

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
FULL COUNCIL
MINUTES

Quality Inn and Conference Center
Lake City, Florida

October 28, 2004
7:30 p.m.

MEMBERS PRESENT

Rick Bryant, City of Gainesville
Chuck Chestnut, City of Gainesville
David Dodge, Bradford County
Roy Ellis, Madison County
Steve Futch, City of Starke
Gail Garrard, Lafayette County
Mitchell Gentry, Gilchrist County
John Glanzer, City of Newberry
Sandra Haas, Suwannee County
Randy Hatch, Suwannee County
John Hersey, Bradford County
Ray Kirkland, City of Lake City
Eddie Martin, City of Hawthorne
Charles Maultsby, Taylor County
Garth Nobles, Jr., City of Live Oak
Gerald O'Neil, Alachua County
James Painter, Alachua County
Edd Sadler, Taylor County
Andrew Smith, Union County
Lorene Thomas, Dixie County
Myra Valentine, City of Madison
Lewis Vaughn, Hamilton County

STAFF PRESENT

Robin Barnes
Steve Dopp
Charles Justice
Scott Koons
Carol Laine

EX-OFFICIO MEMBERS PRESENT

Jordan Green, representing Bill Henderson, DOT
Jim Poole, Enterprise Florida
Russell Simpson, representing Mario Taylor, DEP

MEMBERS ABSENT

Ed Braddy, City of Gainesville
John Carlson, Alachua County
Melaine "Red" Clyatt, Union County
Gordon Dasher, Gilchrist County
Louie Davis, City of Waldo
Dixie Donovan, Columbia County
John Driggers, Dixie County
Kirk Eppenstein, City of High Springs
Grady Hartzog, City of Newberry
Matthew Hawkins, City of Jasper
Jimmy King, Madison County
Rodney Long, Alachua County
Rosalyn Mattingly, Alachua County
James Montgomery, Columbia County
L. B. Nelson, City of Archer
Lee Pinkoson, Alachua County
Paul L. Remzey Samarra, Town of Micanopy
Penny Wheat, Alachua County

GUESTS PRESENT

Jon Wershow

Board Members names are bolded

Chairman Sadler called the meeting to order at 7:32 p.m., noting that there was a quorum of the Council and that all Council members were able to vote.

Chairman Sadler asked that Item II.A. Removal of Surplus Property from List of Capital Assets be moved to Item IV.A.4. and that Item II.C. Hazardous Materials Emergency Preparedness Grant Funds, Item II.D. Extension of Agreement for School Emergency Plan Review and Item II.E. Agreements for Annual Monitoring of Hazardous Waste Generators be added to the agenda.

ACTION: Commissioner Martin made the motion, with a second by Commissioner Chestnut that Item II.A. Removal of Surplus Property from List of Capital Assets be moved to Item IV.A.4. and that Item II.C. Hazardous Materials Emergency Preparedness Grant Funds, Item II.D. Extension of Agreement for School Emergency Plan Review and Item II.E. Agreements for Annual Monitoring of Hazardous Waste Generators be added to the agenda. The motion carried unanimously.

I. APPROVAL OF MINUTES - August 26, 2004

Chairman Sadler asked that the minutes of the August 26, 2004, meeting be approved as written.

ACTION: Commissioner Futch made the motion, with a second by Commissioner Martin, to approve the minutes of the August 26, 2004, meeting as written. The motion carried unanimously.

II. CONSENT AGENDA

B. Transportation Disadvantaged Program

1. Coordinating Board Membership Certification - Hamilton County
2. Community Transportation Coordinator Annual Performance Evaluation

C. Hazardous Materials Emergency Preparedness Grant Funds

D. Extension of Agreement for School Emergency Plan Review

E. Agreements for Annual Monitoring of Hazardous Waste Generators

Chairman Sadler asked if there were questions regarding the items listed on the Consent Agenda, and requested that these items be approved.

ACTION: Commissioner Martin made the motion, with a second by Commissioner Futch, to approve the items listed on the Consent Agenda. The motion carried unanimously.

III. CHAIRMAN'S REPORT

A. Resolutions of Appreciation

Chairman Sadler asked that Resolutions of Appreciation for past services as members of the Planning Council be approved for William Alexander from the City of Perry, Grady Hartzog, Sr. from the City of Newberry, James Montgomery from Columbia County, L. B. Nelson from the City of Archer and Penny Wheat from Alachua County.

ACTION: Commissioner Martin made the motion, with a second by Commissioner Gentry, to approve Resolutions of Appreciation for William Alexander, Grady Hartzog, Sr., James Montgomery, L. B. Nelson and Penny Wheat. The motion carried unanimously.

