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MEETING NOTICE

EXECUTIVE COMMITTEE

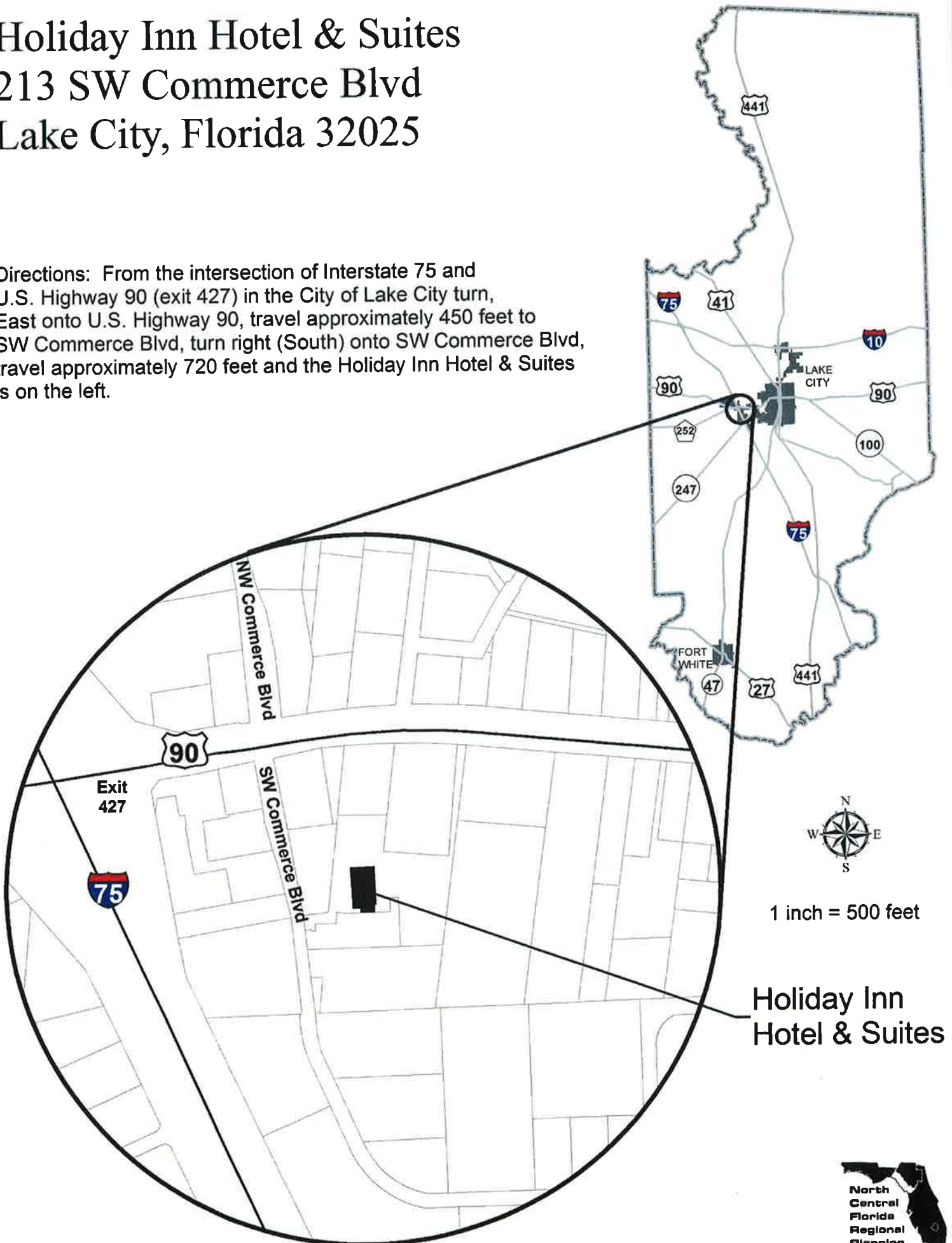
There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **August 23, 2018**. The meeting will be held at the Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida, at 6:00 p.m.

