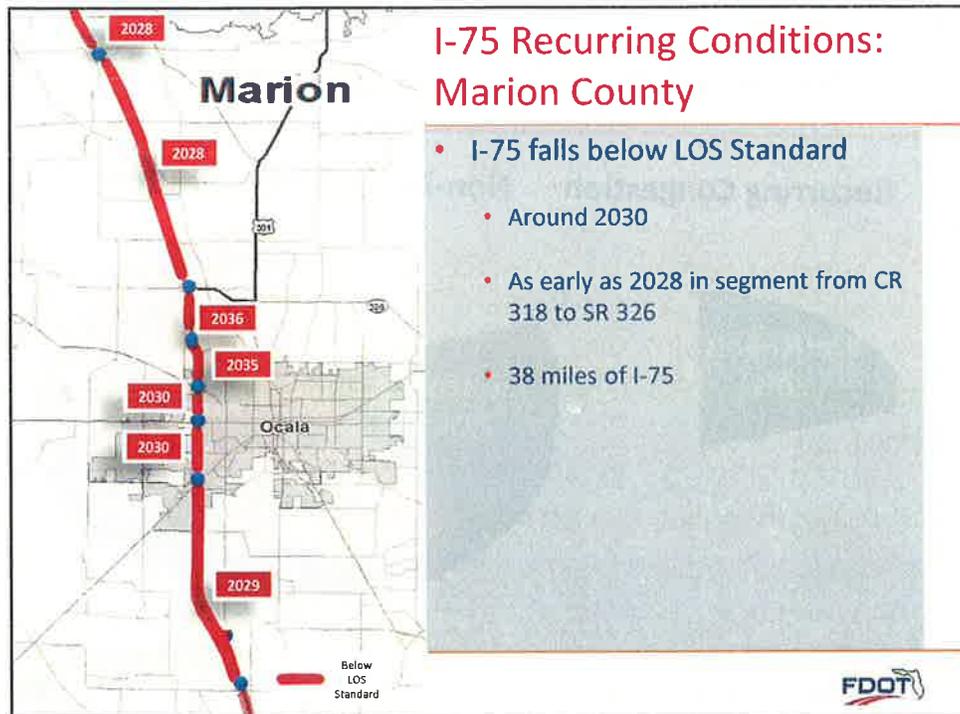


NOTE: Information is preliminary and subject to change





I-75 Recurring Conditions



I-75 Recurring Conditions: Alachua County

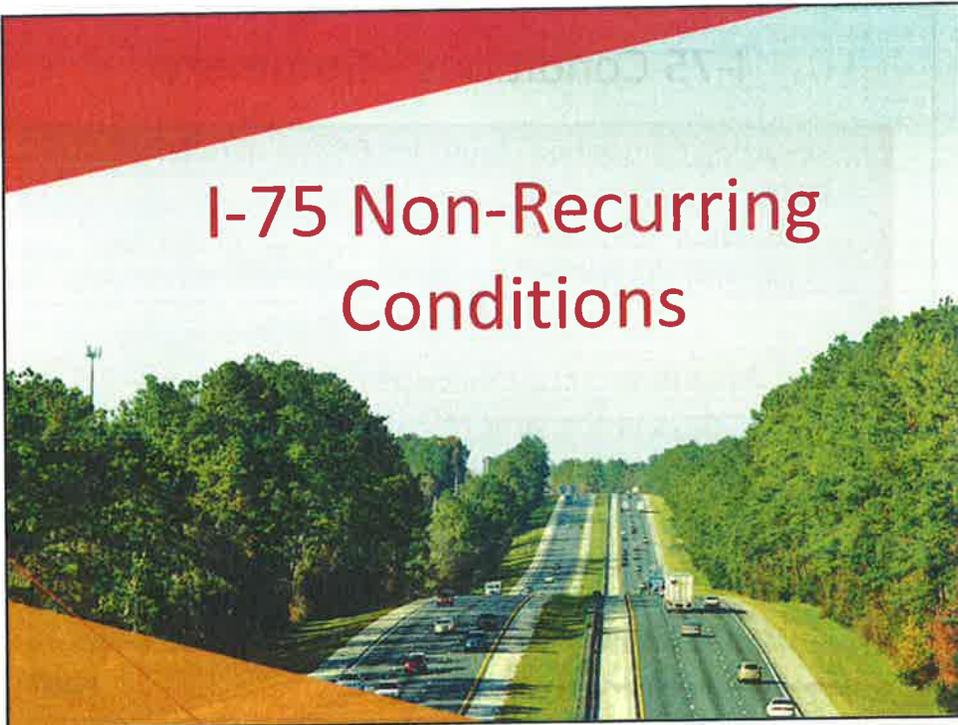


- I-75 falls below LOS Standard
- Around 2040
- As early as 2030 in segment from CR 234 to Williston Rd
- 25 miles of I-75

NOTE: Information is preliminary and subject to change



I-75 Non-Recurring Conditions



Non-Recurring Congestion

- Common causes of non-recurring congestion
 - Peak Travel Days
 - Weather
 - Incidents
- On average, 500+ incidents occur annually along I-75
- 1 in every 9 days a full closure of I-75 occurs in one direction

NOTE: Information is preliminary and subject to change



I-75 Conditions – Summary

- Recurring Congestion results in LOS standard failures by 2028
 - Alachua: 25 miles
 - Marion: 38 miles
- Non-Recurring Congestion results in failures
 - 134 days in the year (40%) Today

NOTE: Information is preliminary and subject to change



Alternative Corridors

• What are the alternative corridors for traffic diversion?

