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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

February 3, 2016

TO: Alachua County Transportation Disadvantaged Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Meeting Announcement

The Alachua County Transportation Disadvantaged Coordinating Board will meet February 10, 2016 at 10:00 a.m. in the Jack Durrance Auditorium located in the Alachua County Administration Building 12 S.E. 1st Street, City of Gainesville. All Board members are encouraged to attend this meeting.

Attached is the meeting agenda and supporting materials. If you have any questions, please do not hesitate to contact me at extension 110.

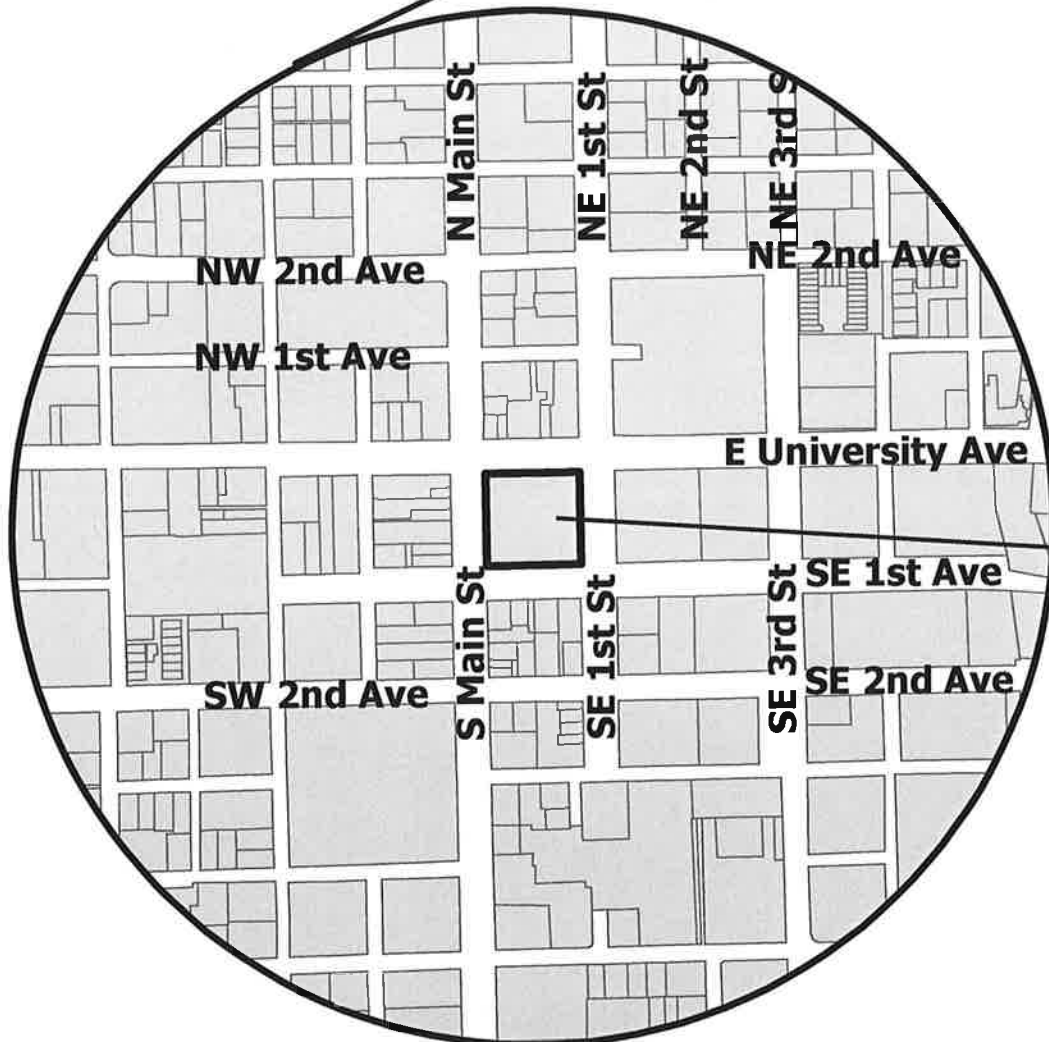
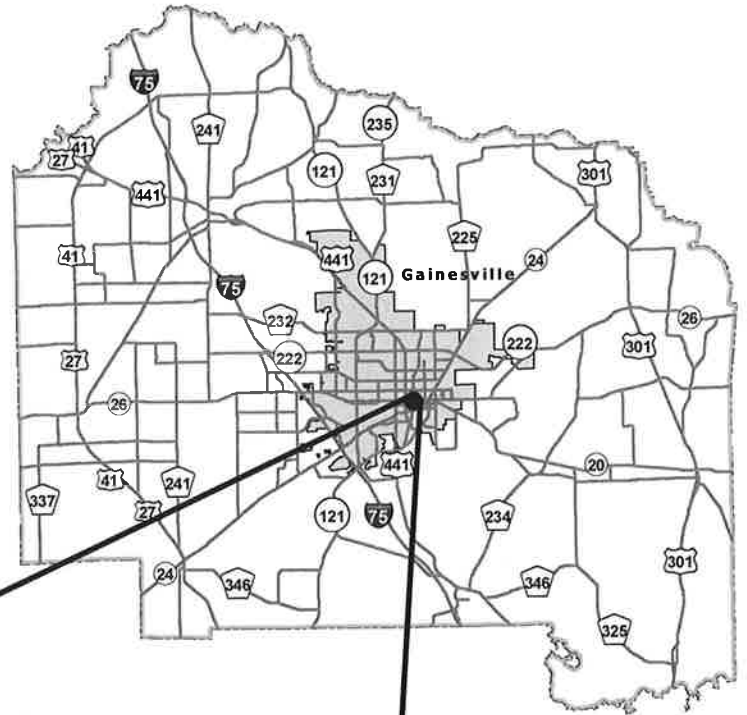
#### Attachments

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# Alachua County Administration Building

12 Southeast 1st Street  
Gainesville, FL 32601

Directions: From the intersection (exit 387) of Interstate 75 and State Road 26 (also known as University Avenue) turn East onto State Road 26 (also known as University Avenue), travel approximately 5.5 miles, turn right (South) onto SE 1st St and the Alachua County Administration Building will be on the right, on the Western side of SE 1st St.



1 inch = 500 feet

Alachua County Administration Building





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**ALACHUA COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

**MEETING ANNOUNCEMENT AND AGENDA**

Jack Durrance Auditorium  
Alachua County Admin. Bldg.,  
12 S.E. 1<sup>st</sup> Street  
Gainesville, Florida

Wednesday  
February 10, 2016  
10:00 a.m.

**I. BUSINESS MEETING – CALL TO ORDER**

**A. Introductions**

**B. Approval of the Meeting Agenda**

**ACTION REQUIRED**

**C. Approval of the November 4, 2015  
Minutes**

**Page 7**

**ACTION REQUIRED**

**II. UNFINISHED BUSINESS**

**A. Regional Transit System Extended Bus  
Service**

**Page 13 NO ACTION REQUIRED**

Enclosed is a letter to the City of Gainesville requesting extended Regional Transit System bus service

**III. NEW BUSINESS**

**A. Alachua County Transportation  
Disadvantaged Service Plan Amendments**

**Page 17**

**ACTION REQUIRED**

The Board needs to review and approve amendments to the Alachua County Transportation Disadvantaged Service Plan

**B. MV Transportation Presentation/  
Operations Reports**

**Page 109 NO ACTION REQUIRED**

MV Transportation staff will give a presentation to the Board

Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.

**IV. OTHER BUSINESS**

**A. Comments**

- 1. Members**
- 2. Citizens**

**V. FUTURE MEETING DATES**

- A. May 11, 2016 at 10:00 a.m.**
- B. September 7, 2016 at 10:00 a.m.**
- C. November 9, 2016 at 10:00 a.m.**

**\*\* Please note that this is a tentative meeting schedule, all dates and times are subject to change.**

If you have any questions concerning the enclosed materials, please do not hesitate to contact me at 955.2200 extension 110.

**ALACHUA COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

<b>MEMBER/REPRESENTING</b>	<b>ALTERNATE/REPRESENTING</b>
Commissioner Craig Carter Local Elected Official/Chair Grievance Committee Member	
Janell Damato Florida Department of Transportation	Sandra Collins Florida Department of Transportation
John Wisker Florida Department of Children and Families	Louella Teague Florida Department of Children and Families
Vacant Florida Department of Education	Jeffrey Aboumrad Florida Department of Education
Jeff Lee - Vice- Chair Florida Department of Elder Affairs Grievance Committee Member	Vacant Florida Department of Elder Affairs
Dewece Ogden Florida Agency for Health Care Administration	Pamela Hagley Florida Agency for Health Care Administration
Linda Tatum Regional Workforce Board	Vacant Regional Workforce Board
Monique Harrison Florida Association for Community Action (Term ending June 30, 2017)	Charles J. Harris Florida Association for Community Action (Term ending June 30, 2017)
Dr. Harrell Harrison Public Education	David Dees Public Education
Vacant Veterans (Term ending June 30, 2017)	Vacant Veterans (Term ending June 30, 2017)
James East Citizen Advocate Grievance Committee Member (Term ending June 30, 2018)	Paul Selvy Citizen Advocate (Term ending June 30, 2018)
Earther Wright Citizen Advocate - User Grievance Committee Member (Term ending June 30, 2018)	Vacant Citizen Advocate - User (Term ending June 30, 2018)
Christine Eason Louton Persons with Disabilities Grievance Committee Member (Term ending June 30, 2018)	Sharon Curtis Persons with Disabilities (Term ending June 30, 2018)
Dr. Maurice Levy Elderly (Term ending June 30, 2017)	Vacant Elderly (Term ending June 30, 2017)
Vacant Medical Community (Term ending June 30, 2016)	Vacant Medical Community (Term ending June 30, 2016)
Elliene Chisholm Children at Risk (Term ending June 30, 2016)	Vacant Children at Risk (Term ending June 30, 2016)
Jesus Gomez Mass Transit	Mildred Crawford Mass Transit
Lisa Hogan Private Transportation Industry (Term ending June 30, 2016)	Vacant Private Transportation Industry (Term ending June 30, 2016)

Note: Unless specified, members and alternates serve at the pleasure of the Metropolitan Transportation Planning Organization.



**ALACHUA COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

**MINUTES**

Jack Durrance Auditorium  
Alachua County Administration Bldg.  
Gainesville, Florida

Wednesday  
November 4, 2015  
10:00 a.m.

**VOTING MEMBERS PRESENT**

Commissioner Craig Carter, Chair  
Jeff Aboumrad representing Lydia Bush Florida Department of Education Representative  
Elliene Chisholm, Children at Risk Representative  
Millie Crawford representing Jesus Gomez, Mass Transit Representative  
Janell Damato, Florida Department of Transportation Representative  
Christine Eason Louton, Persons with Disabilities Representative  
Pamela Hagley, Agency for Health Care Administration- Medicaid  
Lisa Hogan, Private Transit Industry Representative  
Dr. Maurice Levy, Elderly Representative  
John Wisker, Florida Department of Children and Families  
Earther Wright, Citizen Advocate

**VOTING MEMBERS ABSENT**

James East, Citizen Advocate  
Dr. Harrell Harrison, Public Education  
Monique Harrison Community Action Agency Representative  
Jeff Lee, Florida Department of Elder Affairs Representative, Vice-Chair  
Linda Tatum, Regional Workforce Development Board

**OTHERS PRESENT**

Ed Griffin MV Transportation, Inc.  
Jesse Pete  
Lenora McGowan  
Demetrius Moring, MV Transportation, Inc.  
Spencer Morton  
Marsha Rivera, MV Transportation, Inc.  
Jack Varnon

**STAFF PRESENT**

Lynn Godfrey, Metropolitan Transportation Planning Organization

**I. BUSINESS MEETING CALL TO ORDER**

Chairman Carter called the meeting to order at 10:00 a.m.

**A. Introductions**

Chairman Carter asked everyone to introduce themselves.

**B. Approval of the Meeting Agenda**

**ACTION: Maurice Levy moved to approve the meeting agenda with the addition of agenda item III. D. extended bus service. Christine Eason Louton seconded; motion passed unanimously.**

**C. Approval of the September 16, 2015 Minutes**

**ACTION: Maurice Levy moved to approve the September 16, 2015 meeting minutes. Lisa Hogan seconded; motion passed unanimously.**

**II. NEW BUSINESS**

**A. Annual Performance Evaluation**

Ms. Lynn Godfrey, Metropolitan Transportation Planning Organization Senior Planner, stated that the Board is required to evaluate MV Transportation's performance annually. She said MV Transportation's draft performance evaluation is included in the meeting packet for the Board's review.

The Board reviewed MV Transportation's annual performance evaluation.

**ACTION: Millie Crawford moved to approve MV Transportation's annual performance evaluation. Maurice Levy seconded; motion passed unanimously.**

**B. Operations Reports**

Mr. Griffin presented the operations reports.



**C. MV Transportation Reports**

Mr. Griffin stated that MV Transportation participated in the White Cane Walk and Safety Day was a great success. He said MV Transportation was awarded the 2015 Safety Award from the Florida Commission for the Transportation Disadvantaged. He also said the North Central Florida Regional Planning Council was awarded the Planning Agency of the Year Award.

The Board congratulated MV Transportation and the North Central Florida Regional Planning Council.

Mr. Jack Varnon said MV Transportation does an excellent job training their staff on safety matters. He also said they do good job training their staff on passenger assistance and sensitivity.

Ms. Jesse Pete commended MV Transportation staff for their excellent service.

Ms. Lenora McGowan said MV Transportation does a good job, however, she said some drivers have unprofessional conversations over the radio system.

Mr. Spencer Morton encouraged passengers to call MV Transportation staff about any concerns they may have. He said MV Transportation's Passenger Advisory Committee discuss passenger concerns at their meetings.

**D. Extended Bus Hours**

Dr. Levy explained that Grace Marketplace and Dignity Village houses many mentally ill homeless persons who are not receiving any psychiatric care. He said Helping Hands Clinic of Gainesville is a safety net medical clinic that provides both medical and psychiatric care to homeless individuals. He explained that, unlike many of the other safety net clinics, the Helping Hands Clinic provides both medications and laboratory testing at no cost to the patients.

Dr. Levy said the majority of patients use the Regional Transit System to get to the Helping Hands Clinic. He said the psychiatric residents who provide psychiatric care at the clinic arrive after 5:00 p.m., therefore, they only have a brief time to see all of the patients before the last bus returns to Grace Marketplace and Dignity Village.

Dr. Levy said Routes 25 A and 26 have stops approximately 20 minutes from the Helping Hands Clinic. He said the last bus on Route 25 A departs the Hampton Inn at 6:15 p.m. He said the last bus on Route 26 departs GRU at 7:00 p.m. Dr. Levy explained that the route schedules do not give the psychiatric residents time to see patients since the residents arrive after 5:00 p.m.

Dr. Levy asked the Board to request the City of Gainesville Regional Transit System extend bus service until 8:00 p.m. from Downtown Gainesville to the Grace Marketplace Monday and Thursday during the first and third weeks of the month.

**ACTION: Maurice Levy moved to request the City of Gainesville Regional Transit System extend bus service until 8:00 p.m. from Downtown Gainesville to the Grace Marketplace Monday and Thursday during the first and third weeks of the month. Earther Wright seconded; motion passed unanimously.**

### III. OTHER BUSINESS

#### A. Members

Ms. Millie Crawford announced that the City of Gainesville Regional Transit System received awards at the Florida Public Transit Association annual training workshop. She also said the Regional Transit System will be operating on Veterans Day and will provide limited service on other holidays.

Ms. Christine Eason Louton updated the Board on the Four Corners transportation survey. She said when the survey is complete, she will provide the Board with the results. She also commended MV Transportation for bringing Commissioner Ken Cornell to the Four Corners meeting to learn more about the transportation needs in Alachua County.

Ms. Elliene Chisholm said the local Headstart Program benefits from the service MV Transportation provides to the community. She thanked MV Transportation for their service.

Ms. Earther Wright said she uses MV Transportation service and commended MV Transportation for the services they provide. She said some drivers use cell phones while driving. She said she has had to ask drivers not to use them while she is on the vehicle. She also said she is helping her daughter raise money to support Breast Cancer Awareness. She said you will receive a homemade cake for a donation.

Chair Carter commended MV Transportation for the services they provide. He said he was disappointed MV Transportation tried to block the appointment of Ms. Hogan. He said he and the Metropolitan Transportation Planning Organization agreed that having a private transportation representative on the Board would be beneficial.

#### B. Citizens

Ms. Jesse Pete commended MV Transportation for their excellent service provision.

**IV. FUTURE MEETING DATES**

Chair Carter stated that the next meeting of the Alachua County Transportation Disadvantaged Coordinating Board will be held February 10, 2016 at 10:00 a.m.

**ADJOURNMENT**

The meeting adjourned at 11:00 a.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

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## II.A

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February 3, 2016

TO: Alachua County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Regional Transit System Extended Bus Service

### RECOMMENDATION

**For information only. No action is required.**

### BACKGROUND

At the November 4, 2015 meeting, the Board agreed to request the City of Gainesville extend Regional Transit System bus service on Routes 25 A and 26 until 8:00 p.m. from Downtown Gainesville to the Grace Marketplace. Attached is the letter sent to the City of Gainesville at the Board's request.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.





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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

December 7, 2015

The Honorable Ed Braddy, Mayor  
City of Gainesville  
P.O. Box 490, Station 19  
Gainesville, FL 32627-0490

RE: Regional Transit System Extended Bus Service

Dear Mayor Braddy:

At its November 4, 2015 meeting, the Alachua County Transportation Disadvantaged Coordinating Board discussed the transportation needs of patients receiving medical and psychiatric care at the Helping Hands Clinic of Gainesville located at the First United Methodist Church. The Helping Hands Clinic of Gainesville is a safety net medical clinic that provides both medical and psychiatric care to homeless individuals. The clinic has been treating homeless individuals for over 25 years.

Unlike many of the other safety net medical clinics, the Helping Hands Clinic provides both medications and laboratory testing at no cost to their patients. Psychiatric residents from the University of Florida and Shands Hospital provide psychiatric care at the clinic. These residents are only available to provide services at the clinic after 5:00 p.m. Therefore, the residents only have a brief time to see all of the patients before the last Regional Transit System bus returns to Grace Marketplace and Dignity Village where many mentally ill homeless persons reside.

The majority of Helping Hands Clinic patients use the Regional Transit System to get to the clinic. Routes 25A and 26 have stops approximately 20 minutes from the Helping Hands Clinic. The last bus on Route 25A departs the Hampton Inn at 6:15 p.m., while the last bus on Route 26 departs Gainesville Regional Utilities at 7:00 p.m. The current bus route schedules do not give the psychiatric residents time to see patients since the residents arrive at the Helping Hands Clinic after 5:00 p.m.

The Alachua County Transportation Disadvantaged Coordinating Board is requesting that the City of Gainesville Regional Transit System extend bus service until 8:00 p.m. from Downtown Gainesville to the Grace Marketplace on Mondays and Thursdays during the first and third weeks of the month.

Thank you for your consideration in this matter. If you have any questions or need any additional information, please do not hesitate to call Ms. Lynn Godfrey, AICP Senior Planner, at extension 110.

Sincerely,

Craig Carter, Chair  
Alachua County  
Transportation Disadvantaged Coordinating Board

xc: Jesus Gomez, Regional Transit System Director

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February 3, 2016

TO: Alachua County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Alachua County Transportation Disadvantaged Service Plan Amendments

RECOMMENDATION

**Approve the Alachua County Transportation Disadvantaged Service Plan amendments.**

BACKGROUND

Projects selected for funding under Moving Ahead for Progress in the 21st Century (MAP-21) Act programs must be derived from a Coordinated Public Transit-Human Services Transportation Plan. The Plan must be developed through a process that includes representatives of public, private, and nonprofit transportation and human services providers and participation by the public.

In addition, according to the Florida Administrative Code 41-2.011(6):

“In cooperation with the local Coordinating Board, the Community Transportation Coordinator shall review all applications for local government, federal and state transportation disadvantaged funds submitted from or planned for use in their designated service area.”

Attached are draft amendments to the Alachua County Transportation Disadvantaged Service Plan that meet the Federal and State requirements. Also, attached are applications for U.S.C. Section 5310, 5311 and 5339 grant funds.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachments

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### 3. Barriers to Coordination

Medicaid non-emergency transportation services are no longer coordinated through Florida's Coordinated Transportation System in Alachua County. In May 2014, the Florida Agency for Health Care Administration implemented Florida's Managed Medical Care Program. The Managed Medical Care Program requires Managed Medical Assistance Plans to provide transportation to their enrollees who have no other means of transportation available.

The Managed Medical Assistance Plans provide transportation services directly through their own network of transportation providers. According Chapter 2 of the Florida Agency for Health Care Administration Transportation Coverage, Limitations and Reimbursement Handbook, July 1997, "Medicaid is required by Chapter 427, Florida Statutes to purchase transportation services through the designated Community Transportation Coordinator, unless those services are not cost effective or the Community Transportation Coordinator does not coordinate Medicaid transportation services."

### 4. Needs Assessment

#### United States Code Section 5310 Program

PROJECT	PROJECT YEAR	AREAS AFFECTED BY PROJECT	ESTIMATED COST	FUNDING SOURCE
<u>Purchase one replacement paratransit vehicle and one mobile data terminal. Replace 15 securement systems on fixed route vehicles.</u>	<u>2016/17</u>	<u>City of Gainesville Alachua County</u>	<u>\$120,400</u> <u>\$15,050</u> <u>\$15,050</u>	<u>Section 5310 Florida Department of Transportation City of Gainesville</u>
<u>Provide demand response trips for elderly and disabled residing in the Gainesville urban area.</u>	<u>2016/17</u>	<u>City of Gainesville Alachua County</u>	<u>\$25,000</u> <u>\$25,000</u>	<u>U.S.C. Section 5310 City of Gainesville</u>
<u>Purchase three replacement vehicles and one expansion vehicle.</u>	<u>2016/17</u>	<u>City of Gainesville Alachua County</u>	<u>\$194,623</u> <u>\$24,328</u> <u>\$24,328</u>	<u>U.S.C. Section 5310 Florida Department of Transportation ARC of Alachua County</u>

**United States Code Section 5311 Program**

<b>PROJECT</b>	<b>PROJECT YEAR</b>	<b>AREAS AFFECTED BY PROJECT</b>	<b>ESTIMATED COST</b>	<b>FUNDING SOURCE</b>
Purchase demand response trips and fund one bus on the Route 23 between Santa Fe College and the Oaks Mall	2016/17	City of Gainesville Alachua County	\$365,000 \$329,300 \$35,700	U.S.C. Section 5311 City of Gainesville Program Income

**United States Code Section 5339 Program**

<b>PROJECT</b>	<b>PROJECT YEAR</b>	<b>AREAS AFFECTED BY PROJECT</b>	<b>ESTIMATED COST</b>	<b>FUNDING SOURCE</b>
Purchase four replacement paratransit vehicles and four mobile data terminals.	2016/17	City of Gainesville Alachua County	\$293,832	U.S.C. Section 5339

**Rural Area Capital Equipment Support Grant**

<b>PROJECT</b>	<b>PROJECT YEAR</b>	<b>AREAS AFFECTED BY PROJECT</b>	<b>ESTIMATED COST</b>	<b>FUNDING SOURCE</b>
Purchase two 23' Cutaway replacement vehicles.	2014/15	Alachua County	\$120,785 \$13,421	Rural Area Capital Equipment Support Grant MV Transportation

**Transportation Disadvantaged Trust Fund Grant**

<b>PROJECT</b>	<b>PROJECT YEAR</b>	<b>AREAS AFFECTED BY PROJECT</b>	<b>ESTIMATED COST</b>	<b>FUNDING SOURCE</b>
Provide trips to transportation disadvantaged individuals.	2015/16	Alachua County	\$602,225 \$66,914	Transportation Disadvantaged Trust Fund Grant MV Transportation

**Application for U.S.C. Section 5310 Formula Grants for the Enhanced  
Mobility of Seniors and Individuals with Disabilities  
Capital Assistance for  
Alachua County, Florida**

**Submitted by**

**Regional Transit System**

**December 11<sup>th</sup>, 2015**





Regional Transit System  
PO Box 490, Station 4  
Gainesville, FL 32627-0490  
(352) 334-2609  
(352) 334-2607 (fax)  
www.go-rts.com

December 11, 2015

Ms. Janell Damato  
Florida Department of Transportation  
2198 Edison Ave MS 2813  
Jacksonville, FL 32204

RE: State Of Florida Department Of Transportation Section 5310 Grant Application

Dear Ms. Damato:

Regional Transit System submits this Application for the Section 5310 Program Grant and agrees to comply with all assurances and exhibits attached hereto and by this reference made a part thereof, as itemized in the Checklist for Application Completeness.

Regional Transit System further agrees, to the extent provided by law (in case of a government agency in accordance with Sections 129.07 and 768.28, Florida Statutes) to indemnify, defend and hold harmless the Department and all of its officers, agents and employees from any claim, loss, damage, cost, charge, or expense arising out of the non-compliance by the Agency, its officers, agents or employees, with any of the assurances stated in this Application.

This Application is submitted on this 11th day of December, 2015 with two (2) original resolutions or certified copies of the original resolution authorizing the Gainesville City Manager or his designated alternate to sign this Application.

Regional Transit System

By:   
Anthony Lyons

Date: 11 December 2015

Title: Interim City Manager



## **CITY OF GAINESVILLE**

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*Clerk of the Commission*

**STATE OF FLORIDA**

**COUNTY OF ALACHUA**

I, Kurt M. Lannon, the duly appointed and qualified Clerk of the Commission of the City of Gainesville, Florida, a municipal corporation, do hereby certify that the foregoing is a true and correct copy of **Resolution No. 150500** which was duly and regularly adopted by the City Commission of the City of Gainesville, Florida, at a City Commission meeting on **November 19, 2015.**

**IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Gainesville, Florida this 24<sup>th</sup> day of November, A.D., 2015.**

A handwritten signature in black ink, appearing to read "Kurt M. Lannon", is written over a horizontal line.

**KURT M. LANNON**  
Clerk of the Commission



Resolution No. 150500

Passed: November 19, 2015

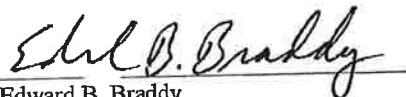
**This Resolution of the City of Gainesville, Gainesville Florida (hereinafter the "Applicant") authorizes the below named designee(s), on behalf of the Applicant, to sign and submit grant application(s) required supporting documents; certifications and assurances to the Florida Department of Transportation, to accept grant award(s) from and to execute and administer related Joint Participation Agreement(s), including supplements; request Joint Participation Agreements with the Florida Department of Transportation, and to purchase vehicles and/or equipment and/or purchase trips and/or expend grant funds pursuant to a grant award(s).**

**WHEREAS**, the Applicant desires to and has the fiscal and managerial capability, matching funds and legal authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended, including but not limited to 49 U.S.C. Sections 5310, 5311, and 5339 where applicable.

