



Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Levy • Madison  
Marion • Suwannee • Taylor • Union Counties

---

2009 NW 87th Place, Gainesville, FL 32653-1603 • 352.955.2200

September 4, 2015

TO: Alachua County Transportation Disadvantaged Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Meeting Announcement

The Alachua County Transportation Disadvantaged Coordinating Board will meet September 16, 2015 at 10:00 a.m. in the Jack Durrance Auditorium located in the Alachua County Administration Building 12 S.E. 1st Street, City of Gainesville. All Board members are encouraged to attend this meeting.

Attached is the meeting agenda and supporting materials. If you have any questions, please do not hesitate to contact me at extension 110.

#### Attachments

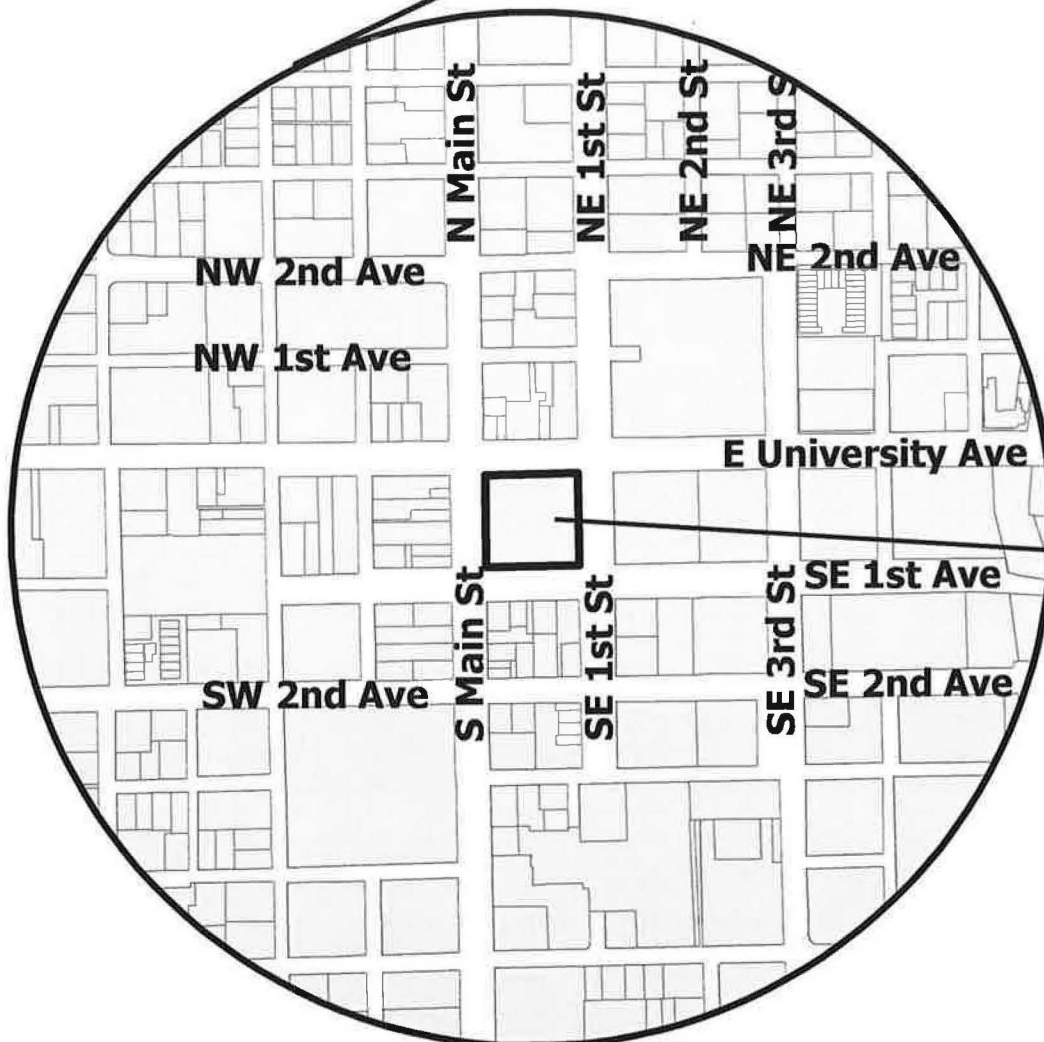
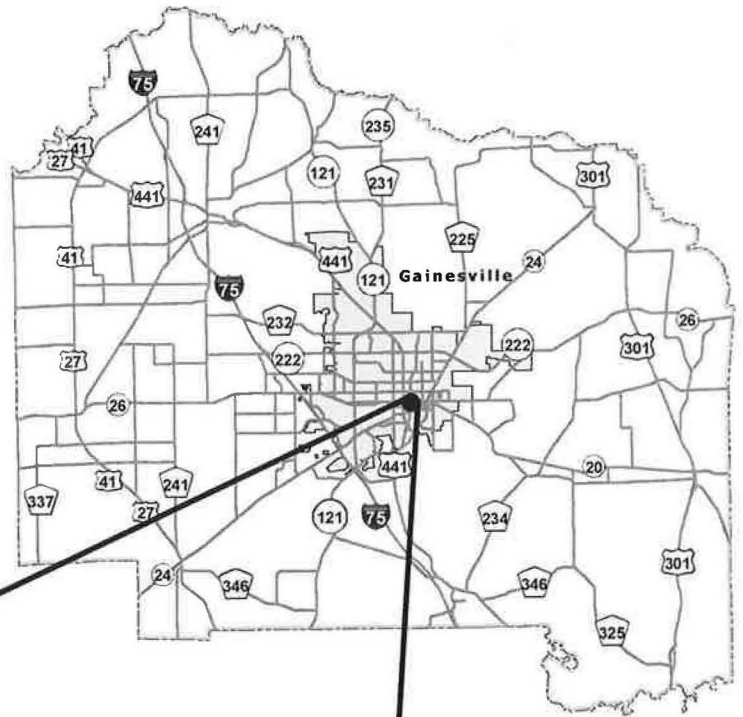
t:\lynn\td2015\alachua\memos\sept.docx

Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.

# Alachua County Administration Building

12 Southeast 1st Street  
Gainesville, FL 32601

Directions: From the intersection (exit 387) of Interstate 75 and State Road 26 (also known as University Avenue) turn, East onto State Road 26 (also known as University Avenue), travel approximately 5.5 miles, turn right (South) onto SE 1st St and the Alachua County Administration Building will be on the right, on the Western side of SE 1st St.



1 inch = 500 feet

Alachua County  
Administration  
Building







Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Levy • Madison  
Marion • Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

**ALACHUA COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

**MEETING ANNOUNCEMENT AND AGENDA**

Jack Durrance Auditorium  
Alachua County Admin. Bldg.,  
12 S.E. 1<sup>st</sup> Street  
Gainesville, Florida

Wednesday  
September 16, 2015  
10:00 a.m.

**I. BUSINESS MEETING – CALL TO ORDER**

**A. Introductions**

**B. Approval of the Meeting Agenda**

**ACTION REQUIRED**

**C. Approval of the June 3, 2015  
Minutes**

**Page 7**

**ACTION REQUIRED**

**II. UNFINISHED BUSINESS**

**A. White Paper**

**Page 11**

**NO ACTION REQUIRED**

Enclosed is a white paper the Board requested at the last meeting

**III. NEW BUSINESS**

**A. Bylaws**

**Page 21**

**ACTION REQUIRED**

The Board needs to review and approve the Bylaws

**B. Grievance Procedures**

**Page 39**

**ACTION REQUIRED**

The Board needs to review and approve the Grievance Procedures

**C. Elect Vice-Chair Page 57 ACTION REQUIRED**

The Board needs to re-elect Mr. Jeff Lee as the Board's Vice-Chair or elect a new Vice-Chair

**D. Rural Area Capital Assistance Program Grant Application Page 59 NO ACTION REQUIRED**

The Board needs to review MV Transportation's application for Rural Area Capital Assistance Program Grant funds

**E. On-Time Performance Report Page 83 NO ACTION REQUIRED**

MV Transportation staff will report on their on-time performance and new scheduling software program

**F. 2014/15 Annual Operations Report Page 93 NO ACTION REQUIRED**

The Board needs to review the 2014/15 Annual Operations Report

**G. Operations Reports Page 95 NO ACTION REQUIRED**

**IV. OTHER BUSINESS**

**A. Comments**

- 1. Members**
- 2. Citizens**

**V. FUTURE MEETING DATES**

- A. November 4, 2015 at 10:00 a.m.**
- B. February 10, 2016 at 10:00 a.m.**
- C. May 11, 2016 at 10:00 a.m.**

**\*\* Please note that this is a tentative meeting schedule, all dates and times are subject to change.**

If you have any questions concerning the enclosed materials, please do not hesitate to contact me at 955.2200 extension 110.

**ALACHUA COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

<b>MEMBER/REPRESENTING</b>	<b>ALTERNATE/REPRESENTING</b>
Commissioner Craig Carter Local Elected Official/Chair Grievance Committee Member	
Janell Damato Florida Department of Transportation	Sandra Collins Florida Department of Transportation
John Wisker Florida Department of Children and Families	Louella Teague Florida Department of Children and Families
Lydia Bush Florida Department of Education	Jeffrey Aboumrad Florida Department of Education
Jeff Lee - Vice- Chair Florida Department of Elder Affairs Grievance Committee Member	Vacant Florida Department of Elder Affairs
Vacant Florida Agency for Health Care Administration	Vacant Florida Agency for Health Care Administration
Linda Tatum Regional Workforce Board	Vacant Regional Workforce Board
Monique Harrison Florida Association for Community Action (Term ending June 30, 2017)	Charles J. Harris Florida Association for Community Action (Term ending June 30, 2017)
Dr. Harrell Harrison Public Education	David Dees Public Education
Vacant Veterans (Term ending June 30, 2017)	Vacant Veterans (Term ending June 30, 2017)
James East Citizen Advocate Grievance Committee Member (Term ending June 30, 2018)	Vacant Citizen Advocate (Term ending June 30, 2018)
Earther Wright Citizen Advocate - User Grievance Committee Member (Term ending June 30, 2018)	Vacant Citizen Advocate - User (Term ending June 30, 2018)
Christine Eason Louton Persons with Disabilities Grievance Committee Member (Term ending June 30, 2018)	Sharon Curtis Persons with Disabilities (Term ending June 30, 2018)
Dr. Maurice Levy Elderly (Term ending June 30, 2017)	Vacant Elderly (Term ending June 30, 2017)
Vacant Medical Community (Term ending June 30, 2016)	Vacant Medical Community (Term ending June 30, 2016)
Elliene Chisholm Children at Risk Grievance Committee Member (Term ending June 30, 2016)	Vacant Children at Risk (Term ending June 30, 2016)
Jesus Gomez Mass Transit	Mildred Crawford Mass Transit
Vacant Private Transportation Industry (Term ending June 30, 2016)	Vacant Private Transportation Industry (Term ending June 30, 2016)

Note: Unless specified, members and alternates serve at the pleasure of the Metropolitan Transportation Planning Organization.



**ALACHUA COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

**MINUTES**

Jack Durrance Auditorium  
Alachua County Administration Bldg.  
Gainesville, Florida

Wednesday  
June 3, 2015  
10:00 a.m.

**VOTING MEMBERS PRESENT**

Commissioner Craig Carter, Chair  
Jeff Aboumrad representing Lydia Bush Florida Department of Education Representative  
Millie Crawford representing Jesus Gomez, Mass Transit Representative  
Monique Harrison Community Action Agency Representative  
Jeff Lee, Florida Department of Elder Affairs Representative, Vice-Chair  
Christine Eason Louton, Persons with Disabilities Representative  
James East, Citizen Advocate  
Andrew Singer, Agency for Health Care Administration- Medicaid  
Linda Tatum, Regional Workforce Development Board  
John Wisker, Florida Department of Children and Families  
Earther Wright, Citizen Advocate

**VOTING MEMBERS ABSENT**

Elliene Chisholm, Children at Risk Representative  
Janell Damato, Florida Department of Transportation Representative  
Dr. Harrell Harrison, Public Education  
Dr. Maurice Levy, Elderly Representative

**OTHERS PRESENT**

Allen Brooks, MV Transportation, Inc.  
Kelly Gonzalez, MV Transportation, Inc.  
Antwuan Hamm, MV Transportation, Inc.  
Dee Moring, MV Transportation, Inc.  
Spencer Morton  
Edward Overn, MV Transportation, Inc.  
Marsha Rivera, MV Transportation, Inc.  
Brandon, Taylor, MV Transportation, Inc.  
Timmalley Thorney, MV Transportation, Inc.  
Jack Varnon



**STAFF PRESENT**

Lynn Godfrey, Metropolitan Transportation Planning Organization

**I. PUBLIC HEARING CALL TO ORDER**

Chairman Carter called the public hearing to order at 10:00 a.m.

**A. Introductions**

Chairman Carter asked everyone to introduce themselves.

**B. Receive Public Testimony**

There was no public testimony received.

**C. Close Public Hearing**

Chairman Carter closed the public hearing at 10:05 a.m.

**II. BUSINESS MEETING - CALL TO ORDER**

Chair Carter called the business meeting to order at 10:06 a.m.

**A. Approval of the Meeting Agenda**

**ACTION:** Linda Tatum moved to approve the meeting agenda. Millie Crawford seconded; motion passed unanimously.

**B. Approval of the February 4, 2015 Minutes**

**ACTION:** Andrew Singer moved to approve the February 5, 2015 meeting minutes. Christine Louton seconded; motion passed unanimously.

**III. NEW BUSINESS**

**A. Alachua County Transportation Disadvantaged Service Plan**

Ms. Lynn Godfrey, Metropolitan Transportation Planning Organization Senior Planner, stated that Chapter 427, Florida Statutes requires MV Transportation to prepare a Transportation Disadvantaged Service Plan in cooperation with the Metropolitan Transportation Planning Organization for the Board's approval. She said this plan provides information needed by the Board to continually review and assess transportation disadvantaged needs for the service area.

Ms. Godfrey said the Service Plan must be submitted to the Florida Commission for the Transportation Disadvantaged annually. She said the draft Plan update is included in the meeting materials for the Board to review.

Mr. Kelly Gonzalez, MV Transportation General Manager, discussed changes to the Operations Element of the Service Plan. He said MV Transportation will provide Transportation Disadvantaged Program sponsored service on Veterans Day, Martin Luther King, Jr. Birthday, Memorial Day, Independence Day and Labor Day if funding is available. He said Transportation Disadvantaged Program sponsored service has not been provided on this observed holidays in the past.

Mr. Jeff Lee stated Page 3 of the Plan incorrectly lists the Florida Department of Elderly Affairs having a representative on the Board. He said it should be corrected to the Florida Department of Elder Affairs.

**ACTION: Millie Crawford moved to approve the Alachua County Transportation Disadvantaged Service Plan update with the noted correction. Jeff Lee seconded; motion passed unanimously.**

**B. Appoint Grievance Committee Member**

Ms. Godfrey stated that the Board's Grievance Procedures require the Chair to appoint five (5) voting members to the Grievance Committee. She said Ms. Alana McKay was appointed to the Board's Grievance Committee. She said Ms. McKay recently resigned from the Board.

Chair Carter appointed Mr. James East to the Grievance Committee.

**C. Operations Reports**

Ms. Godfrey presented the operations reports.

**IV. OTHER BUSINESS**

**A. Members**

Ms. Millie Crawford stated that, due to Statewide Medicaid Program reform, some Medicaid beneficiaries are choosing to use ADA transportation services sponsored by the City of Gainesville instead of the transportation services provided by Florida's Managed Medical Care Program. She said this is increasing the cost of ADA service.

The Board discussed the unintended consequences of Statewide Medicaid Program reform.

**ACTION: Millie Crawford moved to draft a white paper explaining the unintended consequences of Statewide Medicaid Program reform. James East seconded; motion passed unanimously.**

Chair Carter asked staff to draft the paper and provide it to the Board within 30 days.

Christine Louton announced that Four Corners held a meeting with County Commissioners from Alachua, Bradford, Clay and Putnum Counties to discuss transportation issues for residents of Melrose, Florida. She said Community Transportation Coordinators were also in attendance at the meeting to inform the County Commissioners about the transportation services available in their counties. She said Four Corners meets the last Monday of the month.

James East commended MV Transportation's service provision.

**B. Citizens**

Mr. Jack Varnon thanked MV Transportation for providing service during some holidays. He also commended MV Transportation staff for the excellent service they provide.

Mr. Gonzalez recognized Mr. Allen Brooks, Antwuan Hamm, Dee Moring, Marsha Rivera, Brandon, Taylor and Timmalley Thorney as exemplary MV Transportation employees.

**V. FUTURE MEETING DATES**

Chair Carter stated that the next meeting of the Alachua County Transportation Disadvantaged Coordinating Board will be held September 9, 2015 at 10:00 a.m.

**ADJOURNMENT**

The meeting adjourned at 11:00 a.m.

---

Chair

---

Date



## II.A

Serving

Alachua • Bradford

Columbia • Dixie • Gilchrist

Hamilton • Lafayette • Levy • Madison

Marion • Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

September 4, 2015

TO: Alachua County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: White Paper

### RECOMMENDATION

**For information only. No action required.**

### BACKGROUND

Per the Board's request, staff worked with Regional Transit System and MV Transportation staff to draft the attached white paper regarding the unintended consequences of Florida's Managed Medical Care Program on Florida's Coordinated Transportation System. This paper was sent to the Alachua County Legislative Delegation.

If you have any questions concerning the attached report, please contact me at extension 110.

Attachment

t:\lynn\td2015\alachua\memos\wp.docx

Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.





# **Unintended Consequences of Florida's Managed Medical Care Program on Florida's Coordinated Transportation System**

## **Prepared by the Alachua County Transportation Disadvantaged Coordinating Board**

**July 2, 2015**

Florida's Transportation Disadvantaged Program began in 1979 with the adoption of Section 427, Florida Statutes. The Florida Legislature adopted this legislation to provide local, state and federally funded transportation services to disadvantaged individuals in a coordinated fashion.

Prior to March 2015, Medicaid Program non-emergency transportation services were provided through Florida's Coordinated Transportation System. The Florida Commission for the Transportation Disadvantaged contracted with Community Transportation Coordinators in each county to coordinate Medicaid transportation services. The coordination of Medicaid sponsored transportation with other local, state and federal agency sponsored transportation reduced the cost of transportation services to all agencies and improved service efficiencies.

The quality and safety of Medicaid Program transportation services were monitored by the Florida Commission for the Transportation Disadvantaged, Florida Department of Transportation and local Transportation Disadvantaged Coordinating Boards.

As a result of statewide Medicaid Program reform, Medicaid Program transportation services are no longer coordinated through Florida's Coordinated Transportation System. Florida's Managed Medical Care Program requires Managed Medical Assistance Plans to provide transportation to their enrollees who have no other means of transportation available. The Managed Medical Assistance Plans provide transportation services through a network of Transportation Management Organizations. The Transportation Management Organizations broker transportation services to multiple providers within each Medicaid region. This complex program design has added layers of cost to Medicaid transportation services. The fragmentation of Medicaid transportation services may also increase the cost of service to agencies purchasing service within Florida's Transportation System.

Another consequence of Medicaid transportation services being provided outside of the Coordinated Transportation System is a decline in the quality of service. Some Medicaid beneficiaries are choosing to use transportation services sponsored by other agencies instead of riding with the many unfamiliar transportation providers contracted with the Managed Medical Plans. This is increasing the cost of transportation to other local and State agencies.

Medicaid beneficiaries are required to call the Managed Medical Assistant Plan transportation brokers to arrange for their transportation. Many of the transportation broker call centers are located out of the State of Florida. The transportation broker reservationists are not familiar with local areas and, as a result, they are unable to schedule the most cost efficient transportation.

According to Medicaid staff, some Medicaid beneficiaries have missed multiple medical appointments as a result of Medicaid transportation being provided by the Managed Medical Assistance Plans. They have been denied transportation services by the Managed Medical Assistant Plan transportation brokers because there were no transportation providers available to provide the needed service.

Community Transportation Coordinators have reported Medicaid beneficiary confusion over services provided through Florida's Coordinated Transportation System and the Managed Medical Assistance Plans. Oftentimes, Medicaid beneficiaries request to be transported by the Community Transportation Coordinators, however, the contracted transportation brokers do not allow Medicaid beneficiaries to be transported by the Community Transportation Coordinators.

Another result of Medicaid transportation fragmentation is the unknown monitoring of safety by the Managed Medical Assistance Plan transportation brokers. It is not known who is monitoring the various subcontracted transportation operators for driver training, vehicle maintenance and substance abuse. It is also unknown how often safety monitoring is being conducted. Under Florida's Coordinated Transportation System, safety monitoring is conducted by the Florida Department of Transportation and the Florida Commission for the Transportation Disadvantaged.

**Section 409.905(12), Florida Administrative Code**, requires the Florida Agency for Health Care Administration to ensure appropriate transportation services are available for a Medicaid recipient in need of transport to a qualified Medicaid provider for medically necessary and Medicaid-compensable services.

**Chapter 59G-4.330 (2), Florida Administrative Code**, requires "All non-emergency transportation service providers who provide transportation to Medicaid recipients must comply with the provisions of the Florida Medicaid Transportation Coverage, Limitations and Reimbursement Handbook, July 1997, incorporated by reference."

