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## MEETING NOTICE

### EXECUTIVE COMMITTEE

There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **April 24, 2025**. The meeting will be held as a hybrid meeting in-person at the **Holiday Inn Hotel and Suites, Santa Fe Room, 213 Southwest Commerce Boulevard, Lake City, Florida**, and via Communications Media Technology at **6:00 p.m.**

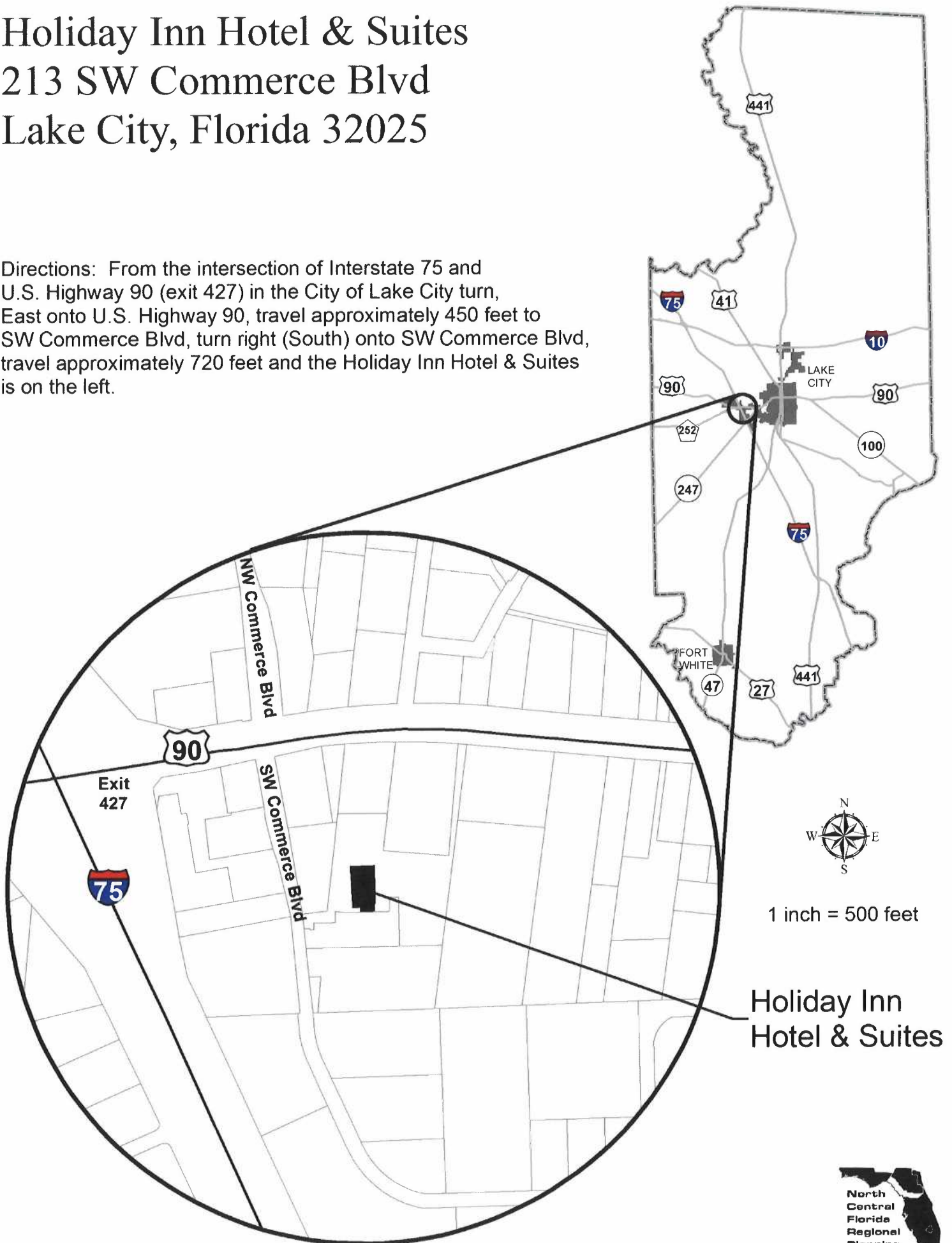
**DIAL IN NUMBER: Toll Free 1.888.585.9008**

**CONFERENCE CODE: 568 124 316**

# Holiday Inn Hotel & Suites

213 SW Commerce Blvd  
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.



Holiday Inn  
Hotel & Suites



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## AGENDA

### EXECUTIVE COMMITTEE

Hybrid Public Meeting  
Holiday Inn Hotel & Suites  
213 Southwest Commerce Boulevard  
Lake City, Florida and  
Via Communications Media Technology

April 24, 2025  
6:00 p.m.

