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November 9, 2017

TO: Levy County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Meeting Announcement

The Levy County Transportation Disadvantaged Coordinating Board will meet **Thursday, November 16, 2017 at 10:00 a.m.** in the Board of County Commissioners' Meeting Room located at 355 S. Court Street in Bronson, Florida. This is an important meeting of the Board. All Board members are encouraged to attend this meeting.

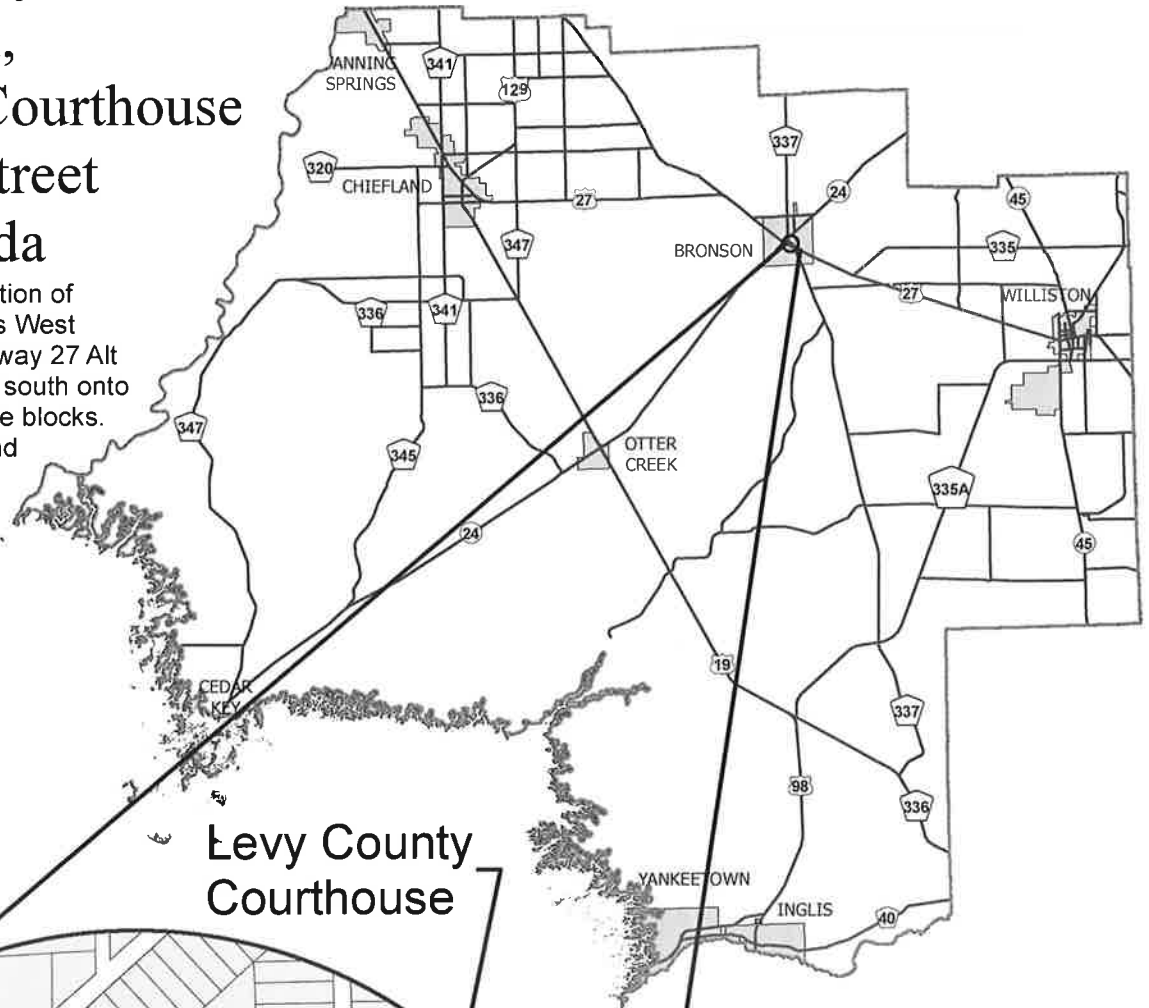
Attached is the meeting agenda and supporting materials. If you have any questions, please do not hesitate to contact me at extension 110.

Attachments

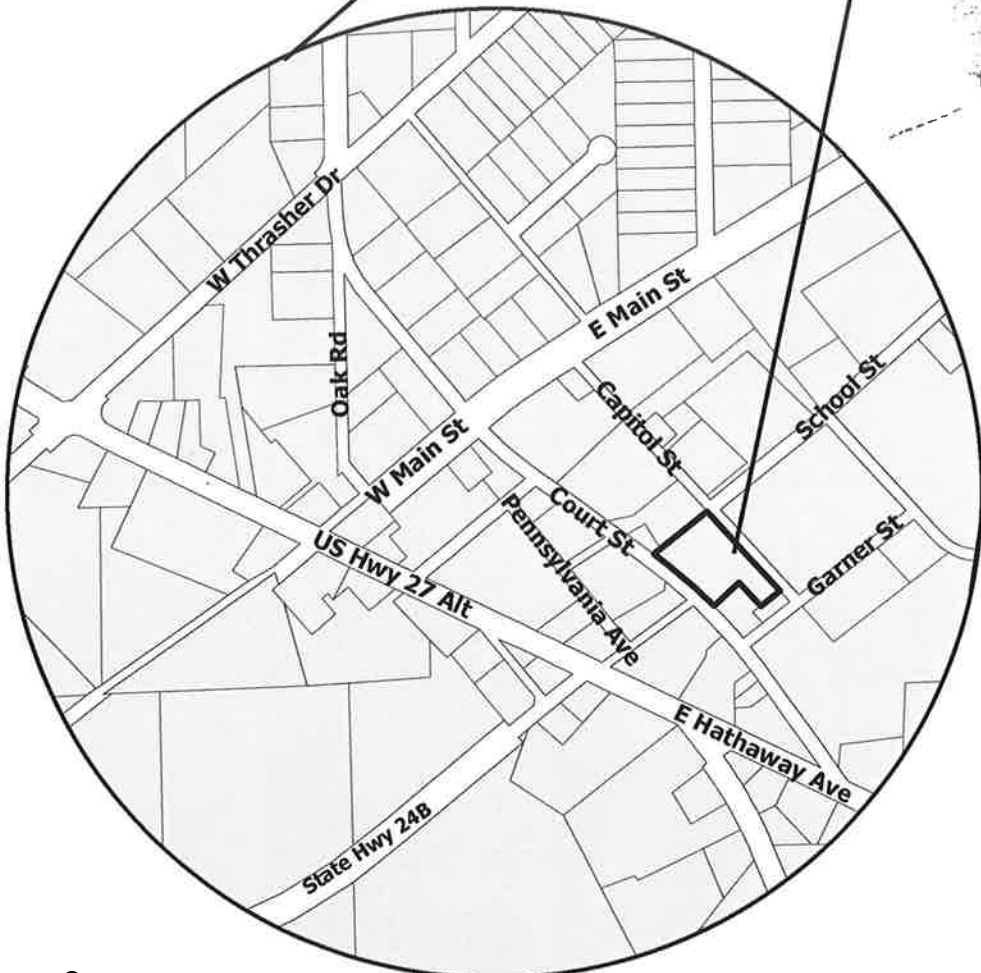
t:\lynn\td2017\levy\memos\nov.docx

Board of County Commissioners' Meeting Room, Levy County Courthouse 355 S. Court Street Bronson, Florida

Directions: From the intersection of State Road 24 (also known as West Thrasher Drive) and US Highway 27 Alt in the Town of Bronson, head south onto US Highway 27 Alt about three blocks. Turn left onto Court Street, and the Levy County Courthouse will be on the right.



**Levy County
Courthouse**



1 inch = 667 feet





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**LEVY COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

MEETING ANNOUNCEMENT AND AGENDA

Board of County Commissioners' Meeting Room
355 S. Court Street
Bronson, Florida

Thursday
November 16, 2017
10:00 a.m.

BUSINESS MEETING – CALL TO ORDER

A. Invocation

B. Pledge of Allegiance

C. Roll Call

D. Public Comments

E. Approval of the Meeting Agenda

ACTION REQUIRED

**F. Approval of the September 21, 2017
Minutes**

Page 7

ACTION REQUIRED

II. NEW BUSINESS

A. 2016/17 Annual Performance Evaluation

Page 11

ACTION REQUIRED

The Board needs to review and approve Levy County Transit's 2016/17 annual performance evaluation

B. 2016/17 Annual Operations Report

Page 41

NO ACTION REQUIRED

The Board needs to review the 2016/17 Annual Operations Report

- C. 2017/18 Rural Area Capital Assistance Program Grant Application Page 59 ACTION REQUIRED**

The Board needs to review and approve Levy County Transit's application for 2017/18 Rural Area Capital Assistance Program Grant funds

- D. Elect Vice-Chair Page 79 ACTION REQUIRED**

The Board needs to re-elect Renate Cannon as the Board's Vice-Chair or elect a new Vice-Chair

- E. Levy County Transit Operations Reports Page 81 NO ACTION REQUIRED**

III. OTHER BUSINESS

A. Comments

- 1. Members**
- 2. Citizens**

IV. FUTURE MEETING DATES

- A. January 18, 2018 at 10:00 a.m.**
- B. April 19, 2018 at 10:00 a.m.**
- C. August 16, 2018 at 10:00 a.m.**
- D. November 15, 2018 at 10:00 a.m.**

* Please note that this is a tentative meeting schedule, all dates and times are subject to change.

If you have any questions concerning the enclosed materials, please do not hesitate to contact me at 1-800-226-0690, extension 110.

**LEVY COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

MEMBER/REPRESENTING	ALTERNATE/REPRESENTING
Commissioner John Meeks Local Elected Official/Chair	Commissioner Matt Brooks Local Elected Official
Sandra Collins Florida Department of Transportation Grievance/Annual Evaluation Committee Member	Doreen Joyner-Howard Florida Department of Transportation
Vickie Menasco Florida Department of Children and Families Grievance/Annual Evaluation Committee Member	Amy Burton Florida Department of Children and Families
Jeff Aboumrad Florida Department of Education	Peter Shepis Florida Department of Education
Matthew Pearson Florida Department of Elder Affairs Annual Evaluation Committee Member	Vacant Florida Department of Elder Affairs
Dewece Ogden Florida Agency for Health Care Administration Grievance/Annual Evaluation Committee Member	Pamela Hagley Florida Agency for Health Care Administration
Dale French Regional Workforce Board	Kathleen Woodring Regional Workforce Board
Vacant Florida Association for Community Action Term ending June 30, 2020	Vacant Florida Association for Community Action Term ending June 30, 2020
Bruce Greenlee Public Education Grievance Committee Member	Joseph Wain Public Education
Robert E. Lowyns Veterans Grievance/Annual Evaluation Committee Member Term ending June 30, 2020	Julie E. Rose Veterans Term ending June 30, 2020
Renate M. Cannon, Vice-Chair Citizen Advocate Term ending June 30, 2018	Vacant Citizen Advocate Term ending June 30, 2018
Tammy Jean Ippolito Citizen Advocate - User Term ending June 30, 2018	Vacant Citizen Advocate - User Term ending June 30, 2018
Vacant Persons with Disabilities Annual Evaluation Committee Member Term ending June 30, 2018	Vacant Persons with Disabilities Term ending June 30, 2018
Vacant Elderly Term ending June 30, 2020	Vacant Elderly Term ending June 30, 2020
Vacant Medical Community Term ending June 30, 2019	Vacant Medical Community Term ending June 30, 2019
Sandra Woodard Children at Risk Term ending June 30, 2019	Brooke Ward Children at Risk Term ending June 30, 2019
Vacant Private Transit Term ending June 30, 2019	Vacant Private Transit Term ending June 30, 2019

Note: Unless specified, members and alternates serve at the pleasure of the North Central Florida Regional Planning Council.

**LEVY COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

MEETING MINUTES

Board of County Commissioners' Meeting Room
355 S. Court Street
Bronson, Florida

Thursday
September 21, 2017
10:00 a.m.

VOTING MEMBERS PRESENT

Commissioner John Meeks, Chair
Jeff Aboumrad Florida Department of Education Representative
Renate M. Cannon, Citizen Advocate, Vice-Chair
Sandra Collins, Florida Department of Transportation Representative
Dale French, Regional Workforce Board Representative
Robert Lowyns, Veterans Representative
Sandra Woodard, Children at Risk Representative

VOTING MEMBERS ABSENT

Bruce Greenlee, Public Education Representative
Tammy Ippolito, Citizen Advocate - User
Vickie Menasco, Florida Department of Children and Families Representative
Dewece Ogden, Florida Agency for Health Care Administration
Matthew Pearson, Florida Department of Elder Affairs Representative

OTHERS PRESENT

Connie Conley, Levy County Transit
Ruth Glines

STAFF PRESENT

Lynn Godfrey, North Central Florida Regional Planning Council

I. BUSINESS MEETING CALL TO ORDER

Chair Meeks called the meeting to order at 10:00 a.m.

A. Invocation

Renate Cannon gave the invocation.

B. Pledge of Allegiance

Chair Meeks led the Board in reciting the Pledge of Allegiance.

C. Roll Call

The roll was called by Ms. Godfrey and a quorum was declared present.

D. Public Comments

Ruth Glines thanked Levy County Transit for providing transportation to the shelters due to Hurricane Irma. She said there were many people who wouldn't have been able to get to the shelters without the help of Levy County Transit.

Ms. Connie Conley, Levy County Transit Director, said Levy County Transit evacuated people to the hurricane shelters on Friday, September 8th through Monday, September 11th. She said Levy County Transit resumed service to dialysis centers beginning on Tuesday, September 12th.

The Board members commended Levy County Transit for the outstanding effort they put forth before and after Hurricane Irma to help Levy County residents.

E. Approval of the Meeting Agenda

ACTION: Sandra Woodard moved to approve the meeting agenda. Robert Lowyns seconded; motion passed unanimously.

F. Approval of the April 20, 2017 Meeting Minutes

ACTION: Renate Cannon moved to approve the April 20, 2017 meeting minutes. Sandra Woodard seconded; motion passed unanimously.

II. NEW BUSINESS

A. Bylaws

Ms. Lynn Godfrey, North Central Florida Regional Planning Council Senior Planner, stated that the Florida Commission for the Transportation Disadvantaged requires the Board to review and approve the Bylaws annually. She said staff is not recommending any changes to the Bylaws.

Ms. Renate Cannon noted the following correction to page 6. G. Meetings (8): "In accordance with Chapter 112 (Part III), Florida Statutes, "No county, municipal, or other public office shall vote in an official capacity upon any measure which would inure to his or her special private gain or loss, or which the officer knows would inure to the special private gain or loss of a principal by whom he or she is retained, of the parent organization or subsidiary of a corporate principal which he or she is retained, of a relative or of a business associate."