**Chapter 2 of the Florida Agency for Health Care Administration Transportation Coverage, Limitations and Reimbursement Handbook, July 1997** states "Medicaid is required by Chapter 427, Florida Statutes to purchase transportation services through the designated Community Transportation Coordinator, unless those services are not cost effective or the Community Transportation Coordinator does not coordinate Medicaid transportation services."

**Section 427.011, Florida Statutes Definitions:**

(8) "Purchasing agency" means a department or agency whose head is an ex officio, nonvoting adviser to the commission, or an agency that purchases transportation services for the transportation disadvantaged.

(10) "Transportation disadvantaged funds" means any local government, state, or available federal funds that are for the transportation of the transportation disadvantaged. Such funds may include, but are not limited to, funds for planning, **Medicaid transportation**, administration, operation, procurement, and maintenance of vehicles or equipment and capital investments. Transportation disadvantaged funds do not include funds for the transportation of children to public schools.

**Section 427.013, Florida Statutes Florida Commission for the Transportation Disadvantaged Purpose and Responsibilities:**

(8)(a) **Ensure that purchasing agencies purchase all trips within the coordinated system**, unless they have fulfilled the requirements of s. 427.0135(3) and use a more cost-effective alternative provider that meets comparable quality and standards.

**Section 427.0135, Florida Statutes Purchasing agencies; Duties and Responsibilities:**

**Each purchasing agency, in carrying out the policies and procedures of the commission, shall:**

**(1) Use the coordinated transportation system for provision of services to its clients,** unless each department or purchasing agency meets the criteria outlined in rule or statute to use an alternative provider.

Based on a review of Florida Statutes and Florida Administrative Code, it is recommend that the Florida Agency for Health Care Administration retain the current language in the Transportation Coverage, Limitations and Reimbursement Handbook, July 1997 regarding the purchase of Medicaid non-emergency transportation services through the Community Transportation Coordinators. It is also recommended that the Florida Agency for Health Care Administration discontinue the provision of Medicaid non-emergency transportation service outside of Florida's Coordinated Transportation System.

t:\lynn\td2015\alachua\white paper.docx





Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

July 10, 2015

The Honorable Clovis Watson, Jr.  
1302 The Capital  
402 S. Monroe Street  
Tallahassee, FL 32399-1300

RE: Florida's Managed Medical Assistance Program

Dear Representative Watson:

This letter is in regard to Florida's Managed Medical Assistance Program. In May 2014, the Florida Agency for Health Care Administration implemented Florida's Managed Medical Care Program in Alachua County. The Managed Medical Care Program requires Managed Medical Assistance Plans to provide transportation to their enrollees who have no other means of transportation available.

As a result, Medicaid Program non-emergency transportation services are no longer coordinated through Florida's Coordinated Transportation System. The Managed Medical Assistance Plans provide transportation services to Medicaid enrollees directly through their own network of transportation providers.

Attached is a white paper describing the unintended consequences of Florida's Managed Medical Care Program on Florida's Coordinated Transportation System. The Alachua County Transportation Disadvantaged Coordinating Board requested we provide this information to you.

The Florida Agency for Health Care Administration is currently in the process of revising and updating the Transportation Coverage, Limitations and Reimbursement Handbook. We encourage the Agency for Health Care Administration to retain the current language regarding the purchase of Medicaid non-emergency transportation services through the Community Transportation Coordinators.

We appreciate your consideration in this matter. If you have any questions or need any additional information, please do not hesitate to contact Ms. Lynn Godfrey, Senior Planner, at extension 110.

Sincerely,



Craig E. Carter, Chair  
Alachua County Transportation Disadvantaged Coordinating Board

xc: Steve Holmes, Florida Commission for the Transportation Disadvantaged  
Alachua County Transportation Disadvantaged Coordinating Board  
LaKera S. Reddick, Medicaid Services Program Administrator

t:\lynn\td2015\alachua\legdelwhitepaperletwatson.doc





Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

July 10, 2015

The Honorable Elizabeth W. Porter  
313 House Office Building  
402 S. Monroe Street  
Tallahassee, FL 32399-1300

RE: Florida's Managed Medical Assistance Program

Dear Representative Porter:

This letter is in regard to Florida's Managed Medical Assistance Program. In May 2014, the Florida Agency for Health Care Administration implemented Florida's Managed Medical Care Program in Alachua County. The Managed Medical Care Program requires Managed Medical Assistance Plans to provide transportation to their enrollees who have no other means of transportation available.

As a result, Medicaid Program non-emergency transportation services are no longer coordinated through Florida's Coordinated Transportation System. The Managed Medical Assistance Plans provide transportation services to Medicaid enrollees directly through their own network of transportation providers.

Attached is a white paper describing the unintended consequences of Florida's Managed Medical Care Program on Florida's Coordinated Transportation System. The Alachua County Transportation Disadvantaged Coordinating Board requested we provide this information to you.

The Florida Agency for Health Care Administration is currently in the process of revising and updating the Transportation Coverage, Limitations and Reimbursement Handbook. We encourage the Agency for Health Care Administration to retain the current language regarding the purchase of Medicaid non-emergency transportation services through the Community Transportation Coordinators.

We appreciate your consideration in this matter. If you have any questions or need any additional information, please do not hesitate to contact Ms. Lynn Godfrey, Senior Planner, at extension 110.

Sincerely,

Craig E. Carter, Chair  
Alachua County Transportation Disadvantaged Coordinating Board

xc: Steve Holmes, Florida Commission for the Transportation Disadvantaged  
Alachua County Transportation Disadvantaged Coordinating Board  
LaKera S. Reddick, Medicaid Services Program Administrator



Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

July 10, 2015

The Honorable Rob Bradley  
208 Senate Office Building  
404 S. Monroe Street  
Tallahassee, FL 32399-1100

RE: Florida's Managed Medical Assistance Program

Dear Senator Bradley:

This letter is in regard to Florida's Managed Medical Assistance Program. In May 2014, the Florida Agency for Health Care Administration implemented Florida's Managed Medical Care Program in Alachua County. The Managed Medical Care Program requires Managed Medical Assistance Plans to provide transportation to their enrollees who have no other means of transportation available.

As a result, Medicaid Program non-emergency transportation services are no longer coordinated through Florida's Coordinated Transportation System. The Managed Medical Assistance Plans provide transportation services to Medicaid enrollees directly through their own network of transportation providers.

Attached is a white paper describing the unintended consequences of Florida's Managed Medical Care Program on Florida's Coordinated Transportation System. The Alachua County Transportation Disadvantaged Coordinating Board requested we provide this information to you.

The Florida Agency for Health Care Administration is currently in the process of revising and updating the Transportation Coverage, Limitations and Reimbursement Handbook. We encourage the Agency for Health Care Administration to retain the current language regarding the purchase of Medicaid non-emergency transportation services through the Community Transportation Coordinators.

We appreciate your consideration in this matter. If you have any questions or need any additional information, please do not hesitate to contact Ms. Lynn Godfrey, Senior Planner, at extension 110.

Sincerely,

Craig E. Carter, Chair  
Alachua County Transportation Disadvantaged Coordinating Board

xc: Steve Holmes, Florida Commission for the Transportation Disadvantaged  
Alachua County Transportation Disadvantaged Coordinating Board  
LaKera S. Reddick, Medicaid Services Program Administrator

t:\lynn\td2015\alachua\legdelwhitepaperletbradley.doc



Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Madison  
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

July 10, 2015

The Honorable W. Keith Perry  
405 House Office Building  
402 S. Monroe Street  
Tallahassee, FL 32399-1300

RE: Florida's Managed Medical Assistance Program

Dear Representative Perry:

This letter is in regard to Florida's Managed Medical Assistance Program. In May 2014, the Florida Agency for Health Care Administration implemented Florida's Managed Medical Care Program in Alachua County. The Managed Medical Care Program requires Managed Medical Assistance Plans to provide transportation to their enrollees who have no other means of transportation available.

As a result, Medicaid Program non-emergency transportation services are no longer coordinated through Florida's Coordinated Transportation System. The Managed Medical Assistance Plans provide transportation services to Medicaid enrollees directly through their own network of transportation providers.

Attached is a white paper describing the unintended consequences of Florida's Managed Medical Care Program on Florida's Coordinated Transportation System. The Alachua County Transportation Disadvantaged Coordinating Board requested we provide this information to you.

The Florida Agency for Health Care Administration is currently in the process of revising and updating the Transportation Coverage, Limitations and Reimbursement Handbook. We encourage the Agency for Health Care Administration to retain the current language regarding the purchase of Medicaid non-emergency transportation services through the Community Transportation Coordinators.

We appreciate your consideration in this matter. If you have any questions or need any additional information, please do not hesitate to contact Ms. Lynn Godfrey, Senior Planner, at extension 110.

Sincerely,

Craig E. Carter, Chair  
Alachua County Transportation Disadvantaged Coordinating Board

xc: Steve Holmes, Florida Commission for the Transportation Disadvantaged  
Alachua County Transportation Disadvantaged Coordinating Board  
LaKera S. Reddick, Medicaid Services Program Administrator

t:\lynn\td2015\alachua\legdelwhitepaperletperry.doc



## III.A

Serving

Alachua • Bradford

Columbia • Dixie • Gilchrist

Hamilton • Lafayette • Levy • Madison

Marion • Suwannee • Taylor • Union Counties

---

2008 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

September 4, 2015

TO: Alachua County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Alachua County Transportation Disadvantaged Coordinating Board Bylaws

### RECOMMENDATION

**Approve the Board's Bylaws.**

### BACKGROUND

The Florida Commission for the Transportation Disadvantaged requires that the Board review and approve the Bylaws annually. Attached are the Board's Bylaws for review and approval.

If you have any questions concerning the Bylaws, please contact me at extension 110.

Attachment

t:\lynn\td2015\alachua\memos\bylaws.docx

Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.





# Bylaws

September 16, 2015

## Alachua County Transportation Disadvantaged Coordinating Board





# Bylaws

Approved by the  
Alachua County  
Transportation Disadvantaged Coordinating Board

2009 NW 67th Place  
Gainesville, FL 32653-1603  
[www.ncfrpc.org/mtpo](http://www.ncfrpc.org/mtpo)  
352.955.2000

---

**Craig Carter, Chair**

with Assistance from  
Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area  
2009 NW 67th Place  
Gainesville, FL 32653-1603  
[www.ncfrpc.org](http://www.ncfrpc.org)  
352.955.2200

September 16, 2015

THIS PAGE LEFT BLANK INTENTIONALLY

# Table of Contents

Chapter I: Alachua County Transportation Disadvantaged Coordinating Board Bylaws .....	1
A. Preamble .....	1
B. Agency Description .....	1
C. Definitions .....	1
D. Name and Purpose .....	2
E. Membership .....	2
F. Officers.....	4
G. Meetings.....	4
H. Administration .....	6
I. Duties.....	6
J. Committees.....	8
K. Amendments.....	8
L. Certification .....	8

THIS PAGE LEFT BLANK INTENTIONALLY

# **Chapter I: Alachua County Transportation Disadvantaged Coordinating Board Bylaws**

## **A. Preamble**

The following sets forth the bylaws which shall serve to guide the proper functioning of the Alachua County Transportation Disadvantaged Coordinating Board. The intent is to provide procedures and policies for fulfilling the requirements of Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, and subsequent laws setting forth requirements for the coordination of transportation services to the transportation disadvantaged.

## **B. Agency Description**

The Alachua County Transportation Disadvantaged Coordinating Board is a public body appointed by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area serving as the Designated Official Planning Agency as authorized by Section 427.015, Florida Statutes.

## **C. Definitions**

Transportation disadvantaged means those persons who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation and are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities, or other life-sustaining activities, or children who are handicapped or high-risk or at-risk as defined in Section 411.202, Florida Statutes.

Agency means an official, officer, commission, authority, council, committee, department, division, bureau, board, section, or any other unit or entity of the state or of a city, town, municipality, county, or other local governing body or a private nonprofit transportation service-providing agency.

Community Transportation Coordinator means a transportation entity recommended by a metropolitan planning organization, or by the appropriate designated official planning agency as provided for in Section 427.011, Florida Statutes in an area outside the purview of a metropolitan planning organization, to ensure that coordinated transportation services are provided to the transportation disadvantaged population in a designated service area.

Coordinating Board means an advisory entity in each designated service area composed of representatives appointed by the metropolitan planning organization or designated official planning agency, to provide assistance to the community transportation coordinator relative to the coordination of transportation services.

Coordination means the arrangement for the provision of transportation services to the transportation disadvantaged in a manner that is cost-effective, efficient and reduces fragmentation and duplication of services.

Designated Official Planning Agency means the official body or agency designated by the Commission to fulfill the functions of transportation disadvantaged planning in areas not covered by a Metropolitan Planning Organization. The Metropolitan Planning Organization shall serve as the designated official planning agency in areas covered by such organizations.

Designated Service Area means a geographical area recommended by a designated official planning agency, subject to approval by the Florida Commission for the Transportation Disadvantaged, which defines the community where coordinated transportation services will be provided to the transportation disadvantaged.

Florida Coordinated Transportation System means a transportation system responsible for coordination and service provisions for the transportation disadvantaged as outlined in Chapter 427, Florida Statutes.

Memorandum of Agreement is the state contract for transportation disadvantaged services purchased with federal, state or local government transportation disadvantaged funds. This agreement is between the Florida Commission for the Transportation Disadvantaged and the Community Transportation Coordinator and recognizes the Community Transportation Coordinator as being responsible for the arrangement of the provision of transportation disadvantaged services for a designated service area.

Transportation Disadvantaged Service Plan means an annually updated plan jointly developed by the Designated Official Planning Agency and the Community Transportation Coordinator which contains a development plan, service plan and quality assurance components. The plan shall be approved and used by the local Coordinating Board to evaluate the Community Transportation Coordinator.

## **D. Name and Purpose**

- (1) The name of the Coordinating Board shall be the Alachua County Transportation Disadvantaged Coordinating Board, hereinafter referred to as the Board.
- (2) The purpose of the Board is to identify local service needs and provide information, advice and direction to the Community Transportation Coordinator on the provision of services to the transportation disadvantaged within the designated service area. In general, the Board is considered an advisory body (Section 427.0157, Florida Statutes).

## **E. Membership**

- (1) Voting Members. In accordance with Section 427.0157, Florida Statutes, all voting members of the Board shall be appointed by the Designated Official Planning Agency. The Designated Official Planning Agency for Alachua County is the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
  - (a) An elected official from the service area which the Board serves shall be appointed to the Board.
  - (b) A local representative of the Florida Department of Transportation;
  - (c) A local representative of the Florida Department of Children and Family Services;



- (d) A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office or Headstart Program in areas where the School District is responsible;
- (e) In areas where they exist, a local representative of the Florida Division of Vocational Rehabilitation or the Division of Blind Services, representing the Department of Education;
- (f) A person recommended by the local Veterans Service Office representing the veterans of the service area;
- (g) A person who is recognized by the Florida Association for Community Action (President), representing the economically disadvantaged in the service area;
- (h) A person over age sixty (60) representing the elderly in the service area;
- (i) A person with a disability representing the disabled in the service area;
- (j) Two citizen advocate representatives in the service area; one who must be a person who uses the transportation service(s) of the system as their primary means of transportation;
- (k) A local representative for children at risk;
- (l) In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit System's Board, except in cases where they are also the Community Transportation Coordinator;
- (m) A local representative of the Florida Department of Elder Affairs;
- (n) An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non profit representative shall be appointed, except where said representative is also the Community Transportation Coordinator;
- (o) A local representative of the Florida Agency for Health Care Administration;
- (p) A representative of the Regional Workforce Development Board established in Chapter 445, Florida Statutes; and
- (q) A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, assisted living facilities, hospitals, local health department or other home and community based services, etc.
- (r) No employee of a Community Transportation Coordinator shall serve as a voting member of the Coordinating Board in an area where the Community Transportation Coordinator serves. However, an elected official serving as a member of the Community Transportation Coordinator's Board of Directors, or other governmental employees that are not employed for the purpose of making provisions for transportation and are not directly supervised by the Community Transportation Coordinator, shall not be precluded from serving as voting members of the Coordinating Board. It is the intent of the Florida Commission for the Transportation Disadvantaged for the membership of the Board to represent to the maximum extent possible a cross section of their local community.

- (2) Alternate Members. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area may appoint one alternate member to represent appointed voting members in their absence. Alternate members may vote only in the absence of the voting member on a one-vote-per-member basis. Alternate members must be a representative of the same interest as the primary member.
- (3) Terms of Appointment. Except for the Chair, non-agency members of the Board shall be appointed for three-year staggered terms with initial membership being appointed equally for one, two and three years. The Chair shall serve until elected term of office has expired or otherwise replaced by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. There are no limits to the number of terms served by any member of the Board.
- (4) Termination of Membership. Any member of the Board may resign at any time. Each member of the Board is expected to demonstrate his/her interest in the Board's activities through attendance of the scheduled meetings, except for reasons of an unavoidable nature. In each instance of an unavoidable absence, the absent member should ensure that his/her alternate will attend.

## **F. Officers**

- (1) Chair. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall appoint the Chair for all Board meetings. The appointed Chair shall be an elected official from the designated service area that the Board serves (41-2.012(1), Florida Administrative Code). For a multi-county Board, the Chair shall be from one of the counties in the designated service area. The Chair shall serve until their elected term of office has expired or otherwise replaced by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.
- (2) Vice-Chair. The Board shall hold an organizational meeting each year for the purpose of electing a Vice-Chair. The Vice-Chair shall be elected by a majority vote of a quorum of the members of the Board present and voting at the organizational meeting. The Vice-Chair shall serve a term of one year starting with the next meeting. For a multi-county Board, an elected official not serving as the Chair shall serve as Vice-Chair. In the event of the Chair's absence, the Vice-Chair shall assume the duties of the Chairperson and conduct the meeting. The Vice-Chair may serve more than one term.

## **G. Meetings**

- (1) Regular Meetings. The Board shall meet at least quarterly. The Board may meet as often as necessary to fulfill its responsibilities as set forth in Section 427.0157, Florida Statutes. All meetings will function under the "Government in the Sunshine Law." All meetings will provide opportunity for public comments on the agenda. The Board shall conduct business using parliamentary procedures according to Roberts Rules of Order.

- (2) **Emergency Meetings.** The Board may hold emergency meetings in order to transact business necessary to ensure the continuation of services to the transportation disadvantaged population. Special meetings may be called by the Chair or by writing by 1/3 of the Board's voting membership. Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff shall give the Florida Commission for the Transportation Disadvantaged, Board members and all interested parties one week notice, if possible, of the date, time, location and proposed agenda for the emergency meeting. Meeting materials shall be provided as early as possible. Emergency meetings shall be advertised at a minimum, in the largest general circulation newspaper in the designated service area as soon as possible prior to the meeting.
- (3) **Special Meetings.** Special meetings of the Board may be called for any appropriate purpose by the Chair or by written request of at least seven (7) voting members of the Board.
- (4) **Notice of Regular and Special Meetings.** Notices and tentative agendas shall be provided to the Florida Commission for the Transportation Disadvantaged, Board members and other interested parties at least two weeks prior to each Board meeting. Meeting notices shall include the date, time, location, general nature/subject of the meeting, a contact person and phone number to call for additional information and to request accessible formats.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall provide the agenda and meeting package to the Florida Commission for the Transportation Disadvantaged, Board members and all other interested parties prior to the meeting. The agenda shall include a public participation opportunity.

- (5) **Quorum.** At all meetings of the Board, the presence in person of a majority of the voting members shall be necessary and sufficient to constitute a quorum for the transaction of business. In the absence of a quorum, those present may, without notice other than by announcement at the meeting, recess the meeting from time to time, until a quorum shall be present. At any such recessed meeting, any business may be transacted which might have been transacted at the meeting as originally called. In the absence of a quorum, the members present may also elect to either:
  - a) Cancel and reschedule the meeting; or
  - b) Continue to meet and discuss agenda items for informational purposes only. Agenda items that require formal action shall be presented at a future meeting where a quorum is present.

Board members can participate (and vote) in meetings via conference call, however, a physical quorum must be present to vote on agenda items that require formal action.

- (6) **Voting.** At all meetings of the Board at which a quorum is present, all matters, except as otherwise expressly required by law or these Bylaws, shall be decided by the vote of a majority of the members of the Board present. As required by Section 286.012, Florida Statutes, all Board members, including the Chair of the Board, must vote on all official actions taken by the Board except when there appears to be a possible conflict of interest with a member or members of the Board.

- (7) Conflict of Interest. In accordance with Chapter 112 (Part III), Florida Statutes, "No county, municipal, or other public office shall vote in an official capacity upon any measure which would inure to his or her special private gain or loss, or which the officer know would inure to the special private gain or loss of a principal by whom he or she is retained, of the parent organization or subsidiary of a corporate principal which he or she is retained, of a relative or of a business associate. The officer must publicly announce the nature of his or her interest before the vote and must file a memorandum of voting conflict on Ethics Commission Form 8B with the meeting's recording officer within 15 days after the vote occurs disclosing the nature of his or her interest in the matter."
- (8) Proxy Voting. Proxy voting is not permitted.
- (9) Parliamentary Procedures. The Board will conduct business using parliamentary procedures according to Robert's Rules of Order, except when in conflict with these Bylaws.
- (10) Attendance. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall review, and consider rescinding, the appointment of any voting member of the Board who fails to attend three consecutive meetings. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall notify the Florida Commission for the Transportation Disadvantaged if any state agency voting member or their alternate fails to attend three consecutive meetings. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area must maintain an attendance roster for each meeting. Board members can participate (and vote) at meetings via conference call, however, a physical quorum must be present to vote on action items.

