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2009 NW 67th Place, Gainesville, FL 32653 • 1 800 • 352.955.2200

October 3, 2017

TO: Gilchrist County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: Meeting Announcement

The Gilchrist County Transportation Disadvantaged Coordinating Board will meet **Wednesday, October 11, 2017 at 1:30 p.m.** in the meeting room of **Suwannee River Economic Council located at 1439 SW CR 307A** in Trenton, Florida. This is an important meeting of the Board. All Board members are encouraged to attend this meeting.

If you would like to participate in the meeting via teleconference, the dial in number is: toll free 888.670.3525, conference code 6025675116. **Please note that a physical quorum of Board members must be present to constitute a quorum.**

Attached is the meeting agenda and supporting materials. If you have any questions, please do not hesitate to contact me at 1-800-226-0690 extension 110.

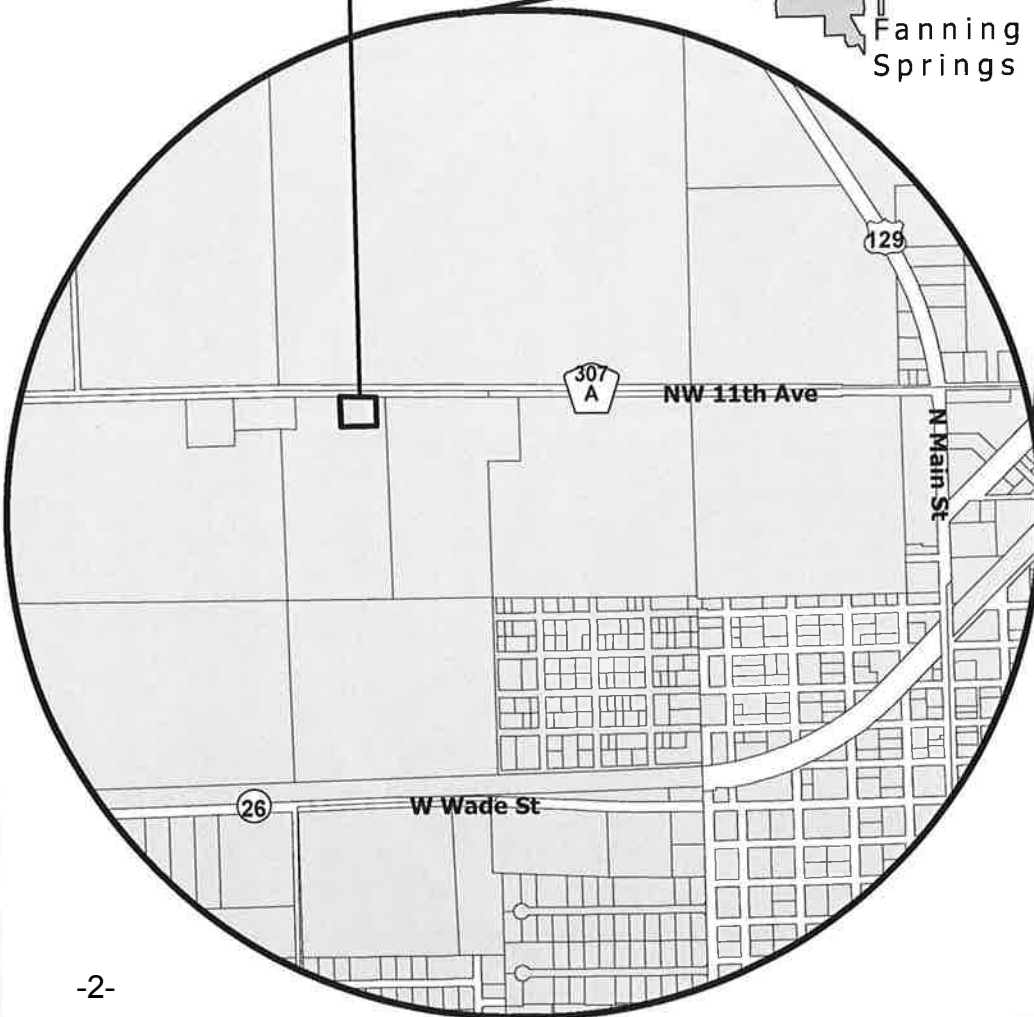
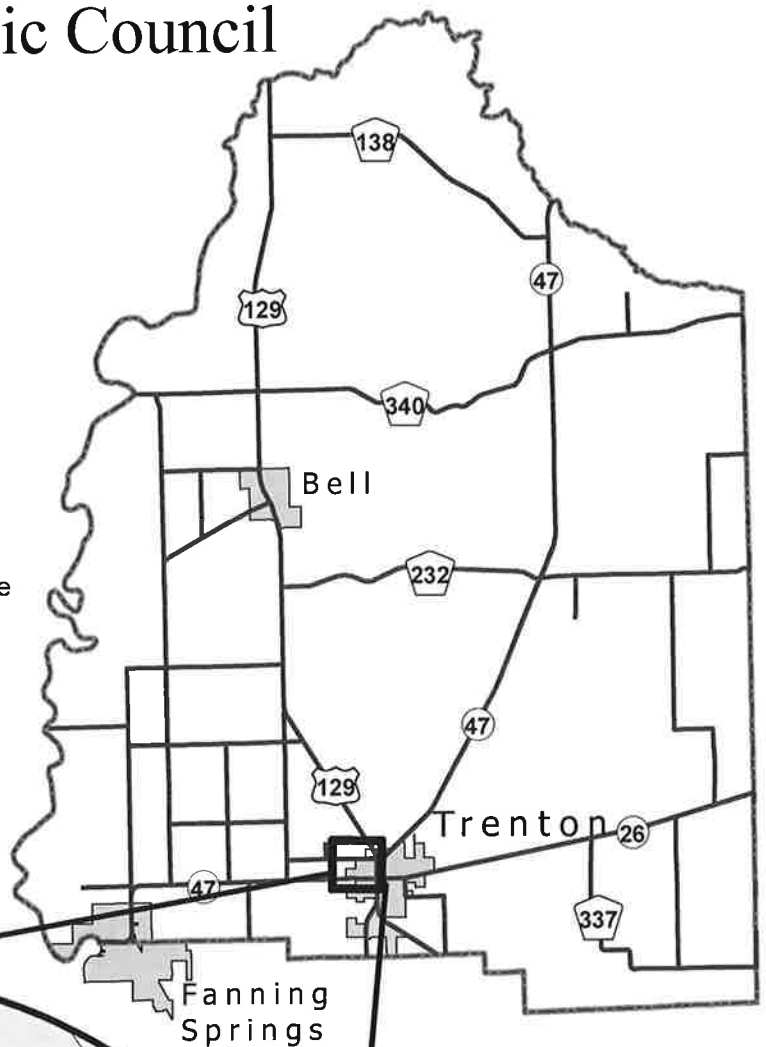
Attachments

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# Suwannee River Economic Council Meeting Facility 1439 SW CR 307A Trenton, Florida 32693

Directions: From the intersection of U.S. Highway 129 (also known as Main St) and SW County Road 307A (also known as NW 11th Ave) in the City of Trenton, head West onto SW County Road 307A (also known as NW 11th Ave), travel approximately 0.7 miles, and the Suwannee River Economic Council Meeting Facility will be on the left, on the South side of SW County Road 307A (also known as NW 11th Ave).

Suwannee River  
Economic Council  
Meeting Facility



1 inch = 1,250 feet





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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

**GILCHRIST COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
MEETING ANNOUNCEMENT AND AGENDA**

**Meeting Room**  
**Suwannee River Economic Council**  
**1439 SW CR 307A**  
**Trenton, Florida**

Wednesday  
October 11, 2017  
1:30 p.m.

**I. BUSINESS MEETING – CALL TO ORDER**

- A. Invocation**
- B. Pledge of Allegiance**
- C. Introductions**
- D. Approval of the Meeting Agenda** **ACTION REQUIRED**
- E. Approval of the July 12, 2017 Minutes** **Page 7** **ACTION REQUIRED**

**II. NEW BUSINESS**

- A. Annual Performance Evaluation** **Page 11** **ACTION REQUIRED**  
The Board needs to review and approve Suwannee River Economic Council, Inc.'s annual performance evaluation
- B. 2016/17 Annual Operations Report** **Page 49** **NO ACTION REQUIRED**  
The Board needs to review the 2016/17 Annual Operations Report
- C. Rural Area Capital Equipment Assistance Program Grant Application** **Page 67** **ACTION REQUIRED**  
The Board needs to review and approve Suwannee River Economic Council's 2017/18 Rural Area Capital Assistance Program Grant application

**III. OTHER BUSINESS**

**Comments**

**IV. FUTURE MEETING DATES**

- A. January 10, 2018 at 1:30 p.m.**
- B. April 11, 2018 at 1:30 p.m.**
- C. July 11, 2018 at 1:30 p.m.**
- D. October 11, 2018 at 1:30 p.m.**

\* Please note that this is a tentative meeting schedule, all dates and times are subject to change.

If you have any questions concerning the enclosed materials, please do not hesitate to contact me at 1-800-226-0690, extension 110.

**GILCHRIST COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

<b>MEMBER/REPRESENTING</b>	<b>ALTERNATE/REPRESENTING</b>
Commissioner Marion Poitevint Local Elected Official/Chair	Not Applicable
Sandra Collins Florida Department of Transportation Grievance Committee Member	Janell Damato Florida Department of Transportation
Vacant Florida Department of Children and Families	Vacant Florida Department of Children and Families
Vacant Florida Department of Education	Jeff Aboumrad Florida Department of Education
Miriam Otera Florida Department of Elder Affairs	Vacant Florida Department of Elder Affairs
Deweese Ogden Florida Agency for Health Care Administration	Pamela Hagley Florida Agency for Health Care Administration
Darlene Strimple Regional Workforce Board Grievance Committee Member	Selvin Cray Regional Workforce Board
Vacant Florida Association for Community Action Term ending June 30, 2020	Vacant Florida Association for Community Action Term ending June 30, 2020
Vacant Public Education	Vacant Public Education
Jim Mash Veterans Term ending June 30, 2020	Vacant Veterans Term ending June 30, 2020
Vacant Citizen Advocate Term ending June 30, 2018	Vacant Citizen Advocate Term ending June 30, 2018
Jim McCrone Citizen Advocate - User Term ending June 30, 2018	Vacant Citizen Advocate - User Term ending June 30, 2018
Leslie Esseck Persons with Disabilities Grievance Committee Member Term ending June 30, 2018	Vacant Persons with Disabilities Term ending June 30, 2018
Richard Esseck, Vice-Chair Elderly Grievance Committee Member Term ending June 30, 2020	Vacant Elderly Term ending June 30, 2020
Brittney Keeling Medical Community Term ending June 30, 2019	Krishna Stemple Medical Community Term ending June 30, 2019
Sandra Woodard Children at Risk Grievance Committee Member Term ending June 30, 2019	Brooke Ward Children at Risk Term ending June 30, 2019
Vacant Private Transit Term ending June 30, 2019	Vacant Private Transit Term ending June 30, 2019

Note: Unless specified, members and alternates serve at the pleasure of the North Central Florida Regional Planning Council.



**GILCHRIST COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

**MEETING MINUTES**

Meeting Room  
Suwannee River Economic Council  
1439 SW CR 307A  
Trenton, Florida

Wednesday  
July 12, 2017  
1:30 p.m.

**VOTING MEMBERS PRESENT**

Sandra Collins, Florida Department of Transportation Representative  
Selvin Cray, Regional Workforce Board Representative  
Leslie Esseck, Persons with Disabilities Representative  
Richard Esseck, Elderly Representative  
Brittney Keeling, Medical Community Representative  
Kassandra Knopp representing Jeff Aboumrad, Florida Department of Education Representative  
Deweece Ogden, Florida Agency for Health Care Administration Representative  
Miriam Otera, Florida Department of Elder Affairs  
Sandra Woodard, Early Childhood Services Representative

**VOTING MEMBERS ABSENT**

Jim McCrone, Citizen Advocate-User Representative  
Commissioner Marion Poitevint, Chair  
Jim Mash, Veterans Representative

**STAFF PRESENT**

Lynn Godfrey, North Central Florida Regional Planning Council

**I. BUSINESS MEETING CALL TO ORDER**

Due to Chair Poitevint's absence, Vice-Chair Richard Esseck called the meeting to order at 1:30 p.m.