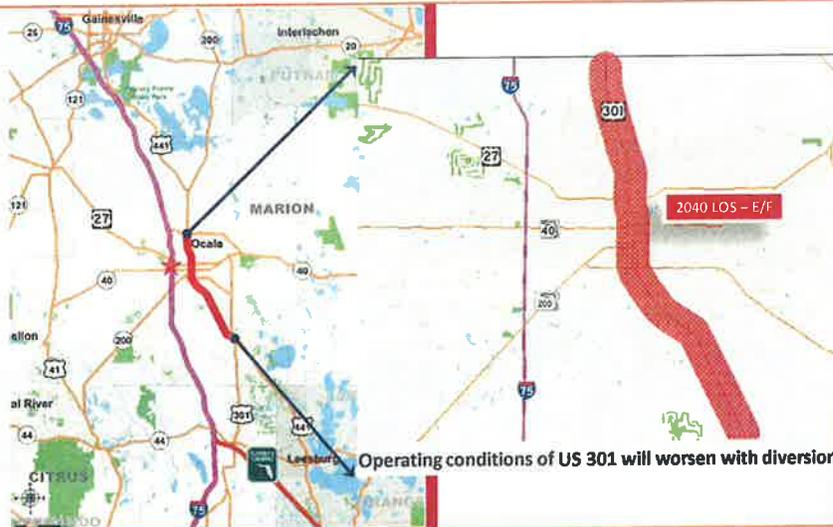
- US 41
 - SR 44 to I-75
- US 441
 - US 301 Split to I-75
- US 301
 - Florida's Turnpike to I-10



NOTE: Information is preliminary and subject to change



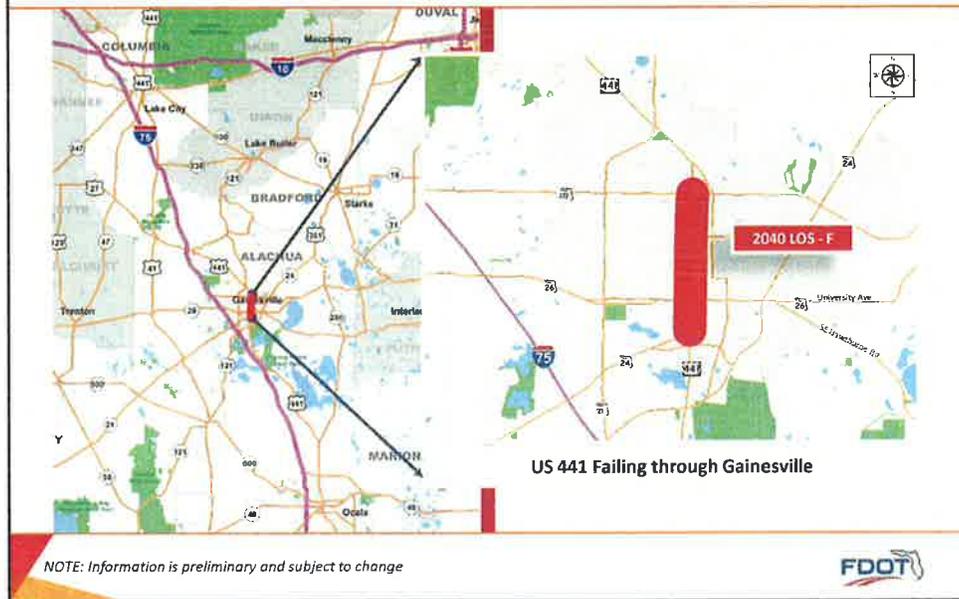
US 301 Level of Service in 2040



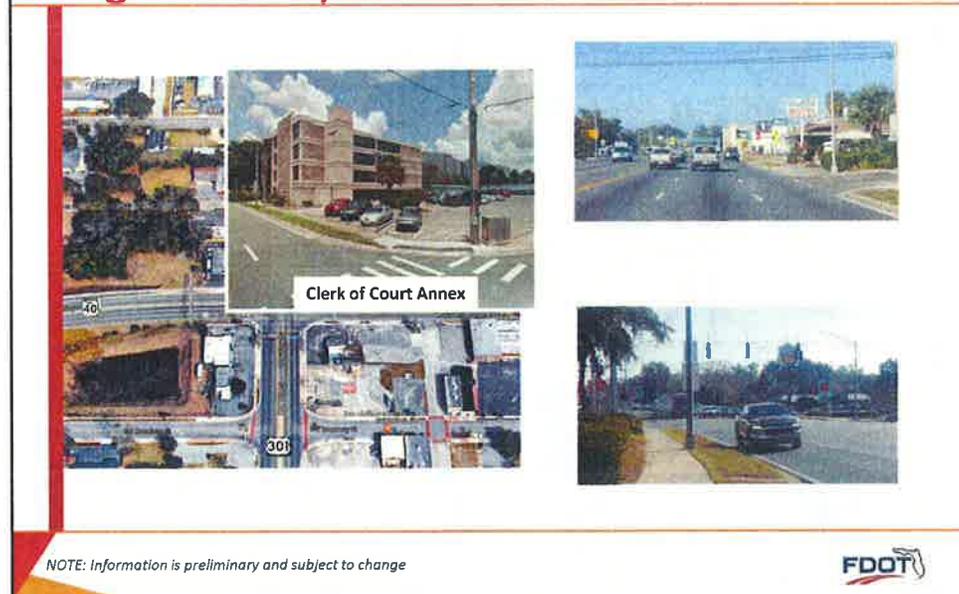
NOTE: Information is preliminary and subject to change



