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January 4, 2023

TO: Dixie County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Meeting Announcement

The Dixie County Transportation Disadvantaged Coordinating Board will hold a business meeting **Wednesday, January 11, 2023 at 11:00 a.m.** in the **Suwannee River Economic Council, Inc. Client/Senior Services Center located at 314 N.E. 255 Street, Cross City, Florida.** The meeting will also be conducted via communications media technology in the following format:

DIAL IN NUMBER: Toll free 1.888.585.9008

CONFERENCE CODE: 864 183 272

****Please note that at least two (2) Board members must be present in person in addition to at least one (1) Board member present via communications media technology to establish a quorum in order to vote on agenda items that require formal action.****

Per the Centers for Disease Control and Prevention guidelines, to reduce the risk of becoming infected with the virus that causes COVID-19 and potentially spreading it to others, fully vaccinated people should wear a mask indoors in public if they are in an area of substantial or high transmission; if someone in their household is immunocompromised or at increased risk for severe disease; or if someone in their household is unvaccinated.

Attached is the meeting agenda and supporting materials. If you have any questions concerning the meeting, please do not hesitate to contact me at 1-800-226-0690 extension 110.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this public meeting is asked to advise our office at least **2 business days** before the meeting by contacting 352.955.2200 extension 110. If you are hearing or speech impaired, please contact our office using the Florida Relay Service, 1.800.955.8771 (TDD) or 1.800.955.8770 (Voice).

Attachments

T:\Lynn\TD2023\Dixie\Memos\jan.docx

Suwannee River Economic Council, Inc.

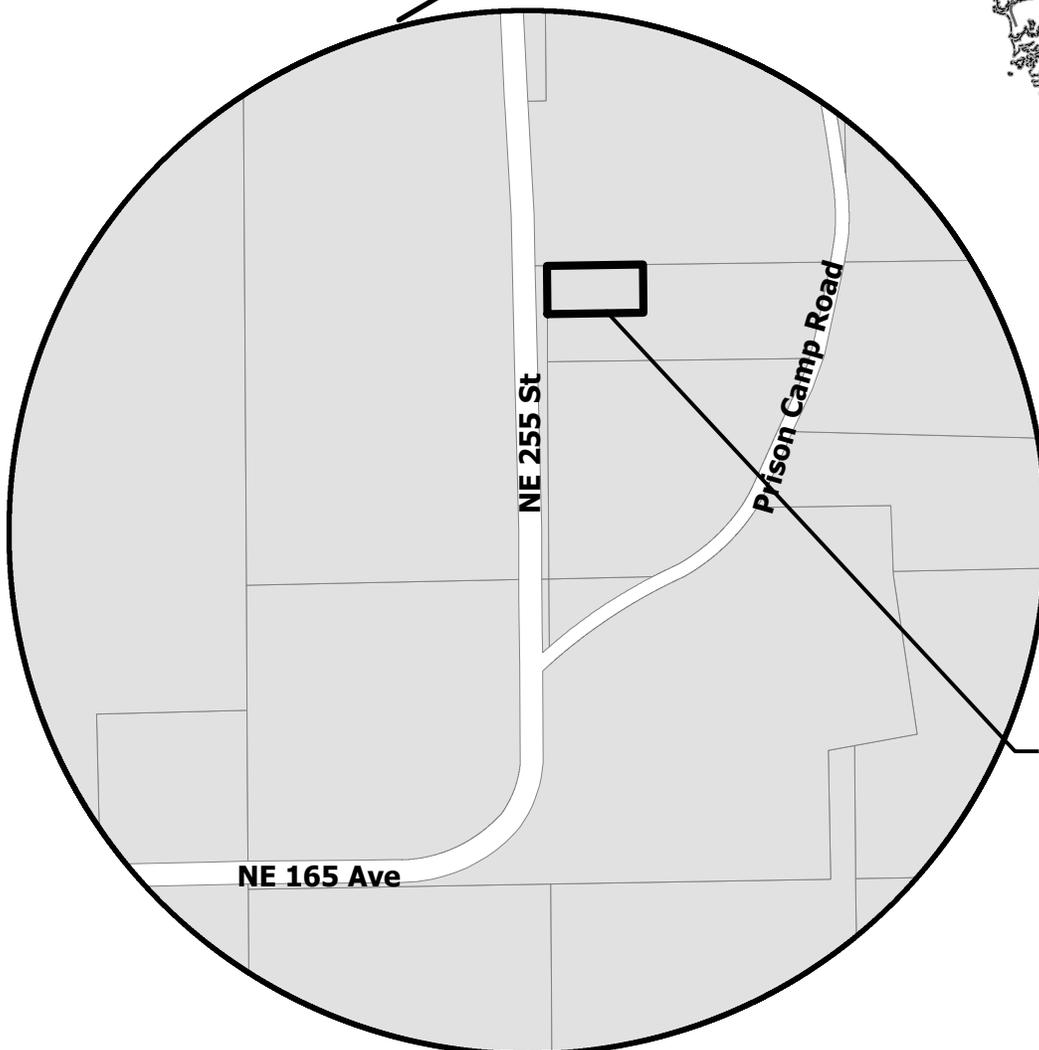
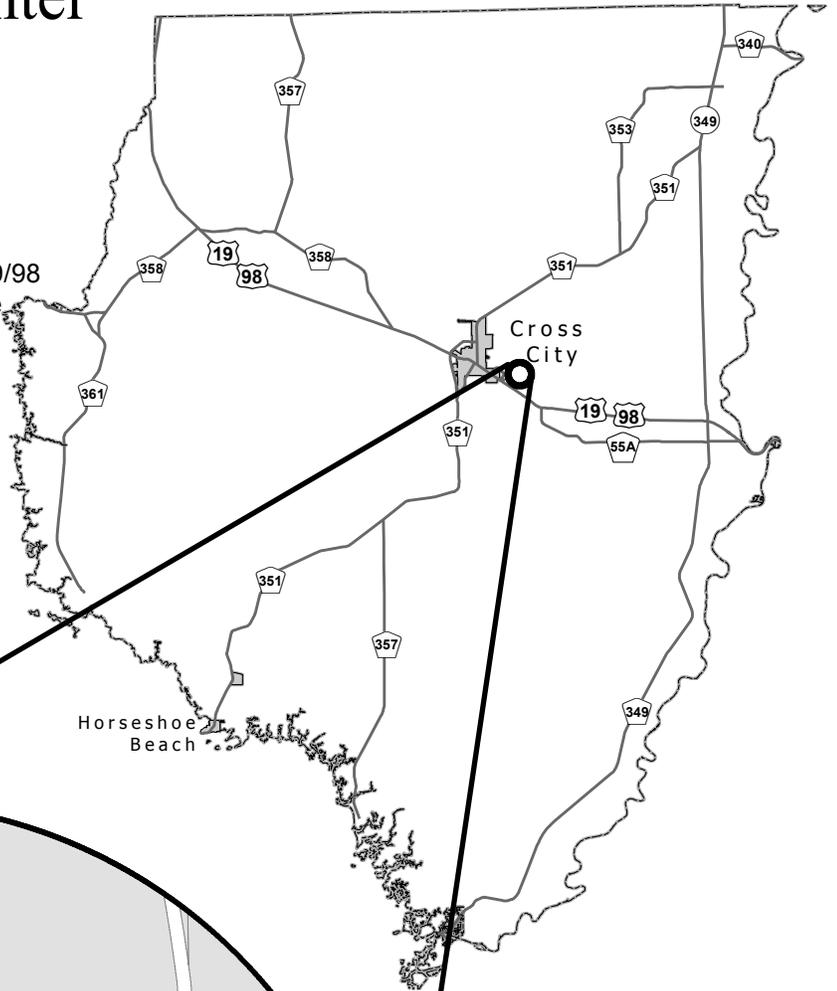
Client/Senior Service Center

314 NE 255th Street

Cross City, FL 32628

Directions: From the intersection of U.S. Highway 19/98 and County Road 351 (also known as Cedar St) in the Town of Cross City head Southeast onto U.S. Highway 19/98 for 1.2 miles. Turn left onto NE 238th Street and continue on NE 165th Avenue/ NE 255th Street for 1 mile.

The Service Center will be on the right, on the Eastern side of NE 255th Street.



1 inch = 833 feet

Suwannee River
Economic Council, Inc.
Client/Senior
Service Center





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**DIXIE COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

MEETING ANNOUNCEMENT AND AGENDA

Suwannee River Economic Council, Inc.
Client/Senior Service Center
314 NE 255th Street
Cross City, Florida

Dial in Number: Toll free 1.888.585.9008
Conference Code: 864 183 272

Wednesday
January 11, 2023
11:00 a.m.

I. BUSINESS MEETING – CALL TO ORDER

A. Invocation

B. Pledge of Allegiance

C. Roll Call

D. Approval of the Meeting Agenda Page 3 ACTION REQUIRED

E. Approval of the July 13, 2022 Minutes Page 7 ACTION REQUIRED

II. NEW BUSINESS

A. Introduction to Florida’s Coordinated Page 11 NO ACTION REQUIRED
Transportation System (Lynn Godfrey)

Staff will discuss Florida’s Coordinated Transportation System and Section 112.3143, Florida Statutes concerning voting conflicts of interest

B. 2021/22 Annual Performance Evaluation Page 37 ACTION REQUIRED
(Lynn Godfrey)

The Board needs to approve Suwannee River Economic Council, Inc.’s 2021/22 annual performance evaluation

C. Elect Vice-Chair (Lynn Godfrey) Page 71 ACTION REQUIRED

The Board needs to re-elect Lauren Adams as Vice-Chair or elect a new Vice-Chair

- D. 2021/26 Dixie County Transportation Disadvantaged Service Plan Amendment (Lynn Godfrey) Page 73 ACTION REQUIRED**

The Board needs to review and approve an amendment to the 2021/26 Union County Transportation Disadvantaged Service Plan

- E. 2021/22 Annual Operating Report (Matthew Pearson) Page 85 NO ACTION REQUIRED**

The Board needs to review the 2021/22 Dixie County Annual Operating Report

- F. Suwannee River Economic Council, Inc. Operations Reports (Matthew Pearson) Page 95 NO ACTION REQUIRED**

III. OTHER BUSINESS

Comments

IV. FUTURE MEETING DATES

- A. April 12, 2023 at 11:00 a.m.**
- B. July 12, 2023 at 11:00 a.m.**
- C. October 11, 2023 at 11:00 a.m.**
- D. January 10, 2024 at 11:00 a.m.**

* Please note that this is a tentative meeting schedule, all dates and times are subject to change.

If you have any questions concerning the meeting agenda, please do not hesitate to contact me at 1-800-226-0690, extension 110.

**DIXIE COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

MEMBER/REPRESENTING	ALTERNATE/REPRESENTING
Commissioner Jamie Storey Local Elected Official/Chair	Not Applicable
Geanelly Reveron Florida Department of Transportation	Lauren Adams, Vice-Chair Florida Department of Transportation Grievance Committee Member
John Wisker Florida Department of Children and Families Grievance Committee Member	Amy Burton Florida Department of Children and Families
Vacant Florida Department of Education Grievance Committee Member	Vacant Florida Department of Education
Vacant Florida Department of Elder Affairs	Vacant Florida Department of Elder Affairs
Vacant Florida Agency for Health Care Administration	Vacant Florida Agency for Health Care Administration
Sheryl Dick-Stanford Florida Agency for Persons with Disabilities Grievance Committee Member	Sylvia Bamburg Florida Agency for Persons with Disabilities
Elizabeth Wetherington Regional Workforce Board	Vacant Regional Workforce Board
Vacant Florida Association for Community Action Term ending June 30, 2023	Vacant Florida Association for Community Action Term ending June 30, 2023
Vacant Public Education	Vacant Public Education
Vacant Veterans Term ending June 30, 2023	Vacant Veterans Term ending June 30, 2023
Vacant Citizen Advocate Term ending June 30, 2024	Vacant Citizen Advocate Term ending June 30, 2024
Vacant Citizen Advocate - User Term ending June 30, 2024	Vacant Citizen Advocate - User Term ending June 30, 2024
Vacant Persons with Disabilities Term ending June 30, 2024	Vacant Persons with Disabilities Term ending June 30, 2024
Vacant Elderly Term ending June 30, 2023	Vacant Elderly Term ending June 30, 2023
Matthew Ferguson Medical Community Term ending June 30, 2025	Vacant Medical Community Term ending June 30, 2025
Vacant Children at Risk Term ending June 30, 2025	Vacant Children at Risk Term ending June 30, 2025
Vacant Private Transit Term ending June 30, 2025	Vacant Private Transit Term ending June 30, 2025

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**DIXIE COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

MEETING MINUTES

Suwannee River Economic Council, Inc.
Client/Senior Service Center
314 NE 255th Street
Cross City, Florida
Dial in Number: Toll free 1.888.585.9008
Conference Code: 864 183 272

Wednesday
July 13, 2022
11:00 a.m.

