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September 7, 2022

TO: Alachua County Transportation Disadvantaged Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Meeting Announcement

The Alachua County Transportation Disadvantaged Coordinating Board will meet Wednesday, September 14, 2022 at 10:00 a.m. in the John R. "Jack" Durrance Auditorium located in the Alachua County Administration Building 12 S.E. 1st Street, City of Gainesville. The meeting will also be conducted via communications media technology in the following format:

DIAL IN NUMBER: Toll free 1.888.585.9008

CONFERENCE CODE: 864 183 272

****Please note that at least two (2) Board members must be present in person in addition to at least five (5) Board members present via communications media technology to establish a quorum in order to vote on agenda items that require formal action.****

Per the Centers for Disease Control and Prevention guidelines, to reduce the risk of becoming infected with the virus that causes COVID-19 and potentially spreading it to others, fully vaccinated people should wear a mask indoors in public if they are in an area of substantial or high transmission; if someone in their household is immunocompromised or at increased risk for severe disease; or if someone in their household is unvaccinated. **Masks are strongly encouraged when social distancing is not possible.**

Attached is the draft meeting agenda. If you have any questions concerning the meeting, please do not hesitate to contact me at 1-800-226-0690 extension 110.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this public meeting is asked to advise our office at least **2 business days** before the meeting by contacting 352.955.2200 extension 110. If you are hearing or speech impaired, please contact our office using the Florida Relay Service, 1.800.955.8771 (TDD) or 1.800.955.8770 (Voice).

Attachments

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**ALACHUA COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

MEETING ANNOUNCEMENT AND AGENDA

John R. "Jack" Durrance Auditorium
Alachua County Admin. Bldg.
12 S.E. 1st Street
Gainesville, Florida

Dial in Number: Toll free 1.888.585.9008
Conference Code: 864 183 272

Wednesday
September 14, 2022
10:00 a.m.

I. BUSINESS MEETING – CALL TO ORDER

A. Roll Call

B. Approval of the Meeting Agenda Page 3 ACTION REQUIRED

C. Approval of the May 11, 2022 Minutes Page 7 ACTION REQUIRED

II. NEW BUSINESS

A. Bylaws Page 11 ACTION REQUIRED

The Board needs to approve the Bylaws

B. Grievance Procedures Page 31 ACTION REQUIRED

The Board needs to approve the Grievance Procedures

C. Elect Vice-Chair Page 49 ACTION REQUIRED

The Board needs to re-elect Jeff Lee as Vice-Chair or elect a new Vice-Chair

D. 2021/22 Annual Operating Report Page 51 NO ACTION REQUIRED

The Board needs to review the 2021/22 Alachua County Annual Operating Report

E. MV Contract Transportation, Inc. Operations Reports Page 61 NO ACTION REQUIRED

MV Contract Transportation, Inc. staff will present service operation highlights

III. OTHER BUSINESS

A. Comments

1. Members

2. Citizens

IV. FUTURE MEETING DATES

A. November 9, 2022 at 10:00 a.m.

B. February 8, 2023 at 10:00 a.m.

C. May 10, 2023 at 10:00 a.m.

D. September 13, 2023 at 10:00 a.m.

**** Please note that this is a tentative meeting schedule, all dates and times are subject to change.**

If you have any questions concerning the meeting agenda, please do not hesitate to contact me at extension 110.

**ALACHUA COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

MEMBER/REPRESENTING	ALTERNATE/REPRESENTING
Commissioner Charles Chestnut, IV Local Elected Official/Chair Grievance Committee Member	
Janell Damato Florida Department of Transportation	Christina Nalsen Florida Department of Transportation
John Wisker Florida Department of Children and Families	Louella Teague Florida Department of Children and Families
Jeffrey Aboumrad Florida Department of Education	Vacant Florida Department of Education
Jeff Lee, Vice- Chair Florida Department of Elder Affairs Grievance Committee Member	Nick Hauzer Florida Department of Elder Affairs
Reeda Harris Florida Agency for Health Care Administration	Pamela Hagley Florida Agency for Health Care Administration
Sheryl Dick-Stanford Florida Agency for Persons with Disabilities	Sylvia Bamburg Florida Agency for Persons with Disabilities
Phyllis Marty Regional Workforce Board	Anna Mendoza Regional Workforce Board
Tiffany McKenzie Central Florida Community Action Agency (Term ending June 30, 2023)	Caroline W. Ruff-Looney Central Florida Community Action Agency (Term ending June 30, 2023)
Vacant Public Education	Vacant Public Education
Albert H. Linden, Jr. Veterans (Term ending June 30, 2023)	Vacant Veterans (Term ending June 30, 2023)
James East Citizen Advocate Grievance Committee Member (Term ending June 30, 2024)	Vacant Citizen Advocate (Term ending June 30, 2024)
Vacant Citizen Advocate - User (Term ending June 30, 2024)	Vacant Citizen Advocate - User (Term ending June 30, 2024)
Spencer Morton Persons with Disabilities (Term ending June 30, 2024)	Vacant Persons with Disabilities (Term ending June 30, 2024)
Marie Small Elderly (Term ending June 30, 2023)	Vacant Elderly (Term ending June 30, 2023)
Erica Barnard Medical Community (Term ending June 30, 2025)	Vacant Medical Community (Term ending June 30, 2025)
Vacant Children at Risk (Term ending June 30, 2025)	Vacant Children at Risk (Term ending June 30, 2025)
Jesus Gomez Mass Transit	Mildred Crawford Mass Transit
Vacant Private Transportation Industry (Term ending June 30, 2025)	Vacant Private Transportation Industry (Term ending June 30, 2025)

Note: Unless specified, members and alternates serve at the pleasure of the Metropolitan Transportation Planning Organization.

**ALACHUA COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

MEETING MINUTES

John R. "Jack" Durrance Auditorium
Alachua County Administration Building
Gainesville, Florida
Dial in Number: Toll free 1.888.585.9008
Conference Code: 864 183 272

Wednesday
May 11, 2022
10:03 a.m.

VOTING MEMBERS PRESENT IN PERSON

Jeff Lee, Florida Department of Elder Affairs Representative, Vice-Chair
Albert H. Linden, Jr., Veterans Representative
Tiffany McKenzie, Central Florida Community Action Agency Representative
Spencer Morton, Persons with Disabilities Representative
John Wisker, Florida Department of Children and Families Representative

VOTING MEMBERS PRESENT VIA TELECOMMUNICATIONS MEDIA TECHNOLOGY

Jeff Aboumrad, Florida Department of Education Representative
Erica Barnard, Local Medical Community Representative
Millie Crawford representing Jesus Gomez, Mass Transit Representative
Janell Damato, Florida Department of Transportation Representative
Reeda Harris, Florida Agency for Health Care Administration Representative
Phyllis Marty, Regional Workforce Board Representative
Sheryl Dick-Stanford, Florida Agency for Persons with Disabilities Representative

ALTERNATE MEMBERS PRESENT VIA TELECOMMUNICATIONS MEDIA TECHNOLOGY

Caroline W. Ruff-Looney, Central Florida Community Action Agency Representative

VOTING MEMBERS ABSENT

Commissioner Charles Chestnut, IV, Chair
James East, Citizen Advocate Representative
Marie Small, Elderly Representative

OTHERS PRESENT IN PERSON

Bruce Granai, MV Contract Transportation, Inc.
Gary Luke, General Manager, MV Contract Transportation, Inc.
Marsha Rivera, Accounting Manager, MV Contract Transportation, Inc.

OTHERS PRESENT

Judy Hamilton

STAFF PRESENT

Lynn Godfrey, Metropolitan Transportation Planning Organization

I. BUSINESS MEETING CALL TO ORDER

Vice-Chair Lee called the meeting to order at 10:03 a.m.

A. Approval of the Meeting Agenda

ACTION: Al Linden moved to approve the meeting agenda. Tiffany McKenzie seconded; motion passed unanimously.

B. Approval of the February 9, 2022 Meeting Minutes

ACTION: Millie Crawford moved to approve the February 9, 2022 meeting minutes. Tiffany McKenzie seconded; motion passed unanimously.

II. NEW BUSINESS

A. 2018/23 Alachua County Transportation Disadvantaged Service Plan Annual Update

Ms. Godfrey stated that Chapter 427, Florida Statutes requires the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to prepare a Transportation Disadvantaged Service Plan in cooperation with MV Contract Transportation, Inc. for the Board's approval. She discussed the draft plan with the Board.

ACTION: Spencer Morton moved to approve the 2018/23 Alachua County Transportation Disadvantaged Service Plan Annual Update. Al Linden seconded; motion passed unanimously.

B. MV Contract Transportation, Inc. Operations Reports

Mr. Gary Luke, MV Contract Transportation, Inc. General Manager discussed MV Contract Transportation, Inc. activities. He said MV Contract Transportation, Inc. is still having difficulty recruiting and retaining drivers. He stated that in order to increase driver pay, MV Contract Transportation, Inc. cancelled their contract with the City of Gainesville for the provision of ADA service. He said the City of Gainesville has re-bid the ADA service and MV Contract Transportation, Inc. hopes to win the contract.

Mr. Bruce Granai, MV Contract Transportation, Inc. Safety Manager, provided a safety report.

III. OTHER BUSINESS

A. Members

There were no member comments.

B. Citizens

Judy Hamilton stated that it is very difficult to get rides due to the driver shortage. She also said she is hearing about problems with on-time performance and people being stranded.

Mr. Luke apologized for having to deny trips and for on-time performance issues. He said he hopes to win the re-bid and be able to hire more drivers at an increased pay rate.

IV. FUTURE MEETING DATES

Vice-Chair Lee stated that the next Board meeting will be held September 14, 2022 at 10:00 a.m. He thanked everyone for attending the meeting.

ADJOURNMENT

The meeting adjourned at 11:00 a.m.

Coordinating Board Chair

Date



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September 7, 2022

TO: Alachua County Transportation Disadvantaged Coordinating Board
 FROM: Lynn Godfrey, AICP, Senior Planner
 SUBJECT: Alachua County Transportation Disadvantaged Coordinating Board Bylaws

RECOMMENDATION

Approve the Board's Bylaws.

BACKGROUND

The Florida Commission for the Transportation Disadvantaged requires that the Board review and approve the Bylaws annually. Attached are the Board's Bylaws for review and approval.

If you have any questions concerning the Bylaws, please contact me at extension 110.