**A. Invocation**

Sandra Woodard gave the invocation.

**B. Pledge of Allegiance**

Vice-Chair Esseck led the Board in reciting the Pledge of Allegiance.

**C. Introductions**

Vice-Chair Esseck asked everyone to introduce themselves.

**D. Approval of the Meeting Agenda**

**ACTION:** Sandra Woodard moved to approve the meeting agenda. Sandra Collins seconded; motion passed unanimously.

**E. Approval of the April 12, 2017 Meeting Minutes**

**ACTION:** Sandra Woodard moved to approve the April 12, 2017 meeting minutes. Sandra Collins seconded; motion passed unanimously.

**II. NEW BUSINESS**

**A. 2017/18 Gilchrist County Transportation Disadvantaged Service Plan Amendments**

Ms. Lynn Godfrey, North Central Florida Regional Planning Council Senior Planner, stated that Suwannee River Economic Council applied for and was awarded Mobility Enhancement Grant funds. She said staff drafted amendments to the Gilchrist County Transportation Disadvantaged Service Plan incorporating this service into the Plan.

Mr. Matthew Pearson, Suwannee River Economic Council Executive Director, discussed the new service that will be provided under the Mobility Enhancement Grant project.

**ACTION:** Sandra Collins moved to approve the amendments to the 2017/18 Gilchrist County Transportation Disadvantaged Service Plan. Selvin Cray seconded; motion passed unanimously.

**B. Bylaws**

Ms. Godfrey stated that the Board needs to review and approve the Bylaws annually. She said staff is not recommending any changes to the Bylaws.

Sandra Woodard noted a correction to Section I (j) on page 65 of the Bylaws.

**ACTION:** Sandra Collins moved to approve the Bylaws with the noted correction on page 65. Sandra Woodard seconded; motion passed unanimously.



**C. Grievance Procedures**

Ms. Godfrey stated that the Board is required to review and approve the Grievance Procedures annually. She said staff is not recommending any changes to the Grievance Procedures.

Sandra Woodard asked staff to review the timeline for reconsideration of rider suspensions.

**ACTION: Sandra Woodard moved to approve the Grievance Procedures. Selvin Cray seconded; motion passed unanimously.**

**D. Suwannee River Economic Council Operations Reports**

Mr. Matthew Pearson, Suwannee River Economic Council Executive Director, discussed the operations reports.

**E. 2017 Florida Commission for the Transportation Disadvantaged Awards**

Ms. Godfrey stated that the Florida Commission for the Transportation Disadvantaged is seeking nominations for their 2017 awards. She said award nominations are due July 21, 2017. She offered to assist any Board member who would like to submit a nomination.

**ACTION: Brittney Keeling moved to nominate Larry for the Driver of the Year award. Selvin Cray seconded; motion passed unanimously.**

**III. OTHER BUSINESS**

**A. Comments**

**1. Members**

There were no member comments.

**2. Citizens**

There were no citizen comments.

**IV. FUTURE MEETING DATES**

Vice-Chair Esseck stated that the next meeting of the Board is scheduled for Wednesday, October 11, 2017 at 1:30 p.m.

**ADJOURNMENT**

The meeting was adjourned at 2:30 p.m.

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Coordinating Board Chair

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Date



October 3, 2017

TO: Gilchrist County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: 2016/17 Annual Performance Evaluation

RECOMMENDATION

**Approve the Suwannee River Economic Council's 2016/17 annual performance evaluation.**

BACKGROUND

The Board is required to annually evaluate the transportation services provided by Suwannee River Economic Council. Attached is Suwannee River Economic Council's draft 2016/17 annual performance evaluation. If you have any questions concerning the attached evaluation, please contact me at extension 110.

Attachment

t:\lynn\td2017\gilchrist\memos\eval.docx



# COMMUNITY TRANSPORTATION COORDINATOR EVALUATION WORKBOOK

Florida Commission for the



## Transportation Disadvantaged

Community Transportation Coordinator: Suwannee River Economic Council

County: Gilchrist

Address: P.O. Box 70, Live Oak, FL 32060

Contact: Matthew Pearson, Executive Director Phone: 386-362-4115

Review period: July 1, 2016 - June 30, 2017



# 2016/17 Community Transportation Coordinator Annual Performance Evaluation

Approved by the  
Gilchrist County  
Transportation Disadvantaged Coordinating Board

2009 NW 67th Place  
Gainesville, FL 32653-1603  
[www.ncfrpc.org/mtpo](http://www.ncfrpc.org/mtpo)  
352.955.2000

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**Marion Poitevint, Chair**

with Assistance from



North Central Florida Regional Planning Council  
2009 NW 67th Place  
Gainesville, FL 32653-1603  
[www.ncfrpc.org](http://www.ncfrpc.org)  
352.955.2200

October 11, 2017

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## I. FINDINGS AND RECOMMENDATIONS

### A. General Information

**Areas of Noncompliance:** None

**Recommendations:** None

**Timeline for Compliance:** None

### B. Chapter 427, Florida Statutes

**Areas of Noncompliance:** None

**Recommendations:** None

**Timeline for Compliance:** None

### C. Rule 41-2, Florida Administrative Code

**Areas of Noncompliance:** None

**Recommendations:** None

**Timeline for Compliance:** None

### D. Bus/Van Ride

**Areas of Noncompliance:** None

**Recommendations:** None

**Timeline for Compliance:** None

### E. Surveys

**Areas of Noncompliance:** None

**Recommendations:** None

**Timeline for Compliance:** None

## GENERAL

1. What was the designation date of the Community Transportation Coordinator?  
7/01/16
2. What is the complaint process?  
See attached complaint process.
3. Does the community transportation coordinator have a complaint form?  
☒ Yes (attached)      ☐ No
4. Does the form have a section for resolution of the complaint?  
☒ Yes    ☐ No
5. Is a summary of complaints given to the Transportation Disadvantaged Board on a regular basis?  
☒ Yes    ☐ No
6. When is the dissatisfied party referred to the Florida Commission for the Transportation Disadvantaged Helpline?  
  
If the Transportation Director is unable to resolve a complaint, the complainant will be referred to the Transportation Disadvantaged Program Helpline.
7. When a complaint is forwarded from the Transportation Disadvantaged Helpline, is the complaint entered into the local complaint file/process?  
☒ Yes    ☐ No
8. Does the Community Transportation Coordinator provide written rider/beneficiary information or brochures to inform riders/beneficiaries about transportation disadvantaged services?  
☒ Yes (attached)      ☐ No
9. Does the rider/ beneficiary information or brochure list the Transportation Disadvantaged Helpline phone number?  
☒ Yes    ☐ No
10. Does the rider/ beneficiary information or brochure list the complaint procedure?  
☒ Yes    ☐ No
11. What is the eligibility process for Transportation Disadvantaged sponsored riders?  
Individuals needing transportation assistance from Florida's Transportation Disadvantaged Program must complete an eligibility application (attached).
12. Does the Community Transportation Coordinator have a contract or agreement with the Regional Workforce Board?  
☐ Yes    ☒ No
13. What innovative ideas have you implemented in your coordinated system?  
Providing and administering "regional" transportation service in five counties decreases the cost of service.

14. Are there any areas where coordination can be improved?  
Require Florida's Managed Medical Care Program to coordinate client transportation services through Florida's Coordinated Transportation System.
15. What barriers are there to the coordinated system?  
Allowing State agencies to provide transportation services to their clients outside of Florida's Coordinated Transportation System.
16. Are there any areas that the Community Transportation Coordinator feels the Florida Commission for the Transportation Disadvantaged should be aware of or assist with?  
No
17. What funding agencies does the Florida Commission for the Transportation Disadvantaged need to work closely with in order to facilitate a better coordinated system?  
Florida Agency for Health Care Administration
18. How are you marketing the voluntary dollar?  
No marketing system in place.

## Complaint Process

All complaints received either written or verbal should be forwarded to the Director of Transportation. This includes complaints that have already been resolved by the dispatcher or driver.

Complaint form (attached) will be completed and resolution of complaint documented.

Complaints are files and kept to ensure proper tracking of complaints.

Complaints will be sent quarterly by County to the NCFPRC for reporting to the Local Coordinating Boards. Complaint totals will be submitted in the Annual Operating Report.

If resolution of complaint cannot be made by the Director of Transportation, the TD Helpline information should be shared with the rider.

# SREC Transportation Complaint Form

Client Name: \_\_\_\_\_

Date: \_\_\_\_\_

Description of Incident:

Complaint Resolution:

Staff Signature: \_\_\_\_\_

Director of Transportation Signature: \_\_\_\_\_



## SUWANNEE RIVER ECONOMIC COUNCIL INC.



HOME

PROGRAMS

SERVICE AREAS

LOCATIONS

MEAL SITE LOCATIONS

### GILCHRIST COUNTY

#### CLIENT SENIOR/SERVICE CENTER

1439 SW CR 307A

Trenton, Florida

#### AGING PROGRAMS

##### ALZHEIMER'S DISEASE INITIATIVE (ADI):

**Funding:** Mid-Florida Area Agency on Aging dba Elder Options, Florida Department of Elder Affairs

**Services:** Respite/Case Management

##### COMMUNITY CARE FOR THE ELDERLY (CCE):

**Funding:** Mid-Florida Area Agency on Aging dba Elder Options, Florida Department of Elder Affairs

**Services:** Case Management, Emergency Alert Response, Homemaker, Home Delivered Meals, Personal Care and Respite.

##### ELDER FARMERS' MARKET NUTRITION:

**Funding:** Department of Elder Affairs

**Services:** Fresh fruits and vegetables and information to educate elders on the nutritional benefits derived from consuming fresh produce.

##### EMERGENCY HOME ENERGY ASSISTANCE PROGRAM (EHEAP):

**Funding:** Mid-Florida Area Agency on Aging dba Elder Options, Florida Department of Elder Affairs

**Services:** Assistance with utility bills, supply blankets, heaters and fans.

##### HOME CARE FOR THE ELDERLY (HCE):



**Funding:** Mid-Florida Area Agency on Aging dba Elder Options, Florida Department of Elder Affairs

**Services:** Case Management, Basic Subsidy, (Caregiver Allowance), Special Subsidy.

**TITLE III-B, C-1, C-2, III-E:**

**Funding:** Older Americans Act, Mid-Florida Area Agency on Aging dba Elder Options, Florida Department of Elder Affairs

**Services:** Congregate Meal Sites, Health Support, Homemaker, Home Delivered Meals, Intake, Nutrition Education, Outreach, Respite, Screening, Telephone Reassurance, and Transportation.

**ENERGY ASSISTANCE/EMERGENCY ASSISTANCE/SELF SUFFICIENCY**

**COMMUNITY SERVICES BLOCK GRANT (CSBG):**

**Funding:** Florida Department of Economic Opportunity

**Services:** Information & Referral; Family Self-Sufficiency; Case Management, Support

**Services:** Application Assistance to other Social Service Agencies.

**ENERGY NEIGHBOR FUND (ENF):**

**Funding:** Duke Energy Florida Inc.

**Services:** Assistance with utilities, heating/cooling.

**LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP):**

**Funding:** Florida Department of Economic Opportunity

**Services:** Assistance with utility bills and utility crisis resolution.

**HOUSING**

**WEATHERIZATION PROGRAMS:**

**Funding:** Florida Department of Economic Opportunity

**Services:** Minor home repairs to reduce infiltration of air and energy consumption.

**STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM: (SHIP)**

**Funding:** State of Florida and Florida Housing Finance Corporation

**Services:** Emergency repairs, down payment and closing cost assistance for Homeownership.

Download SHIP Application

**TRANSPORTATION**

### **TRANSPORTATION PROGRAMS**

**Funding:** Florida Department of Transportation, Florida Commission for the Transportation Disadvantaged, and Agency for Health Care Administration

**Services:** Public Transportation

Transport elderly and disadvantaged to the doctor, medical facilities, meal sites, drug stores and shopping.