## **H. Administration**

- (1) Staff Support. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall provide the Board with sufficient staff support and resources to enable the Board to fulfill its responsibilities as set forth in Section 427.0157, Florida Statutes. These responsibilities include providing sufficient staff to manage and oversee the operations of the Board and assist in the scheduling of meetings, preparing meeting agenda packets and other necessary administrative duties as required by the Board within the limits of the resources available.
- (2) Minutes. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is responsible for maintaining an official set of minutes for each Board meeting.

## **I. Duties**

- (1) Board Duties. The following Board duties are set forth in Chapter 427, Florida Statutes and Rule 41-2, Florida Administrative Code.
  - (a) Maintain official meeting minutes, including an attendance roster, reflecting official actions and provide a copy of same to the Florida Commission for the Transportation Disadvantaged.
  - (b) Review and approve the Memorandum of Agreement and Transportation Disadvantaged Service Plan.

- (c) Annually evaluate the Community Transportation Coordinator's performance in general and relative to Florida Commission for the Transportation Disadvantaged and local standards as referenced in Rule 41-2.006, Florida Administrative Code, and the performance results of the most recent Transportation Disadvantaged Service Plan. As part of the Community Transportation Coordinator's performance, the Board shall also set an annual percentage goal increase for the number of trips provided within the system for ridership on public transit, where applicable. In areas where the public transit is being utilized, the Board shall set an annual percentage of the number of trips to be provided on public transit. The Florida Commission for the Transportation Disadvantaged shall provide evaluation criteria for the Board to use relative to the performance of the Community Transportation Coordinator. This evaluation shall be submitted to the Florida Commission for the Transportation Disadvantaged upon approval by the Board.
- (d) In cooperation with the Community Transportation Coordinator, review all applications for local, state or federal funds relating to transportation of the transportation disadvantaged in the service area to ensure that any expenditures within the county are provided in the most cost effective and efficient manner.
- (e) Review coordination strategies for service provision to the transportation disadvantaged in the service area to seek innovative ways to improve cost effectiveness, efficiency, safety, working hours and types of service in an effort to increase ridership to a broader population. Such strategies should also encourage multi-county and regional transportation service agreements between area Community Transportation Coordinators and consolidation of adjacent counties when it is appropriate and cost effective to do so.
- (f) Working with the Community Transportation Coordinator, jointly develop applications for funds that may become available.
- (g) Assist the Community Transportation Coordinator in establishing trip priorities for trips that are purchased with Transportation Disadvantaged Trust Funds.
- (h) Annually review coordination contracts to advise the Community Transportation Coordinator whether the continuation of said contract provides the most cost effective and efficient transportation available.
- (i) Annually review all transportation operator contracts as to the effectiveness and efficiency of the transportation operator and recommend approval or disapproval of such contracts to the Community Transportation Coordinator.
- (j) Annually hold a public hearing for the purpose of receiving input on unmet transportation needs or any other areas that relate to the local transportation services.
- (k) Annually review the Annual Operations Report.

## **J. Committees**

The Chair subject to approval by the Board shall appoint a Grievance Committee to process and investigate complaints from agencies, users, transportation operators and potential users of the system in the designated service area. The Grievance Committee shall make recommendations to the Board or to the Florida Commission for the Transportation Disadvantaged for improvement of service. The Board shall establish a process and procedures to provide regular opportunities for issues to be brought before the Grievance Committee and to address them in a timely manner. Rider brochures or other documents provided to users or potential users of the system shall provide information about the complaint and grievance process including the publishing of the Florida Commission for the Transportation Disadvantaged's Transportation Disadvantaged Helpline service when local resolution has not occurred. When requested, all materials shall be made available in accessible format. Members appointed to the Grievance Committee shall be voting members of the Board. If a Grievant claims a conflict between the Grievant and a Grievance Committee member, the Grievance Committee member identified as having a conflict shall recuse themselves from hearing the grievance.

Additional committees shall be appointed by the Chair, subject to approval by the Board, as necessary to investigate and report on specific subject areas of interest to the Board and to deal with administrative and legislative procedures.

## **K. Amendments**

These Bylaws may be amended by a majority vote of members present at regular meetings.

## **L. Certification**

The undersigned hereby certifies that he/she is the Chair of the Alachua County Transportation Disadvantaged Coordinating Board and that the foregoing is a full, true and correct copy of the Bylaws of this Board as adopted by the Alachua County Transportation Disadvantaged Coordinating Board the 16th day of September 2015.

---

Craig Carter, Chair  
Alachua County Transportation Disadvantaged Coordinating Board



---

# Alachua County Transportation Disadvantaged Coordinating Board

## *Bylaws Team*

Scott R. Koons, AICP, Executive Director

- \* Marlie Sanderson, AICP, Director of Transportation Planning
- \* Lynn Franson-Godfrey, AICP, Senior Planner

- \* Primary Responsibility
- \*\* Secondary Responsibility



Use the QR Reader App  
on your smart phone to  
visit our website!

## Alachua County Transportation Disadvantaged Coordinating Board

2009 NW 67th Place, Gainesville, FL 32653-1603

[www.ncfrpc.org/td](http://www.ncfrpc.org/td)





## III.B.

Serving

Alachua • Bradford

Columbia • Dixie • Gilchrist

Hamilton • Lafayette • Levy • Madison

Marion • Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

September 4, 2015

TO: Alachua County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: Alachua County Transportation Disadvantaged Coordinating Board Grievance Procedures

### RECOMMENDATION

**Approve the Board's Grievance Procedures.**

### BACKGROUND

The Florida Commission for the Transportation Disadvantaged requires that the Board review and approve the Grievance Procedures annually. Attached are the Board's Grievance Procedures for review and approval.

If you have any questions concerning the Grievance Procedures, please contact me at extension 110.

Attachment

t:\lynn\td2015\alachua\memos\gp.docx

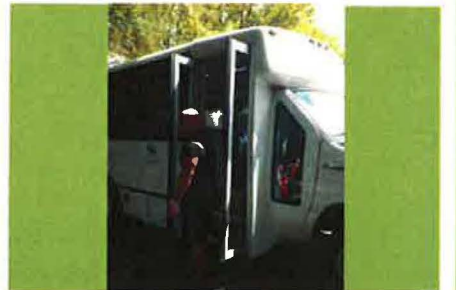
Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.



# Transportation Disadvantaged Grievance Procedures

September 16, 2015

Alachua County  
Transportation Disadvantaged Coordinating Board





# Transportation Disadvantaged Grievance Procedures

Approved by the

**Alachua County**  
Transportation Disadvantaged Coordinating Board

2009 NW 67th Place  
Gainesville, FL 32653-1603  
[www.ncfrpc.org/mtpo](http://www.ncfrpc.org/mtpo)  
352.955.2000

---

**Craig Carter, Chair**

with Assistance from



Transportation Planning Organization for the Gainesville Urbanized Area  
2009 NW 67th Place  
Gainesville, FL 32653-1603  
[www.ncfrpc.org](http://www.ncfrpc.org)  
352.955.2200

September 16, 2015

THIS PAGE LEFT BLANK INTENTIONALLY

# Table of Contents

Chapter I: Alachua County Transportation Disadvantaged Coordinating Board .....	1
Grievance Procedures .....	1
A. Preamble .....	1
B. Agency Description .....	1
C. Definitions .....	1
D. Purpose .....	2
E. Membership .....	3
F. Officers.....	3
G. Meetings.....	3
H. Administration .....	4
I. Duties.....	4
J. Procedures.....	4
K. Appeals .....	6
L. Suspension Reconsideration .....	7
M. Prohibition Against Retaliation .....	7
N. Alternative Recourse .....	8
O. Certification .....	8

THIS PAGE LEFT BLANK INTENTIONALLY



# **Chapter I: Alachua County Transportation Disadvantaged Coordinating Board Grievance Procedures**

## **A. Preamble**

The following sets forth the procedures for the Alachua County Transportation Disadvantaged Coordinating Board to address grievances from agencies, users, potential users, sub-contractors, and other interested parties concerning Florida's Coordinated Transportation System.

## **B. Agency Description**

The Alachua County Transportation Disadvantaged Coordinating Board, herein after referred to as the Board, is a public body appointed by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area serving as the Designated Official Planning Agency as authorized by Section 427.015, Florida Statutes.

## **C. Definitions**

Transportation disadvantaged means those persons who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation and are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities, or other life-sustaining activities, or children who are handicapped or high-risk or at-risk as defined in Section 411.202, Florida Statutes.

Agency means an official, officer, commission, authority, council, committee, department, division, bureau, board, section, or any other unit or entity of the state or of a city, town, municipality, county, or other local governing body or a private nonprofit transportation service-providing agency.

Community Transportation Coordinator means a transportation entity recommended by a metropolitan planning organization, or by the appropriate designated official planning agency as provided for in Section 427.011, Florida Statutes in an area outside the purview of a metropolitan planning organization, to ensure that coordinated transportation services are provided to the transportation disadvantaged population in a designated service area.

Coordinating Board means an advisory entity in each designated service area composed of representatives appointed by the metropolitan planning organization or designated official planning agency, to provide assistance to the community transportation coordinator relative to the coordination of transportation services.

Coordination means the arrangement for the provision of transportation services to the transportation disadvantaged in a manner that is cost-effective, efficient and reduces fragmentation and duplication of services.

Designated Official Planning Agency means the official body or agency designated by the Commission to fulfill the functions of transportation disadvantaged planning in areas not covered by a Metropolitan Planning Organization. The Metropolitan Planning Organization shall serve as the designated official planning agency in areas covered by such organizations.

Designated Service Area means a geographical area recommended by a designated official planning agency, subject to approval by the Florida Commission for the Transportation Disadvantaged, which defines the community where coordinated transportation services will be provided to the transportation disadvantaged.

Florida's Coordinated Transportation System means a transportation system responsible for coordination and service provisions for the transportation disadvantaged as outlined in Chapter 427, Florida Statutes.

Grievance means a written complaint to document any concerns regarding the operation or administration of services provided by Florida's Coordinated Transportation System by the Community Transportation Coordinator, subcontracted transportation operators, the Designated Official Planning Agency, or the Board. A grievance may also be a service complaint that has been left unresolved for more than 45 days.

Memorandum of Agreement is the state contract for transportation disadvantaged services purchased with federal, state or local government transportation disadvantaged funds. This agreement is between the Florida Commission for the Transportation Disadvantaged and the Community Transportation Coordinator and recognizes the Community Transportation Coordinator as being responsible for the arrangement of the provision of transportation disadvantaged services for a designated service area.

Service complaint means routine incidents that occur on a daily basis, are reported to the driver or dispatcher, or to other individuals involved with the daily operations, and are resolved within the course of a reasonable time period suitable to the complainant. All service complaints shall be recorded and a summary of complaints should be provided by the Community Transportation Coordinator on a quarterly basis, to the Board.

Transportation Disadvantaged Service Plan means an annually updated plan jointly developed by the Designated Official Planning Agency and the Community Transportation Coordinator which contains a development plan, service plan and quality assurance components. The plan shall be approved and used by the local Coordinating Board to evaluate the Community Transportation Coordinator.

## **D. Purpose**

- (1) The Board shall appoint a Grievance Committee to serve as a mediator to process, and investigate complaints from agencies, users, potential users of the system and the Community Transportation Coordinator in the designated service area, and make recommendations to the Board for the improvement of service.
- (2) The Board shall establish procedures to provide regular opportunities for issues to be brought before the Grievance Committee and to address them in a timely manner. Members appointed to the Grievance Committee shall be voting members of the Board.

- (3) The Grievance Committee and the Board shall have the authority to hear and advise on grievances. When an entity makes a determination of the rights, duties, privileges, benefits, or legal relationships of a specified person or persons, it is exercising "adjudicative" or "determinative" powers. Deciding a grievance between two independent parties may fall within these parameters, depending on the nature of the grievance. Chapter 427, Florida Statutes grants no adjudicative powers to anyone.

## **E. Membership**

- (1) The Chair, subject to approval by the Board, shall appoint five (5) voting members to a Grievance Committee. The membership of the Grievance Committee shall include broad geographic representation from members of the local Coordinating Board representing the counties in the service area.
- (2) Term limits on the Grievance Committee may coincide with term limits on the Board.

## **F. Officers**

- (1) The Grievance Committee shall elect a Chair and Vice-Chair.

## **G. Meetings**

- (1) The Grievance Committee may meet as often as necessary to fulfill their responsibilities. The Grievance Committee may meet following Board meetings to hear complaints and grievances. All meetings will function under the "Government in the Sunshine Law." All meetings will provide opportunity for public comments on the agenda.
- (2) Notice of Meetings. Notices and tentative agendas shall be provided to the Florida Commission for the Transportation, Committee members and other interested parties at least two weeks prior to the meeting. Meeting notices shall include the date, time, location, general nature/subject of the meeting, a contact person and phone number to call for additional information and to request accessible formats.
- (3) Quorum. At all meetings of the Grievance Committee, the presence in person of a majority of the voting members shall be necessary and sufficient to constitute a quorum for the transaction of business. In the absence of a quorum, those present may, without notice other than by announcement at the meeting, recess the meeting from time to time, until a quorum shall be present. At any such recessed meeting, any business may be transacted which might have been transacted at the meeting as originally called.
- (4) Voting. A majority vote is required for actions by the Grievance Committee. As required by Section 286.012, Florida Statutes, all Grievance Committee members, including the Chair, must vote on all official actions taken by the Grievance Committee except when there appears to be a possible conflict of interest with a member or members of the Grievance Committee.

- (5) **Conflict of Interest.** In accordance with Chapter 112 (Part III), Florida Statutes, "No county, municipal, or other public office shall vote in an official capacity upon any measure which would inure to his or her special private gain or loss, or which the officer know would inure to the special private gain or loss of a principal by whom he or she is retained, of the parent organization or subsidiary of a corporate principal which he or she is retained, of a relative or of a business associate. The officer must publicly announce the nature of his or her interest before the vote and must file a memorandum of voting conflict on Ethics Commission Form 8B with the meeting's recording officer within 15 days after the vote occurs disclosing the nature of his or her interest in the matter."

In cases where a grievance involves the private or personal interests of a member of the Grievance Committee, such member shall be disqualified from hearing such grievance. If a Grievant claims a conflict between the Grievant and a Grievance Committee member, the Grievance Committee member identified as having a conflict shall recuses themselves from hearing the grievance. No member of the Grievance Committee shall appear before the Grievance Committee as an agent or attorney for any person.

- (6) **Proxy Voting.** Proxy voting is not permitted.
- (7) **Parliamentary Procedures.** The Grievance Committee will conduct business using parliamentary procedures according to Robert's Rules of Order, except when in conflict with these Grievance Procedures.

## **H. Administration**

- (1) **Staff Support.** The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area shall provide the Grievance Committee with sufficient staff support and resources to enable the Grievance Committee to fulfill their responsibilities.
- (2) **Minutes.** The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is responsible for maintaining an official set of minutes for each Grievance Committee meeting.

## **I. Duties**

The Grievance Committee shall make recommendations to the Board, the Community Transportation Coordinator, and/or to the Florida Commission for the Transportation Disadvantaged for improvement of service.

## **J. Procedures**

- (1) The grievance procedures shall be open to addressing concerns by any person or agency including but not limited to: purchasing agencies, users, potential users, private-for-profit operators, private-nonprofit operators, Community Transportation Coordinators, Designated Official Planning Agencies, elected officials, and drivers. The grievant, in their formal complaint, should demonstrate or establish their concerns as clearly as possible.

- (2) The Board must make a written copy of the grievance procedures available to anyone, upon request. All documents pertaining to the grievance process will be made available, upon request, in accessible format. The following procedures are established to provide regular opportunities for grievances to be brought before the Grievance Committee.
- (3) Should an interested party wish to file a grievance with the Board, that grievance must be filed in writing within ninety (90) days after the occurrence of the event giving rise to the grievance. The grievance shall be sent to:  
  
Alachua County Transportation Disadvantaged Coordinating Board  
Grievance Committee  
2009 N.W. 67th Place  
Gainesville, FL 32653-1603
- (4) If requested, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff will provide assistance to individuals in preparing written grievances.
- (5) The grievance should try to demonstrate or establish a clear violation of a specific law, regulation, or contractual arrangement. Copies of pertinent laws and regulations may be obtained from Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff.
- (6) The grievance shall include:
  - a. the name, address and telephone number of the Complainant;
  - b. a statement of the grounds for the grievance and be supplemented by supporting documentation, made in a clear and concise manner; and
  - c. an explanation by the Complainant of the improvements needed to address the complaint.
- (7) If the Board receives a grievance pertaining to the operation of services by the Community Transportation Coordinator, that grievance shall be forwarded to the Community Transportation Coordinator for a written response. The Community Transportation Coordinator's written response shall be provided to the Grievance Committee at least one week prior to the Grievance Committee meeting to hear such grievance.
- (8) If the Complainant does not want to be contacted by the Community Transportation Coordinator concerning the grievance before the grievance is heard, the Community Transportation Coordinator is prohibited from contacting the Complainant.
- (9) Within fifteen (15) working days following the date of receipt of the formal grievance, Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff shall advise the Grievance Committee of the grievance to schedule a hearing on the grievance and inform the Complainant of the hearing date.
- (10) The Grievance Committee shall meet to hear the grievance within forty-five (45) calendar days from the date of receipt of the grievance.
- (11) Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff shall send notice of the Grievance Committee's scheduled hearing in writing to the local newspaper of greatest circulation, the Complainant and other interested parties.



- (12) All involved parties have a right to present their views to the Grievance Committee, either orally or in writing. In addition, all parties may present evidence. The Community Transportation Coordinator shall provide transportation to and from Grievance Committee meetings at no charge to complainants who cannot transport themselves to the meetings.
- (13) A written report and any recommendations of the Grievance Committee shall be provided to the Board. A copy of this report shall be provided to the concerned parties within ten (10) working days after the hearing on the grievance and no more than sixty (60) calendar days from the date of receipt of the formal grievance. The Grievance Committee's recommendation will stand unless the recommendation is changed by the Board.
- (14) A written report shall also be provided to the Community Transportation Coordinator's Governing Board.

## **K. Appeals**

- (1) Appeals of recommendations by the Grievance Committee to the Board shall be made within twenty (20) working days from the date when the Grievance Committee makes a recommendation regarding a grievance. The appeal shall be mailed to:

Alachua County Transportation Disadvantaged Coordinating Board  
2009 N.W. 67th Place  
Gainesville, FL 32653-1603

- (2) The Complainant will be notified in writing of the date, time and place of the Board meeting where the appeal will be heard. This written notice will be mailed at least ten (10) calendar days in advance of the meeting.
- (3) The Board will meet to hear the appeal and render its recommendation within thirty (30) calendar days of the date the appeal was filed. A written copy of the recommendation will be mailed to all parties involved within ten (10) calendar days of the date of the recommendation.
- (4) Should a Complainant remain dissatisfied with the Board's decision, he or she may contact the Florida Commission for the Transportation Disadvantaged at the following address:

Florida Commission for the Transportation Disadvantaged  
605 Suwannee Street, MS-49  
Tallahassee, FL 32399-0450

- (5) The Florida Commission for the Transportation Disadvantaged also has an Ombudsman Program to assist individuals with complaints. The toll-free Ombudsman Hotline is 1-800-983-2435. Chapter 427, Florida Statutes does not expressly confer the power or authority for the Florida Commission for the Transportation Disadvantaged to "hear and determine" a grievance between two (2) third parties. The Florida Commission for the Transportation Disadvantaged may choose to listen to grievances and it can investigate them from a fact-finding perspective. It cannot be the "judge" or "arbiter" of the grievance in the sense of determining that one party's version of the facts is right and the other is wrong, and order the wrong party to somehow compensate the right party. On the other hand, the grievance may bring to light a problem within "the system."

- (6) If the grievance showed that one (1) of the parties with whom the Florida Commission for the Transportation Disadvantaged contracts was acting so aberrantly as to not be in compliance with its contract, the Florida Commission for the Transportation Disadvantaged could exercise whatever contractual rights it has to correct the problem.
- (7) The Florida Commission for the Transportation Disadvantaged may take part in the grievance process, if it wants to, for purposes of listening to the grieving parties and gathering the facts of the matter. It may not decide the grievance, where doing so would amount to an exercise of adjudicative powers.

## **L. Suspension Reconsideration**

- (1) If a rider has been issued a notice of suspension of service by the Community Transportation Coordinator, they have ten (10) calendar days from the date of issuance of suspension notice to request a reconsideration hearing on the suspension. If a reconsideration hearing is requested, the hearing will be held by the Grievance Committee if the suspension involves transportation provided under Florida's Transportation Disadvantaged Program.
- (2) The written request must include the name, address and telephone number of the person who is requesting the hearing and a statement as to why his or her riding privileges should not be suspended. If the request is not received within ten (10) calendar days from the issue date of the suspension, then the suspension becomes effective ten (10) calendar days from the date of issue.
- (3) Upon receipt of letter requesting the reconsideration hearing, a hearing shall be held within ten (10) working days. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area will advise the person requesting the reconsideration hearing by return correspondence of the date, time and location of the hearing.
- (4) The person will be given the opportunity to present the reasons why they believe the suspension should not take place. The Grievance Committee will make a recommendation whether or not to uphold the suspension. A written statement of the recommendation shall be forwarded to the person requesting the hearing within two (2) working days after the hearing by the Grievance Committee. A written statement of the decision whether or not to uphold the suspension shall be forwarded by certified mail within two (2) working days by the Community Transportation Coordinator to the person requesting the hearing.

