



Serving Alachua
Bradford • Columbia
Dixie • Gilchrist • Hamilton
Lafayette • Levy • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

MEETING NOTICE

CLEARINGHOUSE COMMITTEE

There will be a meeting of the Clearinghouse Committee of the North Central Florida Regional Planning Council on **October 23, 2025**. The meeting will be a hybrid meeting in-person at the **Holiday Inn Hotel and Suites, Suwannee Room, 213 Southwest Commerce Boulevard, Lake City, Florida**, and via Communications Media Technology at **6:00 p.m.**

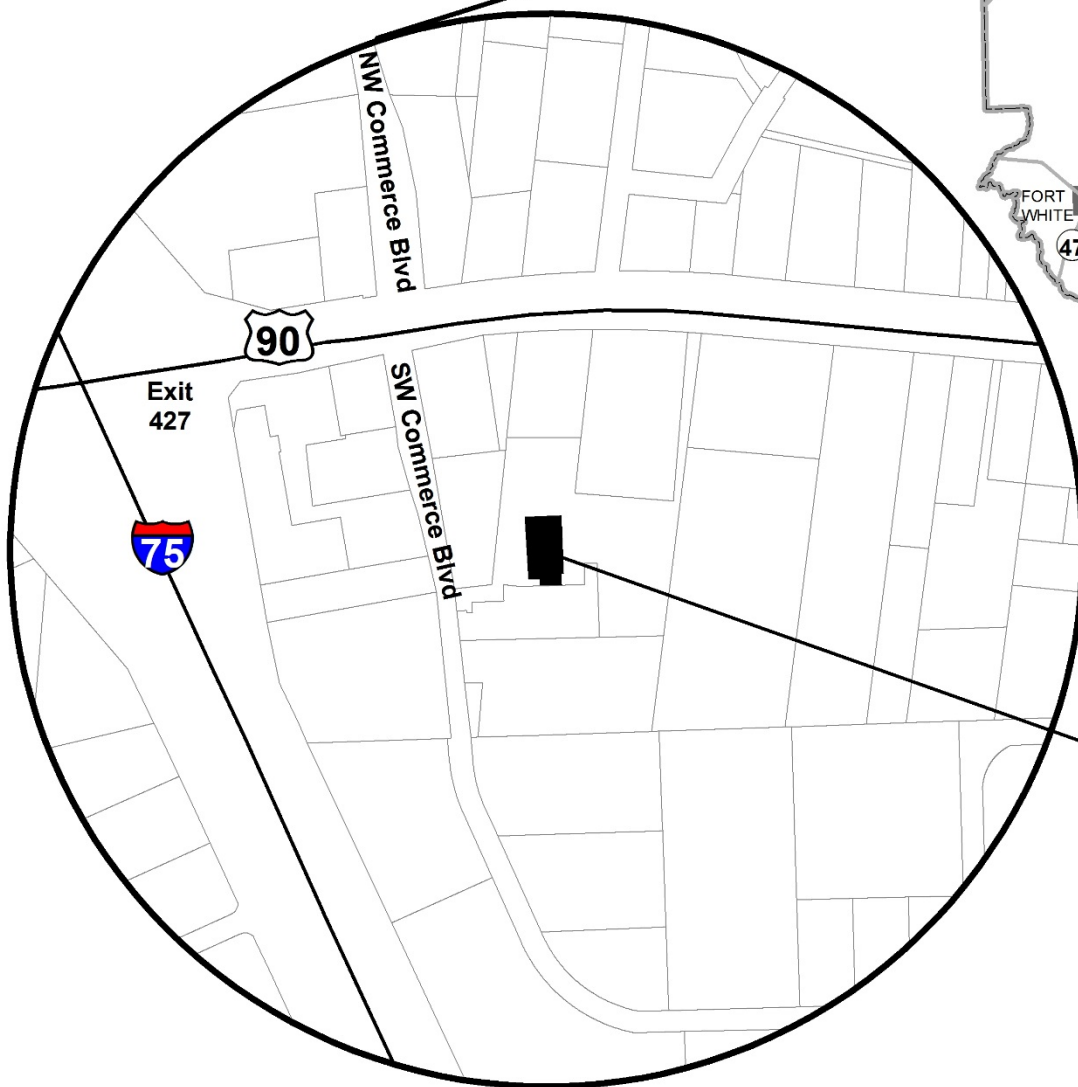
DIAL IN NUMBER: Toll Free 1.888.585.9008

CONFERENCE CODE: 381 777 570

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.



