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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

December 31, 2012

TO: Union County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Meeting Announcement

The Union County Transportation Disadvantaged Coordinating Board will meet **Tuesday, January 8, 2013 at 1:15 p.m.** in the County Commissioners' Meeting Room in the Union County Courthouse. All Board members are encouraged to attend this meeting.

Attached is the meeting agenda and supporting materials. If you have any questions, please do not hesitate to contact me at extension 110.

Attachment

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Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.





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## UNION COUNTY

### TRANSPORTATION DISADVANTAGED COORDINATING BOARD

#### MEETING ANNOUNCEMENT AND AGENDA

County Commissioners' Meeting Room  
Union County Courthouse  
Lake Butler, Florida

Tuesday  
January 8, 2013  
1:15 p.m.

#### I. BUSINESS MEETING – CALL TO ORDER

A. Introductions

B. Approval of the Meeting Agenda

**ACTION REQUIRED**

C. Approval of the October 16, 2012 Minutes  
Minutes

**ACTION REQUIRED**

#### II. NEW BUSINESS

A. Request for Proposals

**NO ACTION REQUIRED**

Staff will discuss the request for proposals for Union County Community Transportation Coordinator

B. Operations Reports

**NO ACTION REQUIRED**

#### III. OTHER BUSINESS

A. Comments

1. Members

2. Citizens

**IV. FUTURE MEETING DATES**

- A. Tuesday, April 16, 2013 at 1:15 p.m.**
- B. Tuesday, July 16, 2013 at 1:15 p.m.**
- C. Tuesday, October 15, 2013 at 1:15 p.m.**

\* Please note that this is a tentative meeting schedule, all dates and times are subject to change.

If you have any questions concerning the enclosed materials, please do not hesitate to contact me at 1-800-226-0690, extension 110.

**UNION COUNTY  
COORDINATING BOARD**

**Voting Members**

- Chairperson*  
**Commissioner M. Wayne Smith**
- Department of Transportation*  
**Sandra Collins - Grievance Committee Member**
- Department of Children and Families*  
**Jaime Sanchez-Bianchi - Grievance Committee Member**
- Department of Education*  
**Rayford Riels**
- Public Education*  
**Mike Pittman**
- Citizen Advocate*  
**Doyle Archer**
- Citizen Advocate - User*  
**(Vacant)**
- Elderly Representative*  
**Donald Pettit**
- Veteran Representative*  
**Barbara Fischer**
- Persons with Disabilities Representative*  
**(Vacant)**
- Community Action Agency Representative*  
**Frances Terry**
- Department of Elder Affairs*  
**Cindy Roberts**
- Children at Risk*  
**Kyle Bonesteel**
- Agency for Health Care Administration - Medicaid*  
**Alana McKay - Grievance Committee Member**
- Regional Workforce Development Board*  
**Michelle Gianossa**
- Local Medical Community*  
**(Vacant)**

**Alternate Members**

- Chairperson*  
**Bill McGill - Vice Chairman**
- Department of Transportation*  
**Janell Damato**
- Department of Children and Families*  
**(Vacant)**
- Department of Education*  
**Barbara Harrington**
- Public Education*  
**(Vacant)**
- Citizen Advocate*  
**Shirley Johns**
- Citizen Advocate - User*  
**(Vacant)**
- Elderly Representative*  
**(Vacant)**
- Veteran Representative*  
**(Vacant)**
- Persons with Disabilities Representative*  
**(Vacant)**
- Community Action Agency Representative*  
**Candice Miller**
- Department of Elder Affairs*  
**Janis Owen**
- Early Childhood Services*  
**(Vacant)**
- Agency for Health Care Administration - Medicaid*  
**Andrew Singer**
- Regional Workforce Development Board*  
**(Vacant)**
- Local Medical Community*  
**(Vacant)**



**UNION COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

**MEETING MINUTES**

County Commissioners' Meeting Room  
Union County Courthouse  
Lake Butler, Florida

Tuesday  
October 16, 2012  
1:15 p.m.

**VOTING MEMBERS PRESENT**

Commissioner M. Wayne Smith, Chairman  
Jaime Sanchez-Bianchi, Florida Department of Children and Families  
Sandra Collins, Florida Department of Transportation  
Michelle Gianossa, Regional Workforce Development Board  
Alberta Hampton representing Kyle Bonesteel, Early Childhood Services Representative  
Bill McGill, Alternate Chairman  
Alana McKay, Florida Agency for Health Care Administration – Medicaid

**VOTING MEMBERS ABSENT**

Doyle Archer, Citizen Advocate  
Barbara Fischer, Veterans Representative  
Donald Pettit, Elderly Representative  
Rayford Riels, Florida Department of Education  
Cindy Roberts, Florida Department of Elder Affairs  
Frances Terry, Community Action Agency Representative

**OTHERS PRESENT**

Curtis Allen, A & A Transport  
Terry Goodwin, Florida Commission for the Transportation Disadvantaged  
Kay Tice, Florida Department of Children and Families

**STAFF PRESENT**

Lynn Godfrey, North Central Florida Regional Planning Council

**I. BUSINESS MEETING CALL TO ORDER**

Chairman Smith called the meeting to order at 1:15 p.m.

**A. Introductions**

Ms. Godfrey introduced new Board members.

**B. Approval of the Meeting Agenda**

Ms. Sandra Collins noted that the agenda is incorrectly dated July 17, 2012.