(Location Map on Back)

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.





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AGENDA EXECUTIVE COMMITTEE

Holiday Inn Hotel & Suites
Lake City, Florida

August 23, 2018
6:00 p.m.

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* I. APPROVAL OF MINUTES - July 26, 2018	5
II. CONTRACTS AND APPLICATIONS -	
* A. Local Government Comprehensive Planning Service Agreements Fiscal Year 2018-19	7
* B. Hazardous Waste Monitoring Verification and Notification Service Agreements Fiscal Year 2018-19	11
III. PROGRAM REPORT - None	
IV. GENERAL ADMINISTRATION - None	
V. OTHER BUSINESS - National Association of Development Organizations Annual Training Conference - Charlotte, NC - October 13-16, 2018	

* See Attachments

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Dedicated to improving the quality of life of the Region's citizens,
by enhancing public safety, protecting regional resources,
promoting economic development and providing technical services to local governments.

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EXECUTIVE COMMITTEE
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

July 26, 2018
6:00 p.m.

MEMBERS PRESENT

Louie Davis, Chair
Larry Sessions, Secretary/Treasurer
Lorene Thomas, Immediate Past Chair

STAFF PRESENT

Scott Koons

OTHERS PRESENT

Stew Lilker, Columbia County Observer

MEMBERS ABSENT

Robert Wilford, Vice-Chair
Charles Chestnut IV, Member

Chair Davis called the meeting to order at 6:05 p.m.

I. APPROVAL OF MINUTES - June 21, 2018

Chair Davis asked that the minutes for the June 21, 2018 Executive Committee meeting be approved as written.

ACTION: Commissioner Sessions made the motion, with a second by Ms. Thomas to approve the minutes for June 21, 2018 meeting as written. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS - Local Government Comprehensive
Planning Services Agreement Fiscal Year 2017-18
Levy County

ACTION: Ms. Thomas made the motion, with a second by Commissioner Sessions to recommend that the Council authorize the Chair to execute a Fiscal Year 2017-18 agreement with Levy County to provide local government comprehensive planning assistance services in the amount of \$5,000. The motion carried unanimously.

III. PROGRAM REPORT - None

IV. GENERAL ADMINISTRATION - Employee Health Insurance Proposal

Mr. Koons stated that United Healthcare has offered to continue health insurance coverage for the Council with no change in premiums for the coming year beginning September 1, 2018. The total change in the cost to the Council for the coming year would be \$0 per month, (0.0) percent. The resulting total monthly cost to the Council would be \$8,366.

Mr. Koons also stated that United Healthcare is proposing no change in life insurance premiums for the coming year. United Healthcare is proposing to decrease the cost for dental insurance to employees for the coming year by (\$3) per month or a decrease of (4.0) percent. The resulting total monthly cost to employees would be \$65.

Mr. Koons stated that staff secured alternative proposals for health insurance from United Healthcare for consideration by the Executive Committee. He stated that the alternative proposals include reductions in benefits for employees.

ACTION: Commissioner Sessions made the motion, with a second by Ms. Thomas, to recommend that the Council approve the renewal proposal received from UnitedHealthcare for Plan 8W-1/RX311 for health insurance, dental insurance and life insurance for the year beginning September 1, 2018. The motion carried unanimously.

V. OTHER BUSINESS - Florida Regional Councils Association Policy Board Meeting
Hollywood, FL - August 17, 2018

Mr. Koons announced that the Florida Regional Councils Association Policy Board Meeting will be held in Hollywood, FL on August 17, 2018.

The meeting adjourned at 6:13 p.m.