Ms. Cannon also noted the incorrect spelling of recuse on Page 9. J. Committees (1).

ACTION: Renate Cannon moved to approve the Levy County Transportation Disadvantaged Coordinating Board Bylaws with the noted corrections. Dale French seconded; motion passed unanimously.

B. Grievance Procedures

Ms. Godfrey stated that the Florida Commission for the Transportation Disadvantaged requires the Board to review and approve the Grievance Procedures annually. She said staff is not recommending any changes to the Grievance Procedures.

Ms. Renate Cannon noted that the Grievance Procedures require three voting members of the Board to serve on the Grievance Committee. She said there are currently five voting members on the Committee.

Chair Meeks said he recalls appointing two members as alternates on the Committee.

Ms. Godfrey said she will clarify the language in Section E. Membership of the Grievance Procedures.

Ms. Cannon also noted the incorrect spelling of recuse on page 4.

ACTION: Sandra Collins moved to approve the Levy County Transportation Disadvantaged Coordinating Board Grievance Procedures with the noted corrections. Sandra Woodard seconded; motion passed unanimously.

III. OTHER BUSINESS

A. Comments

1. Members

Mr. Jeff Aboumrad thanked Mr. Peter Shepis for attending the April meeting in his absence. He said Mr. Shepis enjoyed attending the meeting and learning about transportation disadvantaged issues in Levy County.

Ms. Sandra Collins thanked Levy County Transit again for operating as a first responder to Hurricane Irma.

2. Citizens

Ms. Conley distributed and discussed the operations reports.

Ms. Cannon stated her concerns about the number of roadcalls.

IV. FUTURE MEETING DATES

Chair Meeks stated that the next meeting of the Board is scheduled for Thursday, November 16, 2017 at 10:00 a.m.

ADJOURNMENT

The meeting was adjourned at 10:30 a.m.

Coordinating Board Chair

Date



II . A

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November 9, 2017

TO: Levy County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: 2016/17 Annual Performance Evaluation

RECOMMENDATION

Approve Levy County Transit's 2016/17 annual performance evaluation.

BACKGROUND

The Board is required to annually evaluate the transportation services provided by Levy County Transit. Attached is Levy County Transit's draft 2016/17 annual performance evaluation. If you have any questions concerning the attached evaluation, please contact me at extension 110.

Attachment

t:\lynn\td2017\levy\memos\eval.docx

COMMUNITY TRANSPORTATION COORDINATOR EVALUATION WORKBOOK

Florida Commission for the



Transportation Disadvantaged

Community Transportation Coordinator: Levy County Transit

County: Levy

Address: 970 E. Hathaway Ave, Suite A, Bronson, FL 32621

Contact: Connie Conley, Director Phone: 352.486.3485

Review period: July 1, 2016 - June 30, 2017

Community Transportation Coordinator Annual Performance Evaluation

Approved by the
Levy County
Transportation Disadvantaged Coordinating Board

2009 NW 67th Place
Gainesville, FL 32653-1603
www.ncfrpc.org/mtpo
352.955.2000

John Meeks, Chair

with Assistance from



North Central Florida Regional Planning Council
2009 NW 67th Place
Gainesville, FL 32653-1603
www.ncfrpc.org
352.955.2200

November 16, 2017

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I. FINDINGS AND RECOMMENDATIONS

A. General Information

Areas of Noncompliance: None

Recommendations: None

Timeline for Compliance: None

B. Chapter 427, Florida Statutes

Areas of Noncompliance: None

Recommendations: None

Timeline for Compliance: None

C. Rule 41-2, Florida Administrative Code

Areas of Noncompliance: None

Recommendations: None

Timeline for Compliance: None

D. On Site Observation

Areas of Noncompliance: None

Recommendations: None

Timeline for Compliance: None

E. Cost/Competition/Coordination

Areas of Noncompliance: None

Recommendations: None

Timeline for Compliance: None

GENERAL

1. What was the designation date of the Community Transportation Coordinator?
7/01/14
2. What is the complaint process?
See attached complaint process.
3. Does the community transportation coordinator have a complaint form?
 Yes (attached) No
4. Does the form have a section for resolution of the complaint?
 Yes No
5. Is a summary of complaints given to the Transportation Disadvantaged Board on a regular basis?
 Yes No
6. When is the dissatisfied party referred to the Florida Commission for the Transportation Disadvantaged Helpline?
If the Transportation Director is unable to resolve a complaint, the complainant will be referred to the Transportation Disadvantaged Helpline.
7. When a complaint is forwarded from the Transportation Disadvantaged Helpline, is the complaint entered into the local complaint file/process?
 Yes No
8. Does the Community Transportation Coordinator provide written rider/beneficiary information or brochures to inform riders/beneficiaries about transportation disadvantaged services?
 Yes (attached) No
9. Does the rider/ beneficiary information or brochure list the Transportation Disadvantaged Helpline phone number?
 Yes No
10. Does the rider/ beneficiary information or brochure list the complaint procedure?
 Yes No
11. What is the eligibility process for Transportation Disadvantaged sponsored riders?
Individuals needing transportation assistance from Florida's Transportation Disadvantaged Program must complete an eligibility application (attached).
13. Does the Community Transportation Coordinator have a contract or agreement with the Regional Workforce Board?
 Yes No
14. Are there any areas where coordination can be improved?
Transportation services purchased with local, state or federal funds should be purchased through Florida's Transportation Disadvantaged Program including the transportation purchased through Florida's Managed Medical Care Program.
15. What barriers are there to the coordinated system?
Transportation services purchased through Florida's Managed Medical Care Program are not coordinated. Levy County Transit has been short drivers for the past year and has been unable to provide trips under Florida's Managed Medical Care Program.

16. Are there any areas that the Community Transportation Coordinator feels the Florida Commission for the Transportation Disadvantaged should be aware of or assist with?
Funding for veterans' transportation is needed. Many veterans receive funds from the Veterans Administration to assist with their transportation needs. However, they refuse to use these funds as payment for transportation services provided by Levy County Transit. Therefore, Levy County Transit will not transport veterans who receive funds for their transportation under Florida's Transportation Disadvantaged Program.
17. What funding agencies does the Florida Commission for the Transportation Disadvantaged need to work closely with in order to facilitate a better coordinated system?
Florida Agency for Health Care Administration, Florida Agency for Persons with Disabilities and the Veterans Administration
18. How are you marketing the voluntary dollar?
Information about the voluntary dollar is included in the Riders' Guide. Posters have been placed in local businesses.

Customer Complaint/Compliment Form

Date of call: _____ Complaint or Compliment (circle one)

Callers Name: _____ Callers Phone Number: _____

Employee receiving call: _____ Date of service: _____

Complaint/Compliment Regarding: Service Driver Vehicle Staff

Description of incident/complaint/compliment:

Information used to resolve complaint:

manifest ride history driver statement other

Complaint is determined as: Valid Invalid

Submitted by: _____ Submitted to: _____

Steps taken to resolve complaint/incident: _____

All data used to resolve this complaint or incident should be attached to this form and filed.

RIDERS GUIDE



OFFICE HOURS:
MONDAY - FRIDAY
6AM - 6PM

ALL SERVICES AVAILABLE TO THE
GENERAL PUBLIC
870 East Hathaway Avenue
Suite A
Bronson, Florida 32621

Reservations: (352) 488-3488
Fax: (352) 488-3312
Toll Free 1-800-733-6389
(Transportation Dept.)
1-800-955-8771 TDD

Levy County Transit
970 E Hathaway Ave
Suite A
Bronson, Florida 32621



Quick Reference

Office hours Mon - Fri, 6am - 6pm
Phone: (352) 486-3485
Fax: (352) 486-3312



Toll Free: (800) 733-5389 TDD: (800) 955-8771 or Dial 711

When calling please know your appointment date/time, place (address), and approximately how long your appointment will last.

Please place reservations 3 days in advance (not including weekends/holidays).

Please provide 24-hour notice for canceled appointments.

Please have exact change for drivers.

The Coordinated Transportation System (Levy County Transit) is comprised of the Levy Board of County Commissioners (BOCC), which is a policy oversight body; and the Community Transportation Coordinator Levy County Transit, which oversees the day to day management of the system, documents reservations, bills/invoices, schedules trips and employs the drivers who operate the vehicles. In an effort to explain the services this RIDERS GUIDE is offered. Everyone associated with Levy County Transit is committed to providing quality services.

Levy County Transit is a NON-EMERGENCY, Door to Door and Limited Door through Door Service. Door to Door service provides riders with driver assistance to and from the front door of your pick up and drop off location and while entering or exiting the vehicle.

COMMUNITY DISASTER EMERGENCY PROCEDURES

During a Community Disaster, Levy County Transit will make every attempt to transport clients as needed or scheduled. Dependent upon the nature of the disaster it may be necessary to establish pickup and drop off points due to weather, road decay, water and other situations that make it unsafe to travel on some roads. In the event of a disaster, through coordination with the local Emergency Operations Center and the BOCC, the agencies vehicles will be utilized to evacuate the general Public and Special Needs Population of Levy County to Safe Shelters.

Levy County Transit PARATRANSIT SERVICE

- Service Animals may accompany their rider.
- Personal Care Attendant (PCA) is allowed to travel with rider to provide personal or medical needs.
- Please provide 24 HOUR NOTICE if you must cancel a reservation.
- This is a SHARED RIDE SERVICE. Vehicles may stop to let other riders on or off before you reach your destination. If you are requesting a ride for a specific appointment time please make sure to mention that time when requesting your reservation.
- When making your reservation please plan your trip 3 days in advance (not including weekends). We try to accommodate everyone, however, in the event that we are booked for the day you are requesting you may request to be placed on STANDBY; if we have a cancellation you will be transported.
- If you are planning on traveling three (3) or more times per week at the same time to the same location we can arrange a STANDING ORDER for you. If a trip needs canceled the rider must give 24 hours notice. Standing orders are a privilege and will be cancelled if abused or if waivers go unpaid for more than 30 days.

- The ORIGINATION PICK UP WINDOW is the window of time to expect a driver from Levy County Transit to pick you up from your residence (or original point of transfer) and transport you to your destination. We have a two (2) hour window, which means you may be picked up 2 hours prior to your appointment. In extreme cases this window may be 3 hours (Inglis, Cedar Key and outlying towns).
- The RETURN PICK UP WINDOW is the window of time to expect a driver to arrive for the return trip. This window includes 15 minutes before the scheduled time and up to 30 minutes after the scheduled time. Please remember we are picking up additional riders.
- The DROP OFF WINDOW is the time the driver may arrive at your scheduled destination. The driver has a 15 minute window from your scheduled drop off time. Remember we are also dropping off other riders.
- A NO SHOW occurs when the driver arrives within the pickup window and the rider is not prepared to travel, is not available or their trip was not cancelled in the required manner. If you NO SHOW or CANCEL at the door for the first part of your trip, then all rides that day will be canceled.

We make all efforts to contact the rider. Late cancels are the same as a no-show.

- NO SHOW RETURN occurs when a rider is absent for their return trip. The rider must call when they have completed their appointment and a no-show return trip will be scheduled on a STAND BY status. All attempts will be made to have a return trip in 3 hours if possible. If a no-show rider can provide acceptable and verifiable evidence to Levy County Transit that a no-show was due to unforeseen and unavoidable circumstances, the missed trip will not be counted as a no-show unless such evidence does not discount the rider.

WHO IS ELIGIBLE / HOW

MEDICAID - State and Federal funding source for medical transportation. Must complete an application.

NON-SPONSORED - (Transportation Disadvantaged Non-sponsored Funding) Transit alternative for those individuals who may qualify for transportation but do not qualify under any other funding source. Must complete an application to determine qualification.

OTHER FUNDING SOURCES - please call for other funding availability. Passenger fares will vary depending on

the trip sponsorship. Fares will be collected at the time of boarding. (Please have exact change, fare tickets will be provided in place of change.) You may also purchase fare tickets at the main office in Bronson or from the driver.

CODE OF CONDUCT

Riders and Drivers are required to follow these rules of conduct to ensure everyone's safety.

- Smoking or any form of tobacco is not permitted on the vehicle.
- Eating or drinking is not permitted on the vehicle unless medically necessary.
- Riders and Drivers under the influence of alcohol or illegal drugs will not be tolerated.
- Abusive, threatening, obscene language or similar actions are not permitted.
- Riders are responsible for exact cash fare or fare ticket change will be provided.
- Operating or tampering with equipment while on board the vehicle is prohibited.
- Passengers may use personal listening devices with headphones only.
- Any behavior that is disruptive to the driver or other passengers will not be tolerated.
- Riders are not permitted to ask drivers for special treatment or to make extra stops during transport.
- Riders are not permitted to exit the vehicle during transport until they have reached their destination.

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Title VI Plan

View/Download Files	Size (kb)
Title VI Plan	1757

Levy County Transit Brochure - Rider's Guide

Due to recent funding changes, some services are no longer available. Please contact the Transit Office for additional details.

We apologize for any inconvenience this may cause

View/Download Files	Size (kb)
LCT Brochure	313

APPLICATION FOR TD NON-SPONSORED TRANSPORTATION SERVICES

View/Download Files	Size (kb)
T.D. Eligibility Application	224

Levy County Transit

Levy County Public Transportation is a department under the Levy County Board of County Commissioners. The agency is known as Levy County Transit, helping residents to identify the buses that provide the trips.

The program is totally funded by State and Federal grants. The county works hand in hand with the Withlacoochee Regional Planning Council, Florida Department of Transportation and the Florida Commission for the Transportation Disadvantaged to provide affordable trips. The agency also provides bus services to the general public with fees based on the trip location.

The goal of Levy County Transit is to provide a safe and reliable service to any and all residents of the county.

View/Download Files	Size (kb)
PUBLIC RIGHTS NOTICE	100

Contact Information

Connie Conley, Director
Street/Mailing Address
970A East Hathaway Avenue
Bronson, FL 32621

Telephone/Reservations: (352) 486-3485
Fax: (352) 486-3312
Email: Conley-Connie@LevyCounty.org

Toll Free: 1-800-733-5389
TDD: 1-800-955-8771
Office Hours: 7:00 a.m. to 5:00 p.m.

Levy County Transit

APPLICATION FOR TD NON-SPONSORED TRANSPORTATION SERVICES

The Transportation Disadvantaged Commission was created under Florida Statute 41-2 and allows funding for transportation disadvantaged individuals.

Disadvantaged individuals do not have access to private transportation, public transportation, or paratransit under another funding source and qualify with a minimum of (1) of the listed disability, age, income, or transportation accessibility. . Transportation provided under this funding source is limited to the Levy County Service Area. It provides public transportation in accessible vehicles to limited destinations and is based on availability of funds and requires a mandatory co-payment.