VOTING MEMBERS PRESENT IN PERSON

Elizabeth Wetherington, Regional Workforce Board Representative
John Wisker, Florida Department of Children and Families Representative

VOTING MEMBERS PRESENT VIA TELECOMMUNICATIONS TECHNOLOGY

Jeff Aboumrad, Florida Department of Education Representative
Matthew Ferguson, Local Medical Community Representative
Geanelly Reveron, Florida Department of Transportation Representative
Sheryl Dick-Stanford Florida Agency for Persons with Disabilities Representative

ALTERNATE MEMBERS PRESENT VIA TELECOMMUNICATIONS TECHNOLOGY

Lauren Adams, Florida Department of Transportation Representative

VOTING MEMBERS ABSENT

Commissioner Jamie Storey, Chair

OTHERS PRESENT IN PERSON

Matthew Pearson, Suwannee River Economic Council, Inc.

STAFF PRESENT

Lynn Godfrey, North Central Florida Regional Planning Council

I. BUSINESS MEETING CALL TO ORDER

Vice-Chair Adams called the meeting to order at 11:00 a.m.

A. Invocation

Mr. Matthew Pearson, Suwannee River Economic Council, Inc. Executive Director, gave the invocation.

B. Pledge of Allegiance

Vice-Chair Adams led the Board in reciting the Pledge of Allegiance

C. Roll Call

Vice-Chair Adams asked staff to conduct the roll call.

Ms. Lynn Godfrey, North Central Florida Regional Planning Council Senior Planner, took the roll call and stated that a quorum was present.

D. Approval of the Meeting Agenda

ACTION: Jeff Aboumrad moved to approve the meeting agenda. Elizabeth Wetherington seconded; motion passed unanimously.

E. Approval of the June 8, 2022 Meeting Minutes

ACTION: John Wisker moved to approve the June 8, 2022 meeting minutes. Sheryl Stanford seconded; motion passed unanimously.

II. NEW BUSINESS

A. 2021/26 Dixie County Transportation Disadvantaged Service Plan Amendments

Ms. Godfrey stated that Suwannee River Economic Council, Inc. is requesting amendments to the Dixie County Transportation Disadvantaged Service Plan. She said staff recommends the Board approve the proposed amendments.

Mr. Matthew Pearson, Suwannee River Economic Council, Inc. Executive Director, discussed the proposed amendments.

ACTION: Elizabeth Wetherington moved to approve the 2021/26 Dixie County Transportation Disadvantaged Service Plan amendments. Sheryl Stanford seconded; motion passed unanimously.

B. Bylaws

Ms. Godfrey stated that the Florida Commission for the Transportation Disadvantaged requires the Board to review and approve the Bylaws annually. She said staff is not recommending any changes to the Bylaws.

ACTION: John Wisker moved to approve the Bylaws. Jeff Aboumrad seconded; motion passed unanimously.

C. Grievance Procedures

Ms. Godfrey stated that the Florida Commission for the Transportation Disadvantaged requires the Board to review and approve the Grievance Procedures annually. She said staff is not recommending any changes to the Grievance Procedures.

**ACTION: Matthew Ferguson moved to approve the Grievance Procedures.
Sheryl Stanford seconded; motion passed unanimously.**

III. OTHER BUSINESS

A. Comments

There were no comments.

IV. FUTURE MEETING DATES

Vice-Chair Adams stated that the next meeting is scheduled for October 12, 2022 at 11:00 a.m.

ADJOURNMENT

The meeting was adjourned at 11:30 a.m.

Coordinating Board Chair

Date

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January 4, 2023

TO: Dixie County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Introduction to Florida’s Coordinated Transportation System

RECOMMENDATION

No action required. This agenda item is for information only.

BACKGROUND

The Florida Commission for the Transportation Disadvantaged requires Board members to comply with the requirements of Section 112.3143, Florida Statutes and Section 286, Florida Statutes.

Attached are the following documents for the Board’s information:

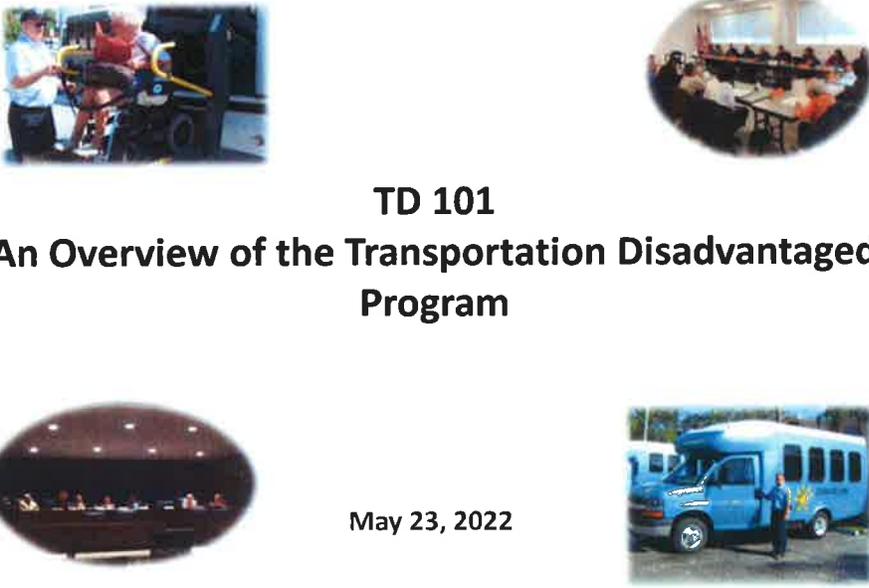
- An Introduction to Florida’s Coordinated Transportation System;
- Section 112.3143, Florida Statutes concerning voting conflicts of interest; and
- Section 286, Florida Statutes concerning Florida Sunshine Law.

If you have any questions regarding the attached documents, please do not hesitate to contact me.

Attachments

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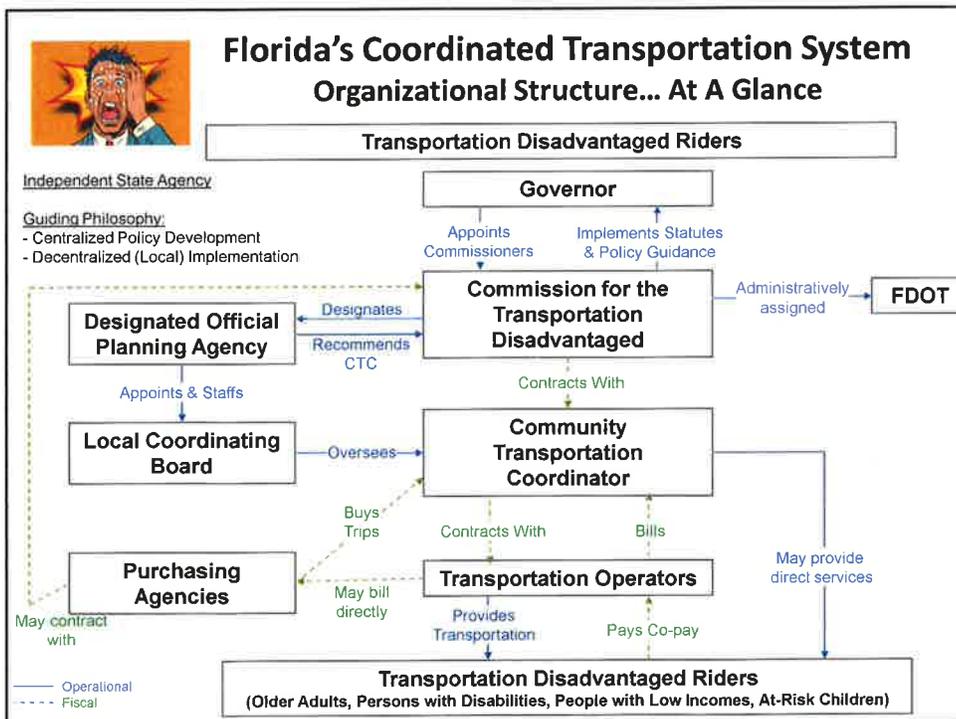
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TD 101
An Overview of the Transportation Disadvantaged Program

May 23, 2022

1





Riders Who Are Transportation Disadvantaged

- Older Adults
- Persons with Disabilities
- Persons with Low Income
- Children who are At-Risk



They Could Need A Ride To...



- Medical Services
- Work or Job-Training
- School or College
- Grocery Store
- Social-Recreation

5

...And They May Have Limited Transportation Options Available In Their Community:

- Personal or Family Vehicle
- Public Transit
- Government “Sponsored” Transportation (e.g., Medicaid)
- Private On-Demand Services (e.g., taxi, Uber or Lyft, etc.)



6

TD Program Foundation

The Coordinated System was established in 1979.

The Legislature created the Commission and TD Trust Fund in 1989.

The purpose was to deliver the "coordination" of transportation services in each county.

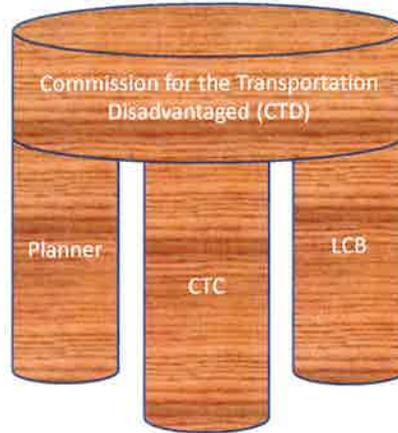
Implemented by three primary entities at local level:

- Community Transportation Coordinator (CTC)
- Designated Official Planning Agency (Planner)
- Local Coordinating Board (LCB)

CTD works with state/local partners (e.g., FDOT) to also purchase trips through coordinated system.

Reimburses CTC for door-to-door (demand-response) trips or bus pass "fare" subsidies.

The "Three-Legged Stool" of Coordination



Commission Responsibilities

Florida Commission for the



**Transportation
Disadvantaged**

Summary of Responsibilities

- Independent agency, administratively housed in FDOT, with board appointed by Governor.
- Administers the TD Trust Fund and disburses funds through various grant programs.
- Develops policies/procedures governing the coordinated transportation system.
- Approves and contracts with CTCs to deliver CTD-funded services in each county.
- Designates Planning Agency (outside MPO) to help implement program at the local level.

9

Governing Documents



Chapter 427, Florida Statutes –
Legislative Authority

Rule Chapter 41-2, Florida
Administrative Code –
Implementing Regulations

10

Commission Membership and Duties...

- Seven voting Governor-appointed members:
 - Five business representatives
 - Two users of the system
 - At least one representing seniors (65+ Years Old)
- Eight ex-officio (non-voting) members, representing purchasing agencies.
- Meets at least four times a year, virtually and/or in areas around the state.
- All meetings are governed under the Sunshine Laws – recorded and accessible to the public.

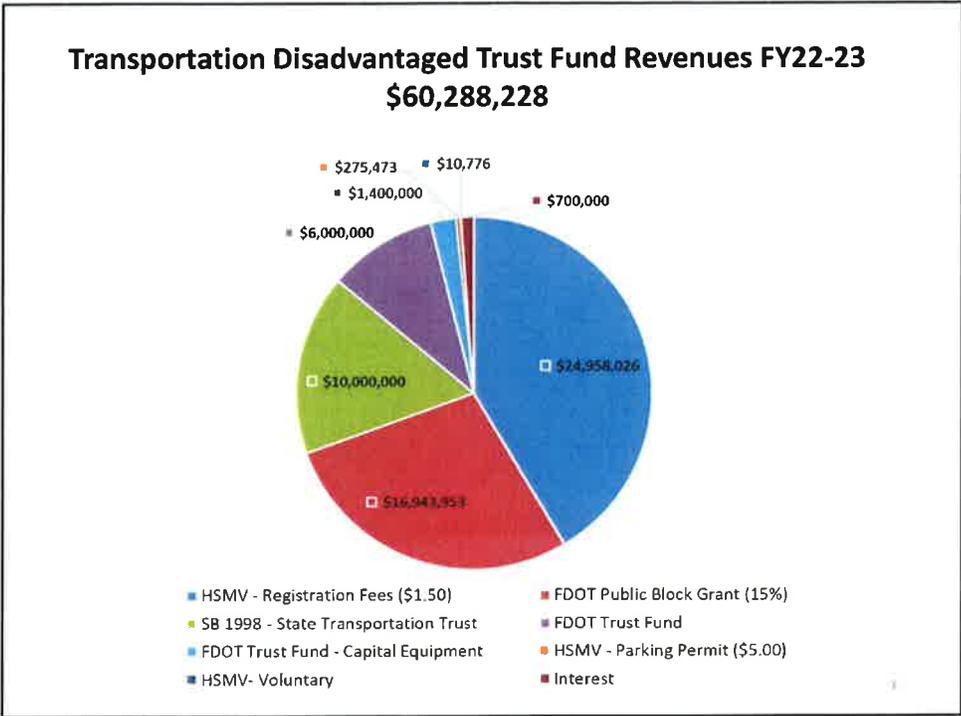


11

...Commission Duties

- Primary voting responsibilities:
 - Approves the five-year designation of every CTC
 - Administers the TD Trust Fund, which supports all CTD grant programs and operations.
 - Reviews and approves Commission publications, including the Annual Performance Report
 - Develops/approves policies governing coordinated transportation (e.g., rules, procedures, etc.).
- Participates in professional development events, including an annual training workshop.
- Appoints and oversees Executive Director.