**NOW, THEREFORE, BE IT RESOLVED BY THE APPLICANT:**

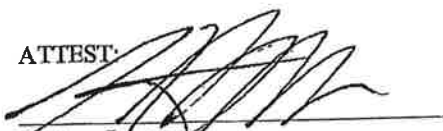
1. The above recitals are true and correct and are incorporated herein as if fully set forth in the body of this Resolution.
2. This resolution applies to Federal Program(s) under 49 U.S.C. Section(s) **5310 Enhanced Mobility of Seniors and Individuals with Disabilities**.
3. The submission of grant application(s) required supporting documents, certifications and assurances to the Florida Department of Transportation is approved.
4. **Anthony Lyons, Interim City Manager** or his duly appointed successor in title or their designee is hereby designated and authorized on behalf of the Applicant to: sign and submit grant application(s) and all required supporting documents; give all required certifications and assurances; accept grant award(s) from and execute and administer related Joint Participation Agreement(s) with the Department of Transportation, purchase vehicles/equipment and/or purchase trips and/or expend grant funds pursuant to a grant award, unless and until this authorization is specifically rescinded and written notice thereof is sent by certified mail, return receipt requested, to and received by the Florida Department of Transportation at the following address: **Attention: Doreen Joyner-Howard, AICP, District Modal Development Manager, Florida Department of Transportation, 2198 Edison Avenue, MS 2812, Jacksonville, FL 32204-2730.**
5. **Anthony Lyons, Interim City Manager** is also hereby designated and authorized to sign requests for Joint Participation Agreement Time Extensions as may be required.

The foregoing Resolution was **DULY PASSED, ADOPTED AND** became **EFFECTIVE** at a duly called and convened meeting of the Applicant held on the 19th day of November, 2015.



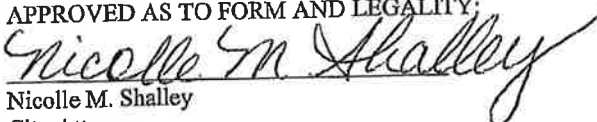
Edward B. Braddy  
Mayor

ATTEST:



Kurt M. Lannon  
Clerk of the Commission

APPROVED AS TO FORM AND LEGALITY:



Nicolle M. Shalley  
City Attorney

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify):</b> _____
<b>* 3. Date Received:</b> 12/11/2014	<b>4. Applicant Identifier:</b> _____	
<b>5a. Federal Entity Identifier:</b> _____	<b>5b. Federal Award Identifier:</b> _____	
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> _____	<b>7. State Application Identifier:</b> 1001	
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> City of Gainesville Regional Transit System		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 59-6000325	<b>* c. Organizational DUNS:</b> 0105221590000	
<b>d. Address:</b>		
<b>* Street1:</b> 34 SE 13th Road	_____	
<b>Street2:</b>	_____	
<b>* City:</b> Gainesville	_____	
<b>County/Parish:</b>	_____	
<b>* State:</b> FL: Florida	_____	
<b>Province:</b>	_____	
<b>* Country:</b> USA: UNITED STATES	_____	
<b>* Zip / Postal Code:</b> 32601-0490	_____	
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> Public Works	<b>Division Name:</b> Regional Transit System	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> Mr.	<b>* First Name:</b> Jesus	
<b>Middle Name:</b> M.	_____	
<b>* Last Name:</b> Gomez	_____	
<b>Suffix:</b>	_____	
<b>Title:</b> Transit Director		
<b>Organizational Affiliation:</b> City of Gainesville		
<b>* Telephone Number:</b> 352-393-7860	<b>Fax Number:</b> 352-334-3681	
<b>* Email:</b> gomezjm@ci.gainesville.fl.us		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Federal Transit Administration

**11. Catalog of Federal Domestic Assistance Number:**

20.513

CFDA Title:

Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Gainesville & Alachua County

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Purchase 1 replacement paratransit vehicle & (1) MDT to provide transportation to the elderly and disabled citizens residing in the Gainesville urban area. Replace 15 securement systems on Fixed Route

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="120,400.00"/>
* b. Applicant	<input type="text" value="15,050.00"/>
* c. State	<input type="text" value="15,050.00"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="150,500.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

## Exhibit A

### Current System Description

1. An overview of the organization including its mission, program goals and objectives: RTS's mission is to enhance the quality of life in our community by providing safe, courteous, equitable, reliable, and energy-efficient transportation services. Our vision is to be the transportation choice for the Gainesville metropolitan area. RTS recognizes, encourages and embraces diversity. We will provide effective and sustainable stewardship of the community's assets and resources and we will provide professional, reliable and courteous service. RTS contracts with the local Community Transportation Coordinator (CTC), MV transportation, to provide reservation (scheduled 24 hours in advance) transportation services, demand response transportation and stretcher service. These services are provided to employment centers, medical facilities, health services, shopping and recreational activities. Medical transportation is critical in Alachua County and its surrounding counties due to a high concentration of specialized medical services offered in the Gainesville area. In addition, there are a variety of funding agencies that purchase transportation from the local CTC. These include Medicaid, Transportation Disadvantaged (TD), ADA, Elder Care, Vocational Rehabilitation and Foster Grandparents. Many of these agencies work very closely with the CTC to ensure that transportation is provided to those who truly need it.

2. Organization structure, type of operation, number of employees, and other pertinent organizational information: The Regional Transit System (RTS) is a division of the City of Gainesville's Public Works Department and currently employs 198 drivers to operate a fleet of 133 Bio-diesel buses and five hybrid buses for a total of 138. RTS provides the City of Gainesville fixed route service Monday through Sunday. RTS contracts with MV Transportation to provide the ADA paratransit service to complement the fixed route as required by federal ADA law. MV Transportation is the Community Transportation Coordinator for Alachua County. MV has a total of 73 employees, 54 drivers, 5 in training, 3 maintenance personnel and 11 administrative personnel. In FY15 MV Transportation provided more than 102,005 trips system-wide, 53,992 of which were ADA. ADA clients represent a large segment of paratransit riders who use the RTS fixed route system; there were a total of 578,276 in FY 15. In an attempt to keep costs down, RTS leases 22 vans to the CTC to provide ADA paratransit transportation. RTS has moved into a new administrative building and maintenance facility, which will allow us to increase the size of our fixed route fleet to provide for the needed service to the community.

3. Who is responsible for insurance, training and management, and administration of the agency's transportation programs: RTS is a city department and administratively falls under the Public Works director, who reports to the City Manager, who reports to the Gainesville City Commission. RTS is insured through the City of Gainesville which is self-insured and employs a third party claims adjuster. RTS provides its own driver training and vehicle maintenance, and requires every driver and supervisor maintain a current Commercial Driver's License (CDL). MV Transportation is a private for-profit company and their CEO and board of directors oversee the administration of their company. MV Transportation is self-insured. RTS contracts with and ensures that MV Transportation adheres to the provisions set forth in the contract and as the CTC, MV is answerable to the Transportation Disadvantaged Board and the Local Coordinating Board and the Metropolitan Transportation Planning Organization (MTPO). MV Transportation is responsible for training their drivers and provides the maintenance for their own vehicles and the ones provided by RTS and Alachua County. The MTPO staff and FDOT have oversight of MV's maintenance, safety and drug and alcohol programs.

4. Who provides maintenance? RTS provides the necessary maintenance to maintain our fixed route fleet of 138 buses. Our maintenance facility now meets FTA standards to handle the number 29 buses

needed to provide service in Gainesville. MV Transportation provides the maintenance for the paratransit fleet of 43 cutaway vans.

5. Number of transportation related employees: RTS employs a total of 278 employees: 224 operations personnel, 34 maintenance personnel, and 20 administrative employees. MV Transportation is a private, for-profit, self-insured agency that employs 73 personnel of which, 54 are drivers and 5 in training. Additionally, MV employs 11 administrative staff and 3 maintenance personnel.

6. Who will drive the vehicle, number of drivers, CDL certifications? MV Transportation employees drive the paratransit vehicles to provide ADA paratransit service for RTS and the demand response transportation for Alachua County. The paratransit vehicles do not require a CDL license, but only 1 of MVs drivers has their CDLs. All of RTS' 224 operations personnel and 31 of the maintenance personnel hold a CDL, as it is required to drive a fixed route bus. The RTS driver trainer is certified to training drivers for their CDL certification.

7. A detailed description of service routes and ridership numbers: RTS operates 39 city routes, 10 campus routes and five Later Gator routes. Later Gator A runs every weekday and the other Later Gator routes run on Thursday, Friday and/or Saturday until 3 a.m. Sunday service runs ten city routes from 10 a.m. to 6 p.m. Ridership continues to remain strong; in FY 15 the fixed route maintained strong ridership numbers providing 10,293,434 trips. RTS continues to have one of the highest per capita trip rates in Florida at 67.7 passenger trips. The University of Florida, Santa Fe College and the City of Gainesville formed a partnership to include transit services in the College and University's student fees. Currently RTS is providing the service during UF home football games for a \$10 round trip fee in order to provide the needed service to decrease drunken driving and game day traffic congestion. RTS continues to receive requests from UF and the public to provide even more service to the Gainesville community and Alachua County.

With mounting economic pressures and city-wide budget cuts, RTS is faced with increased challenges to meet the demand for new and mandated services including ADA complementary paratransit services. Overcrowding on fixed route buses, on-time performance, maintenance and operational constraints, equity issues and funding are just some of the issues RTS continues to face. All ADA and demand response transportation services are scheduled and dispatched by MV Transportation. Hospital discharge services are provided 24 hours a day, seven days a week. Demand response transportation services are provided Monday through Friday from 6 a.m. until 8:30 p.m. and Saturday from 6 a.m. until 6:30 p.m. Paratransit service is provided Monday through Saturday from 6 a.m. until 7 p.m. and Sunday from 10 a.m. to 6 p.m. RTS provides the paratransit service for routes running after 9PM and in the late night area until 3 am. Fifty percent of the CTC's trips are subscribed system-wide. The transportation services provided by MV Transportation are coordinated with 100% of the existing human service and medical facilities in Alachua County. These services often provide an alternative mode, and in most cases, the only opportunity for transportation to seniors and disabled persons who live in the rural area. A large portion of the transportation in Alachua County consists of disabled and low income residents living in the rural parts of the County requiring service to the urban area either for medical reasons, employment or recreational activities. Due to the cuts in Medicaid funding there has been a significant increase in ADA paratransit trips. ADA trips continue to rise and where ADA trips used to be a third of the total trips provided by the CDC now they are more than half as reported in question 2 above. Clients have contacted RTS to inquire about their trips because of the lack of responsiveness on the part of the HMOs. Seniors are especially vulnerable to missing doctor appointments because of the confusion generated by the changes in the booking trips through the various HMOs.

## EXHIBIT A-1: FACTSHEET

Name of Applicant: Regional Transit System

	<b>CURRENTLY</b>	<b>IF GRANT IS AWARDED</b> (Estimates are acceptable.)
1. Number of total one-way trips served by the agency <b>PER YEAR</b> (for all purposes)* Please include calculations.	53,992	54,000*
2. Number of one-way trips provided to seniors and individuals with disabilities <b>PER YEAR*</b>	1452	1500*
3. Number of individual senior and disabled clients <b>PER YEAR</b>	6,500	6,500
4. Total number of vehicles used to provide service to seniors and individuals with disabilities <b>ACTUAL</b>	45 Paratransit 138 Fixed Route	45 Paratransit 138 Fixed Route
5. Number of 5310 vehicles used to provide service to seniors and individuals with disabilities eligible for replacement <b>ACTUAL (Refer to Vehicle Life Span chart)</b>	10	10
6. Total fleet vehicle miles traveled to provide service to seniors and individuals with disabilities <b>PER YEAR</b>	562,365.99	565,000.00
7. Number of days that vehicles are in operation to provide service to seniors and individuals with disabilities <b>AVERAGE PER WEEK</b>	7 Days	7 Days
8. Posted hours of normal operation agency provides service to seniors and individuals with disabilities <b>PER WEEK.</b> (This does not include non-scheduled emergency availability )	M – F: 6AM – 9PM Saturday: 7AM-7PM Sunday:10 AM-6PM Total WEEK):7days	M – F: 6AM – 9PM Saturday: 7AM-7PM Sunday: 10 AM-6PM Total (WEEK): 7 days

\* One way passenger trip is the unit of service provided each time a passenger enters the vehicle, is transported, then exits the vehicle. Each different destination would constitute a passenger trip.

## Exhibit B

### Proposed Project Description

1. The grant will be used to purchase a replacement vehicle, which will allow RTS to continue to provide paratransit service to the seniors and disabled citizens in the City of Gainesville and Alachua County during late night service. The vehicle will be used to continue the existing level of service. The vehicle will be used by RTS to provide service in the urban and rural areas. By replacing the vehicle, RTS and MV will be able to continue the level of service which is currently offered while reducing fleet age. RTS also plans to purchase a Mobile Data Terminal (MDT) with the vehicle which ensures there will always be a working MDT on our paratransit vehicles. Additionally, RTS needs to purchase wheelchair securement systems for the fixed route to ensure safety when transporting wheelchair clients.
2. The Section 5310 capital funds are an integral part of maintaining the services described in Exhibit A-1. If awarded, the 5310 money will be used to replace one of the 22 vehicles currently provided by the City of Gainesville RTS to the contracted local transportation coordinator, MV Transportation, to enhance the mobility of our senior citizens and the disabled in the City of Gainesville and Alachua County after hours. ADA paratransit service is required to be provided the same days and times as the fixed route and therefore, a replacement vehicle is needed to provide service during the late night to replace a vehicle that is now almost 8 years old.
3. As one of a fleet of several vehicles that have exceeded both the age and mileage at which FDOT recommends paratransit vehicles be replaced, a replacement vehicle would reduce fleet age and enable RTS and MV Transportation to continue to offer reliable service to its existing service area. While the rest of the vehicles the city has provided to MV are relatively new, the majority of the vehicles that MV owns are 2003 models and are past both the mileage and age recommended for replacement. The Alachua County MTPO voted in 2008 to divert FY09 STP funds earmarked to buy paratransit vans in order to fund roadwork projects allowing RTS to purchase need vehicles. Currently, RTS has serious concerns for the safety of the wheelchair riders due to the antiquated securement systems on the 15 fifteen buses obtained from Lynx and West Palm. A rash of wheelchair tip overs and the inability to ensure wheelchair riders are securely strapped in without significant movement have jeopardized wheelchair rider's safety.
4. The grant will be used to purchase a new van, MDT and 15 wheelchair securement systems to allow RTS and the CTC to safely maintain the current level of service for those who utilize paratransit and fixed route services. The van will replace existing equipment that has extended beyond its recommended cycle of service. As stewards for the transportation needs of Gainesville and Alachua County citizens, it is our responsibility to forecast the requirements for the provision of the service and keep vehicles current per the FDOT Useful Life Standard. RTS and MV collaborated to purchase Mobile Data Terminals for the entire fleet. This has improved efficiency and continues to provide real time reporting data.



5. The 2009 21' Champion Cutaway van (vehicle #3145) that would be replaced has accrued more than 220,000 miles and has reached the mileage at which FDOT Useful Life Standard recommends that paratransit vehicles be replaced. RTS will also purchase a MDT to replace current units that are getting to the age where failures are common; this is to ensure all paratransit and demand response vehicles have connectivity with base and the dispatcher. The van is needed to continue to provide the existing level of service in the late night service area. Additionally, new wheelchair securement systems are badly needed to ensure safe passage of wheelchair riders on the fixed route.
6. MV Transportation is responsible for the vehicle maintenance on paratransit vehicles and RTS is responsible for maintenance on the fixed route buses. The RTS maintenance manager works closely with the MV maintenance manager to ensure the vehicle PMIs are performed at the required intervals. The maintenance program has been very effective and the outstanding care and diligence on the part of the MV maintenance team has allowed the vehicles to remain on the road and in service past their useful life. Every effort has been made to ensure schedule maintenance has been performed as required with minimal disruption to service. While the MV maintenance team has worked wonders with the vehicles to ensure they stay in service as long as possible, there is only so much that can be done and some of the vehicles especially the 2009 vehicle that has reached the point where breakdowns are occurring more frequently and recently needed an engine overhaul to continue to be used to provide service. Older vehicles reach a point where they are not cost effective to maintain.
7. This vehicle will be primarily used by RTS to provide after hour ADA paratransit service in the late night service area. The wheelchair securement systems will be utilized by RTS on the fixed route system to ensure safety of wheelchair riders. Due to federal ADA requirements that require equivalent service days and hours RTS primarily provides the late night service, which has become very popular requiring RTS to establish a bid and to dedicate a driver to providing late night service. RTS contracts with MV as the CTC. Since MV is the primary operator they are the primary recipient of vehicles purchased by RTS to ensure fleet age does not exceed vehicle requirement set forth under the ADA for provision service.
  - 7a. Is not applicable as MV Transportation is the only operator.
8. RTS is part of the City of Gainesville under the Public Works department and is a local government agency. Since Gainesville has a fixed route system, RTS is required to provide ADA paratransit service to the disabled within the ADA service area. ADA clients living off the fixed route have the choice of using either the fixed route or paratransit. Alachua County citizens living outside the ADA service area can apply for TD or Medicaid transportation. The intent is that RTS will receive the 5310 Grant funds to purchase 15 wheelchair securement systems and a paratransit van to continue to provide service to the senior citizens and disabled residing in Gainesville and Alachua County. RTS and MV transportation clientele are primarily seniors on a fixed income, minorities, economically

disadvantaged, and the disabled. RTS is a city owned entity and is not minority owned and MV Transportation is a private for profit company.

9. RTS provides ridership and system data to the National Transit database. MV provides RTS a bill monthly with the number of trips (quantitative) provided under the 5310 grant. MV will provide RTS with the number of seniors that were provided transportation under the 5310 grant in a monthly report. MV will provide RTS a shape file generated by Trapeze with the coordinates of the pick-up and drop-off addresses for those trips. The shape file can be manipulated by GIS to produce a map showing the qualitative data for the required report. It will become a monthly report that can be consolidated at the end of the year. Excel, Trapeze and GIS will be utilized to track the data.
10. Fully explain Your Transportation Program
  - a. Service hours, planned service, routes and trip types: Fixed Route service RTS operates 39 city routes, 10 campus routes and five Later Gator routes. Later Gator A runs every weekday and the other Later Gator routes run on Thursday, Friday and/or Saturday until 3 a.m. Sunday service runs ten city routes from 10 a.m. to 6 p.m. All ADA and demand response transportation services are scheduled and dispatched by MV Transportation. Hospital discharge services are provided 24 hours a day, seven days a week. Demand response transportation services are provided Monday through Friday from 6 a.m. until 8:30 p.m. and Saturday from 6 a.m. until 6:30 p.m. Paratransit service is provided Monday through Saturday from 6 a.m. until 7 p.m. and Sunday from 10 a.m. to 6 p.m. RTS provides the paratransit service for routes running after 9PM and in the late night area until 3 am. Fifty percent of the CTC's trips are subscribed system-wide. The transportation services provided by MV Transportation are coordinated with 100% of the existing human service and medical facilities in Alachua County.
  - b. Staffing – include plan for training on vehicle equipment such as wheelchair lifts, etc. RTS employs total of 278 employees; 224 operations personnel, 34 maintenance personnel, and 20 administrative employees. MV Transportation is a private, for-profit, self-insured agency that employs 73 personnel of which, 54 are drivers and 5 in training. 11 administrative staff and 3 maintenance personnel. RTS and MV have in house training programs.
  - c. Records maintenance– Records are maintained internally in each division. RTS operations maintain personnel files and completed training on each driver, RTS maintenance maintains records on each vehicle assigned to RTS and MV. MV maintains training and personnel files on their drivers
  - d. Vehicle maintenance – RTS and MV provide in house vehicle maintenance on site. PMIs are routinely conducted every 3000 miles per FDOT requirements.
  - e. CDL requirements – All of RTS's 224 operations personnel hold a CDL; as it is required to drive a fixed route bus. The RTS driver trainer is certified to train drivers for their CDL certification. MV Transportation employees drive small 21' cut-a-way paratransit vans to provide ADA paratransit service for RTS and the demand response

transportation for Alachua County. The paratransit vehicles do not require a CDL license. MV's drivers are not required to have a CDL but RTS drivers are. RTS's trainer is qualified to train drivers to receive their CDL after they have taken the written portion of the examination through the Division of Motor Vehicles

- f. System safety plan – RTS and MV Transportation have current system safety plans that have been approved by FDOT. Plan is dated (10 Dec 2010) was reviewed and approved by the FTA in the Triennial conducted in Jun 2014.
  - g. Drug free work place RTS and MV Transportation participate in and comply with drug free work place requirement and the plans and programs have been inspected and approved by FDOT.
11. RTS is a public transit system and receives federal funds from the Federal Transit administration (FTA) under the 5307 grant. Also as a City department RTS receives funds from the City of Gainesville. Half of RTS's 25 million dollar budget comes from student fees charged by the University of Florida. As shown in the attached pie chart additional monies come from Santa Fe College, Alachua County, FDOT and fares, passes and employee bus pass programs.
12. Yes, RTS can still provide service but wheelchair rider safety will be degraded potentially putting wheelchair riders at risk for injury. Additionally, late night service will still be provided, but eventually the vehicle will need to be replaced if not this year then definitely next.
13. N/A
14. The CTC agreement is current. RTS contracts with MV Transportation to provide the ADA paratransit service. The 5 year contract is going into the 3<sup>rd</sup> year of the agreement.

**FORM C-1: TRANSIT-RELATED OPERATING AND ADMINISTRATIVE EXPENSES**

Name of Applicant: Regional Transit System

Name of Transit Program: \_\_\_\_\_

Applicant Fiscal period start and end dates: Oct 1, 2015 to Sep 30, 2016

State Fiscal period from: July 1, 2016 to June 30, 2017

EXPENSE CATEGORY	EXPENSE \$
Labor (501)	\$ 9,982,175.00
Fringe and Benefits (502)	\$ 3,749,958.00
Services (503)	\$ 2,068,158.00
Materials and Supplies (504)	\$ 197,504.00
Vehicle Maintenance (504.01)	\$ 4,079,152.00
Utilities (505)	\$ 392,780.00
Insurance (506)	\$ 1,082,818.00
Licenses and Taxes (507)	\$ 268,601.00
Purchased Transit Service (508)	\$ 1,605,449.00
Miscellaneous (509)	\$ 344,358.00
Leases and Rentals (512)	\$ 11,479.00
Depreciation (513)	\$ 2,046,795.00
<b>TOTAL EXPENSE</b>	<b>\$ 25,829,227.00</b>

## FORM C-2: OPERATING AND ADMINISTRATIVE REVENUES

Name of Applicant: Regional Transit System

Name of Transit Program: \_\_\_\_\_

Applicant Fiscal period start and end dates: 1 Oct 2015 to 30 Sep 2016

State Fiscal period from: July 1, 2016 to June 30, 2017

OPERATING REVENUE CATEGORY	REVENUE \$
Passenger Fares for Transit Service (401)	\$ 779,848.00
Special Transit Fares (402)	\$ 179,557.00
Other (403 – 407) Non-transportation (407)	\$1,034,889.00
TOTAL OPERATING REVENUE	\$ 1,994,294.00
OTHER REVENUE CATEGORY	
Taxes Levied Directly by the Transit System (408)	
Local Cash Grants and Reimbursements (409)	\$ 16,267,915.00
Local Special Fare Assistance (410)	
State Cash Grants and Reimbursements (411)	\$ 3,438,534.00
State Special Fare Assistance (412)	
Federal Cash Grants & Reimbursements (413)	\$ 7,249, 487.00
Interest Income (414)	<\$76,896.00>
Contributed Services (430)	
Contributed Cash (431)	
Subsidy from Other Sectors of Operations (440)	
TOTAL OF OTHER REVENUE	\$ 26,879,040.00
GRAND TOTAL ALL REVENUE	\$ 28,873,334.00

**FORM C-4: CURRENT VEHICLE AND TRANSPORTATION EQUIPMENT INVENTORY (a)**

Name of Applicant: Regional Transit System Date of Inventory: 15 Nov 2015

Model Yr. (b)	Make/size /type (C)	FDOT control # and VIN (d)	Ramp or lift (specify)	Seats & W/C positions (i.e. 12+2)	Avg. miles/ Yr.	Current Mileage	Vehicle Status (Active/Spare/ Other)	Expected retirement date	Other equipment (e)	Funding source (f)
Braun 2003	302/Ford	1FTSS34LX 3HB72941	Ramp	8+2	0	266,937	Spare	2015	MDT	MV
E-350 2003	300/Ford	1FTSS34L13 HB72939	Ramp	8+2	34,008	296,024	Active	2015	MDT	MV
E-350 2003	214/Ford	1FTSS34L53 HA67675	Ramp	7+2	804	284,089	Active	2015	MDT	MV
E-350 2003	209/Ford	1FBSS31L23 HA77511	Ramp	10+2	0	247,938	Spare	2015	MDT	MV
E-350 2003	204/Ford	1FBSS31L93 HA77506	Ramp	10+2	0	248,272	Spare	2015	MDT	MV
E-350 2003	203/Ford	1FBSS31L63 HA74353	Ramp	8+2	26,772	323,444	Active	2015	MDT	MV
E-350 2003	201/Ford	1FTSS34L83 HB72940	Ramp	8+2	0	266,236	Spare	2015	MDT	MV
E-350 2005	2906/Ford	1FDWE35L4 5HA19415	Lift	9 or 3	9,177	305,450	Active	2015	MDT	MV
E-350 2005	2905/Ford	1FDWE35L4 5HA19414	Lift	9 or 3	9,060	358,251	Active	2015	MDT	MV
E-350 2006	3162/Ford	1FDWE35L5 6DA13732	Lift	8+2	10,284	200,938	Active	2015	MDT	MV
E-350 2007	3164/ Chevrolet	1GBJG31U4 71134134	Lift	8+2	11,556	287,365	Active	2015	MDT	MV
E-350 2009 * 5339	3499/ Chevrolet	1GBJG31K3 91168177	Lift	8+2	33,660	287,657	Active	2015	MDT	STP Funds
E-350 2009 * 5339	3145/ Chevrolet	1GBJG31K4 91143143	Lift	8+2	31,596	220,305	Active	2015	MDT	STP Funds