Application must be complete when submitted. Incomplete applications will cause delays in eligibility approval, and will be placed back in the mail for completion. If assistance is needed for completing the application, please call the office at 352-486-3485. Mail or deliver completed application to: Levy County Transit, 970 East Hathaway Avenue, Bronson, Florida 32621

Name: _____
Last First Middle

Physical Address: _____ Apt. # _____

Mailing Address If Different: _____

City: _____ Zip Code: _____

Phone: _____ Cell Phone: _____ TDD: _____
(If applicable)

Social Security #: _____ Date of Birth: _____ Gender: Male Female

Emergency contact: Name: _____ Phone: _____

Directions to home: _____

Do you or a member of your household have a valid driver's license? Yes No

Do you or a member of your household own a vehicle? Yes No

If you own a vehicle are you able to use it for medical and general purposes? Yes No

pg. 1

A SAFE, COMFORTABLE RIDE WITH COURTEOUS SERVICE

Levy County Transit

Do you live in an ACLF, skilled nursing facility, retirement home, or boarding home that provides transportation? Yes No

Check below how have you traveled to your doctor's office, grocery store, etc., prior to now?

- Automobile by bus by car with friend/family other transit system
- Levy County Transit (diff funding) other- explain _____

Do you currently require mobility aids? If so check the appropriate ones.

- Manual Wheelchair Electric Wheelchair Electric Scooter
- Service Animal Walker Cane Crutches Stretcher
- other- please explain _____

Are you receiving dialysis or oncology treatment outside of home? Yes No

List days of the week: _____ Escort required? Yes No

Facility name and address _____

Physician Name: _____

Current appointment times: from _____ to _____, note that days and times may require adjusting to meet the demands and availability on the system to allow efficient scheduling.

Can you travel without assistance? Yes No

Can you ambulate (walk) without assistance? Yes No

Can you recognize destinations or landmarks? Yes No

Can you provide an address or telephone number upon request? Yes No

Can you ask for, understand and follow directions without assistance? Yes No

Can you maneuver safely in crowded area and buildings with multiple floors? Yes No

Can you handle unexpected situations and changes in your routine? Yes No

Number of persons in household: _____ **Total household income:** _____

List all persons in household start with applicant:

<u>Name</u>	<u>DOB</u>	<u>SS#</u>	<u>Income</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If more space is needed put on back of this page

Levy County Transit

PLEASE READ PRIOR TO COMPLETING THIS SECTION:

I understand by my signature below, that the purpose of this application is to determine if I am Eligible to travel under (TD) funding and may be asked further information. I certify that I have been truthful in answering all questions and that my answers may be verified, and I have enclosed proof of income for verification.

Signature: _____ **Date** _____

PLEASE READ PRIOR TO COMPLETING THIS SECTION:

If applicant is able to sign their name and only required assistance completing the application, provide the following:

PLEASE READ PRIOR TO COMPLETING THIS SECTION:

Name Phone number Relationship to applicant

Signature

If applicant is unable to complete or sign application, you must complete the section below.
If the applicant is not a minor child of yours, you must enclose evidence of your authority to sign for the applicant (Power of Attorney, Guardianship Papers, etc.)

Name Day Phone: (_____) _____

Evening Phone: (_____) _____

Address

Relationship to applicant: _____ How long: _____

I certify that, to best of my knowledge, the information given is correct.

Signature: _____ Date: _____

(Parent or Legal Guardian of Applicant)

I am the applicant's Legal Guardian and have enclosed the appropriate legal documentation.

Please review application, make sure you have completed all necessary information to the best of your ability and signed the form.

Levy County Transit has the right to refuse transport any time the driver, staff or dispatch deems it necessary for the safety of passengers, the general public, driver, or vehicle.

All services are open to the general public.

The information obtained through this application process is confidential and is only used by Levy County Transit to determine eligibility for services.

For Office use only

Approved _____ Denied _____ Reason for denial: _____ Date _____
Supervisors Initials _____ Trip Limitations: _____ Date Applicant notified: _____ # Children _____
Space type: _____ Escort: _____ PCA: _____ Other _____

pg. 3

A SAFE, COMFORTABLE RIDE WITH COURTEOUS SERVICE

COMPLIANCE WITH CHAPTER 427, FLORIDA STATUTES

1. Are the Community Transportation Coordinator subcontracts uniform?
 Yes No Not applicable
 2. Is the Florida Commission for the Transportation Disadvantaged standard contract utilized?
 Yes No Not applicable
 3. Do the contracts include performance standards for the transportation operators and coordination contractors?
 Yes No Not applicable
 4. Do the contracts include the proper language concerning payment to subcontractors?
 Yes No Not applicable
 5. Were the following items submitted on time?

Annual Operating Report
 Yes No

Memorandum of Agreement
 Yes No

Transportation Disadvantaged Service Plan
 Yes No

Transportation Disadvantaged Trust Fund Grant Application
 Yes No

Other grant applications
 Yes No
 6. Does the Community Transportation Coordinator monitor its subcontractors and how often is monitoring conducted?
 Yes No Not applicable
 7. Is a written report issued to the operator?
 Yes No Not applicable
 8. What type of monitoring does the Community Transportation Coordinator perform on its coordination contractors and how often is it conducted?
Not applicable
-

COMPLIANCE WITH RULE 41-2 FLORIDA ADMINISTRATIVE CODE

1. How is the Community Transportation Coordinator using school buses in the coordinated system?
Levy County Transit does not have a contract with the Levy County School Board to use their vehicles.
2. How is the Community Transportation Coordinator using public transportation services in the coordinated system?
Not applicable
3. Is there a goal for transferring passengers from paratransit to transit?
 Yes No Not applicable
4. What are the minimum liability insurance requirements? \$100,00/\$200,000
5. What are the minimum liability insurance requirements in the operator and coordination contracts?
Not applicable
6. Does the minimum liability insurance requirements exceed \$1 million per incident?
 Yes No

Standards	Comments
Local toll free phone number must be posted in all vehicles.	Levy County Transit posts local toll free phone number in all vehicles.
Vehicle Cleanliness	The interiors of vehicles shall be cleaned as needed as transportation services are being provided and after each day's service to ensure they remain free of dirt, grime, oil or trash and free of damage such as torn upholstery or hazards such as broken seats that might cause discomfort or injury to a passenger. Also, the exteriors of vehicles shall be cleaned after each day's service.
Passenger/Trip Database	Levy County Transit maintains a passenger database.
Adequate seating	Levy County Transit provides adequate seating for all passengers.
Driver Identification	Levy County Transit requires drivers to identify themselves in a manner that is conducive to communications with specific passengers.
Passenger Assistance	Levy County Transit requires drivers to provide passengers with boarding and exiting assistance.
Smoking, Eating and Drinking	Smoking is prohibited in any vehicle. Eating and drinking on board vehicles is not permitted unless medically necessary.
Two-way Communications	All vehicles are equipped with two-way communications.
Air Conditioning/Heating	All vehicles have working air conditioners and heaters.
Billing Requirements	Levy County Transit complies with Section 287.0585, Florida Statutes.

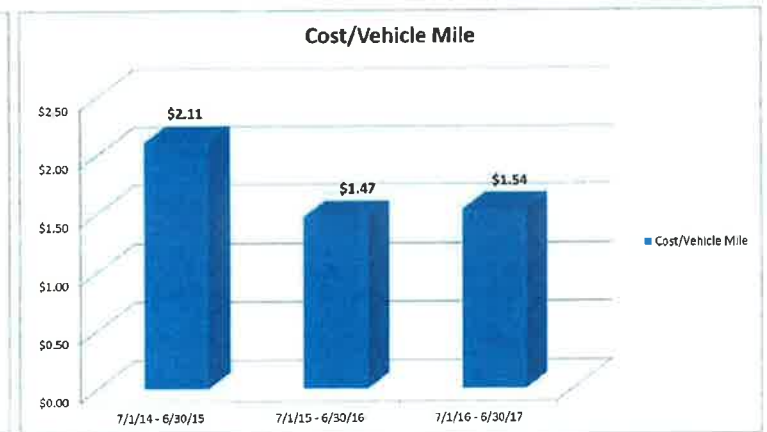
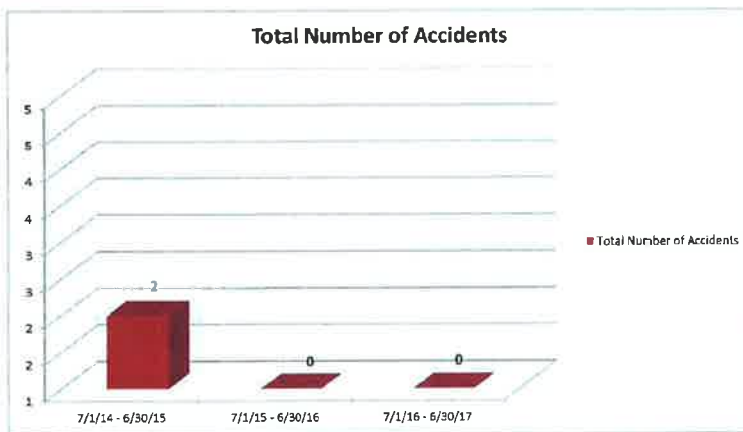
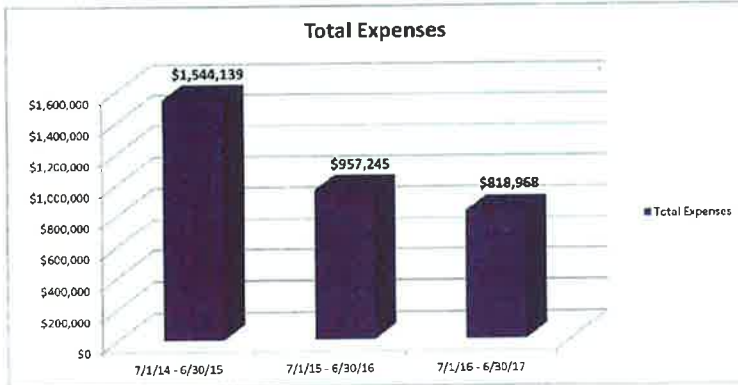
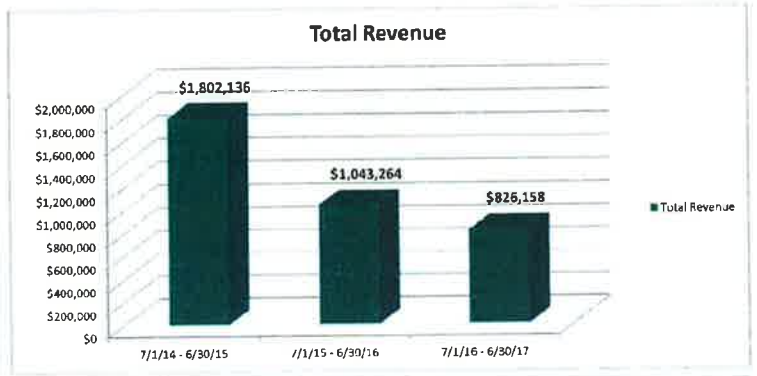
Transport of Escorts and dependent children policy	Passengers, who because of age or disability require an escort to ensure their well being, or the well being of others, shall be permitted to travel free of charge as space permits. Dependent children, defined here as children under eighteen (18) years of age, and dependent on their parents/guardian, shall be charged the regular fare for their trips and shall be accompanied by an escort and the escort shall be permitted to travel free of charge as space permits
Use, Responsibility, and cost of child restraint devices	Levy County Transit complies with all state laws concerning the use of child restraint devices, particularly Section 316.613, F.S., Child Restraint Requirements, covering children five (5) years of age or younger. An appropriate child restraint device shall be provided by a child's caretaker and shall be responsible for securing the device in transit vehicle. The appropriate child restraint device can include a convertible seat in vehicles equipped with such seats.
Out-of-Service Area trips	Out-of-service-area trips include all trips outside of Levy County, Gainesville and Ocala, and are limited to the Community Transportation Coordinator's general service area with medical trips having priority. Out-of-service-area trips are available subject to trip priorities, advance notification requirements/prior scheduling and any purchasing agency restrictions.
CPR/1st Aid	All Levy County Transit employees are required to qualify in First Aid within six months of employment and remain qualified in First Aid thereafter. All Levy County Transit employees are required to qualify in CPR within six months of employment and remain qualified in CPR thereafter.
Driver Criminal Background Screening	All drivers in the coordinated system must have a criminal background check with local law enforcement and the Florida Department of Law Enforcement. All drivers must also have a driving records check.
Passenger Property	Passenger property is the sole responsibility of the passenger with the driver assisting and no thresholds will be crossed. The amount of passenger property allowed is subject to the following conditions due to limited space: (a) no more than two (2) plastic grocery bags or two (2) paper grocery bags per passenger, and (b) no more than one (1) laundry bag per passenger (plastic bag or enclosed in plastic bag).
Advance reservation requirements	Trip reservations must be made a minimum of three days in advance (not including weekends/holidays).
Pick-up Window	Passengers must be ready to be picked-up two (2) hours prior to their scheduled pick up time.