12



Grant Programs...

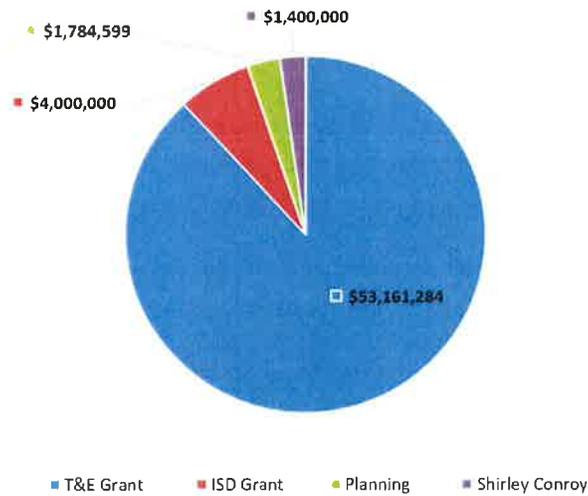
- Trip & Equipment Grant –
 - Annually allocated through a formula, established in rule, to CTCs in all 67 counties
 - Used to purchase trips for eligible riders
 - 25% of funds may be used to purchase equipment
- Planning Grant – Awarded to Planning Agencies to assist with meeting their responsibilities, including staffing the LCB, in each service area.
- Shirley Conroy Grant – Competitively awarded to CTCs for the purchase of capital equipment to meet the needs in rural areas.

...Grant Programs

- Innovation and Service Development (ISD) Grant:
 - Appropriated at \$10 million for FY19-20 and 20-21, was repealed by 2021 Legislature.
 - Legislature appropriated \$4 million for FY 2022-23:
 - This year capped projects at \$750,000 for a single service area and \$1.5 million for a multiple (cross-county) service areas.
 - CTD competitively awards funding to CTCs for innovative service projects that support at least one of the following:
 - Increases access to a certain activity or for an underserved population;
 - Promotes more cross-county mobility options; or
 - Reduces barriers to access public transportation hubs and routes, if available in their community.

15

Transportation Disadvantaged Grant Programs FY22-23 \$60,345,883



16

Community Transportation Coordinator



Summary of Responsibilities

- Coordinates transportation services for a county or multi-county “service area”.
- Provides and/or contracts with transportation companies to deliver trips for TD customers.
- Determines rider eligibility (based on state and local guidelines) and performs cost-management duties.
- Invoices agencies that “purchase” trips for individuals within the TD population.
- Assists LCB in developing the TD Service Plan.
- Submits performance data to CTD, which is compiled within the Annual Performance Report (APR).

18

A CTC Can Be A...

- Public transit system;
- Nonprofit organization (e.g., council on aging);
- Private transportation company; or
- Local government entity.



And Can...

- Deliver services directly (sole source); or
- Contract with a transportation operator(s) to deliver a portion or all services (broker)

19

CTC Selection/Evaluation Process

- The planning agency facilitates a competitive procurement, requesting proposals from entities interested in serving as the CTC for five years.
- The agency then recommends the entity for approval by the CTD, which is voted on by the Commission.
- The designation allows a CTC to receive CTD grant funding and revenue from other purchasing agencies serving the TD Population.
- CTCs are evaluated on an annual basis by the LCB.

20

Designated Official Planning Agency



Summary of Responsibilities

- Assists CTC and LCB to implement local TD program.
- Staffs and appoints members to the LCB:
 - Prepares LCB meetings (e.g., agendas, by-laws, grievance procedures, trainings, etc.)
 - Assists LCB in evaluating CTC on annual basis
- Procures and recommends CTC designation.
- Coordinates and conducts transportation planning activities for its service area:
 - Works with CTC/LCB to develop TD Service Plan
 - Reviews Annual Operating Report and submits to the LCB.

A Planning Agency Can Be A...

- Metropolitan Planning Organization (MPO)
- County/City Government
- Regional Planning Council
- Local Organizations who are performing planning activities in designated service areas

A planning agency may be responsible for multiple (CTC) service areas.

23

Local Coordinating Board



Summary of Responsibilities

- Board membership represents local stakeholders and is appointed by planning agency.
- Meets quarterly and provides guidance on local coordination of transportation services.
- Serves as the local advisory body to the Commission.

25

The LCB Members Include...

- A local elected official, who serves as chair;
- Purchasing agencies (FDOT, AHCA, APD, etc.);
- The local education community;
- Vocational Rehabilitation/Blind Services;
- The veterans service office;
- Florida Association for Community Action;
- Riders (persons with disabilities, seniors, persons with low-income children at-risk);
- Transportation provider organizations;
- Medical Community;
- Workforce Development Board



26

LCB Duties...

- Assists in establishing eligibility guidelines and trip priorities.
- Assist with development of TD Service Plan
- Evaluates performance of CTC.
- Identifies and prioritizes local service needs.
- Appoints a grievance committee.
- Reviews and recommends other funding applications.
- Reviews strategies of service provision to the area.
- Evaluates multicounty or regional transportation opportunities.

27

Purchasing Agency / Funding Source



Summary of Responsibilities

- Serves as an Advisory Member to the Commission.
- Voting Members of the LCB.
- Purchases transportation services for the transportation disadvantaged.
- Assists communities to develop transportation systems designed to serve the transportation disadvantaged.
- Ensures its rules, procedures, guidelines, and directives are supportive of the transportation disadvantaged.

29

Purchasing Agencies / Revenue Sources that support the system..

An agency that purchases transportation services or provides revenue to provide services for the transportation disadvantaged such as -

- Agency for Health Care Administration
- Agency for Persons with Disabilities
- Department of Economic Opportunity
- Department of Children and Families
- Department of Education
- Department of Elder Affairs
- Department of Health
- Department of Juvenile Justice
- Florida Department of Transportation
- Local Government Agencies and Organizations

30



FY22-23 Priorities

Redesign and improve the accuracy of performance reporting to the CTD, Governor, Legislature, and other stakeholders.

Promote innovative services within the ISD Grant and other collaborative initiatives.

Improve the quality assurance review process for CTCs and Planning Agencies.

Continue facilitating educational webinars and trainings that improve stakeholder engagement.

Launch Project **GROW** – a year-long initiative to support a sustainable workforce in coordinated public transportation.

Develop a five-year strategic plan to implement long-term improvements to program.

Section 112.3143, Florida Statutes

Voting Conflicts of Interest

Section 112.3143, Florida Statutes

- Public officer includes any person serving on an advisory body.
- Board members are considered public officers.
- Board members may not vote on any matter that would be to their special private gain or loss.

Section 112.3143, Florida Statutes

- Board members shall make every reasonable effort to disclose the nature of their interest as a public record in a memorandum filed with staff.
- The memorandum shall be incorporated in the meeting minutes.

Section 112.3143, Florida Statutes

- Board members shall, prior to a vote being taken, publicly state the nature of their interest in the matter from which they are abstaining from voting.
- Within 15 days after the vote occurs, Board members shall disclose the nature of their interest as a public record in a memorandum filed with staff.

Section 112.3143, Florida Statutes

- No Board member shall participate in any matter which would be to the Board member's special private gain or loss without first disclosing the nature of their interest in the matter.
- In the event that disclosure has not been made prior to the meeting or that any conflict is unknown prior to the meeting, the disclosure shall be made orally at the meeting when it becomes known that a conflict exists.
- A written memorandum disclosing the nature of the conflict shall be filed within 15 days after the oral disclosure.

Section 286, Florida Statutes

Florida Sunshine Law

Section 286, Florida Statutes

- Board meetings must be open to the public.
- Reasonable notice of Board meetings must be given.
- Minutes of Board meetings must be taken.

Section 286, Florida Statutes

- Applies to any board or commission of any state agency or authority or of any agency or authority of any county, municipal corporation or political subdivision.
- A meeting is considered any gathering of two or more Board members to discuss any matter which will come before the Board for action.



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January 4, 2023

TO: Dixie County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: 2021/22 Annual Performance Evaluation

RECOMMENDATION

Approve the Suwannee River Economic Council, Inc.'s 2021/22 annual performance evaluation.

BACKGROUND

The Board is required to annually evaluate the transportation services provided by Suwannee River Economic Council, Inc. Attached is Suwannee River Economic Council, Inc.'s draft 2021/22 annual performance evaluation. If you have any questions concerning the attached evaluation, please contact me at extension 110.

Attachment

T:\Lynn\TD2023\Dixie\Memos\eval.docx

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COMMUNITY TRANSPORTATION COORDINATOR EVALUATION WORKBOOK

Florida Commission for the



Transportation Disadvantaged

Community Transportation Coordinator: Suwannee River Economic Council, Inc.

County: Dixie

Address: P.O. Box 70, Live Oak, FL 32060

Contact: Matthew Pearson, Executive Director Phone: 386-362-4115

Review period: July 1, 2021 - June 30, 2022

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2021/22 Community Transportation Coordinator Annual Performance Evaluation

Approved by the
Dixie County
Transportation Disadvantaged Coordinating Board

2009 NW 67th Place
Gainesville, FL 32653-1603
www.ncfrpc.org/mtpo
352.955.2000

Jaime Storey, Chair

with Assistance from



North Central Florida Regional Planning Council
2009 NW 67th Place
Gainesville, FL 32653-1603
www.ncfrpc.org
352.955.2200

October 12, 2022

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TABLE OF CONTENTS

Findings and Recommendations _____	1
Entrance Interview _____	2
General Information _____	3
Compliance With Chapter 427, Florida Statutes _____	12
Compliance With Rule 41-2, Florida Administrative Code _____	15
On-Site Observation of the System _____	20
Surveys _____	21
Cost _____	24
Level of Competition _____	25
Level of Coordination _____	26

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I. FINDINGS AND RECOMMENDATIONS

A. General Information

Areas of Noncompliance: None
Recommendations: None
Timeline for Compliance: None

B. Chapter 427, Florida Statutes

Areas of Noncompliance: None
Recommendations: None
Timeline for Compliance: None

C. Rule 41-2, Florida Administrative Code

Areas of Noncompliance: None
Recommendations: None
Timeline for Compliance: None

D. On Site Observation

Areas of Noncompliance: None
Recommendations: None
Timeline for Compliance: None

E. Surveys

Areas of Noncompliance: None
Recommendations: None
Timeline for Compliance: None

F. Cost

Areas of Noncompliance: None
Recommendations: None
Timeline for Compliance: None

G. Level of Competition

Areas of Noncompliance: None
Recommendations: None
Timeline for Compliance: None

H. Level of Coordination

Areas of Noncompliance: None
Recommendations: None
Timeline for Compliance: None

II. ENTRANCE INTERVIEW

1. **Operating Environment:** Rural
2. **Organization Type:** Private Non-Profit
3. **Network Type:** Sole Provider
4. **Subcontracted Operators:** None
5. **Coordination Contractors:** None
6. **Transportation Alternatives:** None
7. **Purchasing Agencies:**
 - Elder Options
 - Florida Commission for the Transportation Disadvantaged
 - Medical Transportation Management, Inc.
 - ModivCare Solutions, LLC
 - Alivi NEMT Network
8. **Transportation Disadvantaged Helpline Calls:**

Number of Calls	Resolved Cases	Unresolved Cases
0	0	0

III. GENERAL INFORMATION

1. **What was the designation date of the Community Transportation Coordinator?**

7/01/21

2. **What is the complaint process?**

Suwannee River Economic Council, Inc.'s complaint process is attached.

3. **Does the community transportation coordinator have a complaint form?**

Yes (attached)

4. **Does the form have a section for resolution of the complaint?**

Yes

5. **Is a summary of complaints given to the Transportation Disadvantaged Board on a regular basis?**

Yes

6. **When is the dissatisfied party referred to the Florida Commission for the Transportation Disadvantaged Helpline?**

If the Transportation Director is unable to resolve a complaint, the complainant will be referred to the Transportation Disadvantaged Helpline.

7. **When a complaint is forwarded from the Transportation Disadvantaged Helpline, is the complaint entered into the local complaint file/process?**

Yes

8. **Does the Community Transportation Coordinator provide written rider/beneficiary information or brochures to inform riders/beneficiaries about transportation disadvantaged services?**

Yes (attached)

9. **Does the rider/ beneficiary information or brochure list the Transportation Disadvantaged Helpline phone number?**

Yes

10. **Does the rider/ beneficiary information or brochure list the complaint procedure?**

Yes

11. **What is the eligibility process for Transportation Disadvantaged sponsored riders?**

Individuals needing transportation assistance from Florida's Transportation Disadvantaged Program must complete an eligibility application (attached).