For reservations, scheduling, complaints/commendations and/or questions call (352) 498-5018, extension 3, or (800) 597-7579, extension 3.

Any complaints not resolved can be forwarded to the Director of Transportation at (386) 362-4115, extension 241.

For Program information or complaints/commendations call TD Helpline at (800) 983-2435.

**Funding:** Medicaid Broker Services

Access2Care

LogistiCare Solutions, LLC

Medical Transportation Management, Inc.

**Services:** Transport Medicaid eligible clients to the doctor, medical facilities, meal sites and shopping.

Any complaints not resolved can be forwarded to the Director of Transportation at (386) 362-4115, extension 241.

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Middle Initial \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_ County \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Telephone Number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_

Relationship \_\_\_\_\_

Telephone Number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

1. How many people reside in your household Including parents, caregivers, relatives or others involved in your living functions?

\_\_\_\_\_

2. Does your household have an operational vehicle(s)?

☐ Yes (a) Are you or another household member able to operate the vehicle(s)? ☐ Yes ☐ No

| (b) Can you afford to operate the vehicle(s)? ☐ Yes ☐ No

☐ No

3. Are you enrolled in any assistance programs:

☐ Managed Medical Care Program (Medicaid)

☐ Aging Program

☐ Other \_\_\_\_\_



4. What other means of transportation are available for you to use?  
 \_\_\_\_\_

5. Do you have a physical or mental disability as outlined in the Americans With Disabilities Act of 1990?  
☐ Yes  
☐ No

6. Is your disability permanent?  
☐ Yes  
☐ No

Please check or list any special needs, services or modes of transportation you require:

<input type="checkbox"/> Powered Wheelchair	<input type="checkbox"/> Manual Wheelchair	<input type="checkbox"/> Powered Scooter/Cart
<input type="checkbox"/> Stretcher	<input type="checkbox"/> Walker	<input type="checkbox"/> Leg Braces
<input type="checkbox"/> Cane	<input type="checkbox"/> Respirator	<input type="checkbox"/> Oxygen CO2
<input type="checkbox"/> Personal Care Attendant/Escort		<input type="checkbox"/> Service Animal

Other: \_\_\_\_\_

**CERTIFICATION AND ACKNOWLEDGEMENT**  
 I understand and affirm that the information provided in this application will be used to determine if I am eligible for non-emergency transportation services sponsored by Florida's Transportation Disadvantaged Program. I understand that the information contained in this application is confidential and will be shared only with professionals involved in evaluating and determining eligibility for transportation services provided under Florida's Transportation Disadvantaged Program. I certify that, to the best of my knowledge, the information in this application is true, correct, complete and made in good faith and any material omissions, falsifications, misstatements or misrepresentations in the above information could disqualify me from receiving services under Florida's Transportation Disadvantaged Program.

**APPLICANT SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**Suwannee River Economic Council will notify you whether your application has been approved or denied within 15 business days. If your application is denied, you may file an appeal with Suwannee River Economic Council within 15 working days.**



<b>APPLICATION PROCESSED BY:</b> _____
<b>SIGNATURE</b> _____
<b>DATE</b> _____



## COMPLIANCE WITH CHAPTER 427, FLORIDA STATUTES

1. Are the Community Transportation Coordinator subcontracts uniform?  
☐ Yes ☐ No ☒ Not applicable
2. Is the Florida Commission for the Transportation Disadvantaged standard contract utilized?  
☐ Yes ☐ No ☒ Not applicable
3. Do the contracts include performance standards for the transportation operators?  
☐ Yes ☐ No ☒ Not applicable
4. Do the contracts include the proper language concerning payment to subcontractors?  
☐ Yes ☐ No ☒ Not applicable
5. Were the following items submitted on time?  
  
Annual Operating Report  
  
☒ Yes ☐ No  
  
Memorandum of Agreement  
  
☒ Yes ☐ No  
  
Transportation Disadvantaged Service Rates/Rate Model  
  
☒ Yes ☐ No  
  
Transportation Disadvantaged Trust Fund Grant Application  
  
☒ Yes ☐ No  
  
Other grant applications  
  
☒ Yes ☐ No
6. Does the Community Transportation Coordinator monitor its subcontractors and how often is monitoring conducted?  
☐ Yes ☐ No ☒ Not applicable
7. Is a written report issued to the operator?  
☐ Yes ☐ No ☒ Not applicable
8. What type of monitoring does the Community Transportation Coordinator perform on its coordination contractors and how often is it conducted?  
Not applicable

## COMPLIANCE WITH RULE 41-2 FLORIDA ADMINISTRATIVE CODE

1. How is the Community Transportation Coordinator using school buses in the coordinated system?  
Suwannee River Economic Council does not have a contract with the Gilchrist County School Board to use their vehicles.
2. How is the Community Transportation Coordinator using public transportation services in the coordinated system?  
Not applicable
3. Is there a goal for transferring passengers from paratransit to transit?  
☐ Yes   ☐ No   ☒ Not applicable
4. What are the minimum liability insurance requirements? \$100,000/\$300,000
5. What are the minimum liability insurance requirements in the operator and coordination contracts? Not applicable
6. Does the minimum liability insurance requirements exceed \$1 million per incident?  
☐ Yes   ☒ No

Standards	Comments
Local toll free phone number must be posted in all vehicles.	Suwannee River Economic Council posts local toll free phone number in all vehicles.
Vehicle Cleanliness	Suwannee River Economic Council cleans all vehicles (interior/exterior) at least once a week.
Passenger/Trip Database	Suwannee River Economic Council maintains a passenger database.
Adequate seating	Suwannee River Economic Council provides adequate seating for all passengers.
Driver Identification	Suwannee River Economic Council requires drivers to identify themselves in a manner that is conducive to communications with specific passengers.
Passenger Assistance	Suwannee River Economic Council requires drivers to provide passengers with boarding and exiting assistance.
Smoking, Eating and Drinking	Smoking is prohibited in any vehicle. Eating and drinking on board vehicles is not permitted unless medically necessary.
Two-way Communications	All vehicles are equipped with two-way communications.
Air Conditioning/Heating	All vehicles have working air conditioners and heaters.
Billing Requirements	Suwannee River Economic Council complies with Section 287.0585, Florida Statutes.
Transport of Escorts and dependent children policy	Suwannee River Economic Council requires children under the age of 16 to be accompanied by and escort. Escorts must be provided by the passenger and able to provide necessary assistance to the passenger. Escorts are transported at the rates described in the established rate structure.
Use, Responsibility, and cost of child restraint devices	Suwannee River Economic Council requires all passengers under the age of 4 and or 50 pounds to use a child restraint device. Child restraint devices must be provided by the passenger.

Out-of-Service Area trips	Suwannee River Economic Council may require medical provider verification for any out of county transportation.
CPR/1st Aid	Suwannee River Economic Council does not require drivers to be trained in CPR. Suwannee River Economic Council requires that all vehicles be equipped with biohazard kits as required by State and Federal regulations.
Driver Criminal Background Screening	Suwannee River Economic Council conducts motor vehicle registration checks on drivers every six months.
Passenger Property	Suwannee River Economic Council allows passengers to have personal property that they can place on their lap or stow under the seat. Passengers must be able to independently carry all items brought on the vehicle.
Advance reservation requirements	Suwannee River Economic Council requires trips to be scheduled by 4:00 p.m. the day before service is requested.
Pick-up Window	Passengers shall be picked up 30 minutes before or 30 minutes after their scheduled pick-up time.

<b>Measurable Standards/Goals</b>	<b>Standard/Goal</b>	<b>Is the Community Transportation Coordinator meeting the Standard?</b>
Public Transit Ridership	Not applicable	Not applicable
On-time performance	90%	Yes
Accidents	No more than 1/100,000 miles	Yes
Roadcalls	No more than 5 roadcalls during the evaluation period.	Yes
Complaints	No more than 2/1,000 trips.	Yes
Call-Hold Time	Not applicable	Not applicable

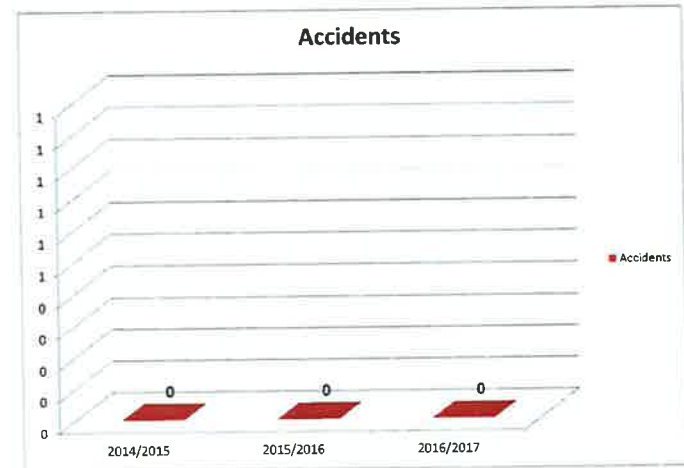
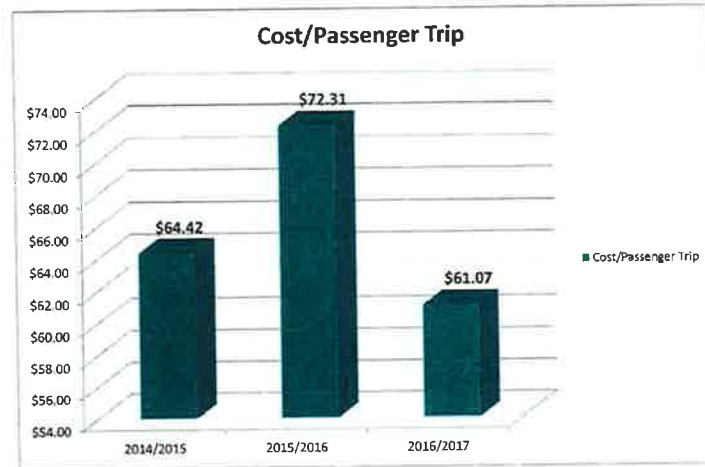
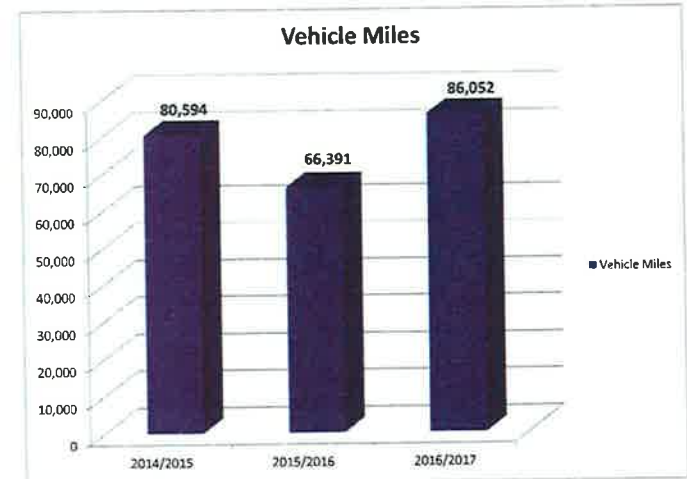
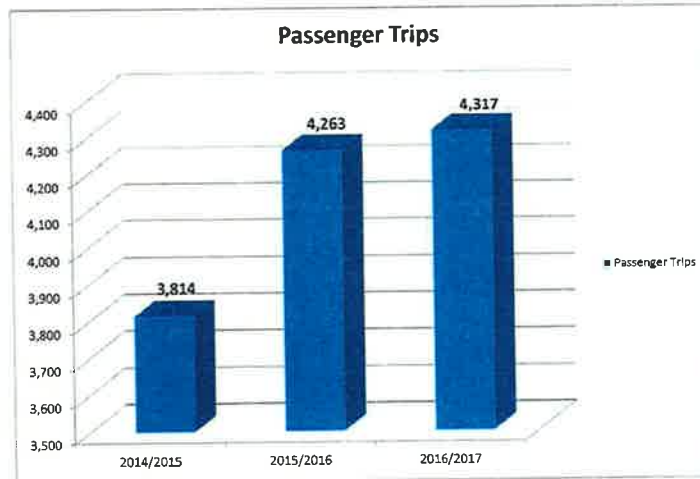


