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# MEETING NOTICE

## EXECUTIVE COMMITTEE

There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **January 27, 2022**. Due to the COVID-19 Pandemic, the meeting will be held virtually via communications media technology at **6:00 p.m.**

**DIAL IN NUMBER: Toll Free 1.888.585.9008**

**CONFERENCE CODE: 568 124 316**





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## AGENDA EXECUTIVE COMMITTEE

Virtual Public Meeting  
Via Communications Media Technology  
Gainesville, Florida

January 27, 2022  
6:00 p.m.

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* I. APPROVAL OF MINUTES - December 9, 2021	5
II. CONTRACTS AND APPLICATIONS - None	
III. PROGRAM REPORT -	
* A. Florida Transportation Disadvantaged Program Community Transportation Coordinator Selection for Madison County	7
* B. Transportation Disadvantaged Local Coordinating Board Appointment	9
IV. GENERAL ADMINISTRATION -	
* A. Proclamation Proclaiming February 21-27, 2022 Hazardous Materials Awareness Week	11
* B. Resolution Supporting Creation of a Statewide Coordinated Planning and Prioritization Approach for Water Resource Investments Modeled on the Florida Transportation Commission	15
V. OTHER BUSINESS - None	
VI. CITIZEN COMMENTS	

This agenda item provides an opportunity for citizens to address the Committee on any matter not included on the agenda. The comment period is limited to three minutes for each individual.

\* See Attachments

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Dedicated to improving the quality of life of the Region's citizens,  
by enhancing public safety, protecting regional resources,  
promoting economic development and providing technical services to local governments.



EXECUTIVE COMMITTEE  
MINUTES

Virtual Meeting  
Via Communications Media Technology

December 9, 2021  
6:00 p.m.

MEMBERS PRESENT

Anthony Adams, Vice-Chair  
Charles Chestnut IV, Immediate Past Chair  
Thomas Demps, Chair  
Fletcher Hope, Executive Committee Member  
Janice Mortimer, Secretary-Treasurer

STAFF PRESENT

Scott Koons

OTHERS PRESENT

Stew Lilker,  
Columbia County Observer

Chair Thomas Demps called the meeting to order at 6:00 p.m.

I. APPROVAL OF MINUTES - October 28, 2021

**ACTION:** Mayor Mortimer made the motion, with a second by Commissioner Chestnut, to approve the minutes for the October 28, 2021 Executive Committee meeting as written and circulated. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS

A. Local Government Comprehensive Planning Services Agreement  
Fiscal Year 2021-22 - Town of Bronson

**ACTION:** Commissioner Chestnut made the motion, with a second by Commissioner Hope, to recommend that the Council authorize the Chair to execute the Fiscal Year 2021-22 agreement with the Town of Bronson to provide local government comprehensive planning assistance services in the amount of \$7,000. The motion carried unanimously.

B. Local Government Comprehensive Plan Evaluation Amendments  
Fiscal Year 2021-22 Services Agreement - Town of Bell

**ACTION:** Commissioner Adams made the motion, with a second by Commissioner Hope, to recommend that the Council authorize the Chair to execute the Fiscal Year 2021-22 agreement with the Town of Bell to provide technical assistance to prepare evaluation-based amendments for its comprehensive plan for a fixed fee amount of \$5,000. The motion carried unanimously.

C. Local Government Comprehensive Plan Evaluation Amendments  
Fiscal Year 2021-22 Services Agreement - City of Trenton

**ACTION:** Commissioner Chestnut made the motion, with a second by Mayor Mortimer, to recommend that the Council authorize the Chair to execute an agreement with the City of Trenton to provide technical assistance to prepare evaluation-based amendments for its comprehensive plan for a fixed fee amount of \$5,000. The motion carried unanimously.

III. PROGRAM REPORT

A. Intergovernmental Coordination and Review and Public Transportation  
Coordination Agreement

**ACTION:** Commissioner Chestnut made the motion, with a second by Mayor Mortimer to recommend that the Council authorize the Chair to execute the Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement among the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, the North Central Florida Regional Planning Council, the Florida Department of Transportation, the City of Gainesville and the Gainesville-Alachua County Regional Airport Authority. The motion carried unanimously.

IV. GENERAL ADMINISTRATION

A. Resolution Recognizing 50th Anniversary of the Town of Raiford

**ACTION:** Commissioner Chestnut made the motion, with a second by Commissioner Adams, to recommend that the Council adopt the Resolution No. 2021-19 recognizing the 50th Anniversary of the Town of Raiford. The motion carried unanimously.

V. OTHER BUSINESS - Florida Regional Councils Association Policy Board  
Hybrid Meeting - January 14, 2022

Scott Koons, Executive Director, reported that the Florida Regional Councils Association Policy Board meeting to be held on January 14, 2022 in Tallahassee will be conducted in a hybrid format with a virtual access option via communications media technology.