12. **Does public information state that accessible formats are available upon request?**

Yes

13. **Is public information available in accessible formats upon request?**

Yes

14. **What arrangements are in place to have accessible materials produced upon request?**

- Informational materials are available in large print upon request.
- The Florida Relay (7-1-1) service is available to residents in the State of Florida who are deaf, hard of hearing, deaf/blind or speech disabled that connects them to standard (voice) telephone users.

15. **Is The Florida Relay phone number provided in informational materials?**

Yes

16. **Does the Community Transportation Coordinator have a contract or agreement with the Regional Workforce Board?**

No

17. **What innovative ideas have been implemented in the coordinated transportation system?**

Suwannee River Economic Council, Inc. has previously been awarded Mobility Enhancement Grant funds to provide transportation for shopping trips.

18. **Are there any areas where coordination can be improved?**

Transportation services purchased with local, state or federal funds should be purchased through Florida's Coordinated Transportation System. Currently, Florida's Managed Medical Care Program provides transportation services to its clients outside of Florida's Coordinated Transportation System.

19. **What barriers are there to the coordinated system?**

Ability to purchase transportation outside of Florida's Coordinated Transportation System.

20. **Are there any areas that the Community Transportation Coordinator feels the Florida Commission for the Transportation Disadvantaged should be aware of or assist with?**

No

21. **What funding agencies does the Florida Commission for the Transportation Disadvantaged need to work closely with in order to facilitate a better coordinated transportation system?**

Florida Agency for Health Care Administration and CareerSource Florida.

22. **How is the Community Transportation Coordinator marketing the voluntary dollar?**

No marketing system in place.

Complaint Process

All complaints received either written or verbal should be forwarded to the Director of Transportation. This includes complaints that have already been resolved by the dispatcher or driver.

Complaint form (attached) will be completed and resolution of complaint documented.

Complaints are files and kept to ensure proper tracking of complaints.

Complaints will be sent quarterly by County to the NCFPRC for reporting to the Local Coordinating Boards. Complaint totals will be submitted in the Annual Operating Report.

If resolution of complaint cannot be made by the Director of Transportation, the TD Helpline information should be shared with the rider.

SREC Transportation Complaint Form

Client Name: _____

Date: _____

Description of Incident:

Complaint Resolution:

Staff Signature: _____

Director of Transportation Signature: _____

Florida State Map
67 Counties



Dixie County Brochure

Revised 09/17/20

Accessible formats are available upon request

**Dixie County
Programs and Services**

For information on our Aging Programs:

- Alzheimer's Disease Initiative
- Community Care for the Elderly
- Elder Farmers' Market Nutrition
- Emergency Home Energy Assistance for the Elderly
- Home Care for the Elderly
- Title III-B, C-1, C-2, IIIE



Contact
Dixie – Cross City Mealsite
Hours: M – F, 800 a.m. – 5:00 p.m.
314 NE 255th Street
Cross City, Florida 32680
(352) 498-2714

Suwannee River Economic Council, Inc.

Established
1966



Serving
Bradford, Columbia, Dixie,
Gilchrist, Hamilton, Lafayette, Levy, Madison,
Putnam, Suwannee, Taylor and Union Counties

Administrative Office
Post Office Box 70
1171 Nobles Ferry Road, Bldg #2
Live Oak, Florida 32064
(386) 362-4115 Voice/TDD
mattpearson@suwanneec.net
Affirmative Action,
Fair Housing Agency

SREC's Vision

Our customers embrace the challenge to rise above the perils of poverty, and discover within themselves the courage and strength to succeed.

Suwannee River Economic Council's mission is to embrace a community full of potential; and to educate and motivate present and future generations to discover and realize the dream of a comfortable and productive lifestyle.

Visit our website
www.srecinc.org

**Dixie County
Programs and Services**

For information on:

Emergency Assistance/Self Sufficiency

- Community Services Block Grant (CSBG)
- Energy Neighbor Fund
- Low Income Home Energy Assistance Program

Housing

- Weatherization
- SHIP

Transportation

- Transportation Disadvantage Trust Fund
- Medicaid
- Title IIIB

Contact
Dixie Service / Senior Center
314 NE 255th Street
Cross City, Florida 32680
(352) 498-5018
(800) 955-8771 TDD
(800) 955-8770 Voice

Dixie County –Programs, Services, Eligibility
Housing/Transportation Programs

Weatherization Programs

- Minor home repairs to reduce infiltration of air and energy consumption.
Eligibility: Income guidelines; 200% of U.S. poverty guidelines based on family size; owner, renter, site built or mobile home eligible.

State Housing Initiatives Partnership Program (SHIP)

- Emergency repairs, Owner Occupied Rehabilitation, down payment and closing cost assistance for Homeownership.
Eligibility: Income guidelines and lending qualifications.

Transportation

- Public Transportation
Transport elderly and disadvantaged to the doctor, medical facilities, meal sites, drug stores and shopping.
Eligibility: Income guidelines, Medicaid, disabled.
For reservations, scheduling, complaints/commendations and/or questions call (800) 597-7579, ext. 3.
For Program information or complaints/commendations call TD Helpline at (800) 983-2435.
- Medicaid Broker Service
Transport Medicaid eligible clients to the doctor, medical facilities, meals sites and shopping.
Eligibility: Income guidelines, Medicaid Eligible
Any complaints not resolved can be forwarded to the Director of Transportation at (386) 362-4115, ext. 241.



*We Do Business in Accordance With the
Federal Fair Housing Law
(The Fair Housing Amendments Act of 1988)*

*It is illegal to discriminate against any person because of race, color,
religion, sex, handicap, familial status, or national origin.*

Dixie County –Programs, Services, Eligibility
Aging Programs

Title III-B, C-1, C-2, IIIE

- Congregate Meal Sites, Health Support, Homemaker, Home Delivered Meals, Nutrition Education, Outreach, Respite, Screening, Specialized Medical Equipment, Services and Supplies, Telephone Reassurance, and Transportation
Eligibility: 60+ years of age - C1 Program
60+ years of age - C2 Program - Home Bound
60+ years of age - III-B Program - Frail

Dixie County –Programs, Services, Eligibility
Aging Programs

Alzheimer's Disease Initiative (ADI)

- Respite/Case Management, Specialized Medical Equipment, Services and Supplies

Eligibility: Diagnosis as possible Alzheimer's or memory disorder.

Community Care for the Elderly (CCE)

- Case Management, Companion, Emergency Alert Response, Homemaker, Home Delivered Meals, Personal Care, Respite, Specialized Medical Equipment, Services and Supplies

Eligibility: 60+ years of age, frail and elderly.

Elder Farmers' Market Nutrition

- (Available in Dixie, Gilchrist, Suwannee & Union County only)
- Fresh fruits and vegetables and information to educate elders on the nutritional benefits derived from consuming fresh produce.

Eligibility: 60+ years of age, 185% poverty guidelines

Emergency Home Energy Assistance for the Elderly (EHEAP)

- Assistance with utility bills, supply blankets, heaters, and fans.

Eligibility: 60+ years of age with household income after specified exclusions of no more than 150% of the federally established poverty income guidelines for the household size.

Home Care for the Elderly (HCE)

- Basic Subsidy, (Caregiver Allowance), Case Management, Home Delivered Meals, Homemaker, Respite, Specialized Medical Equipment, Services & Supplies and Special Subsidy.

Eligibility: 60+ years of age. Assets/Income limitations, requires 24 hour care by qualified caregiver.

Dixie County –Programs, Services, Eligibility
Emergency Assistance/Self Sufficiency

Community Services Block Grant (CSBG)

- Information & Referral: Family Self-Sufficiency; Case Management; Support Services; Application Assistance to other Social Service Agencies.

Eligibility: Income guidelines 125% of poverty guidelines and a documented emergency.

Energy Neighbor Fund

- Assistance with utilities, heating/cooling.

Eligibility: Must be Duke Energy customer; household income of no more than 125% of the federally established income guideline.

Low Income Home Energy Assistance Program

- Assistance with utility bills and utility crisis resolution.

Eligibility: Household income of no more than 150% of the federally established income guidelines and certain asset limitations; resident of the county.



SUWANNEE RIVER ECONOMIC COUNCIL INC.

Celebrating 50 Years

1965 - 2015



HOME

ADMIN FORMS

BOARD OF DIRECTORS

PROGRAMS

SERVICE AREAS

LOCATIONS

MEAL SITES

TRANSPORTATION

Transportation Services are in the following counties only:

Bradford, Dixie, Gilchrist, Lafayette and Union County

Funding: Florida Department of Transportation, Florida Commission for the Transportation Disadvantaged, Medicaid HMO's

Services: Public Transportation

Transport elderly and disadvantaged to the doctor, medical facilities, meal sites, drug stores and shopping.

For **Bradford County** reservations, scheduling, complaints/commendations and/or questions call (844) 496-0624.

For **Dixie, Gilchrist and Lafayette County** reservations, scheduling, complaints/commendations and/or questions call (352) 498-5018, extension 3, or (844-496-0624).

For **Union County** reservations, scheduling, complaints/commendations and/or questions call (844) 496-0624.

Any complaints not resolved can be forwarded to the Director of Transportation at (386) 362-4115, extension 241.

Telephone services for the hearing and / or speech impaired can be accessed through the Florida Telecommunication Relay System at (800) 955-8771 for TDD or (800) 955-8770 for Voice.

SERVICE AREAS

- Bradford County
- Columbia County
- Dixie County
- Gilchrist County
- Hamilton County
- Lafayette County
- Levy County
- Madison County
- Putnam County
- Suwannee County
- Taylor County
- Union County

Search ...

**TRANSPORTATION DISADVANTAGED PROGRAM
ELIGIBILITY CERTIFICATION APPLICATION**

Last Name _____ First Name _____

Middle Initial _____

Street Address _____ City _____

State _____ **Mail address:** _____

Zip Code _____ County _____

Date of Birth ____/____/____ Social Security # _____ Male ____ Female ____

Telephone Number (____) _____ - _____

Emergency Contact Name _____

Relationship _____

Telephone Number (____) _____ - _____

1. How many people reside in your household Including parents, caregivers, relatives or others involved in your living functions?

2. Does your household have an operational vehicle(s)?

Yes (a) Are you or another household member able to operate the vehicle(s)? Yes No
| (b) Can you afford to operate the vehicle(s)? Yes No

No

3. Are you enrolled in any assistance programs:

Managed Medical Care Program (Medicaid)
 Aging Program
 Other _____

**Mail Completed application to: Suwannee River Economic Council, Inc.
255 SW 9th Avenue
Lake Butler, FL 32054
Tel # 844-496-0624
Or
Give to Driver at time of trip**



4. What other means of transportation are available for you to use?

5. Do you have a physical or mental disability as outlined in the Americans With Disabilities Act of 1990?
 Yes
 No
6. Is your disability permanent?
 Yes
 No

Please check or list any special needs, services or modes of transportation you require:

- | | | |
|---|--|---|
| <input type="checkbox"/> Powered Wheelchair | <input type="checkbox"/> Manual Wheelchair | <input type="checkbox"/> Powered Scooter/Cart |
| <input type="checkbox"/> Stretcher | <input type="checkbox"/> Walker | <input type="checkbox"/> Leg Braces |
| <input type="checkbox"/> Cane | <input type="checkbox"/> Respirator | <input type="checkbox"/> Oxygen CO2 |
| <input type="checkbox"/> Personal Care Attendant/Escort | | <input type="checkbox"/> Service Animal |

Other:

CERTIFICATION AND ACKNOWLEDGEMENT

I understand and affirm that the information provided in this application will be used to determine if I am eligible for non-emergency transportation services sponsored by Florida's Transportation Disadvantaged Program. I understand that the information contained in this application is confidential and will be shared only with professionals involved in evaluating and determining eligibility for transportation services provided under Florida's Transportation Disadvantaged Program. I certify that, to the best of my knowledge, the information in this application is true, correct, complete and made in good faith and any material omissions, falsifications, misstatements or misrepresentations in the above information could disqualify me from receiving services under Florida's Transportation Disadvantaged Program.

APPLICANT SIGNATURE _____

DATE _____

Suwannee River Economic Council, Inc. will notify you whether your application has been approved or denied within 15 business days. If your application is denied, you may file an appeal with Suwannee River Economic Council, Inc. within 15 working days.

