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MEETING NOTICE

EXECUTIVE COMMITTEE

There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **May 25, 2017**. The meeting will be held at the Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida at 6:00 p.m.

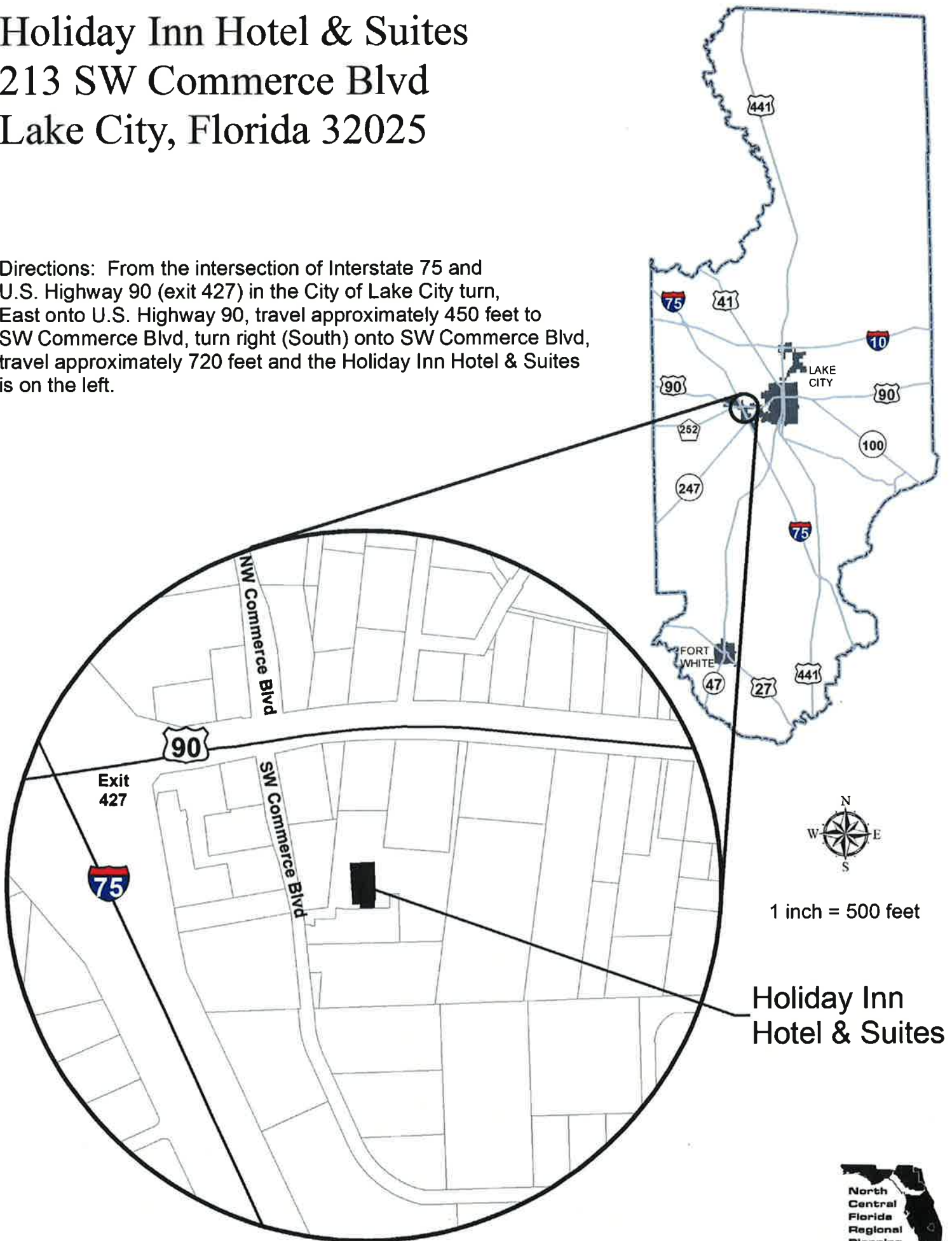
(Location Map on Back)

Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.





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AGENDA EXECUTIVE COMMITTEE

Holiday Inn Hotel & Suites
Lake City, Florida

May 25, 2017
6:00 p.m.