US 441 Level of Service in 2040



US 301 Widening Impacts – Ocala: Right of Way



US 441 Widening Impacts - Gainesville: Right of Way



NOTE: Information is preliminary and subject to change



US 41



High Springs – 60' ROW



Dunnellon – Constrained ROW



Archer – 50' ROW



Inverness – Constrained ROW

NOTE: Information is preliminary and subject to change



Gainesville: Comprehensive Plan

- **City of Gainesville Comprehensive Plan**
 - Policy 7.1.1 - The maximum number of travel lanes for a new or widened street within city limits shall not exceed 4 travel lanes, except for I-75
- **Alachua County Comprehensive Plan**
 - Policy 1.1.6.3 - With the exception of Interstate 75, roadways shall be limited to no more than a total of four (4) through motor vehicle lanes.

NOTE: Information is preliminary and subject to change



Overall Summary

- **Parallel Facilities**
 - US 301 widening through Gainesville will have significant impacts
 - US 441 widening through Ocala will have significant impacts
 - US 41 is a constrained corridor with no ROW available
 - US 301, US 441 and US 41 may not fully serve as efficient alternative routes

NOTE: Information is preliminary and subject to change





Short Term Improvements on I-75

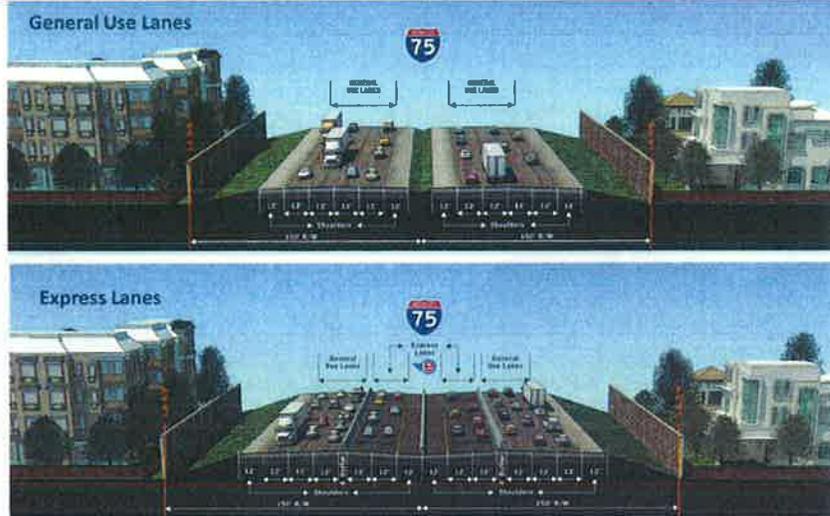
- Road Rangers Service Patrol
- Dynamic message signs
- Fiber interconnection
- Signal Coordination
- Enhanced Regional Transportation Management Center Operations



NOTE: Information is preliminary and subject to change



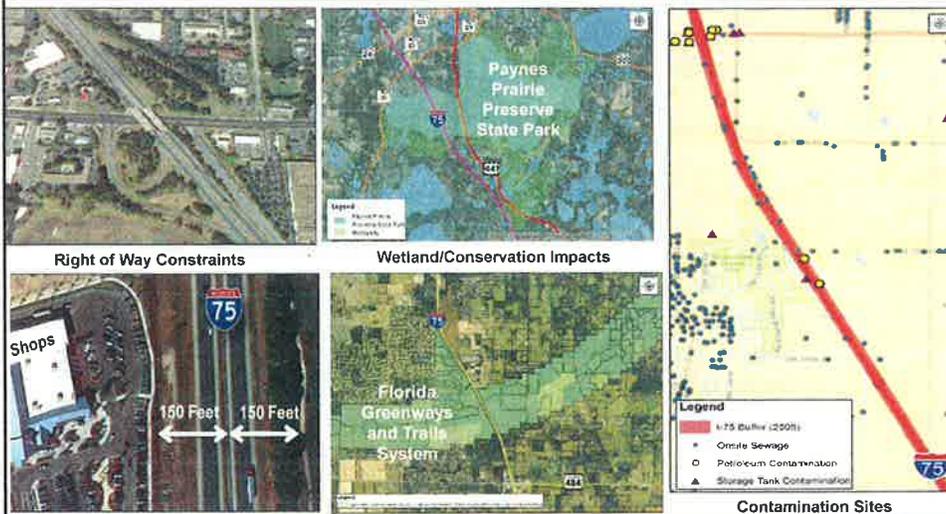
Ultimate Improvement Alternatives – I-75



NOTE: Information is preliminary and subject to change



I-75 Improvement Impacts



NOTE: Information is preliminary and subject to change



Summary and Conclusions

- I-75 is a unique corridor. Level of Service Failures occur due to recurring and non-recurring congestion
- Traffic diversion from I-75 to parallel north-south corridors such as US 41, US 441 and US 301 will require improvements to these corridors that will result in significant impacts to the social and natural environment
- **Adding capacity to I-75 does not address non-recurring congestion**
- **Maximization of parallel corridors may not fully serve as efficient alternative route to I-75**