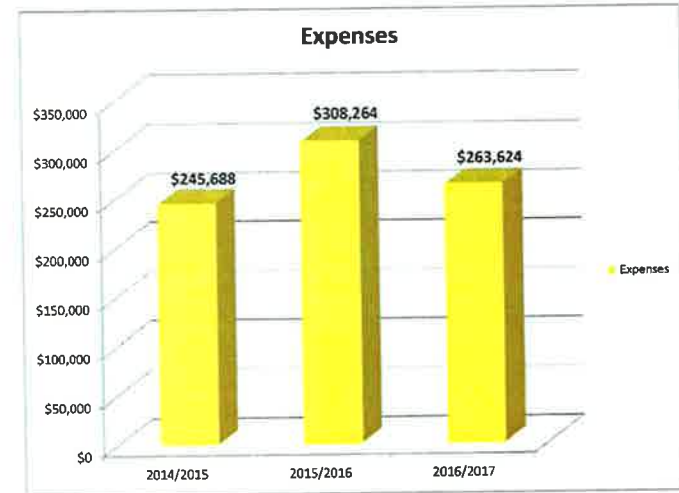
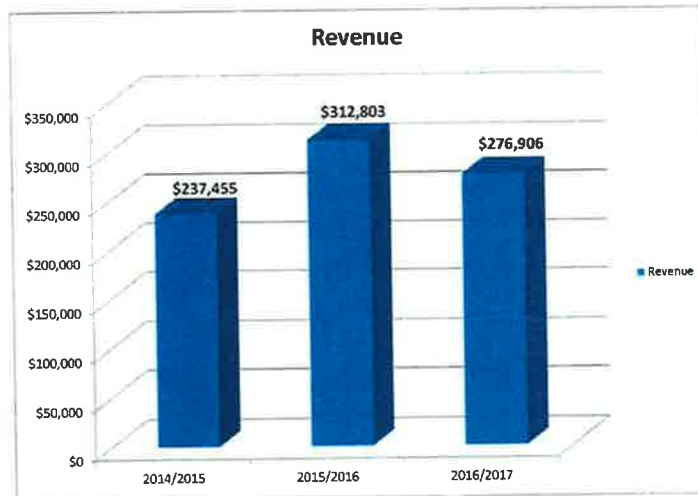
### PERFORMANCE TRENDS - GILCHRIST COUNTY

PERFORMANCE STANDARD	MEASURE	Fiscal Year 2014/2015	Fiscal Year 2015/2016	Fiscal Year 2016/2017	Percent Change 2015/2016 - 2016/2017
TOTAL SERVICE	Passenger Trips	3,814	4,263	4,317	1%
	Ambulatory Trips	1,761	3,336	2,294	-45%
	Non-Ambulatory Trips	828	925	302	-206%
	Stretcher Trips	2	2	0	#DIV/0!
	Revenue Vehicle Miles	69,669	55,779	75,528	26%
	Vehicle Miles	80,594	66,391	86,052	23%
	Driver Hours	5,751	6,063	4,251	-43%
SERVICE EFFECTIVENESS	Passenger Trips/Revenue Vehicle Mile	0.05	0.08	0.06	-34%
	Passenger Trips/Vehicle Mile	0.05	0.06	0.05	-28%
	Passenger Trips/Driver Hour	0.66	0.70	1.02	31%
COST EFFECTIVENESS & EFFICIENCY	Revenue	\$237,455	\$312,803	\$276,906	-13%
	Expenses	\$245,688	\$308,264	\$263,624	-17%
	Cost/Passenger Trip	\$64.42	\$72.31	\$61.07	-18%
	Cost/Revenue Vehicle Mile	\$3.53	\$5.53	\$3.49	-58%
	Cost/Vehicle Mile	\$3.05	\$4.64	\$3.06	-52%
	Cost/Vehicle	\$24,568.80	\$30,826.40	\$37,660.57	18%
	Cost/Driver Hour	\$42.72	\$50.84	\$62.01	18%
VEHICLE UTILIZATION	Vehicles	10	10	7	-43%
	Revenue Vehicle Miles Per Trip	18	13	17	25%
	Passenger Trips/Vehicles	381	426	617	31%
	Vehicle Miles/Vehicle	8,059	6,639	12,293	46%
	Revenue Vehicle Miles/Vehicle	6,967	5,578	10,790	48%
SAFETY	Accidents	0	0	0	#DIV/0!
	Accidents/100,000 Miles	0	0	0	#DIV/0!
SERVICE AVAILABILITY	Average Vehicle Miles Between Roadcalls	80,594	66,391	66,391	0%
	Roadcalls	1	1	0	#DIV/0!
	Unmet Trip Requests	0	0	0	#DIV/0!
	Passenger No Shows	12	13	0	#DIV/0!

Source - Annual Operations Reports

lynn\public\anneval\td98\gilpt.xls







**Bus Transit System Annual Safety and Security Certification**  
***Certifying Compliance with Rule 14-90, FAC to the***  
**Florida Department of Transportation (FDOT)**

**Certification Date (Current):** 2016

**Certification Year: (Previous):** 2015

**Name and Address of Bus Transit System:** Suwannee River Economic Council, Inc.

POB 70

Live Oak FL 32064

***The Bus Transit System (Agency) named above hereby certifies the following:***

1. *The Agency has adopted a System Safety Program Plan (SSPP) and a Security Program Plan (SPP) pursuant to the standards set forth in Rule Chapter 14-90, Florida Administrative Code.*
2. *The Agency is in compliance with its adopted SSPP and SPP.*
3. *The Agency has performed annual safety inspections on all operational vehicles in accordance with Rule Chapter 14-90, Florida Administrative Code.*
4. *The Agency has conducted reviews of SSPP and SPP and the plans are up to date.*

**Blue Ink Signature:**  **Date:** 1/6/16  
**(Individual Responsible for Assurance of Compliance)**

**Name:** Matt Pearson **Title:** Executive Director

**Name and address of entity(ies) which has (have) performed bus safety inspections and security assessments:**

**Name:** See Attachment

**Name of Qualified Mechanic who Performed Annual Inspections:** See Attachment

**\* Note: Please do not edit or otherwise change this form.**



## Commission for the Transportation Disadvantaged NET Safety Compliance and Emergency Management Self Certification

THIS CERTIFIES CALENDAR YEAR 2016

DATE: 1/25/2016

SUBCONTRACTED TRANSPORTATION PROVIDER: SUWANNEE RIVER ECONOMIC COUNCIL, INC

ADDRESS: PO BOX 70, LIVE OAK, FLORIDA, 32064

In accordance with the Medicaid Non-Emergency Transportation Subcontracted Transportation Provider (STP) Contract with the Commission for the Transportation Disadvantaged, the above STP, hereby certifies to the following:

1. The adoption of a System Safety Program Plan and a Security Program Plan (a.k.a. Emergency Management Plan) based on established standards set forth in **Rule Chapter 14.90, F.A.C.** Such plans ensure the continuation of appropriate services during an emergency, including but not limited to localized acts of nature, accidents, and technological and/or attached-related emergencies, both natural and manmade;
2. Compliance with its adopted System Safety Program Plan and Security Program Plan, including:
  - a. Safety inspections of all service vehicles;
  - b. Applicable Drug and Alcohol procedures, including training and monitoring;
  - c. Driver Training and Monitoring.
3. Compliance with requirement of monitoring subcontracted operators;
4. Compliance with maintenance of support documentation for plans, inspections, training and monitoring, and that said documentation is available upon request by an authorized representative of the Commission or the Agency for Health Care Administration.

I understand that providing false information may result in an unfavorable action by the Commission.

Signature: 

Name: MATT PEARSON  
(Type or Print)

Title: EXECUTIVE DIRECTOR

**Suwannee River Economic Council  
Gilchrist County Community Transportation Coordinator  
2015-16 Compliance Monitoring Report**

**Executive Summary**

**Organization Environment:** Rural  
**Organization Type:** Private nonprofit  
**Network Type:** Partially brokered

**Findings**

We performed specific compliance consulting services based on the detailed testing tasks identified in the FCTD's 2015-16 monitoring tool. Our procedures were performed using firm and professional standards. A summary of the testing categories used during this engagement and the related monitoring results are provided as follows:

Monitoring Results/Issues	Prior Year Findings - Resolved	Prior Year Findings - Unresolved	Current Year Findings
General Information	-	-	1
Florida Statutes Chapter 427	-	-	-
Florida Administrative Code Rule 41-2	-	-	-
Florida Administrative Code Rule 14-90	-	-	-
Internal Control Survey	-	-	-
Financial Activity Analysis	-	-	-
TD Rate Calculation	-	-	-
Rider, Contractor, and Purchasing Agent Surveys	-	-	-
<b>TOTAL</b>	-	-	1

Detailed information about these findings is provided in the following Schedule of Findings. If the CTC has current year findings, it must submit a Corrective Action Plan response to FCTD within 30 days of receipt of this report. If you have questions about the Corrective Action Plan process, please contact your FCTD Regional Area Program Manager.

**Suggestions**

Other matters or circumstances may have been noted by us as we completed the indicated monitoring tasks. Detailed information about these observations and our related suggestions is provided in the Suggestions Letter. The suggestions resulting from our site visit are summarized as follows:

**Suggestion # 1 - AOR and Rate Model Procedures**

**Suggestion # 2 - Eligibility Criteria and management approval of applications**

This correspondence is intended solely for the information and use of the FCTD, CTC management, and the CTC's governing board and is not intended to be and should not be used by anyone other than these specified parties.



**Suwannee River Economic Council  
Gilchrist County Community Transportation Coordinator  
2015-16 Compliance Monitoring Report**

**Schedule of Findings**

**Findings**

We performed specific compliance consulting services based on the detailed testing tasks list in FCTD's 2015-16 monitoring tool which is available on the Commission's website. The monitoring procedures performed included sufficient tests of details of transactions, file inspections, and inquiries (1) to determine the status of recommendations from the prior year monitoring visit(s) and (2) to adequately support the current year findings and recommendations. Detailed information for these items is disclosed in the following section of this report.

**Prior Year Findings**

The most recent monitoring visit prior to this was completed in 2010. Therefore, with respect to this report, any prior year findings were not including in the summary findings table on page 2.

**Current Year Findings – Monitoring Period = July 1, 2015 through June 30, 2016**

**Finding # Gilchrist CTC 2015-16-001  
General Information (Eligibility)**

**Finding:** Per Florida Statute, the CTC, in cooperation with the coordinating board and pursuant to criteria developed by the Florida Commission for the Transportation Disadvantaged (FCTD), shall establish eligibility guidelines with regard to the recipients of non-sponsored transportation disadvantaged services that are purchased with Transportation Disadvantaged Trust Fund monies. The CTC represents that they are performing the required assessments and was able to provide requested assessments for the riders selected. However, one out of the 20 selected was an escort to another rider. The Florida Commission for the CTCD Transportation Disadvantaged Program Manual for the Trip and Equipment grant specifically states that personal care attendants, escorts, or companions of eligible individuals are not eligible for TD reimbursement.

**Criteria:** The FCTD Trip and Equipment Grant Program Manual, Part I, section 1(B)(1)

**Cause:** Invoices submitted were not reviewed prior to submission to determine that such ineligible riders were excluded from billed trips.

**Recommendation(s):** We recommend that the CTC establish controls to review invoices prior to submission for payment to ensure that escorts, personal care attendants, or companions of eligible riders are not billed to TD for reimbursement. We also recommend that the CTC review invoices submitted during the monitoring period to determine the dollar amount billed for ineligible riders such as escorts and that the dollar amount billed be reported to TD. The CTC should continue to track the volume of trips associated with these types of riders to be able to recognize them as a cost of doing business and be accounted for when determining rate structure.

