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# MEETING NOTICE

## EXECUTIVE COMMITTEE

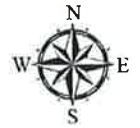
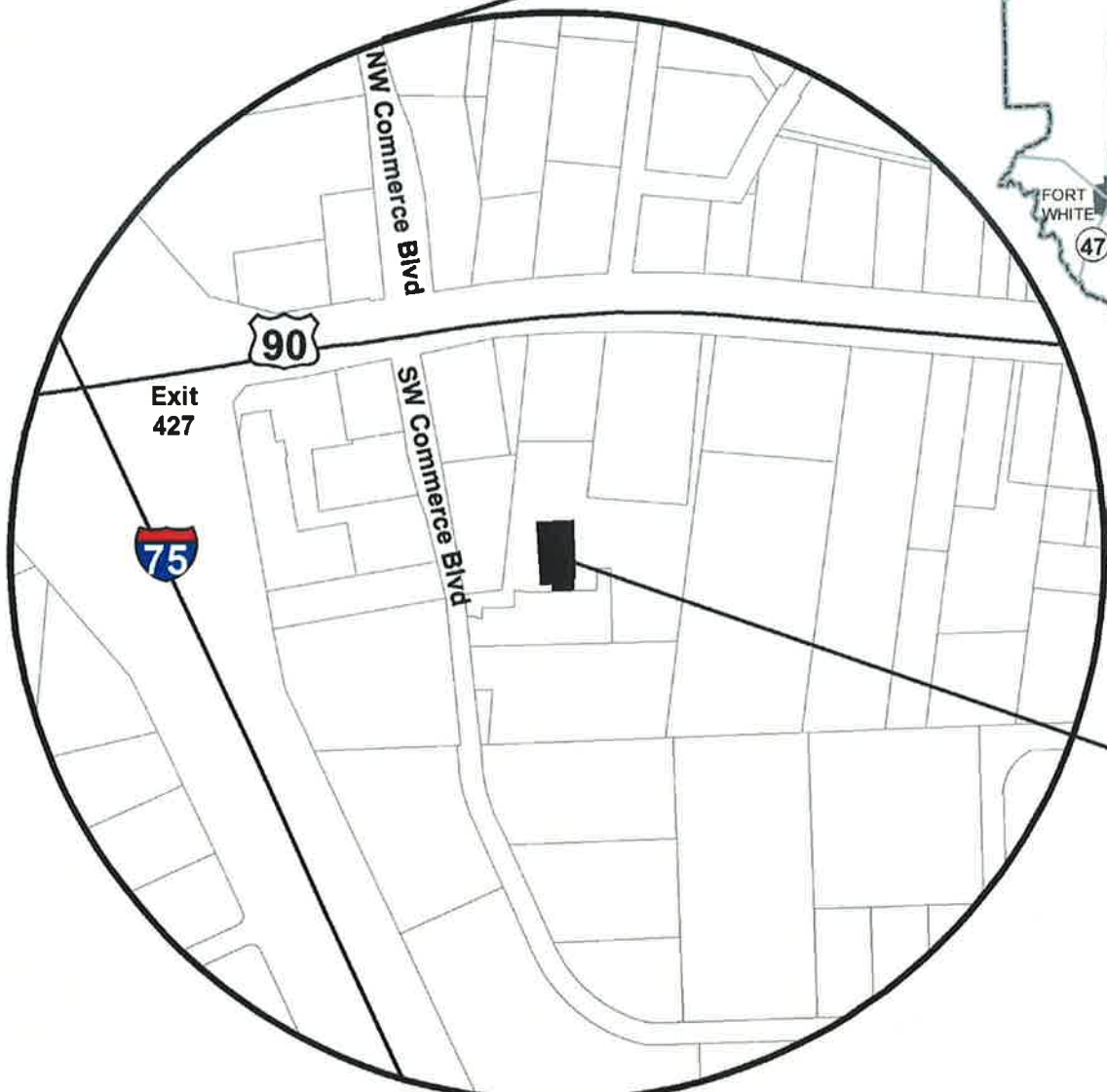
There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **July 27, 2017**. The meeting will be held at the Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida at 6:00 p.m.

(Location Map on Back)

# Holiday Inn Hotel & Suites

213 SW Commerce Blvd  
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.



1 inch = 500 feet

Holiday Inn  
Hotel & Suites





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## AGENDA EXECUTIVE COMMITTEE

Holiday Inn Hotel & Suites  
Lake City, Florida

July 27, 2017  
6:00 p.m.