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* See Attachments

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Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

EXECUTIVE COMMITTEE
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

April 27, 2017
6:00 p.m.

MEMBERS PRESENT

Rick Davis, Chair
Lorene Thomas, Vice-Chair
Louie Davis, Secretary-Treasurer
Robert Wilford, Member

MEMBER ABSENT

Daniel Riddick, Immediate Past Chair

STAFF PRESENT

Scott Koons

COUNCIL MEMBERS PRESENT

Anthony Adams
LaBarfield Bryant

GUESTS PRESENT

Stew Lilker

Chair Rick Davis called the meeting to order at 6:03 p.m.

I. APPROVAL OF MINUTES - March 30, 2017

Chair Davis asked that the minutes for the March 30, 2017 Executive Committee meeting be approved as written.

ACTION: Commissioner Wilford made the motion, with a second by Mayor Davis to approve the minutes for March 30, 2017 as written. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS

A. Agreement with Florida Division of Emergency Management for Local Emergency Management - Fiscal Year 2017-18

ACTION: Mayor Davis made the motion, with a second by Ms. Thomas to recommend that the Council authorize the Chair to execute and agreement with Florida Division of Emergency Management for the Fiscal Year 2017-18 to provide services to the North Central Florida Local Emergency Planning Committee for an anticipated amount not to exceed \$79,000. The motion carried unanimously.

B. Agreement with Florida Division of Emergency Management for to update Hazard Analyses - Fiscal Year 2017-18

ACTION: Ms. Thomas made the motion, with a second by Mayor Davis to recommend that the Council authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2017-18 to update hazards analyses for Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Madison, Marion and Taylor Counties for an estimated amount of \$17, 159. The motion carried unanimously.

- C. Purchase Order with the Northeast Florida Regional Council to Assist with Hurricane Exercise Planning Evaluation and Documentation

ACTION: Ms. Thomas made the motion, with a second by Commissioner Wilford to recommend that the Council authorize the Council to provide services pursuant to a purchase order with the Northeast Florida Regional Council to assist with hurricane exercise planning, evaluation and preparing documentation for a fixed fee amount of \$1,500. The motion carried unanimously.

- D. Purchase Order with Northeast Florida Regional Council to Assist with Public Health Exercise Planning, Evaluation and Documentation

ACTION: Ms. Thomas made the motion, with a second by Mayor Davis to recommend that the Council authorize the Council to provide services pursuant to a purchase order with the Northeast Florida Regional Council to assist with public health exercise planning, evaluation and preparing documentation for a fixed fee amount of \$1,500. The motion carried unanimously.

III. PROGRAM REPORT

- A. Metropolitan Transportation Planning Organization

ACTION: Commissioner Wilford made the motion, with a second by Ms. Thomas to recommend that the Council reaffirm the Interlocal Coordination and Review and Public Transportation Coordination Joint Participation Agreement among the Metropolitan Transportation Organization for the Gainesville Urbanized Area, the North Central Florida Regional Planning Council, the Florida Department of Transportation, the City of Gainesville and the Gainesville-Alachua County Regional Airport Authority executed on January 26, 2007. The motion carried unanimously.

- B. Florida Chamber Foundation Florida 2030 Town Halls

ACTION: Commissioner Wilford made the motion, with a second by Mayor Davis to recommend that the Council authorize partnering with the Florida Chamber Foundation and local chambers of commerce to co-host Florida 2030 town halls in north central Florida region counties. The motion carried unanimously.

- C. Transportation Disadvantaged Program Local Coordinating Board Appointments

ACTION: Mayor Davis made the motion, with a second by Commissioner Wilford to recommend that the Council appoint Selvin Cray to be the alternate Regional Workforce Development Board Representative on the Dixie, Gilchrist and Union County Transportation Disadvantaged Coordinating Boards; Libby Murphy to be the voting Florida Department of Elder Affairs Representative on the Bradford and Union County Transportation Disadvantaged Coordinating Boards; and appoint Darlene Strimple to the voting Regional Workforce Development Board Representative on the Dixie, Gilchrist and Union County Transportation Disadvantaged Coordinating

Boards and the alternate Regional Workforce Development Board Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board. The motion carried unanimously.