**Suwannee River Economic Council  
Gilchrist County Community Transportation Coordinator  
2015-16 Compliance Monitoring Report**

**Schedule of Findings (continued)**

**Other Testing Categories:**

Florida Statutes Chapter 427 – No findings noted in the current monitoring period.

Florida Administrative Code Rule 41.2 – No findings noted in the current monitoring period.

Florida Administrative Code Rule 14.90 – No findings noted in the current monitoring period.

Internal Control Survey – No findings noted in the current monitoring period.

Financial Activity Analysis – No findings noted in the current monitoring period.

TD Rate Calculation – No findings noted in the current monitoring period.

Rider, Contractor, and Purchasing Agent Surveys – No findings noted in the current monitoring period.



Suwannee River Economic Council, Inc.

2015-2016 Compliance Monitoring  
Commission for the Transportation Disadvantaged

Gilchrist County

October 2016

Corrective Action Plan

FINDING # Gilchrist CTC 2015-16-001

General Information (Eligibility)

1. Recommendation: The CTC establish controls to review invoices prior to submission for payment to ensure that escorts, personal care attendants, or companions of eligible riders are not billed to TD for reimbursement.
2. Recommendation: The CTC review invoices submitted during the monitoring period to determine the dollar amount billed for ineligible riders such as escorts, and that the dollar amount billed be reported to TD.
3. Recommendation: The CTC should continue to track the volume of trips associated with these types of riders to be able to recognize them as a cost of doing business and be accounted for when determining rate structure.

*Corrective Action Plan: We have established a system of checks and balances in the transit software program to identify a TD rider and his/her escort separately so that the expense for transporting the escort is not billed to CTD. Since a passenger may ride as an Escort on one occasion but ride as a qualified, approved TD rider on a separate occasion, the Dispatchers have received additional training to be able to decipher what circumstances constitute the differing categories, thus insuring the passenger is assigned the correct account code within the transit software.*

#### **SUGGESTION #1 – AOR and Rate Model Procedures**

1. Written procedures used to prepare the AOR and Rate Model need to be updated to ensure consistency and accuracy in the preparation of the AOR and Rate Model.
2. Written procedures should address:
  - a) Which position with the CTC will be responsible for preparing the AOR and Rate Model;
  - b) Which position will be responsible for reviewing the complete documents;
  - c) What documentation will be maintained to support the amounts reported;
  - d) How that documentation should be maintained.

*Corrective Action Plan: Written procedures for the Rate Model are attached (see Attachment #1).  
Written procedures for the Annual Operations Report are attached (see Attachment #2).*

#### **SUGGESTION #2 – Eligibility criteria and Management Approval of Applications**

1. The CTC should update their eligibility criteria to require supporting documentation from the riders to support their application and eligibility.
2. The CTC management personnel responsible for reviewing rider application should clearly indicate their approval or denial of eligibility, and sign and date the application.
3. The CTC should establish a recertification process to ensure the rider's situation has not changed and they remain eligible for TD funded rides.

*Corrective Action Plan: The Dispatchers have been advised to send all TD Intake Applications to the Transportation administration office for final approval and documentation. The Director of Transportation will oversee the verification of the TD applicant's eligibility for final approval.*

*A recertification process has been established to ensure a TD rider's eligibility status is current. TD riders will be required to update their application annually.*

## ON-SITE OBSERVATION

1. Date of Observation: 9/22/2017
2. Location: SREC Transportation Facility to Shands Regional Medical Center/Dialysis Center
3. Number of Passengers picked up/dropped off:  
Ambulatory: 2  
Non-Ambulatory 1
4. Was the driver on time?  
☒ Yes  
☐ No If no, how many minutes late/early?
5. Did the driver provide passenger assistance?  
☒ Yes  
☐ No
6. Was the driver wearing identification?  
☒ Yes  
☐ No
7. Did the driver ensure the passengers were properly secured?  
☒ Yes  
☐ No
8. Was the interior of the vehicle free of dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal or other objects or materials which could soil items placed in the vehicle or provide discomfort for the passenger?  
☒ Yes  
☐ No
9. Is there a sign posted on the interior of the vehicle with both a local phone number and the Transportation Disadvantaged Program Helpline for comments/complaints/commendations?  
☒ Yes  
☐ No
10. Did the vehicle have working heat and air conditioning?  
☒ Yes  
☐ No
11. Did the vehicle have two-way communications in good working order?  
☒ Yes  
☐ No
12. If used, was the lift in good working order?  
☒ Yes  
☐ No  
☐ Not Applicable
13. Was there safe and appropriate seating for all passengers?  
☒ Yes  
☐ No
14. Did the driver properly use the lift and secure the passenger?  
☒ Yes  
☐ No  
☐ Not Applicable

## PASSENGER SURVEY

**How often do your ride?**

Daily 7 days/week	1-2 Times/Week	3-5 Times/Week	Other
0	3	5	0

**Have you been denied transportation services?**

Yes 0

No 8

**What is your trip purpose?**

Medical	Education/Training	Employment	Other
8	0	0	0

**Do you have concerns with your service?**

Yes 0

No 8

**What types of concerns do you have?**

Late Trips	Driver Behavior	Availability	Vehicle Condition	Customer Service	Cost
0	0	0	0	0	0

# COST

## FLCTD Annual Operations Report Section VII: Expense Sources

County: Gilchrist		Fiscal Year: July 1, 2016 - June 30, 2017	
Status: Ready			
Section VII: Financial Data			
2. Expense Sources			
Expense Item	Community Transportation Coordinator	Coordination Contractor	TOTAL EXPENSES
Labor (501):	\$101,725.00	\$0.00	\$101,725.00
Fringe Benefits (502):	\$56,253.00	\$0.00	\$56,253.00
Services (503):	\$14,457.00	\$0.00	\$14,457.00
Materials and Supplies Cons. (504):	\$41,938.00	\$0.00	\$41,938.00
Utilities (505):	\$9,959.00	\$0.00	\$9,959.00
Casualty and Liability (506):	\$14,189.00	\$0.00	\$14,189.00
Taxes (507):	\$49.00	\$0.00	\$49.00
Purchased Transportation Services (508)			
Bus Pass Expenses:	\$0.00	\$0.00	\$0.00
School Bus Expenses:	\$0.00	\$0.00	\$0.00
Other:	\$6,535.00	\$0.00	\$6,535.00
Miscellaneous (509):	\$922.00	\$0.00	\$922.00
Interest (511):	\$0.00	\$0.00	\$0.00
Leases and Rentals (512):	\$0.00	\$0.00	\$0.00
Annual Depreciation (513):	\$4,227.00	\$0.00	\$4,227.00
Contributed Services (530):	\$13,370.00	\$0.00	\$13,370.00
Allocated Indirect Expenses:	\$0.00	\$0.00	\$0.00
GRAND TOTAL:	\$263,624.00	\$0.00	\$263,624.00

## COMPETITION

### 1. Inventory of Transportation Operators in the Service Area

	Transportation Providers Available	Transportation Providers Contracted in the System.
Private Non-Profit	1	1
Private For-Profit	0	0
Government	0	0
Public Transit Agency	0	0
Total	1	1

2. How many of the operators are coordination contractors? 0

3. Does the Community Transportation Coordinator have a competitive procurement process?

☒ Yes

☐ No

4. What methods have been used in selection of the transportation operators?

<input type="checkbox"/>	Low bid
<input type="checkbox"/>	Requests for qualifications
<input type="checkbox"/>	Negotiation only

<input checked="" type="checkbox"/>	Requests for proposals
<input type="checkbox"/>	Requests for interested parties
<input type="checkbox"/>	

## COORDINATION

1. Public Information – How is public information distributed about transportation services in the community?

Suwannee River Economic Council distributes brochures in the community.

2. Eligibility – How is passenger eligibility coordinated for local transportation services?

Suwannee River Economic Council determines passenger eligibility except for passengers enrolled in Florida's Managed Medical Care Program.

3. Call Intake – To what extent is transportation coordinated to ensure that a user can reach a Reservationist on the first call?

Individuals call Suwannee River Economic Council to schedule all trips except trips provided through Florida's Managed Medical Care Program.

4. Reservations –How is the duplication of a reservation prevented?

Suwannee River Economic Council handles all trip reservations except trip reservations made for trips sponsored by Florida's Managed Medical Care Program..

5. Trip Allocation – How is the allocation of trip requests to providers coordinated?

Not applicable.

6. Scheduling – How is the trip assignment to vehicles coordinated?

Suwannee River Economic Council schedules all trips except for trips provided by Florida's Managed Medical Care Program.

7. General Service Monitoring – How is the overseeing of transportation operators coordinated?

Not applicable.







## II . B

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October 3, 2017

TO: Gilchrist County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: 2016-2017 Annual Operations Report

### RECOMMENDATION

**Review the 2016/2017 Annual Operations Report.**

### BACKGROUND

Suwannee River Economic Council is required to submit an annual operations report to the Florida Commission for the Transportation Disadvantaged by September 15 of each year. Attached is the Fiscal Year 2016-2017 Annual Operations Report for Gilchrist County.

If you have any questions concerning the attached report, please contact me at extension 110.

Attachment

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# FLCTD

## Annual Operations Report

### Section I: Face Sheet

<b>County:</b> Gilchrist	<b>Fiscal Year:</b> July 1, 2016 - June 30, 2017
<b>Status:</b> Ready	
<b>Report Date:</b>	08/23/2017
<b>Period Covered:</b>	July 1, 2016 - June 30, 2017
<b>Coordinator's Name:</b>	Suwannee River Economic Council, Inc.
<b>Address:</b>	P.O. Box 70
<b>City:</b>	Live Oak
<b>Zip Code:</b>	32064
<b>Service Area:</b>	Gilchrist
<b>Contact Person:</b>	Matt Pearson
<b>Title:</b>	Executive Director
<b>Phone:</b>	(386) 362 - 4115
<b>Fax:</b>	(386) 362 - 4078
<b>Email:</b>	mpearson@suwanneec.net
<b>Network Type:</b>	Partial Brokerage
<b>Organization Type:</b>	Private Non-Profit
<b>CTC Certification:</b>  I, Matt Pearson, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.	
<b>CTC Representative (signature)</b> _____	
<b>LCB Statement:</b>  I, _____, as the local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(7) F.S. that the local Coordinating Board has reviewed this report and the Planning Agency has received a copy.	
<b>LCB Signature</b> _____	

# **FLCTD**

## **Annual Operations Report**

### **Section II: General Info**

County: **Gilchrist**

Fiscal Year: **July 1, 2016 - June 30, 2017**

Status: **Ready**

#### **Section II: Coordinated System General Information**

**1. Provider Listing (include the CTC, if the CTC provides transportation services)**

Number of Private Non-Profits: 1

Number of Private For-Profits: 0

**Public Entities:**

School Board: 0

Municipality: 0

County: 0

Transit Authority: 0

Other: 0

**Total: 1**

**2. How many of the providers listed in 1 are coordination contractors?**

0

# FLCTD

## Annual Operations Report

### Section III: Passenger Trip Info

County: <b>Gilchrist</b>		Fiscal Year: <b>July 1, 2016 - June 30, 2017</b>	
<b>Status: Ready</b>			
<b>Section III: Passenger Trip Information</b>			
<b>1a. One-Way Passenger Trips</b>			
<b>Type of Service</b>	<b>Service Area</b>		
<b>Fixed Route/Fixed Schedule</b>	<b>Within</b>	<b>Outside</b>	<b>Total</b>
Daily Trip Tickets	0	0	0
Weekly Passes	0	0	0
Monthly Passes	0	0	0
<b>Deviated Fixed Route Service</b>	0	0	0
<b>Paratransit</b>			
Ambulatory	1084	2294	3378
Non-Ambulatory	637	302	939
Stretcher	0	0	0
<b>Other Services</b>			
School Board Trips	0	0	0
Total Trips	1721	2596	4317
<b>1b. How many of the total trips were provided by contracted transportation providers (do not include the CTC, if the CTC provides transportation services)?</b>			0
<b>1c. How many of the total trips were provided by coordination contractors?</b>			0
<b>2. One-Way Trips by Funding Source</b>			
Agency for Health Care Administration			1022
Agency for Persons with Disabilities			0
Agency for Workforce Innovation			0
Commission for the Transportation Disadvantaged			3295
Department of Children and Families			0
Department of Community Affairs			0
Department of Education			0
Department of Elder Affairs			0
Department of Health			0