	<u>Page</u>
* I. APPROVAL OF MINUTES - March 27, 2025	5
II. CONTRACTS AND APPLICATIONS -	
* A. Interagency Agreement with East Central Florida Regional Planning Council to Participate in Regional Joint Mitigation Resiliency Project Amendment 3	9
III. PROGRAM REPORT -	
* A. Transportation Disadvantaged Program Community Transportation Coordinator Designation for Levy County	11
* B. Transportation Disadvantaged Program Local Coordinating Board Appointments	17
* C. Transportation Disadvantaged Program Local Coordinating Board Chair Appointment Columbia Hamilton Suwannee Counties	19
IV. GENERAL ADMINISTRATION -	
* A. Proclamation Proclaiming May 4-10, 2025 Travel and Tourism Week	21
* B. Proclamation Proclaiming May 11-17, 2025 Economic Development Week	25
V. OTHER BUSINESS - None	
VI. PUBLIC COMMENTS	

The Committee welcomes you to this meeting. This time is set aside for our citizens and general public to address the Committee. If you would like to address the Committee, please complete a form, come forward when you are called, and state your name for the record. Please also limit your comments to not more than three minutes. Your participation is welcomed.

See Attachments



NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
EXECUTIVE COMMITTEE  
MINUTES

Hybrid Meeting  
Holiday Inn Hotel & Suites  
Lake City, Florida and  
Via Communications Media Technology

March 27, 2025  
6:00 p.m.

MEMBERS PRESENT  
IN PERSON

Mary Alford, Vice-Chair  
Jhelecia Hawkins, Secretary  
Fletcher Hope Jr., Chair  
Maurice Perkins, Treasurer

VIA COMMUNICATIONS  
MEDIA TECHNOLOGY  
(FOR QUORUM)

Janice Mortimer, Immediate Past Chair

MEMBERS PRESENT  
VIA COMMUNICATIONS  
(NOT FOR QUORUM)

None

Noting a quorum being present, Chair Hope called the meeting to order at 6:02 p.m.

I. APPROVAL OF MINUTES - FEBRUARY 27, 2025

**ACTION:** Commissioner Alford made the motion, with a second by Councilwoman Hawkins, to approve the minutes for the February 27, 2025 Executive Committee meeting as written and circulated. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS -

A. Amendment to Memorandum of Agreement with  
Tampa Bay Regional Planning Council  
Concerning Regional Economic Modeling, Inc.

**ACTION:** Commissioner Alford made the motion, with a second by Councilwoman Hawkins, to recommend that the Council authorize the Executive Director to sign an amendment to the memorandum of agreement with Tampa Bay Regional Planning Council for an additional year as a user of the Regional Economic Modeling, Inc., for a fixed fee amount of \$6,495.50. The motion carried unanimously.

III. PROGRAM REPORT -

A. Transportation Disadvantaged Local Coordinating Board Membership Certifications

**ACTION:** Commissioner Perkins made the motion, with a second by Commissioner Alford, to recommend that the Council authorize the Chair to sign the Bradford County; Columbia Hamilton Suwannee; Dixie County; Gilchrist County; Lafayette County; Levy County; Madison County and Union County Transportation Disadvantaged Local Coordinating Board Membership Certifications. The motion carried unanimously.

IV. GENERAL ADMINISTRATION -

A. Proclamation Proclaiming April 2025 County Government Month

**ACTION:** Commissioner Alford made the motion, with a second by Commissioner Perkins to recommend that the Council adopt a proclamation proclaiming April 2025 as County Government Month. The motion carried unanimously.

B. Proclamation Proclaiming April 2025 Springs Protection Awareness Month

**ACTION:** Commissioner Alford made the motion, with a second by Commissioner Perkins to recommend that the Council adopt a proclamation proclaiming April 2025 as Springs Protection Awareness Month. The motion carried unanimously.