Attachment

T:\Lynn\TD2022\Alachua\Memos\bylaws2022.doc

Bylaws

September 14, 2022

Alachua County Transportation Disadvantaged Coordinating Board



Alachua County Transportation Disadvantaged Coordinating Board

Bylaws

Approved by the

**Alachua County
Transportation Disadvantaged Coordinating Board**

2009 NW 67th Place
Gainesville, FL 32653-1603
www.ncfrpc.org/mtpo
352.955.2000

Charles Chestnut, IV, Chair

with Assistance from



Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area
2009 NW 67th Place
Gainesville, FL 32653-1603
www.ncfrpc.org
352.955.2200

September 14, 2022

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Chapter I: Alachua County Transportation Disadvantaged Coordinating Board Bylaws

A. Preamble

The following sets forth the bylaws which shall serve to guide the proper functioning of the Alachua County Transportation Disadvantaged Coordinating Board. The intent is to provide procedures and policies for fulfilling the requirements of Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, and subsequent laws setting forth requirements for the coordination of transportation services to the transportation disadvantaged.

B. Agency Description

The Alachua County Transportation Disadvantaged Coordinating Board is a public body appointed by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area serving as the Designated Official Planning Agency as authorized by Section 427.015, Florida Statutes.

C. Definitions

Transportation disadvantaged means those persons who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation and are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities, or other life-sustaining activities, or children who are handicapped or high-risk or at-risk as defined in Section 411.202, Florida Statutes.

Agency means an official, officer, commission, authority, council, committee, department, division, bureau, board, section, or any other unit or entity of the state or of a city, town, municipality, county, or other local governing body or a private nonprofit transportation service-providing agency.

Community Transportation Coordinator means a transportation entity recommended by a metropolitan planning organization, or by the appropriate designated official planning agency as provided for in Section 427.011, Florida Statutes in an area outside the purview of a metropolitan planning organization, to ensure that coordinated transportation services are provided to the transportation disadvantaged population in a designated service area.

Coordinating Board means an advisory entity in each designated service area composed of representatives appointed by the metropolitan planning organization or designated official planning agency, to provide assistance to the community transportation coordinator relative to the coordination of transportation services.

Coordination means the arrangement for the provision of transportation services to the transportation disadvantaged in a manner that is cost-effective, efficient and reduces fragmentation and duplication of services.

Designated Official Planning Agency means the official body or agency designated by the Commission to fulfill the functions of transportation disadvantaged planning in areas not covered by a Metropolitan Planning Organization. The Metropolitan Planning Organization shall serve as the designated official planning agency in areas covered by such organizations.

Designated Service Area means a geographical area recommended by a designated official planning agency, subject to approval by the Florida Commission for the Transportation Disadvantaged, which defines the community where coordinated transportation services will be provided to the transportation disadvantaged.

Florida Coordinated Transportation System means a transportation system responsible for coordination and service provisions for the transportation disadvantaged as outlined in Chapter 427, Florida Statutes.

Memorandum of Agreement is the state contract for transportation disadvantaged services purchased with federal, state or local government transportation disadvantaged funds. This agreement is between the Florida Commission for the Transportation Disadvantaged and the Community Transportation Coordinator and recognizes the Community Transportation Coordinator as being responsible for the arrangement of the provision of transportation disadvantaged services for a designated service area.

Transportation Disadvantaged Service Plan means an annually updated plan jointly developed by the Designated Official Planning Agency and the Community Transportation Coordinator which contains a development plan, service plan and quality assurance components. The plan shall be approved and used by the local Coordinating Board to evaluate the Community Transportation Coordinator.

D. Name and Purpose

- (1) The name of the Coordinating Board shall be the Alachua County Transportation Disadvantaged Coordinating Board, hereinafter referred to as the Board.
- (2) The purpose of the Board is to identify local service needs and provide information, advice and direction to the Community Transportation Coordinator on the provision of services to the transportation disadvantaged within the designated service area. In general, the Board is considered an advisory body (Section 427.0157, Florida Statutes).

E. Membership

- (1) Voting Members. In accordance with Section 427.0157, Florida Statutes, all voting members of the Board shall be appointed by the Designated Official Planning Agency. The Designated Official Planning Agency for Alachua County is the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
 - (a) An elected official from the service area which the Board serves shall be appointed to the Board.
 - (b) A local representative of the Florida Department of Transportation;
 - (c) A local representative of the Florida Department of Children and Family Services;

- (d) A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office or Headstart Program in areas where the School District is responsible;
- (e) In areas where they exist, a local representative of the Florida Division of Vocational Rehabilitation or the Division of Blind Services, representing the Department of Education;
- (f) A person recommended by the local Veterans Service Office representing the veterans of the service area;
- (g) A person who is recognized by the Florida Association for Community Action (President), representing the economically disadvantaged in the service area;
- (h) A person over age sixty (60) representing the elderly in the service area;
- (i) A person with a disability representing the disabled in the service area;
- (j) Two citizen advocate representatives in the service area; one who must be a person who uses the transportation service(s) of the system as their primary means of transportation;
- (k) A local representative for children at risk;
- (l) In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit System's Board, except in cases where they are also the Community Transportation Coordinator;
- (m) A local representative of the Florida Department of Elder Affairs;
- (n) An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non profit representative shall be appointed, except where said representative is also the Community Transportation Coordinator;
- (o) A local representative of the Florida Agency for Health Care Administration;
- (p) A representative of the Regional Workforce Development Board established in Chapter 445, Florida Statutes; and
- (q) A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, assisted living facilities, hospitals, local health department or other home and community based services, etc.
- (r) A local representative of the Florida Agency for Persons with Disabilities.

- (s) No employee of a Community Transportation Coordinator shall serve as a voting member of the Coordinating Board in an area where the Community Transportation Coordinator serves. However, an elected official serving as a member of the Community Transportation Coordinator's Board of Directors, or other governmental employees that are not employed for the purpose of making provisions for transportation and are not directly supervised by the Community Transportation Coordinator, shall not be precluded from serving as voting members of the Coordinating Board. It is the intent of the Florida Commission for the Transportation Disadvantaged for the membership of the Board to represent to the maximum extent possible a cross section of their local community.
- (2) **Alternate Members.** The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area may appoint one alternate member to represent appointed voting members in their absence. Alternate members may vote only in the absence of the voting member on a one-vote-per-member basis. Alternate members must be a representative of the same interest as the primary member.
- (3) **Terms of Appointment.** Except for the Chair, non-agency members of the Board shall be appointed for three-year staggered terms with initial membership being appointed equally for one, two and three years. The Chair shall serve until elected term of office has expired or otherwise replaced by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. There are no limits to the number of terms served by any member of the Board.
- (4) **Termination of Membership.** Any member of the Board may resign at any time. Each member of the Board is expected to demonstrate his/her interest in the Board's activities through attendance of the scheduled meetings, except for reasons of an unavoidable nature. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall review and consider rescinding the appointment of any voting member of the Board who fails to attend three consecutive meetings.

F. Officers

- (1) **Chair.** The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall appoint the Chair for all Board meetings. The appointed Chair shall be an elected official from the designated service area that the Board serves (41-2.012(1), Florida Administrative Code). The Chair shall serve until their elected term of office has expired or otherwise replaced by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
- (2) **Vice-Chair.** The Board shall elect a Vice-Chair. The Vice-Chair shall be elected by a majority vote of a quorum of the members of the Board present. The Vice-Chair shall serve a term of one year starting with the next meeting. In the event of the Chair's absence, the Vice-Chair shall assume the duties of the Chairperson and conduct the meeting. The Vice-Chair may serve more than one term.

G. Meetings

- (1) Regular Meetings. The Board shall meet at least quarterly. The Board may meet as often as necessary to fulfill its responsibilities as set forth in Section 427.0157, Florida Statutes. Business meetings of the Board may be called, rescheduled, postponed or cancelled at the discretion of the Chair. All meetings will function under the "Government in the Sunshine Law." All meetings will provide opportunity for public comments on the agenda. The Board shall conduct business using parliamentary procedures according to Roberts Rules of Order.
- (2) Emergency Meetings. The Board may hold emergency meetings in order to transact business necessary to ensure the continuation of services to the transportation disadvantaged population. Special meetings may be called by the Chair or by writing by 1/3 of the Board's voting membership. Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff shall give the Florida Commission for the Transportation Disadvantaged, Board members and all interested parties one week notice, if possible, of the date, time, location and proposed agenda for the emergency meeting. Meeting materials shall be provided as early as possible. Emergency meetings shall be advertised at a minimum, in the largest general circulation newspaper in the designated service area as soon as possible prior to the meeting.
- (3) Special Meetings. Special meetings of the Board may be called for any appropriate purpose by the Chair or by written request of at least seven (7) voting members of the Board. Special meetings of the Board may be rescheduled, postponed or cancelled at the discretion of the Chair.
- (4) Public Workshop. The Board shall hold a public workshop annually. Public workshops may be called, rescheduled, postponed or cancelled at the discretion of the Chair.
- (5) Notice of Regular and Special Meetings. All meetings, public workshops, committee meetings, etc. shall be advertised, at a minimum, in the largest general circulation newspaper in the designated service area prior to the meeting. Meeting notices shall include the date, time and location, general nature/subject of the meeting a contact person and phone number to call for additional information and to request accessible meeting material formats.

Notices and tentative agendas shall be provided to the Florida Commission for the Transportation Disadvantaged, Board members and other interested parties at least two weeks prior to each Board meeting. Meeting notices shall include the date, time, location, general nature/subject of the meeting, a contact person and phone number to call for additional information and to request accessible formats.

- (6) Quorum. At all meetings of the Board, the presence in person of at least two voting members or their alternates in addition to voting or alternate member presence via communications media technology sufficient to make up 40 percent of the voting members shall be necessary and sufficient to constitute a quorum for the transaction of business. Vacant voting positions as specified in Chapter 1, Section 3 which are vacant shall not be included in the number of persons required to be present in order to constitute a quorum. In the absence of a quorum, those present may, without notice other than by announcement at the meeting, recess the meeting from time to time, until a quorum shall be present. At any such recessed meeting, any business may be transacted which might have been transacted at the meeting as originally called. In the absence of a quorum, the members present may also elect to either:
 - a) Cancel and reschedule the meeting; or

- b) Continue to meet and discuss agenda items for informational purposes only. Agenda items that require formal action shall be presented at a future meeting where a quorum is present.

Board members can participate (and vote) in meetings via conference call, however, a physical quorum must be present to vote on agenda items that require formal action.