IV. GENERAL ADMINISTRATION

A. Proclamation Declaring April 2017 as County Government Month

ACTION: Mayor Davis made the motion, with a second by Ms. Thomas to recommend that the Council adopt a proclamation proclaiming April 2017 as County Government Month in the north central Florida region. The motion carried unanimously.

B. Proclamation Declaring May 7-13, 2017 as Travel and Tourism Week

ACTION: Commissioner Wilford made the motion, with a second by Mayor Davis to recommend that the Council adopt a proclamation proclaiming the week of May 7-13 as Travel and Tourism Week in the north central Florida region. The motion carried unanimously.

C. Council Meeting Format

The Committee discussed the following three options concerning Council meeting format. Option One would decrease the number of or eliminate guest speakers and staff presentations. Option Two would change the time of day for Council meeting from evening to daytime. Option Three would change the starting time of Council meetings to 7:00 p.m.

ACTION: Commissioner Wilford made the motion, with a second by Ms. Thomas to present the three meeting format options to the Council, along with the Executive Committee recommendation to select Option Three changing the starting time for Council meetings to 7:00 p.m. The motion carried unanimously.

V. OTHER BUSINESS - Florida Regional Councils Association Policy Board Meeting
West Palm Beach - June 30, 2017

Mr. Koons announced that the Florida Regional Councils Association Policy Board Meeting will be held in West Palm Beach on June 30, 2017.

The meeting adjourned at 6:30 p.m.

Rick Davis, Chair

5/25/2017

Date




May 18, 2017

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TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Local Coordinating Board Appointments

RECOMMENDATION:

- **Appoint Jeffrey Bradley the alternate Citizen Advocate - User Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board;**
- **Appoint Risa Clayton the voting Medical Community Representative on the Lafayette County Transportation Disadvantaged Coordinating Board;**
- **Appoint Ellis A. Gray, III the voting Veterans Representative on the Lafayette County Transportation Disadvantaged Coordinating Board;**
- **Appoint Barbara Jeffords Lemley the voting Citizen Advocate on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board;**
- **Appoint James P. Mitzel the alternate Florida Department of Children and Families Representative on the Bradford and Union County Transportation Disadvantaged Coordinating Boards.**
- **Appoint Joey Pearson the voting Public Education Representative on the Lafayette County Transportation Disadvantaged Coordinating Board.**
- **Appoint Carl A. Sims, Jr. the alternate Citizen Advocate Representative on the Madison County Transportation Disadvantaged Coordinating Board.**

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. It is recommended Jeffrey Bradley serve as the alternate Citizen Advocate - User Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board. It is recommended Risa Clayton serve as the voting Medical Community Representative on the Lafayette County Transportation Disadvantaged Coordinating Board. It is recommended Ellis A. Gray, III serve as the voting Veterans Representative on the Lafayette County Transportation Disadvantaged Coordinating Board. It is recommended Barbara Jeffords Lemley serve as the voting Citizen Advocate Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board. It is recommended James P. Mitzel serve as the alternate Florida Department of Elder Affairs Representative on the Bradford and Union County Transportation Disadvantaged Coordinating Boards. It is recommended Joey Pearson serve as the voting Public Education Representative on the Lafayette County Transportation Disadvantaged Coordinating Board. It is recommended Carl A. Sims, Jr. serve as the alternate Citizen Advocate Representative on the Madison County Transportation Disadvantaged Coordinating Board.

If you have any questions concerning this matter, please do not hesitate to contact me.

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May 25, 2017

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Coordinating Board Reappointments

RECOMMENDATION:

- Reappoint Bo Beauchemin as the voting Veterans Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board;
- Reappoint Oliver Bradley as the voting Veterans Representative on the Madison County Transportation Disadvantaged Coordinating Board;
- Reappoint Richard Esseck as the voting Elderly Representative on the Gilchrist County Transportation Disadvantaged Coordinating Board;
- Reappoint Barbara Fischer as the voting Veterans Representative on the Bradford and Union County Transportation Disadvantaged Coordinating Boards;
- Reappoint Ellis A. Gray, III as the alternate Veterans Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board;
- Reappoint LJ Two Spirits Johnson as the voting Elderly Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board;
- Reappoint Robert Lowyns as the voting Veterans Representative on the Levy County Transportation Disadvantaged Coordinating Board;
- Reappoint Jim Mash as the voting Veterans Representative on the Gilchrist County Transportation Disadvantaged Coordinating Board;
- Reappoint Matthew Pearson as the voting Florida Association for Community Action Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board, and Madison County Transportation Disadvantaged Coordinating Board.