C. Proclamation Proclaiming April 2025 Water Conservation Month

**ACTION:** Commissioner Perkins made the motion, with a second by Councilwoman Hawkins to recommend that the Council adopt a proclamation proclaiming April 2025 as Water Conservation Month. The motion carried unanimously.

D. Proclamation Proclaiming April 21-25, 2025 Community Development Week

**ACTION:** Councilwoman Hawkins made the motion, with a second by Commissioner Perkins, to recommend that the Council adopt a proclamation proclaiming April 21-25, 2025 as Community Development Week. The motion carried unanimously.

E. Resolution No. 2025-13 Concerning Senate Bill 1264 and House Bill 1125

**ACTION:** Commissioner Perkins made the motion, with a second by Vice-Mayor Mortimer to recommend that the Council adopt Resolution No. 2025-13 concerning Senate Bill 1264 and House Bill 1125. The motion carried unanimously.

V. OTHER BUSINESS - None

VI. PUBLIC COMMENTS -

Stew Lilker, Columbia County Observer, discussed the Council speaker form statement and transportation disadvantaged coordinating board meeting quorums.

The meeting adjourned at 6:28 p.m.

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Fletcher J. Hope Jr., Chair

4/24/25  
Date






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April 17, 2025

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Interagency Agreement with East Central Florida Regional Planning Council  
to Participate in Regional Joint Mitigation Resiliency Project Amendment 3

**RECOMMENDATION:**

**Authorize the Chair to execute Interagency Agreement Amendment 3 with East Central Florida Regional Planning Council for the Regional Joint Mitigation Resiliency Project.**

**BACKGROUND:**

The Florida Department of Economic Opportunity has awarded a \$1.499 million Rebuild Florida Community Development Block Grant General Planning Support Program grant to the East Central Florida Regional Planning Council to complete a Regional Joint Mitigation Resiliency Project.

The East Central Florida Regional Planning Council has entered into interagency agreements with the regional planning councils that have counties that were declared federal disaster areas as a result of Hurricane Irma to assist in completing the project. These regional planning councils include Central Florida Regional Planning Council, Northeast Florida Regional Council, North Central Florida Regional Planning Council, Tampa Bay Regional Planning Council and the Treasure Coast Regional Planning Council.

The regional planning councils are engaging in cross collaboration to provide a seamless network of community partners setting forth a single consistent methodology for vulnerability, risk analysis and assessments with reduced focus on county boundaries in order to identify potential multi-jurisdictional or multi-county solutions. The project fills an identified gap in resilience efforts by focusing on the impacts of flooding hazards to the inland counties in Florida.

The scope of work includes the following activities.

- Future Extreme Rainfall Modeling;
- Mitigation Needs Assessment, Template and Mitigation Priority Areas and Project List;
- Small Area Mitigation Plans;
- Regional Resilience Exposure Tool;
- Interactive Best Practice Application; and
- Stakeholder Engagement.

The Council is being paid a total fixed fee amount of \$237,111.25 over a three-year period by the East Central Florida Regional Planning Council for these services.

Amendment 3 to the Interagency Agreement extends deliverable dates. In particular, the deliverable dates for the following deliverables are extended as follows:

- Deliverable 1.1 - Project Coordination to August 1, 2026;
- Deliverable 3, Task 3 - Comprehensive Regional Mitigation Assessment to March 31, 2026;
- Deliverable 4, Task 3 - Regional Flood Mitigation Project List to February 1, 2026;
- Deliverable 5, Task 1 - Small Area Conceptual Mitigation Plans to August 30, 2025;
- Deliverable 8, Task 3 - Regional Trainings to August 1, 2026; and
- Deliverable 8, Task 4 - Statewide Webinar to August 1, 2026.

If you have questions concerning this matter, please do not hesitate to contact me.



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April 17, 2025

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Florida Transportation Disadvantaged Program  
Community Transportation Coordinator Designation for  
Levy County

RECOMMENDATION:

**Approve Resolution No. 2025-14 recommending the Florida Commission for the Transportation Disadvantaged designate the Board of County Commissioners of Levy County, Florida as the Community Transportation Coordinator for Levy County.**

**BACKGROUND:**

The Council is the Designated Official Planning Agency for the Transportation Disadvantaged Program in Levy County. The Florida Commission for the Transportation Disadvantaged requires that the designated official planning agencies conduct the selection process and recommend a Community Transportation Coordinator at the end of each contract period.