3500 2010 * 5339	3626/ Chevrolet	1GB6G2AG 3A1160922	Lift	8+2	29,904	236,462	Active	2015	MDT	STP Funds
3500 2010 * 5339	3625/ Chevrolet	1GB6G2AG 4A1161223	Lift	8+2	27,510	200,097	Active	2015	MDT	STP Funds
3500 2010 * 5310	3624/ Chevrolet	1GB3G2BG 4B1111568	Lift	8+2	37,320	248,335	Active	2015	MDT	STP Funds
3500 2010 * 5339	3623/ Chevrolet	1GB6G2AG 5A1160694	Lift	8+2	37,200	213,543	Active	2015	MDT	STP Funds
3500 2010 * 5339	3618/ Chevrolet	90280/ 1GB6G2AG 6A1147226	Lift	8+2	42,420	232,642	Active	2015	MDT	5310
3500 2010 * 5339	3219/ Chevrolet	1GBJG31K0 91173174	Lift	8+2	50,000	227,116	Active	2015	MDT	ARRA Grant Alachua
3500 2010 * 5339	3217/ Chevrolet	1GBJG31K0 91174115	Lift	8+2	38,412	265,748	Active	2015	MDT	ARRA Grant Alachua
3500 2010 * 5339	3215/ Chevrolet	IGBJG31K4 91171525	Lift	8+2	40,458	236,051	Active	2015	MDT	ARRA Grant Alachua
3500 2011	3675/ Chevrolet	1GB3G2BG 8B1144718	Lift	8+2	12,000	158,047	Active	2016	MDT	STP Funds
3500 2011	3674/ Chevrolet	1GB3G2BG 8B1143021	Lift	8+2	12,000	168,359	Active	2016	MDT	STP Funds
3500 2011	3673/ Chevrolet	90288/ 1GB3G2BG 5B1146863	Lift	8+2	47,988	187,515	Active	2016	MDT	5310
3500 2011	3672/ Chevrolet	1GB3G2BG 8B114855	Lift	8+2	46,464	197,215	Active	2016	MDT	STP Funds
3500 2011	3671/ Chevrolet	1GB3G2BG 1B1143510	Lift	8+2	44,700	190,006	Active	2016	MDT	STP Funds
E-450	3720/Ford	1FDFF4FS6	Lift	12+2	26,316	130,144	Active	2017	MDT	Shirley

2012		CDB04660								Conroy
E-450 2012	3716/Ford	9237/ 1FDFF4FS5 CDA02721	Lift	12+2	37,626	188,641	Active	2017	MDT	5311
E-450 2012	3715/Ford	9238/ 1FDFF4FSB CDA02714	Lift	12+2	33,096	161,652	Active	2017	MDT	5311
E-450 2012	3721/Ford	1FDFF4FS9 DDA92974	Lift	12+2	48,204	110,855	Active	2017	MDT	Shirley Conroy
3500 2014	3894/ Chevrolet	1GB3G2BG 2E1120192	Lift	8+2	42,036	105,467	Active	2019	MDT	5317
3500 2014	3948/ Chevrolet	1GB3G2BG 7E1197754	Lift	8+2	69,300	77,167	Active	2019	MDT	5317
Braun 2014	3770/Ford	1FDFF4FS1 EDA9173/8	Lift	12+2	43,116	63,986	Active	2019	MDT	Shirley Conroy
3500 2015	3991/ Chevrolet	1GB3G2BG 1F1137115	Lift	8+2	36,092	60,996	Active	2020	MDT	RTS
3500 2015	3990/ Chevrolet	1GB3G2BG 7F1135322	Lift	8+2	34,218	57,564	Active	2020	MDT	RTS
3500 2015	3993/ Chevrolet	1GB3G2BG 7F1135112	Lift	8+2	37,533	57,600	Active	2020	MDT	RTS
3500 2015	3962/ Chevrolet	91227/ 1GB3G2BG 7E1197799	Lift	8+2	52,968	61,800	Active	2020	MDT	5310
3500 2015	3992/ Chevrolet	1GB3G2BG 0F1136571	Lift	8+2	35,881	38,688	Active	2020	MDT	RTS
E-450 2015	3722/Ford	1FDFF4FS1 FDA34960	Lift	12+2	15,527	49,500	Active	2020	MDT	Shirley Conroy
E-450 2015	3723/Ford	1FDFF4FS3 FDA34961	Lift	12+2	15,852	49,501	Active	2020	MDT	MV
E-450 2016	4039/Ford	91244/ 1FDFF4FS	Lift	12+2	8,193	8,193	Active	2020	MDT	5310



		7GDC03266								
E-450 2016	4040/Ford	91245/ 1FDDE4FS0 GDC03268	Lift	12+2	11,000	11,000	Active	2021	MDT	5310
E-450 2016	4041/Ford	91246/ 1FDDE4FS3 GDC03264	Lift	12+2	9,031	9,031	Active	2021	MDT	5310
E-450 2016	4042/Ford	91247/ 1FDDE4FS6 GDC03274	Lift	12+2	10,029	10,029	Active	2021	MDT	5310

i) Applicants must use this form.

j) Identify vehicles to be replaced with this or other grant by placing an asterisk (\*) next to the model year. In Exhibit B of the application, provide the name of the lessee or contractor, if applicable.

k) For example, Ford 22' bus; Dodge converted van.

l) Show FDOT control number ORVIN if bought with grant through FDOT. If bought through other funding, list the complete VIN.

m) Include computer hardware and software, copiers, printers, mobile radios, communication systems, etc.

n) Identify the grant or other funding source used for purchasing the vehicle/equipment.

**FORM C-5: CAPITAL REQUEST FORM  
VEHICLE REQUEST**

Name of Agency: Regional Transit System

R or E (a)	Quantity	Description (b) <u>www.tripsflorida.org</u>	Estimated Cost
R	1	MV-1	47,500.00
Sub-total			\$47,500.00

(a) Replacement (R) or Expansion (E).

(b) Provide a brief description including the length and type vehicle, type of fuel, lift or ramp, number of seats and wheelchair positions. For example, 22' gasoline bus with lift, 12 ambulatory seats, and 2 wheelchair positions. Do not show the Make. **Any bus options that are part of purchasing the bus itself should be part of the vehicle request and NOT separated out under equipment.**

**EQUIPMENT REQUEST (c)**

If item requested is after-market, it is recommended to gather and retain at least two estimates for the equipment requested. Purchases must be approved at the local level and follow Procurement Guidelines.

	Number requested	Description	Estimated Cost
	1	Mobile Data Terminal	3,000.00
	10	Wheelchair securement systems for Fixed Route	100,000.00
Sub-total			\$103,000.00

(c) Show mobile radios and identify the type of radio (i.e. two way radio or stereo radio), computer hardware/software, etc. under "Equipment Request."

**VEHICLE SUBTOTAL \$ 47,500 + EQUIPMENT SUBTOTAL \$ 103,000 = \$ 150,500.00 (x).**

**(x) X 80% = \$ 120,400 this equals the Federal request. Show this amount on Form 424 in block 18(a)]**

**Application for U.S.C. Section 5310 Formula Grants for the Enhanced  
Mobility of Seniors and Individuals with Disabilities  
Operating Assistance for  
Alachua County, Florida**

**Submitted by**

**Regional Transit System**

**December 11<sup>th</sup>, 2015**





Regional Transit System  
PO Box 490, Station 4  
Gainesville, FL 32627-0490  
(352) 334-2609  
(352) 334-2607 (fax)  
www.go-rts.com

December 11, 2015

Ms. Janell Damato  
Florida Department of Transportation  
2198 Edison Ave MS 2813  
Jacksonville, FL 32204

RE: State Of Florida Department Of Transportation Section 5310 Grant Application

Dear Ms. Damato:

Regional Transit System submits this Application for the Section 5310 Program Grant and agrees to comply with all assurances and exhibits attached hereto and by this reference made a part thereof, as itemized in the Checklist for Application Completeness.

Regional Transit System further agrees, to the extent provided by law (in case of a government agency in accordance with Sections 129.07 and 768.28, Florida Statutes) to indemnify, defend and hold harmless the Department and all of its officers, agents and employees from any claim, loss, damage, cost, charge, or expense arising out of the non-compliance by the Agency, its officers, agents or employees, with any of the assurances stated in this Application.

This Application is submitted on this 11th day of December, 2015 with two (2) original resolutions or certified copies of the original resolution authorizing the Gainesville City Manager or his designated alternate to sign this Application.

Regional Transit System

By:   
Anthony Lyons

Date: 11 December 2015

Title: Interim City Manager



## **CITY OF GAINESVILLE**

---

*Clerk of the Commission*

**STATE OF FLORIDA**

**COUNTY OF ALACHUA**

I, Kurt M. Lannon, the duly appointed and qualified Clerk of the Commission of the City of Gainesville, Florida, a municipal corporation, do hereby certify that the foregoing is a true and correct copy of **Resolution No. 150500** which was duly and regularly adopted by the City Commission of the City of Gainesville, Florida, at a City Commission meeting on **November 19, 2015.**

**IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Gainesville, Florida this 24<sup>th</sup> day of November, A.D., 2015.**

A handwritten signature in black ink, appearing to read "Kurt M. Lannon", is written over a horizontal line.

**KURT M. LANNON**  
Clerk of the Commission

Resolution No. 150500

Passed: November 19, 2015

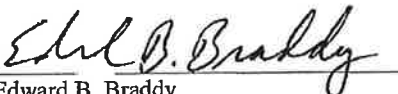
**This Resolution of the City of Gainesville, Gainesville Florida (hereinafter the "Applicant") authorizes the below named designee(s), on behalf of the Applicant, to sign and submit grant application(s) required supporting documents; certifications and assurances to the Florida Department of Transportation, to accept grant award(s) from and to execute and administer related Joint Participation Agreement(s), including supplements; request Joint Participation Agreements with the Florida Department of Transportation, and to purchase vehicles and/or equipment and/or purchase trips and/or expend grant funds pursuant to a grant award(s).**

**WHEREAS**, the Applicant desires to and has the fiscal and managerial capability, matching funds and legal authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended, including but not limited to 49 U.S.C. Sections 5310, 5311, and 5339 where applicable.


**NOW, THEREFORE, BE IT RESOLVED BY THE APPLICANT:**

1. The above recitals are true and correct and are incorporated herein as if fully set forth in the body of this Resolution.
2. This resolution applies to Federal Program(s) under 49 U.S.C. Section(s) **5310 Enhanced Mobility of Seniors and Individuals with Disabilities**.
3. The submission of grant application(s) required supporting documents, certifications and assurances to the Florida Department of Transportation is approved.
4. **Anthony Lyons, Interim City Manager** or his duly appointed successor in title or their designee is hereby designated and authorized on behalf of the Applicant to: sign and submit grant application(s) and all required supporting documents; give all required certifications and assurances; accept grant award(s) from and execute and administer related Joint Participation Agreement(s) with the Department of Transportation, purchase vehicles/equipment and/or purchase trips and/or expend grant funds pursuant to a grant award, unless and until this authorization is specifically rescinded and written notice thereof is sent by certified mail, return receipt requested, to and received by the Florida Department of Transportation at the following address: **Attention: Doreen Joyner-Howard, AICP, District Modal Development Manager, Florida Department of Transportation, 2198 Edison Avenue, MS 2812, Jacksonville, FL 32204-2730.**
5. **Anthony Lyons, Interim City Manager** is also hereby designated and authorized to sign requests for Joint Participation Agreement Time Extensions as may be required.

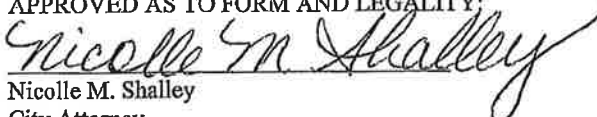
The foregoing Resolution was **DULY PASSED, ADOPTED AND** became **EFFECTIVE** at a duly called and convened meeting of the Applicant held on the 19th day of November, 2015.

  
Edward B. Braddy  
Mayor

ATTEST:

  
Kurt M. Lannon  
Clerk of the Commission

APPROVED AS TO FORM AND LEGALITY:

  
Nicolle M. Shalley  
City Attorney

Application for Federal Assistance SF-424											
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application			<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision			<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>					
<b>* 3. Date Received:</b> 12/11/2015			<b>4. Applicant Identifier:</b> N/A								
<b>5a. Federal Entity Identifier:</b> N/A			<b>5b. Federal Award Identifier:</b> <input type="text"/>								
<b>State Use Only:</b>											
<b>6. Date Received by State:</b> <input type="text"/>			<b>7. State Application Identifier:</b> 1001								
<b>8. APPLICANT INFORMATION:</b>											
<b>* a. Legal Name:</b> City of Gainesville Regional Transit System											
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 59-6000325				<b>* c. Organizational DUNS:</b> 0105221590000							
<b>d. Address:</b>											
<b>* Street1:</b>		34 SE 13th Road									
<b>Street2:</b>		<input type="text"/>									
<b>* City:</b>		Gainesville									
<b>County/Parish:</b>		<input type="text"/>									
<b>* State:</b>		FL: Florida									
<b>Province:</b>		<input type="text"/>									
<b>* Country:</b>		USA: UNITED STATES									
<b>* Zip / Postal Code:</b>		32601-0490									
<b>e. Organizational Unit:</b>											
<b>Department Name:</b> Public Works				<b>Division Name:</b> Regional Transit System							
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>											
<b>Prefix:</b> Mr.		<b>* First Name:</b> Jesus									
<b>Middle Name:</b> M.											
<b>* Last Name:</b> Gomez											
<b>Suffix:</b>		<input type="text"/>									
<b>Title:</b> Transit Director											
<b>Organizational Affiliation:</b> City of Gainesville											
<b>* Telephone Number:</b> 352-393-7860				<b>Fax Number:</b> 352-334-3681							
<b>* Email:</b> gomezjm@ci.gainesville.fl.us											



**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Federal Transit Administration

**11. Catalog of Federal Domestic Assistance Number:**

20.513

CFDA Title:

Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

**13. Competition Identification Number:**

N/A

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Gainesville & Alachua County

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Purchase paratransit trips for the elderly and disabled citizens residing in the Gainesville urban area.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="25,000.00"/>
* b. Applicant	<input type="text" value="25,000.00"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="50,000.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

## Exhibit A

### Current System Description

1. An overview of the organization including its mission, program goals and objectives: RTS's mission is to enhance the quality of life in our community by providing safe, courteous, equitable, reliable, and energy-efficient transportation services. Our vision is to be the transportation choice for the Gainesville metropolitan area. RTS recognizes, encourages and embraces diversity. We will provide effective and sustainable stewardship of the community's assets and resources and we will provide professional, reliable and courteous service. RTS contracts with the local Community Transportation Coordinator (CTC), MV transportation, to provide reservation (scheduled 24 hours in advance) transportation services, demand response transportation and stretcher service. These services are provided to employment centers, medical facilities, health services, shopping and recreational activities. Medical transportation is critical in Alachua County and its surrounding counties due to a high concentration of specialized medical services offered in the Gainesville area. In addition, there are a variety of funding agencies that purchase transportation from the local CTC. These include Medicaid, Transportation Disadvantaged (TD), ADA, Elder Care, Vocational Rehabilitation and Foster Grandparents. Many of these agencies work very closely with the CTC to ensure that transportation is provided to those who truly need it.

2. Organization structure, type of operation, number of employees, and other pertinent organizational information: The Regional Transit System (RTS) is a division of the City of Gainesville's Public Works Department and currently employs 198 drivers to operate a fleet of 133 Bio-diesel buses and five hybrid buses for a total of 138. RTS provides the City of Gainesville fixed route service Monday through Sunday. RTS contracts with MV Transportation to provide the ADA paratransit service to complement the fixed route as required by federal ADA law. MV Transportation is the Community Transportation Coordinator for Alachua County. MV has a total of 73 employees, 54 drivers, 5 in training, 3 maintenance personnel and 11 administrative personnel. In FY15 MV Transportation provided more than 102,005 trips system-wide, 53,992 of which were ADA. ADA clients represent a large segment of paratransit riders who use the RTS fixed route system; there were a total of 578,276 in FY 15. In an attempt to keep costs down, RTS leases 22 vans to the CTC to provide ADA paratransit transportation. RTS has moved into a new administrative building and maintenance facility, which will allow us to increase the size of our fixed route fleet to provide for the needed service to the community.

3. Who is responsible for insurance, training and management, and administration of the agency's transportation programs: RTS is a city department and administratively falls under the Public Works director, who reports to the City Manager, who reports to the Gainesville City Commission. RTS is insured through the City of Gainesville which is self-insured and employs a third party claims adjuster. RTS provides its own driver training and vehicle maintenance, and requires every driver and supervisor maintain a current Commercial Driver's License (CDL). MV Transportation is a private for-profit company and their CEO and board of directors oversee the administration of their company. MV Transportation is self-insured. RTS contracts with and ensures that MV Transportation adheres to the provisions set forth in the contract and as the CTC, MV is answerable to the Transportation Disadvantaged Board and the Local Coordinating Board and the Metropolitan Transportation Planning Organization (MTPO). MV Transportation is responsible for training their drivers and provides the maintenance for their own vehicles and the ones provided by RTS and Alachua County. The MTPO staff and FDOT have oversight of MV's maintenance, safety and drug and alcohol programs.

4. Who provides maintenance? RTS provides the necessary maintenance to maintain our fixed route fleet of 138 buses. Our maintenance facility now meets FTA standards to handle the number of buses

needed to provide service in Gainesville. MV Transportation provides the maintenance for the paratransit fleet of 43 cutaway vans.

5. Number of transportation related employees: RTS employs a total of 278 employees: 224 operations personnel, 34 maintenance personnel, and 20 administrative employees. MV Transportation is a private, for-profit, self-insured agency that employs 73 personnel of which, 54 are drivers and 5 in training. Additionally, MV employs 11 administrative staff and 3 maintenance personnel.

6. Who will drive the vehicle, number of drivers, CDL certifications? MV Transportation employees drive the paratransit vehicles to provide ADA paratransit service for RTS and the demand response transportation for Alachua County. The paratransit vehicles do not require a CDL license, but only 1 of MVs drivers has their CDLs. All of RTS' 224 operations personnel and 31 of the maintenance personnel hold a CDL, as it is required to drive a fixed route bus. The RTS driver trainer is certified to training drivers for their CDL certification.

7. A detailed description of service routes and ridership numbers: RTS operates 39 city routes, 10 campus routes and five Later Gator routes. Later Gator A runs every weekday and the other Later Gator routes run on Thursday, Friday and/or Saturday until 3 a.m. Sunday service runs ten city routes from 10 a.m. to 6 p.m. Ridership continues to remain strong; in FY 15 the fixed route maintained strong ridership numbers providing 10,293,434 trips. RTS continues to have one of the highest per capita trip rates in Florida at 67.7 passenger trips. The University of Florida, Santa Fe College and the City of Gainesville formed a partnership to include transit services in the College and University's student fees. Currently RTS is providing the service during UF home football games for a \$10 round trip fee in order to provide the needed service to decrease drunken driving and game day traffic congestion. RTS continues to receive requests from UF and the public to provide even more service to the Gainesville community and Alachua County.

With mounting economic pressures and city-wide budget cuts, RTS is faced with increased challenges to meet the demand for new and mandated services including ADA complementary paratransit services. Overcrowding on fixed route buses, on-time performance, maintenance and operational constraints, equity issues and funding are just some of the issues RTS continues to face. All ADA and demand response transportation services are scheduled and dispatched by MV Transportation. Hospital discharge services are provided 24 hours a day, seven days a week. Demand response transportation services are provided Monday through Friday from 6 a.m. until 8:30 p.m. and Saturday from 6 a.m. until 6:30 p.m. Paratransit service is provided Monday through Saturday from 6 a.m. until 7 p.m. and Sunday from 10 a.m. to 6 p.m. RTS provides the paratransit service for routes running after 9PM and in the late night area until 3 am. Fifty percent of the CTC's trips are subscribed system-wide. The transportation services provided by MV Transportation are coordinated with 100% of the existing human service and medical facilities in Alachua County. These services often provide an alternative mode, and in most cases, the only opportunity for transportation to seniors and disabled persons who live in the rural area. A large portion of the transportation in Alachua County consists of disabled and low income residents living in the rural parts of the County requiring service to the urban area either for medical reasons, employment or recreational activities. Due to the cuts in Medicaid funding there has been a significant increase in ADA paratransit trips. ADA trips continue to rise and where ADA trips used to be a third of the total trips provided by the CDC now they are more than half as reported in question 2 above. Clients have contacted RTS to inquire about their trips because of the lack of responsiveness on the part of the HMOs. Seniors are especially vulnerable to missing doctor appointments because of the confusion generated by the changes in the booking trips through the various HMOs.

## EXHIBIT A-1: FACT SHEET

Name of Applicant: Regional Transit System

	<b>CURRENTLY</b>	<b>IF GRANT IS AWARDED</b>
1. Number of one-way passenger trips.* <b>PER YEAR</b>	<b>10,858,460</b>	<b>10,900,000<sub>1</sub></b>
2. Number of individuals served unduplicated (first ride per rider per fiscal year). <b>PER YEAR**</b>	<b>1,287,060</b>	<b>1,300,000<sub>1</sub></b>
3. Number of vehicles used for this service. <b>ACTUAL</b>	<b>138</b>	<b>138</b>
4. Number of ambulatory seats. <b>AVERAGE PER VEHICLE</b> (Total ambulatory seats divided by total number of fleet vehicles)	<b>5,520/138=40</b>	<b>5,520/138=40</b>
5. Number of wheelchair positions. <b>AVERAGE PER VEHICLE</b> (Total wheelchair positions divided by total number of fleet vehicles)	<b>276/138=2</b>	<b>276/138=2</b>
6. Vehicle miles traveled. <b>PER YEAR</b>	<b>3,574,893</b>	<b>3,574,893</b>
7. Average vehicle miles <b>PER DAY</b>	<b>15,719.1 miles</b>	<b>15,719.1 miles</b>
8. Normal vehicle hours in operation. <b>PER DAY</b>	<b>22.25 hrs.</b>	<b>22.25 hrs.</b>
9. Normal number of days in operation. <b>PER WEEK</b>	<b>7</b>	<b>7</b>
10. Trip length (roundtrip). <b>AVERAGE</b>	<b>9.18</b>	<b>9.18</b>

Estimates are acceptable. The information listed should be specific to the Section 5311 funds and not agency wide.

\* One way passenger trip is the unit of service provided each time a passenger enters the vehicle, is transported, then exits the vehicle. Each different destination would constitute a passenger trip

\*\* The unduplicated riders are for current year and the subsequent year once the grant is awarded

Note 1: Estimated figures

## Exhibit B

### Proposed Project Description

1. The grant will be used to purchase trips from the Community Transportation Coordinator (CTC), which will maintain the current level of service and is how RTS provides paratransit service to the seniors and disabled citizens in the City of Gainesville and Alachua County. These trips will maintain the current number of hours provided by the CTC. The trips will provide service from the urban to the rural area and vice-versa.
2. The Section 5310 operating funds are an integral part of maintaining the services described in Exhibit A-1. If awarded, RTS will use the 5310 money to purchase trips from MV Transportation, to ensure access to much needed transportation for our senior citizens and the disabled in the City of Gainesville and Alachua County. ADA paratransit service is required to be provided the same days and times as the fixed route and the 5310 Operating funds ensure transportation is made available to seniors and individuals with disabilities that otherwise would not have access to transportation: the 5310 Operating funds allow RTS to go beyond the current ADA service area and maintain the trips that have been provided to the community for the last 7 years.
3. The paratransit vehicles are maintained by MV Transportation. RTS conducts the inspections required by the FTA and FDOT regulations. In addition, RTS will continue to ensure MV Transportation performs all system safety checks and the FDOT maintenance requirements are conducted bi-annually. To avoid interruptions to service MV Transportation will conduct required preventative maintenance service and FDOT scheduled maintenance programs at non peak hours. The maintenance program has been very effective and the outstanding care and diligence on the part of the MV maintenance team has allowed the vehicles to remain on the road and in service past their useful life. Every effort has been made to ensure schedule maintenance has been performed as required with minimal disruption to service. While the MV maintenance team has worked wonders with the vehicles to ensure they stay in service as long as possible.
4. RTS is part of the City of Gainesville under the Public Works department and is a local government agency. Since Gainesville has a fixed route system, RTS is required to provide ADA paratransit service to the disabled within the ADA service area. ADA clients living off the fixed route have the choice of using either the fixed route or paratransit. Alachua County citizens living outside the ADA service area can apply for TD or Medicaid transportation. RTS and MV transportation clientele are primarily seniors on a fixed income, minorities, economically disadvantaged, and the disabled. RTS is a city owned entity and is not minority owned and MV Transportation is a private for profit company.
5. RTS provides ridership and system data to the National Transit database. MV provides RTS a bill monthly with the number of trips (quantitative) provided under the 5310 grant. MV will provide RTS with the number of seniors that were provided transportation under the 5310 grant in a monthly report. MV will provide RTS a shape file generated by Trapeze with the coordinates of the pick-up and drop-off addresses for those trips. The shape file can be manipulated by GIS to produce a map showing the qualitative data for the required report. It will become a monthly report that can be consolidated at the end of the year. Excel, Trapeze and GIS will be utilized to track the data.
6. Fully explain Your Transportation Program
  - a. Service hours, planned service, routes and trip types: Fixed Route service RTS operates 39 city routes, 10 campus routes and five Later Gator routes. Later Gator A runs every weekday and the other Later Gator routes run on Thursday, Friday and/or Saturday until 3 a.m. Sunday service runs ten city routes from 10 a.m. to 6 p.m. All ADA and demand response transportation services are scheduled and dispatched by MV transportation. Hospital discharge services are provided 24 hours a day, seven days a week. Demand response transportation services are

provided Monday through Friday from 6 a.m. until 8:30 p.m. and Saturday from 6 a.m. until 6:30 p.m. Paratransit service is provided Monday through Saturday from 6 a.m. until 8 p.m. and Sunday from 10 a.m. to 6 p.m. RTS provides the paratransit service for routes running after 9PM and in the late night area until 3 am. Fifty percent of the CTC's trips are subscribed system-wide. The transportation services provided by MV transportation are coordinated with 100% of the existing human service and medical facilities in Alachua County.

- b. Staffing – include plan for training on vehicle equipment such as wheelchair lifts, etc. RTS employs total of 278 employees; 224 operations personnel, 34 maintenance personnel, and 20 administrative employees. MV Transportation is a private, for-profit, self-insured agency that employs 73 personnel of which, 54 are drivers and 5 in training. 11 administrative staff and 3 maintenance personnel. RTS and MV have in house training programs.
  - c. Records maintenance– Records are maintained internally in each division. RTS operations maintain personnel files and completed training on each driver, RTS maintenance maintains records on each vehicle assigned to RTS and MV. MV maintains training and personnel files on their drivers
  - d. Vehicle maintenance – RTS and MV provide in house vehicle maintenance on site. PMIs are routinely conducted every 3000 miles per FDOT requirements.
  - e. CDL requirements – All of RTS' 224 operations personnel hold a CDL; as it is required to drive a fixed route bus. The RTS driver trainer is certified to training drivers for their CDL certification. MV Transportation employees drive small 21' cut-a-way paratransit vans to provide ADA paratransit service for RTS and the demand response transportation for Alachua County. The paratransit vehicles do not require a CDL license. MV's drivers are not required to have a CDL but RTS drivers are. RTS's trainer is qualified to train drivers to receive their CDL after they have taken the written portion of the examination through the Division of Motor Vehicles
  - f. System safety plan – RTS and MV Transportation have current system safety plans that have been approved by FDOT. Plan is dated (10 Dec 2010) was reviewed and approved by the FTA in the Triennial conducted in Jun 2014.
  - g. Drug free work place RTS and MV Transportation participate in and comply with drug free work place requirement and the plans and programs have been inspected and approved by FDOT.
7. RTS's is a public transit system and receives federal funds from the Federal Transit administration (FTA) under the 5307 grant. Also as a City department RTS receives funds from the City of Gainesville. Half of RTS's 25 million dollar budget comes from student fees charged by the University of Florida. Additional monies come from Santa Fe College, Alachua County, FDOT and fares, passes and employee bus pass programs.
  8. To provide paratransit service beyond the current ADA service area to seniors and disabled living outside the current service area because housing is cheaper in the surrounding urban and rural areas than within the current ADA service area.
  9. RTS is not required to provide paratransit outside the ADA service area, so RTS could proceed with the program on a limited or scaled down basis, dependent on the level of funding provided. This would impact those senior and disabled residents who are dependent on the transportation services that have been provided for the last 7 years.

