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MEETING NOTICE

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

There will be a meeting of the North Central Florida Regional Planning Council on **December 14, 2017**. The meeting will be held at the **Lake City Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida**. Dinner will start at 6:30 p.m. and the meeting at **7:00 p.m.**

MEETING STARTS AT 7:00 P.M.

*Please call the Council at 352.955.2200, or 800.226.0690, or email strong@ncfrpc.org by December 11, 2017 to let us know if you will be attending the meeting. (You can call after hours and leave a message on voice mail too.) **THANK YOU.***

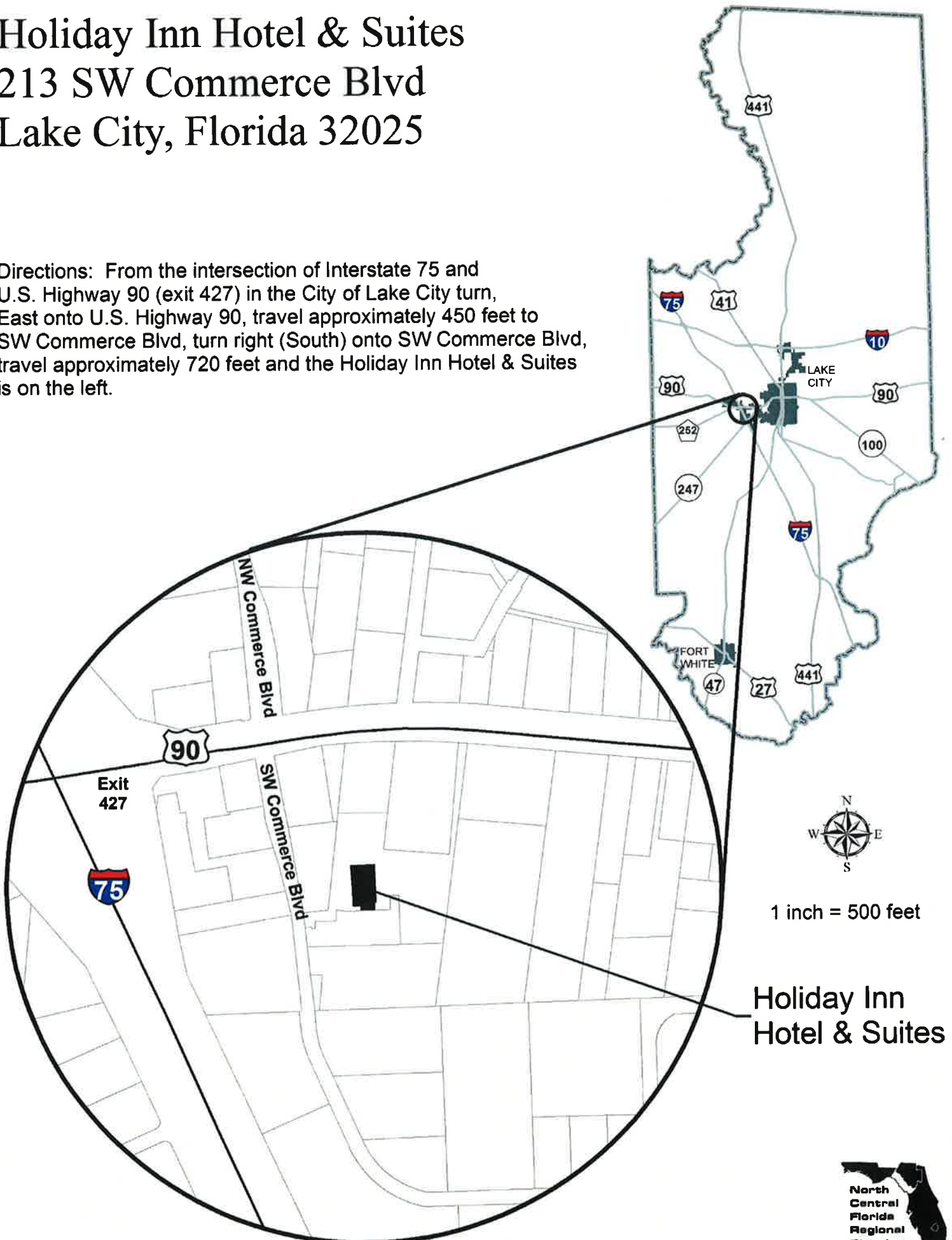
(Location Map on Back)

Please be advised that the Council meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on North Central Florida Regional Planning Council Full Packet.)

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.



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Hotel & Suites



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AGENDA

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Holiday Inn Hotel & Suites
213 Southwest Commerce Boulevard
Lake City, Florida

December 14, 2017
7:00 p.m.

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

October 26, 2017
7:00 p.m.

MEMBERS PRESENT

Anthony Adams, Lafayette County
Patricia, Bouie, City of Hawthorne
LaBarfield Bryant, City of Jasper
Harvey Budd, City of Gainesville
Charles Chestnut IV, Alachua County
Rick Coleman, City of Newberry
Ken Cornell, Alachua County
Louie Davis, City of Waldo
Rick Davis, Madison County
Thomas Demps, Taylor County
Jason Holifield, Dixie County
Fletcher Hope, City of Archer
William Hunter, Hamilton County
John Meeks, Levy County
Janice Mortimer, City of Starke
Tim Murphy, Columbia County
Daniel Riddick, Bradford County
Larry Sessions, Suwannee County
James Tallman, Union County
Lorene Thomas, Dixie County
Helen Warren, City of Gainesville

NON-VOTING DELEGATE PRESENT

None

EX-OFFICIO MEMBER REPRESENTATIVES
PRESENT

Joel Carnow, Suwannee River
Water Management District
Katelyn Potter, Suwannee River
Water Management District
Lauri Shubert, Florida Department of
Transportation
Russell Simpson, Florida Department
of Environmental Protection
James Troiano, St Johns Water
Management District

MEMBERS ABSENT

David Arreola, City of Gainesville
Beth Burnam, Hamilton County
James Catron, City of Madison
Mike Deming, City of Perry
Jason Evans, City of High Springs
Robert Hutchinson, Alachua County
James Montgomery, Columbia County
Garth Nobles, Jr., City of Live Oak
Kenrick Thomas, Gilchrist County
Daniel Webb, Union County
Robert Wilford, City of Alachua
Mike Williams, Madison County
Stephen Witt, City of Lake City

OTHERS PRESENT

Ed Booth
Robert Brown
Sandra Buck-Camp
Diana Davis
Sean Greene
Stephanie Holifield
LJ Two Spirits Johnson
Brian Kauffman
Stew Lilker
Judy Rice

COUNCIL ATTORNEY PRESENT

Jonathon Wershow

STAFF PRESENT

Steven Dopp
Scott Koons
Jean Strong
Tara Tucker

Board Members names are bolded
Gubernatorial Members names are italicized

I. INVOCATION, PLEDGE OF ALLEGIANCE AND INTRODUCTIONS

Chair Thomas called the meeting to order at 7:06 p.m. with an invocation given by Commissioner Brown and the pledge of allegiance to the flag. Chair Thomas stated that there was a quorum of the Council.

II. INTRODUCTIONS

Chair Thomas welcomed and introduced Robert Brown, County Commissioner from Hamilton County; Brian Kauffman, County Coordinator from Madison County; Ed Booth, City Manager from City of High Springs; Judy Rice, City Clerk from City of Newberry; Sandra Buck-Camp and LJ Johnson, members of the Columbia, Hamilton, Suwannee Transportation Disadvantaged Local Coordinating Board; Stephanie Holifield, wife of Council member Jason Holifield; Diana Davis, wife of Council member Louie Davis and Stew Lilker from the Columbia County Observer.

III. APPROVAL OF AGENDA

Chair Thomas asked that Item VIII.B.3. #2 - City of Cedar Key Comprehensive Plan Draft Amendment be added to the agenda.

ACTION: Commissioner Meeks made the motion, with a second by Councilman Bryant, to add Item VIII.B.3. #2 - City of Cedar Key Comprehensive Plan Draft Amendment to the agenda. The motion carried unanimously.

Chair Thomas asked that the agenda as amended be approved.