B. Introduction of New Members

Chairman Sadler introduced and welcomed two new members of the Council, Commissioner Chuck Chestnut from the City of Gainesville and Mayor John Glanzer from the City of Newberry.

IV. COMMITTEE REPORTS

A. Executive Committee

1. Acquisition of Regional Economic Model License

Mr. Justice stated that for the last two or three years, five regional planning councils (RPCs) have had available a very sophisticated economic impact analysis model for use in their regions and that in recent months, all eleven executive directors of the RPCs have been negotiating with the developer, Regional Economic Models, Inc. (REMI) for the purpose of making this capability available to all Councils. He reported that the REMI model is based upon an input-output engine and would provide the Council, our local governments, economic development agencies and others with a dynamic tool for economic and demographic analysis and forecasting.

Mr. Justice reported that the license for a model for our eleven county region would cost \$9,055 for each of the first three years, and after that,

the annual license fee for maintaining the model would be \$6,286, which would include any updates to the model itself, as well as updated data sets and unlimited technical support. Mr. Justice stated that the Executive Committee requested that the Executive Director be authorized to enter into an agreement with REMI to acquire a license for the economic impact model and to budget this annual fee in succeeding years to maintain the license.

ACTION: Mayor Kirkland made the motion, with a second by Commissioner Gentry, to authorize the Executive Director to enter into an agreement with REMI to acquire a license for the sum of \$9,055 for the first three years for the economic impact model and to budget this annual fee in the amount of \$6,286 in succeeding years to maintain the license. The motion carried unanimously.

2. Buffer Zone Protection Plan Project (BZPP)

Mr. Justice reported that the Department of Homeland Security has been working closely with key public and private sector entities to ensure that appropriate protective measures are implemented to secure buffer zones from terrorist threats or attacks. He stated that the BZPP has identified 96 sites in Florida that are identified as targets and that three of these sites are in the north central Florida district. He added that the BZPP is recommending up to \$25,000 of additional security and safety equipment for each site and added that the equipment will be purchased by the federal government and given to the facilities.

Mr. Justice stated that the Council will be paid \$3,050 each for the analyses of these sites, or a total of \$9,150 and it is also possible that other regions in the state want assistance from our staff; therefore it is requested that authorization be given to perform this work, as well. He reported that the Northeast Florida Regional Planning Council will have the master contract with the state for this work and will subcontract to participating regional planning councils. Mr. Justice stated that the Executive Committee recommended that authorization be given to the Executive Director to sign an agreement with the Northeast Florida Regional Planning Council to conduct Buffer Zone Protection Plans for a fee of \$3,050 for each site in our region and to authorize staff to provide assistance to other regions in the state.

ACTION: Commissioner Martin made the motion, with a second by Commissioner Futch, to authorize the Executive Director to enter into an agreement with the Northeast Florida Regional Planning Council to conduct Buffer Zone Protection Plans for a fee of \$3,050 and, if requested, for staff to provide assistance to other regions in the state. The motion carried unanimously.

3. Appointments to Areawide Development Company

Mr. Justice stated that the annual meeting of the Areawide Development Company (ADCO) would be held immediately after the Council meeting. He stated that ADCO's Articles of Incorporation require that the Council make appointments on even years for two year terms. Mr. Justice stated that since 25 members are required to be appointed to ADCO, the Executive Committee recommended that action be taken to appoint the 22 members in attendance at the Council meeting tonight plus an additional 3 members: Louie Davis, Rosalyn Mattingly and Jim Poole.

ACTION: Commissioner Martin made the motion, with a second by Mr. Painter, to appoint the 22 members present at the Council meeting plus Louie Davis, Rosalyn Mattingly and Jim Poole. The motion carried unanimously.

4. Removal of Surplus Property from List of Capital Assets

Mr. Justice requested that authorization be given to remove the following computer hardware no longer used by the Council from the list of capital assets and to dispose of it in accordance with Council policy: Bernoulli box backup double drive, Bernoulli box backup single drive, 3 Shicar 486 computers, Echos laptop computer, 2 Micron computers, 2 Dell computers and CD-RW internal CD burner SCSI.

ACTION: Commissioner Futch made the motion, with a second by Commissioner Gentry, to remove the computer hardware listed above which is no longer used by the Council from the list of capital assets and to dispose of it in accordance with Council policy. The motion carried unanimously.

In addition, Mr. Justice requested that staff be authorized to remove the Konica Model 7055 high capacity copier/printer from the list of capital assets and to offer it to the member local governments, and, if no one wants it, to undertake a search to sell it to an interested individual or company for market value.