Measurable Standards/Goals	Standard/Goal	Is the Community Transportation Coordinator meeting the Standard?
Accidents	No more than 1/100,000 miles	Yes
Roadcalls	No more than 5 roadcalls during the evaluation period.	No
Complaints	No more than 1/1,000 trips.	Yes

**PERFORMANCE TRENDS - LEVY COUNTY TRANSIT
LEVY COUNTY**

PERFORMANCE STANDARD	MEASURE	Fiscal Year 7/1/14 - 6/30/15	Fiscal Year 7/1/15 - 6/30/16	Fiscal Year 7/1/16 - 6/30/17	Percent Change 2015/16 - 2016/17
TOTAL SERVICE	Total Passenger Trips	46,318	42,288	30,294	-40%
	Total Revenue Vehicle Miles	610,042	553,355	465,249	-19%
	Total Vehicle Miles	731,044	651,431	533,465	-22%
	Total Driver Hours	25,007	27,508	22,400	-23%
SERVICE EFFECTIVENESS	Passenger Trips/Revenue Vehicle Mile	0.08	0.08	0.07	-17%
	Passenger Trips/Vehicle Mile	0.06	0.06	0.06	-14%
	Average Miles/Trip	16	15	18	13%
	Passenger Trips/Driver Hour	1.9	1.5	1.4	-14%
COST EFFECTIVENESS & EFFICIENCY	Total Revenue	\$1,802,136	\$1,043,264	\$826,158	-26%
	Total Expenses	\$1,544,139	\$957,245	\$818,968	-17%
	Cost/Passenger Trip	\$33.34	\$22.64	\$27.03	16%
	Cost/Vehicle Mile	\$2.11	\$1.47	\$1.54	4%
	Cost/Revenue Vehicle Mile	\$2.53	\$1.73	\$1.76	2%
	Cost/Vehicle	\$64,339	\$39,885	\$38,998	-2%
	Cost/Driver Hour	\$61.75	\$34.80	\$36.56	5%
VEHICLE UTILIZATION	Total Vehicles	24	24	21	-14%
	Passenger Trips/Vehicles	1,930	1,762	1,443	-22%
	Vehicle Miles/Vehicle	30,460	27,143	25,403	-7%
	Revenue Vehicle Miles/Vehicle	25,418	23,056	22,155	-4%
SAFETY	Total Number of Accidents	2	0	0	#DIV/0!
	Accidents/100,000 Miles	0.27	0.00	0.00	#DIV/0!
SERVICE AVAILABILITY	Average Vehicle Miles Between Roadcalls	36,552	25,055	88,911	72%
	Roadcalls	20	26	6	-333%
	Passenger No-Shows	1084	780	301	-159%
	Number of Trip Denials	50	26	30	13%

Source: Annual Operations Reports





Bus Transit System Annual Safety and Security Certification
Certifying Compliance with Rule 14-90, FAC to the
Florida Department of Transportation (FDOT)

Certification Date (Current): 2017

Certification Year (Previous): 2016

Name and Address of Bus Transit System: Levy County Board of County Commissioners/Levy County Transit, 970 E. Hathaway Ave., Bronson, FL 32621

The Bus Transit System (Agency) named above hereby certifies the following:

- 1. The Agency has adopted a System Safety Program Plan (SSPP) and a Security Program Plan (SPP) pursuant to the standards set forth in Rule Chapter 14-90, Florida Administrative Code.*
- 2. The Agency is in compliance with its adopted SSPP and SPP.*
- 3. The Agency has performed annual safety inspections on all operational vehicles in accordance with Rule Chapter 14-90, Florida Administrative Code.*
- 4. The Agency has conducted reviews of SSPP and SPP and the plans are up to date.*

Blue Ink Signature: Connie A Date: 12-19-2016
(Individual Responsible for Assurance of Compliance)

Name: Connie Conley Title: Director

Name and address of entity (ies) which has (have) performed bus safety inspections and security assessments:

Name: Levy County Transit

Address: 970 E. Hathaway Avenue, Bronson, FL 32621

Name of Qualified Mechanic who Performed Annual Inspections: Bruce Haney

** Note: Please do not edit or otherwise change this form.*



October 20, 2015

Mrs. Connie Conley
Designated Employer Representative
Levy County Transit dba Nature Coast Transit
Bronson, FL

Dear Mrs. Conley,

An electronic desk review of your agencies Substance Abuse Management Review program was conducted on March 13, 2015 as part of an annual certification process related to the Drug and Alcohol Management Information Systems reporting for our state transit agencies.

The compliance monitoring included a thorough examination of the substance abuse policy, urine drug testing and breath alcohol testing records for all test types as well as training documentation and record maintenance and retention procedures for the period of January 1 2014 through March 1, 2015. The review revealed that Levy County Transit dba Nature Coast Transit is meeting or exceeding all regulatory requirements in the following areas monitored:

Please continue to utilize the training and technical assistance resources made available to all transit agencies through the FDOT Substance Abuse Management Oversight and Technical Assistance program.

Sincerely,
Diana

Diana Byrnes, C-SAPA
Substance Abuse Monitoring Specialist
Center for Urban Transportation Research
University of South Florida
4202 E. Fowler Ave CUT 100
Tampa, FL 33620

ON-SITE OBSERVATION

1. Date of Observation:

10/26/2017

2. Location:

Levy County Transit, Chiefland Medical, Fresenius Medical Care

3. Number of Passengers picked up/dropped off:

Ambulatory:

2

Non-Ambulatory

0

4. Did the driver provide passenger assistance?

Yes

No

5. Was the driver wearing identification?

Yes

No

6. Did the driver ensure the passengers were properly secured?

Yes

No

7. Was the interior of the vehicle free of dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal or other objects or materials which could soil items placed in the vehicle or provide discomfort for the passenger?

Yes

No

8. Is there a sign posted on the interior of the vehicle with both a local phone number and the Transportation Disadvantaged Program Helpline for comments/complaints/commendations?

Yes

No

9. Did the vehicle have working heat and air conditioning?

Yes

No

10. Did the vehicle have two-way communications in good working order?

Yes

No

11. Did the driver properly use the lift and secure the passenger?

Yes

No

Not Applicable

PASSENGER SURVEYS

How often do your ride?

Daily 7 days/week	1-2 Times/Week	3-5 Times/Week	Other
0	5	2	1

Have you been denied transportation services?

Yes 0

No 8

What is your trip purpose?

Medical	Education/Training	Employment	Other
8	0	0	0

Do you have concerns with your service?

Yes 0

No 8

What types of concerns do you have?

Late Trips	Driver Behavior	Availability	Vehicle Condition	Customer Service	Cost
0	0	0	0	0	0

PURCHASING AGENCY SURVEY

Purchasing Agency name: Suwannee River Economic Council, Inc.

Representative of Purchasing Agency: MATT PEARSON

1) Does your agency purchase transportation services from Levy County Transit?

YES

NO

2) What is the primary purpose for purchasing transportation service for your clients?

- Medical
- Employment
- Education/Training/Day Care
- Nutritional
- Life Sustaining/Other

3) On average, how often do your clients use Levy County Transit's services?

- 7 Days/Week
- 1-2 Times/Week
- 3-5 Times/Week
- 1-3 Times/Month
- Less than 1 Time/Month

4) Have you had any problems with Levy County Transit?

- Yes
- No If no, skip to question 7

5) If you have had problems with Levy County Transit, please identify the types of problems:

- Advance notice requirement
- Cost
- Service area limits
- Pick up times not convenient
- Vehicle condition
- Lack of passenger assistance
- Accessibility concerns
- Complaints about drivers
- Complaints about timeliness
- Length of wait for reservations
- Other _____

6) Overall, are you satisfied with the transportation you have purchased from Levy County Transit?

- Yes
- No If no, why? _____

COST

**FLCTD
Annual Operations Report
Section VII: Expense Sources**

County: Levy		Fiscal Year: July 1, 2016 - June 30, 2017	
Status: Complete			
FLCTD Status: Approved			
Section VII: Financial Data			
2. Expense Sources			
Expense Item	Community Transportation Coordinator	Coordination Contractor	TOTAL EXPENSES
Labor (501):	\$358,870.00	\$0.00	\$358,870.00
Fringe Benefits (502):	\$203,634.00	\$0.00	\$203,634.00
Services (503):	\$39,641.00	\$0.00	\$39,641.00
Materials and Supplies Cons. (504):	\$197,626.00	\$0.00	\$197,626.00
Utilities (505):	\$7,064.00	\$0.00	\$7,064.00
Casualty and Liability (506):	\$0.00	\$0.00	\$0.00
Taxes (507):	\$0.00	\$0.00	\$0.00
Purchased Transportation Services (508)			
Bus Pass Expenses:	\$0.00	\$0.00	\$0.00
School Bus Expenses:	\$0.00	\$0.00	\$0.00
Other:	\$0.00	\$0.00	\$0.00
Miscellaneous (509):	\$12,133.00	\$0.00	\$12,133.00
Interest (511):	\$0.00	\$0.00	\$0.00
Leases and Rentals (512):	\$0.00	\$0.00	\$0.00
Annual Depreciation (513):	\$0.00	\$0.00	\$0.00
Contributed Services (530):	\$0.00	\$0.00	\$0.00
Allocated Indirect Expenses:	\$0.00	\$0.00	\$0.00
GRAND TOTAL:	\$818,968.00	\$0.00	\$818,968.00

COMPETITION

1. Inventory of Transportation Operators in the Service Area

	Transportation Providers Available	Transportation Providers Contracted in the System.
Private Non-Profit	0	0
Private For-Profit	4	0
Government	0	0
Public Transit Agency	1	1
Total	1	1

2. How many of the operators are coordination contractors? 0

3. Does the Community Transportation Coordinator have a competitive procurement process?

Yes

No

Not Applicable

4. What methods have been used in selection of the transportation operators? Not applicable.

	Low bid
	Requests for qualifications
	Negotiation only

	Requests for proposals
	Requests for interested parties

COORDINATION

1. Public Information – How is public information distributed about transportation services in the community?

Levy County Transit distributes brochures in the community.

2. Eligibility – How is passenger eligibility coordinated for local transportation services?

Levy County Transit determines passenger eligibility except for passengers using Florida's Managed Medical Care Program.

3. Call Intake – To what extent is transportation coordinated to ensure that a user can reach a Reservationist on the first call?

Individuals call Levy County Transit to schedule all trips except trips provided through Florida's Managed Medical Care Program.

4. Reservations – How is the duplication of a reservation prevented?

Levy County Transit handles all trip reservations except trip reservations for Florida's Managed Medical Care Program.

5. Trip Allocation – How is the allocation of trip requests to providers coordinated?

Levy County Transit handles all trip allocations.

6. Scheduling – How is the trip assignment to vehicles coordinated?

Levy County Transit schedules all trips except for trips provided in Florida's Managed Medical Care Program.

7. General Service Monitoring – How is the overseeing of transportation operators coordinated?

Not applicable.



II . B

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November 9, 2017

TO: Levy County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: 2016-2017 Annual Operations Report

RECOMMENDATION

Review the 2016/2017 Annual Operations Report.

BACKGROUND

Suwannee River Economic Council is required to submit an annual operations report to the Florida Commission for the Transportation Disadvantaged by September 15 of each year. Attached is the Fiscal Year 2016-2017 Annual Operations Report for Levy County.

If you have any questions concerning the attached report, please contact me at extension 110.

Attachment

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FLCTD
Annual Operations Report
Section I: Face Sheet

County: Levy	Fiscal Year: July 1, 2016 - June 30, 2017
Status: Ready	
Report Date:	07/20/2017
Period Covered:	July 1, 2016 - June 30, 2017
Coordinator's Name:	Levy Board of County Commissioners
Address:	970 East Hathaway Avenue
	Post Office Box 310
City:	Bronson
Zip Code:	32621
Service Area:	Levy
Contact Person:	Connie Conley
Title:	Director
Phone:	(352) 486 - 3485
Fax:	(352) 486 - 3312
Email:	conley-connie@levycounty.org
Network Type:	Sole Source
Organization Type:	County
CTC Certification:	
<p>I, Connie Conley, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.</p>	
CTC Representative (signature)	

LCB Statement:	
<p>I, _____, as the local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(7) F.S. that the local Coordinating Board has reviewed this report and the Planning Agency has received a copy.</p>	
LCB Signature	

FLCTD
Annual Operations Report
Section II: General Info

County: Levy

Fiscal Year: July 1, 2016 - June 30, 2017

Status: Ready

Section II: Coordinated System General Information

1. Provider Listing (include the CTC, if the CTC provides transportation services)

Number of Private Non-Profits: 0

Number of Private For-Profits: 0

Public Entities:

School Board: 0

Municipality: 0

County: 1

Transit Authority: 0

Other: 0

Total: 1

2. How many of the providers listed in 1 are coordination contractors?

0

FLCTD
Annual Operations Report
Section III: Passenger Trip Info

County: Levy		Fiscal Year: July 1, 2016 - June 30, 2017	
Status: Ready			
Section III: Passenger Trip Information			
1a. One-Way Passenger Trips			
Type of Service	Service Area		Total
	Within	Outside	
Fixed Route/Fixed Schedule			
Daily Trip Tickets	0	0	0
Weekly Passes	0	0	0
Monthly Passes	0	0	0
Deviated Fixed Route Service	0	0	0
Paratransit			
Ambulatory	17943	11661	29604
Non-Ambulatory	427	262	689
Stretcher	1	0	1
Other Services			
School Board Trips	0	0	0
Total Trips	18371	11923	30294
1b. How many of the total trips were provided by contracted transportation providers (do not include the CTC, if the CTC provides transportation services)?			0
1c. How many of the total trips were provided by coordination contractors?			0
2. One-Way Trips by Funding Source			
Agency for Health Care Administration			70
Agency for Persons with Disabilities			6107
Agency for Workforce Innovation			0
Commission for the Transportation Disadvantaged			15005
Department of Children and Families			0
Department of Community Affairs			0
Department of Education			0
Department of Elder Affairs			1202
Department of Health			0

Department of Juvenile Justice	0
Florida Department of Transportation	1058
Local Government	0
Local Non-Government	6852
Other Federal Programs	0
Total:	30294
3. One-Way Trips by Passenger Type	
Was this information obtained by sampling?	
Elderly	
Low Income:	4138
Disabled:	0
Low Income and Disabled:	730
Other:	0
Children	
Low Income:	0
Disabled:	0
Low Income and Disabled:	80
Other:	0
Other	
Low Income:	12512
Disabled:	0
Low Income and Disabled:	0
Other:	12834
Total:	30294
4. One-Way Passenger Trips - by Purpose	
Was this information obtained by sampling?	yes
Medical Purpose	6327
Employment Purpose	1497
Education/Training/Daycare Purpose	13640
Nutritional Purpose	1202
Life-Sustaining/Other Purpose	7628
Total:	30294
5. Unduplicated Passenger Head Count	
5a. Paratransit/Deviated Fixed Route/ School Brd	515

5b. Fixed Route	0
Total:	515
6. Number of Unmet Trip Requests	
	30
Unmet Trip Requests by Type of Trip	
Unmet Medical	0
Unmet Employment	0
Unmet Education/Training/Daycare	0
Unmet Nutritional	0
Unmet Life-Sustaining/Other	30
Reason Trip was Denied (Optional)	
Lack of Funding:	0
Lack of Vehicle Availability:	0
Lack of Driver Availability:	0
Other:	30
7.) Number of Passenger No-shows	
	301
Passenger No-Shows by Funding Source (optional)	
CTD:	158
AHCA:	6
AWI:	0
DCF:	0
APD:	12
DOE:	0
DOEA:	19
Other:	106
8. Complaints	
Complaints by Service	0
Complaints by Policy	0
Complaints by Vehicle	0
Complaints by Other	0
Complaint Total:	0
9. Commendations	
Commendations by CTC	10

Commendations by Transportation Providers	0
Commendations by Coordination Contractors	0
Total Commendations:	10

FLCTD
Annual Operations Report
Section IV: Vehicle Info

County: Levy		Fiscal Year: July 1, 2016 - June 30, 2017	
Status: Ready			
Section IV: Vehicle Information			
1. Mileage Information			
	Vehicle Miles		Revenue Miles
CTC:	533465		465249
Transportation Providers:	0		0
Coordination Contractors:	0		0
School Bus Utilization Agreement:	0		0
Total:	533465		465249
2. Roadcalls			
	6		
3. Accidents			
	Chargeable		Non-Chargeable
Total Accidents Person Only:	0		0
Total Accidents Vehicle Only:	0		0
Total Accidents Person & Vehicle:	0		0
Total Accidents:	0		0
Grand Total:	0		
4. Total Number of Vehicles			
	21		
		Count	Percentage
a. Total vehicles that are wheelchair accessible:		11	52.00%
b. Total vehicles that are stretcher equipped:		1	4.00%