Holiday Inn
Hotel & Suites





Serving Alachua
Bradford • Columbia
Dixie • Gilchrist • Hamilton
Lafayette • Levy • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

AGENDA CLEARINGHOUSE COMMITTEE

Hybrid Public Meeting
Holiday Inn & Suites
213 Southwest Commerce Boulevard
Lake City, Florida and
Via Communications Media Technology

October 23, 2025
6:00 p.m.

PAGE NO.

I.	APPROVAL OF THE AGENDA	3
II.	APPROVAL OF THE SEPTEMBER 25, 2025 MEETING MINUTES	5
III.	COMMITTEE-LEVEL REVIEW ITEMS	
	<u>Comprehensive Plan Amendments</u>	
	#1 - City of Jasper Comprehensive Plan Draft Amendment (FC No. 25-1ESR)	7
IV.	STAFF-LEVEL REVIEW ITEMS -	
	#2 - Town of Brooker - Community Development Block Grant - Housing Rehabilitation - Environmental Review	13
	#3 - City of Perry - Community Development Block Grant - #25DB-E04 Neighborhood Revitalization - Final Floodplain Notice	19
V.	PUBLIC COMMENTS	
	The Committee welcomes you to this meeting. This time is set aside for our citizens and general public to address the Committee. If you would like to address the Committee, please complete a form, come forward when you are called, and state your name for the record. Please also limit your comments to not more than three minutes. Your participation is welcomed.	

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
CLEARINGHOUSE COMMITTEE
MINUTES

Hybrid Meeting
Holiday Inn Hotel and Suites
213 Southwest Commerce Boulevard
Lake City, Florida and
Via Communications Media Technology

September 25, 2025
6:00 p.m.

MEMBERS PRESENT IN PERSON

Ken Cornell
James Howell
Melissa McNeal, Chair
Jody Stephenson
Judy Townsend

MEMBERS ABSENT

James Carter Jr.
Melissa Hendrix
Diane Landry
Daniel Riddick, Vice-Chair

STAFF PRESENT

Lauren Yeatter - In-Person

MEMBERS PRESENT VIA
MEDIA TECHNOLOGY
COMMUNICATIONS
FOR QUORUM

None

COMMUNICATIONS
MEDIA TECHNOLOGY
(NOT FOR QUORUM)

None

Noting the presence of a quorum, the meeting was called to order by Chair Melissa McNeal at 6:02 p.m.

I. APPROVAL OF THE AGENDA

Chair McNeal requested approval of the agenda as presented.

ACTION: It was moved by Commissioner Townsend and seconded by Commissioner Stephenson to approve the September 25, 2025 Clearinghouse Committee Agenda as presented. The motion carried unanimously.

II. APPROVAL OF THE AUGUST 28, 2025 MEETING MINUTES

ACTION: It was moved by Commissioner Stephenson and seconded by Commissioner Cornell to approve the August 28, 2025 Clearinghouse Committee meeting minutes as circulated. The motion carried unanimously.

III. COMMITTEE-LEVEL REVIEW ITEMS

- #92 - City of Fanning Springs Comprehensive Plan Draft Amendment (FC No. 25-1ESR)
- #93 - City of Chiefland Comprehensive Plan Adopted Amendment (FC No. 25-1ER)
- #94 - City of Alachua Comprehensive Plan Draft Amendment (FC No. 25-1ESR)
- #95 - City of Newberry Comprehensive Plan Draft Amendment (FC No. 25-3ESR)
- #96 - City of Newberry Comprehensive Plan Adopted Amendment (FC No. 25-2ESR)
- #97 - Alachua County Comprehensive Plan Adopted Amendment (FC No. 25-4ESR)
- #99 - City of Lake City Comprehensive Plan Draft Amendment (FC No. 25-1ESR)

ACTION: It was moved by Commissioner Cornell and seconded by Commissioner Townsend to group Committee-Level Review Items #92, #93, #94, #95, #96, #97 and #99 for purpose of review. The motion carried unanimously.

Lauren Yeatter, Senior Planner, stated that the staff reports for Items #92, #93, #94, #95, #96, #97 and #99 find the comprehensive plans, as amended, are not anticipated to result in significant adverse impacts to Natural Resources of Regional Significance, regional facilities or adjoining local governments.