	<u>Page</u>
* I. APPROVAL OF MINUTES - June 22, 2017	5
II. CONTRACTS AND APPLICATIONS - None	
III. PROGRAM REPORT - None	
IV. GENERAL ADMINISTRATION -	
* A. Assigned Fund Balance - Capital Reserve	7
* B. Employee Health Insurance Proposal	9
* V. OTHER BUSINESS - 125th Anniversary of the City of High Springs Resolution	15

\* See Attachments

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Dedicated to improving the quality of life of the Region's citizens,  
by coordinating growth management, protecting regional resources,  
promoting economic development and providing technical services to local governments.



EXECUTIVE COMMITTEE  
MINUTES

Holiday Inn Hotel & Suites  
Lake City, Florida

June 22, 2017  
6:00 p.m.

MEMBERS PRESENT

Lorene Thomas, Chair  
Louie Davis, Vice-Chair  
Rick Davis, Immediate Past Chair  
Larry Sessions, Member  
Robert Wilford, Secretary/Treasurer

STAFF PRESENT

Scott Koons

GUESTS PRESENT

Stew Lilker

Chair Thomas called the meeting to order at 6:04 p.m.

I. APPROVAL OF MINUTES - May 25, 2017

Chair Thomas asked that the minutes for the May 25, 2017 Executive Committee meeting be approved as written.

**ACTION: Mayor Davis made the motion, with a second by Commissioner Wilford to approve the minutes for May 25, 2017 as written. The motion carried unanimously.**

II. CONTRACTS AND APPLICATIONS - Amendment to Agreement with Florida Division of Emergency Management for Hazardous Materials Preparedness - Fiscal Year 2016-17

**ACTION: Commissioner Davis made the motion, with a second by Commissioner Wilford to recommend that the Council authorize the Chair to execute an amendment to the agreement with the Florida Division of Emergency Management for the Fiscal Year 2016-17 Hazardous Materials Emergency Preparedness agreement to modify certain administrative terms of the agreement. The motion carried unanimously.**

III. PROGRAM REPORT - None

IV. GENERAL ADMINISTRATION - Reassignment of Marion County to East Central Florida Regional Planning Council

Mr. Koons reported that the Governor signed Executive Order Number 17-128 reassigning Marion County to the East Central Florida Regional Planning Council.

V. OTHER BUSINESS - Florida Regional Councils Association Policy Board Meeting  
West Palm Beach - June 30, 2017

Mr. Koons announced that the Florida Regional Councils Association Policy Board Meeting will be held in West Palm Beach on June 30, 2017.

The meeting adjourned at 6:15 p.m.

\_\_\_\_\_  
Lorene J. Thomas, Chair

7/27/17  
Date




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July 20, 2017

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director   
SUBJECT: Assigned Fund Balance - Capital Reserve

RECOMMENDATION:

**Encumber \$15,000 of the Council's unassigned fund balance as part of the assigned fund balance to increase the Capital Reserve Fund balance for accumulated depreciation of building and equipment costs to \$555,000.**

BACKGROUND:

During Fiscal Year 2016-17, \$15,073 for depreciation of building and equipment was applied to the capital assets of the Council resulting in a total of \$554,543 accumulated depreciation of fixed assets.

The Capital Reserve Fund is maintained at an amount approximate to the accumulated depreciation of building and equipment to cover one-time capital expenditures for building improvements/repairs and equipment replacement/upgrades. In order to maintain the Capital Reserve Fund at this level, it is recommended that \$15,000 from the Council's unassigned fund balance be encumbered as part of the Capital Reserve Fund assigned fund balance to increase the amount for accumulated depreciation of building and equipment costs from \$540,000 to \$555,000.

If you have any questions concerning this matter, please do not hesitate to contact me.

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July 20, 2017

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director  
SUBJECT: Employee Health Insurance Proposal

RECOMMENDATION:

**Review health insurance alternative proposals and either select the replacement plan or select an alternative plan for employee health insurance, for dental insurance and life insurance for the year beginning September 1, 2017.**

BACKGROUND:

United Healthcare has offered to continue health insurance coverage for the Council with a decrease in premiums for the coming year beginning September 1, 2017. The total decrease in cost to the Council for the coming year would be (\$117) per month, or a decrease of (1.4) percent. The resulting total monthly cost to the Council would be (\$8,430).

United Healthcare is proposing no change in life insurance premiums for the coming year. United Healthcare is proposing to increase the cost for dental insurance to employees for the coming year by \$3 per month or an increase of 5.0 percent. The resulting total monthly cost to employees would be \$67.