VI. CITIZEN COMMENTS

The meeting adjourned at 6:10 p.m.

\_\_\_\_\_  
Thomas Demps, Chair

1/27/22  
Date



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January 20, 2022

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director   
SUBJECT: Florida Transportation Disadvantaged Program -  
Community Transportation Coordinator Designation for  
Madison County

RECOMMENDATION:

- **Reject the Big Bend Transit, Inc. proposal submitted in response to Request for Proposals No. 2021-01 that was received at the office of the North Central Florida Regional Planning Council after 3:00 p.m., Eastern Standard Time, January 7, 2022.**
- **Reject the Maruti Mobility Management, Inc. proposal as being nonresponsive to Request for Proposals 2021-01.**
- **Authorize the Executive Director to re-advertise Request for Proposals No. 2021-01 for the designation of the Community Transportation Coordinator for Madison County.**

BACKGROUND:

The Council issued Request for Proposals No. 2021-01 for the Madison County Community Transportation Coordinator designation on November 5, 2021. The following firms submitted proposals in response to the request for proposals: Big Bend Transit, Inc. and Maruti Mobility Management.

The Big Bend Transit, Inc. proposal was received at the office of the North Central Florida Regional Planning Council after 3:00 p.m., Eastern Standard Time, January 7, 2022. Thus, it is recommended that the Big Bend Transit, Inc. proposal be rejected as being nonresponsive to Request for Proposals No. 2021-01.

As required by Rule 41-2.010 (4)(c) of the Florida Administrative Code, Request for Proposals No. 2021-01 specified that proposals must include a current audited financial statement prepared by a licensed independent certified public accountant that clearly shows that the proposer is financially capable of successfully performing the contract. Request for Proposals No. 2021-01 further specified that proposals without a current financial statement prepared by a licensed certified public accountant would be rejected without further consideration.

The Maruti Mobility Management, Inc. proposal did not include a current financial statement prepared by a licensed certified public accountant. Thus, it is recommended that the Maruti Mobility Management, Inc. proposal be rejected as being nonresponsive to Request for Proposals No. 2021-01.

If you have any questions concerning this matter, please do not hesitate to contact me.

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January 20, 2022

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Local Coordinating Board Appointment

RECOMMENDATION:

**Appoint Commissioner Russell Meeks Jr. as Chair of the Levy County Transportation Disadvantaged Coordinating Board.**

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. It is recommended Commissioner Russell Meeks, Jr. be appointed Chair of the Levy County Transportation Disadvantaged Coordinating Board.

If you have any questions concerning this matter, please do not hesitate to contact me.





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January 20, 2022

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Proclamation Proclaiming February 21, 2022 - February 27, 2022  
Hazardous Materials Awareness Week

RECOMMENDATION:

**Approve the attached proclamation proclaiming the week of February 21, 2022 - February 27, 2022 as Hazardous Materials Awareness Week in the north central Florida region.**

BACKGROUND:

The North Central Florida Local Emergency Planning Committee has the job of increasing the safety of our communities from chemical releases. Public outreach and education are important to increasing chemical safety in our communities. The North Central Florida Local Emergency Planning Committee has designated the week of February 21, 2022 - February 27, 2022 as Hazardous Materials Awareness Week. It is recommended that the Council join in this public outreach effort by proclaiming the week of February 21, 2022 - February 27, 2022 as Hazardous Materials Awareness Week (see attached Proclamation).

One goal of Hazardous Materials Awareness Week is to let the public know that facilities, first responders and emergency management are working together to ensure that our communities are as prepared as possible for both accidental and deliberate releases of hazardous materials. A second goal is to encourage local governments to take advantage of free hazardous materials training classes offered by the Local Emergency Planning Committee.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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# PROCLAMATION

## PROCLAIMING FEBRUARY 21, 2022 - FEBRUARY 27, 2022 AS HAZARDOUS MATERIALS AWARENESS WEEK

WHEREAS, the safe use of hazardous materials is essential to citizens, business, industry and local governments to maintain economic stability and the public health; and

WHEREAS, the North Central Florida Regional Planning Council recognizes the importance of protecting our communities from both accidental and deliberate releases of hazardous materials and joins the North Central Florida Local Emergency Planning Committee, and numerous municipalities, counties and school boards, in publicly promoting community hazardous materials safety; and

WHEREAS, it is essential for local governments, regional planning councils and local emergency planning committees to work together to increase community safety by encouraging emergency responders to attend free training on how to safely respond to releases of hazardous materials; and

WHEREAS, citizens need to know that local governments, businesses, emergency responders and emergency planners are working together to ensure that our communities are as prepared as possible for both accidental and deliberate releases of hazardous materials.

NOW, THEREFORE, the North Central Florida Regional Planning Council hereby proclaims the week of February 21, 2022 - February 27, 2022 as *Hazardous Materials Awareness Week* throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 27th day of January 2022.