**FORM B-1: TRANSIT-RELATED OPERATING AND ADMINISTRATIVE EXPENSES**

Name of Applicant: Regional Transit System

Name of Transit Program: \_\_\_\_\_

Applicant Fiscal period start and end dates: Oct 1, 2015 to Sep 30, 2016

State Fiscal period from: July 1, 2016 to June 30, 2017

EXPENSE CATEGORY	TOTAL EXPENSE	FTA ELIGIBLE EXPENSE
Labor (501)	\$ 9,982,175.00	\$ 9,982,175.00
Fringe and Benefits (502)	\$ 3,749,958.00	\$ 3,749,958.00
Services (503)	\$ 2,068,158.00	\$ 2,068,158.00
Materials and Supplies (504)	\$ 197,504.00	\$ 197,504.00
Vehicle Maintenance (504.01)	\$ 4,079,152.00	\$ 4,079,152.00
Utilities (505)	\$ 392,780.00	\$ 392,780.00
Insurance (506)	\$ 1,082,818.00	\$ 1,082,818.00
Licenses and Taxes (507)	\$ 268,601.00	\$ 268,601.00
Purchased Transit Service (508)	\$ 1,605,449.00	\$ 1,605,449.00
Miscellaneous (509)	\$ 344,358.00	\$ 344,358.00
Leases and Rentals (512)	\$ 11,479.00	\$ 11,479.00
Depreciation (513)	\$ 2,046,795.00	
<b>TOTAL</b>	<b>\$ 25,829,227.00</b>	<b>\$ 23,782,432.00 (a)</b>

**SECTION 5310 GRANT REQUEST:**

**Total FTA Eligible Expenses (from Form B-1, above)** \$ 23,782,432.00 (a)

**Rural Passenger Fares (from Form B-2)** \$ 0 (b)

**Operating Deficit** \$ 23,782,432.00 (c)

**[FTA Eligible Expenses (a) minus Rural Passenger Fares (b)]**

**Section 5310 Request** \$ \_\_\_\_\_ (d)

**(No more than 50% of Operating Deficit)**

**Grant Total All Revenues (from Form B-2)** \$ 11,014,486.00 \*(e)

**Note: If Grand Total Revenues (e) exceeds FTA Eligible Expenses (a), reduce the Section 5310 Request (d) by that amount.**



**FORM B-2: TRANSPORTATION-RELATED OPERATING AND ADMINISTRATIVE REVENUES**

Name of Applicant: Regional Transit System

Name of Transit Program: \_\_\_\_\_

Applicant Fiscal period start and end dates: Oct 1, 2016 to Sep 30, 2017

State Fiscal period from July 1, 2016 to June 30, 2017

<b>OPERATING REVENUE CATEGORY</b>	<b>TOTAL REVENUE</b>	<b>REVENUE USED AS FTA MATCH</b>
Passenger Fares for Transit Service (401)	<b>Total= \$ 779,848.00</b> <b>Rural =\$ .00 (b)</b>	
Special Transit Fares (402)	<b>\$ 179,557.00</b>	
School Bus Service Revenues (403)		
Freight Tariffs (404)		
Charter Service Revenues (405)		
Auxiliary Transportation Revenues (406)		
Non-transportation Revenues (407)	<b>\$1,034,889.00</b>	
<b>Total Operating Revenue</b>	<b>\$ 1,994,294.00</b>	<b>\$234,503.00</b>
<b>OTHER REVENUE CATEGORY</b>		
Taxes Levied directly by the Transit System (408)		
Local Cash Grants and Reimbursements (409)	<b>\$ 16,267,915.00</b>	<b>\$ 10,779,983.00</b>
Local Special Fare Assistance (410)		
State Cash Grants and Reimbursements (411)	<b>\$ 3,438,534.00</b>	
State Special Fare Assistance (412)		
Federal Cash Grants and Reimbursements (413)	<b>\$ 7,249, 487.00</b>	
Interest Income (414)	<b>&lt;\$76,896.00&gt;</b>	
Contributed Services (430)		
Contributed Cash (431)		
Subsidy from Other Sectors of Operations (440)		
<b>Total of Other Revenue</b>	<b>\$ 26,879,040.00</b>	<b>\$ 10,779,983.00</b>
<b>GRAND TOTAL ALL REVENUE</b>	<b>\$ 28,873,334.00</b>	<b>\$ 11,014,486.00 (e)</b>

## FORM B-4: BREAKDOWN OF TRANSPORTATION COSTS

If operating funding is being requested the applicant must complete one of the two (2) requested sections within FormB-4. The applicant can elect to complete the form using

1) Hourly Rate or 2) Per Trip Rate (one or the other) calculation. Only one rate calculation (hourly operating rate or per trip rate) section must be provided with the grant application.

If the applicant has an approved rate by the Commission for Transportation Disadvantaged (TD) for reimbursable service to TD clients include this rate with your application.

### Per Trip Rate Calculation

*Note: If you elect to use this (hourly rate) calculation do not complete the Per Trip Rate calculation section.*

### Operating Expenses (Operating Budget)

EXPENSE ITEM	EXPENSE AMOUNT \$
Driver Wages and Benefits	\$10,465,533.00
Cost of Leases (Vehicles, Equipment, Infrastructure, etc.)	
Fuel	\$ 2,406,541.00
Maintenance	\$ 4,529,287.00
Other Wages and Benefits	\$ 1,051,576.00
Services	\$ 1,753,295.00
Supplies	\$ 72,176.00
Utilities	\$ 391,754.00
Insurances	\$ 925,029.00
Taxes	\$ 268,601.00
Purchased Transit Services	\$ 1,605,449.00
Rentals	\$ 9,215.00
Depreciation	\$ 2,046,795.00
Miscellaneous	\$ 303,976.00
<b>TOTAL EXPENSES</b>	<b>\$ 25,829,227.00 (a)</b>

### Operating Revenues

REVENUE ITEM	REVENUE AMOUNT \$
Federal Grants or Subsidies	\$ 3,264,352.00
State Grants or Subsidies	\$ 3,006,681.00
Local Grants or Subsidies	\$ 16,267,915.00
Revenues from Advertising or Similar	\$ 394,393.00
Passenger Fares	\$ 779,848.00
Special Transit Fares	\$ 179,557.00
Non-Transportation Revenues	\$ 640,496.00
Interest Income	<76,896.00>
<b>TOTAL REVENUE</b>	<b>\$ 24,456,346.00 (b)</b>

**Net Transportation Cost**

Total Expenses (a) – Total Revenues (b) = **Net Transportation Cost (c)**

$$\$55,302.40 - \$4,356.00 = \$50,946.40$$

**Service Trips Per Year 1775 (d)**

**Rate Per Trip: Per Contract: Ambulatory Trips at \$29.23**

**Wheelchair Trips at \$33.18**

$$\text{Average } \$29.23 + \$33.18 = \$31.20$$

**Total Project Cost (f) \$50,000.00**

**Estimate Farebox Revenues**

Use the yearly reported farebox recovery ratio to calculate the estimated farebox revenues. The farebox recovery ratio is the amount of operating expenses that are recovered by passenger fares. The farebox recovery ratio is calculated by dividing the farebox revenue by the total operating expenses.

Total Project Cost (f) - Farebox Revenue (g) = **Net Project Cost (h)**

$$\$50,000 - \$4,356.00 = \$45,644.00$$

**FDOT or FTA Contribution (50% of Net Project Cost)**

Net Project Cost (h) x 50% (.50) = **FDOT or FTA Contribution (i)**

$$\$50,000.00 \times .50 = \$25,000.00$$





**The Arc**  
of Alachua County

*For people with intellectual  
And developmental disabilities*

3303 NW 83<sup>rd</sup> Street  
Gainesville, FL 32606  
Phone (352) 334-4060  
Fax (352) 334-4059  
www.arcalachua.org

**State of Florida Department of Transportation  
Grant Application**

The Arc of Alachua County, Inc. submits this Application for the section 5310 Program Grant and agrees to comply with all assurances and exhibits attached hereto and by this reference made a part thereof, as itemized in the Checklist for Application Completeness.

The Arc of Alachua County, Inc., further agrees, to the extent provided by law to indemnify, defend and hold harmless FDOT and all of its officers, agents and employees from any claim, loss, damage, cost, charge, or expense arising out of the non-compliance by the Agency, its officers, agents or employees, with any of the assurances stated in this Application.

This Application is submitted this 11<sup>th</sup> day of December, 2015 with two (2) original resolutions or certifies copies of the original resolution authorizing **Mr. Thomas Rothrock**, President of the Board of Directors of The Arc of Alachua County, Inc. to sign this Application.

The Arc of Alachua County, Inc.

By: Thomas Rothrock

Date: 12/11/15

Title: President, Board of Directors, The Arc of Alachua County, Inc.

Partially funded by



Member of The Arc of the United States and The Arc of Florida  
Please Remember The Arc of Alachua County in Your Will and Other Estate Plans.

*Achieve with us.*



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**11.2 Resolution Form - Resolution # Arc\_FDOTResol2\_Nov2015**

**This Resolution** of The Arc of Alachua County, Inc.'s Board of Directors (hereinafter the "Applicant") authorizes the below named designee on behalf of the Applicant, to sign and submit grant application(s) required supporting documents, certifications and assurances to the Florida Department of Transportation, to accept grant award(s) from and to execute and administer related joint participation agreement(s) with the Florida Department of Transportation, and to purchase vehicles and/or equipment and/or expend grant funds pursuant to grant award(s).

**Whereas**, the Applicant desires and has the fiscal and managerial capability, matching funds and legal authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida statutes and/or by the Federal Transit Administration Act of 1964, as amended, including but not limited to, 49 U.S.C. Sections 5310 and 5311, where applicable.

**Now, Therefore Be It Resolved By The Applicant:**

1. The above recitals are true and correct and are incorporated herein as if fully set forth in the body of this Resolution.
2. This resolution applies to Federal Program(s) under 49 U.S.C. **Section 5310.**
3. The submission of grant applications required supporting documents, certifications and assurances to the Florida Department of Transportation is approved.
4. **Mr. Thomas Rothrock, President of the Board of Directors of The Arc of Alachua County, Inc.** or his duly appointed successor in title is hereby designated, and authorized to, on behalf of the Applicant; sign and submit applications and all supporting documents, give all certifications and assurances, accept grant awards from, and execute and administer related joint participation agreements with, the Florida Department of Transportation, purchase vehicles/equipment and/or expend grant funds pursuant to a grant award(s), unless and until this authorization is specifically rescinded and written notice thereof is sent by certified mail, return receipt requested, to, and received by, the Florida Department of Transportation at the following address:  
**ATTENTION: Doreen Joyner-Howard, AICP District Modal Development Manager,**

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Fax (352) 334-4059  
www.arcalachua.org

Florida Department of Transportation, 2198 Edison Avenue, MS 2806, Jacksonville,  
Florida, 32204-2730.

- 5. Mr. Thomas Rothrock, President of the Board of Directors of The Arc of Alachua  
County, Inc., is also hereby designated and authorized to sign requests for Joint  
Participation Agreement Time Extensions as may be required.

The foregoing resolution was **DULY PASSED, ADOPTED AND BECAME EFFECTIVE** at a duly called  
and convened meeting of the Applicant held on **Thursday, October 22, 2015.**

By:   
Mr. Thomas Rothrock, President of the Board of Directors, the Arc of Alachua County, Inc.

ATTEST:

By:  (Stamp Corporate Seal Here)  
Debbie Van Slooten, Director of Administrative Services  
The Arc of Alachua County, Inc.



Member of The Arc of the United States and The Arc of Florida  
Please Remember The Arc of Alachua County in Your Will and Other Estate Plans.

*Achieve with us.*

**Application for Federal Assistance SF-424**

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify):</b> _____
---	---	--

<b>* 3. Date Received:</b> 10/21/2015	<b>4. Applicant Identifier:</b> Not Applicable	<b>5a. Federal Entity Identifier:</b> Not Applicable	<b>5b. Federal Award Identifier:</b> _____
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<b>State Use Only:</b>	<b>6. Date Received by State:</b> _____	<b>7. State Application Identifier:</b> 1001
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**8. APPLICANT INFORMATION:**

<b>* a. Legal Name:</b> The Arc of Alachua County, Inc.	<b>* c. Organizational DUNS:</b> 1075640640000
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 59-1140179	

<b>d. Address:</b>	
<b>* Street1:</b> 3303 NW 83rd St.	
<b>Street2:</b> _____	
<b>* City:</b> Gainesville	
<b>County/Parish:</b> Alachua	
<b>* State:</b> FL: Florida	
<b>Province:</b> _____	
<b>* Country:</b> USA: UNITED STATES	
<b>* Zip / Postal Code:</b> 32606-6227	

<b>e. Organizational Unit:</b>	
<b>Department Name:</b> Arc of Alachua County, Inc.	<b>Division Name:</b> Transportation

<b>f. Name and contact information of person to be contacted on matters involving this application:</b>	
<b>Prefix:</b> Dr.	<b>* First Name:</b> Mark
<b>Middle Name:</b> Alan	
<b>* Last Name:</b> Johnson	
<b>Suffix:</b> _____	
<b>Title:</b> Development & Public Relations Director	
<b>Organizational Affiliation:</b> Employee of Organization	
<b>* Telephone Number:</b> 352-334-4060 ext. 127	<b>Fax Number:</b> 352-334-4059
<b>* Email:</b> mjohnson@arcalachua.org	



**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

M: Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)

**Type of Applicant 2: Select Applicant Type:**

**Type of Applicant 3: Select Applicant Type:**

**\* Other (specify):**

**\* 10. Name of Federal Agency:**

Federal Transit Administration

**11. Catalog of Federal Domestic Assistance Number:**

20.513

**CFDA Title:**

Enhanced Mobility of Seniors and Individuals with Disabilities

**\* 12. Funding Opportunity Number:**

Not Applicable

**\* Title:**

Not Applicable

**13. Competition Identification Number:**

Not Applicable

**Title:**

Not Applicable

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

See Map of Alachua Co.

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Purchase of 4 vehicles (3 replacements/1 expansion) in Arc of Alachua County vehicle fleet inventory for transport of individuals with Intellectual and Developmental Disabilities (I/DD).

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="194,623.20"/>
* b. Applicant	<input type="text" value="24,328.00"/>
* c. State	<input type="text" value="24,328.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="243,279.20"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1004)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
 Middle Name:   
 \* Last Name:   
 Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

## **8.1 Exhibit A: Current System Description - The Arc of Alachua County**

### **Overview of the organization's mission, program goals and objectives:**

8.1.1 The mission of The Arc of Alachua County is to provide exemplary services, programs and supports to persons with intellectual and developmental disabilities, to treat individuals with disabilities with dignity and respect, and to assist them in becoming fully integrated into the community. The Arc meets this mission by offering and delivering an array of services to our nearly 300 adult clients, including: residential programs (group homes and apartments), sheltered and supported employment programs, elder and life skills day treatment, semi and semi-independent living programs, case management, nursing and nutritional programs. The Arc partners with various community partners and subject matter experts, including: ABA Associates (formerly known as B.A.S.S. or Behavioral Analysis and Support Services), University of Florida-UF Health, the School Board of Alachua County, and Santa Fe College, to assist with service delivery to folks with autism, cerebral palsy, mental retardation from any cause, Prader-Willi Syndrome (PWS), and Down Syndrome. Each client we serve has a support plan identifying goals and objectives tailored to his/her presenting needs as well as the nature and severity of his/her disability.

### **Organizational structure & type, operations, number of employees and other information:**

8.1.2 The Arc of Alachua County is a 501 c 3, not-for-profit provider of services and programs to persons with intellectual and developmental disabilities (I/DD). As a private non-profit, The Arc is governed by a 16-person, all-volunteer Board of Directors, the composition of which comes from families of persons with I/DD, clients, businesses, educational institutions and other community health and service partner agencies. The members of The Arc's Board of Directors are responsible for hiring, employing and evaluating an Executive Director who, in turn, is responsible for the day-to-day operations of an \$8.5 million agency and a staff of 240 employees & over 250 clients.

### **Who is responsible for the insurance, training and management, and administration of The Arc's transportation programs:**

8.1.3 The Arc employs a 'team' approach to management of its transportation system. Operational oversight of transportation is the responsibility of Mr. Johnny Adams, Assistant Director of Residential Services, and an Arc employee for 22 years. He manages our fleet of 23 vehicles. He is responsible for maintaining tag and insurance requirements on each vehicle, ensures regular and emergency maintenance of fleet vehicles, and monitors the organization's transportation budget. Ms. Debbie Van Slooten, Director of Administrative Services, develops, in tandem with Steve Drago, Executive Director, and Mr. Adams, an annual transportation budget. Ms. Danielle Azar, Director of Human Resources, assists Mr. Adams in verifying, maintaining and ensuring compliance with all required transportation, safety, and customer service requirements of staff members who transport clients. As both a Drug Free Workplace and a Tobacco Free Workplace, The Arc must maintain policies, procedures and rules regarding employee safety, drug free status and client transportation. Each Arc employee is required to take and pass a urine drug screen as a condition of initial hire. Our Risk Management Team maintains a Risk Management Plan (updated annually) and conducts monthly meetings to review all incident reports, transportation and vehicular accidents and incidents, and employee injuries occurring on-site. This team is also charged with reviewing auto claims, worker's compensation claims, and any potential liabilities. This team also produces and updates The Arc's Continuity of Operations Plan (COOP). Our auto insurance provider (Florida Insurance Trust) gives us a free 'How Am I Driving' Program which places bumper stickers with a call-in number on all of our vehicles. They also provide a Loss Prevention Specialist who provides annual training in accident prevention and safety. Arc employees who transport clients are not required to possess a CDL, however, they are required to provide a copy of their Driver's Licenses. All Arc employees transporting clients must provide evidence of a valid DL annually for safe keeping in their personnel files at The Arc. The Arc's HR department staff check the background of each employee for any driving or Driver's License actions or issues which would preclude them from employment and transporting Arc clients. Any employee who transports clients and is involved in an accident must provide a urine drug screen immediately following the accident, as well as file Incident and Accident Reports. The Arc also requires each employee to complete a fingerprint background check in order to ensure appropriateness for hire and to verify that there are no criminal or abuse issues that would preclude employment. Our 23 vehicles are available for the transportation of our disabled clients on a 24/7, 7-days-per-week, 365-days-per-year basis. On most occasions, our vehicles are used to transport clients from one of our 15 group homes to our main campus, and back, seven days per week. They are also frequently used for community outings and activities on the weekends. All vehicles in our fleet are inspected and maintained regularly. When not in use, our vehicles are typically parked at the group home to which they have been assigned, but are available for use by other group home residents and Arc staff as needed.

**Who provides maintenance? What kind of preventative maintenance is done?**

8.1.4 The Arc does outsource its maintenance to Auto ER in Gainesville, FL, an agency employing ASE-certified auto and truck mechanics. Auto ER handles all regularly-scheduled preventative maintenance check-ups, oil changes, etc. required by the manufacturer. Auto ER also provides emergency maintenance and repair on all vehicles in our fleet.

**Number of transportation-related employees in the organization:**

8.1.5 Of our 240 employees, about 175 employees are qualified transportation drivers who are asked to transport disabled clients as a regular and normal part of their job description and position.

**Who will drive vehicles, number of drivers and number of CDL certifications:**

8.1.6 Arc employees asked to regularly transport our disabled clients are all employees of The Arc and undergone all background screens, fingerprinting, drug screening, Drug Free Workplace training, Incident and Accident Reporting, required by The Arc, its Risk Management team and our auto insurance provider. The Arc does not require transporters to have CDL's and currently we have no employees with CDL certification.

**Detailed description of service routes and ridership volume:**

8.1.7 **Route 1:** 8503 SW 3<sup>rd</sup> Place - 3303 NW 83<sup>rd</sup> St., Gainesville, FL (4.77 miles, 9.54 miles roundtrip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 7 passengers. **Route 2:** 2612 NW 32<sup>nd</sup> St. - 3303 NW 83<sup>rd</sup> St., Gainesville, FL (4.83 miles one-way, 9.66 miles roundtrip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30 - 3 pm, 7 days per week M-Sun, 5 passengers. **Route 3:** 3781 NW 6<sup>th</sup> St.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (6.39 miles one-way, 12.78 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, two (2) vans of 16 passengers total. **Route 4:** 3328 NW 50<sup>th</sup> Terr., Gainesville, FL (2.75 miles one-way, 5.5 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 5 passengers. **Route 5:** 4617 NW 33<sup>rd</sup> Crt.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (3.43 miles one-way, 6.86 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2-2:30 pm, 7 days per week M-Sun, 7 passengers. **Route 6:** 1800 NW 12<sup>th</sup> Rd.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (6.02 miles one way, 12.04 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 7 passengers. **Route 7:** 3854 NW 13<sup>th</sup> Place-3303 NW 83<sup>rd</sup> St., Gainesville, FL (4.22 miles one way, 8.44 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2-2:30 pm, 7 days per week M-Sun, 5 passengers. **Route 8:** 3408 NW 48<sup>th</sup> Terr.-3303 NW 83<sup>rd</sup> St, Gainesville, FL (2.87 miles one way, 5.74 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 5 passengers. **Route 9:** 1414 NW 35<sup>th</sup> Terr., Gainesville, FL (4.50 miles one way, 9 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 7 passengers. **Route 10:** 3538 NW 52<sup>nd</sup> Ave.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (5.08 miles one way, 10.16 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 5 passengers. **Route 11:** 1224 SW 122<sup>nd</sup> St.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (5.51 miles one way, 11.02 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 6 passengers. **Route 12:** 3630 NW 71<sup>st</sup> Ave.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (1.34 miles one way, 2.68 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 7 passengers. **Route 13:** 2209 NW 14<sup>th</sup> Ave.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (5.59 miles one way, 11.18 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 5 passengers. **Route 14:** 1342 NW 45<sup>th</sup> Terr.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (6.42 miles one way, 12.84 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, two vans of 16 passengers total. **Route 15:** 2717 NW 37<sup>th</sup> Terr.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (5 miles one way, 10 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 7 passengers.

**Route 16:** Gone4Ever Recycling Truck-Recyclables Pick-Up Service: The Arc possesses a box truck that provides pick up of recyclables throughout Gainesville and Alachua County both on an 'On demand' and "Scheduled' basis 5 days per week, M-F, 8 am - 5 pm, 250 days per year, averaging approximately 1,000 trips per year. Trips are from The Arc's main campus at 3303 NW 83<sup>rd</sup> St., Gainesville, FL, to the home, business or institution where the recyclables in question are located. These pick-ups can also include in-kind donations of furniture, electronic equipment, exercise bikes and treadmills, and other large home or business furniture.

**Route 17:** Weekend/Weekday Transportation of Disabled Clients to and from Medical- and Health-Related Appointments. Our 23 vehicles are available to clients at the assigned group home and to clients in other group homes on a 7-day-per-week, 365-day-per-year, for scheduled medical appointments, wellness visits, blood labs and those emergency room visits or emergency doctor visits that required fairly frequently by our I/DD clients.

## 8.2. EXHIBIT A-1: FACTSHEET

Name of Applicant: Arc of Alachua County, Inc.

	<b>CURRENTLY**</b>	<b>IF GRANT IS AWARDED**</b> (Estimates are acceptable.)
1. Number of total one-way trips served by the agency <b>PER YEAR</b> (for all purposes)* Please include calculations.	0	<b>2,496 one-way trips</b> (The Arc is seeking funding for 3 replacement vehicles and 1 new vehicle. These 4 vehicles would operate 2 one-way trips (or 8 trips) each day of the workweek, M-F, for 52 weeks (or 260 days x 8 trips per day = 2,080 trips), and a minimum of 1 weekend day out of 52 weeks (52 days x 8 trips per day or 416 trips) for a total number of days of 2,496 trips for these 4 vehicles.
2. Number of one-way trips provided to seniors and individuals with disabilities <b>PER YEAR*</b>	0	<b>2,496</b>
3. Number of individual senior and disabled clients <b>PER YEAR</b>	0	<b>28</b>
4. Total number of vehicles used to provide service to seniors and individuals with disabilities <b>ACTUAL</b>	0	<b>4</b>
5. Number of 5310 vehicles used to provide service to seniors and individuals with disabilities eligible for replacement <b>ACTUAL (Refer to Vehicle Life Span chart)</b>	0	<b>3</b>
6. Total fleet vehicle miles traveled to provide service to seniors and individuals with disabilities <b>PER YEAR</b>	0	<b>132,333</b>
7. Number of days that vehicles are in operation to provide service to seniors and individuals with disabilities <b>AVERAGE</b>	0	<b>6</b>

<b>PER WEEK</b>		
8. Posted hours of normal operation agency provides service to seniors and individuals with disabilities <b>PER WEEK</b> . (This does not include non-scheduled emergency availability )	<b>M – F: 8am – 4pm</b> <b>Saturday: None</b> <b>Sunday: None</b> <b>Total (WEEK): 40</b>	<b>M – F: 8am – 4 pm</b> <b>Saturday: None</b> <b>Sunday: None</b> <b>Total (WEEK): 40</b>

\* One way passenger trip is the unit of service provided each time a passenger enters the vehicle, is transported, then exits the vehicle. Each different destination would constitute a passenger trip.

\*\*Applies ONLY to Arc of Alachua County fleet vehicles currently funded by Section 5310 Capital Assistance grant funds or proposed Section 5310 Capital Assistance grant funds.