## **M. Prohibition Against Retaliation**

The Community Transportation Coordinator shall not take any punitive action against an individual who files a grievance. No individual shall be denied Transportation Disadvantaged Program services because such individual has filed a grievance related to Florida's Transportation Disadvantaged Program or has testified or is about to testify in any such proceeding or investigation related to Florida's Transportation Disadvantaged Program.

## **N. Alternative Recourse**

Apart from these grievance processes, aggrieved parties with proper standing may also have recourse through Chapter 120, Florida Statutes, administrative hearings process or the judicial court system.

## **O. Certification**

The undersigned hereby certifies that he/she is the Chair of the Alachua County Transportation Disadvantaged Coordinating Board and that the foregoing is a full, true and correct copy of the Grievance Procedures of this Board as adopted by the Alachua County Transportation Disadvantaged Coordinating Board the 16th day of September 2015.

---

Craig Carter, Chair  
Alachua County Transportation Disadvantaged Coordinating Board



---

## Alachua County Transportation Disadvantaged Coordinating Board

### *Grievance Procedures Team*

Scott R. Koons, AICP, Executive Director

\* Marlie Sanderson, AICP, Director of Transportation Planning

\*\* Lynn Franson-Godfrey, AICP, Senior Planner

\* Primary Responsibility

\*\* Secondary Responsibility



Use the QR Reader App  
on your smart phone to  
visit our website!

## Alachua County Transportation Disadvantaged Coordinating Board

2009 NW 67th Place, Gainesville, FL 32653-1603

[www.ncfrpc.org/td](http://www.ncfrpc.org/td)



**III.C**

Serving

Alachua • Bradford

Columbia • Dixie • Gilchrist

Hamilton • Lafayette • Madison

Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

September 4, 2015

TO: Alachua County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Elect Vice-Chair

RECOMMENDATION

**Re-elect Mr. Jeff Lee as the Board's Vice-Chair or elect a new Vice-Chair.**

BACKGROUND

Chapter I. F. of the Board's Bylaws requires the Board to hold an organizational meeting each year for the purpose of electing a Vice-Chair. The Vice-Chair shall serve a term of one year starting with the next meeting. In the event of the Chair's absence, the Vice-Chair shall assume the duties of the Chairperson and conduct the meeting.

If you have any questions concerning this matter, please contact me at extension 110.

t:\lynn\td2015\alachua\memos\vicechair.docx

Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.





September 4, 2015

TO: Alachua County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: Rural Area Capital Assistance Program Grant Application

RECOMMENDATION

**The Board needs to review MV Transportation's application for Rural Area Capital Assistance Program Grant funds.**

BACKGROUND

The Rural Area Capital Assistance Program is administered by the Florida Commission for the Transportation Disadvantaged. Grant funds awarded by this program can be used to address capital transportation needs in rural areas of the State. Eligible applicants are designated Community Transportation Coordinators.

Attached is MV Transportation's application for Rural Area Capital Assistance Program Grant funds. Also, attached are the grant awards approved by the Florida Commission for the Transportation Disadvantaged. If you have any questions concerning this matter, please do not hesitate to contact me.

Attachments

t:\lynn\td2015\alachua\memos\racg.docx



**EXHIBIT A**

**Commission for the Transportation Disadvantaged  
Grant Application Form for  
the Shirley Conroy Rural Area  
Capital Assistance Program Grant**

1. DATE SUBMITTED: August 14, 2015
2. LEGAL NAME OF APPLICANT: MV Contract Transportation, Inc.
3. FEDERAL IDENTIFICATION NUMBER: 11-3706363
4. REMITTANCE ADDRESS: 3713 SW 42<sup>nd</sup> Ave., Suite 3
5. CITY AND STATE: Gainesville, FL ZIP CODE: 32608
6. CONTACT PERSON FOR THIS GRANT: Edward Griffin, General Manager
7. PHONE NUMBER 352-375-2784 ext. 11600 FAX NUMBER: 352-378-6117
8. E-MAIL ADDRESS: egriffin@mvtransit.com
9. PROJECT LOCATION [County(ies)]: Alachua
10. PROPOSED START DATE: July 1, 2015 ENDING DATE: June 30, 2016
11. ESTIMATED PROJECT FUNDING REQUESTED:  
Grant Funds \$ 129,600.00  
Local \$ **134,400.00**  
**TOTAL \$ 144,000.00**

12. I hereby certify that this document has been duly authorized by the governing body of the applicant, and the applicant intends to complete the project, and to comply with any attached assurances if the assistance is awarded.

Edward F. Overn, Regional Vice President

TYPED NAME OF AUTHORIZED REPRESENTATIVE AND TITLE

SIGNATURE OF AUTHORIZED REPRESENTATIVE

August 14, 2015

DATE

13. **Local Coordinating Board Approval**

I hereby certify that this grant has been reviewed in its entirety by the

County Coordinating Board.

COORDINATING BOARD CHAIRPERSON'S SIGNATURE

DATE



## EXHIBIT B

### PROPOSED PROJECT FUNDING

I. Project Description and Cost – Include a copy of the TRIPS vehicle order form used to determine price or quote received for other capital equipment to document cost. **The vehicle order form is included at the end of this application. The vendor indicated because they do not have an official contract they cannot give us an exact quote. We have based our figures on the sample order form prices provided as updated April 2015 but notated funding needs below based on Vendor estimate.**

Capital equipment - **Prioritize based on need.**

If vehicle, specify type of vehicle and fuel type  
(gas, diesel, alternative)

1. Ford 12 Ambulatory - 2 Wheelchair  
Cutaway 14500 GVWR V10  
Gas 23' Option

\$72,000.00\*

\* see notation on order form

2. Ford 12 Ambulatory - 2 Wheelchair  
Cutaway 14500 GVWR V10  
Gas 23' Option

\$72,000.00\*

\* see notation on order form

**Total Project Cost** \$144,000.00

#### II. Funding Participation

A.	Transportation Disadvantaged Trust Funds	(90%) * <u>\$129,600.00</u>
B.	Local Match	(10%) * <u>\$14,400.00</u>
C.	<b>Total Project Cost</b>	<b><u>\$144,000.00</u></b>

\* If REDI, include 100% of the total project cost on the Transportation Disadvantaged Trust Funds line and "REDI" on the Local Match line.

## EXHIBIT C

### SCOPE

#### **Who:**

Grant funds would be used to serve transportation disadvantaged individuals residing in the rural areas of Alachua County. The total square miles of the county is 970 square miles. The population is approximately 256,000, with 12% of the population over the age of 65, and 25% of the population living below the poverty line. These individuals are eligible for Transportation Disadvantaged services and require transportation to Major Trip Generators and Attractors, most of which are in the urban center of Gainesville. Over 80% of the county is considered non-urban/ rural.

#### **What:**

This request is for the purchase of two (2) 23' cut-away type vehicles to be used to replace vehicles in the existing vehicle fleet that are scheduled for replacement in 2015 and 2016. Based on current and continuing average annual mileage, these vehicles have exceeded useful life standards. Exhibit E shows the current vehicle inventory, with the vehicles identified for replacement. In addition, the vehicles identified for purchase are the exact same make, model and type that were applied for and delivered from last year's grant. We have had tremendous success with these vehicles and by having the same models maintenance costs can be held to a minimum and labor and parts can be consistent.

#### **Where:**

MV Transportation has been the Community Transportation Coordinator (CTC) in Alachua County since 2003. Over the years we have been committed to the guiding principles of F.S. Chapter 427 by coordinating services with multiple stakeholders in the system to promote cost-effective service. Through our partnerships with the Commission for the Transportation Disadvantaged (CTD, Alachua County and the City of Gainesville Regional Transit System (RTS) we have incorporated grant vehicles into the system to serve all stakeholders. We have applied annually for the Shirley Conroy grant and have used these vehicles to serve passengers in the rural areas of the County.

#### **When:**

MV Transportation will begin the process of purchasing the vehicles based on specifications as outlined in the Florida Vehicle Procurement Program as soon as Grant execution is received from the Florida Commission for the Transportation Disadvantaged.

#### **How:**

These vehicles will increase the capacity of vehicles currently used in service. The vehicles being replaced are 2003 Fords with a 10 ambulatory /2 wheelchair capacity with both nearing 250,000 miles. High maintenance costs from the use of these vehicles contribute to an inefficient system. Bringing new vehicles with greater capacity into the system will increase efficiency and lower maintenance costs. The vehicles being requested are identical to vehicles received through this grant last year. The addition of higher capacity vehicles will allow larger groups from rural areas to connect to the RTS bus system, increasing accessibility to common shopping areas. The local match will be provided by MV Transportation. The vehicles will be operated by MV Transportation.

**Why:**

MV Transportation will improve productivity and increase system efficiency by adding larger capacity ADA accessible vehicles to replace existing fleet and accommodate new service demands. Providing transportation service in rural areas of Alachua County involves long trip lengths (average 11.78 miles for TD funded trips) and many unpaved roads. The maintenance costs for vehicles is higher for rural transportation and the average vehicle life is shorter. Providing replacement vehicles and providing vehicles for enhanced service for rural residents will greatly benefit our passengers. Thank you for your consideration in receiving a portion of the Rural Area Capital Assistance Grant funds.

**Status of 2013/2014 and 2014/2015 Grants:**

**2013/2014:** MV applied for two (2) 2014 Chevrolet Champion Challenger Cutaways, and was awarded grant funding for one (1). This vehicle was received in June of 2014, and has been in service since July 2014. The vehicle is Vin #: 1FDFE4FS1EDA91738, and currently has 51,751 miles.

**2014/2015:** MV applied for and was awarded grant funding for two (2) 2015 Ford Glaval Cutaways, and they were received in June of 2015, and are currently in service. Vehicle Vin #: 1FDFE4FS3FDA34961 currently has 4896 miles, and vehicle Vin# 1FDFE4FS1FDA34960 has 4377 miles.

**MV CONTRACT TRANSPORTATION, INC.**  
(a Delaware corporation)

**ACTION BY UNANIMOUS WRITTEN CONSENT  
OF THE BOARD OF DIRECTORS**

The undersigned, constituting all of the members of the board of directors (the "Board") of MV Contract Transportation, Inc., a Delaware corporation (the "Company"), hereby consents to the following actions and adopts the following resolutions by unanimous written consent of the Board in lieu of a meeting in accordance with the Bylaws of the Company, and hereby waives any and all notice which may be required by statute, the Bylaws or otherwise with respect to the actions taken herein or pursuant hereto:

**WHEREAS**, the Company is eligible to receive a Transportation Disadvantaged Trust Fund Grant and to undertake a transportation disadvantaged service project as authorized by Section 427.0159, Florida Statutes, and Rule 41-2, Florida Administrative Code (the "Project"); and

**WHEREAS**, in order to execute the Project, the Company will sign a Transportation Disadvantaged Trust Fund Grant Agreement (the "Agreement"); and

**WHEREAS**, the Company has the authority to enter into the Agreement and to provide the services for the Project; and

**WHEREAS**, the Board wishes to appoint Robert A. Pagorek, the Chief Financial Officer of the Company, to execute the Agreement and all other documents or proposals relative to the Project;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby authorizes and empowers Robert A. Pagorek to approve and execute the Agreement and to direct all submissions made to FCTD in support of the Project.

**RESOLVED FURTHER** that the officers of the Corporation are authorized to take all actions necessary to effectuate the foregoing resolution.

The foregoing Action by Unanimous Written Consent may be executed in several counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument.

[Signature Page Follows]

**IN WITNESS WHEREOF**, the undersigned, being the members of the Company's Board of Directors, has executed this Action by Unanimous Written Consent as of the date written below.

MV CONTRACT TRANSPORTATION, INC.

A handwritten signature in dark ink, appearing to be 'A. Lodde', written over a horizontal line.

Alexis E. Lodde, Sole Director

June 22, 2015

**EXHIBIT E**  
**STANDARD ASSURANCES**

The recipient hereby assures and certifies that:

- (1) The recipient will comply with the federal, state, and local statutes, regulations, executive orders, and administrative requirements which relate to discrimination on the basis of race, color, creed, religion, sex, age, and handicap with respect to employment, service provision, and procurement.
- (2) Public and private for-profit, transit and paratransit operators have been or will be afforded a fair and timely opportunity by the local recipient to participate to the maximum extent feasible in the planning and provision of the proposed transportation planning services.
- (3) The recipient has the requisite fiscal, managerial, and legal capacity to carry out the Transportation Disadvantaged Program and to receive and disburse State funds.
- (4) The recipient intends to accomplish all tasks as identified in this grant application.
- (5) The recipient is aware that the Shirley Conroy Rural Area Capital Assistance Program Grant is a reimbursement grant. Reimbursement of funds will be approved for payment upon receipt of a properly completed invoice with supporting documentation such as the vendor's invoice preferably reflecting a zero balance due or a copy of the cancelled check along with the vendor's invoice. If this project consists of a vehicle purchase, the application for title reflecting the Commission as the first lienholder is also required.
- (6) The recipient is aware that the approved project must be complete by June 30, 2016, which means the equipment must be received by that date or reimbursement will not be approved.
- (7) Transportation Disadvantaged Trust Funds will not be used to supplant or replace existing federal, state, or local government funds.
- (8) All project equipment or vehicles shall meet or exceed the applicable criteria set forth in the Florida Department of Transportation's Guidelines for Acquiring Vehicles on file with the Commission on July 1, 2015, or criteria set forth by any other federal, state, or local government agency.
- (9) Capital equipment purchased through this grant shall comply with the recipient's competitive procurement requirements or Chapter 287 and Chapter 427, Florida Statutes.

(10) If capital equipment is purchased through this grant, the demand response service offered to individuals with disabilities, including individuals who use wheelchairs, is equivalent to the level and quality of service offered to individuals without disabilities. Such service, when viewed in its entirety, is provided in the most integrated setting feasible and is equivalent with respect to:

- (a) response time,
- (b) fares,
- (c) geographic service area,
- (d) hours and days of service,
- (e) restrictions on trip purpose,
- (f) availability of information and reservation capability, and
- (g) contracts on capacity or service availability.

In accordance with 49 CFR Part 37, public entities operating demand response systems for the general public which receive financial assistance under 49 U.S.C. 5310 or 5311 of the Federal Transit Administration (FTA) have filed a certification with the appropriate state program office before procuring any inaccessible vehicle. Such public entities not receiving FTA funds have also filed a certification with the appropriate program office. Such public entities receiving FTA funds under any other section of the FTA have filed a certification with the appropriate FTA regional office.

This certification is valid for no longer than the agreement period for which the grant application is filed.

Date: 8-14-15

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_



Model/Year	Chassis Make and Model	VIN#	Maximum Ambulatory/Maximum Wheelchair Passengers	Average Vehicle Miles Per Year	Current Mileage As Of (Date)	Anticipated Retire Year	Source Funded By
2012 Ford E450	Champion	1FDFE4FS6CDB04660	12/2 UNLEADED	26,316	117,801	2018	MV
2012 Ford E450	Goshen	1FDFE4FS5CDA02721	12/2 UNLEADED	47,628	176,095	2018	RTS
2012 Ford E450	Goshen	1FDFE4FSBCDA02714	12/2 UNLEADED	33,096	156,401	2018	RTS
2008 Ford Crown Vic	Ford	2FAFP72V78X143263	5 Unleaded	7,824	151,851	Road Sup Car	MV
2011 Chevy 3500	Goshen	1GB3G2BG8B1144718	8/2 Unleaded	7,824	149,003	2018	RTS
2011 Chevy 3500	Goshen	1GB3G2BG8B1143021	8/2 Unleaded	12,000	167,353	2018	RTS
2011 Chevy 3500	Goshen	1GB3G2BG5B1146863	8/2 Unleaded	47,988	178,044	2018	RTS
2011 Chevy 3500	Goshen	1GB3G2BG8B114855	8/2 Unleaded	46,464	185,718	2018	RTS
2011 Chevy 3500	Goshen	1GB3G2BG1B1143510	8/2 Unleaded	44,700	177,445	2018	RTS
2010 Chevy 3500	Champion	1GB6G2AG3A1160922	8/2 Unleaded	29,904	228,109	2017	RTS
2010 Chevy 3500	Champion	1GB6G2AG4A1161223	8/2 Unleaded	27,510	192,936	2017	RTS
2010 Chevy 3500	Champion	1GB3G2BG4B1111568	8/2 Unleaded	37320	242611	2017	RTS
2010 Chevy 3500	Champion	1GB6G2AG5A1160694	8/2 Unleaded	37,200	199,550	2017	RTS
2010 Chevy 3500	Champion	1GB6G2AG6A1147226	8/2 Unleaded	42,420	229,638	2017	RTS
2007 Chevrolet - 3500	Startrans	1GBJG31U471134134	8/2 Unleaded	11,556	279,712	2015	MV
2009 Chev 3500 -3499	Champion	1GBJG31K391168177	8/2 Unleaded	33660	277074	2015	RTS
2010 Chevy 3500	Champion	1GBJG31K091173174	8/2 Unleaded	60,000	227,116	2015	Alachua
2010 Chevy 3500	Champion	1GBJG31KX91174171	8/2 Unleaded	42,636	251,917	2015	Alachua
2010 Chevy 3500	Champion	1GBJG31K091174115	8/2 Unleaded	38,412	253,394	2015	Alachua
2010 Chevy 3500	Champion	1GBJG31K591173722	8/2 Unleaded	38,532	221,793	2015	Alachua
2010 Chevy 3500	Champion	1GBJG31K491171525	8/2 Unleaded	40,548	228,359	2015	Alachua
2010 Chevy 3500	Champion	1GBJG31K491173520	8/2 Unleaded	28,656	237,062	2015	Alachua
2014 Chevy 3500	Champion	1GB3G2BG2E1120192	8/2 Unleaded	42036	92543	2020	RTS
2015 Chev 3500	Champion	1GB3G2BG1F1137115	8/2 Unleaded	60996	19513	2021	RTS
2015 FORD E-450	GLAVAL	1FDFE4FS1FDA34960	12/2 unleaded	27900	4377	2021	MV
2015 FORD E-450	GLAVAL	1FDFE4FS3FDA34961	12/2 unleaded	33,288	4,896	2021	MV
2006 Ford E350 - 3162	Startrans	1FDWE35L56DA13732	8/2 Unleaded	10,284	193,756	2015	MV
2006 Ford E350 - 3148	Champion	1FDWE35L36DA44295	8/2 Unleaded	31596	244692	2015	RTS
2015 Chev 3500	Champion	1GB3G2BG7F1135322	8/2 Unleaded	57,564	20,141	2021	RTS
2009 Chev 3500	Champion	1GBJG31K491143143	8/2 Unleaded	31,596	217,438	2015	RTS
2005 Ford E350 - 2906	TURTLE TOP	1FDWE35L45HA19415	9 OR 3 UNLEADED	9,177	301,759	2015	MV
2005 Ford E350 - 2905	TURTLE TOP	1FDWE35L45HA19414	9 OR 3 UNLEADED	9,060	354,651	2015	MV
2003 Ford Braun - 20053	Braun	1FTSS34LX3HB72941	8/2 Unleaded	0	266,937	2015	MV
2003 FORD E-350 - 20033	Braun	1FTSS34L13HB72939	8/2 UNLEADED	34,008	287,636	2010	MV
2003 Ford E350 - 31053	Braun	1FTSS34L53HA67675	7/2 UNLEADED	804	279,826	2010	MV
2003 Ford Braun - 20133	Braun	1FBSS31L23HA77511	10/2 Unleaded	Replace	247,938	2010	MV
2003 Ford Braun - 20083	Braun	1FBSS31L93HA77506	10/2 Unleaded	Replace	248,272	2010	MV