The Board of County Commissioners of Levy County, Florida is the designated Community Transportation Coordinator for Levy County. The Board of County Commissioners of Levy County, Florida's Memorandum of Agreement will expire June 30, 2025.

Section 287.057(3) (e) 12, Florida Statutes, allows for contractual services or commodities provided by governmental entities to not be subject to competitive solicitation requirements. Rule 41-2.010 (2) of the Florida Administrative Code allows the selection of Community Transportation Coordinators without competitive acquisition upon the recommendation of the Designated Official Planning Agency. Therefore, the Florida Commission for the Transportation Disadvantaged may designate a governmental entity, such as the Board of County Commissioners of Levy County, Florida as the Community Transportation Coordinator without using a competitive selection process.

The Board of County Commissioners of Levy County, Florida is willing to continue serving as the Community Transportation Coordinator for Levy County. Please find attached a resolution adopted by the Board of County Commissioners of Levy County, Florida concerning designation as the Community Transportation Coordinator.

If you have any questions concerning this matter, please do not hesitate to contact me.

**Attachments**

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Deputy Clerk Katie

**RESOLUTION  
NUMBER 2025-7**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, REQUESTING THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED DESIGNATE THE BOARD OF COUNTY COMMISSIONERS, AS THE COMMUNITY TRANSPORTATION COORDINATOR UNDER FLORIDA'S TRANSPORTATION DISADVANTAGED PROGRAM; PROVIDING FOR APPROVAL OF A RELATED AGREEMENT; AUTHORIZING THE CHAIR OR VICE-CHAIR TO EXECUTE THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners of Levy County, Florida (the "Board") is currently designated by the Florida Commission for the Transportation Disadvantaged as the Community Transportation Coordinator ("CTC") for Florida's Transportation Disadvantaged Program for Levy County, which designation expires on June 30, 2025;

**WHEREAS**, the Board is authorized to be designated as the CTC for Levy County in accordance with Rule 41-2.010(2), Florida Administrative Code;

**WHEREAS**, as a governmental entity, the Board may provide CTC services and be designated the CTC for Levy County without a competitive acquisition process if the North Central Florida Regional Planning Council (as the Designated Official Planning Agency) determines that approach is in the best interest of the transportation disadvantaged;

**WHEREAS**, in 2002, the Board created Levy County Transit for the purpose of operating a public transportation system for Levy County residents;

**WHEREAS**, the Board has the ability to provide the organizational structure needed to administer and operate public transportation;

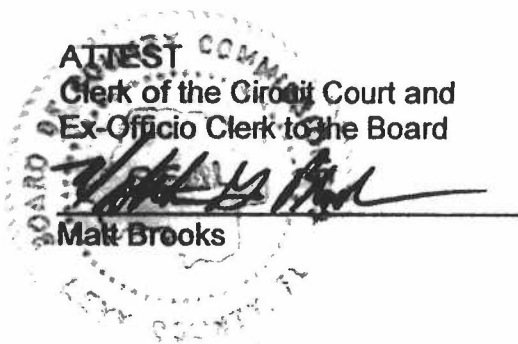
**WHEREAS**, the Board is willing to continue to act as the CTC for Levy County for a five year period beginning July 1, 2025, in order to provide transportation services to the transportation disadvantaged population in Levy County.

**NOW THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Levy County, Florida that:

1. In accordance with Chapter 427, F.S. and Rule 41-2.010(2), F.A.C., the Board requests that the Florida Commission for the Transportation Disadvantaged designate the Board as the CTC for Levy County for a five-year period effective July 1, 2025.

2 The Board hereby approves the Memorandum of Agreement with the Commission for the Transportation Disadvantaged and authorizes its Chair, or Vice-Chair in the absence or inability of the Chair, to execute the Memorandum of Agreement on behalf of the Board.