### 8.3. EXHIBIT B: PROPOSED PROJECT DESCRIPTION

Applicants must submit Exhibit B as part of their application (not to exceed three (3) pages). The proposed project description should be thorough as evaluators will rely heavily on the narrative in reviewing and ranking a grant application. It is required that all applicants provide the Project Description in a **question/answer format**. The project description should not repeat the current system description shown in Exhibit A. Exhibit B must include, but not be limited to:

#### 8.3.1. QUESTIONS RELATED TO ALL AGENCIES REQUESTING CAPITAL FUNDS

1. How will the grant funding be used? Will more hours of service will be provided? Will it expand service to a larger geographic area? Will this funding provide shorter headways? How many more trips will be provided? Please explain in detail. If this capital request is not for a vehicle, please describe the purpose of the request.
2. If a grant award will be used to maintain services as described in Exhibit A, specifically explain how it will be used in the context of total service.
3. Give a detailed explanation of the need for the vehicle and provide evidence of the need. If this capital request is not for a vehicle, please describe the need for this request.
4. Will a grant award be used to replace existing equipment or purchase additional vehicles/equipment? Provide details.
5. Identify vehicles/equipment being replaced and list them on the “**Current Vehicle and Transportation Equipment Inventory**” form, see page 50.
6. Describe agency’s maintenance program and include a section on how vehicles will be maintained without interruptions in service (who, what, where, and when).
7. If vehicles/equipment are proposed to be used by a lessee or private operator under contract to the applicant, identify the proposed lessee/operator.
  - a. Include an equitable plan for distribution of vehicles/equipment to lessees and/or private operators.
8. Each applicant shall indicate whether they are a government authority or a private non-profit

**8.3.1 Exhibit B: Proposed Project Description – The Arc of Alachua County, Inc.**

**1. How will grant funding be used? Will more hours of service be provided? Will it expand service to a larger geographic area? Will this funding provide shorter headways? How many more trips will be provided?**

ANSWER: The Arc of Alachua County is requesting funding to replace three (3) mini-vans currently in its fleet of vehicles and badly in need of, and long past due, replacement and a fourth vehicle – a new, 7-passenger mini-van – to expand our service to a new group home for persons with developmental and intellectual disabilities. More hours of service will be provided in that a new vehicle will add 40 hours per week and another 8 hours on the weekends for an additional 7 riders per day and per one-way trip. Although the new group home and new route to be served by the fourth vehicle is still within the same geographic area, The Arc would be providing 25% more miles in terms of one-way trips for persons with disabilities. Instead of total of 99,250 miles served, assuming three (3) replacement mini-vans and one (1) new mini-van, we would increase total miles 132,333 annually.

**2. If a grant award will be used to maintain services as described in Exhibit A, specifically explain how it will be used in the context of total service.**

ANSWER: Of the funding requested, The Arc would use a portion to purchase a new, 7-passenger mini-van to serve 7 clients in a new group home built by The Arc this past year, which would increase the total number of rider, total number of one-way trips and total miles served in a year. However, the lion's share of the funding would be used to replace three vehicles that are still in use in our current fleet even though they were all purchased in 2005 and all three have mileage at 147,000 or greater (the three (3) vehicles to be replaced are a 2005 Chevy Astro mini-van, a 2005 Dodge Caravan and a 2005 Chevy Astro LS mini-van (see Form C.4. Current Vehicle and Transportation Equipment Inventory). The Arc currently has twenty-five (25) vehicles in its fleet, all of which transport adults with intellectual or developmental disabilities from their assigned group homes and to our main campus in NW Gainesville and back, five days per week, and from their group homes and to community-based events or outings each weekend. The Arc must replace vehicles each year; with this particular request, the replacement of three (3) mini-vans that are all 10 years old and each totaling 150,000 miles of city driving. The purchase of three (3) replacement vehicles and one new vehicle (four vehicles total) would only represent 16% of the total of twenty-five (25) vehicles currently in our fleet. The Arc currently serves over 250 clients; over one-hundred (100+) of whom ride mini-vans each and every day of the workweek and a minimum of one (1) day on the weekend. The Arc has never secured Section 5310 funding from FLDOT and currently utilizes internal operating funds to purchase replacement vehicles. The Arc also establishes an annual capital improvement budget as part of our annual agency-wide budget both of which must be approved by our volunteer Board of Directors. Section 5310 capital funds for three replacement vehicles and one new vehicle would not only afford us the chance to improve ridership, total miles and total trips, but increase the number of intellectually and developmentally disabled adults served each day. The Arc's transportation system, importantly enough, affords larger med-vehicle services, para-transit services and our local RTS services much needed relief in terms of coverage area, ridership and trips for disabled adults. Without The Arc's transportation system, 100+ disabled adults would not have access to our tailored, expert services for the intellectually and developmentally disabled.

**3-4. Give a detailed description or explanation of the need for the vehicle and provide evidence of the need.**

**Will a grant award be used to replace existing equipment or purchase additional vehicles/equipment?**

ANSWER: Of The Arc's over 250+ clients, over one-hundred (100+) need transportation on a daily basis to and from, their assigned group homes spread throughout Gainesville and Alachua County and to community events, activities and appointments on weekends. Given the fact that almost all of our group homes are located in areas wherein public transit are not easily accessible or readily available, we need to maintain and, when necessary, replace vehicles in our current transportation fleet. There is added urgency this year given the construction of our newest group home (Glen Springs Group Home, 2717 NW 31<sup>st</sup> Ave.) which just opened to six (6) new clients a few weeks ago. Safety for our clients is the main focus for The Arc's transportation system. Vehicles that are old, in need of frequent repairs or have become too unreliable for our system need to be replaced. We are requesting Section 5310 capital assistance funds to replace the following three (3) vehicles currently in our fleet and needing replacement immediately: 2005 Chevy Astro Van, VIN # 1GNDM19XX5B114490, 147,000 miles, 2005 Dodge Caravan, VIN # 1D4P25B15B287377, 160,800 miles, and 2005 Chevy Astro LS Van, VIN # 1GNDM19Z25B127640, 156,970 miles and for the purchase of a new 7-passenger mini-van given the recent completion on construction of our fifteenth, and newest, group home at 2717 NW 37<sup>th</sup> Terrace (aka Glen Springs Group Home).

**5. Identify vehicle/equipment being replaced and include them on the "Current Vehicle and Transportation Equipment Inventory."**

ANSWER: As stated in the aforementioned item #4 and as identified with asterisks on "Current Vehicle and Transportation Equipment Inventory" included in this grant application, The Arc of Alachua County is seeking capital assistance funds to purchase one (1) new 7-passenger mini-van and to replace three (3) vehicles (a 2005 Dodge Chevy Astro mini-van, a 2005 Dodge Caravan mini-van and a 2005 Chevy Astro LS mini-van).

**6. Describe agency's maintenance program and include a section on how vehicles will be maintained without interruptions in service (who, what, where, and when).**

ANSWER: The Arc employs a 'team' approach to management of its transportation system and the maintenance of vehicles in that system. Operational oversight of transportation is the responsibility of Mr. Johnny Adams, Assistant Director of Residential Services, and an Arc employee for 22 years. He manages our fleet of 25 vehicles. He is responsible for maintaining tag and insurance requirements on each vehicle, ensures regular and emergency maintenance of fleet vehicles, & monitors the organization's transportation budget. The Arc does outsource its maintenance to Auto ER in Gainesville, FL, an agency employing ASE-certified auto and truck mechanics. Auto ER handles all regularly-scheduled preventative maintenance check-ups & oil changes required by the manufacturer at recommended manufacturer's maintenance timelines/milestones. Auto ER also

provides emergency maintenance and repair on all vehicles in our fleet. Ms. Debbie Van Slooten, Director of Administrative Services, develops, in tandem with Steve Drago, Executive Director, and Mr. Adams, an annual transportation budget. Ms. Danielle Azar, Director of Human Resources, assists Mr. Adams in verifying, maintaining and ensuring compliance with all required transportation, safety, and customer service requirements of staff members who transport clients. As both a Drug Free Workplace and a Tobacco Free Workplace, The Arc must maintain policies and procedures regarding employee safety, drug free status and client transportation. Each Arc employee is required to take and pass a urine drug screen as a condition of initial hire. Our Risk Management Team maintains a Risk Management Plan (updated annually) and conducts monthly meetings to review all incident reports, transportation and vehicular accidents and incidents, and employee injuries occurring on-site. This team is also charged with reviewing auto claims, worker's compensation claims, and any potential liabilities. This team also produces and updates The Arc's Continuity of Operations Plan (COOP). Our auto insurance provider (Florida Insurance Trust) gives us a free 'How Am I Driving' Program which places bumper stickers with a call-in number on all of our vehicles. They also provide a Loss Prevention Specialist who provides annual training in accident prevention and safety. Arc employees who transport clients are not required to possess a CDL, however, they are required to provide a copy of their Driver's Licenses and provide evidence of a valid DL annually. The Arc's HR department checks the background of each employee for any driving or DL issues which would preclude them from employment or transporting Arc clients. Any employee who transports clients and is involved in an accident must provide a urine drug screen immediately following the accident, as well as file Incident and Accident Reports. We require each employee to complete a pre-employment fingerprint background check in order to ensure appropriateness for hire and to verify that there are no criminal or abuse issues that would preclude employment. Our vehicles are available for the transportation of our disabled clients on a 24/7, 365 days-per-year basis.

**7. If vehicles /equipment are proposed to be used by a lessee or private operator under contract to the applicant, identify the proposed lessee/operator.**

**ANSWER:** Not applicable to The Arc of Alachua County or to its application.

**8. Each applicant shall indicate whether or not they are a government authority or a private non-profit, provide a brief description of the project to include the counties served, whether or not the applicant services minority populations and whether or not the applicant is minority-owned.**

**ANSWER:** The applicant (The Arc of Alachua County, Inc.) is a private non-profit provider of services and programs to adults with intellectual or developmental disabilities. The Arc of Alachua County services all of Alachua County, and accepts referrals for intellectually and developmentally disabled adults from Florida, the U.S. and internationally. The Arc receives many referrals from families in the State of Florida or other states, but ALL clients at The Arc must eventually be identified as eligible for services by Florida's Agency for Persons with Disabilities (APD) and be assigned a Support Coordinator (SC) at the state level by APD. This SC works in tandem with The Arc of Alachua County to develop a client support plan and concomitant services tailored to that particular client's needs and presenting issues. All clients receiving our service must be diagnosed with an intellectual or developmental disabilities identified in Florida Statute, Chapter 393: Down Syndrome, Prader-Willi Syndrome, autism, cerebral palsy, spina bifida and/or intellectual disability from any cause. Given this fact, The Arc of Alachua County services only minority populations: adults with either an intellectual or developmental disability. We also, however, serve persons of various racial and/or ethnic minorities. Of course, we also serve both males and females, as well as persons from 18 years of age to seniors (ages 60 and above).

**9. Agencies receiving Section 5310 funds collect both quantitative and qualitative data to capture overarching program information as part of the section 5310 Annual Report. How with The Arc of Alachua county collect the required quantitative and qualitative data. What tools will be used to collect data and according to what timelines?**

**ANSWER:** The Arc of Alachua County is required to undergo annual audits and monitoring by various entities. The most significant audits are those conducted annually by Delmarva (a private, independent agency hired by Florida's Agency for Persons with Disabilities) to monitor, review, and report on the operations and quality of service-delivery and program-integrity for all private, non-profit providers of services to persons with intellectual and developmental disabilities in the State of Florida. We also have an annual independent financial audit conducted by Brad Million, a CPA with Reddish & White, and an annual monitoring of client and financial records conducted by Medicaid (Agency for Healthcare Administration, or AHCA). In order to pass these audits and in order to provide the best quality in services to our clients, The Arc maintains qualitative data through the dissemination of annual and semi-annual surveys of clients, staff and administration. The Arc also maintains and reports on quantitative and aggregate client and agency data, although all client data is Protected Health Information (PHI) client records as required by HIPAA. This data is maintained by direct care provider (DSP) staff, counselors, nurses and other staff in client service plans that are kept in password-protected files. The Arc maintains employee data on its web-based, Ulti-Pro database. Our HR department uses the Ulti-Pro database to maintain all employee records. The data collected, reviewed, reported on, and disseminated from all these surveys and recorded client and employee information is maintained as Protected Health Information.

**10. Explain The Arc of Alachua County's Transportation Program.**

**ANSWER:** The Arc employs a 'team' approach to management and maintenance of its transportation system. Operational oversight of transportation is the responsibility of Mr. Johnny Adams, Assistant Director of Residential Services and Arc employee for 22 years. He manages our fleet of 25 vehicles and is responsible for maintaining tag and insurance requirements on each vehicle, ensuring regular and emergency maintenance of fleet vehicles, and monitoring of the agency's transportation budget. The Arc does outsource its maintenance to Auto ER in Gainesville, FL, an agency employing ASE-certified auto and truck mechanics. Auto ER handles all regularly-scheduled preventative maintenance check-ups, oil changes, etc. required by the manufacturer and in accordance with suggested manufacturer's maintenance timelines and milestones. Auto ER also provides emergency maintenance and repair on all vehicles in our fleet. Ms. Debbie Van Slooten, Director of Administrative



Services, develops, in tandem with Steve Drago, Executive Director, and Mr. Adams, an annual transportation budget. Ms. Danielle Azar, Director of Human Resources, assists Mr. Adams in verifying, maintaining and ensuring compliance with all required transportation, safety, and customer service requirements of staff members who transport clients. As both a Drug Free Workplace and a Tobacco Free Workplace, The Arc must maintain policies, procedures and rules regarding employee safety, drug free status and client transportation. Each arc employee is required to take and pass a urine drug screen as a condition of initial hire. Our Risk Management Team maintains a Risk Management Plan (updated annually) and conducts monthly meetings to review all incident reports, transportation and vehicular accidents and incidents, and employee injuries occurring on-site. This team is also charged with reviewing auto claims, worker's compensation claims, and any potential liabilities. This team also produces and updates The Arc's Continuity of Operations Plan (COOP). **Our auto insurance provider (Florida Insurance Trust) gives us a free 'How Am I Driving' Program which places bumper stickers with a call-in number on all of our vehicles. They also provide a Loss Prevention Specialist who provides annual training in accident prevention and safety.** Arc employees who transport clients are not required to possess a CDL, however, they are required to provide a copy of their Driver's Licenses upon initial hire and annually thereafter. The Arc's HR department staff check the background of each employee for any driving or Driver's License issues which would preclude them from employment and/or transporting Arc clients. Any employee who transports clients and is involved in an accident must provide a urine drug screen immediately following the accident, as well as file Incident and Accident Reports. All vehicles in our fleet are inspected and maintained regularly. When not in use, our vehicles are parked at the group home to which they have been assigned, but are available for use by other group home residents and Arc staff as needed. **Service hours, services, trips/routes:** **Route 1:** 8503 SW 3<sup>rd</sup> Place - 3303 NW 83<sup>rd</sup> St., Gainesville, FL (4.77 miles, 9.54 miles roundtrip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 7 passengers. **Route 2:** 2612 NW 32<sup>nd</sup> St. - 3303 NW 83<sup>rd</sup> St., Gainesville, FL (4.83 miles one-way, 9.66 miles roundtrip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30 - 3 pm, 7 days per week M-Sun, 5 passengers. **Route 3:** 3781 NW 6<sup>th</sup> St.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (6.39 miles one-way, 12.78 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, two (2) vans of 16 passengers total. **Route 4:** 3328 NW 50<sup>th</sup> Terr., Gainesville, FL (2.75 miles one-way, 5.5 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 5 passengers. **Route 5:** 4617 NW 33<sup>rd</sup> Crt.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (3.43 miles one-way, 6.86 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2-2:30 pm, 7 days per week M-Sun, 7 passengers. **Route 6:** 1800 NW 12<sup>th</sup> Rd.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (6.02 miles one way, 12.04 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 7 passengers. **Route 7:** 3854 NW 13<sup>th</sup> Place-3303 NW 83<sup>rd</sup> St., Gainesville, FL (4.22 miles one way, 8.44 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2-2:30 pm, 7 days per week M-Sun, 5 passengers. **Route 8:** 3408 NW 48<sup>th</sup> Terr.-3303 NW 83<sup>rd</sup> St, Gainesville, FL (2.87 miles one way, 5.74 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 5 passengers. **Route 9:** 1414 NW 35<sup>th</sup> Terr., Gainesville, FL (4.50 miles one way, 9 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 7 passengers. **Route 10:** 3538 NW 52<sup>nd</sup> Ave.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (5.08 miles one way, 10.16 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 5 passengers. **Route 11:** 1224 SW 122<sup>nd</sup> St.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (5.51 miles one way, 11.02 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 6 passengers. **Route 12:** 3630 NW 71<sup>st</sup> Ave.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (1.34 miles one way, 2.68 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 7 passengers. **Route 13:** 2209 NW 14<sup>th</sup> Ave.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (5.59 miles one way, 11.18 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 5 passengers. **Route 14:** 1342 NW 45<sup>th</sup> Terr.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (6.42 miles one way, 12.84 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, two vans of 16 passengers total. **Route 15:** 2717 NW 37<sup>th</sup> Terr.-3303 NW 83<sup>rd</sup> St., Gainesville, FL (5 miles one way, 10 miles round trip) Morning Trip: 7:30-8 am, Afternoon Trip: 2:30-3 pm, 7 days per week M-Sun, 7 passengers. **Route 16:** Gone4Ever Recycling Truck-Recyclables Pick-Up Service: The Arc possesses a box truck that provides pick up of recyclables throughout Gainesville and Alachua County both on an 'On demand' and "Scheduled" basis 5 days per week, M-F, 8 am - 5 pm, 250 days per year, averaging approximately 1,000 trips per year. Trips are from The Arc's main campus at 3303 NW 83<sup>rd</sup> St., Gainesville, FL, to the home, business or institution where the recyclables in question are located. These pick-ups can also include in-kind donations of furniture, electronic equipment, exercise bikes and treadmills, and other large home or business furniture. **Route 17:** Weekend/Weekday Transportation of Disabled Clients to and from Medical- and Health-Related Appointments. Our 25 vehicles are available to clients at the assigned group home and to clients in other group homes on a 7-days-per-week, 365-day-per-year, for scheduled medical appointments, wellness visits, blood labs and any client emergency room or emergency doctor visits.

**11. How does The Arc of Alachua County fund its transit program?**

ANSWER: All (100%) of our transit funding currently comes from internal agency operational revenues (see agency budget).

**12. If The Arc does not receive its capital request, can it still proceed with its transit program?**

ANSWER: Yes, as we have never received transit funding or depended on it from grant sources therefore, we would once again, if unfunded, secure necessary transit system costs from internal operational revenues.

**13-14. New or Current Agencies/Have you met with the CTC and how do you provide services they do not. Is your CTC Agreement current?**

ANSWER: Yes, The Arc has met with its local CTC (MV Transit) and we have received a Letter of Support from MV Transit (see support letter included). Our clients, due to the special nature of their disabilities, require trained Direct Service Provider (DSP) Arc staff to transport, accompany, and assist them while in transit. This trained, expert assistance cannot be provided by MV Transit drivers or employees.

**10.2. FORM C-1: TRANSIT-RELATED OPERATING AND ADMINISTRATIVE EXPENSES**

Name of Applicant: Arc of Alachua County, Inc.  
 Name of Transit Program: Arc of Alachua County Transportation Program  
 Applicant Fiscal period start and end dates: July 1, 2016 to June 30, 2017  
 State Fiscal period from: July 1, 2016 to June 30, 2017

EXPENSE CATEGORY	EXPENSE \$
Labor (501)	\$0.00
Fringe and Benefits (502)	\$0.00
Services (503)	\$0.00
Materials and Supplies (504)	\$0.00
Vehicle Maintenance (504.01): Gas, Oil, Repairs	\$78,524.00
Utilities (505)	\$0.00
Insurance (506)	\$63,877.00
Licenses and Taxes (507)	\$ 750.00
Purchased Transit Service (508)	\$0.00
Miscellaneous (509): Administrative Allocation	\$49,157.00
Leases and Rentals (512)	\$0.00
Depreciation (513)	\$47,312.00
<b>TOTAL EXPENSE</b>	<b>\$239,620.00</b>

### 10.3. FORM C-2: OPERATING AND ADMINISTRATIVE REVENUES

Name of Applicant: Arc of Alachua County, Inc.

Name of Transit Program: Arc of Alachua County Transportation System

Applicant Fiscal period start and end dates: July 1, 2016 to June 30, 2017

State Fiscal period from: July 1, 2016 to June 30, 2017

OPERATING REVENUE CATEGORY	REVENUE \$
Passenger Fares for Transit Service (401)	\$0.00
Special Transit Fares (402)	\$0.00
Other (403 – 407) (identify by appropriate code)	\$0.00
<b>TOTAL OPERATING REVENUE</b>	<b>\$0.00</b>
OTHER REVENUE CATEGORY	
Taxes Levied Directly by the Transit System (408)	\$0.00
Local Cash Grants and Reimbursements (409)	\$0.00
Local Special Fare Assistance (410)	\$0.00
State Cash Grants and Reimbursements (411)	\$0.00
State Special Fare Assistance (412)	\$0.00
Federal Cash Grants & Reimbursements (413)	\$0.00
Interest Income (414)	\$0.00
Contributed Services (430)	\$0.00
Contributed Cash (431)	\$0.00
Subsidy from Other Sectors of Operations (440): Arc of Ala. Co. Internal Operational Revenues	\$239,620.00
<b>TOTAL OF OTHER REVENUE</b>	<b>\$239,620.00</b>
<b>GRAND TOTAL ALL REVENUE</b>	<b>\$239,620.00</b>

**FORM C-4: CURRENT VEHICLE AND TRANSPORTATION EQUIPMENT INVENTORY (a)**

Date of Inventory: 12/01/2015

Name of Applicant: Arc of Alachua County

Model Yr. (b)	Make/size/type (C)	FDOT control # and VIN (d)	Ramp or lift (specify)	Seats & W/C positions (i.e. 12+2)	Avg. miles/Yr.	Current Mileage	Vehicle Status (Active/Spare/Other)	Expected retirement date	Other equipment (e)	Funding source (f)
							Active	2017	None	No Lien
2009	Ford E-350 Van	1FBNE31L9 9DA56529	NO	12 + 0	20,000	146,946	Active		None	No Lien
2011	Ford E-350 Van	1FBNE3BL8 BDA42741	NO	12 + 0	20,000	69,338	Active	2018	None	No Lien
2012	KIA Sedona Van	KNDMG4C7 0C6433123	No	7 + 0	20,000	68,463	Active	2018	None	No Lien
2009	Ford Econoline Van	1FBNE31L3 9DA56655	No	12 + 0	20,000	114,593	Active	2017	None	No Lien
2009	Ford E-350 Van	1FBNE31L1 9DA54497	No	12 + 0	20,000	110,000	Active	2017	None	No Lien
2006	KIA Sedona Van	KNDMB233 066080743	No	7 + 0	20,000	131,000	Active	2017	None	No Lien
2013	Toyota Sienna Van	5TDKK3DC XDS298245	No	7 + 0	20,000	52,076	Active	2018	None	No Lien
2013	Ford E-350 Van	1FBNE3BL6 DDA01558	No	12 + 0	20,000	27,000	Active	2018	None	No Lien
2005	KIA Optima Car	KNAGD128 055413170	No	5 + 0	20,000	91,475	Active	2018	None	No Lien
2006	Ford	1FAFP53U9	No	5 + 0	20,000	123,870	Active	2017	None	No Lien

	Taurus Car	6A173994									
2005*	Chevy ASTRO Van	1GNDM19X X5B114490	No	7 + 0	20,000	147,000	Active	2016	None	No Lien	
2005*	Dodge Caravan Van	1D4GP25B1 5B287377	No	7 + 0	20,000	160,800	Active	2015	None	No Lien	
2005	Chevy ASTRO LS Van	1GNDM19X 05B128608	No	7 + 0	20,000	117,779	Active	2017	None	No Lien	
2009	Ford E-350 Van	1FBNE31LX 9DA28304	No	12 + 0	20,000	69,000	Active	2018	None	No Lien	
2005	KIA Optima Car	KNAGD128 0554117878	No	5 + 0	20,000	102,000	Active	2017	None	No Lien	
2005*	Chevy ASTRO LS Van	1GNDM19Z 25B127640	No	7 + 0	20,000	156,790	Active	2015	None	No Lien	
2012	KIA Sedona LX Van	KNDMG4C7 7C6440621	No	7 + 0	20,000	57,035	Active	2018	None	No Lien	
2014	Toyota Camry Car	4T1BF1FK3 EU311987	No	5 + 0	20,000	45,155	Active	2018	None	No Lien	
2009	KIA Optima Car	KNAGE228 X95296639	No	5 + 0	20,000	91,000	Active	2018	None	No Lien	
2010	KIA Sedona Van	KNDMG4C3 6A6349589	No	7 + 0	20,000	69,866	Active	2018	None	No Lien	
2008	Ford Econoline	1FTNE14W1 8DB03993	No	12 + 0	10,000	85,000	Active	2018	None	No Lien	

	E1 Van									
2012	Chevy SILVERD AO Extended Cab Pick Up Truck	1GCRCEA5 CZ116080	No	5 + 0	10,000	30,000	Active	2018	None	No Lien
2001	Ford E 350 Van	1FBSS31L21 HA92717	No	12 + 0	5,000	85,000	Active	2019	None	No Lien
2000	Chevy 3500 Green Pick Up Truck	1GC8C33JO YF421645	No	3 + 0	3,000	14,000	Active	2019	None	No Lien
2007	MIFU Box Truck	JL6BBG1S9 7KO20085	No	3 + 0	5,000	120,000	Active	2018	None	No Lien

(a) Applicants must use this form.

(b) Identify vehicles to be replaced with this or other grant by placing an asterisk (\*) next to the model year. In Exhibit B of the application, provide the name of the lessee or contractor, if applicable.

(c) For example, Ford 22' bus; Dodge converted van.

(d) Show FDOT control number ORVIN if bought with grant through FDOT. If bought through other funding, list the complete VIN.

(e) Include computer hardware and software, copiers, printers, mobile radios, communication systems, etc.

(f) Identify the grant or other funding source used for purchasing the vehicle/equipment.

**FORM C-5: CAPITAL REQUEST FORM  
VEHICLE REQUEST**

Name of Agency: Arc of Alachua County

R or E (a)	Quantity	Description (b) <u>www.tripsflorida.org</u>	Estimated Cost
R	3	21' Standard Cutaway Van, Ford 5.4, seats 3-6 and 2 wheelchair positions, Chassis GVWR 11,500.	\$182,459.25
E	1	21', Standard Cutaway Van, Ford 5.4, seats 3-6 and 2 wheelchair positions, Chassis GVWR 11,500.	\$60,819.75
<b>Sub-total</b>			<b>\$243,279.00</b>

(a) Replacement (R) or Expansion (E).

(b) Provide a brief description including the length and type vehicle, type of fuel, lift or ramp, number of seats and wheelchair positions. For example, 22' gasoline bus with lift, 12 ambulatory seats, and 2 wheelchair positions. Do not show the Make. Any bus options that are part of purchasing the bus itself should be part of the vehicle request and NOT separated out under equipment.

**EQUIPMENT REQUEST (c)**

If item requested is after-market, it is recommended to gather and retain at least two estimates for the equipment requested. Purchases must be approved at the local level and follow Procurement Guidelines.