FLCTD
Annual Operations Report
Section V: Employee Info

County: Levy		Fiscal Year: July 1, 2016 - June 30, 2017	
Status: Ready			
Section V: Employee Information			
1. CTC and Transportation Provider Employee Information			
			Hours
Full-Time Drivers	9		21398
Part-Time Drivers	2		1002
Volunteer Drivers	0		0
Total Hours:			22400
Maintenance Employees	1		
Dispatchers	1		
Schedulers	1		
Call Intake/Reserv./Cust. Serv.	0		
Other Operations Employees	0		
			Hours
Other Volunteers	0		7632
Administrative Support	1		
Management Employees	1		
Total	16		
2. Coordination Contractors Employee Information			
			Hours
Full-Time Drivers	0		0
Part-Time Drivers	0		0
Volunteer Drivers	0		0
Total Hours:			0
Maintenance Employees	0		
Dispatchers	0		
Schedulers	0		
Call Intake/Reserv./Cust. Serv.	0		

Other Operations Employees	0	
		Hours
Other Volunteers	0	0
Administrative Support	0	
Management Employees	0	
Total	0	
		TOTAL HOURS: 22400

FLCTD
Annual Operations Report
Section VI: Revenue Sources

County: Levy		Fiscal Year: July 1, 2016 - June 30, 2017	
Status: Ready			
Section VI: Financial Data			
1. Detailed Revenue and Trips Provided by Funding Source			
Revenue Source	CTC and Transportation Providers	Coordination Contractors	TOTAL REVENUES
Agency for Health Care Administration			
Medicaid Non-Emergency	\$0.00	\$0.00	\$0.00
Medicaid Non-Emergency (under fixed fee service with AHCA)	\$3,623.00	\$0.00	\$3,623.00
Agency for Persons with Disabilities			
Comm Care for Dis Adults/Aging & Adult Services	\$0.00	\$0.00	\$0.00
Developmental Services	\$84,713.00	\$0.00	\$84,713.00
Other (specify)	\$0.00	\$0.00	\$0.00
Agency for Workforce Innovation			
WAGES/Workforce Board	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Commission for the Transportation Disadvantaged			
Non-Sponsored Trip Program	\$452,287.00	\$0.00	\$452,287.00
Non-Sponsored Cap. Equip.	\$0.00	\$0.00	\$0.00
Rural Capital Equip.	\$73,259.00	\$0.00	\$73,259.00
TD Other (specify)	\$0.00	\$0.00	\$0.00
Department of Children and Families			
Alcohol, Drug Abuse & Mental Health Program	\$0.00	\$0.00	\$0.00
Family Safety & Preservation	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Community Affairs			
Community Services	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Education			
Carl Perkins Vocational Ed. Act	\$0.00	\$0.00	\$0.00
Division of Blind Services	\$0.00	\$0.00	\$0.00

Vocational Rehabilitation	\$0.00	\$0.00	\$0.00
Day Care Programs	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Elder Affairs			
Older Americans Act	\$17,588.00	\$0.00	\$17,588.00
Community Care for the Elderly	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Health			
Children's Medical Services	\$0.00	\$0.00	\$0.00
Office of Disability Deter.	\$0.00	\$0.00	\$0.00
County Public Health Unit	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Juvenile Justice			
(specify)	\$0.00	\$0.00	\$0.00
Department of Transportation			
49 USC 5307 (Section 9)	\$0.00	\$0.00	\$0.00
49 USC 5310 (Section 16)	\$0.00	\$0.00	\$0.00
49 USC 5311 (Section 18)	\$40,866.00	\$0.00	\$40,866.00
490USC 5311(f) (Section 18i)	\$0.00	\$0.00	\$0.00
Block Grant	\$0.00	\$0.00	\$0.00
Service Development	\$0.00	\$0.00	\$0.00
Commuter Assistance Program	\$0.00	\$0.00	\$0.00
Other DOT (Specify)5316 & 5317	\$53,650.00	\$0.00	\$53,650.00
Local Government			
School Board Service	\$0.00	\$0.00	\$0.00
Complementary ADA Service	\$0.00	\$0.00	\$0.00
County Cash	\$0.00	\$0.00	\$0.00
County In-Kind	\$0.00	\$0.00	\$0.00
City Cash	\$0.00	\$0.00	\$0.00
City In-Kind	\$0.00	\$0.00	\$0.00
Other Cash (specify)Interest, Sales of Surplus Equip	\$52,020.00	\$0.00	\$52,020.00
Other In-Kind (specify)	\$0.00	\$0.00	\$0.00
Local Non-Government			
Farebox	\$48,152.00	\$0.00	\$48,152.00
Donations, Contributions	\$0.00	\$0.00	\$0.00
In-Kind Services	\$0.00	\$0.00	\$0.00
Other Non-Government	\$0.00	\$0.00	\$0.00
Other Federal or State Programs			

(specify)	\$0.00	\$0.00	\$0.00
(specify)	\$0.00	\$0.00	\$0.00
(specify)	\$0.00	\$0.00	\$0.00
GRAND TOTAL:			
	\$826,158.00	\$0.00	\$826,158.00

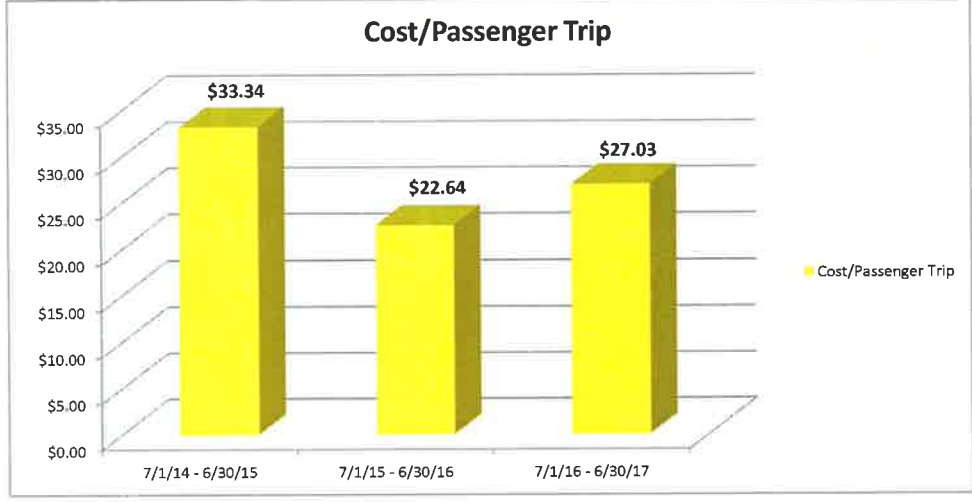
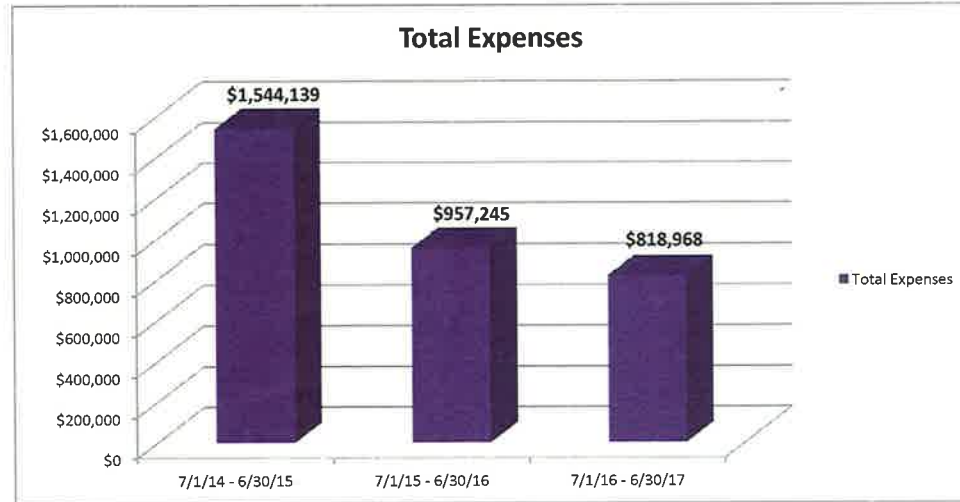
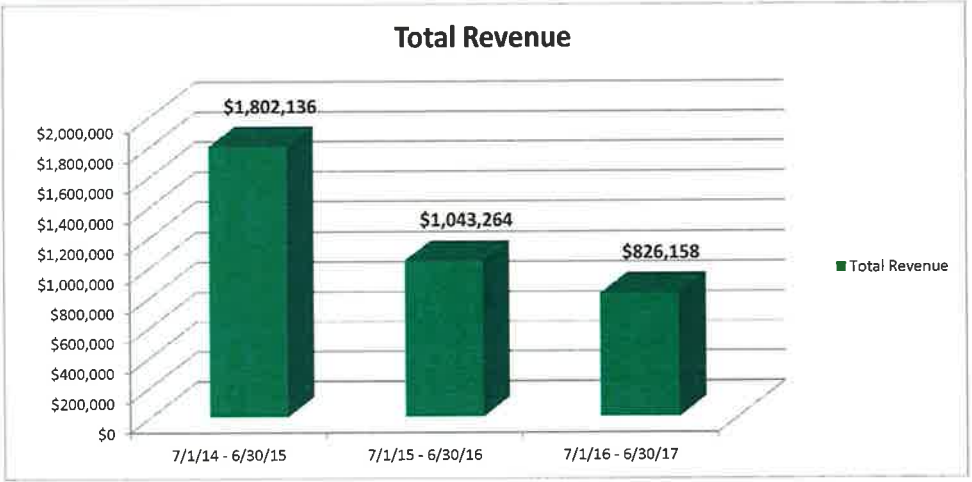
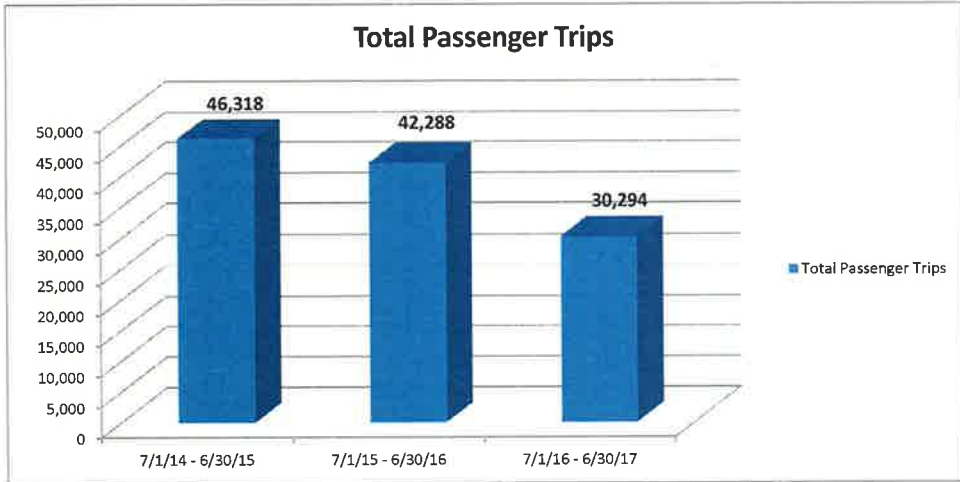
FLCTD
Annual Operations Report
Section VII: Expense Sources

County: Levy		Fiscal Year: July 1, 2016 - June 30, 2017	
Status: Ready			
Section VII: Financial Data			
2. Expense Sources			
Expense Item	Community Transportation Coordinator	Coordination Contractor	TOTAL EXPENSES
Labor (501):	\$358,870.00	\$0.00	\$358,870.00
Fringe Benefits (502):	\$203,634.00	\$0.00	\$203,634.00
Services (503):	\$39,641.00	\$0.00	\$39,641.00
Materials and Supplies Cons. (504):	\$197,626.00	\$0.00	\$197,626.00
Utilities (505):	\$7,064.00	\$0.00	\$7,064.00
Casualty and Liability (506):	\$0.00	\$0.00	\$0.00
Taxes (507):	\$0.00	\$0.00	\$0.00
Purchased Transportation Services (508)			
Bus Pass Expenses:	\$0.00	\$0.00	\$0.00
School Bus Expenses:	\$0.00	\$0.00	\$0.00
Other:	\$0.00	\$0.00	\$0.00
Miscellaneous (509):	\$12,133.00	\$0.00	\$12,133.00
Interest (511):	\$0.00	\$0.00	\$0.00
Leases and Rentals (512):	\$0.00	\$0.00	\$0.00
Annual Depreciation (513):	\$0.00	\$0.00	\$0.00
Contributed Services (530):	\$0.00	\$0.00	\$0.00
Allocated Indirect Expenses:	\$0.00	\$0.00	\$0.00
GRAND TOTAL:	\$818,968.00	\$0.00	\$818,968.00

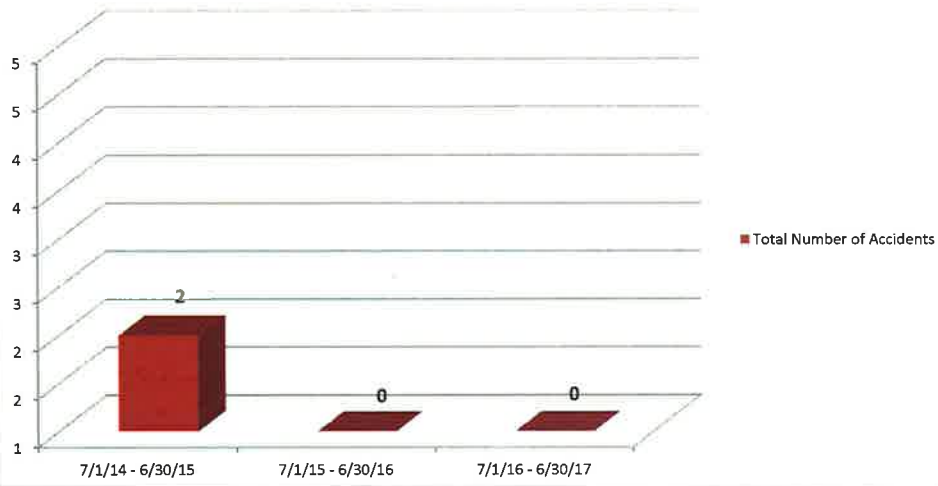
**PERFORMANCE TRENDS - LEVY COUNTY TRANSIT
LEVY COUNTY**

PERFORMANCE STANDARD	MEASURE	Fiscal Year 7/1/14 - 6/30/15	Fiscal Year 7/1/15 - 6/30/16	Fiscal Year 7/1/16 - 6/30/17	Percent Change 2015/16 - 2016/17
TOTAL SERVICE	Total Passenger Trips	46,318	42,288	30,294	-40%
	Total Revenue Vehicle Miles	610,042	553,355	465,249	-19%
	Total Vehicle Miles	731,044	651,431	533,465	-22%
	Total Driver Hours	25,007	27,508	22,400	-23%
SERVICE EFFECTIVENESS	Passenger Trips/Revenue Vehicle Mile	0.08	0.08	0.07	-17%
	Passenger Trips/Vehicle Mile	0.06	0.06	0.06	-14%
	Average Miles/Trip	16	15	18	13%
	Passenger Trips/Driver Hour	1.9	1.5	1.4	-14%
COST EFFECTIVENESS & EFFICIENCY	Total Revenue	\$1,802,136	\$1,043,264	\$826,158	-26%
	Total Expenses	\$1,544,139	\$957,245	\$818,968	-17%
	Cost/Passenger Trip	\$33.34	\$22.64	\$27.03	16%
	Cost/Vehicle Mile	\$2.11	\$1.47	\$1.54	4%
	Cost/Revenue Vehicle Mile	\$2.53	\$1.73	\$1.76	2%
	Cost/Vehicle	\$64,339	\$39,885	\$38,998	-2%
	Cost/Driver Hour	\$61.75	\$34.80	\$36.56	5%
VEHICLE UTILIZATION	Total Vehicles	24	24	21	-14%
	Passenger Trips/Vehicles	1,930	1,762	1,443	-22%
	Vehicle Miles/Vehicle	30,460	27,143	25,403	-7%
	Revenue Vehicle Miles/Vehicle	25,418	23,056	22,155	-4%
SAFETY	Total Number of Accidents	2	0	0	#DIV/0!
	Accidents/100,000 Miles	0.27	0.00	0.00	#DIV/0!
SERVICE AVAILABILITY	Average Vehicle Miles Between Roadcalls	36,552	25,055	88,911	72%
	Roadcalls	20	26	6	-333%
	Passenger No-Shows	1084	780	301	-159%
	Number of Trip Denials	50	26	30	13%