**DULY ADOPTED** on February 18, 2025.



BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FLORIDA

  
Desiree Mills, Chair

Approved as to form and legal sufficiency

  
Nicolle M. Shalley, County Attorney

RESOLUTION NO. 2025-14

A RESOLUTION OF THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
RECOMMENDING THE DESIGNATION OF THE COMMUNITY TRANSPORTATION  
COORDINATOR FOR LEVY COUNTY; PROVIDING AN EFFECTIVE DATE

WHEREAS, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency for the Transportation Disadvantaged Program in Levy County, has the authority to recommend the designation of the Community Transportation Coordinator, as authorized by Section 427.015(2), Florida Statutes and Rule 41-2.010(6), Florida Administrative Code;

NOW THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA  
REGIONAL PLANNING COUNCIL:

1. That the North Central Florida Regional Planning Council has the authority to recommend the Board of County Commissioners of Levy County, Florida to be designated the Community Transportation Coordinator for Levy County;
2. That the Board of County Commissioners of Levy County, Florida is willing to provide the services necessary to serve the transportation disadvantaged populations;
3. That the Board of County Commissioners of Levy County, Florida has the appropriate personnel, financial capacity, vehicle and equipment resources, experience and qualifications to serve the transportation disadvantaged populations;
4. That the Board of County Commissioners of Levy County, Florida has demonstrated the ability to coordinate a multitude of funding sources and service provisions;
5. That the Board of County Commissioners of Levy County, Florida has identified specific means by which it will comply with the provisions of the Americans with Disabilities Act and applicable local regulations governing handicapped accessibility requirements;
6. That the Board of County Commissioners of Levy County, Florida has demonstrated plans to provide the most cost effective and quality transportation services;
7. That the Board of County Commissioners of Levy County, Florida has demonstrated plans to coordinate with the public school system, private sector operators and other governmental agencies to maximize the effectiveness of the coordinated transportation system;
8. That the Board of County Commissioners of Levy County, Florida has demonstrated its plans to comply with federal, state and local safety requirements as specified in Section 341.0161, Florida Statutes; and
9. That the Board of County Commissioners of Levy County, Florida has demonstrated plans to comply with state, federal and local laws relating to substance abuse testing.

APPROVED AND ADOPTED by the North Central Florida Regional Planning Council, this  
24th day of April 2025.

ATTEST

NORTH CENTRAL FLORIDA  
REGIONAL PLANNING COUNCIL

SEAL

\_\_\_\_\_  
Scott R. Koons, Executive Director

\_\_\_\_\_  
Fletcher J. Hope Jr., Chair





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April 17, 2025

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Transportation Disadvantaged Program Local Coordinating Board Appointments

RECOMMENDATION:

- **Appoint Michael Cohen the alternate Public Education Representative on the Columbia Hamilton Suwannee Transportation Disadvantaged Coordinating Board;**
- **Appoint Commissioner James Howell the Hamilton County Local Elected Official on the Columbia Hamilton Suwannee Transportation Disadvantaged Coordinating Board; and**
- **Appoint Phyllis Marty the voting Regional Workforce Board Representative on the Dixie County, Gilchrist County, and Union County Transportation Disadvantaged Coordinating Boards and the alternate Regional Workforce Board Representative on the Columbia Hamilton Suwannee Transportation Disadvantaged Coordinating Board.**

BACKGROUND:

- According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. It is recommended Michael Cohen the alternate Public Education Representative on the Columbia Hamilton Suwannee Transportation Disadvantaged Coordinating Board. It is recommended Commissioner James Howell be appointed the Hamilton County Local Elected Official on the Columbia Hamilton Suwannee Transportation Disadvantaged Coordinating Board. It is recommended Phyllis Marty be appointed the voting Regional Workforce Board Representative on the Dixie County, Gilchrist County, and Union County Transportation Disadvantaged Coordinating Boards and the alternate Regional Workforce Board Representative on the Columbia Hamilton Suwannee Transportation Disadvantaged Coordinating Board.

If you have any questions concerning this matter, please do not hesitate to contact me.

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April 17, 2025

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Transportation Disadvantaged Local Coordinating Board Chair Appointment  
Columbia, Hamilton and Suwannee Counties

RECOMMENDATION:

**Appoint Commissioner Leo Mobley, Suwannee County Local Elected Official, Chair of the Columbia Hamilton Suwannee Transportation Disadvantaged Coordinating Board for the remainder of a one-year term ending June 30, 2025.**

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing the Chair of the Columbia Hamilton Suwannee Transportation Disadvantaged Coordinating Board.