	Number requested	Description	Estimated Cost
		<b>NOT APPLICABLE</b>	
<b>Sub-total</b>			<b>\$0.00</b>

**VEHICLE SUBTOTAL \$ 243,279.00 + EQUIPMENT SUBTOTALS 0.00 = \$243,279.00 (x).**

**(x) X 80% = \$ 194,623.20 [This equals the Federal request. Show this amount on Form 424 in**





**Application for Section 5311  
Formula Grants for Rural Areas  
in Alachua County, Florida**

**Submitted by**

**Regional Transit System**

**December 11, 2015**





Regional Transit System  
PO Box 490, Station 4  
Gainesville, FL 32627-0490  
(352) 393-7850  
(352) 334-2607 (fax)  
www.go-rts.com

December 11, 2015

Ms. Janelle Damato  
Florida Department of Transportation  
2198 Edison Ave MS 2813  
Jacksonville, FL 32204

RE: State Of Florida Department Of Transportation Section 5311 Grant Application

Dear Ms. Damato:

Regional Transit System submits this Application for the Section 5311 Program Grant and agrees to comply with all assurances and exhibits attached hereto and by this reference made a part thereof, as itemized in the Checklist for Application Completeness.

Regional Transit System further agrees, to the extent provided by law (in case of a government agency in accordance with Sections 129.07 and 768.28, Florida Statutes) to indemnify, defend and hold harmless the Department and all of its officers, agents and employees from any claim, loss, damage, cost, charge, or expense arising out of the non-compliance by the Agency, its officers, agents or employees, with any of the assurances stated in this Application.

This Application is submitted on this 11th day of December, 2015 with two (2) original resolutions or certified copies of the original resolution authorizing the Gainesville City Manager or his designated alternate to sign this Application.

Regional Transit System

By:   
Anthony Lyons

Date: 11 December 2015

Title: Interim City Manager



## **CITY OF GAINESVILLE**

---

*Clerk of the Commission*

**STATE OF FLORIDA**

**COUNTY OF ALACHUA**

I, Kurt M. Lannon, the duly appointed and qualified Clerk of the Commission of the City of Gainesville, Florida, a municipal corporation, do hereby certify that the foregoing is a true and correct copy of **Resolution No. 150501** which was duly and regularly adopted by the City Commission of the City of Gainesville, Florida, at a City Commission meeting on **November 19, 2015**.

**IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Gainesville, Florida this 24<sup>th</sup> day of November, A.D., 2015.**

A handwritten signature in black ink, appearing to read "Kurt M. Lannon", is written over a horizontal line.

**KURT M. LANNON**  
Clerk of the Commission

Resolution No. 150501

Passed: November 19, 2015


**This Resolution of the City of Gainesville, Gainesville Florida (hereinafter the "Applicant") authorizes the below named designee(s), on behalf of the Applicant, to sign and submit grant application(s) required supporting documents; certifications and assurances to the Florida Department of Transportation, to accept grant award(s) from and to execute and administer related Joint Participation Agreement(s), including supplements; request Joint Participation Agreements with the Florida Department of Transportation, and to purchase vehicles and/or equipment and/or purchase trips and/or expend grant funds pursuant to a grant award (s).**

WHEREAS, the Applicant desires to and has the fiscal and managerial capability, matching funds and legal authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended, including but not limited to 49 U.S.C. Sections 5310, 5311 and 5339, where applicable.


**NOW, THEREFORE, BE IT RESOLVED BY THE APPLICANT:**

1. The above recitals are true and correct and are incorporated herein as if fully set forth in the body of this Resolution.
2. This Resolution applies to Federal Program(s) under 49 U.S.C. Section(s) **5311 Formula Grants for Rural Areas Operating Assistance.**
3. The submission of grant application(s) required supporting documents, certifications and assurances to the Florida Department of Transportation is approved.
4. **Anthony Lyons, Interim City Manager** or his duly appointed successor in title or their designee is hereby designated and authorized on behalf of the Applicant to: sign and submit grant application(s) and all required supporting documents; give all required certifications and assurances; accept grant award(s) from and execute and administer related Joint Participation Agreement(s) with the Department of Transportation, purchase vehicles/equipment and/or purchase trips and/or expend grant funds pursuant to a grant award, unless and until this authorization is specifically rescinded and written notice thereof is sent by certified mail, return receipt requested, to and received by the Florida Department of Transportation at the following address: **Attention: Doreen Joyner-Howard, AICP, District Modal Development Manager, Florida Department of Transportation, 2198 Edison Avenue, MS 2812, Jacksonville, FL 32204-2730.**
5. **Anthony Lyons, Interim City Manager** is also hereby designated and authorized to sign requests for Joint Participation Agreement Time Extensions as may be required.

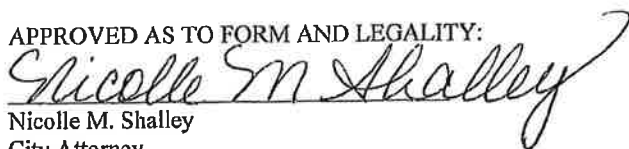
The foregoing Resolution was **DULY PASSED, ADOPTED AND** became **EFFECTIVE** at a duly called and convened meeting of the Applicant held on the 19th day of November, 2015.

  
Edward B. Braddy  
Mayor

ATTEST:

  
Kurt M. Lannon  
Clerk of the Commission

APPROVED AS TO FORM AND LEGALITY:

  
Nicolle M. Shalley  
City Attorney

**Application for Federal Assistance SF-424**

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>
---	---	--

<b>* 3. Date Received:</b> <input type="text" value="12/11/2015"/>	<b>4. Applicant Identifier:</b> <input type="text" value="N/A"/>
---	---

<b>5a. Federal Entity Identifier:</b> <input type="text" value="N/A"/>	<b>5b. Federal Award Identifier:</b> <input type="text"/>
---	--

**State Use Only:**

<b>6. Date Received by State:</b> <input type="text"/>	<b>7. State Application Identifier:</b> <input type="text" value="1001"/>
--	---

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:**

<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text" value="59-6000325"/>	<b>* c. Organizational DUNS:</b> <input type="text" value="0105221590000"/>
---	--

**d. Address:**

<b>* Street1:</b>	<input type="text" value="34 SE 13th Rd"/>
<b>Street2:</b>	<input type="text"/>
<b>* City:</b>	<input type="text" value="Gainesville"/>
<b>County/Parish:</b>	<input type="text"/>
<b>* State:</b>	<input type="text" value="FL: Florida"/>
<b>Province:</b>	<input type="text"/>
<b>* Country:</b>	<input type="text" value="USA: UNITED STATES"/>
<b>* Zip / Postal Code:</b>	<input type="text" value="32601-0490"/>

**e. Organizational Unit:**

<b>Department Name:</b> <input type="text" value="Public Works"/>	<b>Division Name:</b> <input type="text" value="Regional Transit System"/>
--	---

**f. Name and contact information of person to be contacted on matters involving this application:**

<b>Prefix:</b>	<input type="text" value="Mr."/>	<b>* First Name:</b>	<input type="text" value="Jesus"/>
<b>Middle Name:</b>	<input type="text" value="M."/>		
<b>* Last Name:</b>	<input type="text" value="Gomez"/>		
<b>Suffix:</b>	<input type="text"/>		

**Title:**

**Organizational Affiliation:**

<b>* Telephone Number:</b> <input type="text" value="352-393-7860"/>	<b>Fax Number:</b> <input type="text" value="352-334-3681"/>
--	--

**\* Email:**

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Federal Transit Administration

**11. Catalog of Federal Domestic Assistance Number:**

20.509

CFDA Title:

Section 5311 Formula Grants for Rural Areas

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

**13. Competition Identification Number:**

N/A

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Gainesville & Alachua County

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Purchase Demand Response trips for the citizens of Alachua County and to fund one bus on the Route 23 between Santa Fe College and the Oaks Mall.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="365,000.00"/>
* b. Applicant	<input type="text" value="329,300.00"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="35,700.00"/>
* g. TOTAL	<input type="text" value="730,000.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on  .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.


**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:



## Exhibit A

### Current System Description

1. An overview of the organization including its mission, program goals and objectives: RTS's mission is to enhance the quality of life in our community by providing safe, courteous, equitable, reliable, and energy-efficient transportation services. Our vision is to be the transportation choice for the Gainesville metropolitan area. RTS recognizes, encourages and embraces diversity. We will provide effective and sustainable stewardship of the community's assets and resources and we will provide professional, reliable and courteous service. RTS contracts with the local Community Transportation Coordinator (CTC), MV transportation, to provide reservation (scheduled 24 hours in advance) transportation services, demand response transportation and stretcher service. These services are provided to employment centers, medical facilities, health services, shopping and recreational activities. Medical transportation is critical in Alachua County and its surrounding counties due to a high concentration of specialized medical services offered in the Gainesville area. In addition, there are a variety of funding agencies that purchase transportation from the local CTC. These include Medicaid, Transportation Disadvantaged (TD), ADA, Elder Care, Vocational Rehabilitation and Foster Grandparents. Many of these agencies work very closely with the CTC to ensure that transportation is provided to those who truly need it.

2. Organization structure, type of operation, number of employees, and other pertinent organizational information: The Regional Transit System (RTS) is a division of the City of Gainesville's Public Works Department and currently employs 198 drivers to operate a fleet of 133 Bio-diesel buses and five hybrid buses for a total of 138. RTS provides the City of Gainesville fixed route service Monday through Sunday. RTS contracts with MV Transportation to provide the ADA paratransit service to complement the fixed route as required by federal ADA law. MV Transportation is the Community Transportation Coordinator for Alachua County. MV has a total of 73 employees, 54 drivers, 5 in training, 3 maintenance personnel and 11 administrative personnel. In FY15 MV Transportation provided more than 102,005 trips system-wide, 53,992 of which were ADA. ADA clients represent a large segment of paratransit riders who use the RTS fixed route system; there were a total of 578,276 in FY 15. In an attempt to keep costs down, RTS leases 22 vans to the CTC to provide ADA paratransit transportation. RTS has moved into a new administrative building and maintenance facility, which will allow us to increase the size of our fixed route fleet to provide for the needed service to the community.

3. Who is responsible for insurance, training and management, and administration of the agency's transportation programs: RTS is a city department and administratively falls under the Public Works director, who reports to the City Manager, who reports to the Gainesville City Commission. RTS is insured through the City of Gainesville which is self-insured and employs a third party claims adjuster. RTS provides its own driver training and vehicle maintenance, and requires every driver and supervisor maintain a current Commercial Driver's License (CDL). MV Transportation is a private for-profit company and their CEO and board of directors oversee the administration of their company. MV Transportation is self-insured. RTS contracts with and ensures that MV Transportation adheres to the provisions set forth in the contract and as the CTC, MV is answerable to the Transportation Disadvantaged Board and the Local Coordinating Board and the Metropolitan Transportation Planning Organization (MTPO). MV Transportation is responsible for training their drivers and provides the maintenance for their own vehicles and the ones provided by RTS and Alachua County. The MTPO staff and FDOT have oversight of MV's maintenance, safety and drug and alcohol programs.

4. Who provides maintenance? RTS provides the necessary maintenance to maintain our fixed route fleet of 138 buses. Our maintenance facility now meets FTA standards to handle the number buses

needed to provide service in Gainesville. MV Transportation provides the maintenance for the paratransit fleet of 43 cutaway vans.

5. Number of transportation related employees: RTS employs a total of 278 employees: 224 operations personnel, 34 maintenance personnel, and 20 administrative employees. MV Transportation is a private, for-profit, self-insured agency that employs 73 personnel of which, 54 are drivers and 5 in training. Additionally, MV employs 11 administrative staff and 3 maintenance personnel.

6. Who will drive the vehicle, number of drivers, CDL certifications? MV Transportation employees drive the paratransit vehicles to provide ADA paratransit service for RTS and the demand response transportation for Alachua County. The paratransit vehicles do not require a CDL license, but only 1 of MVs drivers has their CDLs. All of RTS' 224 operations personnel and 31 of the maintenance personnel hold a CDL, as it is required to drive a fixed route bus. The RTS driver trainer is certified to training drivers for their CDL certification.

7. A detailed description of service routes and ridership numbers: RTS operates 39 city routes, 10 campus routes and five Later Gator routes. Later Gator A runs every weekday and the other Later Gator routes run on Thursday, Friday and/or Saturday until 3 a.m. Sunday service runs ten city routes from 10 a.m. to 6 p.m. Ridership continues to remain strong; in FY 15 the fixed route maintained strong ridership numbers providing 10,293,434 trips. RTS continues to have one of the highest per capita trip rates in Florida at 67.7 passenger trips. The University of Florida, Santa Fe College and the City of Gainesville formed a partnership to include transit services in the College and University's student fees. Currently RTS is providing the service during UF home football games for a \$10 round trip fee in order to provide the needed service to decrease drunken driving and game day traffic congestion. RTS continues to receive requests from UF and the public to provide even more service to the Gainesville community and Alachua County.

With mounting economic pressures and city-wide budget cuts, RTS is faced with increased challenges to meet the demand for new and mandated services including ADA complementary paratransit services. Overcrowding on fixed route buses, on-time performance, maintenance and operational constraints, equity issues and funding are just some of the issues RTS continues to face. All ADA and demand response transportation services are scheduled and dispatched by MV Transportation. Hospital discharge services are provided 24 hours a day, seven days a week. Demand response transportation services are provided Monday through Friday from 6 a.m. until 8:30 p.m. and Saturday from 6 a.m. until 6:30 p.m. Paratransit service is provided Monday through Saturday from 6 a.m. until 7 p.m. and Sunday from 10 a.m. to 6 p.m. RTS provides the paratransit service for routes running after 9PM and in the late night area until 3 am. Fifty percent of the CTC's trips are subscribed system-wide. The transportation services provided by MV Transportation are coordinated with 100% of the existing human service and medical facilities in Alachua County. These services often provide an alternative mode, and in most cases, the only opportunity for transportation to seniors and disabled persons who live in the rural area. A large portion of the transportation in Alachua County consists of disabled and low income residents living in the rural parts of the County requiring service to the urban area either for medical reasons, employment or recreational activities. Due to the cuts in Medicaid funding there has been a significant increase in ADA paratransit trips. ADA trips continue to rise and where ADA trips used to be a third of the total trips provided by the CDC now they are more than half as reported in question 2 above. Clients have contacted RTS to inquire about their trips because of the lack of responsiveness on the part of the HMOs. Seniors are especially vulnerable to missing doctor appointments because of the confusion generated by the changes in the booking trips through the various HMOs.

## EXHIBIT A-1: FACT SHEET

Name of Applicant: Regional Transit System

	<b>CURRENTLY</b>	<b>IF GRANT IS AWARDED</b>
1. Number of one-way passenger trips.* <b>PER YEAR</b>	<b>10,858,460</b>	<b>10,900,000<sub>1</sub></b>
2. Number of individuals served unduplicated (first ride per rider per fiscal year). <b>PER YEAR**</b>	<b>1,287,060</b>	<b>1,300,000<sub>1</sub></b>
3. Number of vehicles used for this service. <b>ACTUAL</b>	<b>138</b>	<b>138</b>
4. Number of ambulatory seats. <b>AVERAGE PER VEHICLE</b> (Total ambulatory seats divided by total number of fleet vehicles)	<b>5,520/138=40</b>	<b>5,520/138=40</b>
5. Number of wheelchair positions. <b>AVERAGE PER VEHICLE</b> (Total wheelchair positions divided by total number of fleet vehicles)	<b>276/138=2</b>	<b>276/138=2</b>
6. Vehicle miles traveled. <b>PER YEAR</b>	<b>3,574,893</b>	<b>3,574,893</b>
7. Average vehicle miles <b>PER DAY</b>	<b>15,719.1 miles</b>	<b>15,719.1 miles</b>
8. Normal vehicle hours in operation. <b>PER DAY</b>	<b>22.25 hrs.</b>	<b>22.25 hrs.</b>
9. Normal number of days in operation. <b>PER WEEK</b>	<b>7</b>	<b>7</b>
10. Trip length (roundtrip). <b>AVERAGE</b>	<b>9.18</b>	<b>9.18</b>

Estimates are acceptable. The information listed should be specific to the Section 5311 funds and not agency wide.

\* One way passenger trip is the unit of service provided each time a passenger enters the vehicle, is transported, then exits the vehicle. Each different destination would constitute a passenger trip

\*\* The unduplicated riders are for current year and the subsequent year once the grant is awarded

Note 1: Estimated figures

## Exhibit B

### Proposed Project Description

1. How do you currently fund the operations of your transit program? RTS receives federal 5307, 5311, and 5309 funds and partners with the University of Florida and Santa Fe College, receiving funds from the students' activity fees of which a portion is designated for transportation. Money is also provided by the City of Gainesville and Alachua County, and Florida DOT. RTS provides trips under 5311, to serve rural residents of Alachua County that otherwise would not receive service.
2. If this grant is not fully funded, can you still proceed with this program? No, when the funds are not available the service to the area outside the ADA service area or the Gainesville City limits is not provided; only TD and Medicaid trips will be provided.

**FORM B-1: TRANSPORTATION RELATED OPERATING AND ADMINISTRATIVE EXPENSES**

Name of Applicant: Regional Transit System

Name of Transit Program: \_\_\_\_\_

Applicant Fiscal period start and end dates: Oct 1, 2016 to Sep 30, 2017

State Fiscal period from: July 1, 2016 to June 30, 2017

<b>EXPENSE CATEGORY</b>	<b>TOTAL EXPENSE</b>	<b>FTA ELIGIBLE EXPENSE</b>
Labor (501)	\$ 9,982,175.00	\$ 9,982,175.00
Fringe and Benefits (502)	\$ 3,749,958.00	\$ 3,749,958.00
Services (503)	\$ 2,068,158.00	\$ 2,068,158.00
Materials and Supplies (504)	\$ 197,504.00	\$ 197,504.00
Vehicle Maintenance (504.01)	\$ 4,079,152.00	\$ 4,079,152.00
Utilities (505)	\$ 392,780.00	\$ 392,780.00
Insurance (506)	\$ 1,082,818.00	\$ 1,082,818.00
Licenses and Taxes (507)	\$ 268,601.00	\$ 268,601.00
Purchased Transit Service (508)	\$ 1,605,449.00	\$ 1,605,449.00
Miscellaneous (509)	\$ 344,358.00	\$ 344,358.00
Leases and Rentals (512)	\$ 11,479.00	\$ 11,479.00
Depreciation (513)	\$ 2,046,795.00	
<b>TOTAL</b>	<b>\$ 25,829,227.00</b>	<b>\$ 23,782,432.00 (a)</b>

**SECTION 5311 GRANT REQUEST:**

**Total FTA Eligible Expenses (from Form B-1, above)** \$ 23,782,432.00 (a)

**Rural Passenger Fares (from Form B-2)** \$ .00 (b)

**Operating Deficit** \$ 23,782,432.00 (c)

**[FTA Eligible Expenses (a) minus Rural Passenger Fares (b)] (from Form B-2)**

**Section 5311 Request** \$ .00 (d)

**(No more than 50% of Operating Deficit)**

**Grant Total All Revenues (from Form B-2)** \$ 11,014,486.00 \*(e)

**Note: If Grand Total Revenues (e) exceeds FTA Eligible Expenses (a), reduce the Section 5311 Request (d) by that amount.**

**FORM B-2: TRANSPORTATION-RELATED OPERATING AND ADMINISTRATIVE REVENUES**

Name of Applicant: Regional Transit System

Name of Transit Program: \_\_\_\_\_

Applicant Fiscal period start and end dates: Oct 1, 2016 to Sep 30, 2017

State Fiscal period from July 1, 2016 to June 30, 2017

<b>OPERATING REVENUE CATEGORY</b>	<b>TOTAL REVENUE</b>	<b>REVENUE USED AS FTA MATCH</b>
Passenger Fares for Transit Service (401)	<b>Total= \$ 779,848.00</b> <b>Rural =\$ .00 (b)</b>	
Special Transit Fares (402)	<b>\$ 179,557.00</b>	
School Bus Service Revenues (403)		
Freight Tariffs (404)		
Charter Service Revenues (405)		
Auxiliary Transportation Revenues (406)		
Non-transportation Revenues (407)	<b>\$1,034,889.00</b>	
<b>Total Operating Revenue</b>	<b>\$ 1,994,294.00</b>	<b>\$234,503.00</b>
<b>OTHER REVENUE CATEGORY</b>		
Taxes Levied directly by the Transit System (408)		
Local Cash Grants and Reimbursements (409)	<b>\$ 16,267,915.00</b>	<b>\$ 10,779,983.00</b>
Local Special Fare Assistance (410)		
State Cash Grants and Reimbursements (411)	<b>\$ 3,438,534.00</b>	
State Special Fare Assistance (412)		
Federal Cash Grants and Reimbursements (413)	<b>\$ 7,249, 487.00</b>	
Interest Income (414)	<b>&lt;\$76,896.00&gt;</b>	
Contributed Services (430)		
Contributed Cash (431)		
Subsidy from Other Sectors of Operations (440)		
<b>Total of Other Revenue</b>	<b>\$ 26,879,040.00</b>	<b>\$ 10,779,983.00</b>
<b>GRAND TOTAL ALL REVENUE</b>	<b>\$ 28,873,334.00</b>	<b>\$ 11,014,486.00 (e)</b>

**Application for U.S.C. Section 5339  
Capital Small Urbanized Area for  
Alachua County, Florida**

**Submitted by**

**Regional Transit System**

**December 11<sup>th</sup>, 2015**







Regional Transit System  
PO Box 490, Station 4  
Gainesville, FL 32627-0490  
(352) 334-2609  
(352) 334-2607 (fax)  
www.go-rts.com

December 11, 2015

Ms. Janell Damato  
Florida Department of Transportation  
2198 Edison Ave MS 2813  
Jacksonville, FL 32204

RE: State Of Florida Department Of Transportation Section 5339 Grant Application


Dear Ms. Damato:

Regional Transit System submits this Application for the Section 5339 Program Grant and agrees to comply with all assurances and exhibits attached hereto and by this reference made a part thereof, as itemized in the Checklist for Application Completeness.

Regional Transit System further agrees, to the extent provided by law (in case of a government agency in accordance with Sections 129.07 and 768.28, Florida Statutes) to indemnify, defend and hold harmless the Department and all of its officers, agents and employees from any claim, loss, damage, cost, charge, or expense arising out of the non-compliance by the Agency, its officers, agents or employees, with any of the assurances stated in this Application.

This Application is submitted on this 11th day of December, 2015 with two (2) original resolutions or certified copies of the original resolution authorizing the Gainesville City Manager or his designated alternate to sign this Application.

Regional Transit System

By:   
Anthony Lyons

Date: 11 December 2015

Title: Interim City Manager



## **CITY OF GAINESVILLE**

---

*Clerk of the Commission*

**STATE OF FLORIDA**

**COUNTY OF ALACHUA**

I, Kurt M. Lannon, the duly appointed and qualified Clerk of the Commission of the City of Gainesville, Florida, a municipal corporation, do hereby certify that the foregoing is a true and correct copy of **Resolution No. 150502** which was duly and regularly adopted by the City Commission of the City of Gainesville, Florida, at a City Commission meeting on **November 19, 2015.**

**IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Gainesville, Florida this 24<sup>th</sup> day of November, A.D., 2015.**

A handwritten signature in black ink, appearing to read "Kurt M. Lannon", is written over a horizontal line.

**KURT M. LANNON**  
Clerk of the Commission

Resolution No. 150502

Passed: November 19, 2015

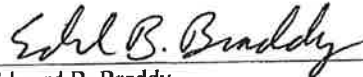
**This Resolution of the City of Gainesville, Gainesville Florida (hereinafter the "Applicant") authorizes the below named designee(s), on behalf of the Applicant, to sign and submit grant application(s) required supporting documents; certifications and assurances to the Florida Department of Transportation, to accept grant award(s) from and to execute and administer related Joint Participation Agreement(s), including supplements; request Joint Participation Agreements with the Florida Department of Transportation, and to purchase vehicles and/or equipment and/or expend grant funds pursuant to a grant award (s).**

**WHEREAS**, the Applicant desires to and has the fiscal and managerial capability, matching funds and legal authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended, including but not limited to 49 U.S.C. Sections 5310, 5311 and 5339, where applicable.

**NOW, THEREFORE, BE IT RESOLVED BY THE APPLICANT:**

1. The above recitals are true and correct and are incorporated herein as if fully set forth in the body of this Resolution.
2. This Resolution applies to Federal Program(s) under 49 U.S.C. Section(s) **5339 Rural Areas Capital Assistance Program**.
3. The submission of grant application(s) required supporting documents, certifications and assurances to the Florida Department of Transportation is approved.
4. **Anthony Lyons, Interim City Manager** or his duly appointed successor in title or their designee is hereby designated and authorized on behalf of the Applicant to: sign and submit grant application(s) and all required supporting documents; give all required certifications and assurances; accept grant award(s) from and execute and administer related Joint Participation Agreement(s) with the Department of Transportation, purchase vehicles/equipment and/or purchase trips and/or expend grant funds pursuant to a grant award, unless and until this authorization is specifically rescinded and written notice thereof is sent by certified mail, return receipt requested, to and received by the Florida Department of Transportation at the following address: **Attention: Doreen Joyner-Howard, AICP, District Modal Development Manager, Florida Department of Transportation, 2198 Edison Avenue, MS 2812, Jacksonville, FL 32204-2730.**
5. **Anthony Lyons, Interim City Manager** is also hereby designated and authorized to sign requests for Joint Participation Agreement Time Extensions as may be required.

The foregoing Resolution was **DULY PASSED, ADOPTED AND** became **EFFECTIVE** at a duly called and convened meeting of the Applicant held on the 19th day of November, 2015.



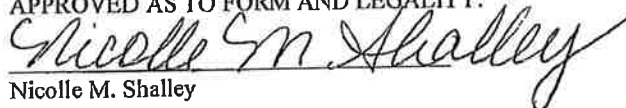
Edward B. Braddy  
Mayor

ATTEST:



Kurt M. Lannon  
Clerk of the Commission

APPROVED AS TO FORM AND LEGALITY:



Nicolle M. Shalley  
City Attorney

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify):</b> _____
<b>* 3. Date Received:</b> 12/11/2015	<b>4. Applicant Identifier:</b> _____	
<b>5a. Federal Entity Identifier:</b> _____	<b>5b. Federal Award Identifier:</b> _____	
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> _____	<b>7. State Application Identifier:</b> 1001	
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> City of Gainesville Regional Transit System		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 59-6000325	<b>* c. Organizational DUNS:</b> 0105221590000	
<b>d. Address:</b>		
<b>* Street1:</b> 34 SE 13th Rd	_____	
<b>Street2:</b>	_____	
<b>* City:</b> Gainesville	_____	
<b>County/Parish:</b>	_____	
<b>* State:</b> FL: Florida	_____	
<b>Province:</b>	_____	
<b>* Country:</b> USA: UNITED STATES	_____	
<b>* Zip / Postal Code:</b> 32601-0490	_____	
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> Public Works	<b>Division Name:</b> Regional Transit System	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> Mr.	<b>* First Name:</b> Jesus	_____
<b>Middle Name:</b> M.	_____	
<b>* Last Name:</b> Gomez	_____	
<b>Suffix:</b>	_____	
<b>Title:</b> Transit Director		
<b>Organizational Affiliation:</b> City of Gainesville		
<b>* Telephone Number:</b> 352-393-7860	<b>Fax Number:</b> 352-334-3681	
<b>* Email:</b> gomezjm@ci.gainesville.fl.us		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Federal Transit Administration

**11. Catalog of Federal Domestic Assistance Number:**

20.526

CFDA Title:

Section 5339 Bus and Bus Facilities Formula Program

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Gainesville & Alachua County

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Purchase of 4 replacement paratransit vehicles and Mobile Data Terminals to provide transportation to the citizens residing in the Gainesville urban area.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="293,832.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="293,832.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:



\* Date Signed:

## **Exhibit A**

### **Current System Description**

1. An overview of the organization including its mission, program goals and objectives: RTS's mission is to enhance the quality of life in our community by providing safe, courteous, equitable, reliable, and energy-efficient transportation services. Our vision is to be the transportation choice for the Gainesville metropolitan area. RTS recognizes, encourages and embraces diversity. We will provide effective and sustainable stewardship of the community's assets and resources and we will provide professional, reliable and courteous service. RTS contracts with the local Community Transportation Coordinator (CTC), MV transportation, to provide reservation (scheduled 24 hours in advance) transportation services, demand response transportation and stretcher service. These services are provided to employment centers, medical facilities, health services, shopping and recreational activities. Medical transportation is critical in Alachua County and its surrounding counties due to a high concentration of specialized medical services offered in the Gainesville area. In addition, there are a variety of funding agencies that purchase transportation from the local CTC. These include Medicaid, Transportation Disadvantaged (TD), ADA, Elder Care, Vocational Rehabilitation and Foster Grandparents. Many of these agencies work very closely with the CTC to ensure that transportation is provided to those who truly need it.