- (7) Voting. At all meetings of the Board at which a quorum is present in person and via telecommunications technology, all matters, except as otherwise expressly required by law or these Bylaws, shall be decided by the vote of a majority of the members of the Board present. As required by Section 286.012, Florida Statutes, all Board members, including the Chair of the Board, must vote on all official actions taken by the Board except when there appears to be a possible conflict of interest with a member or members of the Board.
- (8) Voting Conflicts. In accordance with Chapter 112.3143(2)(a), Florida Statutes, "A state public officer may not vote on any matter that the officer knows would inure to his or her special private gain or loss. Any state public officer who abstains from voting in an official capacity upon any measure that the officer knows would inure to the officer's special private gain or loss, or who votes in an official capacity on a measure that he or she knows would inure to the special private gain or loss of any principal by whom the officer is retained or to the parent organization or subsidiary of a corporate principal by which the officer is retained other than an agency as defined in s. 112.312(2); or which the officer knows would inure to the special private gain or loss of a relative or business associate of the public officer, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the state public officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote."
- (9) Proxy Voting. Proxy voting is not permitted.
- (10) Parliamentary Procedures. The Board will conduct business using parliamentary procedures according to Robert's Rules of Order, except when in conflict with these Bylaws.
- (11) Attendance. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall review, and consider rescinding, the appointment of any voting member of the Board who fails to attend three consecutive meetings in person or via telecommunications media technology. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall notify the Florida Commission for the Transportation Disadvantaged if any state agency voting member or their alternate fails to attend three consecutive meetings in person or via telecommunications media technology. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area must maintain an attendance roster for each meeting. Board members can participate (and vote) at meetings via telecommunications media technology, however, a physical quorum of at least two voting members must be present to vote on action items.

- 12) Public Comment. Members of the public shall be given a reasonable opportunity to be heard on a proposition before the Board. The opportunity to be heard need not occur at the same meeting at which the Board takes official action on the proposition if the opportunity occurs at a meeting that is during the decision making process and is within reasonable proximity in time before the meeting at which the Board takes the official action. This provision does not prohibit the Board from maintaining orderly conduct or proper decorum in a public meeting. The opportunity for members of the public to be heard is subject to policies adopted by the Board as provided herein.

Policies of the Board which govern the opportunity for members of the public to be heard at public meetings are, as follows:

- (a) The Board shall include an item on the agenda of public meetings for public comment offering members of the public and representatives of groups or factions an opportunity to comment or to be heard on any matter pertinent to the Board not included as an agenda item at such public meeting. Such comments shall be limited to three (3) minutes and directed to the Chair. Additional time may be given at the Chair's discretion. The Chair may impose a cumulative time limit for all public comment on any specific agenda item.
- (b) Members of the public shall be allowed to address the Board or any committee of the Board following the making of a motion that has been properly seconded concerning a proposition before the Board or any committee of the Board. Such comments shall be directed to the Chair.
- (c) The Board may, at its discretion, require representatives of groups or factions on a proposition to address the Board or any committee of the Board, rather than allowing all members of such groups or factions to address the Board or any committee of the Board, at meetings in which a large number of individuals wish to be heard.
- (d) All comments made by Board members, Board staff, guests and members of the public during any public meeting of the Board shall be governed by the City, County and Local Government Law Section of the Florida Bar Civility Pledge, as follows:
 - 1. We will be respectful of one another even when we disagree;
 - 2. We will direct all comments to the issues; and
 - 3. We will avoid personal attacks.

H. Administration

- (1) Staff Support. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall provide the Board with sufficient staff support and resources to enable the Board to fulfill its responsibilities as set forth in Section 427.0157, Florida Statutes. These responsibilities include providing sufficient staff to manage and oversee the operations of the Board and assist in the scheduling of meetings, preparing meeting agenda packets and other necessary administrative duties as required by the Board within the limits of the resources available.
- (2) Minutes. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is responsible for maintaining an official set of minutes for each Board meeting.

I. Duties

- (1) Board Duties. The following Board duties are set forth in Chapter 427, Florida Statutes and Rule 41-2, Florida Administrative Code.
 - (a) Maintain official meeting minutes, including an attendance roster, reflecting official actions and provide a copy of same to the Florida Commission for the Transportation Disadvantaged.
 - (b) Review and approve the Memorandum of Agreement and Transportation Disadvantaged Service Plan.
 - (c) Annually evaluate the Community Transportation Coordinator's performance in general and relative to Florida Commission for the Transportation Disadvantaged and local standards as referenced in Rule 41-2.006, Florida Administrative Code, and the performance results of the most recent Transportation Disadvantaged Service Plan. As part of the Community Transportation Coordinator's performance, the Board shall also set an annual percentage goal increase for the number of trips provided within the system for ridership on public transit, where applicable. In areas where the public transit is being utilized, the Board shall set an annual percentage of the number of trips to be provided on public transit. The Florida Commission for the Transportation Disadvantaged shall provide evaluation criteria for the Board to use relative to the performance of the Community Transportation Coordinator. This evaluation shall be submitted to the Florida Commission for the Transportation Disadvantaged upon approval by the Board.
 - (d) In cooperation with the Community Transportation Coordinator, review all applications for local, state or federal funds relating to transportation of the transportation disadvantaged in the service area to ensure that any expenditures within the county are provided in the most cost effective and efficient manner.
 - (e) Review coordination strategies for service provision to the transportation disadvantaged in the service area to seek innovative ways to improve cost effectiveness, efficiency, safety, working hours and types of service in an effort to increase ridership to a broader population. Such strategies should also encourage multi-county and regional transportation service agreements between area Community Transportation Coordinators and consolidation of adjacent counties when it is appropriate and cost effective to do so.
 - (f) Working with the Community Transportation Coordinator, jointly develop applications for funds that may become available.
 - (g) Assist the Community Transportation Coordinator in establishing trip priorities for trips that are purchased with Transportation Disadvantaged Trust Funds.
 - (h) Annually review coordination contracts to advise the Community Transportation Coordinator whether the continuation of said contract provides the most cost effective and efficient transportation available.
 - (i) Annually review all transportation operator contracts as to the effectiveness and efficiency of the transportation operator and recommend approval or disapproval of such contracts to the Community Transportation Coordinator.

- (j) Annually hold a public workshop for the purpose of receiving input regarding unmet transportation needs or any other areas that relate to the local transportation services provided under Florida's Transportation Disadvantaged Program in Alachua County.
- (k) Annually review the Annual Operations Report.

J. Committees

The Chair subject to approval by the Board shall appoint a Grievance Committee to process and investigate complaints from agencies, users, transportation operators and potential users of the system in the designated service area. The Grievance Committee shall make recommendations to the Board or to the Florida Commission for the Transportation Disadvantaged for improvement of service. The Board shall establish a process and procedures to provide regular opportunities for issues to be brought before the Grievance Committee and to address them in a timely manner. Rider brochures or other documents provided to users or potential users of the system shall provide information about the complaint and grievance process including the publishing of the Florida Commission for the Transportation Disadvantaged's Transportation Disadvantaged Helpline service when local resolution has not occurred. When requested, all materials shall be made available in accessible format. Members of the Grievance Committee shall be voting members of the Board. If a grievant claims a conflict between the Grievant and a Grievance Committee member, the Grievance Committee member identified as having a conflict shall recuse themselves from workshop the grievance.

Additional committees shall be appointed by the Chair, subject to approval by the Board, as necessary to investigate and report on specific subject areas of interest to the Board and to deal with administrative and legislative procedures.

K. Amendments

These Bylaws may be amended by a majority vote of members present at regular meetings.

L. Certification

The undersigned hereby certifies that he/she is the Chair of the Alachua County Transportation Disadvantaged Coordinating Board and that the foregoing is a full, true and correct copy of the Bylaws of this Board as adopted by the Alachua County Transportation Disadvantaged Coordinating Board the 14th day of September 2022.

Charles Chestnut, IV, Chair
Alachua County Transportation Disadvantaged Coordinating Board

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Alachua County Transportation Disadvantaged Coordinating Board

Bylaws Team

Scott R. Koons, AICP, Executive Director

* Lynn Franson-Godfrey, AICP, Senior Planner

* Primary Responsibility



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Transportation Disadvantaged Coordinating Board**

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September 7, 2022

TO: Alachua County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: Alachua County Transportation Disadvantaged Coordinating Board Grievance Procedures

RECOMMENDATION

Approve the Board’s Grievance Procedures.

BACKGROUND

The Florida Commission for the Transportation Disadvantaged requires that the Board review and approve the Grievance Procedures annually. Attached are the Board’s Grievance Procedures for review and approval.

If you have any questions concerning the Grievance Procedures, please contact me at extension 110.

Attachment

T:\Lynn\TD2022\Alachua\Memos\gp2022.doc

Grievance Procedures

September 12, 2022

Alachua County
Transportation Disadvantaged Coordinating Board



Alachua County Transportation Disadvantaged Coordinating Board

Grievance Procedures

Approved by the

Alachua County
Transportation Disadvantaged Coordinating Board

2009 NW 67th Place
Gainesville, FL 32653-1603
www.ncfrpc.org/mtpo
352.955.2000

Charles Chestnut, IV, Chair

with Assistance from



Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area
2009 NW 67th Place
Gainesville, FL 32653-1603
www.ncfrpc.org
352.955.2200

September 12, 2022

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Chapter I: Alachua County Transportation Disadvantaged Coordinating Board Grievance Procedures

A. Preamble

The following sets forth the procedures for the Alachua County Transportation Disadvantaged Coordinating Board to address grievances from agencies, users, potential users, sub-contractors, and other interested parties concerning Florida's Coordinated Transportation System.

B. Agency Description

The Alachua County Transportation Disadvantaged Coordinating Board, herein after referred to as the Board, is a public body appointed by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area serving as the Designated Official Planning Agency as authorized by Section 427.015, Florida Statutes.

C. Definitions

Transportation disadvantaged means those persons who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation and are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities, or other life-sustaining activities, or children who are handicapped or high-risk or at-risk as defined in Section 411.202, Florida Statutes.

Agency means an official, officer, commission, authority, council, committee, department, division, bureau, board, section, or any other unit or entity of the state or of a city, town, municipality, county, or other local governing body or a private nonprofit transportation service-providing agency.

Community Transportation Coordinator means a transportation entity recommended by a metropolitan planning organization, or by the appropriate designated official planning agency as provided for in Section 427.011, Florida Statutes in an area outside the purview of a metropolitan planning organization, to ensure that coordinated transportation services are provided to the transportation disadvantaged population in a designated service area.

Coordinating Board means an advisory entity in each designated service area composed of representatives appointed by the metropolitan planning organization or designated official planning agency, to provide assistance to the community transportation coordinator relative to the coordination of transportation services.

Coordination means the arrangement for the provision of transportation services to the transportation disadvantaged in a manner that is cost-effective, efficient and reduces fragmentation and duplication of services.

Designated Official Planning Agency means the official body or agency designated by the Commission to fulfill the functions of transportation disadvantaged planning in areas not covered by a Metropolitan Planning Organization. The Metropolitan Planning Organization shall serve as the designated official planning agency in areas covered by such organizations.