ACTION: It was moved by Commissioner Cornell and seconded by Commissioner Howell to recommend that the Council approve the staff reports for Items #92, #93, #94, #95, #96, #97 and #99 as circulated. The motion carried unanimously.

IV. PUBLIC COMMENTS - None

The meeting adjourned at 6:25 p.m.

Melissa McNeal, Chair

10/23/25
Date

**FLORIDA REGIONAL COUNCILS ASSOCIATION
LOCAL GOVERNMENT COMPREHENSIVE PLAN AMENDMENT REVIEW FORM 01**

Regional Planning Council: North Central FL
Review Date: 10/23/25
Amendment Type: Draft Amendment

Regional Planning Council Item No.: 1
Local Government: City of Jasper
Local Government Item No.: CPA 25-01
State Land Planning Agency Item No.: 25-1ESR

Date Mailed to Local Government and State Land Planning Agency: 10/24/25 (estimated)

Pursuant to Section 163.3184, Florida Statutes, Council review of local government comprehensive plan amendments is limited to adverse effects on regional resources and facilities identified in the strategic regional policy plan and extrajurisdictional impacts that would be inconsistent with the comprehensive plan of any affected local government within the region. A written report containing an evaluation of these impacts, pursuant to Section 163.3184, Florida Statutes, is to be provided to the local government and the state land planning agency within 30 calendar days of receipt of the amendment.

DESCRIPTION OF AMENDMENT

The City item amends approximately 352.26 acres from County Agriculture-1, Agriculture-4, and Highway Interchange to City Planned Use District (see attached). The Planned Use District will consist of multi-family dwelling units (up to ± 300 dwelling units); commercial (up to $\pm 200,000$ square feet); an assisted living facility (up to ± 300 beds; office space (up to $\pm 32,000$ square feet); recreational vehicle/boat / large equipment sales and services (up to $\pm 80,000$ square feet); and single-family dwellings (up to ± 250 dwelling units). The remainder of the site will be open space.

1. ADVERSE EFFECTS TO SIGNIFICANT REGIONAL RESOURCES AND FACILITIES IDENTIFIED IN THE STRATEGIC REGIONAL POLICY PLAN

The subject property is adjacent to U.S. Highway 129 and Interstate Highway 75 which are identified and mapped in the North Central Florida Strategic Regional Policy Plan as part of the Regional Road Network. Nevertheless, significant adverse impacts are not anticipated to occur to the regional road network as a result of the amendment since the roadway has enough residual capacity for the net increase in trip generation.

The subject property contains an Ecological Greenway identified as a Natural Resource of Regional Significance and mapped in the North Central Florida Strategic Regional Policy Plan. Nevertheless, adverse impacts are not anticipated to occur to Natural Resources of Regional Significance as the City Comprehensive Plan includes policy language which incorporates protections for species listed on both the Federal and State endangered or threatened species lists. Also, an Ecological Report found no listed species nor their sign present through field surveying efforts and a literature review of agency databases.

2. EXTRAJURISDICTIONAL IMPACTS INCONSISTENT WITH THE COMPREHENSIVE PLANS OF LOCAL GOVERNMENTS WITHIN THE REGION

The City Comprehensive Plan, as amended, is not anticipated to create significant adverse impacts to adjoining local governments.

Request a copy of the adopted version of the amendment?

It is recommended that these findings be forwarded to the City and the Florida Department of Commerce.