Application Processed by: _____

Signature: _____

Date : _____



Procedures for processing TD applications

1. **New Ride**: When client calls in for a ride verify through CTS software, to see if the client is a new or existing rider of the system. If new send the rider the TD application, by driver or mail to be completed. The rider CAN receive (1) ride prior to completion of application.
2. **Transportation Application (TD)**: All TD riders must complete a transportation application form to determine eligibility and the appropriate means of service. Make sure the application is completed and signed. (If not, completed the application is denied, notify person by phone reason why). If application is denied, rider may file an appeal with Suwannee River Economic Council within 15 working days. (try to make contact with person)
3. **Verification of eligibility**: Once application is returned to office. Dispatcher will run the applicants, Name, Date of Birth and Social Security #, through the Florida Medicaid web portal at <https://sso.flmmis.com>. Determine if TD eligible or Covered Health plan through Broker. If Broker mark health plan at top of intake. Attach the Medicaid Eligibility Verification form to the TD application after printed.
4. **Contact Client** : Call rider and notify of eligibility for which services they are eligible. (TD or one of the health plans, let them know of the other transportation services available to them that we provide).
5. **Medicaid Reform Members**: Riders that are Medicaid Reform need to contact the designated provider on the back of the Medicaid Card or the number below;
 - ModivCare 1-866-779-0565- Health plans Sunshine, United Health Care, Humana
 - MTM-1-855-824-5700 – Staywell and Well Care
 - A2C-1-855-381-3778 - Prestige
6. **CTS Update**: Add client rider information in screen completing screen to include GEO and expiration date to be dated, approved one year from approval date. Complete Approval of application with your, signature and date of completion.
7. **Application processing Time**: SREC dispatcher will notify rider whether application has been approved or denied within 15 business days. If your application is denied, you may file an appeal with Suwannee River Economic Council within 15 working days.
8. **Application File Location**: After completion of the application process, file application in the appropriate County notebook in alphabetical order.
9. **Annually Update**: All TD riders are to complete an application annually by the assigned CTS expiration date on file.

I have read and understand the above procedures.

_____ Date _____

IV COMPLIANCE WITH CHAPTER 427, FLORIDA STATUTES

1. **Are the Community Transportation Coordinator subcontracts uniform?**
Not applicable, no subcontracted operators.

2. **Is the Florida Commission for the Transportation Disadvantaged standard contract utilized?**
Not applicable, no subcontracted operators.

3. **Do the contracts include performance standards for the transportation operators?**
Not applicable, no subcontracted operators.

4. **Do the contracts include the proper language concerning payment to subcontractors?**
Not applicable, no subcontracted operators.

5. **Were the following items submitted on time?**
 - a) **Annual Operating Report:** Yes
 - b) **Memorandum of Agreement:** Yes
 - c) **Transportation Disadvantaged Service Plan:** Yes
 - d) **Transportation Disadvantaged Trust Fund Grant Application:** Yes
 - e) **Other grant applications:** Yes

6. **Does the Community Transportation Coordinator monitor its subcontractors and how often is monitoring conducted?**
Not applicable, no subcontracted operators.

7. **Is a written report issued to the operator?**
Not applicable, no subcontracted operators.

8. **What type of monitoring does the Community Transportation Coordinator perform on its coordination contractors and how often is it conducted?**
Not applicable, no coordination contractors.

11. **Are coordination contracts reviewed annually as to the effectiveness and efficiency of the coordination contractor or the renewal of any Coordination Contracts?**
Not applicable, no coordination contractors.

12. **Are there any transportation alternatives?**
No

IV COMPLIANCE WITH CHAPTER 427, FLORIDA STATUTES

1. **Hours of Service:**

Transportation Disadvantaged Program: Monday through Friday, 6:00 a.m. to 6:00 p.m. excluding holidays.

2. **Call Intake Hours:**

Monday through Friday, 8:00 a.m. to 4:30 p.m.

3. **After Hours Reservations/Cancellations:**

After hours service is not provided through the Transportation Disadvantaged Program.

Trip cancellations should be made to Suwannee River Economic Council, Inc. with 24-hour advance notification. Trips must be canceled a minimum of two hours before the scheduled pick-up time.

4. **Minimum required notice for reservations:**

Transportation Disadvantaged Program: Trips must be scheduled twenty-four hours in advance for service needed Tuesday through Friday. Trips must be scheduled seventy-two hours in advance for service needed on Mondays.

5. **How far in advance can reservations be place (number of days)?**

14

6. **What type of arrangement does the Community Transportation Coordinator have with the local Regional Workforce Board?**

No agreement with the local Regional Workforce Board.

7. **Has the Community Transportation Coordinator developed any innovative transportation services for the local Regional Workforce Board?**

No

8. **Do the Community Transportation Coordinator and Local Coordinating Board review applications for federal, state and local Transportation Disadvantaged funding?**

Yes

9. **What are the trip priorities for the trips funded with Transportation Disadvantaged Program trips?**

Trips sponsored with Trip & Equipment Grant funds provided through Florida's Transportation Disadvantaged Program will be provided in the following ranking order based on funding availability:

Prescheduled Medical Appointments

- Dialysis appointments
- Cancer Care appointments
- Urgent Care appointments

Prescheduled Medical Appointments as defined by the American Board of Medical Specialties:

- Allergy and Immunology
- Colon & Rectal Surgery
- Dermatology
- Family Medicine
- Neurological Surgery
- Obstetrics & Gynecology
- Ophthalmology
- Orthopaedic Surgery
- Otolaryngology - Head and Neck Surgery
- Pediatrics
- Physical Medicine & Rehabilitation
- Plastic Surgery
- Psychiatry & Neurology
- Radiology
- Surgery
- Thoracic Surgery
- Urology

Other Medical Appointments

- Dental appointments
- Pharmacy

Mental Health Services provided by physicians, nurses who provide mental health services, licensed social workers, chemical dependency counselors, licensed professional counselors and licensed marriage and family counselors.

Nutritional (within Dixie County)

- Adult congregate meal programs
- Food stamp procurement
- Grocery shopping

Social Service Agency (within Dixie County)

- Public agency support services
- Senior programs

10. **How are the trip priorities carried out?**

Trip priorities are carried out in accordance with the above priority list established in the Dixie County Transportation Disadvantaged Service Plan.

V. COMPLIANCE WITH RULE 41-2 FLORIDA ADMINISTRATIVE CODE

1. **How is the Community Transportation Coordinator using school buses in the coordinated system?**

Suwannee River Economic Council, Inc. does not have a contract with the Dixie County School Board.

2. **How is the Community Transportation Coordinator using public transportation services in the coordinated system?**

Not applicable, no other public transportation services operating in the service area.

3. **Is there a goal for transferring passengers from paratransit to transit?**

Not applicable, no fixed route public transportation systems operating in the service area.

4. **What are the minimum liability insurance requirements?**

\$200,000/\$300,000

5. **What are the minimum liability insurance requirements in the operator and coordination contracts?**

Not applicable, no subcontracted operators/coordination contractors.

6. **Do the minimum liability insurance requirements exceed \$1 million per incident?**

No

7. **Date of last System Safety Program Plan Compliance Review:**

Internal audits of Suwannee River Economic Council, Inc.'s System Safety Program Plan are conducted annually. The most recent Florida Department of Transportation vehicle monitoring conducted in December 2021. The most recent Florida Department of Transportation triennial review was conducted in November 2021.

8. **Are the contracted operators in compliance with the System Safety Program Plan?**

Not applicable, no subcontracted operators.

9. **Do the Community Transportation Coordinator and its contracted operators (if any) comply with the Federal Transit Administration Anti-Drug and Alcohol Misuse Program (49 CFR Part 40, 655)?**

Yes

10. **Date of last Anti-Drug and Alcohol Misuse Program review:**

The most recent review of the Substance Abuse Policy was conducted by the Center for Urban Transportation Research during the triennial review in November 2021.

Standards	Comments
Local toll free phone number must be posted in all vehicles.	Suwannee River Economic Council, Inc. posts local toll free phone number in all vehicles.
Vehicle Cleanliness	Suwannee River Economic Council, Inc. cleans all vehicles (interior/exterior) at least once a week.
Passenger/Trip Database	Suwannee River Economic Council, Inc. maintains a passenger database.
Adequate seating	Suwannee River Economic Council, Inc. provides adequate seating for all passengers.
Driver Identification	Suwannee River Economic Council, Inc. requires drivers to identify themselves in a manner that is conducive to communications with specific passengers.
Passenger Assistance	Suwannee River Economic Council, Inc. requires drivers to provide passengers with boarding and exiting assistance.
Smoking, Eating and Drinking	Smoking is prohibited in any vehicle. Eating and drinking on board vehicles is not permitted unless medically necessary.
Two-way Communications	All vehicles are equipped with two-way communications.
Air Conditioning/Heating	All vehicles have working air conditioners and heaters.
Billing Requirements	Suwannee River Economic Council, Inc. complies with Section 287.0585, Florida Statutes.
Transport of Escorts and dependent children policy	Suwannee River Economic Council, Inc. requires children under the age of 16 to be accompanied by and escort. Escorts must be provided by the passenger and able to provide necessary assistance to the passenger. Escorts are transported at the rates described in the established rate structure.
Use, Responsibility, and cost of child restraint devices	Suwannee River Economic Council, Inc. requires all passengers under the age of 4 and or 50 pounds to use a child restraint device. Child restraint devices must be provided by the passenger.

Out-of-Service Area trips	Suwannee River Economic Council, Inc. may require medical provider verification for any out of county transportation.
CPR/1st Aid	Suwannee River Economic Council, Inc. does not require drivers to be trained in CPR. Suwannee River Economic Council, Inc. requires that all vehicles be equipped with biohazard kits as required by State and Federal regulations.
Driver Criminal Background Screening	Suwannee River Economic Council, Inc. conducts motor vehicle registration checks on drivers every six months.
Passenger Property	Suwannee River Economic Council, Inc. allows passengers to have personal property that they can place on their lap or stow under the seat. Passengers must be able to independently carry all items brought on the vehicle.
Advance reservation requirements	Suwannee River Economic Council, Inc. requires trips to be scheduled by 4:00 p.m. the day before service is requested.
Pick-up Window	Passengers shall be picked up 30 minutes before or 30 minutes after their scheduled pick-up time.

Measurable Standards/Goals	Standard/Goal	Is the Community Transportation Coordinator meeting the Standard?
Public Transit Ridership	Not applicable	Not applicable
On-time performance	90%	Yes
Accidents	No more than 1/100,000 miles	Yes
Roadcalls	No more than 5 roadcalls during the evaluation period.	Yes
Complaints	No more than 2/1,000 trips.	Yes
Call-Hold Time	Not applicable	Not applicable

County: Dixie
 CTC: Suwannee River Economic Council, Inc.
 Contact: Matt Pearson
 PO Box 70
 Live Oak, FL 32064
 386-362-4115
 Email: mattpearson@suwanneec.net

Demographics	Number
Total County Population	0
Unduplicated Head Count	432



Trips By Type of Service	2020	2021	2022	Vehicle Data	2020	2021	2022
Fixed Route (FR)	0	0	0	Vehicle Miles	144,415	151,470	151,604
Deviated FR	0	0	0	Roadcalls	9	1	2
Complementary ADA	0	0	0	Accidents	0	2	2
Paratransit	5,436	4,375	5,810	Vehicles	10	9	10
TNC	0	0	0	Drivers	7	8	8
Taxi	0	0	0				
School Board (School Bus)	0	0	0				
Volunteers	0	0	0				
TOTAL TRIPS	5,436	4,375	5,810				
Passenger Trips By Trip Purpose				Financial and General Data			
Medical	4,397	4,308	5,593	Expenses	\$377,638	\$425,521	\$525,283
Employment	6	0	0	Revenues	\$537,432	\$600,719	\$747,387
Ed/Train/DayCare	0	0	0	Commendations	0	0	0
Nutritional	776	0	1	Complaints	2	0	0
Life-Sustaining/Other	257	67	216	Passenger No-Shows	500	205	265
TOTAL TRIPS	5,436	4,375	5,810	Unmet Trip Requests	25	0	0
Passenger Trips By Revenue Source				Performance Measures			
CTD	2,991	2,210	2,584	Accidents per 100,000 Miles	0	1.32	1.32
AHCA	1,658	1,835	2,795	Miles between Roadcalls	16,046	151,470	75,802
APD	0	0	0	Avg. Trips per Passenger	11.33	15.51	13.45
DOEA	751	0	0	Cost per Trip	\$69.47	\$97.26	\$90.41
DOE	0	0	0	Cost per Paratransit Trip	\$69.47	\$97.26	\$90.41
Other	36	330	431	Cost per Total Mile	\$2.61	\$2.81	\$3.46
TOTAL TRIPS	5,436	4,375	5,810	Cost per Paratransit Mile	\$2.61	\$2.81	\$3.46
Trips by Provider Type							
CTC	5,436	4,375	5,810				
Transportation Operator	0	0	0				
Coordination Contractor	0	0	0				
TOTAL TRIPS	5,436	4,375	5,810				



Bus Transit System Annual Safety and Security Certification

*Certifying Compliance with Rule 14-90, FAC to the
Florida Department of Transportation (FDOT)*

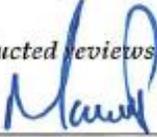
Certification Date (Current): 2021

Certification Year: (Previous): 2020

Name and Address of Bus Transit System: Suwannee River Economic Council, Inc.
1171 Nobles Ferry Rd.
Live Oak FL 32064

The Bus Transit System (Agency) named above hereby certifies the following:

- 1. The Agency has adopted a System Safety Program Plan (SSPP) and a Security Program Plan (SPP) pursuant to the standards set forth in Rule Chapter 14-90, Florida Administrative Code.*
- 2. The Agency is in compliance with its adopted SSPP and SPP.*
- 3. The Agency has performed annual safety inspections on all operational vehicles in accordance with Rule Chapter 14-90, Florida Administrative Code.*
- 4. The Agency has conducted reviews of SSPP and SPP and the plans are up to date.*

Blue Ink Signature:  Date: January 4, 2021
(Individual Responsible for Assurance of Compliance)

Name: Matt Pearson Title: Executive Director

Name and address of entity(ies) which has (have) performed bus safety inspections and security assessments:

Name: See Attached

Address: See Attached

Name of Qualified Mechanic who Performed Annual Inspections: See Attached

VI ON-SITE OBSERVATION OF THE SYSTEM

1. **Date of Observation:**
An on-site observation was not conducted due to COVID-19 safety concerns.
2. **Location:**
3. **Number of Passengers picked up/dropped off:**
Ambulatory:
Non-Ambulatory:
4. **Was the driver on time?**
5. **Did the driver provide passenger assistance?**
6. **Was the driver wearing identification?**
7. **Did the driver ensure the passengers were properly secured?**
8. **Was the interior of the vehicle free of dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal or other objects or materials which could soil items placed in the vehicle or provide discomfort for the passenger?**
9. **Is there a sign posted on the interior of the vehicle with both a local phone number and the Transportation Disadvantaged Program Helpline for comments/complaints/commodations?**
10. **Did the vehicle have working heat and air conditioning?**
11. **Did the vehicle have two-way communications in good working order?**
12. **If used, was the lift in good working order?**
13. **Was there safe and appropriate seating for all passengers?**
14. **Did the driver properly use the lift and secure the passenger?**

VII PASSENGER SURVEYS

How often do your ride?