NOTE: Information is preliminary and subject to change

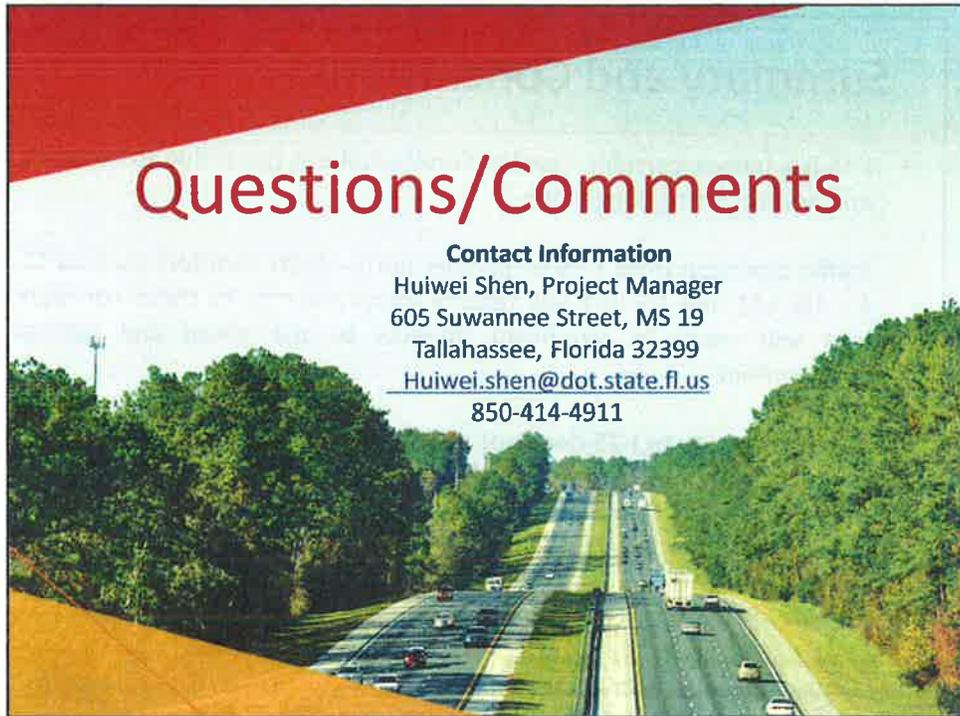


Public Open House Meetings

- **Citrus County – March 7, 2017**
College of Central Florida
Citrus Conference Center, 3800 S Lecanto Hwy
Lecanto, FL 34461
- **Marion County – March 14, 2017**
Hilton Ocala
3600 SW 36th Ave
Ocala, FL 34474
- **Alachua County – April 11, 2017**
Hilton University of Florida Conference Center
1714 SW 34th St
Gainesville, FL 32607
- All Open Houses are scheduled from 5:30 PM to 7:30 PM

NOTE: Information is preliminary and subject to change





Questions/Comments

Contact Information
Huiwei Shen, Project Manager
605 Suwannee Street, MS 19
Tallahassee, Florida 32399
Huiwei.shen@dot.state.fl.us
850-414-4911



March 27, 2017

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: West Newberry Road (State Road 26) Bikelanes

JOINT RECOMMENDATION

The Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee, Technical Advisory Committee and staff recommend that the Metropolitan Transportation Planning Organization request that the Florida Department of Transportation:

- 1. Program a project to restripe the pavement to 11-foot general purpose travel lanes with protected bikelanes on West Newberry Road (State Road 26) between NW 52nd Terrace and NW 34th Street (State Road 121) without loss of the westbound right turnlane at NW 43rd Street;**
- 2. Conduct a speed zone study between NW 59th Street and NW 40th Drive; and**
- 3. Prioritize this project for State Highway System funding.**

BACKGROUND

At its August 1, 2016, October 3, 2016 and December 5, 2016 meetings, the Metropolitan Transportation Planning Organization considered several options for replacing onstreet parking on West Newberry Road (State Road 26) with onstreet bikelanes. The Metropolitan Transportation Planning Organization also discussed the Florida Department of Transportation's response to a request for a study on onstreet parking and bikelanes on West Newberry Road (State Road 26). The Florida Department of Transportation responded that onstreet parking could be converted to bikelanes as a stand-alone project. At the conclusion of discussion at the December 5, 2016 meeting, the Metropolitan Transportation Planning Organization approved a motion to select Option 1 and:

"authorize the Chair to send a letter to request that the Florida Department of Transportation program a project to convert onstreet parking to bikelanes on West Newberry Road (State Road 26) between NW 43rd Street and NW 38th Street without loss of the westbound right turnlane at NW 43rd Street and schedule a public meeting to remove the onstreet parking."

In addition, the Metropolitan Transportation Planning Organization requested pavement width information for West Newberry Road (State Road 26) between Interstate 75 and NW 34th Street (State Road 121).

Attached Exhibit 1 is a schematic diagram showing pavement widths and locations of bikelanes and onstreet parking. Attached Exhibit 2 shows pavement width information from the Florida Department of Transportation Road Characteristic Inventory. Attached Exhibit 3 is the Florida Department of Transportation response letter. Attached Exhibit 4 includes photographs of the corridor.