Yes ☒ X _____ No _____
Not Applicable _____

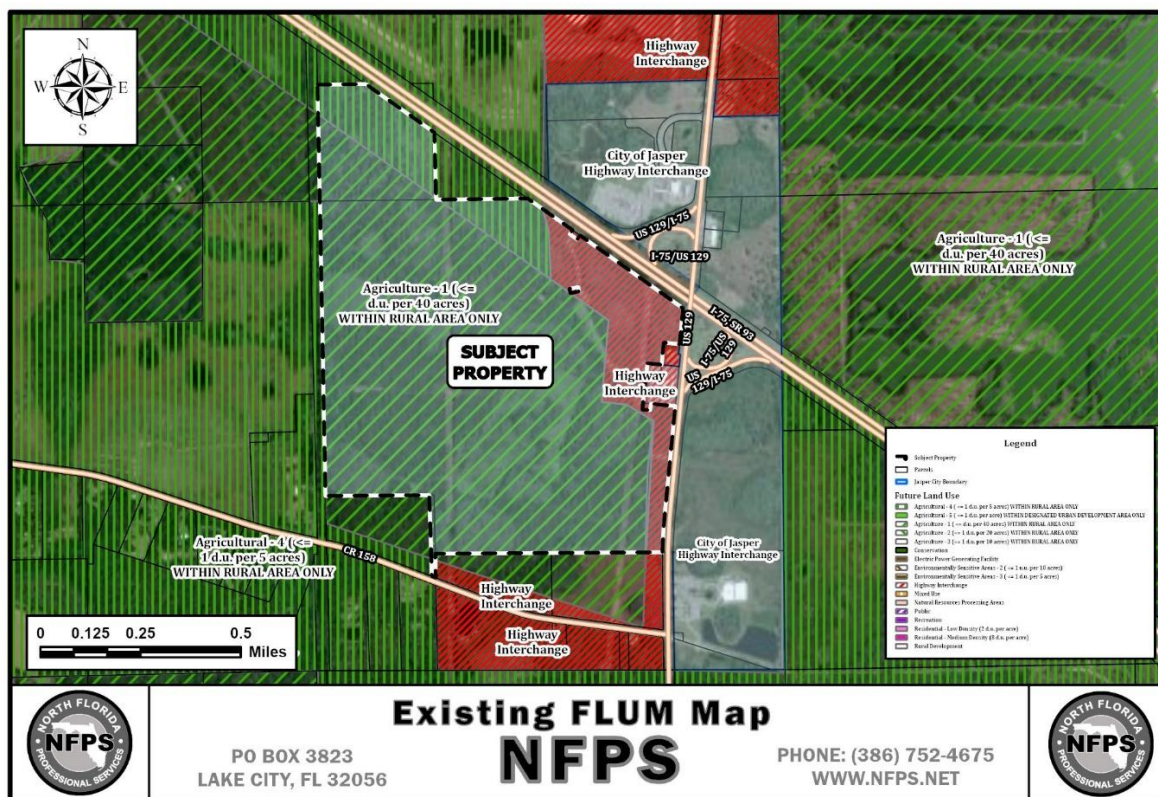
**EXCERPTS FROM THE
CITY COMPREHENSIVE PLAN AMENDMENT**

Proposed FLUM of Subject Property

The City of Jasper Planned Use District FLUM Designation is described as follows in Policy I.2.8 of the Future Land Use Element of the City of Jasper Comprehensive Plan:

"This category is an overlay land use district which may be applied over any specific property in the City. The land use regulations to this overlay district shall be adopted by ordinance in conjunction with an amendment to the Future land Use Map of this Comprehensive Plan. The planned use district is intended to promote and allow the creation of a unified development consisting of residential, commercial, retail and open space land uses. The district shall allow a mix of residential and non-residential uses and/or unique design features which would not be allowed in other districts. Each planned use district overlay ordinance must address density and intensity, permitted uses, internal and external transportation access issues for pedestrians, bicycles and vehicles. Each planned use district overlay ordinance must also address a traffic impact study recommendations, environmental considerations, buffering of adjacent uses and utility placement. Planned Development zoning within the City is required to implement the same or substantially similar development plan as described in the planned use district ordinance adopted by the City. If the overlay district has been applied to a specific property but no planned development zoning has been approved by the City Council within eighteen (18) months of the planned use district designation, the overlay land use district will be expire and be removed from the Future Land Use Map. The zoning for the property will then revert to its original underlying zoning category. Planned Use Districts will not appear on the Future Land Use Map until they are approved by the City and the Comprehensive Plan and Future Land Use Map are concurrently amended as appropriate with planned use district approval."

Map 2. Existing FLUM Map





Serving Alachua
Bradford • Columbia
Dixie • Gilchrist • Hamilton
Lafayette • Levy • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

REGIONAL CLEARINGHOUSE INTERGOVERNMENTAL COORDINATION AND RESPONSE

Date: 10/23/25

PROJECT DESCRIPTION

#2 - Town of Brooker - Fiscal Year 2023 Community Development Block Grant -
Housing Rehabilitation- Environmental Review

TO: Charlene Thomas, Town Clerk
Town of Brooker
P.O. Box 127
Lawtey, FL 32622-012

XC: Andy Easton
Andy Easton and Associates
203 Ridgeland Road
Tallahassee, FL 32312-1916