Staff has secured alternative proposals for health insurance from United Healthcare for your consideration. Attached is a summary of the renewal plan and two alternative plans with coverage and costs. The alternative proposals include changes to benefits for employees.

Also, please find attached for your information a graph showing the total cost to the Council and employees for health, life and dental insurance costs from Fiscal Year 2008-09 through Fiscal Year 2017-18.

The Executive Committee will make a recommendation to the Council at its July 27, 2017 meeting concerning employee health insurance, dental insurance and life insurance for the year beginning September 1, 2017.

If you have any questions concerning this matter, please do not hesitate to contact me.

**Attachments**

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**NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**

**SUMMARY OF HEALTH INSURANCE BENEFIT PLANS  
UNITED HEALTHCARE**

**July 20, 2017**

	<u>DEDUCTIBLE</u> (Individual/Family)	<u>CO-INSURANCE</u> (In Network/Out Network)	<u>OUT-OF-POCKET</u> <u>MAXIMUM</u> (Individual/Family)	<u>PRESCRIPTIONS</u> (Generic/Brand/ Non-Preferred)
<b><u>CURRENT PLAN</u></b> <b>8X-J/RX316</b>	\$2,500/\$4,500	95%/75%	\$6,600/\$13,200	\$10/\$35/\$60
<b><u>RENEWAL PLAN</u></b> <b>8W-1/RX311</b>	\$2,000/\$4,000	70%/50%	\$6,600/\$13,200	\$15/\$50/\$75
<b><u>OPTION #1</u></b> <b>AL-QT/RX311</b>	\$2,000/\$4,000	70%/N/A	\$7,150/\$14,300	\$15/\$50/\$75
<b><u>OPTION #2</u></b> <b>AL-QB/RX311</b>	\$2,250/\$6,750	80%/N/A	\$7,150/\$14,300	\$15/\$50/\$75