**ACTION:** Sandra Collins moved to approve the meeting agenda with the noted correction. Michelle Gianossa seconded; motion passed unanimously.

**C. Approval of the July 17, 2012 Minutes**

**ACTION:** Michelle Gianossa moved to approve the July 17, 2012 meeting minutes. Rayford Riels seconded; motion passed unanimously.

**II. NEW BUSINESS**

**A. 2011/2012 Annual Operations Report**

Ms. Lynn Godfrey, North Central Florida Regional Planning Council Senior Planner, stated that A & A Transport is required to submit an Annual Operations Report to the Florida Commission for the Transportation Disadvantaged by September 15 of each year. She said A & A Transport's 2011/12 Annual Operations Report for Union County is included in the meeting packet for the Board's review.

The Board reviewed the Annual Operations Report.

**B. Operations Reports**

Ms. Godfrey stated that A & A Transport did not provide the quarterly operations reports to staff.



**III. OTHER BUSINESS**

**A. Comments**

**1. Members**

Chairman Smith stated that Union County will begin pouring the foundation for the new transportation facility this week. He explained that Union County received Service Development funding from the Florida Department of Transportation to build a public transportation facility. He said A & A Transport will be housed in this facility when it is completed.

**2. Citizens**

Ms. Godfrey apologized for not introducing Ms. Terry Goodwin, Florida Commission for the Transportation Disadvantaged Regional Manager. She said Ms. Goodwin is the new Regional Manager for Union County.

The Board welcomed Ms. Goodwin.

**IV. FUTURE MEETING DATES**

Chairman Smith stated that the next Board meeting is scheduled for Tuesday, January 8, 2013 at 1:15 p.m.

**ADJOURNMENT**

The meeting was adjourned at 1:25 p.m.

\_\_\_\_\_  
Coordinating Board Chair

\_\_\_\_\_  
Date





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2009 NW 67th Place, Gainesville, FL 32653 -1603 • 352.955.2200

December 27, 2012

TO: Union County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Request for Proposals

STAFF RECOMMENDATION

No action required. For information only.

BACKGROUND:

The Florida Commission for the Transportation Disadvantaged requires that the North Central Florida Regional Planning Council use a competitive request for proposals process to select Community Transportation Coordinators at the end of each contract period.

A & A Transport, Inc. is the designated Community Transportation Coordinator for Union County. A & A Transport's Memorandum of Agreement will expire June 30, 2013. Therefore, the Council must use a competitive request for proposals process to select a Community Transportation Coordinator for Union County.

Any proposals submitted by the deadline will be scored and ranked by a Technical Review Committee. The Committee scores and rankings will be provided to the Board for review. The Board may provide non-binding comments concerning proposals to the North Central Florida Regional Planning Council.

The North Central Florida Regional Planning Council will review the recommendation of the Technical Review Committee and any comments provided by the Board and forward a recommendation to the Florida Commission for the Transportation Disadvantaged including any terms of designation. The Florida Commission for the Transportation Disadvantaged will make the final designation.

If you have any questions concerning this matter, please do not hesitate to contact me.

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**ATTENDANCE RECORD**

**UNION COUNTY  
TRANSPORTATION DISADVANTAGED  
COORDINATING BOARD**

POSITION	NAME	01/10/2012	04/17/2012	07/17/2012	10/16/2012
Chairperson	Commissioner M. Wayne Smith	P	P	P	P
Alternate Chairperson	Bill McGill	P	P	A	P
FDOT	Sandra Collins	P	A	A	P
Alternate Member	Janell Damato	-	A	A	A
FDCF	Jaime Sanchez-Bianchi	-	-	-	P
Alternate Member	(Vacant)				
FAHCA-Medicaid	Alana McKay	A	A	A	P
Alternate Member	Andrew Singer	P	P	P	A
FDOE	Rayford Riels	P	P	P	A
Alternate Member	Barbara Harrington	A	A	A	A
Public Education	Mike Pitman	P	A	A	A
Alternate Member	(Vacant)				
Citizen Advocate (CA)	Doyle Archer	P	A	A	A
Alternate Member	Shirley Johns	A	A	A	A
CA-User	(Vacant)				
Alternate Member	(Vacant)				
Elderly Rep.	Donald Pettit	P	P	P	A
Alternate Member	(Vacant)				
Veterans Rep.	Barbara Fischer	A	A	A	A
Alternate Member	(Vacant)				
Persons with Disabilities	(Vacant)				
Alternate Rep.	(Vacant)				
CAA Rep.	Frances Terry	A	A	A	A
Alternate Member	Candice Miller		P	P	A
FDEA	Cindy Roberts	A	A	A	A
Alternate Member	Janis Owen	A	A	A	A
Children at Risk	Kyle Bonesteel	A	A	Alberta Hampton	Alberta Hampton
Alternate Member	(Vacant)				
Regional Workfoce Development Board	Michelle Gianossa				
Alternate Member	(Vacant)				
Local Medical Community	(Vacant)				
Alternate Member	(Vacant)				

LEGEND KEY: P-Present A-Absent - Not Applicable (newly appointed member)

ATTENDANCE POLICY: According to Article III, Section 5 of the Coordinating Board bylaws: "The North Central Florida Regional Planning Council shall review and consider rescinding the appointment of any voting member of the Board who fails to attend three consecutive meetings."