ACTION: Councilman Bryant made the motion, with a second by Commissioner Meeks, to approve the agenda as amended. The motion carried unanimously.

IV. SUWANNEE RIVER WATER MANAGEMENT DISTRICT
SURFACE WATER IMPROVEMENT AND MANAGEMENT PLAN PRESENTATION

Scott Koons, Executive Director, introduced, Katelyn Potter, Suwannee River Water Management District. Ms. Potter gave a presentation on the Surface Water Improvement and Management Plan Update recently completed by the Water Management District. Chair Thomas thanked Ms. Potter for her presentation.

V. APPROVAL OF MINUTES - September 28, 2017

Chair Thomas asked that the minutes of the September 28, 2017 meeting be approved as written.

ACTION: Mayor Davis made the motion, with a second by Commissioner Chestnut, to approve the minutes of the September 28, 2017 meeting as written. The motion carried unanimously.

VI. CONSENT AGENDA

- A. Community Development Block Grant Fiscal Year 2016
Administrative Services Agreement - Bradford County

- B. Community Development Block Grant Fiscal Year 2016
Administrative Services Agreement - City of Madison
- C. Agreement with North Central Florida Regional Hazardous Materials Response Team
for Pipeline Safety Technical Assistance - Fiscal Year 2017-18
- D. Florida Transportation Disadvantaged Program Community Transportation Coordinator
Designations for Bradford and Lafayette Counties

Chair Thomas asked if there were any questions regarding the items on the Consent Agenda and requested that these items be approved.

ACTION: Commissioner Chestnut made the motion, with a second by Commissioner Demps, to approve the items on the Consent Agenda. The motion carried unanimously.

VII. CHAIR'S REPORT

A. Committee Appointment

Chair Thomas asked for ratification of the appointment of Frank Avery, Executive Director of CareerSource North Central Florida as a member of the Comprehensive Economic Development Strategy Committee.

ACTION: Councilman Bryant made the motion, with a second by Commissioner Chestnut, to ratify the appointment of Frank Avery, Executive Director of CareerSource North Central Florida as a member of the Comprehensive Economic Development Strategy Committee as recommended by the Chair. The motion carried unanimously.

B. Transportation Disadvantaged Program Resolution of Appreciation - Rhiannon Griggs

ACTION: Commissioner Warren made the motion, with a second by Commissioner Budd, to approve the Resolution of Appreciation for Rhiannon Griggs. The motion carried unanimously.

C. Executive Director Recognized by Florida Chamber Foundation as a Top Three Economic Forecaster

Chair Thomas stated that Executive Director, Scott Koons serves on the Florida Chamber Foundation Board of Trustees and each year Foundation Trustees forecast leading economic indicators such as number of jobs created and unemployment rate. She stated that Mr. Koons has been recognized by the Foundation as one of the Top Three Economic Forecasters for the year.

VIII. COMMITTEE REPORTS

A. Executive Committee - None

B. Clearinghouse Committee

Commissioner Adams, Clearinghouse Committee Vice-Chair, gave the Clearinghouse Committee report. He stated that the Clearinghouse Committee met earlier in the evening and reviewed the following local government comprehensive plan amendments which were included on the Council agenda for consideration.

#107 - City of Trenton Comprehensive Plan Adopted Amendment

#108 - City of Gainesville Comprehensive Plan Adopted Amendment

Commissioner Adams stated that the following item which was received following the distribution of the Council meeting packet and added to the agenda requires action prior to the next meeting.

#2 - City of Cedar Key Comprehensive Plan Draft Amendment

Commissioner Adams stated that the Committee finds that local government comprehensive plans as amended are not anticipated to result in significant adverse impacts to regional facilities, Natural Resources of Significance or adjacent local governments. He stated that the Committee recommends forwarding these findings to the respective local governments and the Florida Department of Economic Opportunity.

ACTION: Commissioner Adams made the motion, with a second by Commissioner Meeks, to approve the Committee recommendations concerning Item #107 - City of Trenton Comprehensive Plan Adopted Amendment; Item #108 - City of Gainesville Comprehensive Plan Adopted Amendment; and #2 - City of Cedar Key Comprehensive Plan Draft Amendment. The motion carried unanimously.

C. Regional Planning Committee - North Central Florida Strategic Regional Policy Plan
Proposed Amendments

Commissioner Warren, Regional Planning Committee Vice-Chair gave the Regional Planning Committee Report, she stated that the Regional Planning Committee met earlier in the evening. She stated as a result of the reassignment of Marion County by the Governor to the East Central Florida Regional Planning Council and the recent adoption of the 2018-2022 Comprehensive Economic Development Strategy by the Council, the Regional Planning Committee has revised the proposed Evaluation and Appraisal Report-based Proposed Amendments to the North Central Florida Strategic Regional Policy Plan.

Commissioner Warren stated the Committee is recommending that tables and maps related to Marion County be revised to remove Marion County from the proposed regional plan amendments. However, she noted that the Committee is not proposing any changes to the goals and policies of the proposed amendments to the regional plan as a result of the reassignment of Marion County to the East Central Florida Regional Planning Council. She stated that the Committee is recommending that tables in the Affordable Housing Element and the Regional Transportation Element of the proposed amendments to the regional plan be updated using the most recent U.S. Census Bureau, American Community Survey data.

Commissioner Warren also stated that the Committee is recommending changes to the Economic Development Element of the proposed amendments to the regional plan. She stated since the Council adopted the 2018-2022 Comprehensive Economic Development Strategy at its September 2017 meeting, the Committee is recommending that the new Strategy replace the former Strategy in the Economic Development Element of the proposed regional plan amendments.

Commissioner Warren finally stated the Committee will present the proposed amendments to the regional plan at the December 2017 meeting and request the Council authorize staff to initiate formal rule making pursuant to Chapter 120, Florida Statutes, to adopt proposed amendments to the regional plan.

D. Finance Committee - Fiscal Year 2016-17 Amended Budget

Commissioner Cornell, Vice-Chair of the Finance Committee, reported that the Finance Committee met on October 17, 2017 and agreed upon a budget amendment for Fiscal Year 2016-17. He stated that the budget amendment takes into account action taken by the Council during the past year to accept work under contracts and additional grants which were not anticipated when the original budget was prepared as well as changes in anticipated revenues. He reviewed the proposed budget amendment and noted that it contained an overall net increase of \$2,800 which represents less than a one percent increase. Commissioner Cornell stated that the Finance Committee recommends that the Council approve the proposed amended Fiscal Year 2016-17 budget.

ACTION: Commissioner Cornell made the motion, with a second by Commissioner Chestnut, to approve the amended to the Fiscal Year 2016-17 budget as recommended by the Finance Committee. The motion carried unanimously.

IX. EX-OFFICIO MEMBER REPORTS

Lauri Shubert, Florida Department of Transportation, District 2, stated that the District is soliciting applications for the Transportation Alternatives Program and that applications are due December 1, 2017. She also noted applications for the Small County Road Assistance Program, Small County Outreach Program, County Incentive Grant Program and Regional Transportation Incentive Program grant funds are due December 29, 2017. In addition, she stated that comments concerning the District's Tentative Five-Year Program are due November 20, 2017.

Russell Simpson, Florida Department of Environmental Protection, stated that the Northeast District is available to assist local governments and individuals concerning permit applications and Department regulatory compliance issues.

Joel Carnow, Suwannee River Water Management District, stated that the District has submitted their Five-Year Water Resource Development Program to the Florida Department of Environmental Protection. He stated that all District lands have been reopened following Hurricane Irma. However, he noted there is minor flooding on some roads. Mr. Carnow also noted that the District springs grant funding application cycle begins January 18, 2018.

James Triano, St. Johns Water Management District, stated that the District recently awarded \$1.5 million in cost-share grants to local governments. He noted that the next cycle for District cost share projects will begin January 2018.

Sean Greene, Florida Fish and Wildlife Conservation Commission stated the Commission is still in recovery mode from Hurricane Irma.

X. CITIZEN COMMENTS - None

Council member Commissioner Holifield made comments concerning the local site plan review process in Dixie County.