Daily 7 days/week	1-2 Times/Week	3-5 Times/Week	Other
0	2	4	0

Have you been denied transportation services?

Yes 0

No 6

What is your trip purpose?

Medical	Education/Training	Employment	Other
6	0	0	0

Do you have concerns with your service?

Yes 0

No 6

What types of concerns do you have?

Late Trips	Driver Behavior	Availability	Vehicle Condition	Customer Service	Cost
0	0	0	0	0	0

VII PURCHASING AGENCY SURVEYS

PURCHASING AGENCY SURVEY

Purchasing Agency: Florida Commission for the Transportation Disadvantaged
Representative of Purchasing Agency: Dan Zeruto, Project Manager - Area 3

1) Does your agency purchase transportation services from Suwannee River Economic Council, Inc.?

- Yes
 No

2) What is the primary purpose for purchasing transportation service for your clients?

- Medical
 Employment
 Education/Training/Day Care
 Nutritional
 Life Sustaining/Other

3) On average, how often do your clients use Suwannee River Economic Council, Inc.'s transportation services?

- 7 Days/Week
 1-2 Times/Week
 3-5 Times/Week
 1-3 Times/Month
 Less than 1 Time/Month

4) Have you had any problems with Suwannee River Economic Council, Inc.'s service?

- Yes
 No If no, skip to question 6

5) If you have had problems with Suwannee River Economic Council, Inc.'s service, please identify the types of problems:

- Advance notice requirement
 Cost
 Service area limits
 Pick up times not convenient
 Vehicle condition
 Lack of passenger assistance
 Accessibility concerns
 Complaints about drivers
 Complaints about timeliness
 Length of wait for reservations
 Other _____

6) Overall, are you satisfied with the transportation services provided by Suwannee River Economic Council, Inc.?

- Yes
 No If no, why? _____

VIII COST



CTC Expense Sources

County: Dixie

CTC Status: Submitted

CTC Organization: Suwannee River Economic Council, Inc.

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Expense Sources						
Labor	\$ 182,589	\$ 0	\$ 182,589	\$ 150,686	\$ 0	\$ 150,686
Fringe Benefits	\$ 98,175	\$ 0	\$ 98,175	\$ 75,807	\$ 0	\$ 75,807
Services	\$ 16,286	\$ 0	\$ 16,286	\$ 12,848	\$ 0	\$ 12,848
Materials & Supplies Consumed	\$ 86,859	\$ 0	\$ 86,859	\$ 54,976	\$ 0	\$ 54,976
Utilities	\$ 12,770	\$ 0	\$ 12,770	\$ 11,059	\$ 0	\$ 11,059
Casualty & Liability	\$ 26,735	\$ 0	\$ 26,735	\$ 21,199	\$ 0	\$ 21,199
Taxes	\$ 465	\$ 0	\$ 465	\$ 543	\$ 0	\$ 543
Miscellaneous	\$ 1,754	\$ 0	\$ 1,754	\$ 1,293	\$ 0	\$ 1,293
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Leases & Rentals	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Purchases	\$ 79,539	\$ 0	\$ 79,539	\$ 82,018	\$ 0	\$ 82,018
Contributed Services	\$ 16,528	\$ 0	\$ 16,528	\$ 15,092	\$ 0	\$ 15,092
Allocated Indirect Expenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Purchased Transportation Services						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 3,583	N/A	\$ 3,583	\$ 0	N/A	\$ 0
Total - Expense Sources	\$ 525,283	\$ 0	\$ 525,283	\$ 425,521	\$ 0	\$ 425,521

IX LEVEL OF COMPETITION

1. Inventory of Transportation Operators in the Service Area

	Transportation Providers Available	Transportation Providers Contracted in the System.
Private Non-Profit	1	1
Private For-Profit	0	0
Government	0	0
Public Transit Agency	0	0
Total	1	1

2. **How many of the operators are coordination contractors?** _____ 0 _____

3. **Does the Community Transportation Coordinator have a competitive procurement process?**

Yes _____

4. **What methods have been used in selection of the transportation operators?**

	Low bid
	Requests for qualifications
	Negotiation only

√	Requests for proposals
	Requests for interested parties

X LEVEL OF COORDINATION

1. Public Information – How is public information distributed about transportation services in the community?

Suwannee River Economic Council, Inc. provides information about the transportation program on the agency's website, and distributes brochures in the community.

2. Eligibility – How is passenger eligibility coordinated for local transportation services?

Suwannee River Economic Council, Inc. determines passenger eligibility except for passengers using Florida's Managed Medical Care Program.

3. Call Intake – To what extent is transportation coordinated to ensure that a user can reach a Reservationist on the first call?

Individuals call Suwannee River Economic Council, Inc. to schedule all trips except trips provided through Florida's Managed Medical Care Program.

4. Reservations –How is the duplication of a reservation prevented?

Suwannee River Economic Council, Inc. handles all trip reservations except trip reservations for Florida's Managed Medical Care Program.

5. Trip Allocation – How is the allocation of trip requests to providers coordinated?

Suwannee River Economic Council, Inc. handles all trip allocations.

6. Scheduling – How is the trip assignment to vehicles coordinated?

Suwannee River Economic Council, Inc. schedules all trips except for trips provided in Florida's Managed Medical Care Program.

7. General Service Monitoring – How is the overseeing of transportation operators coordinated?

Not applicable, no subcontracted operators.

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January 4, 2023

TO: Dixie County Transportation Disadvantaged Coordinating Board
 FROM: Lynn Godfrey, AICP, Senior Planner
 SUBJECT: Elect Vice-Chair

RECOMMENDATION

Re-elect Lauren Adams as Vice Chair or elect a new Vice-Chair.

BACKGROUND

Chapter I. F. of the Board’s Bylaws requires the Board to hold an organizational meeting each year for the purpose of electing a Vice-Chair. The Vice-Chair shall serve a term of one year starting with the next meeting. In the event of the Chair’s absence, the Vice-Chair shall assume the duties of the Chairperson and conduct the meeting.

If you have any questions concerning this matter, please contact me at extension 110.

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January 4, 2023

TO: Dixie County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: 2021/26 Dixie County Transportation Disadvantaged Service Plan Amendment

RECOMMENDATION

Approve an amendment to the 2021/26 Dixie County Transportation Disadvantaged Service Plan.

BACKGROUND

Applicants for funding under the 49 U.S.C. Grant Programs must certify to the Florida Department of Transportation that the grant projects are included in the current Transportation Disadvantaged Service Plan. In addition, Rule 41-2.011(6) of the Florida Administrative Code requires the Board to review applications for local, state and federal government public transportation project funds submitted for use in Dixie County.

Attached is a draft amendment to the 2021/26 Dixie County Transportation Disadvantaged Service Plan that meets the Federal and State requirements. Also, attached is Suwannee River Economic Council's application for 49 U.S.C. Section 5339 grant program funds.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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3. Barriers to Coordination

Medicaid non-emergency transportation services are no longer coordinated through Florida’s Coordinated Transportation System in Dixie County. In May 2014, the Florida Agency for Health Care Administration implemented Florida’s Managed Medical Care Program. The Managed Medical Care Program requires Managed Medical Assistance Plans to provide transportation to their enrollees who have no other means of transportation available.

The Managed Medical Assistance Plans provide transportation services directly through their own network of transportation providers. According Chapter 2 of the Florida Agency for Health Care Administration Transportation Coverage, Limitations and Reimbursement Handbook, July 1997, “Medicaid is required by Chapter 427, Florida Statutes to purchase transportation services through the designated Community Transportation Coordinator, unless those services are not cost effective or the Community Transportation Coordinator does not coordinate Medicaid transportation services.”

Other barriers to the coordination of transportation services in Dixie County include the following:

- low density, rural population limits the ability to multi-load vehicles while maintaining an acceptable level of service; and
- limited availability of medical services/facilities in Dixie County requires out-of-county trips.

4. Needs Assessment

United States Code Section 5339 Grant Program

APPLICANT	PROJECT	PROJECT YEAR	PROJECT LOCATION	ESTIMATED COST	FUNDING SOURCE
Suwannee River Economic Council, Inc.	Purchase replacement vehicle.	2023/24	Dixie County	\$137,600.00 \$ 43,000.00	Federal Transit Administration Florida Department of Transportation

Rural Area Capital Assistance Program

APPLICANT	PROJECT	PROJECT YEAR	PROJECT LOCATION	ESTIMATED COST	FUNDING SOURCE
Suwannee River Economic Council, Inc.	Purchase one replacement vehicle	2022/23	Dixie County	\$75,413.00	Rural Area Capital Assistance Grant Program

Florida Department of Transportation

Capital Assistance Application

Federal Fiscal Year 2023 / State Fiscal Year 2024



49 U.S.C. Section 5339, CFDA 20.526

Bus and Bus Facilities Formula

Program for Rural Areas

Agency Name:	SUWANNEE RIVER ECONOMIC COUNCIL, INC.
FDOT District:	Two

Proposed Budget for Transportation Program

Budget for Year of Anticipated Award

Enable adding rows: +

Disable adding rows: -

Operating & Administrative Expenses			
Instructions	Object Class	Code	Amount
Use drop-down to select	Operators' Salaries and Wages	5011	\$90,206
Use drop-down to select	Operators' Paid Absences	5012	\$7,349
Use drop-down to select	Other Salaries and Wages	5013	\$101,512
Use drop-down to select	Other Paid Absences	5014	\$17,993
Use drop-down to select	Fringe Benefits	5015	\$77,741
Use drop-down to select	Services	5020	\$17,589
Use drop-down to select	Materials and Supplies	5030	\$28,855
Use drop-down to select	Fuel and Lubricants	5031	\$61,712
Use drop-down to select	Tires and Tubes	5032	\$3,240
Use drop-down to select	Utilities	5040	\$13,792
Use drop-down to select	Casualty and Liability Costs	5050	\$28,874
	Taxes	5060	\$502
	Miscellaneous Expenses	5090	\$509
Use drop-down to select	Operating Lease Expenses	5220	\$0
			\$449,874

Operating & Administrative Revenues			
Instructions	Object Class	Code	Amount
Use drop-down to select	State Transportation Fund	4420	\$195,337
Use drop-down to select	Federal Funds	4500	\$254,537
			\$449,874

Current System Description			
Questions:	Response	Maximum Word Count	Word Count
Please provide a brief general overview of the organization type (i.e., government authority, private non-profit, etc.) including:	Suwannee River Economic Council, Inc. (SREC, Inc.) is a non-profit organization governed by a Board of Directors. The Board employs an Executive Director who has normal CEO responsibilities and directly oversees four (4) Program Directors, each of whom provide supervision of the ongoing programs within their prospective departments. The Director of Transportation manages the Transportation Department including the Operations Manager, Dispatchers, and all Drivers. SREC, Inc. is the current State of Florida designated Community Transportation Coordinator (CTC) in five (5) rural, North Florida counties: Bradford, Dixie, Gilchrist, Lafayette, and Union.	100	90
Program mission	It is our mission to embrace a community full of potential and to educate and motivate present and future generations to discover the dream of a comfortable and productive lifestyle.	100	30
Program goals	SREC, Inc. was chartered in 1964 with the purpose of providing a broad range of services including transportation for low income and elderly citizens to alleviate poverty. Our customers embrace the challenge to rise above the perils of poverty and discover within themselves the courage and strength to succeed. To reach these goals SREC, Inc. engages in multiple services including transportation.	100	61
Program objectives	It is our objective to provide residents the opportunity to engage in such activities as mentioned above when they may otherwise not be able to because of transportation limitations. In addition SREC, Inc. provides transportation for residents who are seeking to further their education, gain on-the-job training, or pursue other employment opportunities. Our transportation services provide the County's residents with a means of broadening their mobility in order to achieve a multitude of life sustaining and enhancing possibilities.	100	78
Service, route, and trip types provided	Dixie County residents must travel over 50 miles to major and specialized medical facilities, creating the need for multiple daily trips to cover these distances while balancing the needs and physical limitation of our passengers. In addition to the nonemergency, medical transportation there is an ever-increasing need for non-medical trips such as shopping, employment, education, and job training.	100	58
Total number of employees in organization	100	-	-
Total number of operators (including volunteer drivers)	19	-	-
Total number of transportation-related employees in the organization	26	-	-