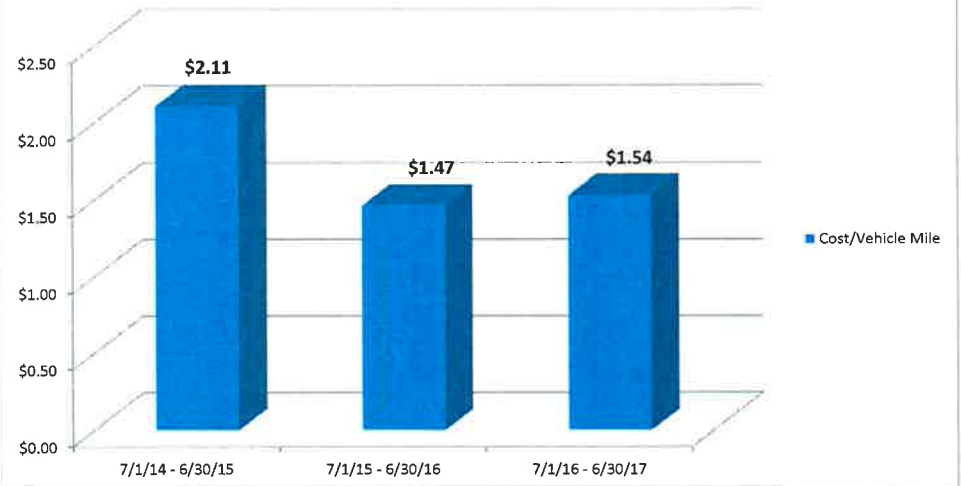
Source: Annual Operations Reports



Total Number of Accidents



Cost/Vehicle Mile





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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

November 9, 2017

TO: Levy County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: Rural Area Capital Assistance Program Grant Application

RECOMMENDATION

The Board needs to approve Levy County Transit's application for Rural Area Capital Assistance Program Grant funds.

BACKGROUND

The Rural Area Capital Assistance Program is administered by the Florida Commission for the Transportation Disadvantaged. Grant funds awarded by this program can be used to address capital transportation needs in rural areas of the State. Eligible applicants are designated Community Transportation Coordinators.

Attached is Levy County Transit's application for 2017/18 Rural Area Capital Assistance Program Grant funding. If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

t:\lynn\td2017\levy\memos\racag.docx

Levy County Board of County Commissioners

Levy County Transit

2017/2018

**Shirley Conroy Rural Area Capital Assistance
Program Grant Application**



SHIRLEY CONROY RURAL AREA CAPITAL ASSISTANCE GRANT APPLICATION APPLICATION FORM

- 1. DATE SUBMITTED: October 17, 2017
2. LEGAL NAME OF APPLICANT: Levy County Board of County Commissioners/Levy County Transit
3. FEDERAL IDENTIFICATION NUMBER: 59-6000717
4. REGISTERED ADDRESS: P.O. Box 310 CITY AND STATE: Bronson ZIP CODE: 32626
5. CONTACT PERSON FOR THIS GRANT: Connie Conley
6. PHONE NUMBER: 352-486-3485
7. E-MAIL ADDRESS: conley-connie@levycounty.org
8. PROJECT LOCATION [County(ies)]: Levy
9. PROPOSED START DATE: November 2017 ENDING DATE: June 30, 2018
10. ESTIMATED PROJECT FUNDING REQUESTED:

Table with 2 columns: Fund Type, Amount. Rows include Transportation Disadvantaged Grant Funds (\$136,728.00), Local Match (\$REDI), and TOTAL PROJECT COST (\$136,728.00).

11. I hereby certify that this document has been duly authorized by the governing body of the applicant, and the applicant intends to complete the project, and to comply with any attached assurances if the assistance is awarded.

John Meeks, Board Chairman

TYPED NAME OF AUTHORIZED REPRESENTATIVE AND TITLE

Handwritten signature of John Meeks

SIGNATURE OF AUTHORIZED REPRESENTATIVE

October 17, 2017

DATE

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Anne Bast Brown, County Attorney

12. Local Coordinating Board Approval

I hereby certify that this grant has been reviewed in its entirety by the Levy County Coordinating Board.

COORDINATING BOARD CHAIRPERSON'S SIGNATURE

DATE



**SHIRLEY CONROY RURAL AREA CAPITAL
ASSISTANCE GRANT APPLICATION
PROPOSED PROJECT FUNDING**

Project Description and Cost:

- Capital equipment - **Prioritize based on need.**
- If vehicle, specify type of vehicle and fuel type (gas, diesel, alternative)
- Include a copy of the TRIPS vehicle order form used to determine price or quote received for other capital equipment to document cost.

1.	Ford Mini Bus 22', Gas. Capacity: 8 amby seats or 4 seat/2 w/c	\$68,364
2.	Ford Mini Bus 22', Gas. Capacity: 8 amby seats or 4 seat/2 w/c	\$68,364
3.		\$
4.		\$
5.		\$
6.		\$
Total Project Cost		\$136,728.00

Funding Participation

Transportation Disadvantaged Trust Funds	(90%)	136,728.00
Local Match	(10%) *	REDI
Total Project Cost		136,728.00

* If REDI, include 100% of the total project cost on the Transportation Disadvantaged Trust Funds line and "REDI" on the Local Match line.

ORDER FORM

CONTRACT # TRIPS-15-MB-CB

MiniBus with ADA Option

Creative Bus Sales Inc.

AGENCY NAME: Levy County Bocc/Levy Co. Transit DATE: 10-2017

PURCHASE ORDER NUMBER: 1

CONTACT PERSON: Connie Conley, (352) 486-3485 - conley-connie@levycounty.org
(Name, Telephone Number and Email Address)

Ford Transit FT148EWBHRDRW

August 2017

Item	Unit Cost	Quantity	Total Cost
Base Vehicle Type			
Ford Model FT148EWBHRDRW 10,360 GVWR 22' 3.7L Gas Engine	\$54,815	1	54,815
Diesel	\$3,138		
3.5L V-6 Eco Boost Engine	\$1,628		
SEATS			
Base Seats: Freedman GO	\$665	4	2660
Child Seats: Freedman Caregiver ICS 3 point	\$815		
Upgraded AC			
Gasoline Engine Standard In Base	N/C		
Diesel Engine Standard In Base	N/C		
Paint Choices			
White	\$0	1	0
Paint Scheme A	\$150		
Paint Scheme B	\$150		
Paint Scheme C	\$150		
Other Options			
Dual Swing Entry Door "DELETE" option	(-\$4000)		
Wheelchair lift/ramp Manufacturer: Braun Model:L919 800 lbs Rear Only	\$4600	1	4600
Wheelchair lift/ramp Manufacturer: Ricon Model: K Series 800 lbs	\$4600		
2-way radio prep package.	\$150	1	150
A 110V power inverter with accessory outlet	\$950		
110V Accessory Outlet per Location	\$165		
Individual reading lamps	\$135		
Fold-away Seat	\$1050	2	2100

**Florida Department of Transportation
Public Transit Office**

Order Packet

Optional floor covering material	\$50		
Securement Devices Manufacturer: Q-Straint Model: QRT MAX Slide N Click	\$845	2	1690
Q-Straint WC18 QRT Deluxe System	\$935		
Sidewall Wheelchair Carrier	\$275		
Security camera system, REI	\$2000		
Additional Camera	\$260		
Freedman Child Restraint System Latches And Tethers	\$60		
TSI System with 2 Cameras	\$4100		
Additional Camera for TSI	\$375		
Upgraded Seating level 4	\$20		
Transit Works Smart Floor Track System	\$2300		
Smart Floor Seat Modification per Seat	\$140		
Gatekeeper - 2 Camera System	2349	1	2349
GRAND TOTAL			68,364

ORDER FORM

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Upgraded AC			
Gasoline Engine Standard In Base	N/C		
Diesel Engine Standard In Base	N/C		
Paint Choices			
White	\$0	1	0
Paint Scheme A	\$150		
Paint Scheme B	\$150		
Paint Scheme C	\$150		
Other Options			
Dual Swing Entry Door "DELETE" option	(-\$4000)		
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2-way radio prep package.	\$150	1	150
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110V Accessory Outlet per Location	\$165		
Individual reading lamps	\$135		
Fold-away Seat	\$1050	2	2100

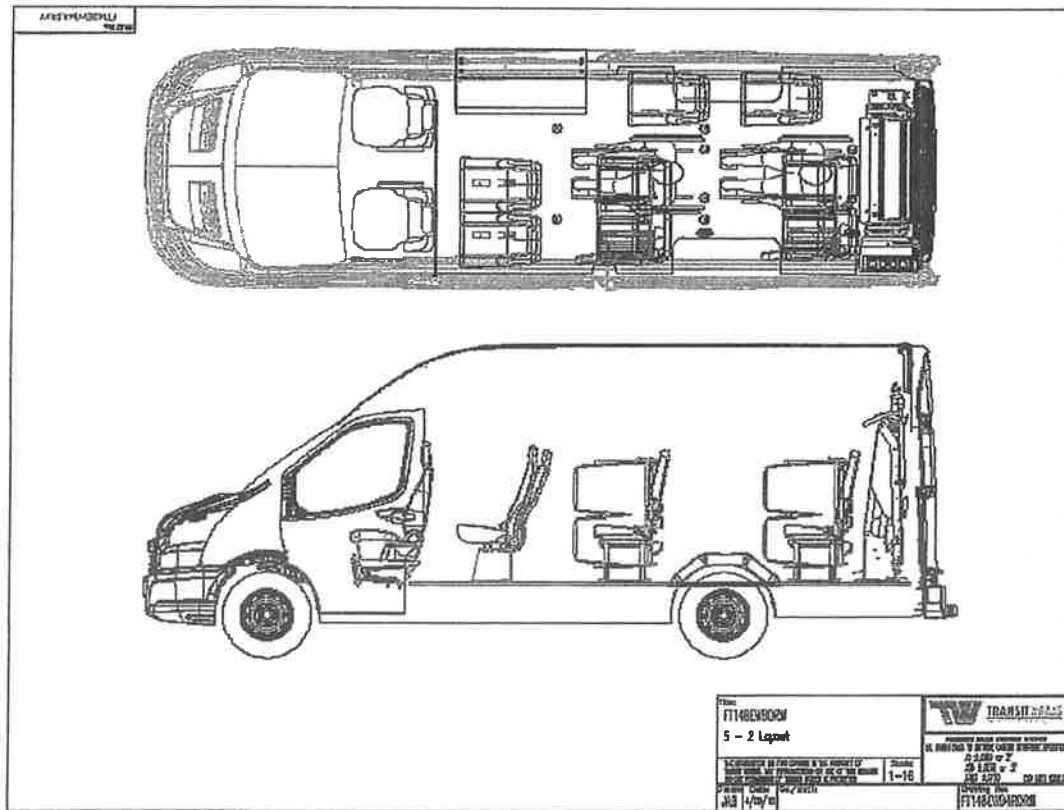
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Gatekeeper - 2 Camera System	2349	1	2349
GRAND TOTAL			68,364

Revised on 8-9-2017

Jumbo





SHIRLEY CONROY RURAL AREA CAPITAL ASSISTANCE GRANT APPLICATION PROPOSED PROJECT SCOPE

Who:

Levy County BOCC/Levy County Transit has been providing transportation to residents of Levy County since October 2003, when the decision was made to provide the services and not contract with outside providers. The calculation of General Transportation Disadvantaged Population within the county is at approximately 46.2% of the total population. Total population for the County is approximately 40,500. With the services provided open to the general public, the main demand comes from those without vehicles, elderly and or disabled that cannot drive or may not have family available. The transportation that Levy County Transit provides is necessary for those using the service to have quality of life. All residents of Levy County may apply for transportation through an application process to verify what funding source that individual would qualify for.

What:

Would like to incorporate the new contracted Mini Buses into the fleet along with the turtle top buses currently in inventory. With the County being as rural and widespread these buses would help with fuel mileage and maneuverability. The main use will be for dialysis trips provided daily to four different dialysis centers within the service area and those residents who reside in the outer lying areas of the county. These buses would replace one bus that is not currently in inventory and one that will be removed by the time of delivery in June 2018.

Where:

Levy County is approximately 1118 square miles with a population of approximately 40,500. This county is rural with farming being the main industry. The service areas that trips are provided on a daily basis include Gainesville, Trenton, Levy County and surrounding areas. Trips are provided to outlying areas such as Yankeetown and Inglis on Thursdays and Fridays. Most of these trips are provided into areas such as Lecanto, Dunnellon and Crystal River. These areas are out of the service area however most residents in the south end of the county have doctors in these areas. These trips are usually for one rider only and the distance into these areas are approximately 35 miles. The smaller buses will help to provide more efficient trips.

When:

These buses will be ordered upon notification of award. Once buses have been delivered, inspected and all signage is in place the buses will be put into service immediately. These buses will provide service Monday - Friday, with the exception of Thanksgiving Day and Christmas Day. Life sustaining trips that would fall on either of these two days will be scheduled as needed and may fall on a Saturday or Sunday in which transportation will be provided.

How:

Levy County is a rural county. All trips provided are for residents of this county. Buses will be ordered from Creative Bus Sales, through TRIPS. Levy County is a REDI county, therefore the REDI Waiver is being requested for local match. The agency is primarily dependent on grants, Medi-waiver, SREC, private pay trips, private school funds and co payments for revenue.