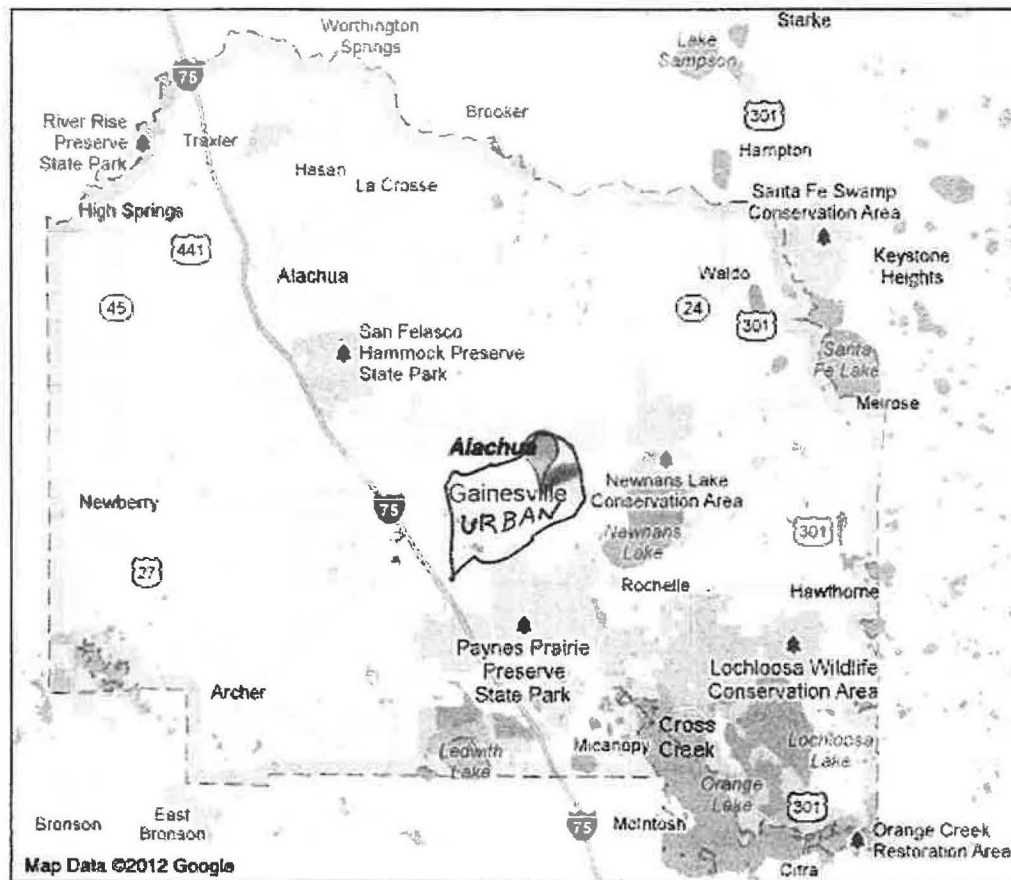


2003 Ford Braun - 20073	Braun	1FBSS31L63HA74353	8/2 Unleaded	26,772	316,466	2010	MV
2003 Ford Braun - 20043	Braun	1FTSS34L83HB72940	8/2 Unleaded	0	266,236	2010	MV
2012 Ford E450	Ford	1FD4E4FS9DDA92974	12/2 Unleaded	48,204	96,819	2018	MV
2014 Chevy 3500	Champion	1GB3G2BG7E1197754	8/2 Unleaded	69,300	59,400	2020	RTS
2014 Ford Braun	Goshen	1FD4E4FS1EDA9173/8	12/2 Uleaded	43,116	51,751	2020	MV
2015 Chevy 3500	Champion	1GB3G2BG7E1197799	8/2 Unleaded	61800	37421	2021	RTS
2015 CHEVY 3500	CHAMPION	1GB3G2BG0F1136571	8/2 UNLEADED	38688	18,005	2021	RTS
2015 CHEVY 3500	Champion	1GB3G2BG7F1135112	8/2 UNLEADED	57600	21,667	2021	RTS

## EXHIBIT G

### Service Area Map

County(ies) of CTC's Service Area: Alachua



Florida Department of Transportation  
Public Transit Office

Order Packet *A/achua*

SAMPLE ORDER FORM – PAGE ONE  
CONTRACT #TRIPS-11-CA-GB

GLAVAL CUTAWAY TRANSIT VEHICLES  
GETAWAY BUS, LLC

AGENCY NAME: *MY Transportation, Inc. Contract* DATE: *8/14/2015*

PURCHASE ORDER NUMBER: \_\_\_\_\_

CONTACT PERSON: *Edward Griffin - 352-378-2784 egriffin@mvtransit.com*  
(Name, Telephone Number and Email Address)

April 2015

Item				Unit Cost	Quantity	Total Cost
<b>Base Vehicle Type</b>						
Ford	11500 GVWR	21'	5.4 Gas	\$56,886		
Ford	11500 GVWR	21'	6.8 V10 Gas	\$57,466		
Chevrolet SPT	12300 GVWR	21'	6.0 Gas	\$59,990		
		22'	Option add	\$300		
Chevrolet TTN	12300 GVWR	22'	6.0 Gas	\$59,109		
		23'	Option add	\$425		
Ford	12500 GVWR	22'	5.4 Gas	\$58,156		
		23'	Option add	\$525		
Chevrolet	14200 GVWR	22'	6.0 Gas	\$60,560	<del>1</del>	<del>\$60,560</del>
		23'	Option add	\$425		
		24'	Option add	\$850		
		25'	Option add	\$1,900		
Ford	14500 GVWR	22'	6.8 V10 Gas	\$59,403	1	59,403
		23'	Option add	\$525	1	525
		24'	Option add	\$1,050		
		25'	Option add	\$1,575		
Ford	16500 GVWR	25'	6.8 V10 Gas	\$73,062		
		26'	Option add	\$150		
		27'	Option add	\$5,517		
Ford	18000 GVWR	25'	6.8 V10 Gas	\$74,025		
		26'	Option add	\$150		
		27'	Option add	\$5,517		
		28'	Option add	\$5,667		
		29'	Option add	\$5,817		
Ford	19500 GVWR	25'	6.8 V10 Gas	\$75,534		
		26'	Option add	\$150		
		27'	Option add	\$5,517		
		28'	Option add	\$5,667		
		29'	Option add	\$5,817		
Freightliner	26000 GVWR	30'	6.7 ISB Diesel	\$117,111		
		31'	Option add	\$250		
		32'	Option add	\$500		
		33'	Option add	\$750		
		34'	Option add	\$2,035		
		35'	Option add	\$2,285		
		36'	Option add	\$2,535		
		37'	Option add	\$2,785		
		38'	Option add	\$3,035		
		40'	Option add	\$3,285		
PAGE ONE SUB-TOTAL				----	----	<del>\$60,560</del>

*\$59,928*

Florida Department of Transportation  
Public Transit Office

Order Packet

SAMPLE ORDER FORM - PAGE TWO  
CONTRACT #TRIPS-11-CA-GB

GLAVAL CUTAWAY TRANSIT VEHICLES  
GETAWAY BUS, LLC

April 2015

Item	Unit Cost	Qty	Total Cost
<b>Paint Scheme Choices</b>			
Scheme #1 11,500 to 14,500 = (\$700); 16,500 to 26,000 = (\$800)	See Item	1	\$700
Scheme #2 11,500 to 14,500 = (\$465); 16,500 to 26,000 = (\$565)	See Item		
Scheme #3 11,500 to 14,500 = (\$400); 16,500 to 26,000 = (\$500)	See Item		
<b>Base Seating (Freedman)</b>			
Standard Seat (per person)	\$225	10	\$2,225
Foldaway Seat (per person)	\$384	2	\$768
Children's Seat (per person)	\$450		
Flat Floor	\$800		
<b>Securement Systems</b>			
Q'Straint QRTMAX securement (per position)	\$510	2	\$1,020
Sure-Lok Titan securement (per position)	\$575		
Seat belt extensions (2-sets standard)	\$18		
<b>Side Wheelchair Lift Choices</b>			
Braun Model NCL919IB-2 (or latest) Century	\$3,455	1	\$3,455
Braun Millennium	\$3,655		
Braun 1000 lb	\$3,755		
<del>Maxon Model WL 6A3353 (or latest)</del>	<del>\$3,455</del>		
Ricon Model S5510 (or latest)	\$3,455		
Ricon 1000 lb	\$3,730		
<b>Rear Wheelchair Lift Choices</b>			
Ricon Klear-View lift (prior approval from FDOT required)	\$3,455		
Braun model NVL917IB lift (prior approval from FDOT required)	\$3,455		
<b>Optional Engines</b>			
Diesel engine meeting current EPA requirements			
12300, 14200 Chevy diesel option 6.6 Duramax	\$11,852		
F450-550 Ford diesel option 6.7 PS Diesel	\$6,730		
Engine Prep: Gaseous fuel delivery	\$256		
Ford 14,500 GVWR Chassis 2 Tank Propane (+41GGE) Roush	\$15,900		
Compressed Natural Gas (CNG) Engine meeting current EPA requirements	\$25,500		
Size:      Make:      Manufacturer: GAS			
Aluminum wheels (Excluding Chevrolet) E350/450 = (\$1,540 ); (F450/550=\$1,936); Freightliner = (\$2,024)	See Item		
Stainless steel wheel liners / inserts, front and rear wheels E350/450 and Chevy 3500/4500 = (\$132); (F450/550=\$176); Freightliner = (\$352)	See Item		
<b>PAGE TWO SUB-TOTAL</b>	----	----	<b>\$8,168</b>

Florida Department of Transportation  
Public Transit Office

Order Packet

SAMPLE ORDER FORM – PAGE THREE  
CONTRACT #TRIPS-11-CA-GB

GLAVAL CUTAWAY TRANSIT VEHICLES  
GETAWAY BUS, LLC

April 2015

Item	Unit Cost	Qty	Total Cost
<b>Fire Suppression</b>			
Amerex Small Vehicle System automatic fire suppression system: 14,500 and lower = (Add \$494), 16,500-19,500 = (Add \$230), 26,000 = (Add \$98)	See Item		
Kidde Automatic Fire Detection and Suppression System: 14,500 and lower = (Deduct \$22), 16,500-19,500 = (Add \$264), 26,000 = (Add \$418)	See Item		
<b>Route/Head Signs</b>			
Transign manually operated roller curtain type sign	\$900		
TwinVision "Elyse" software electronic destination system	\$4,900		
TwinVision "Mobi-Lite" electronic destination sign	\$2,700		
Transign "Vista Star" electronic destination sign	\$1,850		
Transign LLC 2-digit Block / Run Number box unit	\$ 285		
Transign LLC3-digit Block / Run Number box unit	\$ 300		
Transign LLC passenger "STOP REQUESTED" sign	\$175		
<b>Camera Systems</b>			
SEON 2 camera security system	\$ 1,725		
REI 2 camera security system	\$ 1,310	1	<del>\$1,310</del>
Gatekeeper 2 camera security system	\$1595		
AngelTrax 2 camera security system	\$1965		
Apollo 2 camera security system	\$3,696		
247 2 camera security system	\$1,440		
Price for single replacement camera	\$ 278		
<b>Other Options Available</b>			
Altro Transflor slip resistant vinyl flooring E350/450 and Chevy 3500/4500 = (\$235); F450/550 and Freightliner = (\$365)	See Item		
Driver Safety Partition	\$ 145		
Bentec Powder-Coated handrails and stanchions (yellow)	\$132		
Exterior remote controlled mirrors E350/450 and Chevy 3500/4500 = (\$205); F450/550 = (\$278)	See Item		
Romeo Rim HELP rear bumper E350/450 and Chevy 3500/4500 = (\$568); F550 and Freightliner = (\$1,170)	See Item		
HawKEYe Reverse Assistance System	\$400		
<b>PAGE THREE SUB-TOTAL</b>	----	----	<del>\$4,810</del>

Florida Department of Transportation  
Public Transit Office

Order Packet

SAMPLE ORDER FORM - PAGE FOUR  
CONTRACT #TRIPS-11-CA-GB  
GLAVAL CUTAWAY TRANSIT VEHICLES  
GETAWAY BUS, LLC

April 2015

Reverse camera and monitor backing system: <i>Manufacturer</i> _____ <i>Systems</i> _____ One _____	\$308		
Air purification system	\$3080		
"Mentor Ranger" in vehicle computer	\$3,916		
REI Public Address System	\$ 352		
Upgrade the standard vehicle AM/FM Radio	Standard		
Avail MDT - Includes Para Transit Kit #FC-2012 - Driver Interface, Communications, Interface Expansion Box (IEB), Emergency Alarm, and Navigational Assistance Unit	\$14,940		
<b>Optional Seating</b>			
Freedman Featherweight High Back standard seats (per seat)	\$ 255		
Dimensions vinyl line of coated transit bus seating fabric with antimicrobial Nanocide	\$10		
Upgrade interior side wall panels with Nanocide E350/450 and Chevy 3500/4500 = (\$924); F450/F550 and Freightliner = (\$1,540)	See Item		
USSC Evolution G2E with pedestal	\$980		
Freedman Sport Driver seat with Relaxor	\$540		
Stretcher Securement System	\$895		
Replacement Stretcher bed (only)	\$12,375		
<b>Thermo King A/C SLR rooftop system</b>			
Ford 11,500	\$3,687.00		
Chevy SPT	\$2,909.00		
Chevy TTN, Chevy 14,200-22'/23'	\$3,087.00		
Ford 12,500/14,500	\$3,858.00		
Chevy 14,200-24'/25'	\$5,517.00		
Ford 16,500, 18,000, 19,500--25' and 26'	\$11,725.00		
Ford 16,500, 18,000, 19,500--27' and 28' and 29'	\$8,303.00		
Freightliner-30' through 34'	\$7,591.00		
Freightliner-35' through 40'	\$7,256.00		
<b>PAGE FOUR SUB-TOTAL</b>			
<b>PAGE FOUR SUB-TOTAL</b> (sub-total of fourth page)	----	----	\$0
<b>PAGE THREE SUB-TOTAL</b> (sub-total of third page)	----	----	\$1,240
<b>PAGE TWO SUB-TOTAL</b> (sub-total of second page)	----	----	\$8,168
<b>PAGE ONE SUB-TOTAL</b> (sub-total of first page)	----	----	\$59,928
<b>GRAND TOTAL</b> (sum of pages 1, 2, 3, and 4 sub-totals)	----	----	\$68,096 *

\*Two(2) vehicles are being requested. The quotes above are estimates based on order form. VENDOR stated prices not established, estimated no more than \$72,000 PER VEHICLE.

TRIPS-11-CA-GB

18

January 2012

\$72,000

**SAMPLE CHOICES FORM****CONTRACT #TRIPS-11-CA-GB****GLAVAL CUTAWAY TRANSIT VEHICLES****GETAWAY BUS, LLC****SEATING AND FLOORING CHOICES**

**Seating Colors:** (circle one) Blue ~~Beige~~ Gray

**Flooring Colors:** (circle one) Blue Beige ~~Gray~~ Black

**Paint Scheme:** (circle one) #1 #2 #3 Other

**Paint Schemes Note:** If an agency requires a paint and lettering scheme that is NOT GENERALLY covered by one of those listed above, they may make separate arrangements either with the manufacturer or a local vendor to provide these services. Agencies will select colors (2) for background and stripes when orders are placed. All paint scheme pricing shall reflect white base coat.

***Upholstery Information-Vinyl Colors Available:***

**BLUE CMI VINYL** - Center insert of seat to be MEDALLION KEOPS AZUL BLUE INSERT, style VP-MEDLI-KEAZU; outside wrap and back of seat to be solid MEDALLION MORRENO TROPICAN AZUL, style VP-MEDMO-TRAZU.

**BEIGE CMI VINYL** - Center insert of seat to be MEDALLION KEOPS VERDE TAN INSERT, style VP-MEDLI-KEVER; outside wrap and back of seat to be solid, MEDALLION DOCCA SAND BEIGE, style VP-MEDLI-DOSNB.

**GREY CMI VINYL** - Center insert of seat to be MEDALLION KEOPS VERDE TAN INSERT, style VP-MEDLI-KEVER; outside wrap and back of seat to be solid, MEDALLION MORRENO TROPICAN GREY, style VP-MEDMO-TRGRY.

**WHEELCHAIR LIFT CHOICE**

**Wheelchair Lift:** (circle one) Braun Ricon Maxon

**SECUREMENT RETRACTOR CHOICE**

**W/C Securement:** (circle one) Sure-Lok Titan Q'Straint QRTMAX





**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** September 8, 2015

**AGENDA ITEM:**

VI. 2015 Shirley Conroy Rural Area Capital Assistance Program Grant Award Recommendations

**BACKGROUND INFORMATION:**

The Department of Transportation authorizes a transfer of \$1.4 million to the Transportation Disadvantaged Trust Fund in its 5-year work program. The purpose of the allocation is to assist rural areas with the purchase of capital equipment.

Grant Application packages were emailed to eligible applicants on July 17, 2015, with a deadline of August 14, 2015. The Shirley Conroy Rural Area Capital Assistance Program Grant Subcommittee met on August 28, 2015. In attendance were Commissioner Mike Willingham (via conference call); Agency Advisors Diane Harris, Erin Schepers, and Bob Westbrook; Sheri Powers and Bill Hearndon from Commission staff. Twenty-two applications were submitted totaling \$2,287,466.59. The committee reviewed all capital equipment requests and the award recommendations are attached.

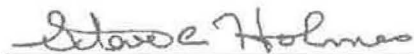
With decreased projected revenues for FY2015-16, FDOT Secretary Boxold permitted the Commission to move funding, if necessary, from the capital grant program to the Trip and Equipment Grant fund to keep that grant whole and not affect statewide Trip and Equipment Grant allocations. Because of the potential one time funding shift, contingency projects have also been identified to implement pending funding availability later in the fiscal year.

**ATTACHMENTS:**

2015 Shirley Conroy Rural Area Capital Equipment Support Grant Recommendations

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

Recommend that the Commission approve the Shirley Conroy Rural Area Capital Assistance Program Grant Sub-Committee Report.



Steve Holmes

Executive Director

Date: September 8, 2015

**ACTION TAKEN AT MEETING:**



2015-16 Shirley Conroy Rural Area Capital Assistance Program Grant Summary										
		Agency Type / System Type	Capital Equipment Requested (Prioritized as listed)	Staff Notes	Total Project Cost (100%)	TD Dollar Amount (90% or 100% REDI)	Funding	Contingency Funding	Not Funding	Committee Recommended Projects to Fund
County	Applicant Name									
Alachua	MV Contract Transportation, Inc.	For-Profit Urban	Two 12 ambulatory 2 wheelchair cutaways 14,500 GVWR V10 Gas 23 foot (\$72,000 each)	Replacing two 2003 buses with 247,938 miles and 248,272 miles.	\$144,000.00	\$129,600.00			\$129,600.00	
Baker	Baker County Council on Aging, Inc.	Non-Profit Rural	1) Set of four Wireless Portable Lifts (54,000 lb) \$26,138 2) 18,000 lb capacity short jack stand \$2,774 3) WPLS Light Kit (2) LED Flood lights \$714 4) 40,000 lb capacity tall jack stand \$1,514	(Requesting waiver of match due to REDI.)	\$31,140.00	\$31,140.00		\$31,140.00		Contingency fund all requested projects.
Bay	Bay County Booard of County Commissioners	Govt Urban	1) In-Car video camera system and wireless downloading infrastructure \$21,095 2) Office furniture \$27,622 3) Audio/video equipment and installation \$13,057 4) Video security system for transit facility \$13,674 5) Dispatch console with software \$10,856	Safety, training, and facility equipment.	\$86,304.00	\$77,673.60			\$77,673.60	
Calhoun	Calhoun County Senior Citizens Association, Inc.	Non-Profit Rural	One 2 wheelchair paratransit vehicle with AM/FM stereo, front and rear heat/air, hawkeye, altro flooring, and any other otomps as needed. 22 foot or longer gasoline bus with Braun lift, 8 ambulatory seats and 2 wheelchair positions	Replacing a 2009 cutaway with over 147,000 miles.	\$70,199.00	\$63,179.10		\$63,179.10		Contingency fund all requested projects.
Clay	Clay County Council on Aging	Non-Profit Rural	1) Three Ford Flex Crossovers or Toyota minivans with radio, Mobile Data Terminal, and related equipment (\$35,579 each) 2) Three computers with dual monitors (\$1,500 each). (Computer quote and pricing is for two computers.)	Expanding capacity with fuel efficient vehicles with lower capacities. No mention of use of computers/monitors.	\$109,890.00	\$98,901.00	\$64,042.20		\$34,858.80	Fund two vehicles.
Collier	Collier County Board of County Commissioners	Govt Urban	One Gaval cutaway vehicle with 5 wheelchair positions, equipped with wheelchair lift, vehicle has capacity for 12 passengers seating (including cameras, ITS system, etc.) and one two-way radio.	Replacing an unspecified vehicle within their current fleet. Did not include order form in grant application.	\$108,728.00	\$97,855.20			\$97,855.20	
Columbia, Hamilton, Suwannee	Suwannee Valley Transit Authority	Govt Rural	1) One 2014 23 foot Ford gasoline cutaway with wheelchair lift (\$79,394) 2) One computer server with software (\$11,473.63) 3) One 2015 Dodge Caravan (\$22,662)	Replacement of aging fleet and computer server. REQUESTING WAIVER OF MATCH DUE TO REDI.	\$113,529.63	\$113,529.63	\$22,662.00	\$79,394.00	\$11,473.63	Fund Dodge Caravan. contingency fund cutaway vehicle.
Dixie, Gilchrist	Suwannee River Economic Council, Inc.	Non-Profit Rural	One small cutaway van (gas).	Replacing a 2009 cutaway with 185,685 miles. (Requesting waiver of match due to REDI.)	\$65,000.00	\$65,000.00	\$65,000.00			Fund the project as requested.
Gadsden, Jefferson	Big Bend Transit, Inc.	Non-Profit Rural	Two 23 foot cutaway buses (12 ambulatory, 2 wheelchair passengers), wheelchair lifts, wheelchair securements, gasoline vehicles.	Replacing a 2008 bus with 215,820 miles and a 2009 bus with 280,764 miles. Did not include order form in grant application.	\$143,000.00	\$128,700.00	\$64,350.00		\$64,350.00	Fund one vehicle.
Glades, Hendry	Good Wheels, Inc.	Non-Profit Rural	Three paratransit buses (diesel).	Replacing three 2007 buses with 312,000, 345,000, and 364,000 miles. (Requesting waiver of match due to REDI.)	\$245,799.00	\$245,799.00	\$163,866.00		\$81,933.00	Fund two vehicles.
Gulf	Gulf County Association for Retarded Citizens, Inc.	Non-Profit Rural	1) One gasoline powered highly fuel efficient 4-door passenger vehicle (\$22,000) 2) Security system equipment including a replacement DVR, cellular communicator device two additional surveillance cameras. (\$2,500)	Expansion of fleet with a smaller capacity vehicle and replacement of 2009 facility security camera system. Requesting wavier of match due to REDI.	\$24,500.00	\$24,500.00	\$22,000.00		\$2,500.00	Fund one vehicle.