XI. EXECUTIVE DIRECTOR'S REPORT

A. Florida Regional Councils Association Monthly Activity Report

Mr. Koons reported that the Florida Regional Councils Association is the statewide organization of the ten regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives. He stated that the Association strives to accomplish these goals by carrying out the activities listed in the September 2017 activities report included in the Council meeting packet.

B. Florida Chamber Foundation Scorecard™

Mr. Koons stated that the Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to develop a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan. He further stated that the Scorecard reports metrics related to each of the Six Pillars. The Six Pillars are Talent Supply and Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems and Quality of Life and Quality Places. He reviewed the October 2017 Scorecard™ included in the Council meeting packet.

C. Legislative Report

Mr. Koons reported that the 2018 Legislative Session is scheduled to convene on January 9, 2018 and adjourn on March 9, 2018. He reported on bills of interest to regional planning councils and local governments during the 2018 Legislative Session. Mr. Koons noted the Governor did not recommend any funding for regional planning councils for Fiscal Year 2018-19.

D. North Interstate 75 Master Plan

Mr. Koons reported that the Florida Department of Transportation recently released the North Interstate 75 Master Plan which evaluated the recommendations from the Interstate 75 Relief

Task Force to enhance safety and improve operations. He noted that short-term improvements include road ranger service patrols, dynamic message boards, fiber interconnection between major cities, signal coordination on arterials, and enhanced regional transportation management center operations. Mr. Koons also stated that ultimate or long-term improvements include general use lanes and express lanes.

E. Florida Greenways and Trails System Plan

Mr. Koons stated that the Florida Greenways and Trails System Plan currently includes nine multi-use trails in Florida for recreation, conservation and alternative transportation use to explore hiking, bicycling, paddling and equestrian activities and of these nine multi-use trails. He noted that they are located in the north central Florida region, the Hawthorne to Gainesville State Trail, the Nature Coast State Trail and Palatka to Lake Butler State Trail.

Mr. Koons stated the Florida Greenways and Trails Council is currently preparing a five-year update to the Plan and a series of open house sessions throughout the state are scheduled to receive public input on the updated Plan and Land and Water Opportunity and Priority Trails Maps. He stated an open house will be held in the north central Florida region on November 20, 2017 at 4:00 p.m. at the Suwannee River Water Management District in Live Oak. He noted that written public comments will be accepted by the Florida Department of Environmental Protection until December 15, 2017 and that the Florida Greenways Trails Council is scheduled to meet in January 2018 to adopt the updated Plan and maps.

F. Rural Transportation Technical Assistance

Mr. Koons reported that the University of Florida, Transportation Institute, Florida Transportation Technology Transfer Center through its Rural Transportation Technical Assistance program will be conducting community outreach meetings with local government staff in rural counties in the north central Florida region during the next several months. He noted that multi-county meetings will be held to identify training and technical assistance needs at the local level will be held throughout the region. Mr. Koons also stated that Council staff along with Center staff will be in attendance at these meetings.

G. National Association of Development Organizations Innovation Award

Mr. Koons reported that the Council in conjunction with The Original Florida Tourism Task Force received an Innovation Award from the National Association of Development Organizations for the Experience North Florida by Bicycle project.

Mr. Koons stated that the project consists of a bicycle guide web page that includes two online, interactive bicycle routes for each county in the region plus two multi-day, regional routes exposing riders to the more interesting natural, cultural and historic resources of the region. He also stated the routes include points of interest as well as lodging and restaurant locations and the locations of similar items of interest along the routes.

H. Regional Dispute Resolution Process

Mr. Koons reported that the voluntary regional dispute process initiated by Alachua County concerning a comprehensive plan dispute with the City of Gainesville has been concluded by the parties. He noted the initial settlement meeting was held October 4, 2017 at the Council office and was facilitated by Council staff. At the meeting, the parties advised Council staff that a mutually agreed upon resolution of the dispute had been achieved by the parties and that the regional dispute resolution process will not need to continue beyond the initial settlement meeting.

I. Public Records Complaint

Mr. Wershow stated that the public records complaint filed by HPS Enterprises II, LCC has been satisfactory resolved by the parties entering into a settlement agreement and a voluntary dismissal order with prejudice having been filed by the complainant.

Mr. Koons stated that the Executive Committee is reviewing the Council's Organizational Policies (Bylaws) and will recommend amendments to them for consideration by the Council at their December 14, 2017 meeting.

Mr. Koons informed the Council that former Council employee Dorcas "Candy" Ramseuer died last month. Ms. Ramseuer worked for the Council for 19 years.

Commissioner Cornell asked if the Florida Department of Transportation would provide the Council a report on road closures during Hurricane Irma.

Chair Thomas informed the Council that the next Council meeting will be held on December 14, 2017. The meeting was adjourned at 8:15 p.m.

Lorene J. Thomas, Chair

12/14/17
Date



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December 7, 2017

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director
SUBJECT: Monthly Financial Report - October 2017

SRK

Please find attached a copy of the Monthly Financial Report for the Council's activities for October 2017. The following paragraphs discuss revenues and expenditures to the budget for the month and year to date.

Revenue

The total revenue for the Council for year to date is within budgeted figures. Revenue at the end of one month is six percent of budget.

Expenditures

The total expenditures for the Council for year to date are within budgeted figures. Total expenditures at the end of one month is 11 percent of budget.

Conclusion

In conclusion, staff is pleased with the financial condition of the Council. The adjusted general fund balance should remain at an acceptable level at the end of the fiscal year.

Overall, as is regularly reported, the financial condition of the Council is sound. Staff is not aware of anything in the current fiscal year that will change this situation.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Summary Financial Statement (Unaudited)

October 31, 2017

BALANCE SHEET

ASSETS

Current Assets

Checking / Savings 1,202,396

Accounts Receivable 578,167

Other Current Assets 17,530

Total Current Assets 1,798,093

TOTAL ASSETS 1,798,093

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable 39,368

Other Current Liabilities 272,452

Total Liabilities 311,820

Equity 1,486,273

TOTAL LIABILITIES & EQUITY 1,798,093

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
October 31, 2017

SUMMARY STATEMENT

	Adopted Budget FY 2017-18	October 2017	Year to Date	Percent of Budget
Revenue	2,102,300	0	117,499	6%
Expenses	2,102,300	0	222,835	11%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
October 31, 2017

REVENUE

Account	Adopted Budget FY 2017-18	October 2017	Year to Date	Percent of Budget
Program Development	37,300	0	6,229	17%
Regional Planning				
State Planning & Review	110,000	0	16,757	15%
Public Safety & Regulatory Compliance				
Hazardous Waste Monitoring	58,900	0	0	0%
Local Emergency Planning Committee	133,600	0	0	0%
Hazards Analyses	18,500	0	0	0%
Public Safety Training Exercises	20,000	0	0	0%
Transportation				
Gainesville Urbanized Area Transportation Planning	411,200	0	0	0%
Gainesville Urbanized Area Mass Transit	184,000	0	0	0%
Transportation Disadvantaged - Alachua County	24,100	0	0	0%
Transportation Disadvantaged - Region	192,700	0	0	0%
Economic Development				
Comp Econ Development Strategy & Tech Assistance	150,000	0	12,180	8%
Original Florida Tourism Task Force Staffing	53,300	0	0	0%
Original Florida Tourism Task Force	303,000	0	77,000	25%
Vision North Central Florida		0	0	
Local Government Assistance				
General Technical Services	35,000	0	5,333	15%
City & County Planning Services	214,700	0	0	0%
Community Development Block Grant Administration	156,000	0	0	0%
Total Revenue	2,102,300	0	117,499	6%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
October 31, 2017

EXPENDITURES

Account	Adopted Budget FY 2017-18	October 2017	Year to Date	Percent of Budget
Audit	16,000	0	0	0%
Building Occupancy & Grounds	40,000	0	3,642	9%
Contractual Services	150,000	0	25,038	17%
Dues, Publications & Subscriptions	54,000	0	11,206	21%
Furniture & Equipment	15,000	0	0	0%
Insurance and Bonding	21,000	0	6,022	29%
Legal Costs	17,000	0	349	2%
Machine Rental/Maintenance	5,000	0	0	0%
Meeting Expenses	21,000	0	1,350	6%
Moving Expense	2,000	0	0	0%
Office Supplies	25,000	0	1,183	5%
Personnel Costs	1,211,700	0	141,806	12%
Postage	6,000	0	266	4%
Printing	2,000	0	1,650	83%
Recruiting	2,000	0	0	0%
Reproduction	18,000	0	1,149	6%
Telephone	7,000	0	182	3%
Travel	83,000	0	2,978	4%
Original Florida Tourism Task Force	303,000	0	26,014	9%
Contingency	103,600	0	0	0%
Total Expenses	2,102,300	0	222,835	11%




VI.B.