ATTEST:

SEAL

\_\_\_\_\_  
Janice D. Mortimer, Secretary-Treasurer

\_\_\_\_\_  
Thomas Demps, Chair





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January 20, 2022

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Resolution Supporting Creation of a Statewide Coordinated Planning and Prioritization Approach for Water Resource Investments Modeled on the Florida Transportation Commission

RECOMMENDATION:

**Adopt attached Resolution No. 2022-01 Supporting Creation of a Statewide Coordinated Planning and Prioritization Approach for Water Resource Investments Modeled on the Florida Transportation Commission.**

BACKGROUND:

Florida needs a more effective comprehensive framework for coordinating and prioritizing funding for local water projects to address challenges such as but not limited to: algal blooms, water conservation, marine resources/habitat/coral reef protection, water quality protection, minimum flows and levels, stormwater management, and climate change adaptation and resiliency. Local governments need a framework for improving coordination and prioritization of funding for local and regional water projects similar to the organizational structure of the Florida Department of Transportation, which has proven successful for transportation planning.

The Department includes a Transportation Commission whose mission is to provide leadership in meeting Florida's transportation needs through policy guidance on issues of statewide importance and by maintaining oversight, public accountability to the Department, and other statutorily specified transportation authorities. The Florida Transportation Commission was created in 1987, under Section 20.23, Florida Statutes, to serve as a citizen oversight board for the Department. The Commission is assigned to the Department for administrative and fiscal purposes; otherwise, it functions independently of the control and direction of the Department. Additionally, the Florida Transportation Plan, under Section 339.155, Florida Statutes, provides the framework for the development of the state long-range transportation goals and objectives to be updated every five years.

The Water and Environmental Sustainability Committee of the Florida Association of Counties recently proposed modeling state water resource investment on the Florida Transportation Commission and Florida Transportation Plan approach for planning, prioritization, a predictable multi-year capital construction program and oversight which reliably delivers transportation improvements.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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RESOLUTION NO. 2022-01

A RESOLUTION OF THE NORTH CENTRAL FLORIDA  
REGIONAL PLANNING COUNCIL SUPPORTING CREATION OF  
A STATEWIDE COORDINATED PLANNING AND  
PRIORITIZATION APPROACH FOR WATER RESOURCE  
INVESTMENTS MODELLED ON THE FLORIDA  
TRANSPORTATION COMMISSION

WHEREAS, the North Central Florida Regional Planning Council is a multi-purpose regional governmental entity with policy responsibility in the areas of affordable housing, economic development, emergency preparedness, natural resources and regional transportation; and

WHEREAS, the North Central Florida Regional Planning Council's geographical area is comprised of Alachua, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Madison, Suwannee, Taylor and Union Counties and the 40 municipalities contained therein and home to over one-half million people; and

WHEREAS, the coastal marshes, rivers, lakes, wetlands and aquifers of the Region are identified as Natural Resources of Regional Significance in the Council's Strategic Regional Policy Plan; and

WHEREAS, significant challenges face Florida in meeting the need for drinking water while also treating our sewage and protecting the environment; and

WHEREAS, a significant roadblock to effectively addressing the water challenges facing Florida is the fractured nature of responsibility for water and the uncoordinated investment of funds to meet our needs; and

WHEREAS, funding at the state level has been subject to shifting legislative priorities and local perspectives rather than a strategic approach, leading to inefficiencies and a growing backlog of needed infrastructure; and

WHEREAS, recognizing this situation, the Water and Environmental Sustainability Committee of the Florida Association of Counties recently proposed modeling state water resource investment on the Florida Transportation Commission and Florida Transportation Plan approach for planning, prioritization, a predictable multi-year capital construction program and oversight which reliably delivers transportation improvements; and

WHEREAS, coordinated and efficient investment of sufficient state funding for regional systems in concert with local funding of local systems is needed in order to meet water needs and protect water resources and the environment now and into the future.

NOW, THEREFORE, BE IT RESOLVED, by the North Central Florida Regional Planning Council that:

Section 1. The above recitals are declared to be true and correct and are hereby made a part of this resolution.

Section 2. The Council expresses its support for statutory changes that will lead to coordinated and strategic investment of state funds for water resources using a structure modeled on the Florida Transportation Commission and Florida Transportation Plan.

Section 3. A copy of this resolution shall be transmitted to the Governor, the President of the Florida Senate, the Speaker of the Florida House of Representatives, the Florida Association of Counties, the Florida League of Cities and all regional planning councils in Florida.

Section 4. This resolution shall be effective upon adoption.

DULY ADOPTED by the North Central Florida Regional Planning Council this 27th day of January 2022.

NORTH CENTRAL FLORIDA  
REGIONAL PLANNING COUNCIL

Attest:

\_\_\_\_\_  
Scott R. Koons, Executive Director

\_\_\_\_\_  
Thomas Demps, Chair