Department of Juvenile Justice	0
Florida Department of Transportation	0
Local Government	0
Local Non-Government	0
Other Federal Programs	0
<b>Total:</b>	4317
<b>3. One-Way Trips by Passenger Type</b>	
Was this information obtained by sampling?	yes
<b>Elderly</b>	
Low Income:	1860
Disabled:	265
Low Income and Disabled:	286
Other:	0
<b>Children</b>	
Low Income:	307
Disabled:	61
Low Income and Disabled:	0
Other:	0
<b>Other</b>	
Low Income:	1284
Disabled:	103
Low Income and Disabled:	151
Other:	0
<b>Total:</b>	4317
<b>4. One-Way Passenger Trips - by Purpose</b>	
Was this information obtained by sampling?	yes
Medical Purpose	4219
Employment Purpose	0
Education/Training/Daycare Purpose	0
Nutritional Purpose	0
Life-Sustaining/Other Purpose	98
<b>Total:</b>	4317
<b>5. Unduplicated Passenger Head Count</b>	
5a. Paratransit/Deviated Fixed Route/ School Brd	341

5b. Fixed Route	0
<b>Total:</b>	341
<b>6. Number of Unmet Trip Requests</b>	0
<b>Unmet Trip Requests by Type of Trip</b>	
Unmet Medical	0
Unmet Employment	0
Unmet Education/Training/Daycare	0
Unmet Nutritional	0
Unmet Life-Sustaining/Other	0
<b>Reason Trip was Denied (Optional)</b>	
Lack of Funding:	0
Lack of Vehicle Availability:	0
Lack of Driver Availability:	0
Other:	0
<b>7.) Number of Passenger No-shows</b>	0
<b>Passenger No-Shows by Funding Source (optional)</b>	
CTD:	0
AHCA:	0
AWI:	0
DCF:	0
APD:	0
DOE:	0
DOEA:	0
Other:	0
<b>8. Complaints</b>	
Complaints by Service	0
Complaints by Policy	0
Complaints by Vehicle	0
Complaints by Other	0
<b>Complaint Total:</b>	0
<b>9. Commendations</b>	
Commendations by CTC	0

Commendations by Transportation Providers	0
Commendations by Coordination Contractors	0
<b>Total Commendations:</b>	0



# FLCTD

## Annual Operations Report

### Section IV: Vehicle Info

County: <b>Gilchrist</b>		Fiscal Year: <b>July 1, 2016 - June 30, 2017</b>	
<b>Status: Ready</b>			
<b>Section IV: Vehicle Information</b>			
<b>1. Mileage Information</b>			
	<b>Vehicle Miles</b>		<b>Revenue Miles</b>
CTC:	86052		75528
Transportation Providers:	0		0
Coordination Contractors:	0		0
School Bus Utilization Agreement:	0		0
<b>Total:</b>	86052		75528
<b>2. Roadcalls</b>			
	0		
<b>3. Accidents</b>			
	<b>Chargeable</b>		<b>Non-Chargeable</b>
Total Accidents Person Only:	0		0
Total Accidents Vehicle Only:	0		0
Total Accidents Person & Vehicle:	0		0
<b>Total Accidents:</b>	0		0
<b>Grand Total:</b>	0		
<b>4. Total Number of Vehicles</b>			
	7		
		<b>Count</b>	<b>Percentage</b>
a. Total vehicles that are wheelchair accessible:		7	100.00%
b. Total vehicles that are stretcher equipped:		1	14.00%

# FLCTD

## Annual Operations Report

### Section V: Employee Info

County: <b>Gilchrist</b>		Fiscal Year: <b>July 1, 2016 - June 30, 2017</b>	
<b>Status: Ready</b>			
<b>Section V: Employee Information</b>			
<b>1. CTC and Transportation Provider Employee Information</b>			
			<b>Hours</b>
Full-Time Drivers	2		2327
Part-Time Drivers	4		1924
Volunteer Drivers	0		0
<b>Total Hours:</b>			4251
Maintenance Employees	0		
Dispatchers	1		
Schedulers	0		
Call Intake/Reserv./Cust. Serv.	0		
Other Operations Employees	0		
			<b>Hours</b>
Other Volunteers	0		0
Administrative Support	1		
Management Employees	1		
<b>Total</b>	<b>9</b>		
<b>2. Coordination Contractors Employee Information</b>			
			<b>Hours</b>
Full-Time Drivers	0		0
Part-Time Drivers	0		0
Volunteer Drivers	0		0
<b>Total Hours:</b>			0
Maintenance Employees	0		
Dispatchers	0		
Schedulers	0		
Call Intake/Reserv./Cust. Serv.	0		

Other Operations Employees	0	
		<b>Hours</b>
Other Volunteers	0	0
Administrative Support	0	
Management Employees	0	
<b>Total</b>	0	
		<b>TOTAL HOURS:</b> 4251

# FLCTD

## Annual Operations Report

### Section VI: Revenue Sources

County: <b>Gilchrist</b>		Fiscal Year: <b>July 1, 2016 - June 30, 2017</b>	
<b>Status: Ready</b>			
<b>Section VI: Financial Data</b>			
<b>1. Detailed Revenue and Trips Provided by Funding Source</b>			
<b>Revenue Source</b>	<b>CTC and Transportation Providers</b>	<b>Coordination Contractors</b>	<b>TOTAL REVENUES</b>
<b>Agency for Health Care Administration</b>			
Medicaid Non-Emergency	\$52,399.00	\$0.00	\$52,399.00
Medicaid Non-Emergency (under fixed fee service with AHCA)	\$0.00	\$0.00	\$0.00
<b>Agency for Persons with Disabilities</b>			
Comm Care for Dis Adults/Aging & Adult Services	\$0.00	\$0.00	\$0.00
Developmental Services	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
<b>Agency for Workforce Innovation</b>			
WAGES/Workforce Board	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
<b>Commission for the Transportation Disadvantaged</b>			
Non-Sponsored Trip Program	\$120,325.00	\$0.00	\$120,325.00
Non-Sponsored Cap. Equip.	\$0.00	\$0.00	\$0.00
Rural Capital Equip.	\$0.00	\$0.00	\$0.00
TD Other (specify)	\$0.00	\$0.00	\$0.00
<b>Department of Children and Families</b>			
Alcohol, Drug Abuse & Mental Health Program	\$0.00	\$0.00	\$0.00
Family Safety & Preservation	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
<b>Department of Community Affairs</b>			
Community Services	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
<b>Department of Education</b>			
Carl Perkins Vocational Ed. Act	\$0.00	\$0.00	\$0.00
Division of Blind Services	\$0.00	\$0.00	\$0.00

Vocational Rehabilitation	\$0.00	\$0.00	\$0.00
Day Care Programs	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
<b>Department of Elder Affairs</b>			
Older Americans Act	\$0.00	\$0.00	\$0.00
Community Care for the Elderly	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
<b>Department of Health</b>			
Children's Medical Services	\$0.00	\$0.00	\$0.00
Office of Disability Deter.	\$0.00	\$0.00	\$0.00
County Public Health Unit	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
<b>Department of Juvenile Justice</b>			
(specify)	\$0.00	\$0.00	\$0.00
<b>Department of Transportation</b>			
49 USC 5307 (Section 9)	\$0.00	\$0.00	\$0.00
49 USC 5310 (Section 16)	\$0.00	\$0.00	\$0.00
49 USC 5311 (Section 18)	\$89,839.00	\$0.00	\$89,839.00
490USC 5311(f) (Section 18i)	\$0.00	\$0.00	\$0.00
Block Grant	\$0.00	\$0.00	\$0.00
Service Development	\$0.00	\$0.00	\$0.00
Commuter Assistance Program	\$0.00	\$0.00	\$0.00
Other DOT (Specify)	\$0.00	\$0.00	\$0.00
<b>Local Government</b>			
School Board Service	\$0.00	\$0.00	\$0.00
Complementary ADA Service	\$0.00	\$0.00	\$0.00
County Cash	\$0.00	\$0.00	\$0.00
County In-Kind	\$0.00	\$0.00	\$0.00
City Cash	\$0.00	\$0.00	\$0.00
City In-Kind	\$0.00	\$0.00	\$0.00
Other Cash (specify)	\$0.00	\$0.00	\$0.00
Other In-Kind (specify)	\$0.00	\$0.00	\$0.00
<b>Local Non-Government</b>			
Farebox	\$0.00	\$0.00	\$0.00
Donations, Contributions	\$0.00	\$0.00	\$0.00
In-Kind Services	\$0.00	\$0.00	\$0.00
Other Non-Government	\$14,343.00	\$0.00	\$14,343.00
<b>Other Federal or State Programs</b>			

(specify)	\$0.00	\$0.00	\$0.00
(specify)	\$0.00	\$0.00	\$0.00
(specify)	\$0.00	\$0.00	\$0.00
<b>GRAND TOTAL:</b>	\$276,906.00	\$0.00	\$276,906.00

# FLCTD

## Annual Operations Report

### Section VII: Expense Sources

County: <b>Gilchrist</b>		Fiscal Year: <b>July 1, 2016 - June 30, 2017</b>	
<b>Status: Ready</b>			
<b>Section VII: Financial Data</b>			
<b>2. Expense Sources</b>			
<b>Expense Item</b>	<b>Community Transportation Coordinator</b>	<b>Coordination Contractor</b>	<b>TOTAL EXPENSES</b>
Labor (501):	\$101,725.00	\$0.00	\$101,725.00
Fringe Benefits (502):	\$56,253.00	\$0.00	\$56,253.00
Services (503):	\$14,457.00	\$0.00	\$14,457.00
Materials and Supplies Cons. (504):	\$41,938.00	\$0.00	\$41,938.00
Utilities (505):	\$9,959.00	\$0.00	\$9,959.00
Casualty and Liability (506):	\$14,189.00	\$0.00	\$14,189.00
Taxes (507):	\$49.00	\$0.00	\$49.00
<b>Purchased Transportation Services (508)</b>			
Bus Pass Expenses:	\$0.00	\$0.00	\$0.00
School Bus Expenses:	\$0.00	\$0.00	\$0.00
Other:	\$6,535.00	\$0.00	\$6,535.00
Miscellaneous (509):	\$922.00	\$0.00	\$922.00
Interest (511):	\$0.00	\$0.00	\$0.00
Leases and Rentals (512):	\$0.00	\$0.00	\$0.00
Annual Depreciation (513):	\$4,227.00	\$0.00	\$4,227.00
Contributed Services (530):	\$13,370.00	\$0.00	\$13,370.00
Allocated Indirect Expenses:	\$0.00	\$0.00	\$0.00
<b>GRAND TOTAL:</b>	\$263,624.00	\$0.00	\$263,624.00

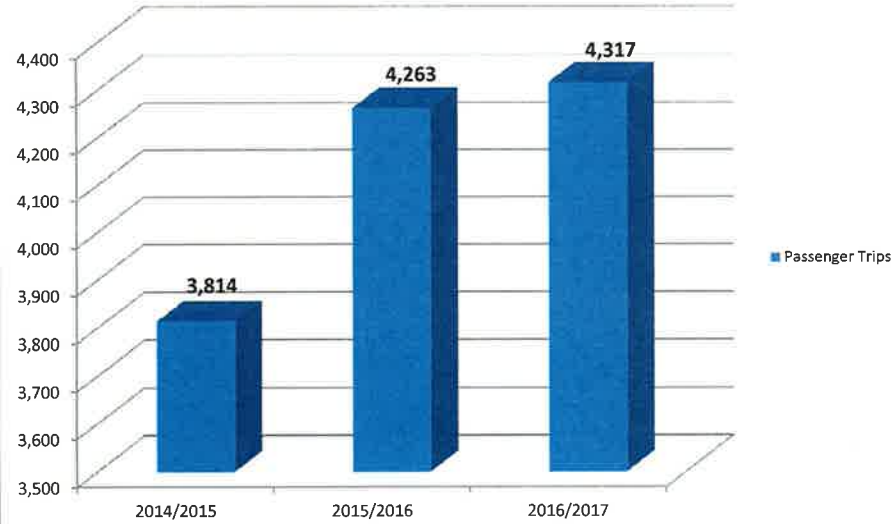
## PERFORMANCE TRENDS - GILCHRIST COUNTY