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December 7, 2017

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: 2018-2020 U. S. Economic Development Administration
Economic Adjustment Assistance Program Grant Application

RECOMMENDATION:

Authorize the Executive Director to submit an Application for Federal Assistance for a two-year Economic Adjustment Assistance Program grant to the U.S. Economic Development Administration in the amount of \$200,000 and authorize the Chair to execute the grant award if the application is approved.

BACKGROUND:

The Council is designated by the U. S. Department of Commerce, Economic Development Administration, as an Economic Development District.

The Atlanta Regional Office of the U. S. Economic Development Administration has invited the Council, to submit an Application for Federal Assistance for a two-year grant serving as an Economic Development District to a fund disaster recovery coordinator staff position. This invitation in the amount of \$200,000 will require a local match of \$50,000 over two years.

This program will consist of the following tasks.

- Convene and facilitate meetings of key players in the recovery process to aid in prioritizing, aligning, and coordinating resources/assets;
- Provide direct assistance to navigate and leverage local, state and federal, and other resources and to meet/comply with the respective requirements to local governments; and
- Convene and share of findings and best practices related to needs and resiliency with federal, state, regional and local partners.

The best practices and strategies will be integrated into the development of the Comprehensive Economic Development Strategy for the region. There may be need for additional services depending on the need which might include the development of plans or modification of existing plans to address issues that occurred during the disaster event. Project partners will follow the National Association of Development Organizations Planning for a More Resilient Future: A Guide to Regional Approaches. This process may lead to more detailed assignments based on the county by county assessments of what continuing economic impacts could be minimized with specific pre-disaster planning.

If you have any questions concerning this matter, please do not hesitate to contact me.

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December 7, 2017

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Local Coordinating Board Appointments

RECOMMENDATION:

- **Appoint Eva K. Bolton the voting Florida Department of Elder Affairs Representative on the Lafayette County Transportation Disadvantaged Coordinating Board.**
- **Appoint Gale Ryan the voting Florida Department of Elder Affairs Representative on the Dixie County Transportation Disadvantaged Coordinating Board.**

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. It is recommended that Eva K. Bolton serve as the voting Florida Department of Elder Affairs Representative on the Lafayette County Transportation Disadvantaged Coordinating Board. It is also recommended that Gale Ryan serve as the voting Florida Department of Elder Affairs Representative on the Dixie County Transportation Disadvantaged Coordinating Board.

If you have any questions concerning this matter, please do not hesitate to contact me.

VII.A.



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December 7, 2017

TO: Council Members
FROM: Lorene J. Thomas, Chair
SUBJECT: Resolution of Appreciation - Jason Evans

RECOMMENDATION:

Approve the attached resolution of appreciation for Jason Evans.

BACKGROUND:

As a token of appreciation for his service on the Council since January 2015 and in recognition of his commitment and concern for the growth and development of the north central Florida area, the attached resolution of appreciation is recommended for approval by the Council.

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Resolution

OF APPRECIATION

WHEREAS, Jason Evans has been representing the City of High Springs on the North Central Florida Regional Planning Council since January 2015;

WHEREAS, Jason Evans has ably discharged the duties of a representative on the North Central Florida Regional Planning Council;

NOW, THEREFORE, BE IT RESOLVED: That the membership and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Jason Evans for dedicated service rendered to the North Central Florida Regional Planning Council and concern for the future growth and development of the region and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the region to view and recognize the accomplishments and service of Jason Evans.

Lorene J. Thomas, Chair

ATTEST:

Robert W. Wilford, Secretary-Treasurer

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AT THEIR MEETING
OF December 14, 2017.






VII.B.

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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

December 7, 2017

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Program Resolution of Appreciation

RECOMMENDATION:

Approve the attached resolution of appreciation for Commissioner Anthony Adams.

BACKGROUND:

The attached resolution of appreciation is regarding Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. Commissioner Anthony Adams served as Chair of the Lafayette County Transportation Disadvantaged Coordinating Board since January 2016.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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RESOLUTION

WHEREAS, Commissioner Anthony Adams has served as Chair of the Lafayette County Transportation Disadvantaged Coordinating Board since January 2016; and

WHEREAS, Commissioner Anthony Adams ably discharged the duties of the Chair of the Lafayette County Transportation Disadvantaged Coordinating Board;

NOW, THEREFORE, BE IT RESOLVED: That the members and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Commissioner Anthony Adams for dedicated service rendered to the Lafayette County Transportation Disadvantaged Coordinating Board, and concern for the transportation disadvantaged needs of Lafayette County and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the community to view and recognize the accomplishments and service of Commissioner Anthony Adams.

Lorene J. Thomas, Chair

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

December 14, 2017


Date



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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

December 7, 2017

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director 
SUBJECT: Certificate of Service for Council Employee

As you know, the Council amended its Personnel Regulations to establish an Employee Length of Service Program.

The strength and stability of an organization is based upon the experience and institutional knowledge of its senior, long-serving employees. Jean Strong has been an employee of the Council for ten years and currently serves as Executive Assistant to the Executive Director. As a token of appreciation for ten years of service to the Council and in recognition of her dedicated service to the Council, the attached certificate of service is being presented to Ms. Strong.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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Certificate of Service

has been awarded to

Jean Strong

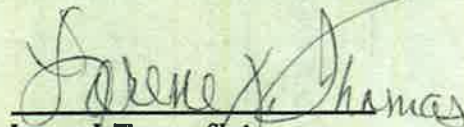
as an expression of appreciation for 10 years of dedicated service as an employee of the North Central Florida Regional Planning Council
from November 26, 2007 to November 26, 2017.

10

Years

Witness the Seal of the North Central Florida Regional Planning Council
and the signatures of its duly authorized officers thereunto affixed.

Given this 14th day of December in the year Two Thousand Seventeen.



Lorene J. Thomas, Chair



Robert W. Wilford, Secretary-Treasurer



SEAL



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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

December 7, 2017

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Organizational Policies (Bylaws) Proposed Amendments

RECOMMENDATION:

Approve Organization Policies (Bylaws) Proposed Amendments dated December 14, 2017 as recommended by the Executive Committee.

BACKGROUND:

As you know, the member local governments of the Council adopted an amended interlocal agreement creating the Council effective January 1, 2016. In order to bring the Organizational Policies (Bylaws) of the Council in conformance with the amended interlocal agreement, Council staff reviewed the Organization Policies (Bylaws) and prepared proposed amendments to the Organizational Policy (Bylaws). The Executive Committee has reviewed and the proposed amendments to the Organizational Policy (Bylaws) and recommended that the Council adopt the proposed amendments to the Organizational Policies (Bylaws) dated December 14, 2017.