Identify the personnel responsible for the following transportation program functions (Name, Title, Email, Phone):			
Insurance	Matt Pearson, Executive Director	-	-
Training (e.g., wheelchair lift operation, passenger assistance)	Sheryl Hartzog, Operations Manager	-	-
Management	Stephanie Barrington, Transportation Director	-	-
Administration (e.g., records maintenance)	Stephanie Barrington, Transportation Director	-	-
What are the sources of the transportation program's funding for operations (e.g., state, local, federal, private foundations, fares, other program fees)?	The two sources of funding for the transportation program are from State Transportation Funding (Commission for the Transportation Disadvantaged) and Federal Transportation Funding from 5311 and 5339 grant opportunities.	200	29
To what extent does your agency serve minority populations?	All services, including transportation services, are provided to all eligible persons regardless of race, color, religion, sex, special needs, familial status, or national origin.	100	24
Is your agency minority-owned?	SREC, Inc. is a private, non-profit organization governed by a Board of Directors. Therefore, there is no personal ownership.	50	19
Briefly describe your agency's vehicle maintenance program. Which services are outsourced (e.g., oil changes)? How are vehicles are maintained without interruptions in service?	All of our vehicle maintenance program is outsourced to vendors approved through our Procurement Policy. Vehicle maintenance schedules are maintained so that vehicles needing maintenance are staggered across the time of day and day of the week so there is no interruption in service. In addition weekend vehicle maintenance is utilized when possible.	100	53
Service Characteristics			
Service Characteristic	Value	Data Collection/ Calculation Method	Completion Check
<u>Unlinked Passenger Trips (UPT)</u> The number of boardings on public transportation vehicles during the fiscal year. Transit agencies must count passengers each time they board vehicles, no matter how many vehicles they use to travel from their origin to their destination. If a transit vehicle changes routes while passengers are onboard (interlining), transit agencies should not recount the passengers. Employees or contractors on transit agency business are not passengers. For demand response (DR) modes, transit agencies must include personal care attendants and companions in UPT counts as long as they are not employees of the transit agency. This includes attendants and companions that ride fare free.	5,810	CTS Software	COMPLETE
<u>Unduplicated Passengers per Year</u> Unique (non-repeat) passengers served within the reporting year	432	CTS Software	COMPLETE

Describe any local support and coordination or public outreach that has already occurred. Applicants should consider including a lists of all project parties involved in delivering the project and describe details on efforts to collaborate among stakeholders. In addition, applicants can elaborate on the transit supportive plan that cites the proposed project. For example, is the project referenced in a Transit Development Plan (TDP), Transportation Disadvantaged Service Plan (TDSP), a Comprehensive Plan, or a Congestion Management Plan.

SREC, Inc. has been the CTC for the County since 1997, and continues a positive working relationship with the Florida Department of Transportation, the Commission for the Transportation Disadvantage, and the North Florida Regional Planning Council. In addition, SREC, inc. utilizes the assistance of the Dixie County Board of County Commissioners and the Florida Department of Elder Affairs to serve the elderly residents of the County by transporting them to our local Senior Center where they are able to engage in social activities to maintain an active lifestyle, as well as receive meals and nutrition education.

Vehicle and Equipment Request												
+ Enable adding rows - Disable adding rows												
Vehicle Request												
Instructions	Description	ALI	Fuel Type	Useful Life (Years)	Passenger Seats	Wheelchair Positions	Quantity	Unit Cost	Total Cost	Federal Share	State (TRC) Share	Order Form Completed
Use drop-down to select request description	Bus - Replacement Under 30'	11.12.04	Gas	5	12	2	1	\$172,000	\$172,000	\$137,600	\$43,000	<input type="checkbox"/>
Use drop-down to select request description									\$0	\$0	\$0	<input type="checkbox"/>
Use drop-down to select request description									\$0	\$0	\$0	<input type="checkbox"/>
Use drop-down to select request description									\$0	\$0	\$0	<input type="checkbox"/>
Use drop-down to select request description									\$0	\$0	\$0	<input type="checkbox"/>
Use drop-down to select request description									\$0	\$0	\$0	<input type="checkbox"/>
Use drop-down to select request description									\$0	\$0	\$0	<input type="checkbox"/>
Use drop-down to select request description									\$0	\$0	\$0	<input type="checkbox"/>
Use drop-down to select request description									\$0	\$0	\$0	<input type="checkbox"/>
Use drop-down to select request description									\$0	\$0	\$0	<input type="checkbox"/>
Use drop-down to select request description									\$0	\$0	\$0	<input type="checkbox"/>
Use drop-down to select request description									\$0	\$0	\$0	<input type="checkbox"/>
Use drop-down to select request description									\$0	\$0	\$0	<input type="checkbox"/>
Total					12	2	1		\$172,000	\$137,600	\$43,000	-

Vehicles to be Replaced										
FDOT Control #	VIN	Make	Type	Year	Ramp or Lift	Passenger Seats	Wheelchair Positions	Status	Mileage	
91289	1FDFF4FS8GDC55330	Ford	E250	2016	Ramp	12	2	Active	165028	
Total/Average						12	2		165,028	

Service Characteristics				
Service Characteristic	Before Project	If the grant is awarded	Data Collection/Calculation Method	Completion Check
Unlinked Passenger Trips (UPT)	5,810	5,810	CTS Software	COMPLETE
Unduplicated Passengers per Year	432	432	CTS Software	COMPLETE

Application for Federal Assistance SF-424											
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application			* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision			* If Revision, select appropriate letter(s): _____ * Other (Specify): _____					
* 3. Date Received: _____			4. Applicant Identifier: N/A								
5a. Federal Entity Identifier: N/A			5b. Federal Award Identifier: _____								
State Use Only:											
6. Date Received by State: _____			7. State Application Identifier: 1001								
8. APPLICANT INFORMATION:											
* a. Legal Name: SUWANNEE RIVER ECONOMIC COUNCIL, INC.											
* b. Employer/Taxpayer Identification Number (EIN/TIN): 59-1101989			* c. UEI: 040207904000								
d. Address:											
* Street1: 1171 NOBLES FERRY ROAD			Street2: _____								
* City: LIVE OAK			County/Parish: _____								
* State: FL: Florida			Province: _____								
* Country: USA: UNITED STATES			* Zip / Postal Code: 320641171								
e. Organizational Unit:											
Department Name: ADMINISTRATION			Division Name: _____								
f. Name and contact information of person to be contacted on matters involving this application:											
Prefix: Mr.		* First Name: MATT									
Middle Name: _____											
* Last Name: PEARSON											
Suffix: _____											
Title: EXECUTIVE DIRECTOR											
Organizational Affiliation: _____											
* Telephone Number: 386-362-4115 EXT. *223			Fax Number: 386-362-4078								
* Email: mpearson@suwanneec.net											

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

M: Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

FEDERAL TRANSIT ADMINISTRATION

11. Catalog of Federal Domestic Assistance Number:

20.526

CFDA Title:

BUS AND BUS FACILITIES FORMULA PROGRAM

*** 12. Funding Opportunity Number:**

N/A

* Title:

N/A

13. Competition Identification Number:

N/A

Title:

N/A

14. Areas Affected by Project (Cities, Counties, States, etc.):

DIXIE COUNTY

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

CAPITAL PURCHASE OF VEHICLE TO PROVIDE TRANSPORTATION SERVICES.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="172,000.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="172,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

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January 4, 2023

TO: Dixie County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: 2021/2022 Annual Operating Report

RECOMMENDATION

Review Suwannee River Economic Council, Inc's 2021/2022 Annual Operating Report.

BACKGROUND

Suwannee River Economic Council, Inc. is required to submit an annual operating report to the Florida Commission for the Transportation Disadvantaged by September 15 of each year. Attached is Suwannee River Economic Council, Inc.'s 2021/2022 Annual Operating Report.

If you have any questions concerning the attached report, please contact me at extension 110.

Attachment

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CTC Organization

County: Dixie

Fiscal Year: 7/1/2021 - 6/30/2022

CTC Status: Submitted

CTD Status: Under Review

Date Initiated: 8/15/2022

CTC Organization Name: Suwannee River Economic Council, Inc.

Address: PO Box 70

City: Live Oak

State: FL

Zip Code: 32064

Organization Type: Private Non Profit

Network Type: Partial Brokerage

Operating Environment: Rural

Transportation Operators: No

Number of Transportation Operators: 0

Coordination Contractors: No

Number of Coordination Contractors: 0

Provide Out of County Trips: Yes

Local Coordinating Board (LCB) Chairperson: Jamie Story

CTC Contact: Matt Pearson

CTC Contact Title: Executive Director

CTC Contact Email: mattpearson@suwanneec.net

Phone: (386) 362-4115

CTC Certification

I, Matt Pearson, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): _____

LCB Certification

I, Jamie Story, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): _____



CTC Trips

County: Dixie

CTC Status: Submitted

CTC Organization: Suwannee River Economic Council, Inc.

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Service Type - One Way						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	N/A	0
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	0	N/A	0	0	N/A	0
Deviated Fixed Route Service	0	N/A	0	0	N/A	0
Complementary ADA Service	0	N/A	0	0	N/A	0
Paratransit						
Ambulatory	4,876	0	4,876	3,798	0	3,798
Non-Ambulatory	934	0	934	577	0	577
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	0	N/A	0	0	N/A	0
Total - Service Type	5,810	0	5,810	4,375	0	4,375
Contracted Transportation Operator						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	0	N/A	0	0	N/A	0
Total - Contracted Transportation Operator Trips	0	0	0	0	0	0
Revenue Source - One Way						
Agency for Health Care Administration (AHCA)	2,795	0	2,795	1,835	0	1,835
Agency for Persons with Disabilities (APD)	0	0	0	0	0	0
Comm for the Transportation Disadvantaged (CTD)	2,584	N/A	2,584	2,210	N/A	2,210
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	0	0	0	0	0	0
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	431	0	431	330	0	330
Local Government	0	0	0	0	0	0
Local Non-Government	0	0	0	0	0	0
Other Federal & State Programs	0	0	0	0	0	0
Total - Revenue Source	5,810	0	5,810	4,375	0	4,375



CTC Trips (cont'd)

County: Dixie

CTC Status: Submitted

CTC Organization: Suwannee River Economic Council, Inc.

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Passenger Type - One Way						
Older Adults	2,977	0	2,977	0	0	0
Children At Risk	58	0	58	74	0	74
Persons With Disabilities	934	0	934	577	0	577
Low Income	1,841	0	1,841	3,724	0	3,724
Other	0	0	0	0	0	0
Total - Passenger Type	5,810	0	5,810	4,375	0	4,375
Trip Purpose - One Way						
Medical	5,593	0	5,593	4,308	0	4,308
Employment	0	0	0	0	0	0
Education/Training/Daycare	0	0	0	0	0	0
Nutritional	1	0	1	0	0	0
Life-Sustaining/Other	216	0	216	67	0	67
Total - Trip Purpose	5,810	0	5,810	4,375	0	4,375
Unduplicated Passenger Head Count (UDPHC)						
UDPHC	432	0	432	282	0	282
Total - UDPHC	432	0	432	282	0	282
Unmet & No Shows						
Unmet Trip Requests	0	N/A	0	0	N/A	0
No Shows	265	N/A	265	205	N/A	205
Customer Feedback						
Complaints	0	N/A	0	0	N/A	0
Commendations	0	N/A	0	0	N/A	0



**Transportation
Disadvantaged**

CTC Vehicles & Drivers

County: Dixie

CTC Status: Submitted

CTC Organization: Suwannee River
Economic Council,
Inc.

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Vehicle Miles						
Deviated Fixed Route Miles	0	N/A	0	0	N/A	0
Complementary ADA Service Miles	0	N/A	0	0	N/A	0
Paratransit Miles	151,604	0	151,604	151,470	0	151,470
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
Total - Vehicle Miles	151,604	0	151,604	151,470	0	151,470
Roadcalls & Accidents						
Roadcalls	2	0	2	1	0	1
Chargeable Accidents	2	0	2	2	0	2
Vehicle Inventory						
Total Number of Vehicles	10	0	10	9	0	9
Number of Wheelchair Accessible Vehicles	10	0	10	9	0	9
Drivers						
Number of Full Time & Part Time Drivers	8	0	8	8	0	8
Number of Volunteer Drivers	0	0	0	0	0	0



CTC Revenue Sources

County: Dixie

CTC Status: Submitted

CTC Organization: Suwannee River
Economic Council,
Inc.