Attachments

t:\scott\sk17\mtpo\memo\sr26_bikelanes_pavement_apr2017\mtpo.docx

Exhibit 1

State Road 26 (Newberry Road/West University Avenue) Pavement Cross-Sections
from Eastbound on Ramp (Mile Post 14.396) to I-75 to State Road-121 (Mile Post 17.505)



Exhibit 2

**State Road 26 (Newberry Road/West University Avenue) Pavement Cross-Sections
from Eastbound on Ramp (Mile Post 14.396) to I-75 to State Road-121 (Mile Post 17.505)**

Mile Posts	Mile Posts	Mile Posts	Mile Posts
Lane Pavement Width			
Mile Post 14.396 to Mile Post 15.659 Three 11-Foot Westbound Lanes Three 11-Foot Eastbound Lanes	Mile Post 15.649 to Mile Post 15.800 Three 11-Foot Westbound Lanes Two 12-Foot Eastbound Lanes	Mile Post 15.800 to Mile Post 17.363 Two 12-Foot Westbound Lanes Two 12-Foot Eastbound Lanes	Mile Post 17.363 to Mile Post 17.505 Two 13-Foot Westbound Lanes Two 12-Foot Eastbound Lanes
Median Width			
Mile Post 14.651 to Mile Post 14.698 24-Foot Median Cross-Section A - 90 feet	Mile Post 15.649 to Mile Post 16.987 18-Foot Median	Mile Post 16.987 to Mile Post 17.255 33-Foot Median	Mile Post 17.363 to Mile Post 17.505 12-Foot Median
Mile Post 14.698 to Mile Post 15.649 14-Foot Median Cross-Section A - 80 feet		Mile Post 17.255 to Mile Post 17.363 13-Foot Median	
Shoulder Width			
Mile Post 14.396 to Mile Post 15.659 No Paved Shoulder	Mile Post 15.649 to Mile Post 15.800 No Paved Shoulder Cross-Section B - 75 feet	Mile Post 15.800 to Mile Post 16.372 4-Foot Paved Shoulder Westbound 4-Foot Paved Shoulder Eastbound (Bikelanes) Cross-Section C - 81 feet	Mile Post 16.987 to Mile Post 17.645 4-Foot Paved Shoulder Westbound 4-Foot Paved Shoulder Eastbound (Bikelanes) Cross-Section E - 62/63-feet
		Mile Post 16.372 to Mile Post 16.987 7-Foot Paved Shoulder Westbound 7-Foot Paved Shoulder Eastbound (Onstreet Parking) Cross-Section D - 81 feet	

Source- Florida Department of Transportation Roadway Characteristics Inventory

EXHIBIT 3

From: [Green, James](#)
To: [Scott Koons](#); [Mike Escalante](#)
Cc: [Pelaez, Lisa](#); [Knight, James](#); [Ausher, Jerry](#); [Taulbee, Karen](#)
Subject: SR 26 (West Newberry Road) Bike Lane Modification
Date: Thursday, December 22, 2016 10:37:02 AM

Scott and Mike

We are in receipt of your letter of December 12 advising the Department of the action taken by the Policy Board of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area (MTPO), at their December 5th meeting.

The Department will move forward with a project that removes on-street parking along SR 26 (West Newberry Road) and adds bike lanes, from NW 44th Street and University Avenue. Scheduling of the project, and of the public involvement, is dependent upon when funding becomes available. We will keep you advised of the schedule, as it develops.

Thank you for your interest in improving transportation for all users. Should you have any questions, please contact me.

James Green
Gainesville MTPO / Alachua County Liaison
Florida Department of Transportation – District 2
Planning, Jacksonville Urban Office – MS 2806
2198 Edison Avenue
Jacksonville, FL 32204-2730
904-360-5684
Email: james.green@dot.state.fl.us



PLEASE NOTE: Florida has very broad public records laws. Most written communications to or from state officials regarding state business are public records available to the public and media upon request. Your e-mail communication may therefore be subject to disclosure.

NEW WEB ADDRESS: The FDOT's web address has changed from www.dot.state.fl.us to www.fdot.gov. Please use the following link to see web address for various department offices: <http://www.dot.state.fl.us/agencyresources/domainchange/websites.shtm>

However, our email addresses will not change, and will continue to use the full @dot.state.fl.us format.

EXHIBIT 4



A. Newberry Road (State Road 26) Westbound at NW 69th Terrace



B. Newberry Road (State Road 26) Eastbound at NW 69th Terrace



C. Newberry Road (State Road 26) Westbound at NW 8th Avenue



D. Newberry Road (State Road 26) Westbound at NW 43rd Street



E. Newberry Road (State Road 26) Eastbound at NW 43rd Street



F. Newberry Road (State Road 26) Westbound at NW 43rd Street



G. Newberry Road (State Road 26) Transit Bus Bay at SIMED



H. University Avenue (State Road 26) Eastbound at NW 36th Street



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March 27, 2017

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
FROM: Scott R. Koons, AICP, Executive Director 
SUBJECT: Williston Road (State Road 331) Safety Referral

JOINT RECOMMENDATION

The Alachua County Traffic Safety Team, Bicycle/Pedestrian Advisory Board, Citizens Advisory Committee, Technical Advisory Committee and staff recommend that the Metropolitan Transportation Planning Organization include in its List of Priority Projects a project to enhance bicycle and pedestrian safety at the intersection of the Downtown Connector Rail-Trail and Williston Road (State Road 331) including, but not limited to:

- 1. Conduct a speed zone study on Williston Road (State Road 331) from SE 12th Avenue south to SE 4th Street to determine the feasibility of extending the 35 mile per hour speed zone on Williston Road (State Road 331) to include the Downtown Connector Rail-Trail crossing;**
- 2. Conduct a pedestrian signal analysis at the Downtown Connector Rail-Trail crossing;**
- 3. Conduct a line-of-sight analysis of the curve on Williston Road (State Road 331); and**
- 4. Increase visibility of both motorists and trail users.**

BACKGROUND

At its December 5, 2016 meeting, the Metropolitan Transportation Planning Organization received citizen safety concerns regarding the Downtown Connector Rail-Trail crossing at Williston Road (State Road 331). After discussion, the Metropolitan Transportation Planning Organization referred the safety concerns to its advisory committees for recommendations.