Please find attached the proposed amendments to the Organizational Policies (Bylaws) in underline and strike through format. Words bolded and underlined are proposed to be added and words bolded and struck through are proposed to be deleted.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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~~Organization Policies~~ Bylaws

Draft Amendments
December 14, 2017

~~September 26, 2013~~



~~Organization Policies~~ **Bylaws**

North Central Florida Regional Planning Council
2009 NW 67th Place
Gainesville, Florida 32653-1603
352.955.2200

Adopted February 27, 2003
Amended August 26, 2010
Amended September 26, 2013
Draft Amendments October 26, 2017



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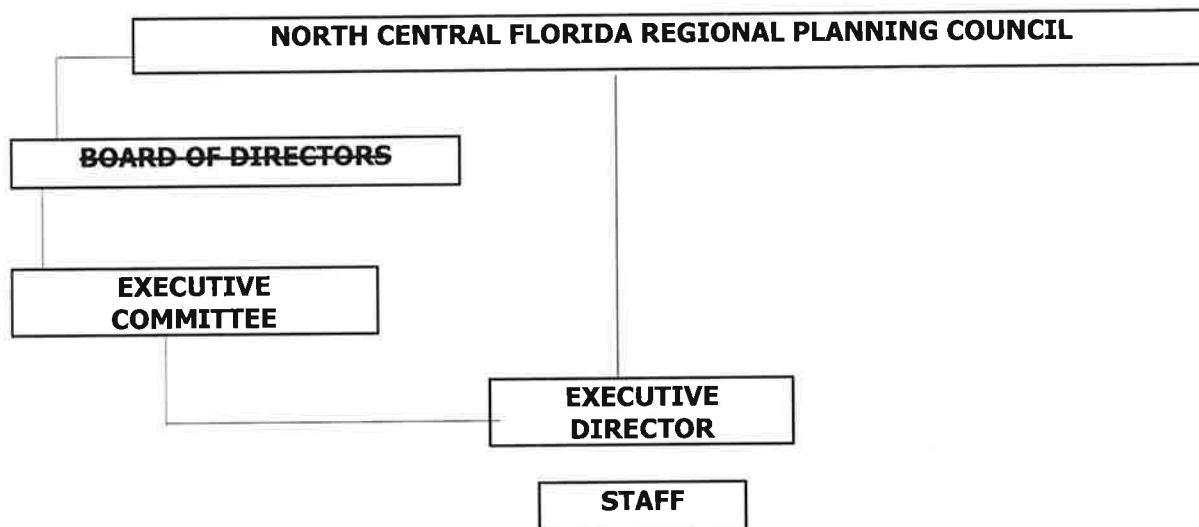
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Section 1: Organization

There is hereby organized a regional planning council under the authority of Section 186.504, Florida Statutes, with the formal organization being formed under authority of Section 163.01, Florida Statutes, pursuant to a properly executed interlocal agreement, which shall be known as the NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL, an association of the local governmental units located within the counties of Alachua, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Madison, Suwannee, Taylor and Union counties. The organization chart shall be as shown below. Council offices shall be in those urban centers designated as Metropolitan Statistical Areas as defined by the U.S. United States Office of Management and Budget.

ORGANIZATION CHART





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Section 2: Definitions.

As used in these Policies **Bylaws:**

- (1) "Agency Head" shall mean the North Central Florida Regional Planning Council.
- ~~(2) "Board" shall mean the Board of Directors of the Council.~~
- (2) (3)** "Council" shall mean the North Central Florida Regional Planning Council composed of the general voting membership.
- (3) (4)** "Governmental Unit" or "General Governmental Unit" shall mean any county or incorporated municipality located within the "region" or "planning region" as defined herein.
- (4) (5)** "Interlocal Agreement" shall mean the "Interlocal Agreement Creating the North Central Florida Regional Planning Council" as amended, said Interlocal Agreement being more particularly described as that document filed in the Office of the Circuit Court Clerk of Alachua County, Florida, on October 10, 1975, in Official Records Book 968, pages 195 through 206, and subsequent amendments.
- (5) (6)** "Population" shall mean the population according to the last official estimate of population **approved being determined annually** by the Florida ~~Legislature for Revenue Sharing purposes.~~ **Office of Economic and Demographic Research or its successor agency pursuant to Chapter 186, Florida Statutes, as amended.**
- (6) (7)** "Region" shall mean the area embraced by the counties of Alachua, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, **Levy**, Madison, Suwannee, Taylor and Union; and such other counties as may from time to time be added **or deleted** by the Executive Office of the Governor **or the Florida Legislature.**



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Section 3: Objectives and Purposes.

The Council has been empowered by the member governmental units to carry out the following purposes:

- (1) To provide a means of exercising the rights, duties and powers of a regional planning agency set forth by Chapters ~~23, 160, 163~~, and 380 of the Florida Statutes, and other applicable Florida, Federal and local law.
- (2) To serve as regional coordinator for local government activities in the Region.
- (3) To exchange, interchange and review various programs of the individual members which have a relationship to regional problems.
- (4) To promote communication between the members for conservation and compatible development of the member counties.
- (5) To cooperate with federal, state, local and non-governmental agencies to accomplish these objectives.



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Section 4: Membership, Representation, Voting and Finances.

(1) Type of Membership and Representation.

Each unit of general purpose local governments within the Region may become a member of the Council with direct, allotted representation as provided in Section 3.a. of the Interlocal Agreement used by member governmental units to create the Council. The Governor of the State of Florida, as required by Chapter 186, Florida Statutes may also appoint representatives as provided in the Interlocal Agreement.

(2) Terms of Representatives and Representation Composition.

(a) Terms---Terms of city and county representatives allotted to member counties, member cities and the Governor, respectively, shall be as stipulated in the Interlocal Agreement used in forming the Council. However, the term of a representative appointed by the Governor whose term has expired shall continue indefinitely until the representative is reappointed or a replacement representative is appointed.

(b) Composition.

1. At least two-thirds (2/3) of the representatives serving on the Council shall be officials elected to serve on the governing body of local governments or other county elected officials chosen by said governing bodies or the Governor.

~~2. In order to ensure adequate representation of the Region's minority population and local elected officials, the Council shall request selected member units of local governments to appoint additional representatives in accordance with the provisions of Section 3.a.(3) of the Interlocal Agreement.~~

(3) Voting

Each representative shall have one vote on matters considered by the Council.



(4) Finances

- (a) On or before ~~June 15th~~ **July 1st** of each year, the Council shall ~~adopt a budget and certify a copy thereof to~~ **establish the member unit dues assessment for the subsequent fiscal year and shall notify** the chief administrative officer of the governing body of the member units **of such member dues assessments**. Each member unit shall include in its annual budget an amount sufficient ~~to fund its proportionate share of the Council budget to pay such member unit dues assessment.~~
- (b) The fiscal year of the Council shall commence on the first day of October and end on the last day of September in each year. **On or before September 30th of each year, the Council shall adopt a budget for the subsequent fiscal year.**
- (c) The Council shall have the right to receive and accept in furtherance of its functions, funds, grants and services from federal, state and local governments, or their agencies and from private and community sources, and to expend therefrom such sums of money as shall be deemed necessary from time to time for the attainment of its objectives.
- (d) ~~The proportionate share of the general budget of the Council shall be an amount which bears the same ratio to the total budget as the population of each member unit bears to the total population of all member units, such population being determined annually by the Executive Office of the Governor pursuant to Section 186.901, Florida Statutes, for the year preceding each budget determination;~~ **Any member unit dues assessment based upon a per capita formula shall use the population being determined annually by the Florida Office of Economic and Demographic Research or its successor agency pursuant to Chapter 186, Florida Statutes, as amended, for the year preceding the member unit annual dues assessment;** provided, however, that the minimum contribution due from any member unit shall be \$750, ~~and further provided, that said~~



~~membership fee shall be reduced by one (1) percent of funds expended by a member for local planning activities during the preceding fiscal year, but such reduction shall not reduce the total fee to an amount which is less than \$20,000.~~

Any cost incurred by the Council in providing special services to member units shall be the sole responsibility of the member unit receiving such services.

- (e) Any unit of local government eligible for membership under this agreement, which is not a member of the existing North Central Florida Regional Planning Council shall make an initial contribution based upon the per capita assessment as established annually at the time the budget is adopted, provided that membership is acquired during the first six months of the fiscal year; whereas, if membership is acquired during the last six months of the fiscal year, the initial contribution shall be based upon one-half (1/2) of the per capita assessment established for that fiscal year.



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Section 5: Council.