Designated Service Area means a geographical area recommended by a designated official planning agency, subject to approval by the Florida Commission for the Transportation Disadvantaged, which defines the community where coordinated transportation services will be provided to the transportation disadvantaged.

Florida's Coordinated Transportation System means a transportation system responsible for coordination and service provisions for the transportation disadvantaged as outlined in Chapter 427, Florida Statutes.

Grievance means a written complaint to document any concerns regarding the operation or administration of services provided by Florida's Coordinated Transportation System by the Community Transportation Coordinator, subcontracted transportation operators, the Designated Official Planning Agency, or the Board. A grievance may also be a service complaint that has been left unresolved for more than 45 days.

Memorandum of Agreement is the state contract for transportation disadvantaged services purchased with federal, state or local government transportation disadvantaged funds. This agreement is between the Florida Commission for the Transportation Disadvantaged and the Community Transportation Coordinator and recognizes the Community Transportation Coordinator as being responsible for the arrangement of the provision of transportation disadvantaged services for a designated service area.

Service complaint means routine incidents that occur on a daily basis, are reported to the driver or dispatcher, or to other individuals involved with the daily operations, and are resolved within the course of a reasonable time period suitable to the grievant. All service complaints shall be recorded and a summary of complaints should be provided by the Community Transportation Coordinator on a quarterly basis, to the Board.

Transportation Disadvantaged Service Plan means an annually updated plan jointly developed by the Designated Official Planning Agency and the Community Transportation Coordinator which contains a development plan, service plan and quality assurance components. The plan shall be approved and used by the local Coordinating Board to evaluate the Community Transportation Coordinator.

D. Purpose

- (1) The Board shall appoint a Grievance Committee to serve as a mediator to process, and investigate complaints from agencies, users, potential users of the system and the Community Transportation Coordinator in the designated service area, and make recommendations to the Board for the improvement of service.
- (2) The Board shall establish procedures to provide regular opportunities for issues to be brought before the Grievance Committee and to address them in a timely manner. Members appointed to the Grievance Committee shall be voting members of the Board.

- (3) The Grievance Committee and the Board shall have the authority to hear and advise on grievances. When an entity makes a determination of the rights, duties, privileges, benefits, or legal relationships of a specified person or persons, it is exercising "adjudicative" or "determinative" powers. Deciding a grievance between two independent parties may fall within these parameters, depending on the nature of the grievance. Chapter 427, Florida Statutes grants no adjudicative powers to anyone.

E. Membership

- (1) The Alachua County Transportation Disadvantaged Coordinating Board Chair shall appoint five (5) voting members to the Grievance Committee. The membership of the Grievance Committee shall include broad geographic representation from members of the local Coordinating Board representing the counties in the service area.
- (2) Term limits on the Grievance Committee shall coincide with term limits on the Board.

F. Officers

- (1) The Grievance Committee shall elect a Chair and Vice-Chair.

G. Meetings

- (1) The Grievance Committee may meet as often as necessary to fulfill its responsibilities. Meetings may be called, rescheduled, postponed or cancelled at the discretion of the Chair. The Grievance Committee may meet following Board meetings to hear complaints and grievances. All meetings will function under the "Government in the Sunshine Law." All meetings will provide opportunity for public comments on the agenda.
- (2) Notice of Meetings. Notices and tentative agendas shall be provided to the Florida Commission for the Transportation, Committee members and other interested parties at least two weeks prior to the meeting. Meeting notices shall include the date, time, location, general nature/subject of the meeting, a contact person and phone number to call for additional information and to request accessible formats.
- (3) Quorum. At all meetings of the Grievance Committee, the presence in person of a majority of the voting members shall be necessary and sufficient to constitute a quorum for the transaction of business. In the absence of a quorum, those present may, without notice other than by announcement at the meeting, recess the meeting from time to time, until a quorum shall be present. At any such recessed meeting, any business may be transacted which might have been transacted at the meeting as originally called.
- (4) Voting. A majority vote is required for actions by the Grievance Committee. As required by Section 286.012, Florida Statutes, all Grievance Committee members, including the Chair, must vote on all official actions taken by the Grievance Committee except when there appears to be a possible conflict of interest with a member or members of the Grievance Committee.

- (5) **Conflict of Interest.** In accordance with Chapter 112 (Part III), Florida Statutes, "No county, municipal, or other public office shall vote in an official capacity upon any measure which would inure to his or her special private gain or loss, or which the officer know would inure to the special private gain or loss of a principal by whom he or she is retained, of the parent organization or subsidiary of a corporate principal which he or she is retained, of a relative or of a business associate. The officer must publicly announce the nature of his or her interest before the vote and must file a memorandum of voting conflict on Ethics Commission Form 8B with the meeting's recording officer within 15 days after the vote occurs disclosing the nature of his or her interest in the matter."

In cases where a grievance involves the private or personal interests of a member of the Grievance Committee, such member shall be disqualified from hearing such grievance. If a Grievant claims a conflict between the Grievant and a Grievance Committee member, the Grievance Committee member identified as having a conflict shall recuses themselves from hearing the grievance. No member of the Grievance Committee shall appear before the Grievance Committee as an agent or attorney for any person.

- (6) **Proxy Voting.** Proxy voting is not permitted.
- (7) **Parliamentary Procedures.** The Grievance Committee will conduct business using parliamentary procedures according to Robert's Rules of Order, except when in conflict with these Grievance Procedures.
- (8) **Public Comment.** Public comments shall be limited to three (3) minutes and directed to the Chair. Additional time may be given at the Chair's discretion. The Chair may impose a cumulative time limit for all public comment on any specific agenda item.

Members of the public shall be allowed to address the Committee following the making of a motion that has been properly seconded concerning a proposition before the Committee. Such comments shall be directed to the Chair.

All comments made by Committee members, Committee staff, guests and members of the public during any public meeting of the Grievance Committee shall be governed by the City, County and Local Government Law Section of the Florida Bar Civility Pledge, as follows:

1. We will be respectful of one another even when we disagree;
2. We will direct all comments to the issues; and
3. We will avoid personal attacks.

H. Administration

- (1) **Staff Support.** The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall provide the Grievance Committee with sufficient staff support and resources to enable the Grievance Committee to fulfill their responsibilities.
- (2) **Minutes.** The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is responsible for maintaining an official set of minutes for each Grievance Committee meeting.

I. Duties

The Grievance Committee shall make recommendations to the Board, the Community Transportation Coordinator, and/or to the Florida Commission for the Transportation Disadvantaged for improvement of service.

J. Procedures

- (1) The grievance procedures shall be open to addressing concerns by any person or agency including but not limited to: purchasing agencies, users, potential users, private-for-profit operators, private-nonprofit operators, Community Transportation Coordinators, Designated Official Planning Agencies, elected officials, and drivers. The grievant, in their formal complaint, should demonstrate or establish their concerns as clearly as possible.
- (2) The Board must make a written copy of the grievance procedures available to anyone, upon request. All documents pertaining to the grievance process will be made available, upon request, in accessible format. The following procedures are established to provide regular opportunities for grievances to be brought before the Grievance Committee.
- (3) Should an interested party wish to file a grievance with the Board, that grievance must be filed in writing within ninety (90) days after the occurrence of the event giving rise to the grievance. The grievance shall be sent to:

Alachua County Transportation Disadvantaged Coordinating Board
Grievance Committee
2009 N.W. 67th Place
Gainesville, FL 32653-1603
- (4) If requested, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff will provide assistance to individuals in preparing written grievances.
- (5) The grievance should try to demonstrate or establish a clear violation of a specific law, regulation, or contractual arrangement. Copies of pertinent laws and regulations may be obtained from Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff.
- (6) The grievance shall include:
 - a. the name, address and telephone number of the Grievant;
 - b. a statement of the grounds for the grievance and be supplemented by supporting documentation, made in a clear and concise manner; and
 - c. an explanation by the grievant of the improvements needed to address the complaint.

- (7) If the Board receives a grievance pertaining to the operation of services by the Community Transportation Coordinator, that grievance shall be forwarded to the Community Transportation Coordinator for a written response. The Community Transportation Coordinator's written response shall be provided to the Grievance Committee at least one week prior to the Grievance Committee meeting to hear such grievance.
- (8) If the grievant does not want to be contacted by the Community Transportation Coordinator concerning the grievance before the grievance is heard, the Community Transportation Coordinator is prohibited from contacting the grievant.
- (9) Within fifteen (15) working days following the date of receipt of the formal grievance, Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff shall advise the Grievance Committee of the grievance to schedule a hearing on the grievance and inform the grievant of the hearing date.
- (10) The Grievance Committee shall meet to hear the grievance within forty-five (45) calendar days from the date of receipt of the grievance.
- (11) Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff shall send notice of the Grievance Committee's scheduled hearing in writing to the local newspaper of greatest circulation, the Grievant and other interested parties.
- (12) All involved parties have a right to present their views to the Grievance Committee, either orally or in writing. In addition, all parties may present evidence. The Community Transportation Coordinator shall provide transportation to and from Grievance Committee meetings at no charge if the grievant cannot transport themselves to the meetings.
- (13) A written report and any recommendations of the Grievance Committee shall be provided to the Board. A copy of this report shall be provided to the concerned parties within ten (10) working days after the hearing on the grievance and no more than sixty (60) calendar days from the date of receipt of the formal grievance. The Grievance Committee's recommendation will stand unless the recommendation is changed by the Board.
- (14) A written report shall also be provided to the Community Transportation Coordinator's Governing Board.

K. Appeals

- (1) Appeals of recommendations by the Grievance Committee to the Board shall be made within twenty (20) working days from the date when the Grievance Committee makes a recommendation regarding a grievance. The appeal shall be mailed to:

Alachua County Transportation Disadvantaged Coordinating Board
2009 N.W. 67th Place
Gainesville, FL 32653-1603
- (2) The grievant will be notified in writing of the date, time and place of the Board meeting where the appeal will be heard. This written notice will be mailed at least ten (10) calendar days in advance of the meeting.