Attached Exhibit 1 is a map showing the current speed zones along Williston Road (State Road 331). Attached Exhibit 2 is a map showing the proposed speed zone modifications along Williston Road (State Road 331). Attached Exhibit 3 includes photographs of the Downtown Connector Rail-Trail crossing.

Attachments

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EXHIBIT 1

Williston Road (State Road 331) Safety Referral - Current Conditions

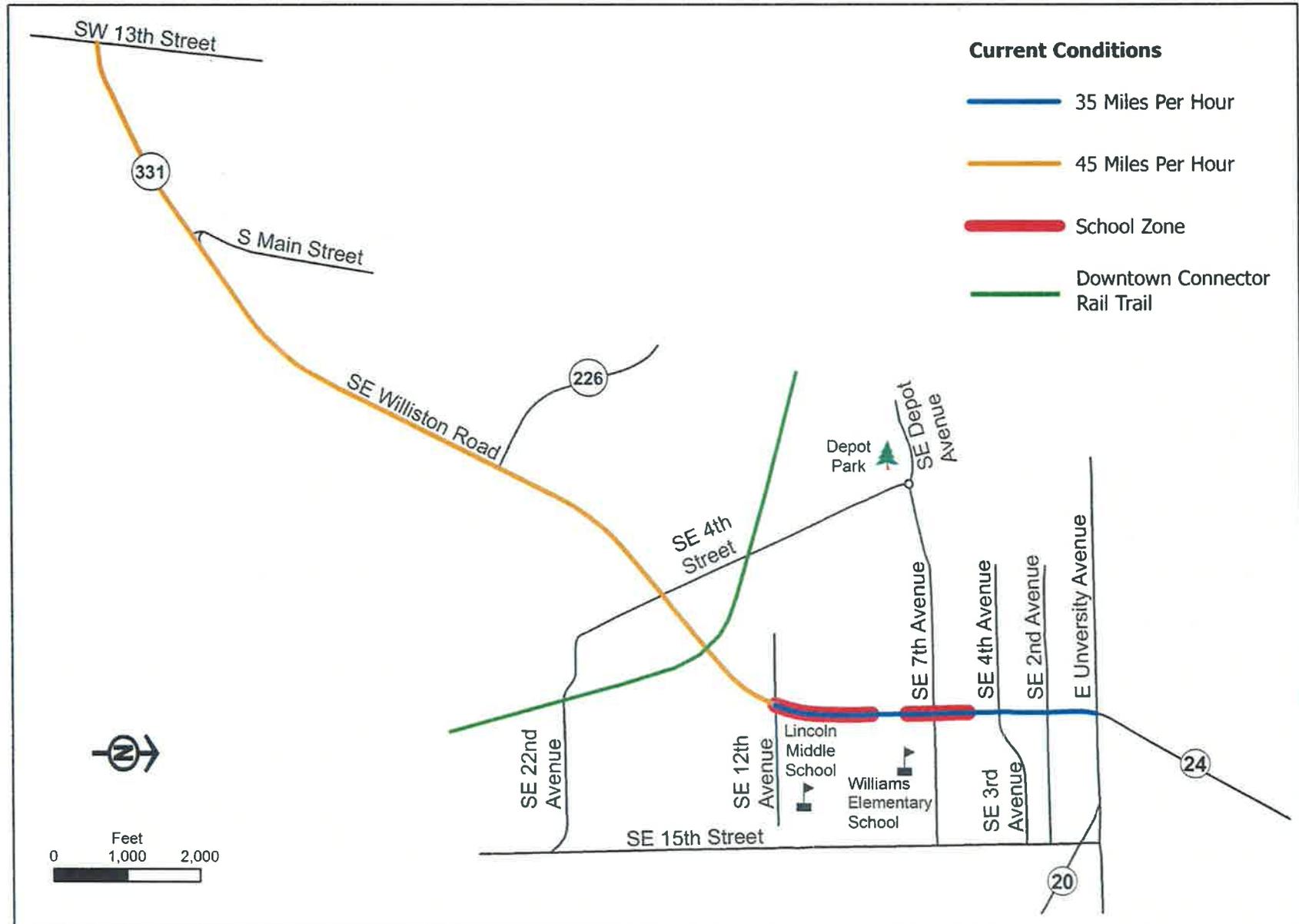


EXHIBIT 2

Williston Road (State Road 331) Safety Referral - Proposed Conditions

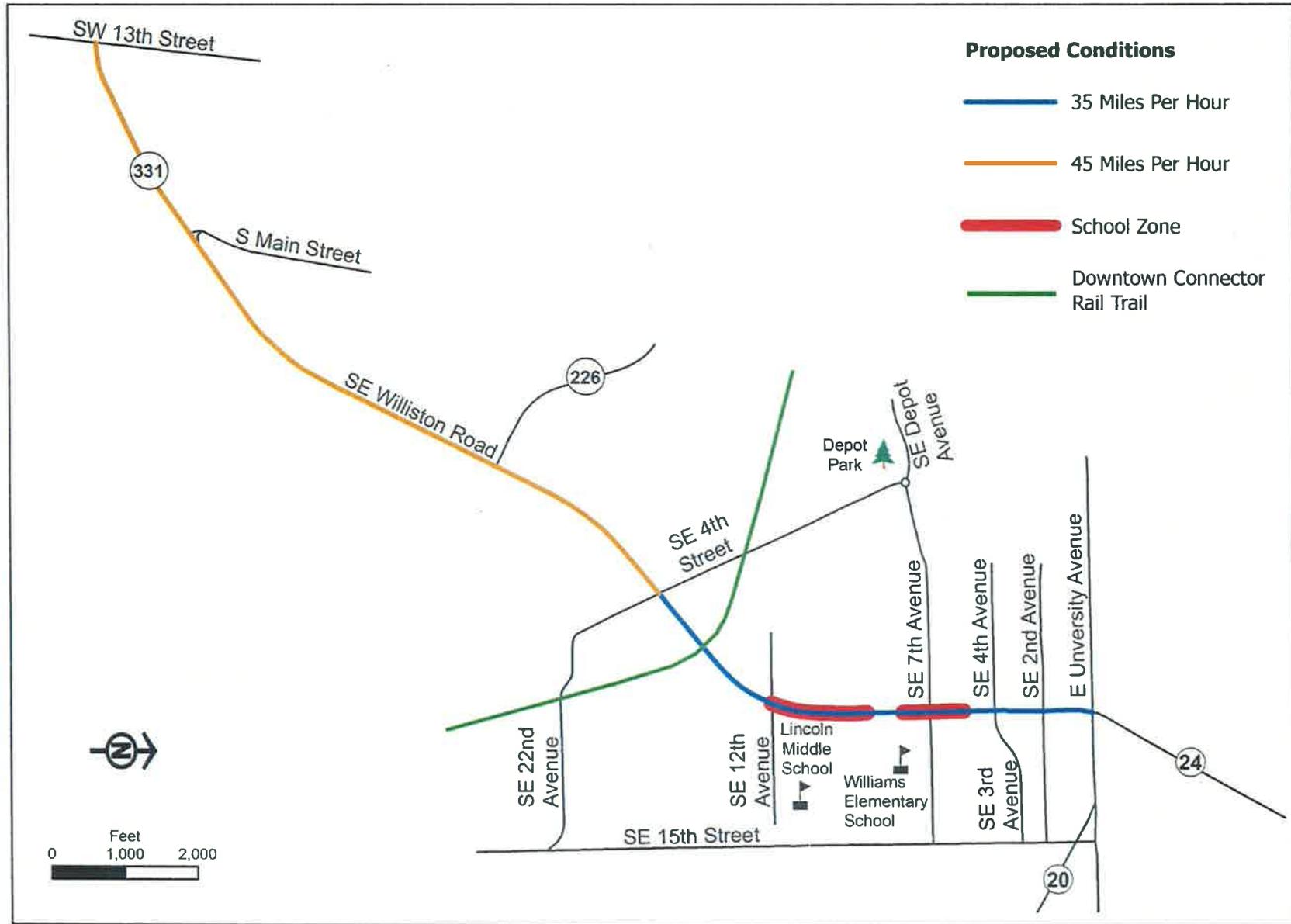


EXHIBIT 3



A. Williston Road (State Road 331) Westbound at Downtown Connector Rail-Trail Crossing



B. Williston Road (State Road 331) Westbound at Downtown Connector Rail-Trail Crossing



C. Downtown Connector Rail-Trail Crossing Northbound



D. Downtown Connector Rail-Trail Crossing South-Facing Signage



E. Downtown Connector Rail-Trail Crossing with Cyclist



F. Downtown Connector Rail-Trail Crossing with Jogger



G. Williston Road (State Road 331) Eastbound Downtown Connector Rail-Trail Crossing Signage and Beacons



H. Williston Road (State Road 331) Eastbound Downtown Connector Rail-Trail Crossing Signage and Beacons



I. Downtown Connector Rail-Trail Crossing Yellow Beacon Actuation



J. Williston Road (State Road 331) at Downtown Connector Rail-Trail Crossing



K. Downtown Connector Rail-Trail Northbound Approach to Williston Road (State Road 331)



L. Downtown Connector Rail-Trail Southbound Approach to Williston Road (State Road 331)

**VI**

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March 27, 2017

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Bylaws

STAFF RECOMMENDATION

Adopt an amendment to the Metropolitan Transportation Planning Organization Bylaws stating that Alachua County staff, City of Gainesville staff, including Regional Transit System staff, and North Central Florida Regional Planning Council staff directly involved in transportation planning shall not be eligible to serve on the Citizens Advisory Committee.

BACKGROUND

At its December 5, 2016 meeting, the Metropolitan Transportation Planning Organization appointed several individuals to its Citizens Advisory Committee. During discussion regarding the candidates, a member asked about the eligibility of transportation professionals to serve on the Citizens Advisory Committee. After the discussion, the Metropolitan Transportation Planning Organization approved a motion to discuss the bylaws regarding Citizens Advisory Committee membership criteria at its next meeting.

Attached Exhibit 1 is the Metropolitan Transportation Planning Organization Bylaws with proposed amendment language regarding Citizens Advisory Committee membership eligibility in ~~strike through~~ underline format.