- (1) There shall be a Council composed of all voting representatives of each member governmental unit and of the voting representatives appointed by the Governor of the State of Florida as provided in the Interlocal Agreement used in forming the Council.
- (2) Powers of the Council shall be as stated in the Interlocal Agreement used by member governmental units to create the Council, which are all powers granted by law, including without limiting the generality of the powers granted by Chapters ~~23~~, 163, 186, ~~505~~ and 380 of the Florida Statutes as now existing or as from time to time amended; and furthermore, shall have the specific powers:
 - (a) To adopt ~~rules of procedure and organization, to regulate~~ bylaws, for the regulation of its affairs and conduct business, ~~including, but not limited to, personnel policies and regulations, and budgetary and fiscal control procedures~~ and to elect from among its members a chair to serve annually.
 - (b) To adopt an official name and seal.
 - (c) ~~Because of the concentrations of planning activities in areas with high population density, It~~ to maintain an office(s) in ~~those~~ an urban center(s) designated as metropolitan statistical area(s) by the United States Office of Management and Budget.
 - (d) To employ and to compensate ~~staff members and~~ such personnel consultants, and technical and professional assistants including an executive director, and others such as planning specialists, clerical personnel, attorneys, engineers as the Council it deems necessary and desirable to exercise the powers and the performance of its duties ~~and exercise of its rights and powers. set forth herein.~~ Compensation to staff members shall be consistent with that which is provided in pay plans adopted by local general purpose governmental units in the vicinity of the Council's offices having similar positions.



- (e) ~~To utilize staff members employed by member units as agreed by the member unit and determined by the Council to be desirable to solve regional and local problems and establish Council policies.~~ To accept gifts, grants, assistance, funds or bequests.
- (f) To hold public hearings and sponsor public forums in any part of the Region whenever the Council deemed necessary or useful in the execution of the functions of the Council.
- (g) To acquire, own, hold in custody, operate, maintain, lease and sell real or personal property and hold title thereto in the name of the Council.
- (h) ~~To fix and determine by resolution rules and regulations relating to advertisement of bids, manner of bidding and a maximum amount, below which same will not be required.~~ To dispose of any property acquired through the execution of an interlocal agreement under Section 163.01, Florida Statutes as amended.
- (i) To sue and be sued, ~~implead and be impleaded, complain and defend in appropriate courts.~~ in its own name.
- (j) To ~~enter into any contract or agreement with any~~ accept and receive in furtherance of its functions, funds, grants and services from the federal, ~~state or local~~ government ~~which benefits the region~~ or its agencies, from departments, agencies and instrumentalities of municipal or local government, or from private or civic sources.
- (k) To receive and expend such sums of money as shall be, from time to time, appropriated for its use by any member unit ~~of government.~~ when approved by the Council and act as an agency to receive and expend federal funds for planning.



- (l) To make and enter into all contracts and agreements, ~~and do and perform all acts and deeds necessary and incidental to the performance of its duties and the exercise~~ execution of its powers **as provided herein.**
- (m) To incur debts, liabilities or obligations which do not constitute the debts, liabilities or obligations of any of the parties ~~of this~~ **to the Interlocal Agreement, as amended, creating the Council.**
- (n) To act in an advisory capacity to ~~the its~~ constituent local governments in regional, metropolitan, county and municipal planning matters.
- (o) To cooperate, in the exercise of its planning functions, with federal and state agencies in planning for ~~disaster preparedness,~~ **emergency management.**
- (p) To fix and collect membership dues, rents or fees where appropriate.
- (q) To conduct studies of the ~~region's~~ resources **of the Region.**
- (r) To participate with other governmental agencies, educational institutions, and private organizations in the coordination or conduct of its activities.
- (s) To enter into contracts to provide, at cost, such services related to its responsibilities as may be requested by local governments within the ~~r~~**R**egion and which the Council finds feasible to perform;
- (t) To ~~approve appointments of special~~ **select and appoint such** advisory ~~committees to assist in carrying out its purposes, functions, duties and responsibilities, methods of appointment, the size, composition and purposes shall be at the discretion of the Council.~~ **bodies as the Council may find appropriate for the conduct activities;**
- (u) **To provide technical assistance to local governments on growth matters;**
- (v) **To perform a coordinating function among other regional entities relating to preparation and assurance of regular review of its regional plan, with the**



entities to be coordinated determined by the topics addressed in its regional plan:

- (w) To coordinate land development and transportation policies in a manner that fosters regionwide transportation systems;
- (x) To use personnel, consultants, or technical or professional assistants of the Council to help local governments within the geographic area covered by the Council conduct economic development activities; and
- (y) To provide consulting services to a private developer or landowner for a project, if not provided in a review capacity in the future, except that statutorily mandated services may be provided by the Council regardless of its review role.

- (3) The Council shall establish its meeting dates at its annual meeting each year, and the May meeting shall be the Annual Meeting.
- (4) At the Annual Meeting, the Council shall elect ~~the Board of Directors~~ officers, adopt the annual Budget and Work Program (Overall Program Design), and conduct other business which may be deemed appropriate.
- (5) Special meetings of the Council may be called for any appropriate purpose by the ~~Ce~~Chairman or by written request of any ~~nine (9)~~ fifteen (15) voting members of the Council.
- (6) Written notice of Council meetings shall be mailed or sent electronically to each member at the member's mailing or email address, as it appears on the records of the Council, at least seven (7) days prior to that meeting. The notice shall state the time, place and object of the meeting and the business to be transacted.
- (7) A majority of the Council shall constitute a quorum at any Council meeting. When a quorum is present, the majority of the votes cast shall decide any question, other than amendments to the Strategic Regional Policy Plan, which shall require an affirmative vote of a majority of the total representatives on the Council.



- (8) All regular and special meetings, workshops or **public** hearings of the Council or of any Council Committee shall be open to the general public.
- (9) The Chair, in consultation with the Executive Director, shall have the authority to cancel or reschedule any regular or special meeting of the Council.**



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Section 6: Officers---Duties---Term of Office.

- (1) The members of the Council shall elect a Chair~~man~~, Vice-Chair~~man~~ and Secretary-Treasurer to serve as officers of ~~both~~ the Council ~~and of the Board of Directors~~. The officers shall be elected from among the members of the Council and may be elected or ~~non-elected officials~~, gubernatorial appointees no more than one **(1)** of who may be from representatives appointed by the same general purpose local governmental unit and no more than one (1) may be a gubernatorial appointee from the same county as another gubernatorial appointee. Should a vacancy occur among the officers, the vacancy shall be filled in the same manner in which the preceding officers were originally elected.
- (2) The officers shall perform the duties enumerated below and other duties prescribed by the Council:
 - (a) The Chair~~man~~ shall preside at meetings of the Council and of the Board; sign, with the counter-signature of the Secretary-Treasurer, or Executive Director, as authorized by the Council, any contracts or other instruments which is deemed in the Council's best interest; and perform such other duties incident to the office as may be prescribed by the Council.
 - (b) The Vice-Chair~~man~~ shall assist the Chair~~man~~ in the performance of the Chair~~man~~'s duties, and either in the absence of the Chair~~man~~ or in the event of the Chair~~man~~'s inability or refusal to act, shall have the powers and shall perform the duties of the Chair~~man~~.
 - (c) The Secretary-Treasurer shall ~~keep~~ see that minutes of the meetings and the records of the Council ~~and of the Board~~ are kept; attest the signatures of the Council officers; and see that notices are duly given in accordance with the provisions of these **Policies** Bylaws or as required by law.
 - (d) The Secretary-Treasurer shall, ~~with the Finance Committee, periodically review the financial needs of the Council and at least quarterly, report to the Council~~



~~regarding its fiscal condition. The Secretary-Treasurer shall also monitor and periodically report to the Council as to whether the Executive Committee and staff are complying with policies of the Council in matters relating~~ see that proper financial records of the Council are maintained in accordance with generally accepted governmental accounting principles. ~~to: 1) Receiving monies due the Council and depositing them in a depository designated by the Council; and 2) Expending the funds of the Council as authorized by the Council.~~ Further, the Secretary-Treasurer shall, in general, perform all duties that may be assigned to him/her by the Chairman or the Council.

- (3) Each member elected to an office shall serve for one (1) year or ~~until reelected~~ or until a successor is elected, and shall not be eligible for reelection to the same officer position in a succeeding year once their service for the one (1) year term of office has been completed and provided except that the ~~Chairman's term of office shall be limited to two (2) consecutive one-year (1) terms and a past-immediate past-Chairman~~ shall not be eligible to be elected to another officer or Executive Committee member position again until two (2) ~~additional~~ years have elapsed following the end of their term as immediate past-Chair nor shall a an elected official immediate past-Chairman be succeeded in the office of Chair by a representative appointed by the same general purpose governmental unit or a gubernatorial appointee from the same county as another gubernatorial appointee.
- (4) Newly elected officers shall be declared installed following the election, and shall assume the duties of office upon adjournment of the Annual Meeting at which they are elected.