2. Organization structure, type of operation, number of employees, and other pertinent organizational information: The Regional Transit System (RTS) is a division of the City of Gainesville's Public Works Department and currently employs 198 drivers to operate a fleet of 133 Bio-diesel buses and five hybrid buses for a total of 138. RTS provides the City of Gainesville fixed route service Monday through Sunday. RTS contracts with MV Transportation to provide the ADA paratransit service to complement the fixed route as required by federal ADA law. MV Transportation is the Community Transportation Coordinator for Alachua County. MV has a total of 73 employees, 54 drivers, 5 in training, 3 maintenance personnel and 11 administrative personnel. In FY15 MV Transportation provided more than 102,005 trips system-wide, 53,992 of which were ADA. ADA clients represent a large segment of paratransit riders who use the RTS fixed route system; there were a total of 578,276 in FY 15. In an attempt to keep costs down, RTS leases 22 vans to the CTC to provide ADA paratransit transportation. RTS has moved into a new administrative building and maintenance facility, which will allow us to increase the size of our fixed route fleet to provide for the needed service to the community.

3. Who is responsible for insurance, training and management, and administration of the agency's transportation programs: RTS is a city department and administratively falls under the Public Works director, who reports to the City Manager, who reports to the Gainesville City Commission. RTS is insured through the City of Gainesville which is self-insured and employs a third party claims adjuster. RTS provides its own driver training and vehicle maintenance, and requires every driver and supervisor maintain a current Commercial Driver's License (CDL). MV Transportation is a private for-profit company and their CEO and board of directors oversee the administration of their company. MV Transportation is self-insured. RTS contracts with and ensures that MV Transportation adheres to the provisions set forth in the contract and as the CTC, MV is answerable to the Transportation Disadvantaged Board and the Local Coordinating Board and the Metropolitan Transportation Planning Organization (MTPO). MV Transportation is responsible for training their drivers and provides the maintenance for their own vehicles and the ones provided by RTS and Alachua County. The MTPO staff and FDOT have oversight of MV's maintenance, safety and drug and alcohol programs.

4. Who provides maintenance? RTS provides the necessary maintenance to maintain our fixed route fleet of 138 buses. Our maintenance facility now meets FTA standards to handle the number buses

needed to provide service in Gainesville. MV Transportation provides the maintenance for the paratransit fleet of 43 cutaway vans.

5. Number of transportation related employees: RTS employs a total of 278 employees: 224 operations personnel, 34 maintenance personnel, and 20 administrative employees. MV Transportation is a private, for-profit, self-insured agency that employs 73 personnel of which, 54 are drivers and 5 in training. Additionally, MV employs 11 administrative staff and 3 maintenance personnel.

6. Who will drive the vehicle, number of drivers, CDL certifications? MV Transportation employees drive the paratransit vehicles to provide ADA paratransit service for RTS and the demand response transportation for Alachua County. The paratransit vehicles do not require a CDL license, but only 1 of MVs drivers has their CDLs. All of RTS' 224 operations personnel and 31 of the maintenance personnel hold a CDL, as it is required to drive a fixed route bus. The RTS driver trainer is certified to training drivers for their CDL certification.

7. A detailed description of service routes and ridership numbers: RTS operates 39 city routes, 10 campus routes and five Later Gator routes. Later Gator A runs every weekday and the other Later Gator routes run on Thursday, Friday and/or Saturday until 3 a.m. Sunday service runs ten city routes from 10 a.m. to 6 p.m. Ridership continues to remain strong; in FY 15 the fixed route maintained strong ridership numbers providing 10,293,434 trips. RTS continues to have one of the highest per capita trip rates in Florida at 67.7 passenger trips. The University of Florida, Santa Fe College and the City of Gainesville formed a partnership to include transit services in the College and University's student fees. Currently RTS is providing the service during UF home football games for a \$10 round trip fee in order to provide the needed service to decrease drunken driving and game day traffic congestion. RTS continues to receive requests from UF and the public to provide even more service to the Gainesville community and Alachua County.

With mounting economic pressures and city-wide budget cuts, RTS is faced with increased challenges to meet the demand for new and mandated services including ADA complementary paratransit services. Overcrowding on fixed route buses, on-time performance, maintenance and operational constraints, equity issues and funding are just some of the issues RTS continues to face. All ADA and demand response transportation services are scheduled and dispatched by MV Transportation. Hospital discharge services are provided 24 hours a day, seven days a week. Demand response transportation services are provided Monday through Friday from 6 a.m. until 8:30 p.m. and Saturday from 6 a.m. until 6:30 p.m. Paratransit service is provided Monday through Saturday from 6 a.m. until 7 p.m. and Sunday from 10 a.m. to 6 p.m. RTS provides the paratransit service for routes running after 9PM and in the late night area until 3 am. Fifty percent of the CTC's trips are subscribed system-wide. The transportation services provided by MV Transportation are coordinated with 100% of the existing human service and medical facilities in Alachua County. These services often provide an alternative mode, and in most cases, the only opportunity for transportation to seniors and disabled persons who live in the rural area. A large portion of the transportation in Alachua County consists of disabled and low income residents living in the rural parts of the County requiring service to the urban area either for medical reasons, employment or recreational activities. Due to the cuts in Medicaid funding there has been a significant increase in ADA paratransit trips. ADA trips continue to rise and where ADA trips used to be a third of the total trips provided by the CDC now they are more than half as reported in question 2 above. Clients have contacted RTS to inquire about their trips because of the lack of responsiveness on the part of the HMOs. Seniors are especially vulnerable to missing doctor appointments because of the confusion generated by the changes in the booking trips through the various HMOs.



## EXHIBIT A-1: FACTSHEET

### (ONLY IF GRANT IS FOR VEHICLES/EQUIPMENT)

Name of Applicant: Regional Transit System

	<b>CURRENTLY</b>	<b>IF GRANT IS AWARDED</b>
1. Number of one-way passenger trips.* <b>PER YEAR</b>	10,858,460	10,900,0001
2. Number of individuals served unduplicated (first ride per rider per fiscal year). <b>PER YEAR**</b>	1,287,060	1,300,0001
3. Number of vehicles used for this service. <b>ACTUAL</b>	138	138
4. Number of ambulatory seats. <b>AVERAGE PER VEHICLE</b> (Total ambulatory seats divided by total number of fleet vehicles)	5,520/138=40	5,520/138=40
5. Number of wheelchair positions. <b>AVERAGE PER VEHICLE</b> (Total wheelchair positions divided by total number of fleet vehicles)	276/138=2	276/138=2
6. Vehicle Miles traveled. <b>PER YEAR</b>	3,574,893	3,574,893
7. Average vehicle miles <b>PER DAY</b>	15,719.1 miles	15,719.1 miles
8. Normal vehicle hours in operation. <b>PER DAY</b>	22.25 hrs.	22.25 hrs.
9. Normal number of days in operation. <b>PER WEEK</b>	7	7
10. Trip length (roundtrip). <b>AVERAGE</b>	9.18	9.18

Estimates are acceptable. The information listed should be specific to the Section 5339 funds and not agency wide.

\* One way passenger trip is the unit of service provided each time a passenger enters the vehicle, is transported, then exits the vehicle. Each different destination would constitute a passenger trip

\*\* The unduplicated riders are for current year and the subsequent year once the grant is awarded

## Exhibit B

### Proposed Project Description

1. The vehicles will be used to continue the existing level of service. The grant will be used to purchase four replacement vehicles, which will allow the CTC to continue to provide paratransit and demand response service to the citizens in the City of Gainesville and Alachua County. The vehicles will be used by MV Transportation to provide service in the urban and rural areas. By replacing the vehicle, RTS and MV will be able to continue the level of service which is currently offered while reducing fleet age. RTS also plans to purchase four Mobile Data Terminals (MDT) with this vehicle, which ensures there will always be a working MDT on our paratransit vehicles.
2. N/A
3. Several of the vehicles in our fleet have exceeded the mileage and age at which FDOT recommends paratransit vehicles be replaced. Five of the vehicles the city has provided to MV are now outside the age and mileage criteria. The four replacement vehicles RTS is applying for would reduce fleet age and enable RTS and MV Transportation to continue to offer reliable service to its existing service area. The majority of the vehicles that MV owns are 2003 models and are past both the mileage and age recommended for replacement. The Alachua County MTPO voted in 2008 to divert FY09 STP funds earmarked to buy paratransit vans in order to fund roadwork projects. This funding has not been reinstated. This will continue to affect Gainesville's ability to replace the vehicles now and in the future, starting with the total of 8 (eight) vehicles that now under the Useful Life Standard have reached the end of their cycle in FY 15, with no replacements forecasted. If RTS is granted the 5339 funds we can purchase the vehicles needed to go in the right direction to bring the fleet back into compliance with the Useful Life Standards.
4. If awarded, the 5339 money will be used to replace four of the 22 vehicles currently provided by the City of Gainesville, RTS to MV Transportation. The Section 5339 capital funds will become an integral part in helping RTS to maintain reliable transportation services in Alachua County. MV Transportation, as the Community Transportation Coordinator (CTC), has been designated to provide all the paratransit and demand response transportation in Alachua County.
5. The four vehicles marked by red asterisks on the C-4 Form listing the vehicle inventory.
6. The existing vehicles will be maintained by MV and kept on the road until the new vehicles are acquired. MV Transportation is solely responsible for the vehicle maintenance. The RTS maintenance manager works closely with the MV maintenance manager to ensure the vehicle PMIs are performed at the required intervals. The maintenance program has been very effective and through outstanding care and diligence on the part of the MV maintenance team has allowed the vehicles to remain on the road and in service past their useful life. Every effort has been made to ensure schedule maintenance has been performed as required with minimal disruption to service. While the MV maintenance team has worked wonders with the vehicles to ensure they stay in service as long as possible, there is only so much that can be done and some of the vehicles especially the 2009 vehicles are reaching the point where breakdowns are occurring more frequently and are rapidly becoming unproductive to maintain.
7. These vehicles will be used by MV Transportation who has been designated by the State of Florida as the CTC. As the primary operator MV does not have subcontracts with other lessees or operators. As the primary operator they have all of the vehicles retained by RTS to provide service. RTS provides after hours ADA service, by request, using supervisor vehicles.
  - 7a. Is not applicable as MV Transportation is the only operator.

8. Yes, RTS has a contract with the CTC to provide service. The coordination contract with the CTC is attached with this Exhibit.
9. RTS' fixed route runs till 3AM and the Americans with Disabilities Act requires comparable service be provided in the form of complementary ADA paratransit service. The CTC does not provide service after 9 PM; therefore, RTS is required to provide the service when service is requested in the late night service area. Since the CTC is not running there is no duplication of service, if the CTC were to start running after 9 PM, RTS would have the CTC provide the trips. The four requested vehicles will be leased to the CTC to provide the service.
10. N/A
11. N/A





## III.B.

Serving  
Alachua • Bradford  
Columbia • Dixie • Bradford  
Hamilton • Lafayette • Alachua  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

February 3, 2016

TO: Alachua County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: MV Transportation Presentation/Operations Reports

### RECOMMENDATION

**No action required. This agenda item is for information only.**

### BACKGROUND

Attached are the following reports:

1. Alachua County Transportation Disadvantaged Service Plan Standards Report:
  - On-time performance
  - Complaints
  - Call hold time
  - Accidents
  - Roadcalls
2. MV Transportation Operations Report July 2015 - December 2015;
3. Transportation Disadvantaged Program Status Report; and
4. Unmet Transportation Needs Report.

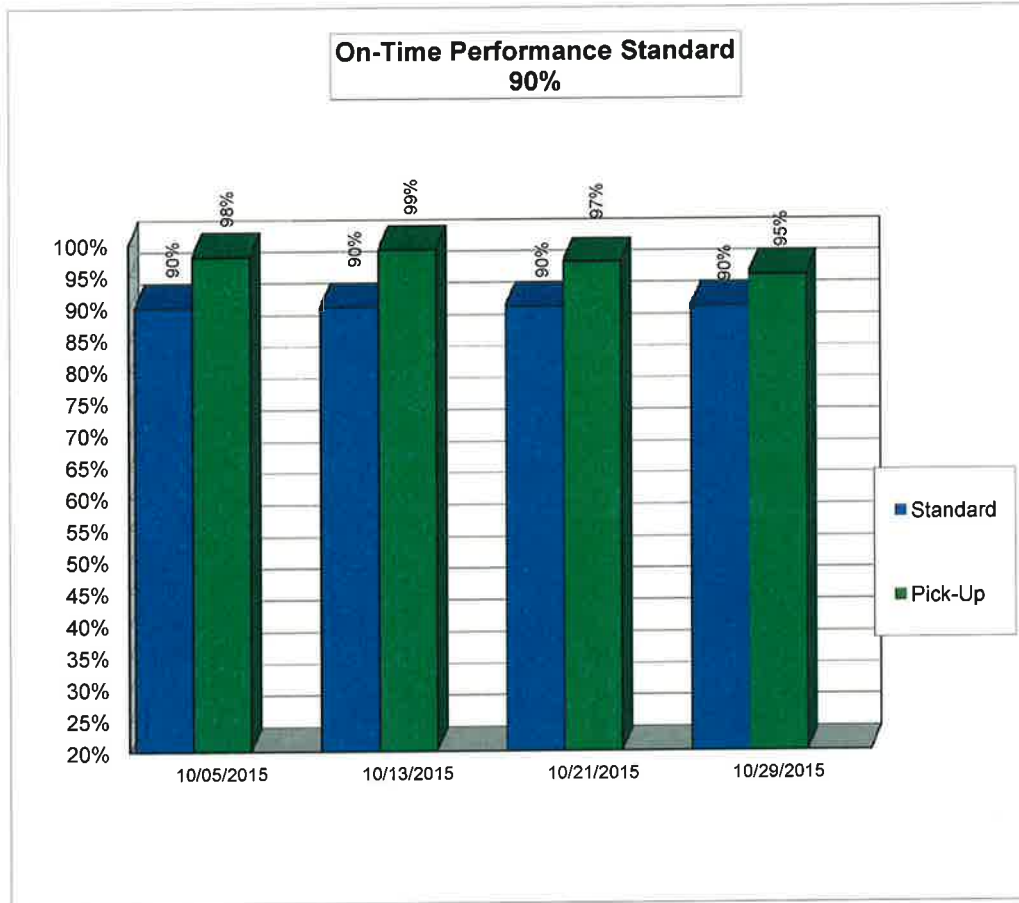
### Attachments

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Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.



TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, OCTOBER 2015



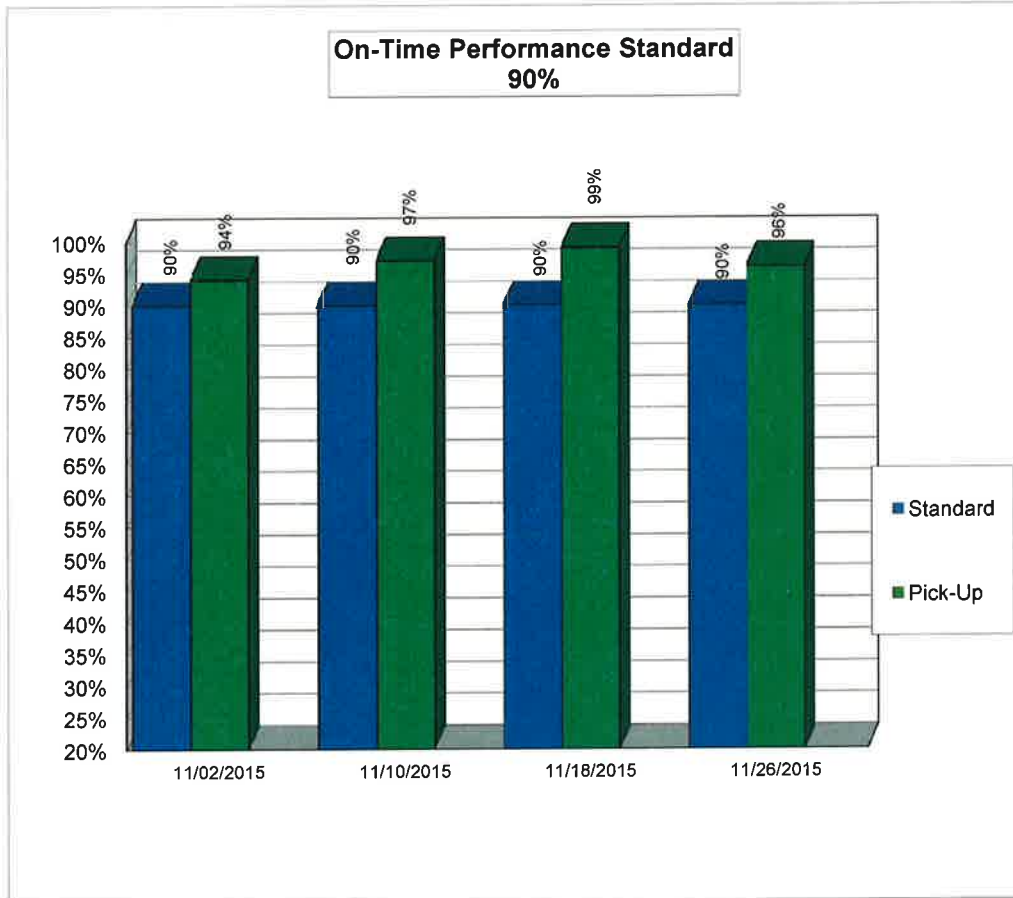
Early/Late Report - Monthly  
Div 65 Gainesville, FL

Statistics by iWeb (c) 2006 MV Transportation, Inc. - Last Queried: 12/01/15 02:51:56 PAC

October 2015 (Early Win: 31 Late Win: 61)																		
Stop Types							Total	Total	Total	Total	Sub Categories							
Date	DoW	Trips	NoShow	CAD	NS (Lt)	NS (Dw)	Miss	Stops	OnTime	Late	OTP%	Late31+	Early	0to15	16to30	31to60	61to90	91+
10/01/15	Thu	436	42	0	0	0	0	478	475	3	99.37%	1	86	1	1	1	0	0
10/02/15	Fri	438	35	0	0	0	0	473	453	20	95.77%	7	62	8	5	5	2	0
10/03/15	Sat	144	14	0	0	0	0	158	157	1	99.37%	1	27	0	0	0	0	1
10/04/15	Sun	22	1	0	0	0	0	23	16	7	69.57%	5	1	2	0	4	1	0
10/05/15	Mon	415	35	0	0	0	0	453	444	9	98.01%	2	79	5	2	1	1	0
10/06/15	Tue	474	34	0	0	0	0	508	497	11	97.83%	2	73	7	2	2	0	0
10/07/15	Wed	510	41	0	0	0	0	551	534	17	96.91%	5	80	9	2	3	1	1
10/08/15	Thu	420	41	0	0	0	0	461	451	10	97.83%	3	60	2	5	2	0	1
10/09/15	Fri	423	39	0	0	0	0	458	453	5	98.91%	1	78	3	1	1	0	0
10/10/15	Sat	153	11	0	0	0	0	164	163	1	99.39%	1	29	0	0	1	0	0
10/11/15	Sun	31	1	0	0	0	0	32	32	0	100.00%	0	3	0	0	0	0	0
10/12/15	Mon	414	36	0	0	0	0	450	436	14	96.89%	1	68	10	2	0	0	1
10/13/15	Tue	437	35	0	0	0	0	462	461	1	99.78%	0	70	0	1	0	0	0
10/14/15	Wed	452	40	0	0	0	0	492	488	4	99.19%	3	83	0	1	2	1	0
10/15/15	Thu	432	34	0	0	0	0	466	452	14	97.00%	4	65	8	2	2	2	0
10/16/15	Fri	416	38	0	0	0	0	454	445	9	98.02%	1	55	4	4	1	0	0
10/17/15	Sat	132	12	0	0	0	0	144	136	8	94.44%	4	13	3	1	3	1	0
10/18/15	Sun	31	2	0	0	0	0	33	33	0	100.00%	0	7	0	0	0	0	0
10/19/15	Mon	383	35	0	0	0	0	405	402	3	99.26%	0	60	2	0	0	0	0
10/20/15	Tue	429	32	0	0	0	0	461	449	12	97.40%	1	62	7	4	1	0	0
10/21/15	Wed	415	37	0	0	0	0	452	439	13	97.12%	2	76	4	7	1	1	0
10/22/15	Thu	437	37	0	0	0	0	464	448	16	96.55%	6	63	7	3	6	0	0
10/23/15	Fri	384	29	0	0	0	0	413	400	13	96.85%	3	70	8	2	2	0	1
10/24/15	Sat	155	8	0	0	0	0	161	159	2	98.76%	0	26	2	0	0	0	0
10/25/15	Sun	29	5	0	0	0	0	34	34	0	100.00%	0	2	0	0	0	0	0
10/26/15	Mon	409	29	0	0	0	0	438	422	16	96.35%	4	66	8	4	1	2	1
10/27/15	Tue	418	33	0	0	0	0	451	442	9	98.00%	2	69	5	2	2	0	0
10/28/15	Wed	414	31	0	0	0	0	445	434	11	97.53%	0	77	9	2	0	0	0
10/29/15	Thu	411	28	0	0	0	0	439	418	21	95.22%	5	59	13	3	5	0	0
10/30/15	Fri	365	30	0	0	0	0	395	384	11	97.22%	2	54	5	4	2	0	0
10/31/15	Sat	141	10	0	0	0	0	151	144	7	95.36%	5	31	1	1	5	0	0
<b>Total:</b>		<b>10,170</b>	<b>799</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,969</b>	<b>10,701</b>	<b>268</b>	<b>97.56%</b>	<b>71</b>	<b>1,684</b>	<b>134</b>	<b>63</b>	<b>53</b>	<b>12</b>	<b>6</b>



TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, NOVEMBER 2015

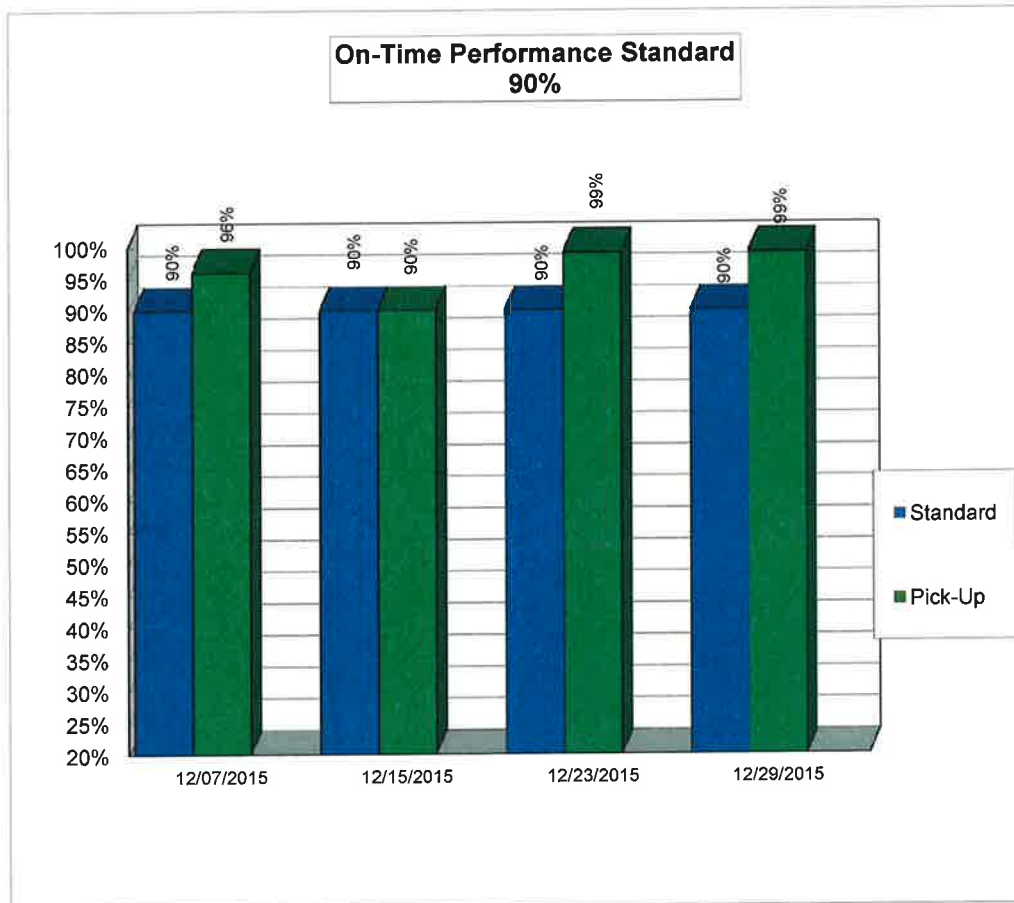


Early/Late Report - Monthly  
Div 65 Gainesville, FL

Statistics by iWeb (c) 2006 MV Transportation, Inc. - Last Queried: 12/01/15 02:51:56 PAC