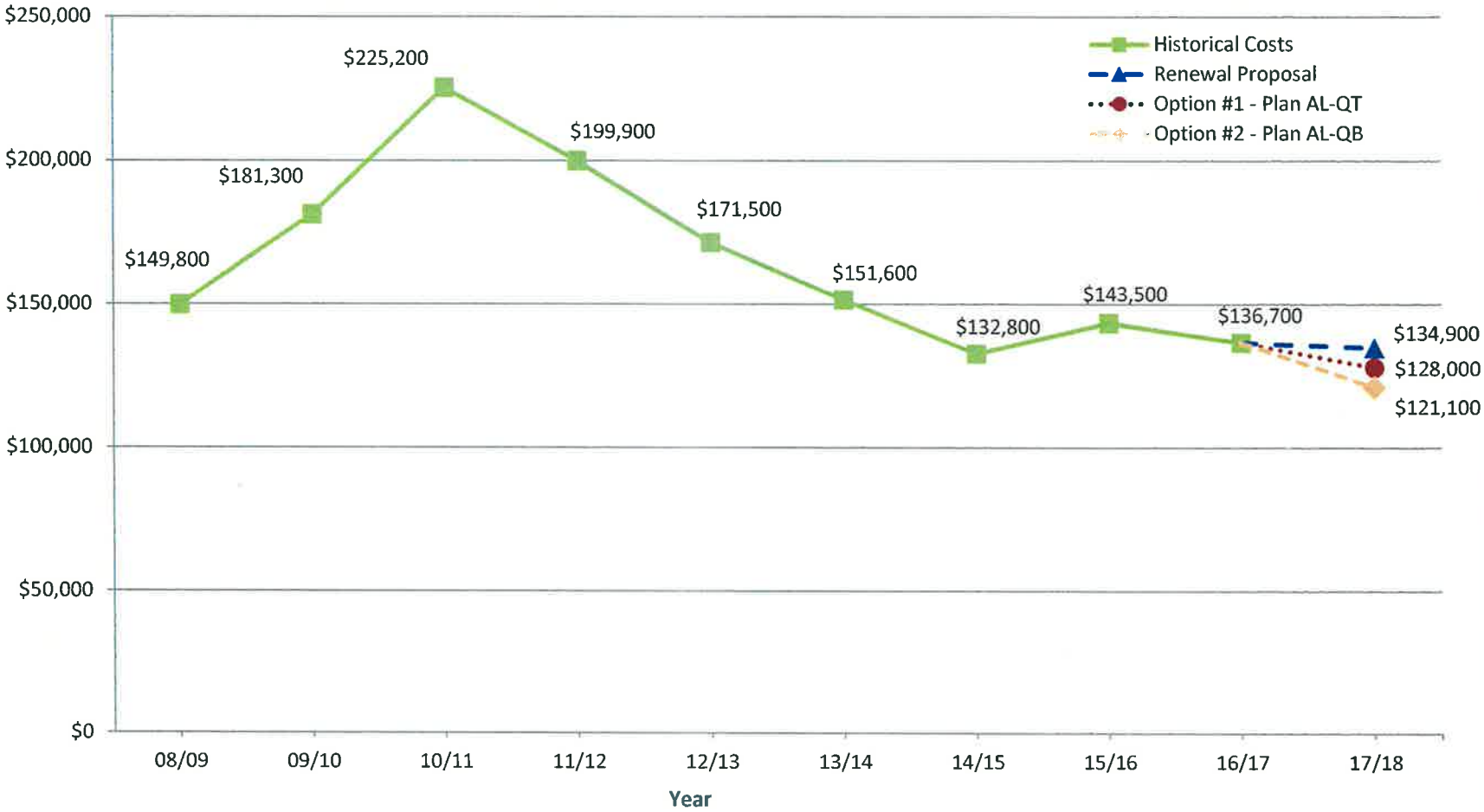
**Council Cost per Month/Annum**

	<u>Month / Annum</u>	<u>Annual Change</u>	<u>Percent Change</u>
Current Plan - Existing Cost	\$8,547 / \$102,564	N/A	N/A
Renewal Plan - Proposed Cost	\$8,430 / \$101,160		(1.4%)
Option #1 - AL-QT/RX311	\$8,002 / \$96,024		(6.4%)
Option #2 - AL-QB/RX311	\$7,569 / \$90,828		(11.4%)

N/A - Not Applicable



## North Central Florida Regional Planning Council Total Health, Life and Dental Insurance Costs 2008-09 to 2017-18



Note: Number of Council employees decreased from 16 employees to 13 employees during Fiscal Year 2013-14.  
 Number of Council employees decreased from 13 employees to 9 employees during Fiscal Year 2014-15.





V.


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July 20, 2017

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: 125th Anniversary of the City of High Springs Resolution

RECOMMENDATION:

**Adopt the attached resolution recognizing the 125th Anniversary of the City of High Springs.**

BACKGROUND:

In recognition of the 125th anniversary of the establishment of the City of High Springs, the attached resolution is recommended for approval by the Council.

The City of High Springs, originally known as Orin, with a population of approximately 5,300 residents was incorporated in 1892 in Alachua County along the Santa Fe River. Hernando de Soto led his Spanish expedition through the High Springs area around 1539 and in the 17th century Native American villages and a large Spanish mission flourished near High Springs.

In 1884, the Savannah, Florida Western Railroad extended its rail line from Live Oak to Gainesville and a post office and railroad station was established in present day High Springs. By the beginning of the 20th century, High Springs was known as an important railroad center. In later years, High Springs became the Antique Capital of north central Florida and today serves as the gateway to north central Florida's springs offering scuba diving, swimming, fishing, canoeing and tubing opportunities for nature-based tourism.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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RESOLUTION NO. 2017-12

A RESOLUTION OF THE NORTH CENTRAL  
FLORIDA REGIONAL PLANNING COUNCIL  
RECOGNIZING THE 125TH ANNIVERSARY OF  
THE CITY OF HIGH SPRINGS

WHEREAS, the City of High Springs, originally known as Orin, with a population of approximately 5,300 residents, was incorporated in 1892 in Alachua County; and

WHEREAS, the City of High Springs is located in northwest Alachua County along the Santa Fe River; and

WHEREAS, Hernando de Soto led his Spanish expedition through the High Springs area around 1539 and in the 17th century Native American villages and a large Spanish mission flourished near High Springs; and

WHEREAS, the City of High Springs became the Antique Capital of north central Florida; and

WHEREAS, the City of High Springs, serves as the gateway to north central Florida's springs offering scuba diving, fishing, canoeing and tubing opportunities for nature-based tourism.

NOW, THEREFORE, BE IT RESOLVED, that the North Central Florida Regional Planning Council congratulates the City of High Springs on its 125th Anniversary.

DULY ADOPTED by the North Central Florida Regional Planning Council this 27th day of July 2017.

NORTH CENTRAL FLORIDA  
REGIONAL PLANNING COUNCIL

Attest:

\_\_\_\_\_  
Scott R. Koons, Executive Director

\_\_\_\_\_  
Lorene J. Thomas, Chair