- (3) The Board will meet to hear the appeal and render its recommendation within thirty (30) calendar days of the date the appeal was filed. A written copy of the recommendation will be mailed to all parties involved within ten (10) calendar days of the date of the recommendation.
- (4) Should a grievant remain dissatisfied with the Board's decision, he or she may contact the Florida Commission for the Transportation Disadvantaged at the following address:

Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450
- (5) The Florida Commission for the Transportation Disadvantaged also has an Ombudsman Program to assist individuals with complaints. The toll-free Helpline is 1-800-983-2435. Chapter 427, Florida Statutes does not expressly confer the power or authority for the Florida Commission for the Transportation Disadvantaged to "hear and determine" a grievance between two (2) third parties. The Florida Commission for the Transportation Disadvantaged may choose to listen to grievances and it can investigate them from a fact-finding perspective. It cannot be the "judge" or "arbiter" of the grievance in the sense of determining that one party's version of the facts is right and the other is wrong, and order the wrong party to somehow compensate the right party. On the other hand, the grievance may bring to light a problem within "the system."
- (6) If the grievance showed that one (1) of the parties with whom the Florida Commission for the Transportation Disadvantaged contracts was acting so aberrantly as to not be in compliance with its contract, the Florida Commission for the Transportation Disadvantaged could exercise whatever contractual rights it has to correct the problem.
- (7) The Florida Commission for the Transportation Disadvantaged may take part in the grievance process, if it wants to, for purposes of listening to the grieving parties and gathering the facts of the matter. It may not decide the grievance, where doing so would amount to an exercise of adjudicative powers.

L. Suspension Reconsideration

- (1) If a passenger has been issued a notice of suspension of service by the Community Transportation Coordinator, they have ten (10) calendar days from the date of issuance of suspension notice to request a reconsideration hearing on the suspension. If a reconsideration hearing is requested, the hearing will be held by the Grievance Committee if the suspension involves transportation provided under Florida's Transportation Disadvantaged Program.
- (2) The written request must include the name, address and telephone number of the person who is requesting the hearing and a statement as to why his or her transport privileges should not be suspended. If the request is not received within ten (10) calendar days from the issue date of the suspension, then the suspension becomes effective ten (10) calendar days from the date of issue.
- (3) Upon receipt of letter requesting the reconsideration hearing, a hearing shall be held within ten (10) working days. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will advise the person requesting the reconsideration hearing by return correspondence of the date, time and location of the hearing.
- (4) The suspended passenger will be given the opportunity to present the reasons why they believe the suspension should not take place. The Grievance Committee will make a recommendation

whether or not to uphold the suspension. A written statement of the decision whether or not to uphold the suspension shall be forwarded by certified mail within two (2) working days by the Community Transportation Coordinator to the suspended passenger.

M. Prohibition Against Retaliation

The Community Transportation Coordinator shall not take any punitive action against an individual who files a grievance. No individual shall be denied Transportation Disadvantaged Program services because such individual has filed a grievance related to Florida's Transportation Disadvantaged Program or has testified or is about to testify in any such proceeding or investigation related to Florida's Transportation Disadvantaged Program.

N. Alternative Recourse

Apart from these grievance processes, aggrieved parties with proper standing may also have recourse through Chapter 120, Florida Statutes, administrative hearings process or the judicial court system.

O. Certification

The undersigned hereby certifies that he/she is the Chair of the Alachua County Transportation Disadvantaged Coordinating Board and that the foregoing is a full, true and correct copy of the Grievance Procedures of this Board as adopted by the Alachua County Transportation Disadvantaged Coordinating Board the 12th day of September 2022.

Charles Chestnut, IV, Chair
Alachua County Transportation Disadvantaged Coordinating Board

Alachua County Transportation Disadvantaged Coordinating Board

Grievance Procedures Team

Scott R. Koons, AICP, Executive Director

* Lynn Franson-Godfrey, AICP, Senior Planner

* Primary Responsibility



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September 7, 2022

TO: Alachua County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Elect Vice-Chair

RECOMMENDATION

Re-elect Mr. Jeff Lee as the Board's Vice-Chair or elect a new Vice-Chair.

BACKGROUND

Chapter I. F. of the Board's Bylaws requires the Board to elect a Vice-Chair annually. The Vice-Chair shall serve a term of one year. In the event of the Chair's absence, the Vice-Chair shall assume the duties of the Chairperson and conduct the meeting.

If you have any questions concerning this matter, please contact me at extension 110.

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September 7, 2022

TO: Alachua County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: 2021/2022 Annual Operating Report

RECOMMENDATION

Review MV Contract Transportation, Inc's 2021/2022 Annual Operating Report.

BACKGROUND

MV Contract Transportation, Inc. is required to submit an annual operating report to the Florida Commission for the Transportation Disadvantaged by September 15 of each year. Attached is MV Contract Transportation, Inc.'s 2021/2022 Annual Operating Report.

If you have any questions concerning the attached report, please contact me at extension 110.

Attachment

T:\Lynn\TD2022\Alachua\Memos\lor2022.doc



CTC Organization

County: Alachua

CTC Status: Submitted

Fiscal Year: 7/1/2021 - 6/30/2022

CTD Status: Under Review

Date Initiated: 8/17/2022

CTC Organization Name: MV Transportation, Inc.
Address: 3713 SW 42nd Ave Ste 3
City: Gainesville
State: FL
Zip Code: 32608

Organization Type: Private For Profit

Network Type: Sole Source

Operating Environment: Urban

Transportation Operators: No

Number of Transportation Operators: 0

Coordination Contractors: No

Number of Coordination Contractors: 0

Provide Out of County Trips: No

Local Coordinating Board (LCB) Chairperson: Charles Chestnut, IV

CTC Contact: Gary Luke

CTC Contact Title: General Manager

CTC Contact Email: gary.luke@mvtransit.com

Phone: (352) 375-2784

CTC Certification

I, Gary Luke, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): _____

LCB Certification

I, Charles Chestnut, IV, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): _____



**Transportation
Disadvantaged**

CTC Trips

County: Alachua
Fiscal Year: 07/01/2021 - 06/30/2022

CTC Status: Submitted
CTD Status: Under Review

CTC Organization: MV Transportation, Inc.

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Service Type - One Way						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	N/A	0
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	0	N/A	0	0	N/A	0
Deviated Fixed Route Service	0	N/A	0	0	N/A	0
Complementary ADA Service	36,110	N/A	36,110	36,670	N/A	36,670
Paratransit						
Ambulatory	10,616	0	10,616	9,886	0	9,886
Non-Ambulatory	5,122	0	5,122	4,332	0	4,332
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	0	N/A	0	0	N/A	0
Total - Service Type	51,848	0	51,848	50,888	0	50,888
Contracted Transportation Operator						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	0	N/A	0	0	N/A	0
Total - Contracted Transportation Operator Trips	0	0	0	0	0	0
Revenue Source - One Way						
Agency for Health Care Administration (AHCA)	0	0	0	0	0	0
Agency for Persons with Disabilities (APD)	0	0	0	0	0	0
Comm for the Transportation Disadvantaged (CTD)	10,705	N/A	10,705	10,868	N/A	10,868
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	826	0	826	547	0	547
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	0	0	0	0	0	0
Local Government	40,317	0	40,317	39,473	0	39,473
Local Non-Government	0	0	0	0	0	0
Other Federal & State Programs	0	0	0	0	0	0
Total - Revenue Source	51,848	0	51,848	50,888	0	50,888



CTC Trips (cont'd)

County: Alachua
Fiscal Year: 07/01/2021 - 06/30/2022

CTC Status: Submitted
CTD Status: Under Review

CTC Organization: MV Transportation, Inc.

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Passenger Type - One Way						
Older Adults	14,416	0	14,416	14,149	0	14,149
Children At Risk	5,121	0	5,121	5,026	0	5,026
Persons With Disabilities	13,776	0	13,776	13,521	0	13,521
Low Income	18,535	0	18,535	18,192	0	18,192
Other	0	0	0	0	0	0
Total - Passenger Type	51,848	0	51,848	50,888	0	50,888
Trip Purpose - One Way						
Medical	31,272	0	31,272	32,205	0	32,205
Employment	8,026	0	8,026	6,465	0	6,465
Education/Training/Daycare	973	0	973	374	0	374
Nutritional	1,974	0	1,974	2,562	0	2,562
Life-Sustaining/Other	9,603	0	9,603	9,282	0	9,282
Total - Trip Purpose	51,848	0	51,848	50,888	0	50,888
Unduplicated Passenger Head Count (UDPHC)						
UDPHC	1,069	0	1,069	1,149	0	1,149
Total - UDPHC	1,069	0	1,069	1,149	0	1,149
Unmet & No Shows						
Unmet Trip Requests	282	N/A	282	4	N/A	4
No Shows	1,946	N/A	1,946	2,668	N/A	2,668
Customer Feedback						
Complaints	8	N/A	8	10	N/A	10
Commendations	79	N/A	79	59	N/A	59



**Transportation
Disadvantaged**

CTC Vehicles & Drivers

County: Alachua
Fiscal Year: 07/01/2021 - 06/30/2022

CTC Status: Submitted
CTD Status: Under Review

CTC Organization: MV Transportation, Inc.

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Vehicle Miles						
Deviated Fixed Route Miles	0	N/A	0	0	N/A	0
Complementary ADA Service Miles	399,501	N/A	399,501	462,089	N/A	462,089
Paratransit Miles	272,671	0	272,671	187,815	0	187,815
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
Total - Vehicle Miles	672,172	0	672,172	649,904	0	649,904
Roadcalls & Accidents						
Roadcalls	27	0	27	15	0	15
Chargeable Accidents	7	0	7	5	0	5
Vehicle Inventory						
Total Number of Vehicles	35	0	35	39	0	39
Number of Wheelchair Accessible Vehicles	32	0	32	36	0	36
Drivers						
Number of Full Time & Part Time Drivers	21	0	21	17	0	17
Number of Volunteer Drivers	0	0	0	0	0	0



CTC Revenue Sources

County: Alachua
 Fiscal Year: 07/01/2021 - 06/30/2022

CTC Status: Submitted
 CTD Status: Under Review

CTC Organization: MV Transportation, Inc.

Revenue Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Revenue Sources						
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 35,831	\$ 0	\$ 35,831	\$ 23,173	\$ 0	\$ 23,173
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)						
Non-Sponsored Trip Program	\$ 481,491	N/A	\$ 481,491	\$ 529,057	N/A	\$ 529,057
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 137,237	N/A	\$ 137,237	\$ 0	N/A	\$ 0
TD Other	\$ 0	N/A	\$ 0	\$ 13,980	N/A	\$ 13,980
Department of Transportation (DOT)						
49 USC 5307	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5310	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5311	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Government						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 0	\$ 0	\$ 0	\$ 85,367	\$ 0	\$ 85,367
County In-Kind	\$ 145,861	\$ 0	\$ 145,861	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 1,159,965	\$ 0	\$ 1,159,965	\$ 1,311,116	\$ 0	\$ 1,311,116
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Non-Government						
Farebox	\$ 81,333	\$ 0	\$ 81,333	\$ 77,939	\$ 0	\$ 77,939
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 0	\$ 0	\$ 0	\$ 1,553	\$ 0	\$ 1,553
Other Federal & State Programs						
Other Federal Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total - Revenue Sources	\$ 2,041,718	\$ 0	\$ 2,041,718	\$ 2,042,185	\$ 0	\$ 2,042,185



CTC Expense Sources

County: Alachua
 Fiscal Year: 07/01/2021 - 06/30/2022

CTC Status: Submitted
 CTD Status: Under Review

CTC Organization: MV Transportation, Inc.