 COMMENTS ATTACHED

 X **NO COMMENTS REGARDING THIS PROJECT**

IF YOU HAVE ANY QUESTIONS REGARDING THESE COMMENTS, PLEASE CONTACT
LAUREN YEATTER, SENIOR PLANNER AT THE NORTH CENTRAL FLORIDA REGIONAL
PLANNING COUNCIL AT 352.955.2200, EXT 113

v:\chouse\staff\cdbg\memos\fy 23\memo_fy23_brooker_hr_err.docx

Project Narrative — G-2

Describe the proposed project using the guidelines in the instructions. Specific directions for Commercial Revitalization and Economic Development application narratives can be found in the instructions. Use additional pages as needed.

1. The service area for this project is the Town of Brooker.

2. CDBG funds will be used to rehabilitate or demolish and replace as many income eligible households as the budget allows, with the goal of addressing at least 9 houses.

3. CDBG funds will be used for housing rehabilitation and demolition/relocation activities, temporary relocation, and grant administration for income eligible household within the Town of Brooker Town limits.

4. ACTIVITY DESCRIPTION, INCLUDING THE NEED BEING MET: The Town of Brooker is applying for CDBG funding under the category of Housing Rehabilitation (HR), as described in more detail below:

A. The purpose of this grant application is to request funding for the rehabilitation of 9 very-low, low, and moderate income homeowner occupied properties in the Town of Brooker. CDBG funds will be used to renovate and preserve existing housing stock, replace substandard housing, and remove unhealthy/hazardous conditions. The need for housing is addressed by the Housing Element of the Town of Brooker Comprehensive Plan. After the CDBG grant is awarded, the Town will advertise for residents to submit applications for housing assistance.

B. The CDBG funds will be used for:

- 1) Housing Rehabilitation/Demolition/Relocation: \$507,300 (100% LMI benefit);
- 2) Temporary Relocation: \$2,700 (100% LMI benefit);
- 3) Grant Administration: \$90,000 (LMI benefit is not applicable).
- 4) Total grant amount: \$600,000.

Specific project activities and costs are described below.

Program Administration projected cost is \$90,000. Administration activities will include:

- Preparation of all CDBG required reports and compliance activities, including ordering funds through SERA, and project closeout activities.
- Announce the grant and the opportunity it presents to the Community
- Solicit applications
- Review applications, select applications for field visits
- Conduct field visits, develop cost estimates, select applications for final ranking
- Request the CATF to review the rankings and present recommendations for Town Council for approval
- All structures determined to be 50 years or older will be submitted to the State Bureau of Historic Preservation for review and development of an

agreed upon plan for rehabilitation and preservation.

-Prepare all Deferred Payment Loan (DPL) documents for the homeowner, This DPL is the mechanism through which the rehabilitation financing is made available. The DPL is a no interest loan. It is repayable if ownership of the home is transferred within 5 years of the date of the DPL or if the property owner ceases to use the property as their primary residence.

Temporary Relocation projected cost is \$2,700.

-Each homeowner that is approved to have their home rehabilitated with CDBG funds is eligible for a maximum of \$300 for move-out and move-in expenses during rehabilitation. Administrative staff will work with each client to ensure a smooth temporary relocation process.

Housing Rehabilitation/Demolition/Replacement projected cost \$507,300, plus \$25,000 in local match (leverage).

Following procedures set forth in the Town of Brooker Housing Assistance Plan, the housing rehabilitation program will address the following:

-STRUCTURAL REQUIREMENTS- the Housing Rehabilitation Specialist will ensure the assisted house will maintain structural integrity and that the cost of rehabilitation or replacement is cost feasible.

-PROGRAM PROCEDURES- the Housing Rehabilitation Specialist will manage the housing assistance application process. Other tasks will include managing the bidding process, change orders, and contractor payments. The Rehabilitation Specialist will also conduct construction progress inspections, coordinate with the local Building Official on certificates of completion and/or certificates of occupancy, and as needed, will handle disputes and contract termination.

-CLEARANCE/PERMANENT RELOCATION, DEMOLITION RELOCATION- for houses that are in such poor condition that it is more cost effective to demolish and replace them, the Housing Rehabilitation Specialist will manage the clearance, permanent relocation/demolition relocation process.