2015-16 Shirley Conroy Rural Area Capital Assistance Program Grant Summary										
County	Applicant Name	Agency Type / System Type	Capital Equipment Requested (Prioritized as listed)	Staff Notes	Total Project Cost (100%)	TD Dollar Amount (90% or 100% REDI)	Funding	Contingency Funding	Not Funding	Committee Recommended Projects to Fund
Hardee, Highlands, Okeechobee	MV Contract Transportation, Inc.	For Profit Rural	Three Ford 6 ambulatory 2 wheelchair cutaways 11,500 GVWR 21 foot 5.4 L Gas.	New CTC for the service area effective November 1, 2015. Three 2012 MV-1 vehicles to be transferred (1 eligible for retirement, 2 at 50,000 miles). Vehicles to be used to replace contractor vehicles with high ages and mileages.	\$216,000.00	\$194,400.00	\$129,600.00		\$64,800.00	Fund two vehicles.
Hernando	Mid-Florida Community Services, Inc.	Non-Profit Rural	Two 21 foot cutaway transit vehicles with two wheelchair positions side load with onboard cameras, security systems, and reverse camera and monitoring systems and interior/exterior signage for both.	Replacement of two 2008 buses (three indicated on vehicle inventory with mileages greater than 176,628).	\$181,000.00	\$162,900.00	\$81,450.00		\$81,450.00	Fund one vehicle.
Jackson	Jackson County Transportation, Inc, dba Jtrans	Non-Profit Rural	Two 2015 22 foot cutaway buses, gasoline, 14 ambulatory (\$65,664 each).	Replacing two 2010 vehicles with 87,985 miles and 130,228 miles. <b>(Requesting waiver of match due to REDI.)</b>	\$131,328.00	\$131,328.00	\$65,664.00		\$65,664.00	Fund one vehicle.
Lafayette	Suwannee River Economic Council, Inc.	Non-Profit Rural	MV-1 (gas).	Replacing a 2003 van with 116,990 miles.	\$50,000.00	\$45,000.00	\$45,000.00			Fund the project as requested.
Leon	StarMetro / City of Tallahassee	Govt Urban	Two ADA compliant Dodge Grand Caravan SE 6,050 GVWR 202.5 inches 3.6 L V-6 Gas powered Sure-Lok Titan and Q'Straint securement systems, camera security system, driver safety partition, power rear sliding doors, Motorola XTL 2500 radio.	Expansion of fleet.	\$95,074.00	\$85,566.60			\$85,566.60	
Levy	Levy County Board of County Commissioners dba Levy County Transit	Govt Rural	One 23' Ford 6.8 V10 Gas Engine Turtle Top Bus 12 seats and 2 wheelchair positions.	Replacing a 2006 bus with 384,552 miles and increasing capacity. <b>(Requesting waiver of match due to REDI.)</b>	\$73,259.00	\$73,259.00	\$73,259.00			Fund the project as requested.
Liberty	Liberty County Board of County Commissioners / Liberty County Transit	Govt Rural	Low floor minivan with folding seats (including radio safety equipment, and lettering)	Replacing a 2010 Dodge Caravan 115,807 miles.	\$49,057.00	\$44,151.30		\$44,151.30		Contingency fund all requested projects.
Orange, Osceola, Seminole	Central Florida Regional Transportation Authority / LYNX	Govt Urban	Three Odyssey Fareboxes 30 inches super short.	For improved efficiency on flex routes.	\$40,017.00	\$36,015.30			\$36,015.30	
Putnam	Ride Solution, Inc.	Non-Profit Rural	Three Mobility Ventures LLC DX Model MV-1 (\$47,498 each).	Expansion of fleet with lower capacity vehicles.	\$142,494.00	\$128,244.60	\$85,496.40		\$42,748.20	Fund two vehicles.
Union	Suwannee River Economic Council, Inc.	Non-Profit Rural	1) One small cutaway van (gas) \$65,000 2) One MV-1 (gas) \$50,000	SREC is a new CTC for Union County. When the previous provider left, only one TD funded vehicle was eligible for transition from the prior CTC to SREC. <b>(Requesting waiver of match due to REDI.)</b>	\$115,000.00	\$115,000.00	\$115,000.00			Fund the project as requested.
Wakulla	Wakulla County Transportation	Non-Profit Rural	1) One Mobility Ventures DX Model 6,600 GVWR 205 inches 4.6 L V-8 Gas with Lettering [\$46,948] 2) Four Samsung ATIV One 7 Curved 27" all-in-one Intel Core i5 8GB Memory (5,199.96)	Replacing a 2007 van with 276,373 miles.	\$52,147.96	\$46,933.16	\$46,933.16			Fund the project as requested.
<b>Total</b>					<b>\$2,287,466.59</b>	<b>\$2,138,675.49</b>	<b>\$1,044,322.76</b>	<b>\$217,864.40</b>	<b>\$876,488.33</b>	



Serving  
Alachua • Bradford  
Columbia • Dixie • Gilchrist  
Hamilton • Lafayette • Levy • Madison  
Marion • Suwannee • Taylor • Union Counties

---

2008 NW 87th Place, Gainesville, FL 32653-1803 • 352.955.2200

September 4, 2015

TO: Alachua County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: On-Time Performance Report

RECOMMENDATION

**For information only. No action required.**

BACKGROUND

MV Transportation acquired and implemented TimePoint, a new transportation scheduling software. As a result, MV Transportation's on-time performance rate has improved. MV Transportation would like to provide a demonstration of the new software to the Board.

t:\lynn\td2015\alachua\memos\timepoint.docx

Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.



## **Lynn Godfrey**

---

**From:** Edward Griffin [egriffin@mvtransit.com]  
**Sent:** Monday, August 10, 2015 12:23 PM  
**To:** Lynn Godfrey  
**Cc:** Marsha Rivera; Demetrius Moring  
**Subject:** RE: TDStat Report & OTP Report - July 2015

Lynn – The OTP for the month of July was 98.51%. This is absolutely fantastic. Over the years I know we have languished at 90-91%. One of the big reasons we have gotten to this point is the addition of an MV proprietary software, TimePoint. This product allows us to “see into the future” and make adjustments long before problems occur. It coordinates with the Mobile Data Terminals (MDTs) and provides “real time” information. Our Operations Manager Demetrius Moring is our resident expert, and if possible we would like to have him give a brief (5 minute) demonstration and explanation of the product at the next LCB meeting. I think it would be beneficial for the members to see how technology is improving the service. Thanks - Ed

Edward Griffin  
(352) 375-2784 x 11600

---

**From:** Marsha Rivera  
**Sent:** Monday, August 10, 2015 12:06 PM  
**To:** Lynn Godfrey  
**Cc:** Edward Griffin  
**Subject:** TDStat Report & OTP Report - July 2015

Mrs. Godfrey:

Good afternoon. Please find attached the TDStat1 & OTP Reports for the month of July 2015.

Cordially,

**Marsha Rivera**  
**Accounting Manager**  
MV Transportation, Inc.  
Division # 65 - Gainesville, FL  
Ph: (352) 375-2784 Ext.11611  
Fax: (352) 378-6117







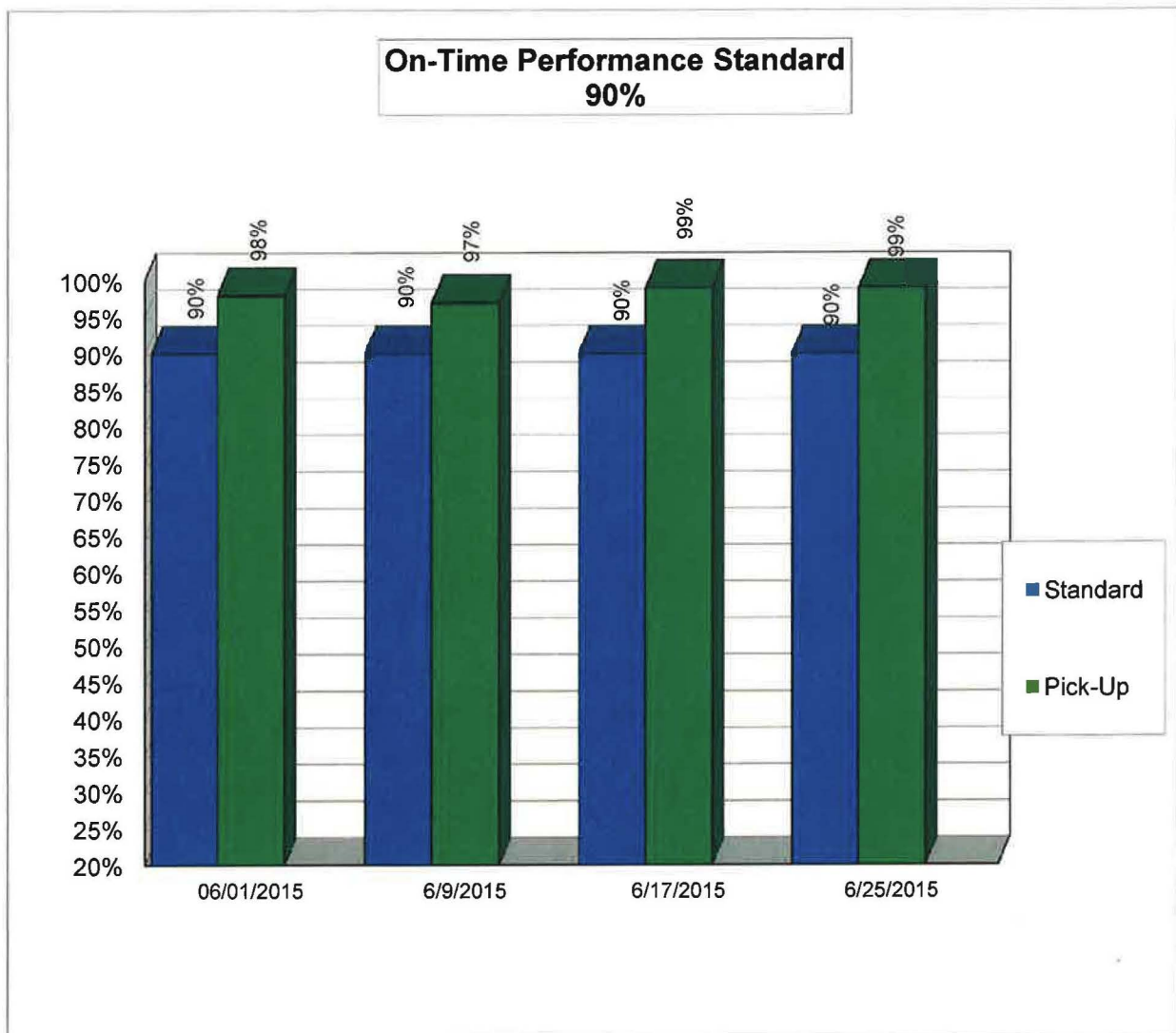
# Early/Late Report - Monthly

## Div 65 Gainesville, FL

Statistics by iWeb (c) 2006 MV Transportation, Inc. - Last Queried: 07/03/15 02:52:46 PAC

June 2015 (Early Win: 31 Late Win: 61)																		
Stop Types							Total				Sub Categories							
Date	DoW	Trips	NoShow	CAD	NS (Lt)	NS (Dw)	Miss	Stops	OnTime	Late	OTP%	Late31+	Early	0to15	16to30	31to60	61to90	91+
06/01/15	Mon	389	49	0	0	0	0	438	429	9	97.95%	1	71	3	5	0	1	0
06/02/15	Tue	438	40	0	0	0	0	478	462	16	96.65%	2	80	9	5	2	0	0
06/03/15	Wed	435	61	0	0	0	0	496	487	9	98.19%	1	78	7	1	1	0	0
06/04/15	Thu	447	42	0	0	0	0	491	476	15	96.95%	5	59	7	3	3	1	1
06/05/15	Fri	368	51	0	0	0	0	419	410	9	97.85%	3	90	2	4	1	1	1
06/06/15	Sat	140	16	0	0	0	0	156	156	0	100.00%	0	30	0	0	0	0	0
06/07/15	Sun	26	2	0	0	0	0	28	28	0	100.00%	0	4	0	0	0	0	0
06/08/15	Mon	424	43	0	0	0	0	467	456	11	97.64%	4	60	7	0	4	0	0
06/09/15	Tue	369	40	0	0	0	0	409	397	12	97.07%	5	75	2	5	4	1	0
06/10/15	Wed	407	41	0	0	0	0	448	444	4	99.11%	1	58	3	0	1	0	0
06/11/15	Thu	438	47	0	0	0	0	485	473	12	97.53%	4	60	5	3	4	0	0
06/12/15	Fri	401	46	0	0	0	0	447	438	9	97.99%	2	66	5	2	2	0	0
06/13/15	Sat	142	23	0	0	0	0	165	165	0	100.00%	0	35	0	0	0	0	0
06/14/15	Sun	13	1	0	0	0	0	14	14	0	100.00%	0	4	0	0	0	0	0
06/15/15	Mon	351	36	0	0	0	0	386	381	5	98.70%	1	60	2	2	1	0	0
06/16/15	Tue	429	32	0	0	0	0	461	459	2	99.57%	1	64	1	0	1	0	0
06/17/15	Wed	397	22	0	0	0	0	429	424	5	98.83%	3	57	2	0	0	2	1
06/18/15	Thu	412	45	0	0	0	0	457	455	2	99.56%	0	67	2	0	0	0	0
06/19/15	Fri	365	47	0	0	0	0	412	408	4	99.03%	2	70	0	2	1	1	0
06/20/15	Sat	130	9	0	0	0	0	139	135	4	97.12%	0	31	3	1	0	0	0
06/21/15	Sun	12	0	0	0	0	0	12	12	0	100.00%	0	3	0	0	0	0	0
06/22/15	Mon	359	48	0	0	0	0	407	405	2	99.51%	1	64	0	1	1	0	0
06/23/15	Tue	426	32	0	0	0	0	458	456	2	99.56%	1	77	1	0	1	0	0
06/24/15	Wed	431	37	0	0	0	0	468	466	2	99.57%	0	75	2	0	0	0	0
06/25/15	Thu	408	41	0	0	0	0	449	447	2	99.55%	1	72	1	0	1	0	0
06/26/15	Fri	355	32	0	0	0	0	384	378	6	98.44%	1	66	2	3	1	0	0
06/27/15	Sat	137	18	0	0	0	0	155	155	0	100.00%	0	35	0	0	0	0	0
06/28/15	Sun	26	4	0	0	0	0	30	30	0	100.00%	0	5	0	0	0	0	0
06/29/15	Mon	363	35	0	0	0	0	401	397	4	99.00%	0	73	2	2	0	0	0
06/30/15	Tue	390	31	0	0	0	0	421	419	2	99.52%	0	78	2	0	0	0	0
Total:		9,428	982	0	0	0	0	10,410	10,262	148	98.58%	39	1,894	70	39	29	7	3

**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, JUNE 2015**



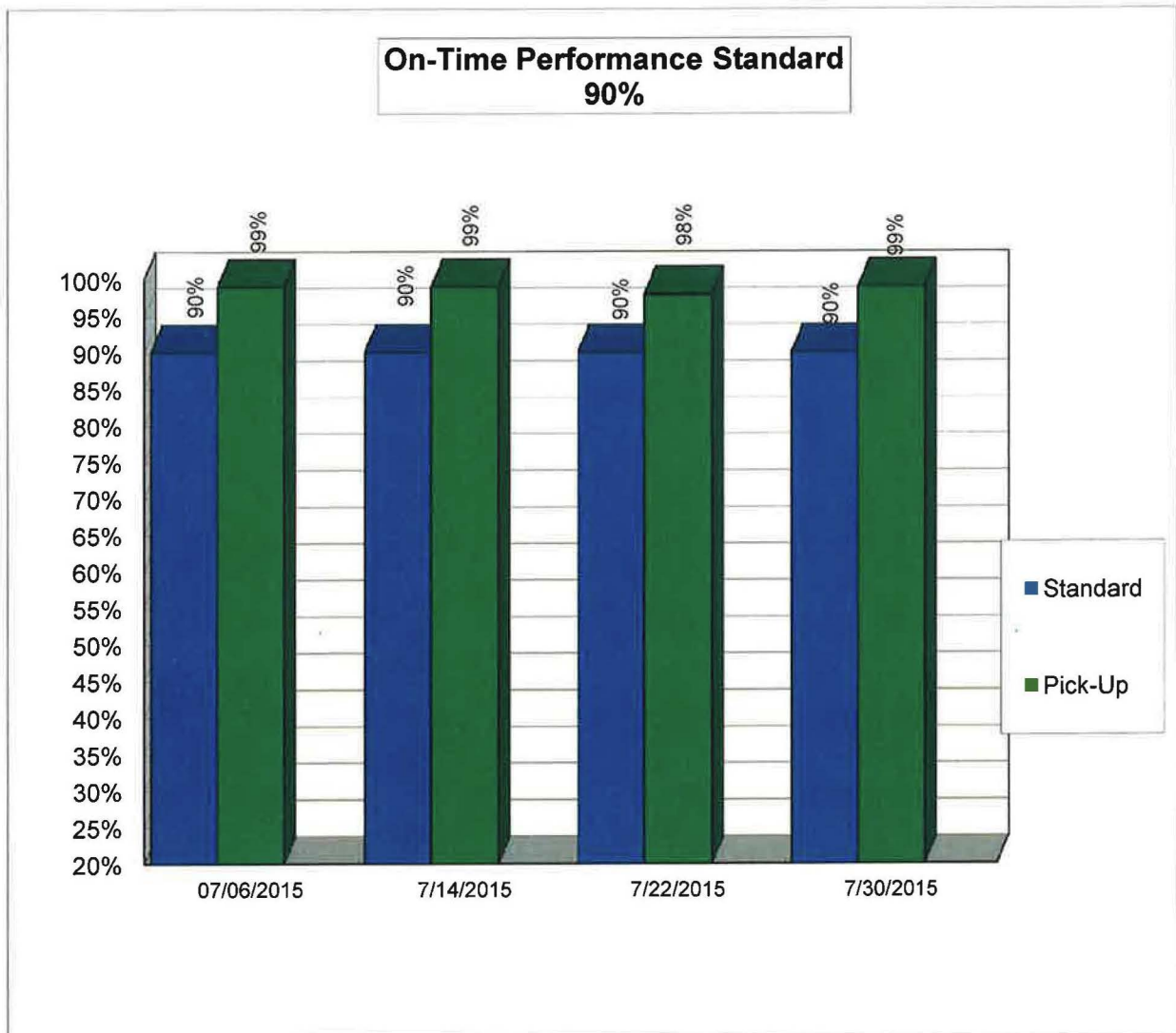
# Early/Late Report - Monthly

## Div 65 Gainesville, FL

Statistics by iWeb (c) 2006 MV Transportation, Inc. - Last Queried: 08/05/15 02:50:47 PAC

July 2015 (Early Win: 31 Late Win: 61)																		
Stop Types							Total	Total	Total	Total	Sub Categories							
Date	DoW	Trips	NoShow	CAD	NS (Lt)	NS (Dw)	Miss	Stops	OnTime	Late	OTP%	Late31+	Early	0to15	16to30	31to60	61to90	91+
07/01/15	Wed	429	37	0	0	0	0	466	459	7	98.50%	3	66	3	1	2	1	0
07/02/15	Thu	399	30	0	0	0	0	437	435	2	99.54%	1	77	1	0	0	1	0
07/03/15	Fri	205	24	0	0	0	0	229	229	0	100.00%	0	80	0	0	0	0	0
07/04/15	Sat	128	7	0	0	0	0	135	133	2	98.52%	1	31	1	0	1	0	0
07/05/15	Sun	19	0	0	0	0	0	19	19	0	100.00%	0	3	0	0	0	0	0
07/06/15	Mon	344	20	0	0	0	0	370	365	5	98.65%	0	69	4	1	0	0	0
07/07/15	Tue	374	37	0	0	0	0	411	398	13	96.84%	2	71	9	2	2	0	0
07/08/15	Wed	399	35	0	0	0	0	434	430	4	99.08%	1	67	3	0	1	0	0
07/09/15	Thu	432	45	0	0	0	0	477	467	10	97.90%	2	60	5	3	2	0	0
07/10/15	Fri	398	48	0	0	0	0	446	441	5	98.88%	1	71	2	2	1	0	0
07/11/15	Sat	129	18	0	0	0	0	147	144	3	97.96%	0	30	2	1	0	0	0
07/12/15	Sun	32	0	0	0	0	0	32	30	2	93.75%	0	3	2	0	0	0	0
07/13/15	Mon	370	32	0	0	0	0	402	401	1	99.75%	0	84	1	0	0	0	0
07/14/15	Tue	419	37	0	0	0	0	456	453	3	99.34%	1	82	2	0	1	0	0
07/15/15	Wed	413	37	0	0	0	0	450	439	11	97.56%	2	70	7	2	2	0	0
07/16/15	Thu	418	42	0	0	0	0	460	449	11	97.61%	3	80	5	3	3	0	0
07/17/15	Fri	389	25	0	0	0	0	415	410	5	98.80%	0	57	3	2	0	0	0
07/18/15	Sat	139	17	0	0	0	0	156	154	2	98.72%	2	32	0	0	2	0	0
07/19/15	Sun	26	3	0	0	0	0	29	29	0	100.00%	0	4	0	0	0	0	0
07/20/15	Mon	381	39	0	0	0	0	420	418	2	99.52%	0	80	1	1	0	0	0
07/21/15	Tue	337	28	0	0	0	0	363	357	6	98.35%	2	73	4	0	2	0	0
07/22/15	Wed	461	40	0	0	0	0	501	490	11	97.80%	5	71	4	2	4	1	0
07/23/15	Thu	387	25	0	0	0	0	412	399	13	96.84%	7	70	3	3	6	0	1
07/24/15	Fri	362	25	0	0	0	0	387	376	11	97.16%	0	77	1	10	0	0	0
07/25/15	Sat	130	13	0	0	0	0	143	138	5	96.50%	1	29	3	1	1	0	0
07/26/15	Sun	13	2	0	0	0	0	15	15	0	100.00%	0	4	0	0	0	0	0
07/27/15	Mon	357	24	0	0	0	0	381	378	3	99.21%	1	75	1	1	1	0	0
07/28/15	Tue	340	19	0	0	0	0	359	357	2	99.44%	1	82	1	0	1	0	0
07/29/15	Wed	403	41	0	0	0	0	444	439	5	98.87%	1	84	1	3	1	0	0
07/30/15	Thu	395	37	0	0	0	0	432	426	6	98.61%	4	82	1	1	3	1	0
07/31/15	Fri	386	37	0	0	0	0	423	420	3	99.29%	0	70	1	2	0	0	0
Total:		9,414	837	0	0	0	0	10,251	10,098	153	98.51%	41	1,862	71	41	36	4	1

TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, JULY 2015



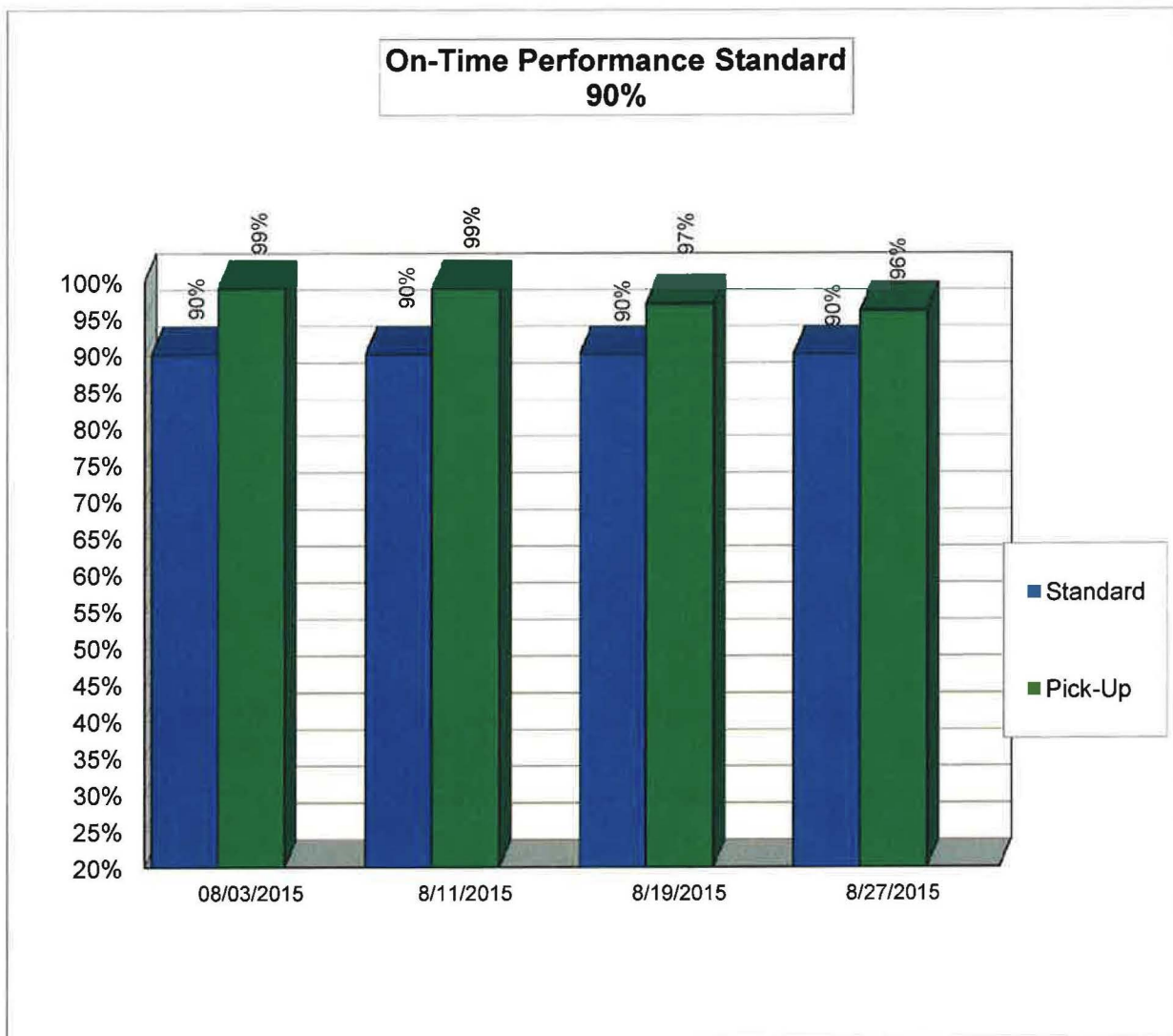
# Early/Late Report - Monthly

## Div 65 Gainesville, FL

Statistics by iWeb (c) 2006 MV Transportation, Inc. - Last Queried: 09/02/15 02:50:54 PAC

August 2015 (Early Win: 31 Late Win: 61)																		
Stop Types							Total	Total	Total	Total	Sub Categories							
Date	DoW	Trips	NoShow	CAD	NS (Lt)	NS (Dw)	Miss	Stops	OnTime	Late	OTP%	Late31+	Early	0to15	16to30	31to60	61to90	91+
08/01/15	Sat	112	15	0	0	0	0	127	125	2	98.43%	0	18	1	1	0	0	0
08/02/15	Sun	31	0	0	0	0	0	31	31	0	100.00%	0	2	0	0	0	0	0
08/03/15	Mon	396	10	0	0	0	0	434	428	6	98.62%	1	70	3	2	1	0	0
08/04/15	Tue	382	35	0	0	0	0	420	414	6	98.57%	3	79	3	0	3	0	0
08/05/15	Wed	423	36	0	0	0	0	459	451	8	98.26%	2	85	5	1	0	1	1
08/06/15	Thu	450	22	0	0	0	0	478	475	3	99.37%	1	79	2	0	1	0	0
08/07/15	Fri	398	22	0	0	0	0	424	419	5	98.82%	2	74	3	0	1	1	0
08/08/15	Sat	126	16	0	0	0	0	142	142	0	100.00%	0	32	0	0	0	0	0
08/09/15	Sun	35	1	0	0	0	0	36	34	2	94.44%	1	4	1	0	1	0	0
08/10/15	Mon	420	25	0	0	0	0	445	440	5	98.88%	1	82	3	1	1	0	0
08/11/15	Tue	412	23	0	0	0	0	435	432	3	99.31%	2	81	1	0	1	1	0
08/12/15	Wed	392	25	0	0	0	0	417	412	5	98.80%	3	83	1	1	2	0	0
08/13/15	Thu	471	37	0	0	0	0	508	498	10	98.03%	2	94	6	2	2	0	0
08/14/15	Fri	419	31	0	0	0	0	450	434	16	96.44%	9	58	6	1	0	0	3
08/15/15	Sat	131	19	0	0	0	0	150	145	5	96.67%	1	38	3	1	1	0	0
08/16/15	Sun	33	4	0	0	0	0	37	35	1	97.30%	0	5	1	0	0	0	0
08/17/15	Mon	411	40	0	0	0	0	451	445	6	98.67%	2	74	4	0	1	1	0
08/18/15	Tue	377	43	0	0	0	0	420	407	13	96.90%	2	68	9	2	2	0	0
08/19/15	Wed	428	25	0	0	0	0	454	440	14	96.92%	8	101	4	2	0	2	0
08/20/15	Thu	455	45	0	0	0	0	501	488	13	97.41%	7	63	5	1	5	1	1
08/21/15	Fri	396	24	0	0	0	0	423	414	9	97.87%	1	74	4	4	0	1	0
08/22/15	Sat	138	18	0	0	0	0	156	147	9	94.23%	6	18	2	1	1	4	1
08/23/15	Sun	16	6	0	0	0	0	22	22	0	100.00%	0	1	0	0	0	0	0
08/24/15	Mon	434	20	0	0	0	0	454	449	5	98.90%	1	62	4	0	0	1	0
08/25/15	Tue	443	34	0	0	0	0	477	466	11	97.69%	5	83	5	1	3	1	1
08/26/15	Wed	482	42	0	0	0	0	524	515	9	98.28%	6	74	1	2	0	4	2
08/27/15	Thu	491	54	0	0	0	0	545	524	21	96.15%	7	77	9	3	1	2	4
08/28/15	Fri	436	53	0	0	0	0	489	464	25	98.93%	0	59	2	3	0	0	0
08/29/15	Sat	139	12	0	0	0	0	151	151	0	100.00%	0	35	0	0	0	0	0
08/30/15	Sun	24	1	0	0	0	0	25	25	0	100.00%	0	2	0	0	0	0	0
08/31/15	Mon	443	38	0	0	0	0	471	462	9	98.09%	4	82	3	2	2	0	2
Total:		9,744	792	0	0	0	0	10,536	10,335	201	98.09%	77	1,723	91	33	36	26	15

TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, AUGUST 2015





**III . F.**

Serving

Alachua • Bradford

Columbia • Dixie • Gilchrist

Hamilton • Lafayette • Levy • Madison

Marion • Suwannee • Taylor • Union Counties

---

2008 NW 87th Place, Gainesville, FL 32653-1603 • 352.955.2200

September 4, 2015

TO: Alachua County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: 2014-2015 Annual Operations Report

RECOMMENDATION

**Review the 2014/2015 Annual Operations Report.**

BACKGROUND

MV Transportation is required to submit an annual operations report to the Florida Commission for the Transportation Disadvantaged by September 15 of each year. MV Transportation will distribute the final Fiscal Year 2014-2015 Annual Operations Report for Alachua County at the meeting.

If you have any questions concerning the attached report, please contact me at extension 110.

Attachment

t:\lynn\td2015\alachua\memos\lor.docx

Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.







## III . G

Serving

Alachua • Bradford

Columbia • Dixie • Gilchrist

Hamilton • Lafayette • Levy • Madison

Marion • Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1803 • 352.955.2200

September 4, 2015

TO: Alachua County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Operations Reports

### RECOMMENDATION

**No action required. This agenda item is for information only.**

### BACKGROUND

Attached are the following reports for the Board's review:

1. Standards Report;
2. MV Transportation Operations Report;
3. Unmet Transportation Needs Report; and
4. Transportation Disadvantaged Program Status Report.

If you have any questions regarding the attached reports, please contact me.

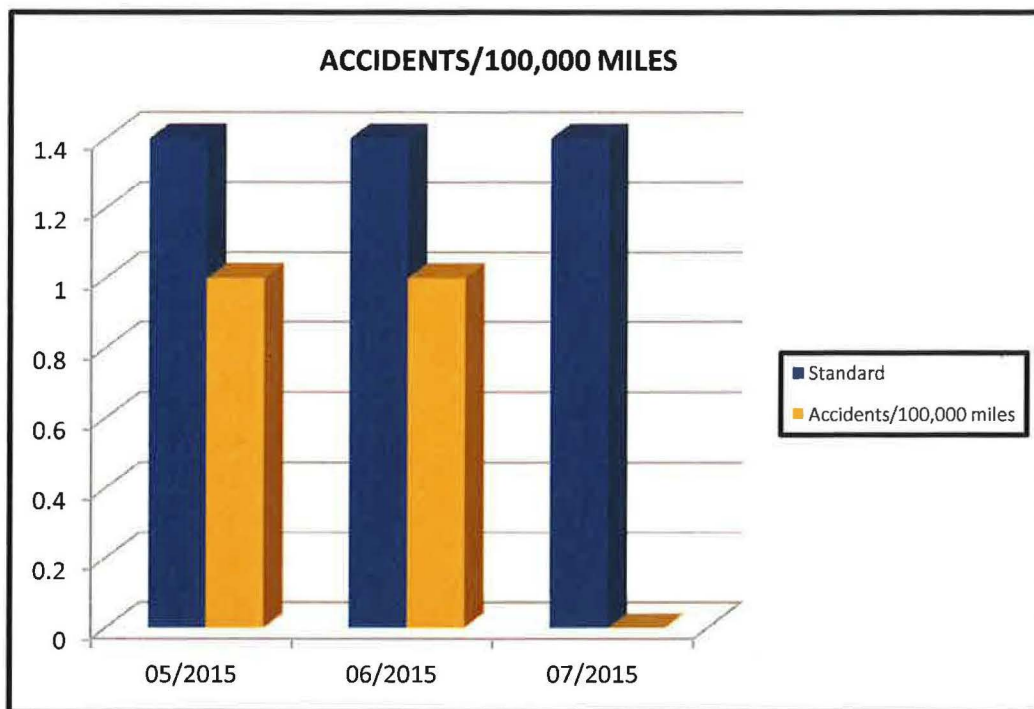
t:\lynn\td2015\alachua\memos\statsept.docx

Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.



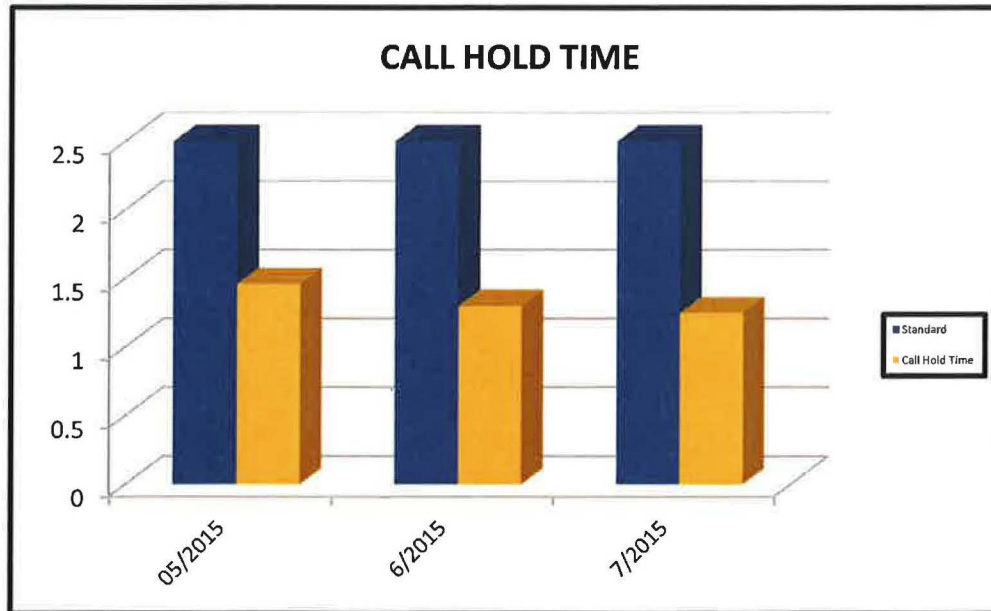
**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY MAY - JULY 2015**

MONTH	STANDARD	ACCIDENTS/100,000 MILES
05/2015	1.4	1
06/2015	1.4	1
07/2015	1.4	0



**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, MAY - JULY 2015**

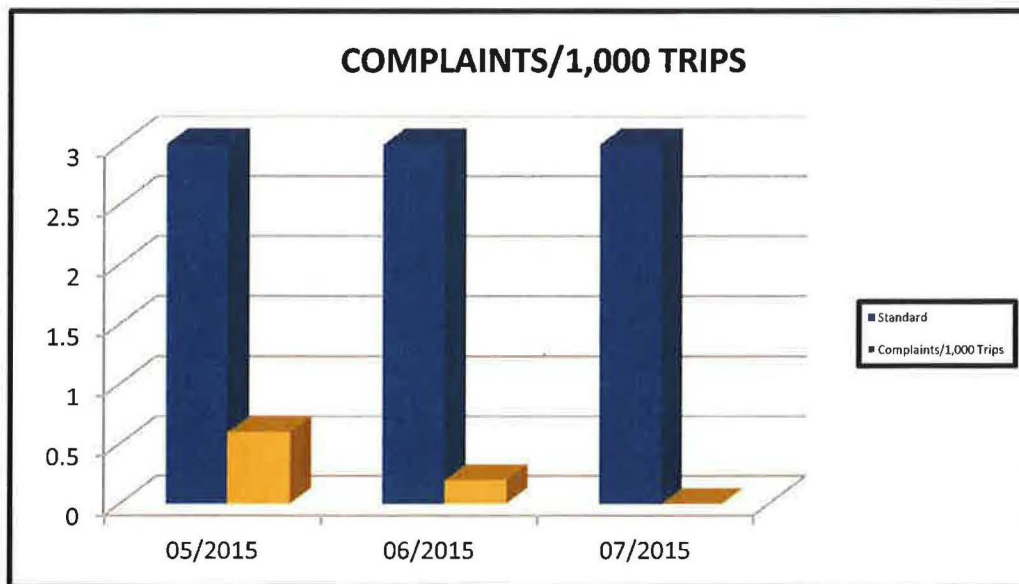
MONTH	STANDARD	CALL HOLD TIME
05/2015	2.5	1.46
6/2015	2.5	1.30
7/2015	2.5	1.25



\\p\td06\alachua\tdtf 123

**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, MAY - JULY 2015**

MONTH	STANDARD	COMPLAINTS/1,000 TRIPS
05/2015	3	0.6
06/2015	3	0.2
07/2015	3	0



\\p1td06\alachua\tdtf.123

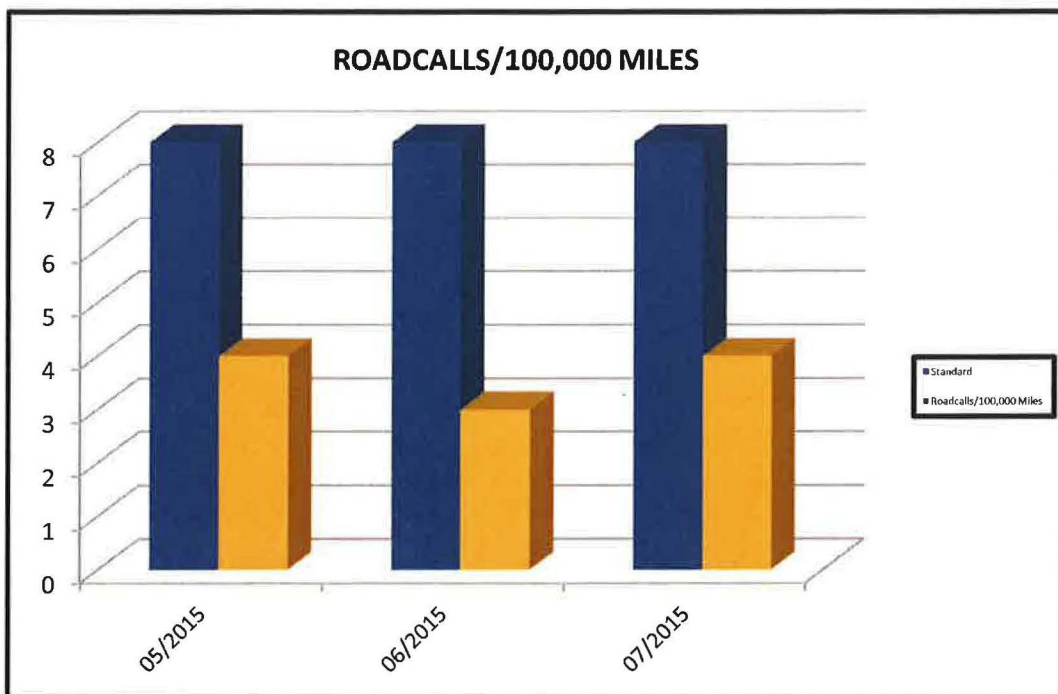
**MV TRANSPORTATION  
SUMMARY OF SERVICE ISSUES  
JULY 1, 2015 - JUNE 30, 2016**