ACTION: Commissioner Martin made the motion, with a second by Commissioner Futch, to authorize staff to remove the Konica Model 7055 high capacity copier/printer from the list of capital assets and to offer it to the member local governments, with the understanding that if no one wants it, to undertake a search to sell it to an interested individual or company for market value. The motion carried unanimously.

B. Clearinghouse Committee

Local Government Comprehensive Plan Amendments

Chairwoman Sandra Haas reported that the Clearinghouse Committee met on October 14, 2004 and reviewed five items on behalf of the Council as per Clearinghouse Committee procedures for local government comprehensive plan amendments with response deadlines prior to the next regularly-scheduled Council meeting. The reviewed items were:

#104 - Alachua County Comprehensive Plan Adopted Amendments;

#105 - City of Gainesville Comprehensive Plan Draft Amendments;

#107 - City of Newberry Comprehensive Plan Adopted Amendments;

#108 - City of High Springs Comprehensive Plan Draft Amendments; and

#109 - City of Newberry Comprehensive Plan Draft Amendments.

She reported that copies of the Committee reports and findings for these items were included in the packets mailed to each Council member.

Chairwoman Haas also reported that the Clearinghouse Committee met earlier in the evening and reviewed the following five local government comprehensive plan amendments and appraisal report-based amendments which require Council action.

#3 - Taylor County Comprehensive Plan Draft Evaluation and Appraisal Report-based Amendment (DCA No. 04-1ER)

#6 - City of Live Oak Comprehensive Plan Draft Amendment (DCA No. 04-CIE1)

Chairwoman Haas stated that, with regards to the Taylor County Comprehensive Plan Draft Evaluation and Appraisal Report-based Amendment and the City of Live Oak Comprehensive Plan Draft Amendment, the Committee finds these amendments do not adversely affect natural resources of regional significance, regional facilities, or adjacent local governments and that the Committee does not recommend the preparation of an Objections, Recommendations and Comments report for either of these items. She added that the Committee finds that the comprehensive plans of these local governments, if amended as proposed, will remain consistent with the regional plan and the Clearinghouse Committee members present recommend forwarding these findings to the respective local governments and to the Florida Department of Community Affairs as regional comment.

ACTION: Chairwoman Haas made the motion, with a second by Mayor Kirkland, to approve the Clearinghouse Committee members present recommendations. The motion carried unanimously.

- #1 - City of Alachua Comprehensive Plan Adopted Evaluation and Appraisal Report-based Amendment (DCA No. 04-1ER)
- #4 - Town of Cross City Comprehensive Plan Adopted Amendment (DCA No. 04-CIE1)
- #5 - Union County Comprehensive Plan Adopted Amendment (DCA No. 04-CIE1)

Chairwoman Haas stated that, concerning the City of Alachua Comprehensive Plan Adopted Evaluation and Appraisal Report-based Amendment, the Town of Cross City Comprehensive Plan Adopted Amendment and the Union County Comprehensive Plan Adopted Amendment, the Clearinghouse Committee members present found these comprehensive plans, as amended, remain consistent with the regional plan and the Clearinghouse Committee members recommend forwarding these findings to the respective local governments and to the Florida Department of Community Affairs as regional comment.

ACTION: Chairwoman Haas made the motion, with a second by Commissioner Chestnut, to approve the Clearinghouse Committee members present recommendations. The motion carried unanimously.

V. DIRECTOR'S REPORT

1. Legislative Report

Mr. Justice stated that Growth Management Committee is dealing primarily with changes in the developments of regional impact process.

Mr. Justice further reported that Secretary Cohen from the Florida Department of Community Affairs was in Gainesville this month to attend the Florida Chapter of the American Planning Association meeting and addressed the members concerning restoring the role of regional planning councils.

B. Rural Area of Critical Economic Concern

Mr. Justice asked Mr. Jim Poole to report on the Rural Economic Summit held in Sebring. Mr. Poole stated that an ad hoc committee had been set up and that the Committee presented a number of ideas to market our region, including incentive plans to attract businesses, more internet usage, development of the leadership required to make the regional plans work and to provide affordable housing.

Mr. Justice reported that the Town of White Springs has paid the outstanding bill owed to the Council.

Mr. Justice reported on a letter received by Florida First Capital Finance Corporation (FFCFC) from the Small Business Administration (SBA) concerning the agreement between FFCFC and the Council. He added that the Council received a check in the amount of \$5,500 from FFCFC and that he will continue to inform the Council as to the status of the payments made by FFCFC.

Chairman Sadler announced that the next meeting of the Council will be held on December 2, 2004. The meeting was adjourned at 8:25 p.m.

Chairman

Date