Louie Davis, Chair

8/23/18

Date




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August 16, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Local Government Comprehensive Planning Assistance Services Agreements -
Fiscal Year 2018-19

RECOMMENDATION:

Authorize the Chair to execute technical assistance services agreements on a fixed fee basis to assist counties and cities with implementing their comprehensive plans and land development regulations for Fiscal Year 2018-19.

BACKGROUND:

Each year the Council enters into technical assistance services agreements to assist local governments with implementing their comprehensive plans and land development regulations. The scope of services are, as follows.

- I. General Technical Assistance - conducting research, answering questions and assisting with comprehensive plan and land development regulations interpretations.
- II. Amendment Assistance - all Level I services, plus preparing public notices, draft ordinance, data and analysis and concurrency review for comprehensive plan text and map and land development regulations text and zoning map amendments.
- III. Development Review Assistance - all Level I and II services, plus reviewing site and development plans, subdivision plats and other development proposals for comprehensive plan and land development regulations compliance.

The names of the counties and cities and the fixed fee amount of each associated agreement are as listed on the attached list.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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FISCAL YEAR 2019
LOCAL GOVERNMENT COMPREHENSIVE PLANNING ASSISTANCE SERVICES
AGREEMENTS

The North Central Florida Regional Planning Council proposes to enter into technical assistance services agreements on a fixed fee basis to assist counties and cities with implementing comprehensive plans and land development regulations. The scope of services and amount of each agreement are as listed below.

- I. General Technical Assistance - conducting research, answering questions and assisting with comprehensive plan and land development regulations interpretations.

<u>Local Government</u>	<u>Amount</u>
N/A	N/A

- II. Amendment Assistance - all Level I services, plus preparing public notices, draft ordinances, data and analysis and concurrency review for comprehensive plan text and map and land development regulations text and zoning map amendments.

<u>Local Government</u>	<u>Amount</u>
1. Bradford County	\$ 23,500
2. Dixie County	\$ 13,000
3. Lafayette County	\$ 13,000
4. Taylor County	\$ 12,500
5. Union County	\$ 3,500
6. Archer	\$ 7,000
7. Chiefland	\$ 7,000
8. Fanning Springs	\$ 5,250
9. Inglis	\$ 7,000
10. Jasper	\$ 7,000
11. Lake Butler	\$ 7,000
12. Lake City	\$ 23,500
13. Madison, City	\$ 17,000
14. Mayo	\$ 7,000
15. Micanopy	\$ 7,000
16. Perry	\$ 9,000
17. Starke	\$ 10,000
18. Yankeetown	\$ 7,000

- III. Development Review Assistance - all Level I and II services, plus reviewing site and development plans, subdivision plats and other development proposals for comprehensive plan and land development regulations compliance.

<u>Local Government</u>	<u>Amount</u>
1. Columbia County	\$ 35,000
2. High Springs	\$ 10,000



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August 16, 2018

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Hazardous Waste Monitoring Verification and Notification Services Agreements -
Fiscal Year 2018-19

RECOMMENDATION:

Authorize the Chair to execute agreements with Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Madison, Suwannee and Union Counties for hazardous waste monitoring for Fiscal Year 2018-19.

BACKGROUND:

Florida Statutes require each county to annually monitor the waste management practices of 20 percent of the government organizations and businesses that may potentially generate small quantities of hazardous waste. The majority of these operations involve motor vehicle maintenance. On-site visits are required to collect information that is entered into an on-line database.

During these site visits, Council staff will provide recommendations on correcting problems with management techniques. A one-page summary of how to avoid the most common mistakes will also be provided to the facility operators.

These services will be provided on a fixed fee basis to the counties in the amounts as listed below.

Bradford	\$7,882	Lafayette	\$ 1,409
Columbia	\$9,731	Levy	\$16,500
Dixie	\$2,717	Madison	\$ 4,880
Gilchrist	\$2,697	Suwannee	\$ 7,421
Hamilton	\$2,899	Union	\$ 2,778

If you have any questions concerning this matter, please do not hesitate to contact me.