Why:

Each route scheduled, every day averages 250 to 300 miles. Depending on the number of trips and drivers this average could increase to as much as 340 miles per day. Currently in inventory there are two buses, a 2013 and 2014 that have in excess of 200,000 miles. Both buses will have in excess of 250,000 miles by June of 2018 when the arrival of any bus awarded under this grant arrives. Given the size of the county and the distance to out of county trips being provided, the mileage accumulates quickly. All buses are serviced within the 5000 miles threshold to keep them in top running shape. This agency maintains excellent service records and cleanliness of all vehicles to provide a safe and comfortable service to those who utilize the service. The transportation disadvantaged population of Levy County relies on the services that Levy County Transit provides.

Status of 2015/2016 and 2016/2017 Grants:

2015/2016: Purchased one 2016 Turtle Top Odyssey in the amount of \$74,089.00. RCAP Grant 100% with REDI Waiver.

2015/2016: Purchased one 2016 Turtle Top Odyssey in the amount of \$ 84,631.00. 5339 Federal Grant at 100%.

2016/2017: Purchased one 2016 Turtle Top Odyssey in the amount of \$81,675.00. RCAP Grant 100% with REDI Waiver.

2016/2017: Ordered two Turtle Top Odyssey buses in the amount of \$152,208.00. 5339 Federal Grant At 100%. Delivery week of 10/3/2017.

2016/2017: Ordered one Mini Bus in the amount of \$70,654.00. 5339 Federal Grant at 100%. Delivery date unknown.




SHIRLEY CONROY RURAL AREA CAPITAL ASSISTANCE GRANT APPLICATION STANDARD ASSURANCES

The recipient hereby assures and certifies that:

1. The recipient has the requisite fiscal, managerial, and legal capacity to carry out the Transportation Disadvantaged Program and to receive and disburse State funds.
2. The recipient intends to accomplish all tasks as identified in this grant application.
3. The recipient is aware that the Shirley Conroy Rural Area Capital Assistance Program Grant is a reimbursement grant. Reimbursement of funds will be approved for payment upon receipt of a properly completed invoice with supporting documentation such as the vendor's invoice preferably reflecting a zero balance due or a copy of the cancelled check along with the vendor's invoice. If this project consists of a vehicle purchase, the application for title reflecting the Commission as the first lienholder is also required.
4. The recipient is aware that the approved project must be complete by June 30, 2018, which means the equipment must be received by the recipient by that date or reimbursement will not be approved.
5. Transportation Disadvantaged Trust Funds will not be used to supplant or replace existing federal, state, or local government funds.
6. Capital equipment purchased through this grant shall comply with the recipient's competitive procurement requirements or Chapter 287 and Chapter 427, Florida Statutes.

This certification is valid for the agreement period for which the grant application is filed.

Signature: 
Name: John Meeks
Title: Board Chairman
Agency: Levy County Transit
Service Area: Levy

Date: October 17, 2017

APPROVED AS TO FORM AND LEGAL SUFFICIENCY 
Anne Bast Brown, County Attorney

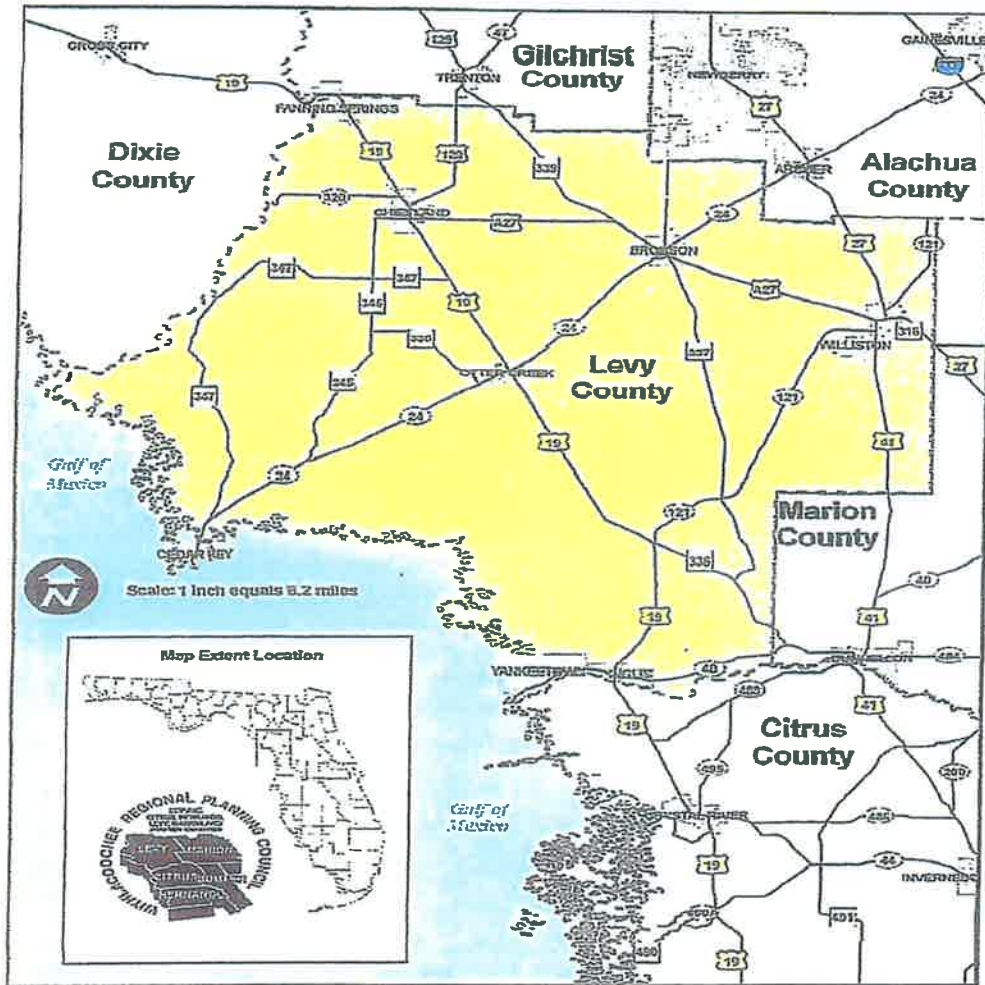


Levy County Transit Vehicle Inventory

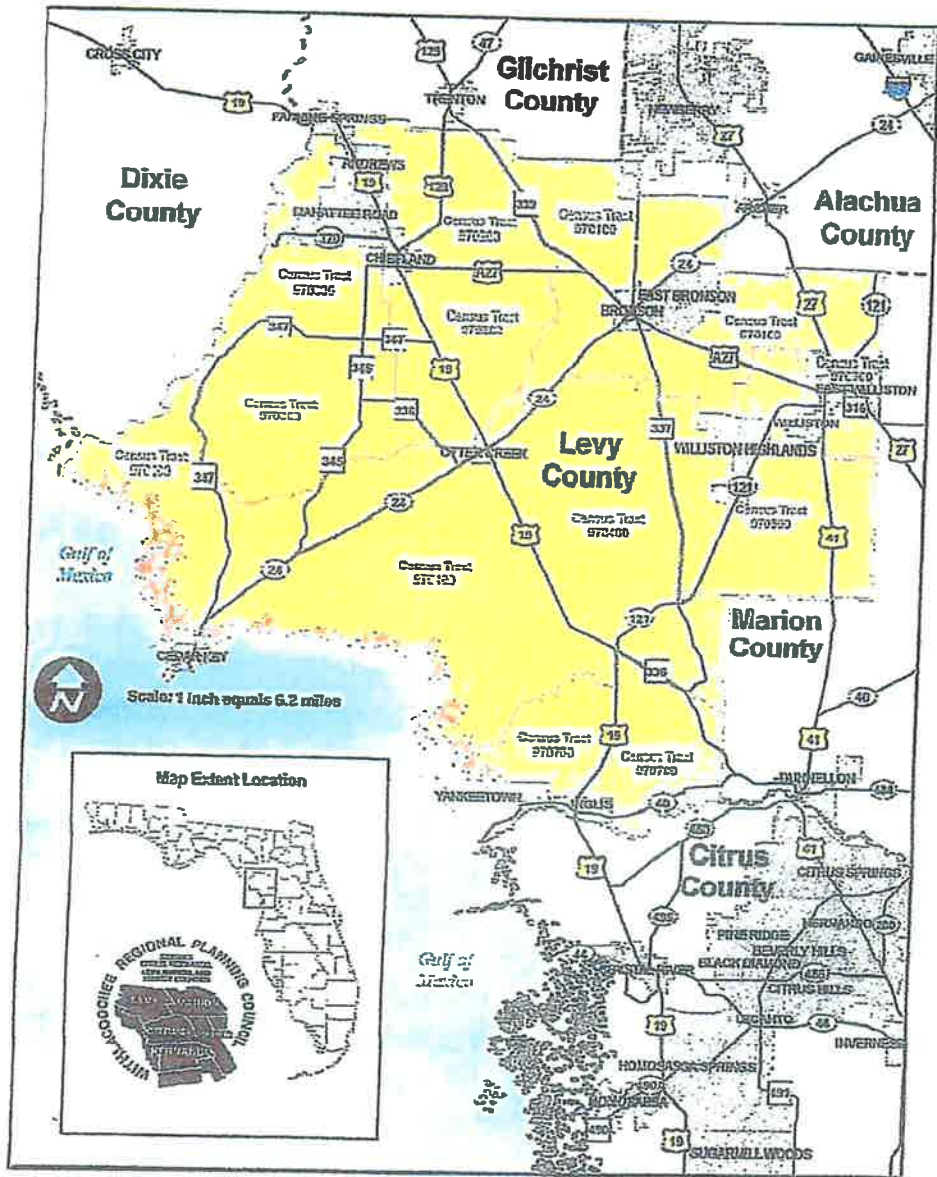
Year	Make	Model	Vehicle Type	VIN Number	FDOT Control # (if applicable)	Agency Vehicle #	Ramp or Lift (specify)	# of Seats and W/C Positions	Other Equipment	Use	Average Miles/Yr	Current Mileage	Funding Source	Name of Title Holder	Acquisition Date	Cost	% Federal funding	Location	Condition	Expected Date of Retirement	Date of Disposition (if applicable)	Sale Price (if applicable)	Status
2013	Chev	4500	D	1GB6G5B6XD1170903	N/A	LCT1	Lift	12 & 2	Cameras	Daily	50000	210575	RCAP	TD Comm	6/19/2013	68,290	0	Levy Co.	Excellent	2017			Active
2014	Ford	E450		1FDFE4FS2DDA92970	91220	LCT2	Lift	12 & 2	Cameras	Daily	50000	220894	5310	FDOT	9/27/2013	70,140	10%	Levy Co.	Excellent	2018			Active
2014	Ford	E450	D	1FDFE4FS2EDA83583	N/A	LCT3	Lift	12 & 3	Cameras	Daily	50000	181645	RCAP	TD Comm	6/26/2014	70,949	0	Levy Co.	Excellent	2018			Active
2014	Ford	E450	D	1FDFE4FS4EDA83583	70206	LCT4	Lift	12 & 4	Cameras	Daily	50000	178792	5317	FDOT	7/9/2014	73,979	10%	Levy Co.	Excellent	2019			Active
2015	Ford	E450	D	1FDXE4FS4EDB00758	91236	LCT 5	Lift	14 & 2	Cameras	Daily	50000	154763	5310	FDOT	3/12/2015	81,085	10%	Levy Co.	Excellent	2020			Active
2015	Ford	E450	D	1FDWE3FL6FDA28090	N/A	LCT 6	Lift	10 & 2	Cameras	Daily	50000	79419	RCAP	TD Comm	7/23/2015	79,380	0	Levy Co.	Excellent	2020			Active
2016	Ford	E450	D	1FDFE4FS0FDA35291	N/A	LCT 7	Lift	14 & 2	Cameras	Daily	50000	74670	RCAP	TD Comm	7/29/2016	74,089	0	Levy Co.	Excellent	2021			Active
2016	Ford	E450	D	1FDFE4FSXGDC55331	91266	LCT8	Lift	12 & 2	Cameras	Daily	50000	66835	5339	FDOT	7/29/2016	84,631	0	Levy Co.	Excellent	2021			Active
2016	Ford	E450	D	1FDFE4FS3GDC57115	N/A	LCT9	Lift	14 & 2	N/A	Daily	50000	15791	RCAP	TD Comm	6/27/2017	81,675	0	Levy Co.	Excellent	2022			Active
2008	Chev	Uplander	E	1GBDV13W88D211562	N/A	LCT 25	Ramp	5 & 1	Cameras	Daily	16,000	152345	FTA	Levy Co	10/24/2008	35,470	10%	Levy Co.	Good	2012			Active
2010	Ford	E450	D	1FDXE4FL9ADA82423	90274	LCT 29	Lift	12 & 2	Cameras	Daily	50000	347784	5310	Levy Co	3/18/2010	80,353	10%	Levy Co.	Good	2015			Active
2010	Dodge	GC	E	2D4RN4DEXAR498479	N/A	LCT 31	Ramp	4 & 1	N/A	Occasional	6500	49112	5309	Levy Co	7/14/2011	39,458	10%	Levy Co.	Good	2015			Active
2006	Chev	C5500	C	1GBE5V1216F417495	N/A	LCT 103	Lift	20 & 3	Cameras	Backup	45000	265632	FTA	Levy Co	3/28/2006	78,949	10%	Levy Co.	Good	2011			Backup
2010	Chev	C4500	C	1GBE4V1G99F413097	80235	LCT 106	Lift	16 & 2	Cameras	Idle	25000	176,493	ARRA	FDOT	2/19/2010	73,210	0	Levy Co.	Good	2019			Idle
2010	Chev	C4500	C	1GBE4V1G89F413057	80238	LCT107	N/A	24	Cameras	Daily	25000	163164	ARRA	FDOT	2/19/2010	71,339	0	Levy Co.	Good	2020			Active
2010	Chev	C4500	C	1GBE4V1GX9F413111	80237	LCT 108	Lift	16 & 2	N/A	Idle	25000	184503	ARRA	FDOT	2/19/2010	73,210	0	Levy Co.	Good	2019			Idle
2010	Chev	C4500	C	1GBE4V1G99F413083	80236	LCT 109	Lift	16 & 2	N/A	Idle	25000	131955	ARRA	FDOT	2/19/2010	73210	0	Levy Co.	Good	2019			Idle
2016	Ford	F550	C	1FDAF5GY8GEA53369	91262	LCT 110	Lift	20 & 2	Cameras	Occasionally		5926	5339	FDOT	6/29/2016	107,263	0	Levy Co.	Excellent	2022			Active