~~Section 7: Board of Directors.~~

~~(1) The membership of the Board of Directors shall be elected by the whole Council at its Annual Meeting as follows:~~

~~(a) The composition of the Board shall consist of the Executive Committee and ten (10) other Council representatives. Of these fifteen, ten (10) shall be representatives appointed by city and county members, and five (5) shall be selected from among the representatives appointed by the Governor of the State of Florida. At least two-thirds (2/3) of the representatives serving on the Board shall be officials elected to the governing body of local governments or other county-elected officials chosen by said governing boards or the Governor.~~

~~(b) The ten (10) non-Executive Committee Members of the Board shall be selected in the following manner. A slate of nominees to fill each of the ten (10) positions shall be presented by the Nominating Committee. In selecting nominees, the Committee shall:~~

~~1. Ensure broad and equitable representation throughout the membership, with consideration being given to proper representation:~~
~~1) From both counties and cities, 2) From rural as well as urban areas, and 3) According to population distribution; and further, consideration should be given to nominating minority representatives in number sufficient to provide minority representation on the Board in approximately the same proportion as minority population exists in the Region's total population.~~

~~2. Select at least one (1) nominee from a sufficient number of counties to ensure that eight counties are represented on the Board, including members of the Executive Committee. Furthermore, there shall be a~~



~~sufficient number of nominees selected from among the
representatives from all counties with more than 75,000 population to
ensure that at least three members of the Board represent said county,
including members of the Executive Committee.~~

~~(e) — Nominations may also be made from the floor providing that such nominees
shall challenge specific nominees designated by the Committee, and such
nominees shall satisfy the requirements set forth in Paragraphs (b)1. and
(b)2.~~

~~(2) — Should a vacancy(ies) occur among the directors, the successor(s) shall be filled in
the same manner in which the preceding directors were originally filled. Otherwise,
all board members shall serve one (1) year or until successor is elected.~~

~~(3) — A majority of the Board of Directors shall constitute a quorum for the transaction of
business. In the event a member of the Board resigns, or for other reasons is no
longer a representative to the Council, then the position vacated by that member
shall not be included in the total number of Board positions for the purpose of
determining a quorum until such time as the position is filled. When a quorum is
present at any meeting, a majority of the directors present shall decide any question
under consideration.~~

~~(4) — The Board shall keep minutes of its proceedings and records of its official actions, all
of which shall be filed in the office of the Council and shall be of public record.~~

~~(5) — The Board shall have the duties and responsibilities as may be delegated to it by the
Council which will best effectuate and carry out the purposes and functions for which
the Council is created and as outlined in these Policies.~~

~~(6) — In the event the Council fails to assemble a quorum for the purposes of transacting
business at any regular or called meeting, the Board is authorized to act on behalf of
the Council with respect to all items. In such instances, all members of the Council~~



~~who are present may vote on items considered by the Board, and a majority of those voting shall decide any question under consideration. Actions of the Board shall be final.~~



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Section 8 7: Executive Director.

The Executive Director shall be responsible for all personnel and administrative matters as prescribed by the Council through adopted policies. ~~and rules.~~ The Executive Director shall function as agency clerk responsible for filing final Council decisions. The Executive Director is also authorized to attest the signatures of Council officers when appropriate, and to execute contracts and other documents when authorized by the Council.

The Executive Director shall be responsible for the execution of the Council approved work program and activities of the Council and staff management. The Executive Director shall exercise supervision over professional and technical planning employees and support staff. The work of the Executive Director shall be performed with independence, subject to Council policies and professional standards, in accordance with broad directives from the Council.



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Section 9 8: Standing and Special Committees.

(1) There shall be maintained four standing committees as follows:

(a) Executive Committee

1. The Executive Committee shall be composed of the Council officers and the immediate past-Chairman, or another Council member selected by the ~~Board~~ **Council** if the immediate past-Chairman is not a member of the Council, and one **(1)** additional member selected by the Council.
2. The Executive Committee shall have the duty to conduct the business of the Council between regular meetings and advise the Council of matters of day-to-day operations. Any action taken by the Executive Committee between regular meetings shall be placed on the agenda to be ~~voted on~~ **ratified by the** **Council** at the next regularly scheduled meeting.
3. In the event the ~~Board of Directors~~ **Council** fails to assemble a quorum for the purpose of transacting business at any regular or called meeting, ~~or when the Board is acting on behalf of the Council, as provided in Section 7, Paragraph (6),~~ the Executive Committee is authorized to act on behalf of the ~~Board~~ **Council** at the time and place of a scheduled meeting. In such instances, all members of the Council who are present may vote on items considered by the **Executive** Committee, and a majority of those voting shall decide any question under consideration. Actions of the Executive Committee shall be final.
4. The Executive Committee shall also act as the Personnel Committee for the Council.



(b) Finance Committee:

The Finance Committee shall be composed of two (2) ~~Board Council~~ members ~~selected~~ appointed by the Chairman ~~and ratified by the Council~~, and the Secretary-Treasurer who shall be the Finance Committee Chairman. The purpose of the Finance Committee shall be to develop and to recommend ~~to the Council~~ an annual budget and budget amendment(s) to the Council for consideration. The Finance Committee shall also, ~~at least quarterly, report to the Council regarding its fiscal condition, and as to whether the fiscal policies are being observed.~~ review the annual financial audit of the Council and recommend the annual financial audit to the Council for consideration.

(c) Program Committee:

The Program Committee shall be composed of eight (8) members appointed by the Chairman and ratified by the Council, and the Vice-Chairman who shall be the Program Committee Chairman. The purpose of the Program Committee shall be to develop and recommend ~~policy statements and~~ an Annual Work Program (Overall Program Design) to the Council for consideration.

(d) Clearinghouse Committee:

The Clearinghouse Committee shall be composed of nine (9) Council members appointed by the Chairman ~~and approved~~ ratified by the Council. The Clearinghouse Committee shall have the following responsibilities:

1. To review amendments to Developments of Regional Impact and make recommendations to the Council for final action;
2. To review proposals to nominate for consideration possible Areas of Critical State Concern and make recommendations to the Council for final action;
3. To review comprehensive plans or amendments thereto of local governments and make recommendations to the Council for final action, except in the case of



~~local plans and amendments~~ comprehensive plans or amendments

thereto of local governments which require action prior to the next regular meetings of the Council, in which case, the Clearinghouse Committee is delegated the responsibility for forwarding comments, ~~recommendations or findings~~ to the Florida Department of ~~Community Affairs~~ Economic Opportunity or its successor agency pursuant to Chapter 163, Florida Statutes as amended, and local governments; and

4. To provide policy oversight to staff reviews of proposals/projects submitted to the Council for review pursuant to Presidential Executive Order 12372 and Gubernatorial Executive Order 83-150, the Intergovernmental Coordination and Review ~~(IC&R)~~ Process.

The Clearinghouse Committee shall develop procedures where necessary to guide actions of the Clearinghouse Committee and staff and present the proposed procedures to the Council for approval.

- (2) Special ~~Ad Hoc~~ or Advisory Committees:

The Council shall establish and maintain such Special ~~and~~ Ad Hoc or Advisory Committees as it deems necessary to carry out the purposes and objectives of the Council. Special Ad Hoc or Advisory Committees shall be created or dissolved by the Chair~~man~~ subject to approval of the Council.

- (3) Committee Appointment:

All committees and chair~~men~~ persons thereof shall be appointed by the Council Chair~~man~~ with the approval of subject to ratification by the Council unless otherwise provided herein.



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Section ~~10~~ 9: Waiver of Notice.

Whenever any notice is required to be given under the provisions of these ~~Policies~~ Bylaws to any member, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated herein, shall be deemed equivalent thereto.



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Section ~~11~~ 10: Disclosure; Legal Defense.