Memo to Council
Page 2
May 25, 2017

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. Several Board members' terms of appointment expire on June 30, 2017. The above Board members are willing to serve an additional three-year term of reappointment to the Boards.

If you have any questions concerning this matter, please do not hesitate to contact me.




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May 18, 2017

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Local Coordinating Board Chair Appointment
 Columbia, Hamilton and Suwannee Counties

RECOMMENDATION:

Appoint Commissioner Don Hale as Chair of the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board for a one-year term beginning July 1, 2017 and ending June 30, 2018.

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing the Chair of the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board.

Chapter I. F. (1) of the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board Bylaws provides for the Board to annually recommend a local elected official to serve as Chair of the Board to the Council. At its May 17, 2017 meeting, the Board recommended the Council appoint Commissioner Don Hale as Chair of the Board.

If you have any questions concerning this matter, please do not hesitate to contact me.

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May 18, 2017

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Agency Regulatory Plan
Fiscal Year 2017-18

RECOMMENDATION:

Approve the Fiscal Year 2017-18 Agency Regulatory Plan and authorize the Chair, Executive Director and Council Attorney to sign the letter transmitting the Plan to the Joint Administrative Procedures Committee.

BACKGROUND:

Effective July 1, 2015 Chapter 2015-162, Laws of Florida amended Section 120.74, Florida Statutes, regarding the procedures for submission and the content of agency regulatory plans.

The new requirements specify that the agency regulatory plan must include statements concerning laws enacted or amended during the previous 12 months related to rulemaking responsibilities, laws expected to be implemented by rulemaking prior to July 1 of the succeeding year, whether the agency desires to update the regulatory plan for the previous year, and that the agency officials with rulemaking authority have reviewed the plan and existing agency rules and whether existing rules are consistent with the rulemaking authority agency.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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May 25, 2017

Mr. Kenneth J. Plante, Coordinator
Joint Administrative Procedures Committee
Room 680, Pepper Building
111 West Madison Street
Tallahassee, FL 32399-1400

RE: Agency Regulatory Plan
Fiscal Year 2017-18

Dear Mr. Plante:

The following is the Agency Regulatory Plan for Fiscal Year 2017-18 for the North Central Florida Regional Planning Council.

- a. No laws were enacted or amended during the previous 12 months;
- b. No new laws are expected to be implemented by rulemaking before the following July 1, 2018;
- c. There is no desired update to the regulatory plan for the prior year; and
- d. The Council Chair, Executive Director, and Council Attorney certify that they have reviewed this plan and the agency regularly reviews all its rules. The existing rules were most recently reviewed in association with preparation of this plan. The existing rules were determined to remain consistent with the agency's rulemaking authority and the laws implemented. However, the Council intends to amend Rule 27E-5 by adopting an amended North Central Florida Strategic Regional Policy Plan prior to July 1, 2018.

Certification:

Rick Davis
Council Chair

Scott R. Koons, AICP
Executive Director

Jonathan F. Wershow, Esq.
Council Attorney

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May 18, 2017

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Agency Certification of Minor Rule Violation

RECOMMENDATION:

Approve the Agency Minor Rule Certification and authorize the Chair, Executive Director and Council Attorney to sign the letter to the Rules Ombudsman in the Executive Office of the Governor, the President of the Senate, the Speaker of the House of Representatives and the Joint Administrative Procedures Committee certifying that none of the Council's rules qualify for minor rule violation designation.

BACKGROUND:

Pursuant to Section 120.695(2) Florida Statutes, as amended by Section 6, Chapter 2016-119 Laws of Florida, each agency shall review all of its rules and designate those for which a violation would be a minor violation and for which a notice of noncompliance must be the first enforcement action taken against a person or business subject to regulation. A violation of a rule is a minor violation if it does not result in economic or physical harm to a person or adversely affect public health, safety, or welfare or create a significant threat of such harm.