The conflict-of-interest disclosure requirement applies to all Citizens Advisory Committee members, including private sector transportation professionals.

Attachment

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- (f) Transmit to the Technical Advisory Committee and Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area the findings of all public information programs, citizen comments on study recommendations and other representative concerns expressed by the general public regarding the transportation planning process; and
- (g) Assist in any other functions as deemed desirable by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

D. Membership

- (4) The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall invite individuals in the Gainesville Urbanized Area and Alachua County representing a broad cross-section of citizens with an interest in development of an efficient, safe and cost-effective transportation system to submit letters of interest and applications to serve on the Citizens Advisory Committee. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will solicit applicants without regard to race, color, national origin, sex, age, disability, familial status, religious status, marital status, sexual orientation, or gender identity. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will also solicit applicants from those geographic areas within the planning boundary that are traditionally underserved by existing transportation systems, such as low-income and minority households, who may face challenges accessing employment and other services. Citizens Advisory Committee members serve at the pleasure of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
- (2) The Citizens Advisory Committee shall be composed of fifteen (15) members. No more than twenty percent (20) of the membership of the Citizens Advisory Committee shall be composed of individuals residing outside the Gainesville Urbanized Area.
- (3) Citizens Advisory Committee members shall not be elected officials or ~~technical personnel~~ Alachua County staff, City of Gainesville staff, including Regional Transit System staff, and North Central Florida Regional Planning Council staff directly involved in transportation planning.
- (4) Citizens Advisory Committee members shall serve three-year terms of office, staggered so that one-third (1/3) of the total membership shall be appointed in any one (1) year. A person appointed to fill a vacant position on the Citizens Advisory Committee shall serve out the remainder of the term of the position being filled.
- (5) Any Citizens Advisory Committee member shall be automatically removed from the Citizens Advisory Committee upon filing with the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Chair proof that such person has had three (3) or more consecutive absences.

(6) Citizens Advisory Committee Vacancies

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall appoint members to its Citizens Advisory Committee to fill any vacancies on the Citizens Advisory Committee from a pool of applicants.

E. Officers and Elections

(1) The Citizens Advisory Committee shall hold an organizational meeting each year for the purpose of electing the following officers:

- (a) Chair; and
- (b) Vice-Chair.

(2) Officers shall be elected by a majority of a quorum of the Citizens Advisory Committee members present at the annual organizational meeting and shall serve a term of one (1) year starting with the next meeting.

(5) The Chair shall preside at all meetings, and upon the absence or at the discretion of the Chair, the Vice-Chair shall assume the powers and duties of the Chair, including but not limited to, the following:

- (a) To open the meeting at the appointed time by calling the meeting to order, having ascertained that a quorum is present;
- (b) To announce in proper sequence the business that comes before the Citizens Advisory Committee;
- (c) To recognize persons who are entitled to the floor;
- (d) To state and put to vote all questions that legitimately come before the Citizens Advisory Committee as motions or that otherwise arise, and to announce the result of each vote; or if a motion is not in order, to rule it out of order;
- (e) To protect the Citizens Advisory Committee from obvious frivolous or dilatory motions by refusing to recognize them;
- (f) To expedite business in every way compatible with the rights of members;
- (g) To decide all questions of order, subject to appeal, unless, when in doubt, the Chair submits a question to the Citizens Advisory Committee for decision;
- (h) To respond to inquiries of members relating to parliamentary procedure or factual information bearing on the business of the Citizens Advisory Committee;
- (i) To sign approved meeting minutes;



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March 27, 2017

TO: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Metropolitan Planning Organization Advisory Council

STAFF RECOMMENDATION

Designate a second alternate representative to the Florida Metropolitan Planning Organization Advisory Council.

BACKGROUND

At its January 27, 2017 meeting, the Metropolitan Planning Organization Advisory Council amended its bylaws to enable its membership to have one voting member and two alternates to represent each metropolitan planning organization. Currently, Commissioner Hayes-Santos serves as the voting representative and Commissioner Chestnut serves as the alternate representative to the Florida Metropolitan Planning Organization Advisory Council.

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SCHEDULED 2017 MTPO AND COMMITTEE MEETING DATES AND TIMES

PLEASE NOTE: All of the dates and times shown in this table are subject to being changed during the year.

MTPO MEETING MONTH	TAC [At 2:00 p.m.] CAC [At 7:00 p.m.]	B/PAB [At 7:00 p.m.]	MTPO MEETING
FEBRUARY	<i>Cancelled</i>	<i>Cancelled</i>	<i>Cancelled</i>
MAY	March 15	March 16	April 3 at 3:00 p.m.
JUNE	May 17	May 18	June 5 at 5:00 p.m.
AUGUST	July 19	July 20	August 7 at 3:00 p.m.
OCTOBER	September 13	September 14	October 2 at 3:00 p.m.
DECEMBER	November 15	November 16	December 4 at 5:00 p.m.

Note, unless otherwise scheduled:

1. Shaded boxes indicate the months that we may be able to cancel MTPO meetings if agenda items do not require a meeting and corresponding Advisory Committee meeting may also be cancelled;
2. TAC meetings are conducted at the Gainesville Regional Utilities (GRU) Administration general purpose meeting room;
3. CAC meetings are conducted in the Grace Knight conference room of the County Administration Building; and
4. MTPO meetings are conducted at the Jack Durrance Auditorium of the County Administration Building unless noted.



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Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

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