Chapter I. F. (1) of the Columbia Hamilton Suwannee Transportation Disadvantaged Coordinating Board Bylaws provides for the Board to annually recommend to the Council a local elected official to serve as Chair of the Board. At its March 26, 2025 meeting, the Board recommended the Council appoint Commissioner Leo Mobley, Suwannee County Local Elected Official, as Chair of the Board for the remainder of a one-year term ending June 30, 2025.

If you have any questions concerning this matter, please do not hesitate to contact me.

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## IV.A.

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April 17, 2025

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Proclamation Proclaiming May 4-10, 2025 as Travel and Tourism Week

### RECOMMENDATION:

**Adopt the attached proclamation proclaiming the week of May 4-10, 2025 as Travel and Tourism Week in the north central Florida region.**

### BACKGROUND:

The Original Florida Tourism Task Force was created as a task force of the Council 32 years ago. It is a 13-county independent tourism marketing interlocal agreement organization. The mission of the Original Florida Tourism Task Force is to "Promote the natural, historic, and cultural attractions of the north central Florida region to increase the number of visitors and extend their stay." The goal is to enhance the area's economy, image, and quality of life through expanded revenues and employment opportunities. At the same time, the region will encourage the preservation of the resources which bring focus to the area.

The week of May 4-10, 2025 is National Travel and Tourism Week as declared by the Travel Industry Association. Activities are planned throughout the United States and Florida to support and celebrate the tourism industry.

It is recommended that the Council adopt the attached proclamation proclaiming the week of May 4-10, 2025 as Travel and Tourism Week in north central Florida.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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# PROCLAMATION

## PROCLAIMING MAY 4-10, 2025 AS TRAVEL AND TOURISM WEEK

WHEREAS, tourism brings over 142 million visitors annually to the State of Florida, generates an estimated 131 billion dollars in economic activity, an estimated 36 billion dollars in annual tax revenue and employs over two million persons;

WHEREAS, the North Central Florida Regional Planning Council recognizes the importance of tourism to the north central Florida regional economy and quality of life;

WHEREAS, local governments, tourist development councils and the North Central Florida Regional Planning Council support tourism opportunities in north central Florida; and

WHEREAS, local governments, businesses, chambers of commerce, visitors bureaus, tourist development councils and the North Central Florida Regional Planning Council are working together to support this vital part of north central Florida's economy and all who play a role in tourism to ensure that north central Florida continues to be a place where traditions will be created and continued for years to come.

NOW, THEREFORE, the North Central Florida Regional Planning Council hereby proclaims the week of May 4-10, 2025 as *Travel and Tourism Week* throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 24th day of April 2025.

ATTEST:

SEAL

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Jhelecia Hawkins, Secretary

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Fletcher J. Hope, Jr., Chair





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April 17, 2025

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Proclamation Proclaiming May 11-17, 2025 as Economic Development Week

RECOMMENDATION:

**Approve the attached proclamation proclaiming May 11-17, 2025 as Economic Development Week in the north central Florida region.**

BACKGROUND:

The International Economic Development Council has designated May 11-17, 2025 as Economic Development Week. The Council assists local governments and economic development organizations in promoting economic well-being and quality of life for communities create, retain and expand jobs that facilitate growth, enhance wealth and provide a stable tax base.

The International Economic Development Council is encouraging local governments and other organizations to recognize Economic Development Week.

It is recommended that the Council adopt the attached proclamation proclaiming May 11-17, 2025 as Economic Development Week in the north central Florida region.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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# PROCLAMATION

## PROCLAIMING MAY 11-17, 2025 AS ECONOMIC DEVELOPMENT WEEK

WHEREAS, the North Central Florida Regional Planning Council is an economic development district designated by the United States Department of Commerce, Economic Development Administration; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses which is the hallmark of the American economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial and federal governments, public-private partnerships, chambers of commerce, universities and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS, economic developers working in the north central Florida region support the expansion of career opportunities and quality of life.

NOW, THEREFORE, the North Central Florida Regional Planning Council hereby proclaims the week of May 11-17, 2025 as ***Economic Development Week*** throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 24th day of April 2025.

ATTEST:

NORTH CENTRAL FLORIDA  
REGIONAL PLANNING COUNCIL

SEAL

\_\_\_\_\_  
Jhelecia Hawkins, Secretary

\_\_\_\_\_  
Fletcher J. Hope Jr., Chair