In addition, no later than June 30, 2017, and after such date within three months after any request of the Rules Ombudsman in the Executive Office of the Governor, each agency shall review its rules and certify to the President of the Senate, the Speaker of the House of Representatives, the Joint Administrative Procedures Committee and the Rules Ombudsman in the Executive Office of the Governor those rules that have been designated as rules the violation of which would be a minor violation.

The Council has only two agency rules adopted pursuant to Chapter 120, Florida Statutes. The two rules are Rule 29C-8 Regional Dispute Resolution Process and Rule 29C-9 North Central Florida Strategic Regional Policy Plan. Since neither of these rules include any enforcement action related to a violation of the rules, the Council does not have any adopted rules that qualify for minor rule violation designation.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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May 25, 2017

Mr. Kenneth J. Plante, Coordinator
Joint Administrative Procedures Committee
Room 680, Pepper Building
111 West Madison Street
Tallahassee, FL 32399-1400

RE: Agency Certification of Minor Rule Violation

Dear Mr. Plante:

The following is the Agency Certification of Minor Rule Violation for the North Central Florida Regional Planning Council. The Council has only two agency rules adopted pursuant to Chapter 120, Florida Statutes. The two rules are Rule 29C-8 Regional Dispute Resolution Process and Rule 29C-9 North Central Florida Strategic Regional Policy Plan. Since neither of these rules include any enforcement action related to a violation of the rule, the Council does not have any adopted rules that qualify for a minor rule violation designation.

Certification:

Rick Davis
Council Chair

Scott R. Koons, AICP
Executive Director

Jonathan F. Wershow, Esq.
Council Attorney

xc: Rules Ombudsman, Executive Office of the Governor
Honorable Joe Negron, President, Florida Senate
Honorable Richard Corcoran, Speaker, Florida House of Representatives

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May 18, 2017

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director
SUBJECT: Meeting Schedule Program Year 2017-18

RECOMMENDATION:

Approve the attached Council Meeting Schedule for 2017-18.

BACKGROUND:

Please find attached the Council meeting schedule for 2017-18. Generally, Council meetings are held on the fourth Thursday of each month. Please note that there is no meeting in November and the December meeting will be held on the second Thursday, December 14, 2017.

If you have any questions concerning this matter, please do not hesitate to contact me.

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

MEETING SCHEDULE

2017-18

June 22, 2017	Holiday Inn Hotel & Suites, Lake City, FL
July 27, 2017	Holiday Inn Hotel & Suites, Lake City, FL
August 24, 2017	Holiday Inn Hotel & Suites, Lake City, FL
September 28, 2017	Holiday Inn Hotel & Suites, Lake City, FL
October 26, 2017	Holiday Inn Hotel & Suites, Lake City, FL
December 14, 2017	Holiday Inn Hotel & Suites, Lake City, FL
January 25, 2018	Holiday Inn Hotel & Suites, Lake City, FL
February 22, 2018	Holiday Inn Hotel & Suites, Lake City, FL
March 22, 2018	Holiday Inn Hotel & Suites, Lake City, FL
April 26, 2018	Holiday Inn Hotel & Suites, Lake City, FL
May 24, 2018	Holiday Inn Hotel & Suites, Lake City, FL



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May 18, 2017

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director *SRK*

SUBJECT: Council Meeting Format/Meeting Time

RECOMMENDATION:

Approve the Executive Committee recommendation to select Option Three changing the start time of Council meetings to 7:00 p.m.

BACKGROUND:

The Council referred to matter of Council meeting format to the Executive Committee for review and recommendation. The Executive Committee discussed the following three options.

- Option One: Decrease the number of or eliminate guest speakers and staff presentations at Council meetings;
- Option Two: Change the time of day for Council meetings from evening to daytime; or
- Option Three: Change the starting time of Council meetings to 7:00 p.m.

The Committee recommends Option Three: Change the start time of Council meetings to 7:00 p.m.

If you have questions concerning this matter, please do not hesitate to contact me.

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