-CONTRACTOR LISTING- the Housing Rehabilitation Specialist will manage contractor recruiting, contractor eligibility, and contractor disqualification.

C. Proposed construction start and end dates: Construction activity utilizing funds set forth in the grant application would commence after the grant agreement is awarded and after the non- site specific and site specific environmental reviews are completed. The project is anticipated to be complete within 30 months of the date that the Town receives the notice of grant award.

D. Quantity and location of activities: The rehabilitation activity will take place only within the incorporated area of the Town of Brooker. This grant proposal seeks funding for the rehabilitation of:

3 households that are low income

2 households that are very low income

4 households that are either moderate income, low income, or very low income.

The total number of households that will be addressed with CDBG funds is 9.

D. Project cost: As mentioned, the Town is requesting a CDBG funding in the amount of \$600,000.

E. National Objective: The use of CDBG funds for housing rehabilitation will address the CDBG program's national objective of "benefit to low and

moderate-income persons". Each property funded with this grant will be rehabilitated to the acceptable living standards as set forth in the HUD Section 8 Minimum Housing Quality Standards and the Florida Building Code.

F. Project beneficiaries: The persons that live in the 9 homes that will be rehabilitated will be the grant beneficiaries.

5. There are no activities where construction will occur outside the Town limits of Brookier.

6. It is not anticipated that any proposed DOT or County road construction will impact this CDBG funded activity.

7. The Town is a participant in the National Flood Assistance Program. If any property to be rehabilitated is in a flood-prone area, the unit will have flood insurance and be elevated to a minimum of 1 foot above base flood elevation or to local code, whichever is greater.

8. Temporary Relocation is a complementary activity that will be undertaken by this project.

9. Funds from other sources are being used leveraged. The Town of Brookier Town Council has approved \$25,000 in SHIP funds from the Bradford County SHIP program to be combined with \$600,000 in CDBG funds. The funds will be used to further and enhance the work that is being funded by the CDBG grant. There is also a resolution from Bradford County approving the use of SHIP funds for this purpose.

10. None of the CDBG funds will be used for the removal of public building architectural barriers to handicap persons.

11. A door to door household income survey was not used for the grant application.



#3

Serving Alachua
Bradford • Columbia
Dixie • Gilchrist • Hamilton
Lafayette • Levy • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

REGIONAL CLEARINGHOUSE INTERGOVERNMENTAL COORDINATION AND RESPONSE

Date: 10/23/25

PROJECT DESCRIPTION

#3 - City of Perry - Fiscal Year 2023-2024 Community Development Block Grant -
Neighborhood Revitalization- Final Floodplain Notice

TO: John Hart II, City Manager
City of Perry
224 South Jefferson Street
Perry, FL 32347-3235

XC: Andy Easton, President
Andy Easton and Associates
203 Ridgeland Road
Tallahassee, FL 32312-1916

 COMMENTS ATTACHED

 X **NO COMMENTS REGARDING THIS PROJECT**

IF YOU HAVE ANY QUESTIONS REGARDING THESE COMMENTS, PLEASE CONTACT
LAUREN YEATTER, SENIOR PLANNER AT THE NORTH CENTRAL FLORIDA REGIONAL
PLANNING COUNCIL AT 352.955.2200, EXT 113