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Revenue Sources						
Agency for Health Care Administration (AHCA)	\$ 138,567	\$ 0	\$ 138,567	\$ 97,726	\$ 0	\$ 97,726
Agency for Persons with Disabilities (APD)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)						
Non-Sponsored Trip Program	\$ 148,756	N/A	\$ 148,756	\$ 135,824	N/A	\$ 135,824
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Department of Transportation (DOT)						
49 USC 5307	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5310	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5311	\$ 367,073	\$ 0	\$ 367,073	\$ 276,240	\$ 0	\$ 276,240
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other DOT	\$ 72,546	\$ 0	\$ 72,546	\$ 75,737	\$ 0	\$ 75,737
Local Government						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Non-Government						
Farebox	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 20,445	\$ 0	\$ 20,445	\$ 15,192	\$ 0	\$ 15,192
Other Federal & State Programs						
Other Federal Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total - Revenue Sources	\$ 747,387	\$ 0	\$ 747,387	\$ 600,719	\$ 0	\$ 600,719



**Transportation
Disadvantaged**

CTC Expense Sources

County: Dixie

CTC Status: Submitted

CTC Organization: Suwannee River
Economic Council,
Inc.

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Under Review

Expense Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Labor	\$ 182,589	\$ 0	\$ 182,589	\$ 150,686	\$ 0	\$ 150,686
Fringe Benefits	\$ 98,175	\$ 0	\$ 98,175	\$ 75,807	\$ 0	\$ 75,807
Services	\$ 16,286	\$ 0	\$ 16,286	\$ 12,848	\$ 0	\$ 12,848
Materials & Supplies Consumed	\$ 86,859	\$ 0	\$ 86,859	\$ 54,976	\$ 0	\$ 54,976
Utilities	\$ 12,770	\$ 0	\$ 12,770	\$ 11,059	\$ 0	\$ 11,059
Casualty & Liability	\$ 26,735	\$ 0	\$ 26,735	\$ 21,199	\$ 0	\$ 21,199
Taxes	\$ 465	\$ 0	\$ 465	\$ 543	\$ 0	\$ 543
Miscellaneous	\$ 1,754	\$ 0	\$ 1,754	\$ 1,293	\$ 0	\$ 1,293
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Leases & Rentals	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Purchases	\$ 79,539	\$ 0	\$ 79,539	\$ 82,018	\$ 0	\$ 82,018
Contributed Services	\$ 16,528	\$ 0	\$ 16,528	\$ 15,092	\$ 0	\$ 15,092
Allocated Indirect Expenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Purchased Transportation Services						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 3,583	N/A	\$ 3,583	\$ 0	N/A	\$ 0
Total - Expense Sources	\$ 525,283	\$ 0	\$ 525,283	\$ 425,521	\$ 0	\$ 425,521

County: Dixie
 CTC: Suwannee River Economic Council, Inc.
 Contact: Matt Pearson
 PO Box 70
 Live Oak, FL 32064
 386-362-4115
 Email: mattpearson@suwanneeec.net

Demographics	Number
Total County Population	0
Unduplicated Head Count	432



Trips By Type of Service	2020	2021	2022
Fixed Route (FR)	0	0	0
Deviated FR	0	0	0
Complementary ADA	0	0	0
Paratransit	5,436	4,375	5,810
TNC	0	0	0
Taxi	0	0	0
School Board (School Bus)	0	0	0
Volunteers	0	0	0
TOTAL TRIPS	5,436	4,375	5,810

Vehicle Data	2020	2021	2022
Vehicle Miles	144,415	151,470	151,604
Roadcalls	9	1	2
Accidents	0	2	2
Vehicles	10	9	10
Drivers	7	8	8

Passenger Trips By Trip Purpose	2020	2021	2022
Medical	4,397	4,308	5,593
Employment	6	0	0
Ed/Train/DayCare	0	0	0
Nutritional	776	0	1
Life-Sustaining/Other	257	67	216
TOTAL TRIPS	5,436	4,375	5,810

Financial and General Data	2020	2021	2022
Expenses	\$377,638	\$425,521	\$525,283
Revenues	\$537,432	\$600,719	\$747,387
Commendations	0	0	0
Complaints	2	0	0
Passenger No-Shows	500	205	265
Unmet Trip Requests	25	0	0

Passenger Trips By Revenue Source	2020	2021	2022
CTD	2,991	2,210	2,584
AHCA	1,658	1,835	2,795
APD	0	0	0
DOEA	751	0	0
DOE	0	0	0
Other	36	330	431
TOTAL TRIPS	5,436	4,375	5,810

Performance Measures	2020	2021	2022
Accidents per 100,000 Miles	0	1.32	1.32
Miles between Roadcalls	16,046	151,470	75,802
Avg. Trips per Passenger	11.33	15.51	13.45
Cost per Trip	\$69.47	\$97.26	\$90.41
Cost per Paratransit Trip	\$69.47	\$97.26	\$90.41
Cost per Total Mile	\$2.61	\$2.81	\$3.46
Cost per Paratransit Mile	\$2.61	\$2.81	\$3.46

Trips by Provider Type	2020	2021	2022
CTC	5,436	4,375	5,810
Transportation Operator	0	0	0
Coordination Contractor	0	0	0
TOTAL TRIPS	5,436	4,375	5,810

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January 4, 2023

TO: Dixie County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Suwannee River Economic Council, Inc. - Operations Reports

RECOMMENDATION

No action required. This agenda item is for information only.

BACKGROUND

Attached are the following reports for the Board's review:

1. Quarterly Operations Report;
2. 2021/22 Trip & Equipment Grant Report;
3. Quarterly Complaint/Commendation Report; and
4. Quarterly Trip Denial Report.

If you have any questions regarding the attached reports, please do not hesitate to contact me.

Attachments

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**QUARTERLY OPERATING REPORT
DIXIE COUNTY
JULY 2022 - SEPTEMBER 2022**

OPERATING DATA	Suwannee River Economic Council, Inc.
NUMBER OF INVOICED TRIPS	1,681
Managed Medical Assistance Program - Medicaid	864
Florida Department of Elder Affairs	0
Transportation Disadvantaged Program	699
Community Trips	118
TOTAL VEHICLE MILES	30,818
TOTAL DOLLARS INVOICED	\$91,004.86
Managed Medical Assistance Program - Medicaid	\$42,713.59
Florida Department of Elder Affairs	\$0.00
Transportation Disadvantaged Program	\$48,291.27
Community Trips	\$0.00
AVERAGE COST PER TRIP	\$54.14
Managed Medical Assistance Program - Medicaid	\$49.44
Florida Department of Elder Affairs	#DIV/0!
Transportation Disadvantaged Program	\$69.09
Community Trips	\$0.00
AVERAGE COST PER VEHICLE MILE	\$2.95
TRIP PURPOSE*	-
Medical	1,630
Employment	0
Education/Training	0
Shopping	50
Meal Site	0
Recreation	0
Other	1
CHARGEABLE ACCIDENTS	0
NUMBER OF VEHICLES	8
AVERAGE MILES PER TRIP	18
NUMBER OF ROADCALLS	0

Source: Suwannee River Economic Council, Inc.

**QUARTERLY OPERATING REPORT
DIXIE COUNTY
JULY 2021 - SEPTEMBER 2021**

OPERATING DATA	Suwannee River Economic Council, Inc.
NUMBER OF INVOICED TRIPS	1,394
Managed Medical Assistance Program - Medicaid	693
Florida Department of Elder Affairs	0
Transportation Disadvantaged Program	593
Community Trips	108
TOTAL VEHICLE MILES	40,187
TOTAL DOLLARS INVOICED	\$71,871.21
Managed Medical Assistance Program - Medicaid	\$33,601.99
Florida Department of Elder Affairs	\$0.00
Transportation Disadvantaged Program	\$38,269.22
Community Trips	\$0.00
AVERAGE COST PER TRIP	\$51.56
Managed Medical Assistance Program - Medicaid	\$48.49
Florida Department of Elder Affairs	#DIV/0!
Transportation Disadvantaged Program	\$64.53
Community Trips	\$0.00
AVERAGE COST PER VEHICLE MILE	\$1.79
TRIP PURPOSE*	-
Medical	1,343
Employment	0
Education/Training	0
Shopping	35
Meal Site	0
Recreation	0
Other	16
CHARGEABLE ACCIDENTS	0
NUMBER OF VEHICLES	10
AVERAGE MILES PER TRIP	29
NUMBER OF ROADCALLS	0

Source: Suwannee River Economic Council, Inc.

**TRANSPORTATION DISADVANTAGED PROGRAM
2022/23 TRIP & EQUIPMENT GRANT SUMMARY
DIXIE COUNTY**

MONTH/YEAR	FUNDING ALLOCATION	TOTAL FUNDS SPENT	FUNDS REMAINING	NUMBER OF TRIPS	AVERAGE COST PER TRIP
Jul-22	\$217,042.00	\$12,810.02	\$204,231.98	182	\$70.38
Aug-22	-	\$18,108.52	\$186,123.46	257	\$70.46
Sep-22	-	\$17,372.73	\$168,750.73	260	\$66.82
Oct-22	-		\$168,750.73		#DIV/0!
Nov-22	-		\$168,750.73		#DIV/0!
Dec-22	-		\$168,750.73		#DIV/0!
Jan-23	-		\$168,750.73		#DIV/0!
Feb-23	-		\$168,750.73		#DIV/0!
Mar-23	-		\$168,750.73		#DIV/0!
Apr-23	-		\$168,750.73		#DIV/0!
May-23	-		\$168,750.73		#DIV/0!
Jun-23	-		\$168,750.73		#DIV/0!
TOTAL	-	\$48,291.27	-	699	\$69.09

Source: Suwannee River Economic Council, Inc.

Total Contract Amount: \$ 217,042.00

**DIXIE COUNTY
SERVICE COMPLAINTS/COMMENDATIONS
JULY 2022 - SEPTEMBER 2022**

TYPE OF COMPLAINT	Suwannee River Economic Council, Inc.	Resolved
Vehicle Condition	0	-
Driver's Behavior	0	-
Client Behavior	0	-
No Show by Client	0	-
Early pickup	0	-
Tardiness - Late dropoff	0	-
No Show by Operator	0	-
Dispatch/Scheduling	0	-
Other (manager behavior)	0	-
TOTALS	0	-
COMMENDATIONS	0	-

Source: Suwannee River Economic Council, Inc.

**DIXIE COUNTY
UNMET TRANSPORTATION NEEDS
JULY 2022 - SEPTEMBER 2022**

REASON FOR TRIP DENIAL	NUMBER OF TRIP DENIALS
Lack of Funding	0
Trip Purpose	0
Out of Service Area Trip	0
Insufficient Advance Notice	0
After Hours Trip Request	0
Weekend Trip Request	0
Other	0
TOTALS	0

Source: Suwannee River Economic Council, Inc.

ATTENDANCE RECORD

**DIXIE COUNTY
TRANSPORTATION DISADVANTAGED
COORDINATING BOARD**

MEMBER/ORGANIZATION	NAME	3-9-22	6-8-22	7-13-22	10-12-22
Chair	Commissioner Jamie Storey	P	P	A	A
Florida Department of Transportation Alternate Member	Geanelly Reveron Lauren Adams	P P	P P	P P	P P
Florida Department of Children and Families Alternate Member	John Wisker Amy Burton	P A	P A	P A	A A
Florida Agency for Health Care Administration Alternate Member	(Vacant) (Vacant)				
Florida Department of Education Alternate Member	Jeffrey Aboumrad (Vacant)	P	A	P	P
Florida Department of Elder Affairs Alternate Member	(Vacant) (Vacant)				
Florida Agency for Persons with Disabilities Alternate Member	Sheryl Dick-Stanford Sylvia Bamburg	P A	P A	P A	A A
Florida Association for Community Action Alternate Member	(Vacant) (Vacant)				
Public Education Alternate Member	(Vacant) (Vacant)				
Citizen Advocate Alternate Member	(Vacant) (Vacant)				
Citizen Advocate-User Alternate Member	(Vacant) (Vacant)				
Elderly Citizen Advocate	(Vacant) (Vacant)				
Veterans Alternate Member	(Vacant) (Vacant)				
Persons with Disabilities Alternate Rep.	(Vacant) (Vacant)				
Children at Risk Alternate Member	(Vacant) (Vacant)				
Local Medical Community Alternate Member	Matthew Ferguson (Vacant)	A	A	P	A
Regional Workforce Board Alternate Member	Elizabeth Wetherington (Vacant)		P	P	A

LEGEND KEY: P-Present A-Absent - Not Applicable (newly appointed member)

ATTENDANCE POLICY: According to Article III, Section 5 of the Coordinating Board bylaws: "The North Central Florida Regional Planning Council shall review and consider rescinding the appointment of any voting member of the Board who fails to attend three consecutive meetings."

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