PERFORMANCE STANDARD	MEASURE	Fiscal Year 2014/2015	Fiscal Year 2015/2016	Fiscal Year 2016/2017	Percent Change 2015/2016 - 2016/2017
<b>TOTAL SERVICE</b>	Passenger Trips	3,814	4,263	4,317	1%
	Ambulatory Trips	1,761	3,336	2,294	-45%
	Non-Ambulatory Trips	828	925	302	-206%
	Stretcher Trips	2	2	0	#DIV/0!
	Revenue Vehicle Miles	69,669	55,779	75,528	26%
	Vehicle Miles	80,594	66,391	86,052	23%
	Driver Hours	5,751	6,063	4,251	-43%
<b>SERVICE EFFECTIVENESS</b>	Passenger Trips/Revenue Vehicle Mile	0.05	0.08	0.06	-34%
	Passenger Trips/Vehicle Mile	0.05	0.06	0.05	-28%
	Passenger Trips/Driver Hour	0.66	0.70	1.02	31%
<b>COST EFFECTIVENESS &amp; EFFICIENCY</b>	Revenue	\$237,455	\$312,803	\$276,906	-13%
	Expenses	\$245,688	\$308,264	\$263,624	-17%
	Cost/Passenger Trip	\$64.42	\$72.31	\$61.07	-18%
	Cost/Revenue Vehicle Mile	\$3.53	\$5.53	\$3.49	-58%
	Cost/Vehicle Mile	\$3.05	\$4.64	\$3.06	-52%
	Cost/Vehicle	\$24,568.80	\$30,826.40	\$37,660.57	18%
	Cost/Driver Hour	\$42.72	\$50.84	\$62.01	18%
<b>VEHICLE UTILIZATION</b>	Vehicles	10	10	7	-43%
	Revenue Vehicle Miles Per Trip	18	13	17	25%
	Passenger Trips/Vehicles	381	426	617	31%
	Vehicle Miles/Vehicle	8,059	6,639	12,293	46%
	Revenue Vehicle Miles/Vehicle	6,967	5,578	10,790	48%
<b>SAFETY</b>	Accidents	0	0	0	#DIV/0!
	Accidents/100,000 Miles	0	0	0	#DIV/0!
<b>SERVICE AVAILABILITY</b>	Average Vehicle Miles Between Roadcalls	80,594	66,391	66,391	0%
	Roadcalls	1	1	0	#DIV/0!
	Unmet Trip Requests	0	0	0	#DIV/0!
	Passenger No Shows	12	13	0	#DIV/0!

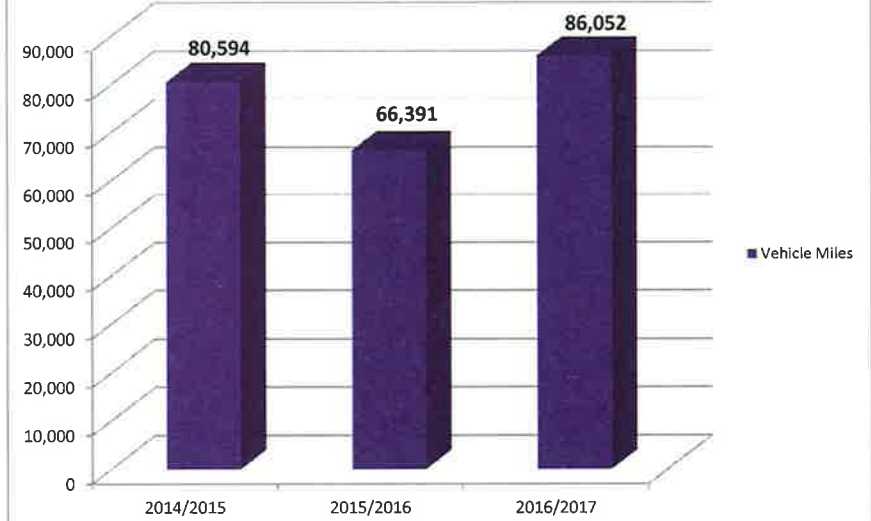
Source - Annual Operations Reports



**Passenger Trips**



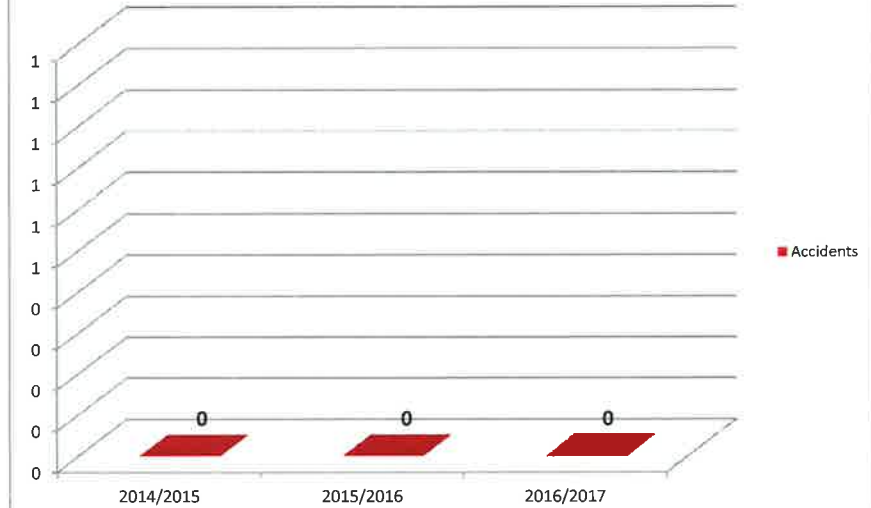
**Vehicle Miles**

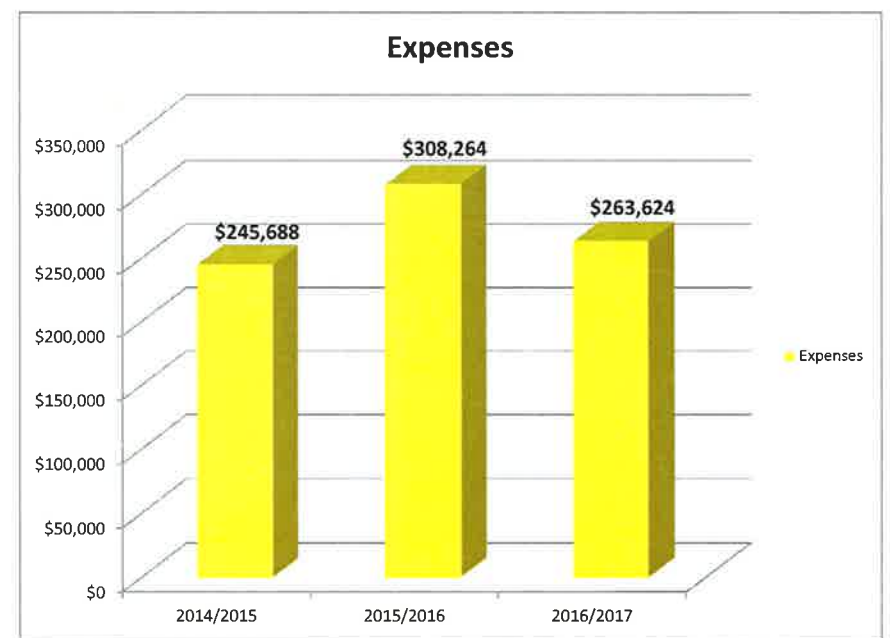
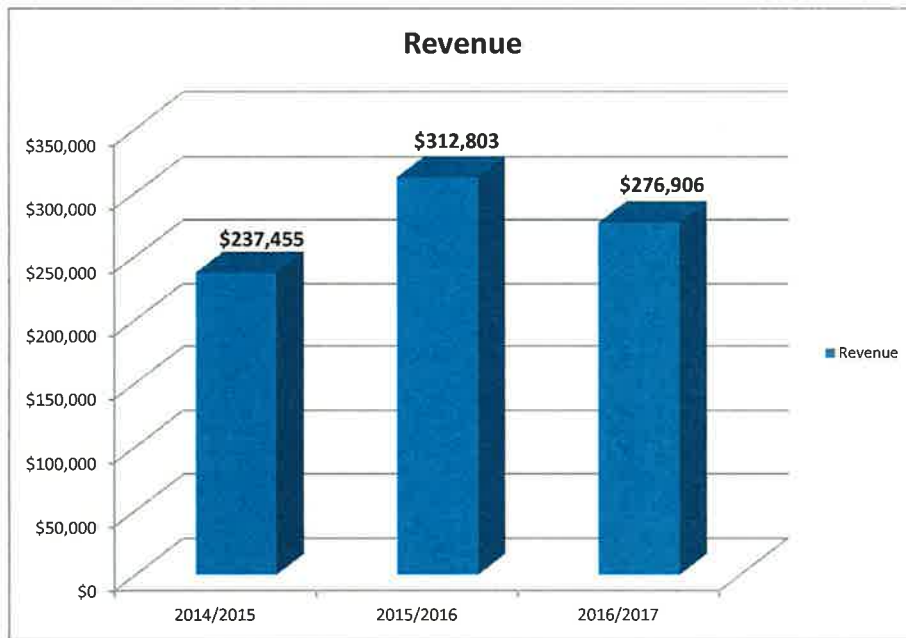


**Cost/Passenger Trip**



**Accidents**







## II . C

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Suwannee • Taylor • Union Counties

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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

October 3, 2017

TO: Gilchrist County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: Rural Area Capital Assistance Program Grant Application

### RECOMMENDATION

**The Board needs to approve Suwannee River Economic Council's application for Rural Area Capital Assistance Program Grant funds.**

### BACKGROUND

The Rural Area Capital Assistance Program is administered by the Florida Commission for the Transportation Disadvantaged. Grant funds awarded by this program can be used to address capital transportation needs in rural areas of the State. Eligible applicants are designated Community Transportation Coordinators.

Suwannee River Economic Council will distribute the Rural Area Capital Assistance Program Grant application at the meeting. If you have any questions concerning this matter, please do not hesitate to contact me.

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**II . D .**

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October 3, 2017

TO: Gilchrist County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Suwannee River Economic Council - Operations Reports

RECOMMENDATION

**No action required. This agenda item is for information only.**

BACKGROUND

Attached are the following reports for the Board's review:

1. April - June 2017 Operations Report;
2. Fiscal Year 2016/17 Transportation Disadvantaged Trust Fund Status Report;
3. Fiscal Year 2017/18 Transportation Disadvantaged Trust Fund Status Report;
4. April - June 2017 Complaint/Commendation Report; and
5. April - June 2017 Trip Denial Report.

If you have any questions regarding the attached reports, please do not hesitate to contact me.