v:\chouse\staff\cdbg\memos\fy 23-24\memo_fy23-24_perry_nr_flood2.docx

A.	ADDRESSED NEEDS										
1)	Activity description, including the need being met: The City of Perry is requesting CDBG funds in the amount of \$6,908,110 to be used for the acquisition of land and the construction of a fire station on the acquired land. The city's current fire station is over 100 years old and is too small and antiquated to effectively serve the city. The proposed new fire station will have four bays for fire trucks and will significantly enhance our emergency response capacity. The new fire station will ensure that first responders have adequate space and resources to house equipment and vehicles that are required for modern firefighting and disaster relief operations. The land to be acquired on which the fire station will be located includes two adjacent parcels within the City of Perry. One is a 2.33-acre parcel at 1405 South Jefferson Street, and the other is a 2.66-acre parcel located at 1311 South Jefferson Street, Perry. Both parcels are vacant with no structures on them. Also, both parcels are served by city gas, water, sewer and electricity. The fire station will be approximately 75 by 150' in size. It will have four bays for fire and fire-rescue vehicles. It will also contain storage/locker rooms, decontamination areas, training rooms, kitchen, bunks, day room, and fitness room. This configuration will allow for maximum readiness for fire fighters that will be on-call for 24-hour shifts.										
2)	Explanation of the need for CDBG funding – See A. 1) above.										
3)	Provide the proposed construction start and completion dates: The proposed construction start date is June 2026, while the construction end date is June 2027.										
4)	Describe the quantity and location of activity within the service area: As mentioned above, Addressed Need is the construction of a 75' by 150 fire station and acquisition of two parcels of land 2.33 acres and 2.66 acres on which the fire station will be constructed. The 2.33-acre parcel will be used for the fire station building, while the adjacent 2.66 acres parcel will be used for fire safety demonstrations and education and community events related to fire safety.										
5)	Describe the Cost of the activity: <table data-bbox="1079 1323 1274 1837"> <tr> <td>Fire Station Construction</td> <td>\$5,477,738</td> </tr> <tr> <td>Architectural Services</td> <td>\$330,372</td> </tr> <tr> <td>Acquisition</td> <td>\$950,000</td> </tr> <tr> <td>Grant Administration</td> <td><u>\$150,000</u></td> </tr> <tr> <td>Total</td> <td>\$6,908,110</td> </tr> </table> The estimated project costs are: 1. Fire station building: \$5,477,738, 2. Acquisition: \$950,000. 3. Architectural Services: \$330,372. Grant administration: \$150,000. The total project cost is \$6,908,110. In addition, the City of Perry will contribute \$50,000 in local match to be used for CDBG eligible activities, including engineering design, building costs, and fixed equipment. The match will come from the city's	Fire Station Construction	\$5,477,738	Architectural Services	\$330,372	Acquisition	\$950,000	Grant Administration	<u>\$150,000</u>	Total	\$6,908,110
Fire Station Construction	\$5,477,738										
Architectural Services	\$330,372										
Acquisition	\$950,000										
Grant Administration	<u>\$150,000</u>										
Total	\$6,908,110										

	general revenue but may be substituted with grant funds from other sources that may be awarded to the city after the CDBG grant application deadline. Unaddressed Needs will include fixed equipment items as described in more detail under the following “Unaddressed Needs” section.
6)	How will the CDBG activities meet a national objective?: The City is requesting that CDBG funds be awarded under the benefit to low and moderate income persons. This is a citywide activity to benefit all residents in the city, of which, over 51% are LMI. The new fire station will serve all residents within the city.
7)	Purpose of the activity (if not readily apparent): See A. 1) above.
8)	Beneficiaries (Total, VLI and LMI) of the activities: This grant application is being submitted under the benefit to low- and moderate-income persons national objective. The fire station is a citywide benefit. The project will benefit 4948 LMI persons (68.48%), 2491 VLI persons (34.48 %), and 7225 total persons (100%). The LMI benefit is citywide since the fire station will service all residents in the city.
9)	Describe all activities to be undertaken and the projected cost, without regard to the funding source or whether such funding will be counted for leverage. See item #5. Above
10)	Describe any activities in which a portion of the construction will occur outside of the applicant’s jurisdiction: None – all activities will take place within the City of Perry.
11)	Describe any impact that proposed DOT or county road construction will have on the proposed CDBG funded activity: None – there are no proposed DOT or county road construction activities that will impact the CDBG project at this time.
12)	Specify whether any portion of the project area is located in a flood-prone area and whether the local government participates in the National Flood Insurance Program: The two parcels of land on which the fire station will be located are not within the 100-year flood plain. Also, the City of Perry participates in the National Flood Insurance Program.
13)	If complementary activities are being undertaken, explain how they relate to the project: Complementary activities will include signage and signaling outside the fire station for traffic safety. Also, Unaddressed Needs will include fixed equipment items such as appliances (stoves, dishwashers, clothes & PPE washers, and refrigerators). Also, Unaddressed Needs include an emergency generator, and a carbon monoxide removal system for the fire truck bays. CDBG funds will not be used for movable equipment items such as PPE, tools, furniture, fire houses, and related items.