Expense Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Labor	\$ 1,109,928	\$ 0	\$ 1,109,928	\$ 1,126,895	\$ 0	\$ 1,126,895
Fringe Benefits	\$ 44,797	\$ 0	\$ 44,797	\$ 31,718	\$ 0	\$ 31,718
Services	\$ 79,498	\$ 0	\$ 79,498	\$ 104,635	\$ 0	\$ 104,635
Materials & Supplies Consumed	\$ 224,414	\$ 0	\$ 224,414	\$ 303,519	\$ 0	\$ 303,519
Utilities	\$ 48,587	\$ 0	\$ 48,587	\$ 54,979	\$ 0	\$ 54,979
Casualty & Liability	\$ 222,759	\$ 0	\$ 222,759	\$ 267,263	\$ 0	\$ 267,263
Taxes	\$ 1,368	\$ 0	\$ 1,368	\$ 2,646	\$ 0	\$ 2,646
Miscellaneous	\$ 27,619	\$ 0	\$ 27,619	\$ 12,363	\$ 0	\$ 12,363
Interest	\$ 10,782	\$ 0	\$ 10,782	\$ 12,729	\$ 0	\$ 12,729
Leases & Rentals	\$ 110,119	\$ 0	\$ 110,119	\$ 108,329	\$ 0	\$ 108,329
Capital Purchases	\$ 232,162	\$ 0	\$ 232,162	\$ 31,283	\$ 0	\$ 31,283
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 94,437	\$ 0	\$ 94,437	\$ 99,582	\$ 0	\$ 99,582
Purchased Transportation Services						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Total - Expense Sources	\$ 2,206,470	\$ 0	\$ 2,206,470	\$ 2,155,941	\$ 0	\$ 2,155,941

County: Alachua
 CTC: MV Transportation, Inc.
 Contact: Gary Luke
 3713 SW 42nd Ave Ste 3
 Gainesville, FL 32608
 352-375-2784
 Email: gary.luke@mvtransit.com

Demographics	Number
Total County Population	0
Unduplicated Head Count	1,069



Trips By Type of Service	2020	2021	2022
Fixed Route (FR)	0	0	0
Deviated FR	0	0	0
Complementary ADA	43,458	36,670	36,110
Paratransit	19,503	14,218	15,738
TNC	0	0	0
Taxi	0	0	0
School Board (School Bus)	0	0	0
Volunteers	0	0	0
TOTAL TRIPS	62,961	50,888	51,848

Passenger Trips By Trip Purpose	2020	2021	2022
Medical	33,787	32,205	31,272
Employment	8,544	6,465	8,026
Ed/Train/DayCare	1,573	374	973
Nutritional	2,937	2,562	1,974
Life-Sustaining/Other	16,120	9,282	9,603
TOTAL TRIPS	62,961	50,888	51,848

Passenger Trips By Revenue Source	2020	2021	2022
CTD	14,110	10,868	10,705
AHCA	459	0	0
APD	0	0	0
DOEA	844	547	826
DOE	0	0	0
Other	47,548	39,473	40,317
TOTAL TRIPS	62,961	50,888	51,848

Trips by Provider Type	2020	2021	2022
CTC	62,961	50,888	51,848
Transportation Operator	0	0	0
Coordination Contractor	0	0	0
TOTAL TRIPS	62,961	50,888	51,848

Vehicle Data	2020	2021	2022
Vehicle Miles	829,367	649,904	672,172
Roadcalls	16	15	27
Accidents	4	5	7
Vehicles	38	39	35
Drivers	27	17	21

Financial and General Data	2020	2021	2022
Expenses	\$2,523,599	\$2,155,941	\$2,206,470
Revenues	\$2,413,721	\$2,042,185	\$2,041,718
Commendations	76	59	79
Complaints	52	10	8
Passenger No-Shows	4,349	2,668	1,946
Unmet Trip Requests	7	4	282

Performance Measures	2020	2021	2022
Accidents per 100,000 Miles	0.48	0.77	1.04
Miles between Roadcalls	51,835	43,327	24,895
Avg. Trips per Passenger	37.37	44.29	48.50
Cost per Trip	\$40.08	\$42.37	\$42.56
Cost per Paratransit Trip	\$40.08	\$42.37	\$42.56
Cost per Total Mile	\$3.04	\$3.32	\$3.28
Cost per Paratransit Mile	\$3.04	\$3.32	\$3.28



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September 7, 2022

TO: Alachua County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: MV Contract Transportation, Inc. Operations Reports

RECOMMENDATION

No action required. This agenda item is for information only.

BACKGROUND

Attached are the following reports:

1. Alachua County Transportation Disadvantaged Service Plan Standards Report:
 - On-time performance
 - Complaints
 - Call hold time
 - Accidents
 - Roadcalls
2. MV Contract Transportation, Inc. Operations Report;
3. Transportation Disadvantaged Program Status Report; and
4. Unmet Transportation Needs Report.

Attachments

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We Will Deliver The Best Customer Experience With Industry Leading, Safety, Reliability & Innovation



We provide freedom.

Alachua County Local Coordinating Board
September 2022

MV Transportation
Community Transportation Coordinator

G

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- **Jhonny Betances**
- **2nd Quarter 2022**
- **Above and Beyond**
- The Katherine McClary Award Program is a program that recognizes MVT vehicle operators throughout North America, who continually demonstrate a commitment to safety and for providing the standard of excellence MVT delivers to our clients.



B.G

Driver Recruiting Efforts

The iCIMS Talent Cloud

Transform talent acquisition with the world's leading cloud-based talent acquisition software.

We implemented a new Job Application Process and Recruiting Program

Accelerate and streamline your entire recruitment process.

The iCIMS Talent Cloud gives you more ways to attract, engage, hire, and advance the best talent.



Engage
Generate candidate interest with compelling career sites and recruitment marketing solutions.



Engage
Stay connected with your candidates and employees using text, email, chatbots, and more.



Hire
Quickly route job offers and onboard new employees with AI-powered applicant tracking, offer letter templates, and more.



Advance
Boost internal mobility with AI-enabled career pathing, analytics, and dynamic talent profiles.



We introduced this program at the last meeting. This program is working well as far as tracking applicants and stopping them from falling through the cracks

B



Driver Wheelchair Securement Training

Wheelchair securement training and re-certification is completed on every driver quarterly.



This is our new training platform. This has saved us a lot of time and makes it easier to get all drivers properly trained.

B



Preventable Vehicle Accident Outline
2022 3rd Quarter
3 preventable
No injuries
All preventables were minor accidents

B



JULY SAFETY FOCUS
Customer Service & ADA Sensitivity

AUGUST SAFETY FOCUS

- ***FOLLOWING DISTANCE***
- ***PRE-TRIP INSPECTIONS***

B



So Far So Good

Alachua County EOC



Alachua County Emergency Management

@AlachuaCoEM - Government Organization

MV is prepared to be a resource to the EOC



G

Trip Volume

May 2021 = 4427	May 2022 = 4144 -6.4% Decrease
June 2021 = 4563	June 2022 = 4068 -10.8% Decrease
July 2021 = 4206	July 2022 = 3612 -14.1% Decrease

2021 YTD Jan to July	2022 YTD Jan to July
29779	28,288
Completed Trips	Completed Trips
	Decrease -5.01%

Our continued driver shortage is driving this number down

G

Operating Statistics

Consistent On Time Performance – Goal 90%

May – 97.99%
June – 99.05%
July – 98.64%

Accidents – on previous Slide
Call Hold Times – Well under standard
Road Calls – Well under standard

Valid Complaints – well under standard of 3/1000 trips

May – 0/4144
June – 0/4068
July - 1/3612



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Maintenance Upgrades



New Welder



New Large Air Compressor

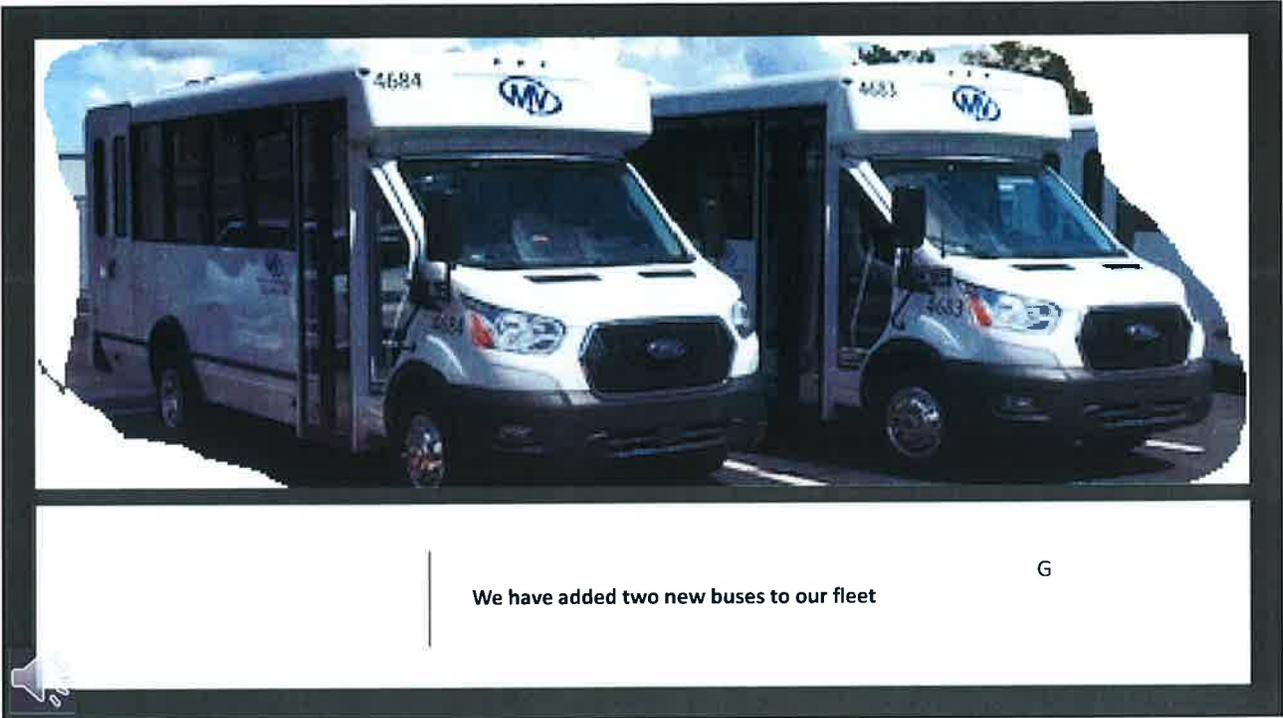


New Lift



New A/C Charger

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We have added two new buses to our fleet