TYPE OF COMPLAINT	7/15	8/15	9/15	10/15	11/15	12/15	1/16	2/16	3/16	4/16	5/16	6/16
Late Drop-Off	0											
Pick-Up before Window Opens	0											
Late Return Pick-Up	0											
Ride Time Exceeded Standards	0											
Can't Get Through by Telephone	0											
On Hold for Excessive Periods of Time	0											
Phone System Problems	0											
Sunday Reservations	0											
Trip Denial	0											
Driver Training	0											
Driver Behavior	0											
No Passenger Assistance Provided	0											
No Driver ID	0											
Dispatcher Behavior	0											
Reservationist Behavior	0											
Unsafe Driving	0											
No Show by Driver	0											
Reservations/Scheduling	0											
Reservations	0											
Air Conditioning not Working	0											
Wheelchair/Scooter Securement	0											
Passenger Behavior	0											
No Show by Passenger	0											
Customer Service	0											
Safety	0											
Trip Cancelled, Ride Came Anyway	0											
Wheelchair Lift Not Working Properly	0											
Charged Wrong Passenger Fare	0											
Vehicle Condition	0											
MV Staff Availability	0											
Dropped Off at Wrong Location	0											
Improper Passenger Assistance	0											
Did Not Process TD Eligibility Application	0											
Other	0											
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRIPS</b>	<b>8,196</b>											
<b>COMPLAINTS/1,000 TRIPS</b>	<b>0.00</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#####</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>
Number of Individuals Submitting Complaints	0	1	5	6	8	0	0	0	1	0	0	0
RTS	0	1	3	0	7	0	0	0	1	0	0	0
CIL	0	0	1	0	0	0	0	0	0	0	0	0
Foster Grandparents	0	0	0	0	0	0	0	0	0	0	0	0
NCFRPC	0	0	1	6	2	0	0	0	0	0	0	1
<b>COMMENDATIONS</b>	<b>13</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>

W:\td05\atachue\complaintsumjuly

**TRANSPORTATION DISADVANTAGED  
SERVICE PLAN (TDSP) STANDARDS  
ALACHUA COUNTY, MAY - JULY 2015**

MONTH	STANDARD	ROADCALLS/100,000 MILES
05/2015	8	4
06/2015	8	3
07/2015	8	4



2014-2015 OPERATING DATA	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15
<b>Total No Trips Invoiced</b>	<b>8,310</b>	<b>8,264</b>	<b>9,179</b>	<b>9,515</b>	<b>7,812</b>	<b>7,542</b>	<b>8,456</b>	<b>8,149</b>	<b>8,553</b>	<b>9,025</b>	<b>8,633</b>	<b>8,252</b>
FCTD Medicaid	964	545	457	515	419	418	436	382	0	0	0	0
HMO Medicaid (Access to Care)	767	895	1,805	1,660	1,511	912	1,593	1,423	1,792	2,052	2,107	2,012
HMO Medicaid (MTM)				0	0	0	0	0	135	215	233	237
TD Trust Fund Alachua	1,507	1,528	1,534	1,463	1,472	1,405	1,535	1,559	1,558	1,486	1,478	1,448
ADA	4,379	4,450	4,438	4,869	3,810	4,079	4,100	4,118	4,369	4,427	4,008	4,116
NFG - 5317	119	104	129	126	110	150	0	0	0	0	0	0
CICO - 5311	123	146	163	220	91	157	0	0	49	114	151	122
E&D 5310				0	0	0	241	117	142	119	118	76
County of Alachua, FGPA, RSVP	411	569	591	602	297	317	501	510	470	578	510	216
Elder Care	40	27	42	60	53	104	50	40	38	34	28	25
Bus Passes TD	0	0	0	0	0	0	0	0	0	0	0	0
<b>Purchased Transportation</b>												
FCTD Medicaid	\$ 45,603.42	\$ 45,603.42	\$ 45,603.42	\$ 16,809.76	\$ 18,636.00	\$ 18,636.00	\$ 18,636.00	\$ 18,636.00	\$ -	\$ -	\$ -	\$ -
HMO Medicaid (Access to Care)	\$ 26,418.79	\$ 30,850.61	\$ 59,045.47	\$ 54,977.11	\$ 54,088.95	\$ 32,115.90	\$ 45,278.51	43,988	45,997	52,296	\$54,490.50	\$51,963.70
HMO Medicaid (MTM)				\$ -	\$ -	\$ -	\$ -	0	\$ 2,750.96	\$ 4,056.86	\$4,484.00	\$3,698.00
TD Trust Fund Alachua	\$ 56,058.79	\$ 55,756.65	\$ 55,756.51	\$ 55,757.82	\$ 54,972.84	\$ 53,515.26	\$ 52,611.15	\$ 52,842.21	\$ 52,315.47	\$ 50,205.61	\$ 50,141.89	\$ 50,222.19
ADA	\$ 116,473.93	\$ 118,302.91	\$ 118,198.27	\$ 133,814.02	\$ 105,094.95	\$ 112,248.57	\$ 112,304.15	\$ 112,900.69	\$ 120,125.47	\$ 121,939.26	\$ 109,986.39	\$ 113,403.18
NFG - 5317	\$ 3,160.20	\$ 2,754.42	\$ 3,396.58	\$ 3,482.73	\$ 3,070.95	\$ 4,098.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CICO - 5311	\$ 3,170.72	\$ 3,870.65	\$ 4,361.29	\$ 6,645.84	\$ 2,712.95	\$ 4,511.60	\$ -	\$ -	\$ -	\$ -	\$ 5,097.28	\$ 3,721.19
E&D 5310				\$ -	\$ -	\$ -	\$ 6,522.33	\$ 3,282.83	\$ 3,821.16	\$ 3,298.57	\$ 3,256.54	\$ 2,178.03
County of Alachua, FGPA, RSVP	\$ 15,661.70	\$ 18,782.37	\$ 18,708.75	\$ 20,933.28	\$ 10,130.67	\$ 10,812.87	\$ 18,020.25	\$ 18,194.22	\$ 17,184.54	\$ 20,580.21	\$ 18,194.22	\$ 8,077.20
Elder Care	\$ 1,364.00	\$ 920.70	\$ 1,432.20	\$ 2,046.00	\$ 1,807.30	\$ 3,546.40	\$ 1,782.00	\$ 1,425.60	\$ 1,354.32	\$ 1,211.76	\$ 997.92	\$ 891.00
Bus Passes Total MED and TD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Dollars Invoiced</b>	<b>\$ 267,911.30</b>	<b>\$ 276,841.73</b>	<b>\$ 306,502.49</b>	<b>\$ 294,466.56</b>	<b>\$ 250,514.61</b>	<b>\$ 239,484.75</b>	<b>\$ 255,154.39</b>	<b>\$ 221,269.72</b>	<b>\$ 245,321.44</b>	<b>\$ 257,241.77</b>	<b>\$ 246,648.74</b>	<b>\$ 234,154.49</b>
<b>Total Expenses</b>	<b>\$ 241,184.00</b>	<b>\$ 242,097.00</b>	<b>\$ 254,037.73</b>	<b>\$ 276,189.00</b>	<b>\$ 235,937.00</b>	<b>\$ 264,219.00</b>	<b>\$ 223,036.00</b>	<b>\$ 221,570.00</b>	<b>\$ 236,478.00</b>	<b>\$ 227,392.00</b>	<b>\$ 242,529.00</b>	<b>\$ 201,808.00</b>
<b>Average Cost Per Trip</b>	<b>\$ 29.02</b>	<b>\$ 29.30</b>	<b>\$ 27.68</b>	<b>\$ 29.03</b>	<b>\$ 30.20</b>	<b>\$ 35.03</b>	<b>\$ 26.38</b>	<b>\$ 27.19</b>	<b>\$ 27.65</b>	<b>\$ 25.20</b>	<b>\$ 28.09</b>	<b>\$ 24.46</b>
<b>Total Vehicle Miles</b>	<b>122,485</b>	<b>124,973</b>	<b>131,078</b>	<b>112,713</b>	<b>109,529</b>	<b>116,048</b>	<b>114,520</b>	<b>111,336</b>	<b>114,725</b>	<b>118,250</b>	<b>115,087</b>	<b>115,950</b>
<b>Total Vehicle Hours</b>	<b>5,364</b>	<b>6,716</b>	<b>6,000</b>	<b>7,430</b>	<b>5,271</b>	<b>5,964</b>	<b>5,661</b>	<b>6,472</b>	<b>7,004</b>	<b>7,235</b>	<b>6,669</b>	<b>6,694</b>
<b>Avg Miles per Trip</b>	<b>15</b>	<b>15</b>	<b>14</b>	<b>12</b>	<b>14</b>	<b>15</b>	<b>14</b>	<b>14</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>14</b>
<b>Avg Cost Per Mile</b>	<b>\$1.97</b>	<b>\$1.94</b>	<b>\$1.94</b>	<b>\$2.45</b>	<b>\$2.15</b>	<b>\$2.28</b>	<b>\$1.95</b>	<b>\$1.99</b>	<b>\$2.06</b>	<b>\$1.92</b>	<b>\$2.11</b>	<b>\$1.74</b>
<b>Avg Cost Per Hour</b>	<b>\$44.96</b>	<b>\$36.05</b>	<b>\$42.34</b>	<b>\$37.17</b>	<b>\$44.76</b>	<b>\$44.30</b>	<b>\$39.40</b>	<b>\$34.24</b>	<b>\$33.76</b>	<b>\$31.43</b>	<b>\$36.37</b>	<b>\$30.15</b>
<b>Number of No Shows</b>	<b>525</b>	<b>619</b>	<b>581</b>	<b>631</b>	<b>576</b>	<b>650</b>	<b>525</b>	<b>544</b>	<b>639</b>	<b>655</b>	<b>591</b>	<b>544</b>
<b>Number Trips Denied</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>No Accidents</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>No RoadCalls</b>	<b>4</b>	<b>5</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>2</b>	<b>4</b>	<b>3</b>
<b>Telephone Calls Rec'd</b>	<b>9,988</b>	<b>13,079</b>	<b>15,477</b>	<b>5,931</b>	<b>11,416</b>	<b>6,081</b>	<b>10,209</b>	<b>15,231</b>	<b>17,093</b>	<b>17,255</b>	<b>11,730</b>	<b>13,766</b>
<b>Avg. Telephone On-Hold Time</b>	<b>1.3</b>	<b>1.23</b>	<b>1.25</b>	<b>1.2</b>	<b>1.12</b>	<b>1.11</b>	<b>1.15</b>	<b>1.18</b>	<b>1.28</b>	<b>1.38</b>	<b>1.46</b>	<b>1.3</b>



2015-2016 OPERATING DATA	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16
<b>Total No Trips Invoiced</b>	<b>8,196</b>	<b>0</b>	<b>9,179</b>	<b>0</b>	<b>7,812</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
HMO Medicaid (Access to Care)	1,981											
HMO Medicaid (MTM)	249											
Transportation Disadvantaged Program	1,408											
City of Gainesville ADA Service	4,123											
Florida Department of Transportation 5317	0											
Florida Department of Transportation 5311	135											
Florida Department of Transportation 5310	70											
Alachua County	193											
Elder Care	37											
<b>Service Cost</b>	<b>\$ 236,705.36</b>											
HMO Medicaid (Access to Care)	\$ 52,665.55											
HMO Medicaid (MTM)	\$ 4,250.00											
Transportation Disadvantaged Program	\$ 50,370.15											
City of Gainesville ADA Service	\$ 113,585.79											
Florida Department of Transportation 5317	\$ -											
Florida Department of Transportation 5311	\$ 4,522.33											
Florida Department of Transportation 5310	\$ 1,990.75											
Alachua County	\$ 8,002.11											
Elder Care	\$ 1,318.68											
<b>Total Expenses</b>	<b>\$ 236,770.00</b>											
<b>Average Cost Per Trip</b>	<b>\$ 28.88</b>	<b>#DIV/0!</b>	<b>\$ -</b>	<b>#DIV/0!</b>	<b>\$ -</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>
<b>Total Vehicle Miles</b>	<b>114,058</b>											
<b>Total Vehicle Hours</b>	<b>6,665</b>											
<b>Average Miles per Trip</b>	<b>14</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>
<b>Average Cost Per Mile</b>	<b>\$2.08</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>
<b>Average Cost Per Hour</b>	<b>\$35.52</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>
<b>Number of No Shows</b>	<b>465</b>											
<b>Number Trips Denied</b>	<b>0</b>											
<b>Accidents</b>	<b>0</b>											
<b>RoadCalls</b>	<b>4</b>											
<b>Telephone Calls</b>	<b>12,035</b>											
<b>Average Call On-Hold Time</b>	<b>1.25</b>											

**ALACHUA COUNTY  
UNMET TRANSPORTATION NEEDS  
JULY\_2015**

<b>REASON FOR TRIP DENIAL</b>	<b>NUMBER OF TRIP DENIALS</b>
Lack of Funding	0
Able to transport yourself	0
Able to obtain transportation through other sources	0
Out of County Trip Request	0
Other	0
<b>TOTALS</b>	<b>0</b>

**ALACHUA COUNTY  
UNMET TRANSPORTATION NEEDS  
AUGUST\_2015**

<b>REASON FOR TRIP DENIAL</b>	<b>NUMBER OF TRIP DENIALS</b>
Lack of Funding	0
Able to transport yourself	0
Able to obtain transportation through other sources	0
Out of County Trip Request	0
Other	0
<b>TOTALS</b>	<b>0</b>

<b>TRANSPORTATION DISADVANTAGED PROGRAM STATUS REPORT</b>	<b>Nov-14</b>	<b>Dec-14</b>	<b>Jan-15</b>	<b>Feb-15</b>	<b>Mar-15</b>	<b>Apr-15</b>	<b>1-May</b>	<b>1-Jun</b>	<b>1-Jul</b>	<b>15-Aug</b>
Transportation Disadvantaged Program Eligibility Applications Approved	26	16	24	28	20	19	17	16	16	23
Transportation Disadvantaged Program Eligibility Applications Denied	0	0	0	0	0	0	0	0	0	0
Transportation Disadvantaged Program Bus Pass Applications Received	0	0	0	0	0	0	0	0	0	0
Number of Bus Passes sponsored by the TDTF	0	0	0	0	0	0	0	0	0	0
Applicants at or below 100% of the Federal Poverty Level	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Applicants between 100% and 200% of the Federal Poverty Level	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Applicants between 200% and 300% of the Federal Poverty Level	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Applicants above 300% of the Federal Poverty Level (denied eligibility)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Number of Transportation Disadvantaged Program sponsored trips that can be provided daily	54	54	54	54	54	54	54	54	54	54
Average Number of Transportation Disadvantaged Sponsored Trips Performed Daily	48	47	55	62	60	63	59	56	58	56
Transportation Disadvantaged Trip Priorities Used (Yes or No)	No	No	No	No	No	No	No	No	No	No
Number of Dialysis Saturday Trips Provided	68	73	78	65	61	57	66	51	43	43
Number of Other Saturday Trips Provided	37	27	31	32	38	37	40	37	34	28
Number of Non-Emergency Stretcher Trips Provided (Not sponsored by Medicaid)	0	0	0	0	0	0	0	0	0	0

CTC: MV Transportation  
 Rates Charged for TD Service:  
 \$31.02 one-way ambulatory trip  
 \$53.19 one-way wheelchair trip  
 \$110.80 one-way stretcher trip  
 \$20.50 bus pass

**2014-2015 TRANSPORTATION DISADVANTAGED TRUST FUND SUMMARY  
 ALACHUA COUNTY**

MONTH/YEAR	STATE FUNDS	MONTHLY STATE ALLOCATION	STATE DOLLARS INVOICED	DIFFERENCE	STATE FUNDS REMAINING	TOTAL DOLLARS SPENT	NUMBER OF TRIPS	AVERAGE COST PER TRIP
Jul-13	\$602,490.00	\$50,455.00	\$50,452.69	\$2.31	\$552,037.31	\$56,058.54	1,507	\$ 37.20
Aug-13	-	\$50,185.00	\$50,180.98	\$4.02	\$501,856.33	\$55,756.65	1,528	\$ 36.49
Sep-13	-	\$50,185.00	\$48,087.01	\$2,097.99	\$453,769.32	\$53,430.01	1,459	\$ 36.62
Oct-13	-	\$50,185.00	\$47,781.09	\$2,403.91	\$405,988.23	\$53,090.10	1,377	\$ 38.55
Nov-13	-	\$50,185.00	\$49,475.56	\$709.44	\$356,512.67	\$54,972.84	1,472	\$ 37.35
Dec-13	-	\$50,185.00	\$48,163.73	\$2,021.27	\$308,348.94	\$53,515.26	1,405	\$ 38.09
Jan-15	-	\$50,185.00	\$52,611.15	-\$2,426.15	\$255,737.79	\$58,456.83	1,535	\$ 38.08
Feb-15	-	\$50,185.00	\$52,842.21	-\$2,657.21	\$202,895.58	\$58,713.57	1,559	\$ 37.66
Mar-15	-	\$50,185.00	\$52,315.47	-\$2,130.47	\$150,580.11	\$58,128.30	1,558	\$ 37.31
Apr-15	-	\$50,185.00	\$50,205.61	-\$20.61	\$100,374.50	\$55,784.01	1,486	\$ 37.54
May-15	-	\$50,185.00	\$50,141.89	\$43.11	\$50,232.61	\$55,713.21	1,478	\$ 37.70
Jun-15	-	\$50,185.00	\$50,222.19	-\$37.19	\$10.42	\$55,802.43	1,448	\$ 38.54
<b>TOTAL</b>	-	<b>\$602,490.00</b>	<b>\$602,479.58</b>	<b>\$10.42</b>	<b>\$10.42</b>	<b>\$669,421.75</b>	<b>17,812</b>	<b>\$ 37.58</b>

CTC: MV Transportation  
 Rates Charged for TD Service:  
 \$31.95 one-way ambulatory trip  
 \$54.78 one-way wheelchair trip  
 \$114.12 one-way stretcher trip  
 \$20.50 bus pass

**2015-2016 TRANSPORTATION DISADVANTAGED TRUST FUND SUMMARY  
 ALACHUA COUNTY**

MONTH/YEAR	STATE FUNDS	MONTHLY STATE ALLOCATION	STATE DOLLARS INVOICED	DIFFERENCE	STATE FUNDS REMAINING	TOTAL DOLLARS SPENT	NUMBER OF TRIPS	AVERAGE COST PER TRIP
Jul-15	\$602,430.00	\$50,395.00	\$50,370.15	\$24.85	\$552,059.85	\$55,966.83	1,408	\$ 39.75
Aug-15	-	\$50,185.00		\$50,185.00	\$552,059.85			#DIV/0!
Sep-15	-	\$50,185.00		\$50,185.00	\$552,059.85			#DIV/0!
Oct-15	-	\$50,185.00		\$50,185.00	\$552,059.85			#DIV/0!
Nov-15	-	\$50,185.00		\$50,185.00	\$552,059.85			#DIV/0!
Dec-15	-	\$50,185.00		\$50,185.00	\$552,059.85			#DIV/0!
Jan-16	-	\$50,185.00		\$50,185.00	\$552,059.85			#DIV/0!
Feb-16	-	\$50,185.00		\$50,185.00	\$552,059.85			#DIV/0!
Mar-16	-	\$50,185.00		\$50,185.00	\$552,059.85			#DIV/0!
Apr-16	-	\$50,185.00		\$50,185.00	\$552,059.85			#DIV/0!
May-16	-	\$50,185.00		\$50,185.00	\$552,059.85			#DIV/0!
Jun-16	-	\$50,185.00		\$50,185.00	\$552,059.85			#DIV/0!
<b>TOTAL</b>	-	<b>\$602,430.00</b>	<b>\$50,370.15</b>	<b>\$552,059.85</b>	<b>\$552,059.85</b>	<b>\$55,966.83</b>	<b>1,408</b>	<b>\$ 39.75</b>



# ATTENDANCE RECORD

## ALACHUA COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD

MEMBER/ORGANIZATION	NAME	9/10/2014	11/5/2014	2/4/15	6/3/15
Chair	Commissioner Craig Carter	P	P	P	P
Florida Department of Transportation	Janell Damato	P	P	P	A
Alternate Member	Sandra Collins	A	A	A	A
Florida Department of Children and Families	John Wisker	P	P	P	P
Alternate Member	Louella Teague	A	A	A	A
Agency for Health Care Administration	(Vacant)				
Alternate Member	(Vacant)				
Florida Department of Education	Lydia Bush	A	A	A	A
Alternate Member	Jeff Aboumrad	P	P	P	P
Public Education	Dr. Harrell Harrison	A	A	A	A
Alternate Member	David Deas	A	A	A	A
Citizen Advocate	James East				
Alternate Member	(Vacant)				
Citizen Advocate-User	Earther Wright	A	P	P	P
Alternate Member	(Vacant)				
Elderly	Dr. Maurice Levy	P	A	P	A
Alternate Member	(Vacant)				
Veterans	(Vacant)				
Alternate Member	(Vacant)				
Persons with Disabilities	Christine Eason Louton	P	P	A	P
Alternate Member	Sharon Curtis				
Florida Association for Community Action	Monique Harrison	P	A	A	P
Alternate Member	Charles J. Harris	A	A	A	A
Florida Department of Elder Affairs	Jeff Lee	P	P	P	P
Alternate Member	(Vacant)				
Children at Risk	Elliene Chisholm	A	P	A	A
Alternate Member	(Vacant)				
Mass Transit	Jesus Gomez	A	A	A	A
Alternate Member	Mildred Crawford	P	P	P	P
Regional Workforce Board	Linda Tatum	A	A	A	P
Alternate Member	(Vacant)				

LEGEND KEY: P-Present A-Absent - Not Applicable (newly appointed member)

ATTENDANCE POLICY: According to Article III, Section 5 of the Coordinating Board bylaws: "The Metropolitan Transportation Planning Organization shall review and consider rescinding the appointment of any voting member of the Board who fails to attend three consecutive meetings."