Service Area Map

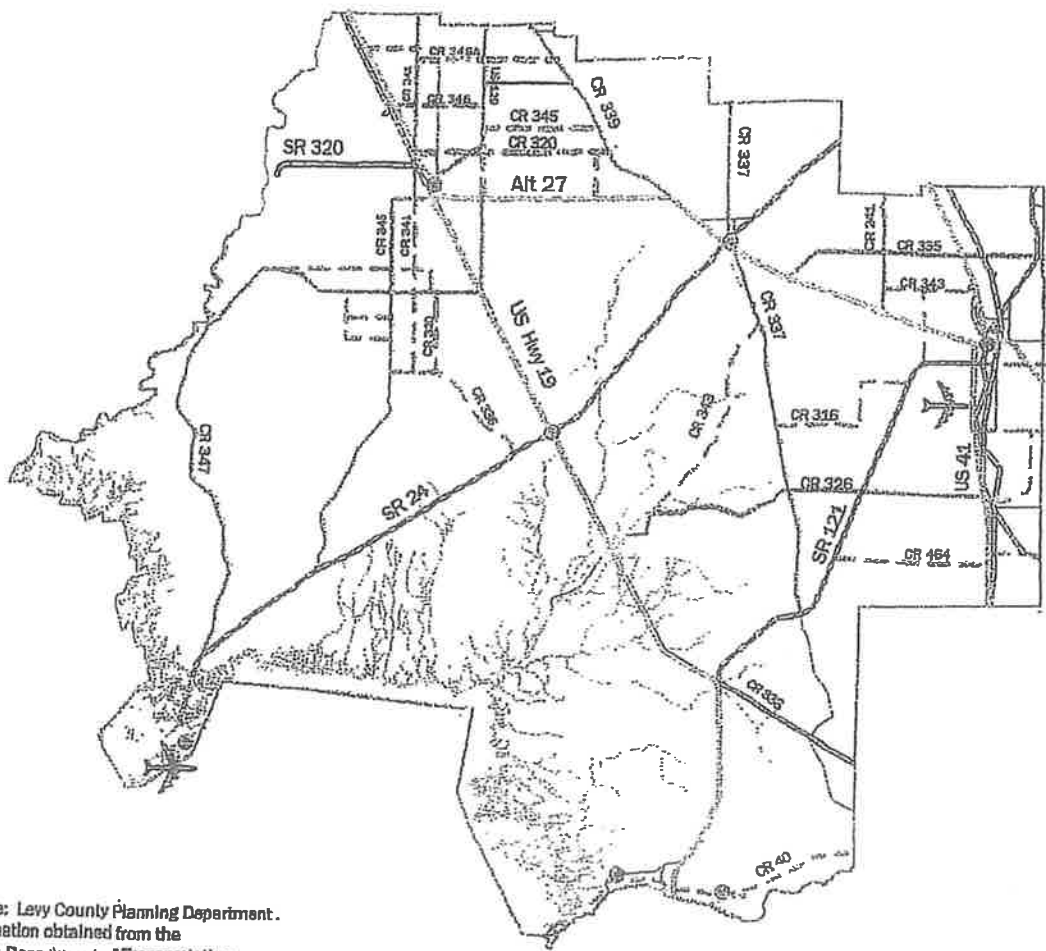
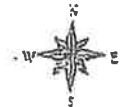
County(ies) of CTC's Service Area: LEVY COUNTY WITHIN THE STATE OF FLORIDA



LEVY COUNTY CENSUS DIVISIONS, CITIES AND CENSUS DESIGNATED PLACE



Levy County Future Transportation Map - 2018



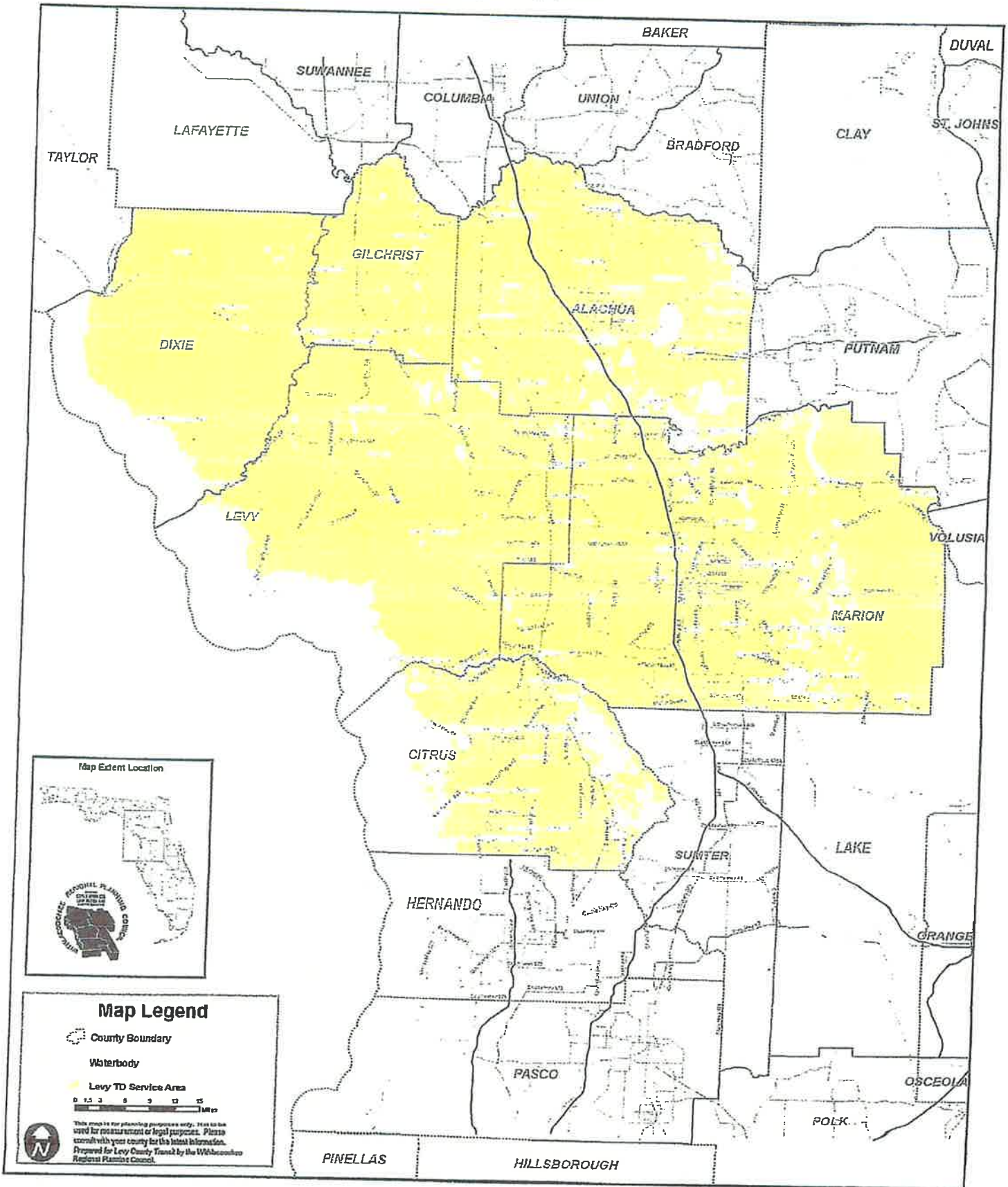
- Principal Arterials
- Minor Arterials
- Rural Major Collectors
- Rural Minor Collectors
- Airports
- Rail Lines
- Municipality

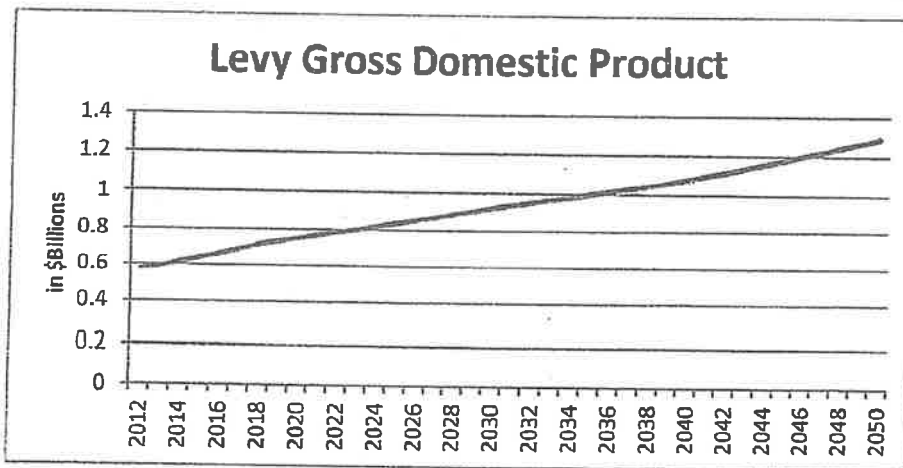
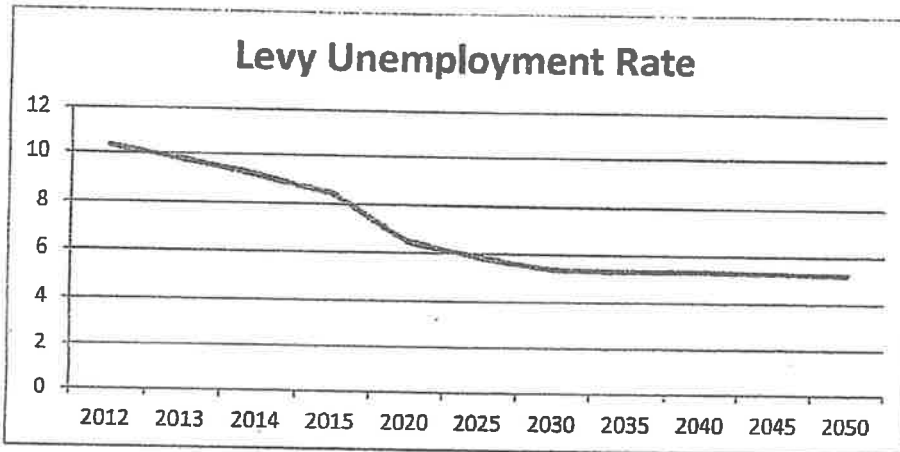
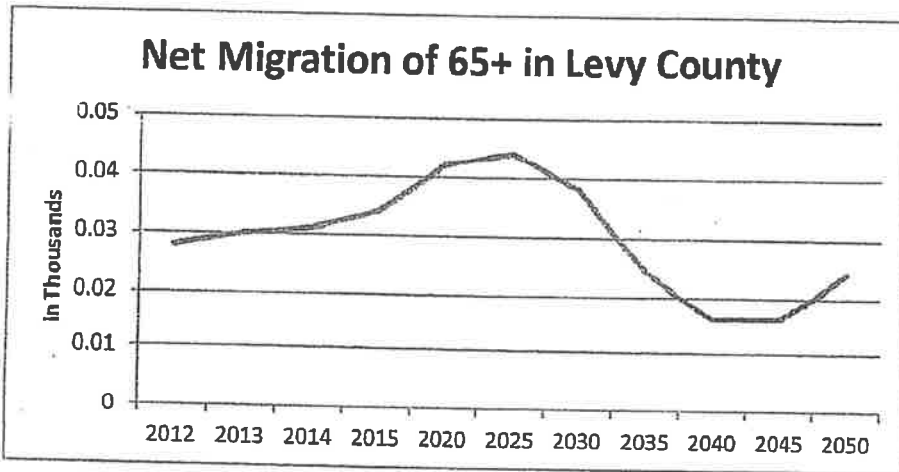
Number of Lanes:
 US 19 and US 98 are four-laned.
 Alt 27 is four-laned. The remainder
 of the roadways are two-laned.

* Note: There are no limited access roads
 in Levy County

Source: Levy County Planning Department.
 Information obtained from the
 Florida Department of Transportation.

Levy County Transportation Disadvantaged Service Area







November 9, 2017

TO: Levy County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Elect Vice-Chair

RECOMMENDATION

Re-elect Ms. Renate Cannon as the Board's Vice-Chair or elect a new Vice-Chair.

BACKGROUND

Chapter I. F. of the Board's Bylaws requires the Board to elect a Vice-Chair annually. The Vice-Chair shall serve a term of one year. In the event of the Chair's absence, the Vice-Chair shall assume the duties of the Chairperson and conduct the meeting.

If you have any questions concerning this matter, please contact me at extension 110.

t:\lynn\td2017\levy\memos\vicechair.docx



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November 9, 2017

TO: Levy County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: Levy County Transit Operations Reports

RECOMMENDATION

No action required. This agenda item is for information only.

BACKGROUND

Levy County Transit staff will distribute the operations reports at the meeting. If you have any questions concerning this matter, please contact me.

t:\lynn\td2017\levy\memos\statnov.docx

ATTENDANCE RECORD

**LEVY COUNTY
TRANSPORTATION DISADVANTAGED
COORDINATING BOARD**

MEMBER/ORGANIZATION	NAME	11/17/2016	1/19/2017	4/20/2017	9/21/2017
Chair	Commissioner John Meeks	A	P	P	P
Alternate Member	Commissioner Matt Brooks				A
Florida Department of Transportation	Sandra Collins	A	P	P	P
Alternate Member	Doreen Joyner-Howard	A	A	A	A
Florida Department of Children and Families	Vickie Menasco	P	P	P	A
Alternate Member	Amy Burton	A	A	A	A
Florida Department of Education	Jeff Aboumrad	A	P	P	P
Alternate Member	Peter Shepis	A	A	A	A
Florida Department of Elder Affairs	Matthew Pearson	P	A	P	A
Alternate Member	Vacant				
Florida Agency for Health Care Administration	Deweece Ogden	A	A	A	A
Alternate Member	Pamela Hagley	A	A	A	A
Regional Workforce Board	Dale French	P	P	P	P
Alternate Member	Kathleen Woodring	A	A	A	A
Florida Association for Community Action	Vacant				
Alternate Member	Vacant				
Public Education	Bruce Greenlee	P	A	P	A
Alternate Member	Joseph Wain	A	A	A	A
Veterans	Robert E. Lowyns	P	P	P	P
Alternate Member	Julie E. Rose	A	A	A	A
Citizen Advocate	Renate M. Cannon	P	P	P	P
Alternate Member	Vacant				
Citizen Advocate-User	Tammy Jean Ippolito	A	P	A	A
Alternate Member	Vacant				
Persons with Disabilities	Vacant				
Alternate Member	Vacant				
Elderly	Vacant				
Alternate Member	Vacant				
Local Medical Community	Vacant				
Alternate Member	Vacant				
Children at Risk	Sandra Woodard	P	P	P	P
Alternate Member	Brooke Ward	A	A	A	A
Private Transit	Vacant				
Alternate Member	Vacant				

LEGEND KEY: P-Present A-Absent

ATTENDANCE POLICY: According to Section G (10) of the Bylaws: "The North Central Florida Regional Planning Council shall review and consider rescinding the appointment of any voting member of the Board who fails to attend three consecutive meetings."