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**WELCOME
ABOARD**

This is a very difficult position to fill. So welcome Michael

**Ken Quenga welcoming our new mechanic
Michael Hernandez**

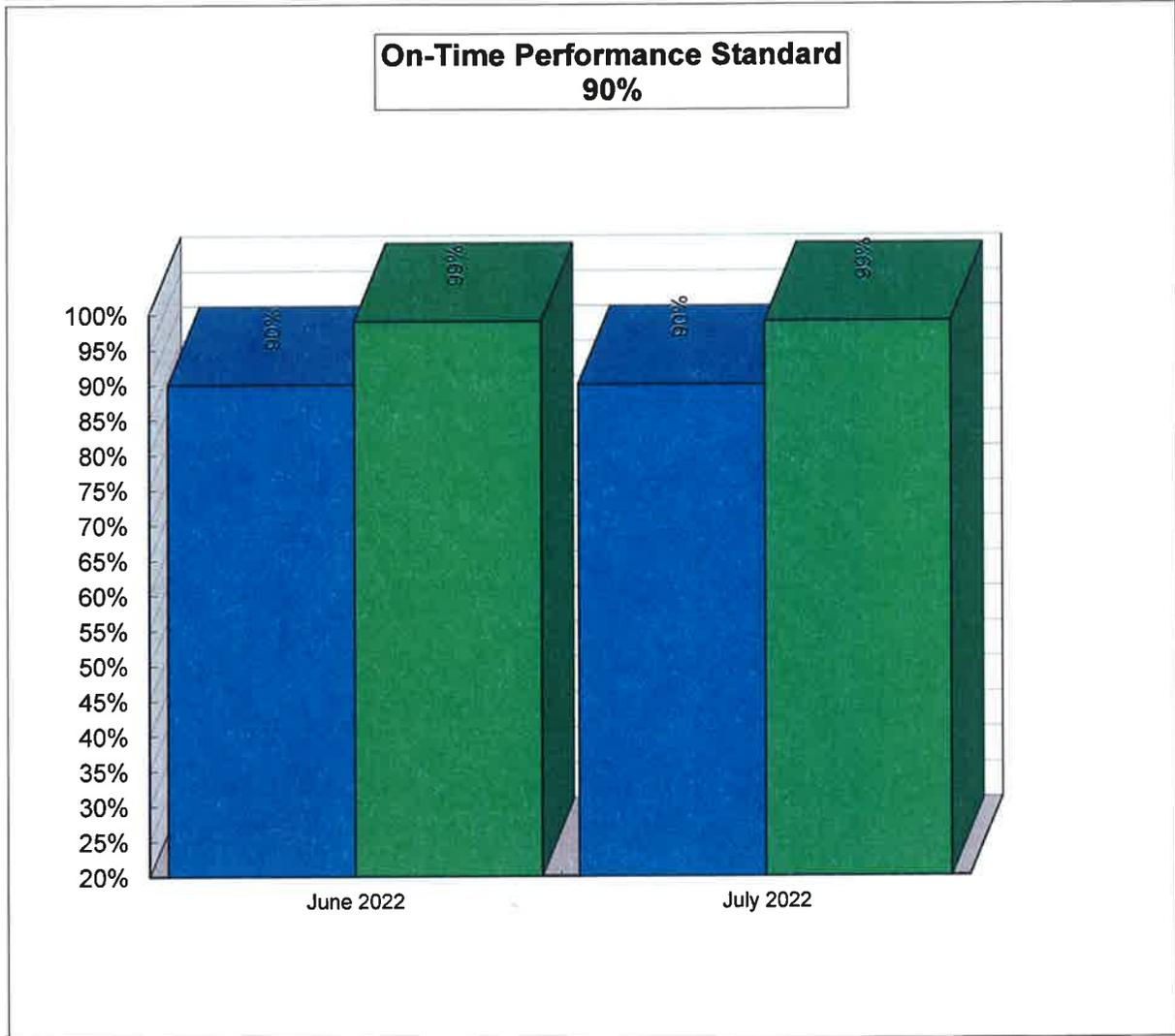
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- **Exciting News**

- **Great things are about to happen at MV Transit.**
- **New contract will open employment opportunities for many people.**

**TRANSPORTATION DISADVANTAGED SERVICE PLAN
STANDARDS OF PERFORMANCE
ALACHUA COUNTY
June 2022 - July 2022**

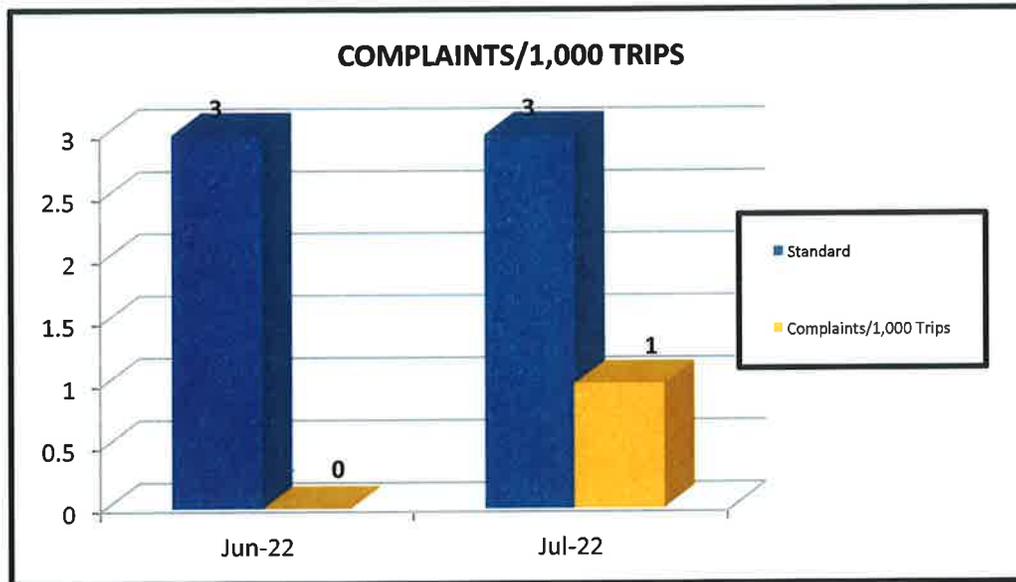


Source: MV Contract Transportatio, Inc. On-Time Analysis

TRANSPORTATION DISADVANTAGED SERVICE PLAN STANDARDS

ALACHUA COUNTY, JUNE 2022 - JULY 2022

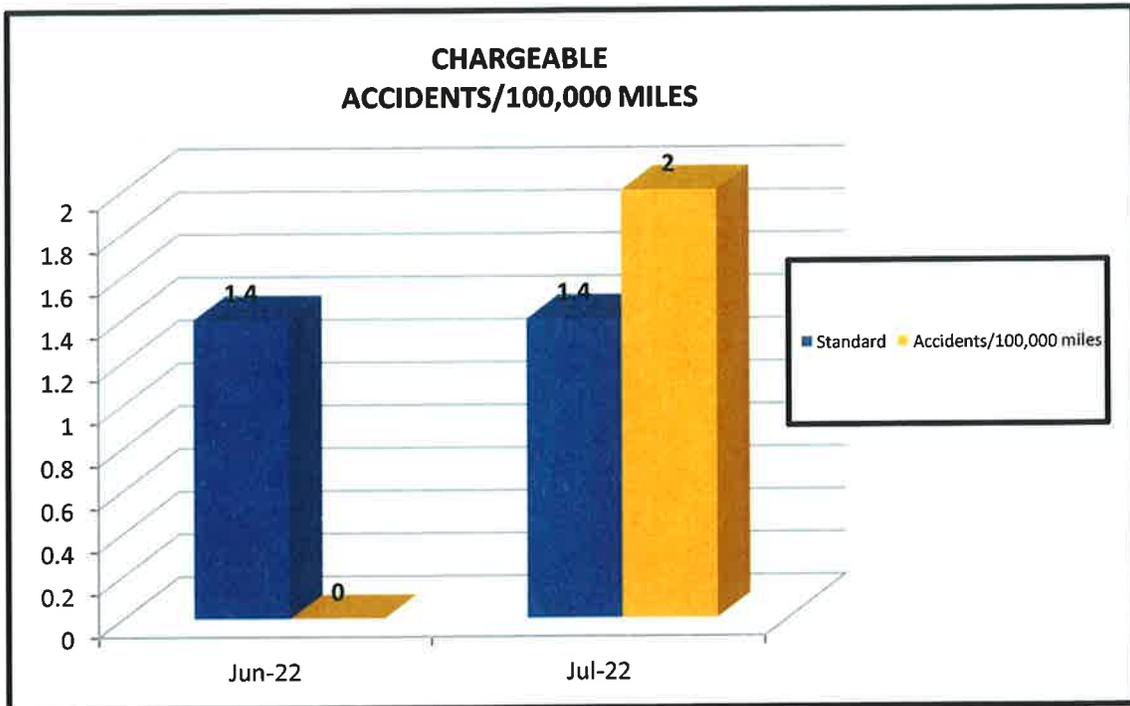
MONTH	STANDARD	COMPLAINTS/1,000 TRIPS
Jun-22	3	0
Jul-22	3	1