Attachments

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**QUARTERLY OPERATING REPORT  
GILCHRIST COUNTY  
APRIL - JUNE 2017**

OPERATING DATA	Suwannee River Economic Council	TOTAL
<b>NUMBER OF INVOICED TRIPS</b>	<b>1,105</b>	<b>1,105</b>
Aging Program - Title III-B	0	0
Florida Transportation Disadvantaged Program	625	625
Florida Managed Medical Care Program (Medicaid)	480	480
<b>TOTAL VEHICLE MILES</b>	<b>23,791</b>	<b>23,791</b>
<b>TOTAL REVENUE VEHICLE MILES</b>	<b>21,090</b>	<b>21,090</b>
<b>TOTAL VEHICLE HOURS</b>	<b>1,004</b>	<b>1,004</b>
<b>TOTAL DOLLARS INVOICED</b>	<b>\$66,149.98</b>	<b>\$66,149.98</b>
Aging Program - Title III-B	\$0.00	\$0.00
Florida Transportation Disadvantaged Program	\$30,822.78	\$30,822.78
Florida Managed Medical Care Program (Medicaid)	\$35,327.20	\$35,327.20
<b>AVERAGE COST PER TRIP</b>	<b>\$59.86</b>	<b>\$59.86</b>
Aging Program - Title III-B	#DIV/0!	#DIV/0!
Florida Transportation Disadvantaged Program	\$49.32	\$49.32
Florida Managed Medical Care Program (Medicaid)	\$73.60	\$73.60
<b>AVG. COST PER VEHICLE MILE</b>	<b>\$2.78</b>	<b>\$2.78</b>
<b>AVG. COST PER REVENUE VEHICLE MILE</b>	<b>\$3.14</b>	<b>\$3.14</b>
<b>AVG. COST PER VEHICLE HOUR</b>	<b>\$65.89</b>	<b>\$65.89</b>
<b>TRIP PURPOSE*</b>	-	-
Medical	1,105	1,105
Employment	0	0
Education/Training	0	0
Shopping	0	0
Meal Site	0	0
Recreation	0	0
<b>NUMBER OF TRIPS DENIED</b>	<b>0</b>	<b>0</b>
<b>NUMBER OF SINGLE PASSENGER TRIPS PROVIDED</b>	<b>55</b>	<b>55</b>
<b>% OF SINGLE PASSENGER TRIPS</b>	<b>5%</b>	<b>5%</b>
<b>NUMBER OF ACCIDENTS</b>	<b>0</b>	<b>0</b>
<b>NUMBER OF VEHICLES</b>	<b>7</b>	<b>7</b>
<b>AVERAGE TRIPS PER VEHICLE</b>	<b>158</b>	<b>158</b>
<b>AVERAGE MILES PER TRIP</b>	<b>22</b>	<b>22</b>
<b>NUMBER OF ROADCALLS</b>	<b>0</b>	<b>0</b>

**QUARTERLY OPERATING REPORT  
GILCHRIST COUNTY  
APRIL - JUNE 2016**

OPERATING DATA	TOTAL
<b>NUMBER OF INVOICED TRIPS</b>	<b>1,043</b>
Aging Program - Title III-B	0
Florida Transportation Disadvantaged Program	838
Florida Managed Medical Care Program (Medicaid)	205
<b>TOTAL VEHICLE MILES</b>	<b>16,534</b>
<b>TOTAL REVENUE VEHICLE MILES</b>	<b>13,891</b>
<b>TOTAL VEHICLE HOURS</b>	<b>919</b>
<b>TOTAL DOLLARS INVOICED</b>	<b>\$60,761.36</b>
Aging Program - Title III-B	\$0.00
Florida Transportation Disadvantaged Program	\$27,986.46
Florida Managed Medical Care Program (Medicaid)	\$32,774.90
<b>AVERAGE COST PER TRIP</b>	<b>\$58.26</b>
Aging Program - Title III-B	#DIV/0!
Florida Transportation Disadvantaged Program	\$33.40
Florida Managed Medical Care Program (Medicaid)	\$159.88
<b>AVG. COST PER VEHICLE MILE</b>	<b>\$3.67</b>
<b>AVG. COST PER REVENUE VEHICLE MILE</b>	<b>\$4.37</b>
<b>AVG. COST PER VEHICLE HOUR</b>	<b>\$66.12</b>
<b>TRIP PURPOSE*</b>	-
Medical	1,043
Employment	0
Education/Training	0
Shopping	0
Meal Site	0
Recreation	0
<b>NUMBER OF TRIPS DENIED</b>	<b>0</b>
<b>NUMBER OF SINGLE PASSENGER TRIPS PROVIDED</b>	<b>47</b>
<b>% OF SINGLE PASSENGER TRIPS</b>	<b>5%</b>
<b>NUMBER OF ACCIDENTS</b>	<b>0</b>
<b>NUMBER OF VEHICLES</b>	<b>7</b>
<b>AVERAGE TRIPS PER VEHICLE</b>	<b>149</b>
<b>AVERAGE MILES PER TRIP</b>	<b>16</b>
<b>NUMBER OF ROADCALLS</b>	<b>0</b>

Source: Suwannee River Economic Council

**Suwannee River Economic Council**

**Rates:**

**Ambulatory: \$1.71 per passenger mile**

**Wheelchair: \$2.93 per passenger mile**

**Stretcher: \$6.11 per passenger mile**

**2016-2017 TRANSPORTATION DISADVANTAGED TRUST FUND SUMMARY  
GILCHRIST COUNTY**

<b>MONTH/YEAR</b>	<b>CONTRACT AMOUNT</b>	<b>TOTAL DOLLARS SPENT</b>	<b>TOTAL AMOUNT REMAINING</b>	<b>NUMBER OF TRIPS</b>	<b>AVERAGE COST PER TRIP</b>
Jul-16	\$133,695.00	\$11,140.51	\$122,554.49	303	\$36.77
Aug-16	-	\$11,141.21	\$111,413.28	242	\$46.04
Sep-16	-	\$11,142.20	\$100,271.08	264	\$42.21
Oct-16	-	\$11,141.40	\$89,129.68	255	\$43.69
Nov-16	-	\$11,140.42	\$77,989.26	209	\$53.30
Dec-16	-	\$11,140.72	\$66,848.54	250	\$44.56
Jan-17	-	\$11,140.80	\$55,707.74	249	\$44.74
Feb-17	-	\$11,142.25	\$44,565.49	213	\$52.31
Mar-17	-	\$11,141.09	\$33,424.40	210	\$53.05
Apr-17	-	\$11,140.68	\$22,283.72	217	\$51.34
May-17	-	\$11,140.08	\$11,143.64	204	\$54.61
Jun-17	-	\$11,144.88	-\$1.24	216	\$51.60
<b>TOTAL</b>	<b>-</b>	<b>\$133,696.24</b>	<b>-</b>	<b>2,832</b>	<b>\$47.21</b>

Source: Suwannee River Economic Council



**Suwannee River Economic Council**

**Rates:**

**Ambulatory: \$1.71 per passenger mile**

**Wheelchair: \$2.92 per passenger mile**

**Stretcher: \$6.09 per passenger mile**

**2017-2018 TRANSPORTATION DISADVANTAGED TRUST FUND SUMMARY  
GILCHRIST COUNTY**

<b>MONTH/YEAR</b>	<b>CONTRACT AMOUNT</b>	<b>TOTAL DOLLARS SPENT</b>	<b>TOTAL AMOUNT REMAINING</b>	<b>NUMBER OF TRIPS</b>	<b>AVERAGE COST PER TRIP</b>
Jul-17	\$204,028.00	\$9,899.14	\$194,128.86	224	\$44.19
Aug-17	-	\$11,904.94	\$182,223.92	205	\$58.07
Sep-17	-		\$182,223.92		#DIV/0!
Oct-17	-		\$182,223.92		#DIV/0!
Nov-17	-		\$182,223.92		#DIV/0!
Dec-17	-		\$182,223.92		#DIV/0!
Jan-18	-		\$182,223.92		#DIV/0!
Feb-18	-		\$182,223.92		#DIV/0!
Mar-18	-		\$182,223.92		#DIV/0!
Apr-18	-		\$182,223.92		#DIV/0!
May-18	-		\$182,223.92		#DIV/0!
Jun-17	-		\$182,223.92		#DIV/0!
<b>TOTAL</b>	<b>-</b>	<b>\$21,804.08</b>	<b>-</b>	<b>429</b>	<b>\$50.83</b>

Source: Suwannee River Economic Council

**GILCHRIST COUNTY  
SERVICE COMPLAINTS/COMMENDATIONS  
APRIL - JUNE 2017**

<b>TYPE OF COMPLAINT</b>	<b>Suwannee River Economic Council</b>	<b>Resolved</b>
<b>Vehicle Condition</b>	0	-
<b>Driver's Behavior</b>	0	-
<b>Client Behavior</b>	0	-
<b>No Show by Client</b>	0	-
<b>Tardiness - Late pickup</b>	0	-
<b>Tardiness - Late dropoff</b>	0	-
<b>No Show by Operator</b>	0	-
<b>Dispatch/Scheduling</b>	0	-
<b>Other</b>	0	-
<b>TOTALS</b>	<b>0</b>	<b>-</b>
<b>COMMENDATIONS</b>	<b>0</b>	<b>-</b>

Source: Suwannee River Economic Council

**GILCHRIST COUNTY  
UNMET TRANSPORTATION NEEDS  
APRIL - JUNE 2017**

<b>REASON FOR TRIP DENIAL</b>	<b>NUMBER OF TRIP DENIALS</b>
<b>Lack of Funding</b>	0
<b>Trip Purpose</b>	0
<b>Out of Service Area Trip</b>	0
<b>Insufficient Advance Notice</b>	0
<b>After Hours Trip Request</b>	0
<b>Weekend Trip Request</b>	0
<b>Other</b>	0
<b>TOTALS</b>	<b>0</b>

Source: Suwannee River Economic Council



# **-Need a Ride -**

## **Suwannee River Economic Council**

### **Provides FREE Rides**

**Dixie and Gilchrist County Residents**



## **Same Day Transportation Service**

**Dixie County** residents – Mondays, 9:00 am to 5:00 pm

**Gilchrist County** residents – Tuesdays, 9:00 am to 5:00 pm

**Transport to:** Chiefland Wal-Mart Supercenter, located at 2201 N. Young Blvd

Trips will be provided within 60 minutes of request time on a first come, first served basis.

**For more information call:**  
**Suwannee River Economic Council**  
**1.352.498.7366 or toll free 1.800.597.7579**





**ATTENDANCE RECORD**

**GILCHRIST COUNTY  
TRANSPORTATION DISADVANTAGED  
COORDINATING BOARD**

<b>MEMBER/ORGANIZATION</b>	<b>NAME</b>	<b>10/13/2016</b>	<b>1/11/2017</b>	<b>4/12/2017</b>	<b>7/12/2017</b>
Chair	Commissioner Marion Poitevint	P	P	P	A
Florida Department of Transportation	Sandra Collins	A	P	P	P
Alternate Member	Janell Damato	A	A	A	A
Florida Department of Children and Families	(Vacant)				
Alternate Member	(Vacant)				
Florida Agency for Health Care Administration	Deweece Ogden	A	A	P	P
Alternate Member	Pamela Hagley	A	A	A	A
Florida Department of Education	(Vacant)				
Alternate Member	Jeffrey Aboumrad	P	A	P	A
Public Education	(Vacant)				
Alternate Member	(Vacant)				
Citizen Advocate	(Vacant)				
Alternate Member	(Vacant)				
Citizen Advocate-User	James McCrone	P	A	A	A
Alternate Member	(Vacant)				
Elderly	Richard Esseck	P	P	P	P
Alternate Member	(Vacant)				
Veterans	Jim Mash	A	A	A	A
Alternate Member	(Vacant)				
Persons with Disabilities	Leslie Esseck	P	P	P	P
Alternate Member	(Vacant)				
Florida Department of Elder Affairs	Miriam Otera		P	P	P
Alternate Member	(Vacant)				
Children at Risk	Sandra Woodard	P	P	P	P
Alternate Member	Brooke Ward	A	A	A	A
Local Medical Community	Brittney Keeling	P	P	-	-
Alternate Member	Krishna Stemple	A	P	-	-
Regional Workforce Board	Darlene Strimple			A	A
Alternate Member	Selvin Cray			P	P

ATTENDANCE POLICY: According to Article III, Section 5 of the Coordinating Board bylaws:

"The North Central Florida Regional Planning Council shall review and consider rescinding the appointment of any voting member on the Board who fails to attend three consecutive meetings."