14)	If funds from other sources are being "leveraged," describe how the funds will be used (what they will pay for, etc.): See item #5 above
15)	If the removal of public building architectural barriers to handicapped persons is being paid for with CDBG funds, describe activities: This project does not involve the removal of public building architectural barriers to handicapped persons.
16)	If using a survey that was completed for a previous CDBG project, state the subgrant number and year the survey was conducted: A survey from a previous CDBG project was not used for this grant application.
17)	Describe the acquisition or demolition activities. No demolition activities are part of this project. Also, the land on which the fire station will be located includes two adjacent parcels within the City of Perry. One is a 2.33-acre parcel at 1405 South Jefferson Street, and the other is a 2.66-acre parcel located at 1311 South Jefferson Street, Perry. Both parcels are vacant with no structures on them. Also, both parcels are served by city gas, water, sewer and electricity. An appraisal of the land is included in the appendix.
D.	UNADDRESSED NEEDS
18)	Unaddressed Needs refer to additional project activities that the grant agency may fund after the Addressed Need activities are accomplished. Unaddressed Needs will include the purchase and installation of signage and signaling outside the fire station for traffic safety. Also, Unaddressed Needs will include fixed equipment items that are needed for the successful operation of the fire station. Such items include appliances (stoves, dishwashers, clothes & PPE washers, and refrigerators). Also, Unaddressed Needs include an emergency generator, and a carbon monoxide removal system for the fire truck bays. CDBG funds will not be used for movable equipment items such as PPE, tools, furniture, fire houses, and related items.
19)	Explanation of the need for CDBG funding: The fixed equipment is described in #18, above. The fixed equipment is required in order to effectively operate the fire station.
20)	Provide the proposed construction start and completion dates: The proposed fixed equipment purchase and installation dates are June 2026 to June 2027.
21)	Quantity and location of activity within the service area: All of the fixed equipment will be housed at the new fire station.

22)	Cost of the activity: The estimated Unaddressed Need cost for the equipment will be based on the available budget. A generalized budget for the fixed equipment is shown below: ▪ 1 Dish washer: \$3,000 ▪ 1 Clothes washer: \$3,000 ▪ 1 PPE washer: \$15,000 ▪ 1 Stove/Oven: \$3,000 ▪ 1 Emergency Generator: \$50,000 ▪ 1 Signage and Signal Equipment System: \$45,000 ▪ 1 Refrigerator: \$4,000 ▪ 1 Carbon monoxide removal System: \$75,000
23)	How the activity meets a national objective: The City is requesting that CDBG funds be awarded under the benefit low to moderate income national objective. The fire station will serve all residents in the city, which is over 51% LMI.
24)	Purpose of the activity (if not readily apparent): See #18 and #19, above.
25)	Beneficiaries (Total, VLI and LMI) of the activities: The fire station is a citywide benefit, as are the unaddressed need items. See #8 for number and percent of beneficiaries.
26)	Describe all activities to be undertaken and the projected cost, without regard to the funding source or whether such funding will be counted for leverage. See #22 above. Also, note that the city is contributing \$50,000 as local match. The source of the local match will be general revenue, but the general revenue will be substituted with grant funds, if such funds become available to the city. The local match may be used for unaddressed need items, project design, and/or construction.
27)	Describe any activities in which a portion of the construction will occur outside of the applicant's jurisdiction: None – all activities will take place within the City of Perry.
28)	Describe any activities in which a portion of the construction will occur outside of the applicant's jurisdiction: None – all activities will take place within the City of Perry.
29)	Describe any impact that proposed DOT or county road construction will have on the proposed CDBG funded activity: None – there are no proposed DOT or county road construction activities that will impact the CDBG project at this time.

30)	Specify whether any portion of the project area is located in a flood-prone area and whether the local government participates in the National Flood Insurance Program. The city participates in the National Flood Insurance Program. Also, none of the fixed equipment items will be located in the flood plain.
31)	If complementary activities are being undertaken, explain how they relate to the project. Complementary costs will include equipment installation costs and incidental materials associated with the purchase of the fixed equipment items.
32)	If funds from other sources are being "leveraged," describe how the funds will be used (what they will pay for, etc.): See #22 for a list and cost of the fixed equipment items that will be purchased and installed. Also, note that the city is contributing \$50,000 as local match. The source of the local match will be general revenue, but the general revenue will be substituted with grant funds, if such funds become available to the city. The local match may be used for unaddressed need items, project design, and/or construction.
33)	If the removal of public building architectural barriers to handicapped persons is being paid for with CDBG funds, describe them: This project does not involve the removal of public building architectural barriers to handicapped persons.
34)	If using a survey that was completed for a previous CDBG project, state the subgrant number and year the survey was conducted: A survey was not used for this project.