Source: MV Contract Transportation, Inc. Operations Report

**TRANSPORTATION DISADVANTAGED
SERVICE PLAN STANDARDS
ALACHUA COUNTY JUNE 2022 - JULY 2022**

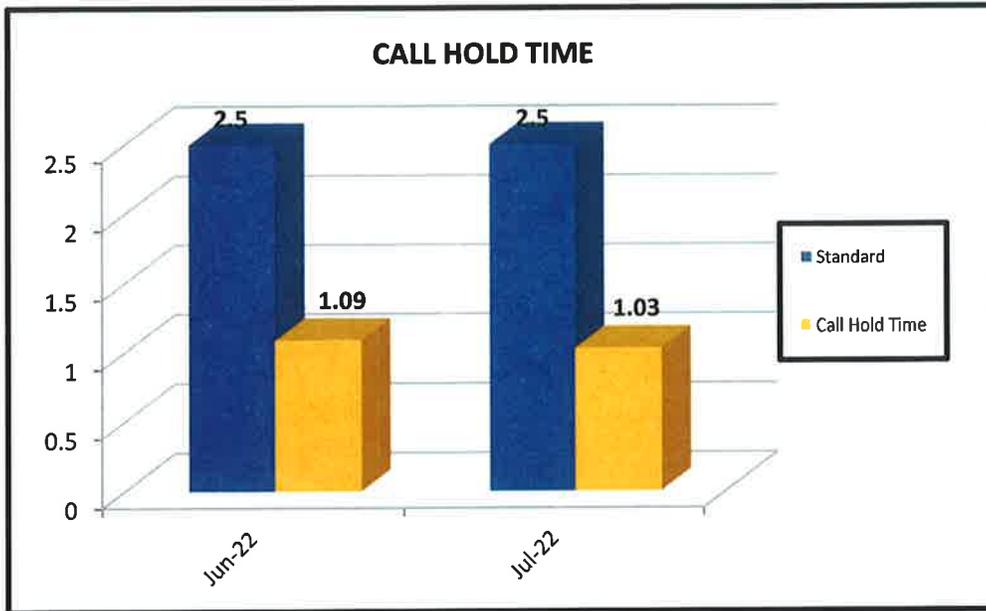
MONTH	STANDARD	CHARGEABLE ACCIDENTS/100,000 MILES
Jun-22	1.4	0
Jul-22	1.4	2



Source: MV Contract Transportation, Inc. Operations Report

**TRANSPORTATION DISADVANTAGED
SERVICE PLAN STANDARDS
ALACHUA COUNTY, JUNE 2022 - JULY 2022**

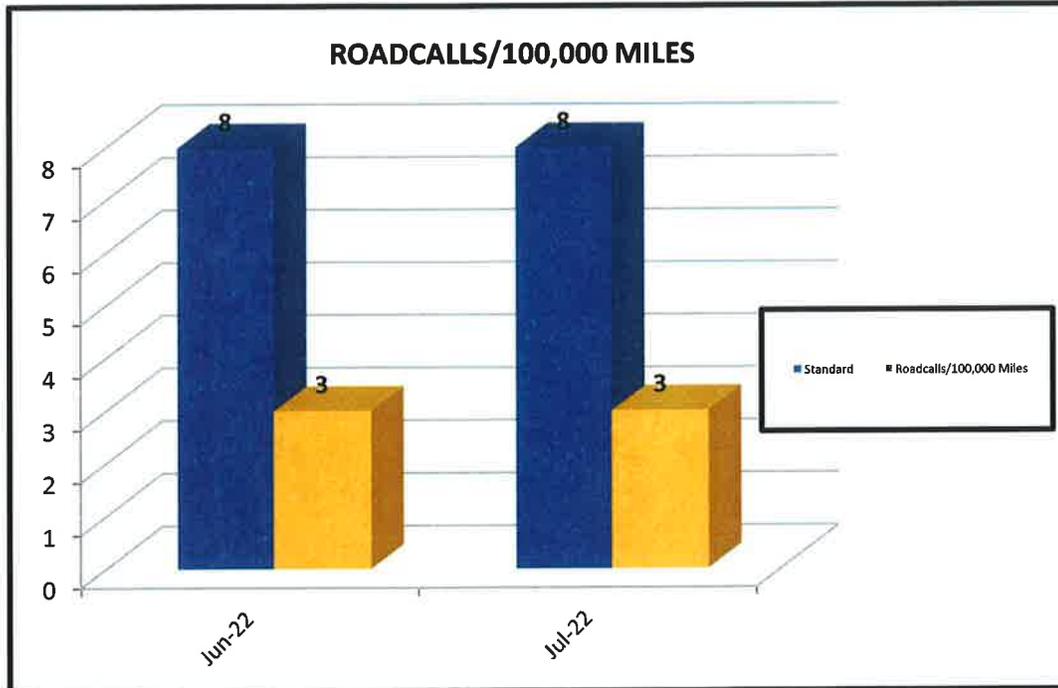
MONTH	STANDARD	CALL HOLD TIME
Jun-22	2.5	1.09
Jul-22	2.5	1.03



Source: MV Contract Transportation, Inc. Operations Report

**TRANSPORTATION DISADVANTAGED
SERVICE PLAN STANDARDS
ALACHUA COUNTY, JUNE 2022 - JULY 2022**

MONTH	STANDARD	ROADCALLS/100,000 MILES
Jun-22	8	3
Jul-22	8	3



Source: MV Contract Transportation, Inc. Operations Report

2022-2023 OPERATING DATA	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Total No Trips Invoiced	3,612											
Florida Managed Medical Care Program (Medicaid)	0											
Transportation Disadvantaged Program	713											
City of Gainesville ADA Service	2,533											
Florida Department of Transportation 5311	89											
Florida Department of Transportation 5310	46											
Alachua County	206											
ElderCare of Alachua County, Inc.	25											
Total Vehicle Miles	48,534											
Total Vehicle Hours	2,876											
Average Miles per Trip	13											
Number of Passenger No Shows	155											
Number Trips Denied	20											
Chargeable Accidents	2											
RoadCalls	3											
Complaints	1/3,612 trips											
Commendations	4											
Telephone Calls	3,399											
Average Call On-Hold Time	1.03											

**TRANSPORTATION DISADVANTAGED PROGRAM
2022/2023 TRIP & EQUIPMENT GRANT SUMMARY
ALACHUA COUNTY**

MONTH/YEAR	STATE FUNDS	MONTHLY STATE ALLOCATION	LOCAL MATCH	LOCAL MATCH SPENT	TOTAL DOLLARS SPENT	EMERGENCY FUNDS	TRUST FUND -90%	TD FUNDS REMAINING	NUMBER OF TRIPS	AVERAGE COST PER TRIP
22-Jul	\$560,808.00	\$46,745.00	\$4,674.50	\$3,527.80	\$35,277.97	\$0.00	\$31,750.17	\$529,057.83	713	\$49.48
22-Aug	-	\$46,733.00	\$4,673.30			\$0.00	\$0.00	\$529,057.83		#DIV/0!
22-Sep	-	\$46,733.00	\$4,673.30			\$0.00	\$0.00	\$529,057.83		#DIV/0!
22-Oct	-	\$46,733.00	\$4,673.30			\$0.00	\$0.00	\$529,057.83		#DIV/0!
22-Nov	-	\$46,733.00	\$4,673.30			\$0.00	\$0.00	\$529,057.83		#DIV/0!
22-Dec	-	\$46,733.00	\$4,673.30			\$0.00	\$0.00	\$529,057.83		#DIV/0!
23-Jan	-	\$46,733.00	\$4,673.30			\$0.00	\$0.00	\$529,057.83		#DIV/0!
23-Feb	-	\$46,733.00	\$4,673.30			\$0.00	\$0.00	\$529,057.83		#DIV/0!
23-Mar	-	\$46,733.00	\$4,673.30			\$0.00	\$0.00	\$529,057.83		#DIV/0!
23-Apr	-	\$46,733.00	\$4,673.30			\$0.00	\$0.00	\$529,057.83		#DIV/0!
23-May	-	\$46,733.00	\$4,673.30			\$0.00	\$0.00	\$529,057.83		#DIV/0!
23-Jun	-	\$46,733.00	\$4,673.30			\$0.00	\$0.00	\$529,057.83		#DIV/0!
TOTAL	-	\$560,808.00	\$56,080.80	\$3,527.80	\$35,277.97	\$0.00	\$31,750.17	\$529,057.83	713	\$49.48

TD PROGRAM STATUS REPORT	Jul-22	Aug-22	Jan-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
TD Applications Approved	12											
TD Applications Denied	0											
Bus Pass Applications Received	0											
Number of Bus Passes sponsored by the TDTF	0											
Applicants at or below 100% of the Federal Poverty Level	N/A											
Number of TD Trips that can be Provided Daily	54											
Average Number of TD Trips Performed Daily	29											
Total Number of TD Trips Provided during the Month	713											
TD Trip Priorities Used (Yes or No)	No											
Number of Dialysis Saturday Trips Provided	45											
Number of Other Saturday Trips Provided	23											
Number of Non-Emergency Stretcher Trips Provided (Not sponsored by Medicaid)	0											

ATTENDANCE RECORD

**ALACHUA COUNTY
TRANSPORTATION DISADVANTAGED
COORDINATING BOARD**

MEMBER/ORGANIZATION	NAME	9/1/21	11/10/21	2/9/22	5/11/22
Chair	Commissioner Charles Chestnut, IV	P	P	A	A
Florida Department of Transportation	Janell Damato	P	P	P	P
Alternate Member	Christina Nalsen	A	P	A	A
Florida Department of Children and Families	John Wisker	P	A	P	P
Alternate Member	Louella Teague	A	A	A	A
Agency for Health Care Administration	Reeda Harris	P	P	P	P
Alternate Member	Pamela Hagley	A	A	A	A
Florida Department of Education	Jeff Aboumrad	P	P	P	P
Alternate Member	Vacant				
Florida Department of Elder Affairs	Jeff Lee	A	A	P	P
Alternate Member	Nick Hauzer	A	A	A	A
Florida Agency for Persons with Disabilities	Sheryl Dick- Stanford	A	A	P	P
Alternate Member	Silvia Bamburg	A	A	A	A
Public Education	Vacant				
Alternate Member	Vacant				
Citizen Advocate	James East	A	P	P	A
Alternate Member	Vacant				
Citizen Advocate-User	Vacant				
Alternate Member	Vacant				
Elderly	Marie Small	A	A	A	A
Alternate Member	Vacant				
Veterans	Albert H. Linden, Jr.	P	P	P	P
Alternate Member	Vacant				
Persons with Disabilities	Spencer Morton				P
Alternate Member	Vacant				
Central Florida Community Action Agency	Tiffany McKenzie	P	P	P	P
Alternate Member	Caroline W. Ruff-Looney				P
Children at Risk	Vacant				
Alternate Member	Vacant				
Mass Transit	Jesus Gomez	A	A	A	A
Alternate Member	Mildred Crawford	P	P	P	P
Regional Workforce Board	Phyllis Marty	P	A	A	P
Alternate Member	Anna Mendoza	P	P	P	A
Local Medical Community	Erica Barnard	P	P	A	P
Alternate Member	Vacant				
Private Transit Industry	Vacant				
Alternate Member	Vacant				

ATTENDANCE POLICY: According to Chapter I, Section III, Subsection 4 of the Coordinating Board bylaws:
 "The Metropolitan Transportation Planning Organization shall review and consider rescinding the appointment of any voting member of the Board who fails to attend three consecutive meetings."