November 2015 (Early Win: 31 Late Win: 61)																		
Date	DoW	Trips	Stop Types				Total				Sub Categories							
			NoShow	CAD	NS (Lt)	NS (Dw)	Miss	Stops	OnTime	Late	OTP%	Late31+	Early	Oto15	16to30	31to60	61to90	91+
11/01/15	Sun	39	2	0	0	0	0	42	42	0	100.00%	0	7	0	0	0	0	0
11/02/15	Mon	488	22	0	0	0	0	516	486	30	94.19%	4	46	20	6	2	2	0
11/03/15	Tue	480	23	0	0	0	0	513	494	19	96.30%	5	70	6	3	2	3	0
11/04/15	Wed	437	20	0	0	0	0	467	462	5	98.93%	2	63	2	1	0	0	2
11/05/15	Thu	423	25	0	0	0	0	449	423	26	94.21%	14	66	2	10	5	1	2
11/06/15	Fri	363	34	0	0	0	0	397	372	25	93.70%	13	32	10	2	7	2	0
11/07/15	Sat	140	8	0	0	0	0	148	147	1	99.32%	0	28	1	0	0	0	0
11/08/15	Sun	29	1	0	0	0	0	30	29	1	96.67%	1	5	0	0	1	0	0
11/09/15	Mon	409	18	0	0	0	0	427	419	8	98.13%	3	63	5	0	3	0	0
11/10/15	Tue	446	42	0	0	0	0	488	472	16	96.72%	3	55	10	3	1	0	2
11/11/15	Wed	273	32	0	0	0	0	305	301	4	98.69%	2	49	1	1	1	1	0
11/12/15	Thu	465	21	0	0	0	0	486	469	17	96.50%	7	72	6	4	6	1	0
11/13/15	Fri	365	32	0	0	0	0	397	373	24	93.95%	5	67	15	3	4	1	0
11/14/15	Sat	149	13	0	0	0	0	162	158	4	97.53%	0	29	2	2	0	0	0
11/15/15	Sun	30	3	0	0	0	0	33	33	0	100.00%	0	4	0	0	0	0	0
11/16/15	Mon	351	20	0	0	0	0	371	366	5	98.65%	1	65	2	2	1	0	0
11/17/15	Tue	420	26	0	0	0	0	440	429	11	97.50%	1	51	5	5	0	0	1
11/18/15	Wed	429	28	0	0	0	0	467	461	6	98.72%	3	71	2	1	0	0	3
11/19/15	Thu	458	54	0	0	0	0	512	486	26	94.92%	6	49	13	7	6	0	0
11/20/15	Fri	386	21	0	0	0	0	407	388	19	95.33%	5	44	11	3	2	0	3
11/21/15	Sat	135	11	0	0	0	0	146	146	0	100.00%	0	23	0	0	0	0	0
11/22/15	Sun	102	2	0	0	0	0	104	101	3	97.12%	0	19	1	2	0	0	0
11/23/15	Mon	314	51	0	0	0	0	365	355	10	97.26%	3	51	5	2	3	0	0
11/24/15	Tue	395	40	0	0	0	0	435	425	10	97.70%	3	65	6	2	0	3	0
11/25/15	Wed	324	40	0	0	0	0	364	348	16	95.60%	7	60	4	5	3	2	2
11/27/15	Fri	128	12	0	0	0	0	140	138	2	98.57%	1	26	1	0	0	0	1
11/28/15	Sat	95	8	0	0	0	0	103	102	1	99.03%	0	17	1	0	0	0	0
11/29/15	Sun	38	5	0	0	0	0	43	41	2	95.35%	0	3	2	0	0	0	0
11/30/15	Mon	360	19	0	0	0	0	393	382	11	97.20%	6	57	3	2	2	3	1
<b>Total:</b>		<b>8,471</b>	<b>679</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,150</b>	<b>8,848</b>	<b>302</b>	<b>96.70%</b>	<b>95</b>	<b>1,316</b>	<b>136</b>	<b>71</b>	<b>49</b>	<b>23</b>	<b>23</b>

TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, DECEMBER 2015



Early/Late Report - Monthly  
Div 65 Gainesville, FL

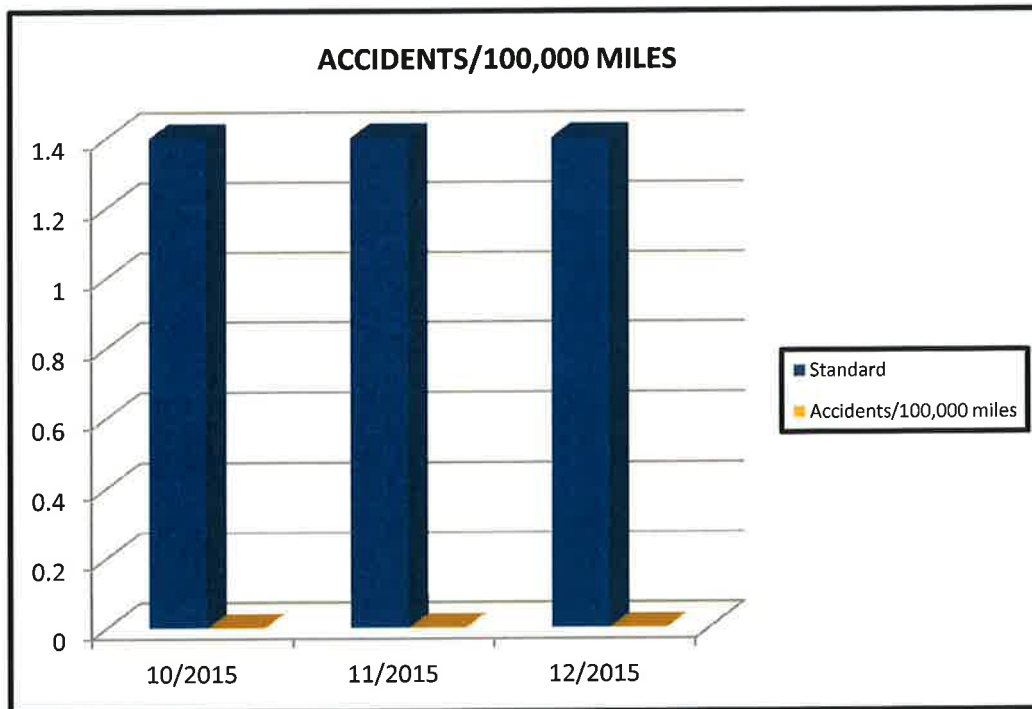
Statistics by IWeb (c) 2006 MV Transportation, Inc. - Last Queried: 01/14/16 02:52:45 PAC

December 2015 (Early Win: 31 Late Win: 61)																		
Date	DoW	Trips	Stop Types				Total				Sub Categories							
			NoShow	CAD	NS (Lt)	NS (Dw)	Miss	Stops	OnTime	Late	OTP%	Late31+	Early	Oto15	16to30	31to60	61to90	91+
12/01/15	Tue	410	17	0	0	0	0	427	405	22	94.85%	7	55	11	4	4	3	0
12/02/15	Wed	418	34	0	0	0	0	452	445	7	98.45%	1	71	4	2	1	0	0
12/03/15	Thu	429	37	0	0	0	0	466	454	12	97.42%	3	54	7	2	2	1	0
12/04/15	Fri	361	31	0	0	0	0	392	383	9	97.70%	2	55	7	0	1	0	1
12/05/15	Sat	163	13	0	0	0	0	176	170	6	96.59%	4	32	1	1	2	0	2
12/06/15	Sun	41	1	0	0	0	0	42	42	0	100.00%	0	1	0	0	0	0	0
12/07/15	Mon	401	23	0	0	0	0	424	407	17	95.99%	5	37	10	2	3	2	0
12/08/15	Tue	395	32	0	0	0	0	427	416	11	97.42%	3	54	3	5	3	0	0
12/09/15	Wed	436	36	0	0	0	0	474	459	15	96.84%	5	62	7	3	4	0	1
12/10/15	Thu	419	33	0	0	0	0	452	432	20	95.58%	4	44	15	1	3	0	1
12/11/15	Fri	376	41	0	0	0	0	417	404	13	96.88%	2	38	8	3	2	0	0
12/12/15	Sat	175	7	0	0	0	0	182	173	9	95.05%	2	17	6	1	2	0	0
12/13/15	Sun	29	0	0	0	0	0	29	29	0	100.00%	0	5	0	0	0	0	0
12/14/15	Mon	366	40	0	0	0	0	406	396	10	97.54%	4	58	3	3	2	1	1
12/15/15	Tue	477	38	0	0	0	0	515	464	51	90.10%	22	50	18	11	7	6	9
12/16/15	Wed	444	42	0	0	0	0	486	475	11	97.74%	2	69	5	4	2	0	0
12/17/15	Thu	423	48	0	0	0	0	471	443	28	94.06%	12	50	9	7	5	1	6
12/18/15	Fri	352	36	0	0	0	0	390	370	20	94.87%	5	40	15	0	3	2	0
12/19/15	Sat	169	12	0	0	0	0	181	180	1	99.45%	0	38	1	0	0	0	0
12/20/15	Sun	39	1	0	0	0	0	40	39	1	97.50%	0	2	1	0	0	0	0
12/21/15	Mon	313	52	0	0	0	0	365	358	7	98.08%	3	60	2	2	3	0	0
12/22/15	Tue	337	29	0	0	0	0	366	358	8	97.81%	1	55	7	0	0	1	0
12/23/15	Wed	310	30	0	0	0	0	340	335	5	98.53%	1	59	4	0	1	0	0
12/24/15	Thu	194	29	0	0	0	0	223	219	4	98.21%	0	38	4	0	0	0	0
12/26/15	Sat	96	15	0	0	0	0	111	107	4	96.40%	0	18	2	2	0	0	0
12/27/15	Sun	102	7	0	0	0	0	109	109	0	100.00%	0	15	0	0	0	0	0
12/28/15	Mon	262	27	0	0	0	0	289	289	0	100.00%	0	60	0	0	0	0	0
12/29/15	Tue	284	29	0	0	0	0	313	311	2	99.36%	0	66	1	1	0	0	0
12/30/15	Wed	265	27	0	0	0	0	292	289	3	98.97%	0	55	3	0	0	0	0
12/31/15	Thu	243	23	0	0	0	0	266	265	1	99.62%	0	45	1	0	0	0	0
<b>Total:</b>		<b>8,729</b>	<b>794</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,523</b>	<b>9,226</b>	<b>297</b>	<b>96.88%</b>	<b>88</b>	<b>1,340</b>	<b>155</b>	<b>54</b>	<b>50</b>	<b>17</b>	<b>21</b>

**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS**

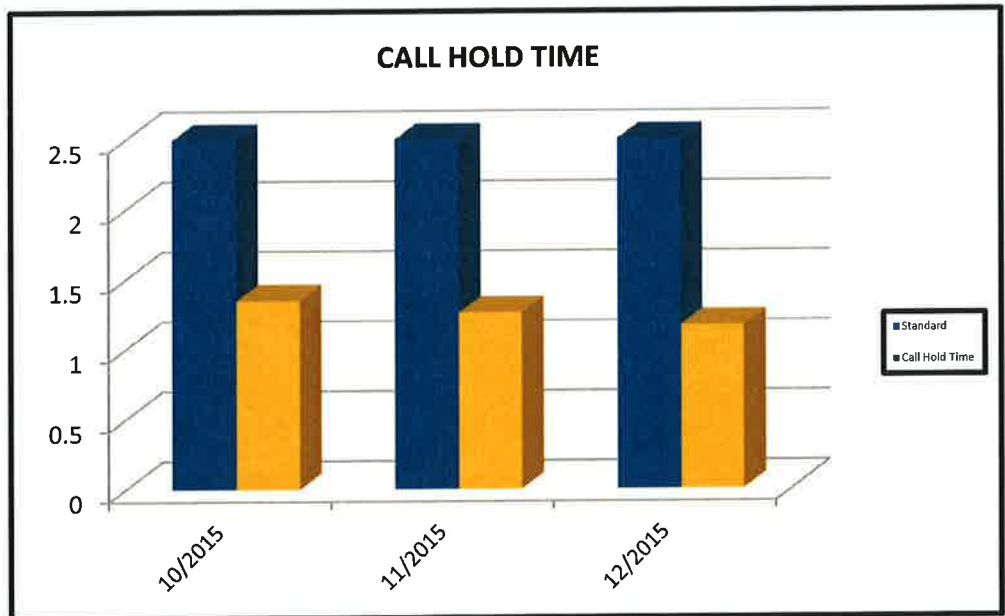
**ALACHUA COUNTY OCTOBER - DECEMBER 2015**

MONTH	STANDARD	ACCIDENTS/100,000 MILES
10/2015	1.4	0
11/2015	1.4	0
12/2015	1.4	0



**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, OCTOBER - DECEMBER 2015**

MONTH	STANDARD	CALL HOLD TIME
10/2015	2.5	1.35
11/2015	2.5	1.26
12/2015	2.5	1.17

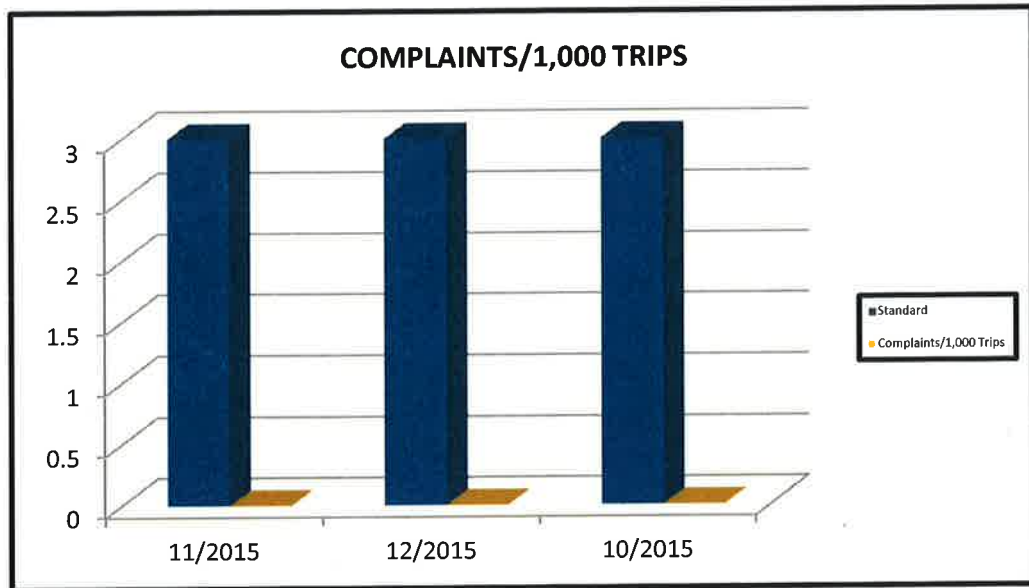


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**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS**

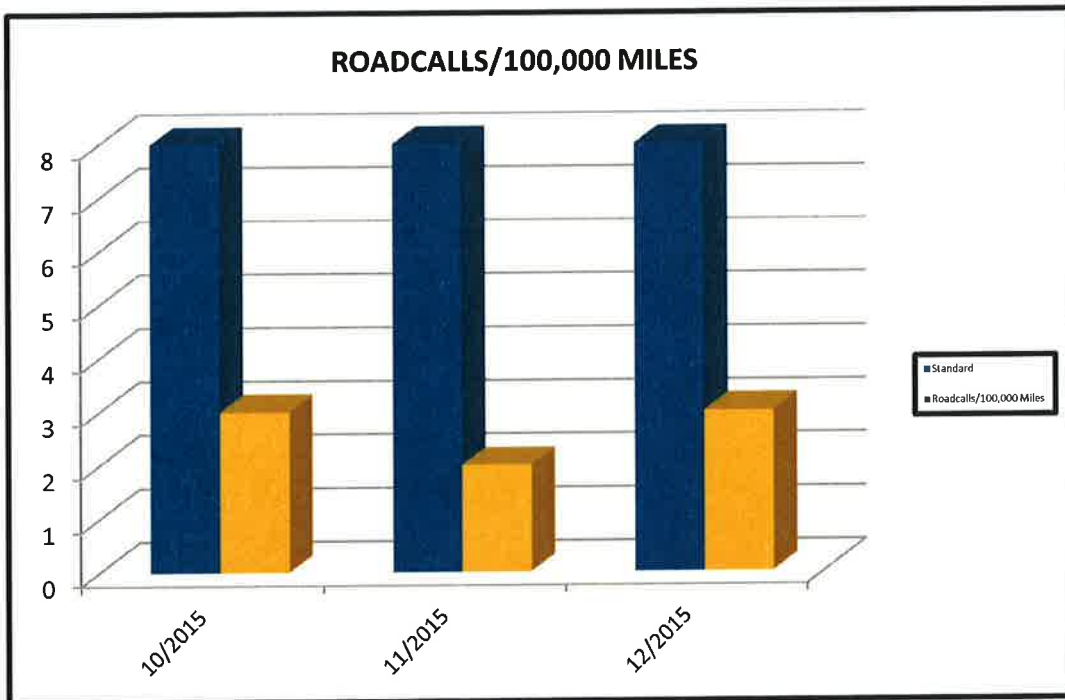
**ALACHUA COUNTY, OCTOBER - DECEMBER 2015**

MONTH	STANDARD	COMPLAINTS/1,000 TRIPS
11/2015	3	0
12/2015	3	0
10/2015	3	0



**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, OCTOBER - DECEMBER 2015**

MONTH	STANDARD	ROADCALLS/100,000 MILES
10/2015	8	3
11/2015	8	2
12/2015	8	3





2015-2016 OPERATING DATA	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16
<b>Total No Trips Invoiced</b>	<b>8,196</b>	<b>8,639</b>	<b>8,880</b>	<b>8,971</b>	<b>7,595</b>	<b>7,512</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
HMO Medicaid (Access to Care)	1,981	2,029	1,888	2,066	1,721	1,310						
HMO Medicaid (MTM)	249	284	227	249	182	169						
Transportation Disadvantaged Program	1,408	1,433	1,444	1,502	1,398	1,448						
City of Gainesville ADA Service	4,123	4,337	4,435	4,401	3,749	3,993						
Florida Department of Transportation 5317	0	0	0	0	0	0						
Florida Department of Transportation 5311	135	110	90	125	0	0						
Florida Department of Transportation 5310	70	77	54	163	184	185						
Alachua County	193	347	717	443	361	407						
Elder Care	37	22	25	22	0	0						
<b>Total Vehicle Miles</b>	<b>114,058</b>	<b>116,295</b>	<b>118,597</b>	<b>121,301</b>	<b>108,788</b>	<b>116,009</b>						
<b>Total Vehicle Hours</b>	<b>6,665</b>	<b>6,774</b>	<b>6,906</b>	<b>7,016</b>	<b>5,040</b>	<b>6,293</b>						
<b>Average Miles per Trip</b>	<b>14</b>	<b>13</b>	<b>13</b>	<b>14</b>	<b>14</b>	<b>15</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>
<b>Number of No Shows</b>	<b>465</b>	<b>564</b>	<b>660</b>	<b>643</b>	<b>455</b>	<b>469</b>						
<b>Number Trips Denied</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>						
<b>Accidents</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>						
<b>RoadCalls</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>3</b>						
<b>Telephone Calls</b>	<b>12,035</b>	<b>14,613</b>	<b>16,932</b>	<b>14,064</b>	<b>13,348</b>	<b>14,780</b>						
<b>Average Call On-Hold Time</b>	<b>1.25</b>	<b>1.33</b>	<b>1.35</b>	<b>1.35</b>	<b>1.26</b>	<b>1.17</b>						

<b>TRANSPORTATION DISADVANTAGED PROGRAM STATUS REPORT</b>	<b>Dec-14</b>	<b>Jan-15</b>	<b>Feb-15</b>	<b>Mar-15</b>	<b>Apr-15</b>	<b>1-May</b>	<b>1-Jun</b>	<b>1-Jul</b>	<b>15-Aug</b>	<b>15-Sep</b>	<b>Oct-15</b>	<b>Nov-15</b>	<b>Dec-15</b>
Transportation Disadvantaged Program Eligibility Applications Approved	16	24	28	20	19	17	16	16	23	41	43	41	21
Transportation Disadvantaged Program Eligibility Applications Denied	0	0	0	0	0	0	0	0	0	0	0	0	0
Transportation Disadvantaged Program Bus Pass Applications Received	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of Bus Passes sponsored by the TDTF	0	0	0	0	0	0	0	0	0	0	0	0	0
Applicants at or below 100% of the Federal Poverty Level	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Applicants between 100% and 200% of the Federal Poverty Level	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Applicants between 200% and 300% of the Federal Poverty Level	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Applicants above 300% of the Federal Poverty Level (denied eligibility)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Number of Transportation Disadvantaged Program sponsored trips that can be provided daily	54	54	54	54	54	54	54	54	54	54	54	54	54
Average Number of Transportation Disadvantaged Sponsored Trips Performed Daily	47	55	62	60	63	59	56	58	56	56	57	49	46
Transportation Disadvantaged Trip Priorities Used (Yes or No)	No	No	No	No	No	No	No	No	No	No	No	No	No
Number of Dialysis Saturday Trips Provided	73	78	65	61	57	66	51	43	43	38	52	35	41
Number of Other Saturday Trips Provided	27	31	32	38	37	40	37	34	28	22	36	18	22
Number of Non-Emergency Stretcher Trips Provided (Not sponsored by Medicaid)	0	0	0	0	0	0	0	0	0	0	0	0	0

**CTC: MV Transportation**

**Rates Charged for TD Service:**

**\$31.95 one-way ambulatory trip**

**\$54.78 one-way wheelchair trip**

**\$114.12 one-way stretcher trip**

**\$20.50 bus pass**

**2015-2016 TRANSPORTATION DISADVANTAGED TRUST FUND SUMMARY  
ALACHUA COUNTY**

<b>MONTH/YEAR</b>	<b>STATE FUNDS</b>	<b>MONTHLY STATE ALLOCATION</b>	<b>STATE DOLLARS INVOICED</b>	<b>DIFFERENCE</b>	<b>STATE FUNDS REMAINING</b>	<b>TOTAL DOLLARS SPENT</b>	<b>NUMBER OF TRIPS</b>	<b>AVERAGE COST PER TRIP</b>
Jul-15	\$602,430.00	\$50,395.00	\$50,370.15	\$24.85	\$552,059.85	\$55,966.83	1,408	\$ 39.75
Aug-15	-	\$50,185.00	\$50,184.95	\$0.05	\$501,874.90	\$55,761.06	1,433	\$ 38.91
Sep-15	-	\$50,185.00	\$50,193.05	-\$8.05	\$451,681.85	\$55,770.06	1,444	\$ 38.62
Oct-15	-	\$50,185.00	\$50,196.54	-\$11.54	\$401,485.31	\$55,773.93	1,502	\$ 37.13
Nov-15	-	\$50,185.00	\$47,575.86	\$2,609.14	\$353,909.45	\$52,862.07	1,398	\$ 37.81
Dec-15	-	\$50,185.00	\$49,773.85	\$411.15	\$304,135.60	\$55,304.28	1,448	\$ 38.19
Jan-16	-	\$50,185.00		\$50,185.00	\$304,135.60			#DIV/0!
Feb-16	-	\$50,185.00		\$50,185.00	\$304,135.60			#DIV/0!
Mar-16	-	\$50,185.00		\$50,185.00	\$304,135.60			#DIV/0!
Apr-16	-	\$50,185.00		\$50,185.00	\$304,135.60			#DIV/0!
May-16	-	\$50,185.00		\$50,185.00	\$304,135.60			#DIV/0!
Jun-16	-	\$50,185.00		\$50,185.00	\$304,135.60			#DIV/0!
<b>TOTAL</b>	-	<b>\$602,430.00</b>	<b>\$298,294.40</b>	<b>\$304,135.60</b>	<b>\$304,135.60</b>	<b>\$331,438.23</b>	<b>8,633</b>	<b>\$ 38.39</b>

**ALACHUA COUNTY  
UNMET TRANSPORTATION NEEDS  
OCTOBER\_2015**

<b>REASON FOR TRIP DENIAL</b>	<b>NUMBER OF TRIP DENIALS</b>
Lack of Funding	0
Able to transport yourself	0
Able to obtain transportation through other sources	0
Out of County Trip Request	0
Other	0
<b>TOTALS</b>	<b>0</b>

**ALACHUA COUNTY  
UNMET TRANSPORTATION NEEDS  
NOVEMBER\_2015**

<b>REASON FOR TRIP DENIAL</b>	<b>NUMBER OF TRIP DENIALS</b>
Lack of Funding	0
Able to transport yourself	0
Able to obtain transportation through other sources	0
Out of County Trip Request	0
Other	0
<b>TOTALS</b>	<b>0</b>

**ALACHUA COUNTY  
UNMET TRANSPORTATION NEEDS  
DECEMBER\_2015**

<b>REASON FOR TRIP DENIAL</b>	<b>NUMBER OF TRIP DENIALS</b>
Lack of Funding	0
Able to transport yourself	0
Able to obtain transportation through other sources	0
Out of County Trip Request	0
Other	0
<b>TOTALS</b>	<b>0</b>

**ATTENDANCE RECORD**

**ALACHUA COUNTY  
TRANSPORTATION DISADVANTAGED  
COORDINATING BOARD**

<b>MEMBER/ORGANIZATION</b>	<b>NAME</b>	<b>2/4/15</b>	<b>6/3/15</b>	<b>9/16/15</b>	<b>11/4/15</b>
Chair	Commissioner Craig Carter	P	P	P	P
Florida Department of Transportation	Janell Damato	P	A	P	P
Alternate Member	Sandra Collins	A	A	A	A
Florida Department of Children and Families	John Wisker	P	P	A	P
Alternate Member	Louella Teague	A	A	A	A
Agency for Health Care Administration	Deweese Ogden			P	P
Alternate Member	Pamela Hagley			A	A
Florida Department of Education	Melinda Jordan	A	A	A	A
Alternate Member	Jeff Aboumrad	P	P	P	P
Public Education	Dr. Harrell Harrison	A	A	A	A
Alternate Member	David Deas	A	A	A	A
Citizen Advocate	James East		P	P	A
Alternate Member	Paul Selvy				
Citizen Advocate-User	Earther Wright	P	P	P	P
Alternate Member	(Vacant)				
Elderly	Dr. Maurice Levy	P	A	A	P
Alternate Member	(Vacant)				
Veterans	(Vacant)				
Alternate Member	(Vacant)				
Persons with Disabilities	Christine Eason Louton	A	P	P	P
Alternate Member	Sharon Curtis	A	A	A	A
Florida Association for Community Action	Monique Harrison	A	P	A	A
Alternate Member	Charles J. Harris	A	A	A	A
Florida Department of Elder Affairs	Jeff Lee	P	P	P	A
Alternate Member	(Vacant)				
Children at Risk	Elliene Chisholm	A	A	A	P
Alternate Member	(Vacant)				
Mass Transit	Jesus Gomez	A	A	A	A
Alternate Member	Mildred Crawford	P	P	P	P
Regional Workforce Board	Linda Tatum	A	P	P	A
Alternate Member	(Vacant)				
Private Transit Industry	Lisa Hogan				P
Alternate Member	(Vacant)				

LEGEND KEY: P-Present A-Absent - Not Applicable (newly appointed member)

ATTENDANCE POLICY: According to Article III, Section 5 of the Coordinating Board bylaws: "The Metropolitan Transportation Planning Organization shall review and consider rescinding the appointment of any voting member of the Board who fails to attend three consecutive meetings."