- (1) All voting members of the Council shall comply with the provisions of Chapter 112, Part III, Florida Statutes, as amended relating to Standards of Conduct for Public Officials and Employees, particularly those portions requiring Disclosure of Private Interests for Public Officials and Employees, and those portions requiring that no official use his/her position to secure special privilege or exemption for himself/herself and others.
- (2)
 - (a) When any Council member or staff shall be sued individually as a result of activities connected with his/her Council association, the Council shall provide funds for the legal defense of the affected member or staff so long as that person has acted in good faith within the limits of his/her responsibility and authority.
 - (b) Upon written request presented to the Executive Director, the Council, at its next regularly scheduled meeting, shall make a determination of good faith, solely for purposes of deciding whether the Council shall finance the legal defense of the member or staff. Should the Council determine that the member or staff has acted in good faith within the limits of his/her responsibility and authority, the Council shall obligate the Council to provide financial resources in an amount to be determined by the Council but in no event to exceed its unobligated cash fund balance and any insurance voluntarily maintained for that purpose to defend any member or staff against whom legal action has been taken. To qualify for payment pursuant to this Policy, the attorney for the member or staff must be chosen by the member or staff from a list of three (3) ~~no less than 4 nor more than 10~~ eligible attorneys provided by the Council.



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Section ~~12~~ 11: Amendments.

These **~~Policies~~ Bylaws** may be altered, amended or added to by vote of the Council provided that:

- (1) Notice of the proposed changes shall normally contain a full statement of the proposed amendments.
- (2) The proposed amendment(s) is/are placed on the agenda of the next scheduled meeting following such presentation.
- (3) The proposed written changes shall be mailed **or sent electronically** to all Council members at least seven (7) days prior to the meeting at which a vote will be held.
- (4) Council members may propose relevant changes from the floor to any proposed amendment under consideration on the agenda.
- (5) The Council adopts the proposed amendment(s) by a two-thirds (2/3) majority vote of the **~~members~~ representatives to the Council** present at the Council meeting **for this purpose, a quorum having been established.**



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Section ~~13~~ 12: Proxy.

Voting by proxy ~~will~~ is not ~~be~~ allowed. Voting members must be present to cast a vote.



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Section ~~14~~ 13: Removal From Office.

The Council shall request that appointing governmental units or the Governor, as applicable, consider removing voting representatives with excessive absences from regular meetings in accordance with the following procedure:

- (1) The Executive Director shall annually notify the Council in writing the attendance record of all voting representative(s) for the Program Year ending in the month of May by September 1st of each year.
- (2) The Chair~~man~~ shall annually notify in writing all appointing governmental units or the Governor, as applicable, the attendance record of their voting representative(s) for the Program Year ending in the month of May by October 1st of each year.
- (3) Should a voting representative have absences equal to or greater than one-half of the regular meetings for the Program Year ending in the month of May, the Chair~~man~~ shall request that the appointing governmental unit or Governor, as applicable, encourage the offending voting representative to attend meetings on a regular basis or consider removing the offending voting representative and replacing them with another qualified person.



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Section ~~15~~ 14: Adoption.

These ~~rules~~ **Bylaws** shall be effective upon their adoption by a **two-thirds (2/3)** majority of the representatives to the ~~North Central Florida Regional Planning~~ Council present at a meeting of the Council for this purpose, a quorum having been established.



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Section ~~16~~ 15: Procedure.

Unless otherwise provided for herein, Robert's Rules of Order as revised shall rule.



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Section ~~17~~ 16: Information Inquiries and Public Access.

The principal office of the ~~North Central Florida Regional Planning~~ Council is located at 2009 N.W. 67th Place, ~~Suite A~~, Gainesville, Florida (32653)-~~1603~~. The office hours are Monday through Friday, from 8:00 a.m. to 5:00 p.m. All official forms, publications and documents of the ~~North Central Florida Regional Planning~~ Council are available for public inspection, except those forms and documents exempt from public inspection pursuant to Chapter 119, Florida Statutes, as amended, at the Council's principal office during regular business hours. Persons wishing photocopies may receive same at the prevailing cost per sheet.



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Section ~~18~~ 17: Public Participation.

Members of the public shall be given a reasonable opportunity to be heard on a proposition before the Council. The opportunity to be heard need not occur at the same meeting at which the Council takes official action on the proposition if the opportunity occurs at a meeting that is during the decisionmaking process and is within reasonable proximity in time before the meeting at which the Council takes the official action. This provision does not prohibit the Council from maintaining orderly conduct or proper decorum in a public meeting. **Except during the public comment portion of a duly advertised Council public hearing or as provided herein members of the public shall be prohibited from making statements or asking questions during any Council public meeting or any committee of the Council.** The opportunity **for members of the public** to be heard is subject to policies adopted by the Council as provided herein.

- (1) Policies of the Council which govern the opportunity for members of the public to be heard at public meetings are, as follows:
 - (a) Members of the public shall be allowed three **(3)** minutes to address the Council **or any committee of the Council following the making of a motion that has been properly seconded concerning a proposition before the Council or any Committee of the Council;**
 - (b) The Council may, at its discretion, require representatives of groups or factions on a proposition to address the Council **or any committee of the Council,** rather than allowing all members of such groups or factions to address the Council **or any committee of the Council,** at meetings in which a large number of individuals wish to be heard;
 - (c) Forms shall be provided at **public** meetings of the Council **or any committee of the Council** for citizens and groups to use in order to inform the Council of a desire to be heard; to indicate support, opposition or neutrality on a proposition **before the Council or committee of the Council;** and to indicate designation of representatives to speak



for members of the public, groups or factions on a proposition before the Council or any committee of the Council if desired; and

- (d) The Council shall include an item on the agenda of Council public meetings for public comment offering members of the public and representatives of groups or factions an opportunity to comment or to be heard on any matter pertinent to the Council not included as an agenda item at such public meeting. Such comments shall be limited to three (3) minutes. Forms shall be provided at public meetings of the Council for citizens and groups to use in order to inform the Council of a desire to make a public comment or be heard on any matter pertinent to the Council not included as an agenda item at such public meeting.

DULY ADOPTED by the North Central Florida Regional Planning Council on the 27th day of February 2003.

DULY AMENDED by the North Central Florida Regional Planning Council on the 26th day of August 2010.

DULY AMENDED by the North Central Florida Regional Planning Council this 26th day of September 2013.

DULY AMENDED by the North Central Florida Regional Planning Council this _____ day of _____ 2018.

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

ATTEST:

SEAL

Scott R. Koons, AICP
Executive Director

~~Garth R. Nobles, Jr.~~ Lorene J. Thomas
Chair

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North Central Florida Regional Planning Council

~~Organization Policies~~ **Bylaws** Team

Scott R. Koons, AICP, Executive Director

** Carol Laine **Jean Strong**, Executive Assistant to the Executive Director

* Primary Responsibility
** Secondary Responsibility



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December 7, 2017

TO: Council Members

FROM: James Montgomery, Chair
Clearinghouse Committee

RE: Chair's Report

I. COMMITTEE-LEVEL REVIEW ITEMS

The next regularly-scheduled meeting of the Clearinghouse Committee is 6:00 p.m., December 14, 2017 at the Holiday Inn and Suites, 213 SW Commerce Boulevard, Lake City. At its meeting, the Committee will review the following Committee-level items which require Council action. I will present an oral report on the Committee's actions and recommendations at the Council meeting held later that evening.

Local Government Comprehensive Plan Amendments

#3- Hamilton County Comprehensive Plan Draft Amendment (DEO No. 18-1ESR)

#4- City of Newberry Comprehensive Plan Draft Amendment (DEO No. 18-1ESR)

#5 - Alachua County Comprehensive Plan Draft Amendment (DEO No. 18-1ESR)

Please be advised that the Clearinghouse Committee meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on Clearinghouse Committee Full Packet).

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December 7, 2017

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Proposed Evaluation and Appraisal Report-based Amendments to the North Central Florida Strategic Regional Policy Plan

RECOMMENDATION:

Authorize the addition of a proposed amendment in response to state and regional agency, and local government comments, and revised amendments as recommended by the Regional Planning Committee to the proposed Evaluation and Appraisal Report-based amendments to the North Central Florida Strategic Regional Policy Plan and authorize the initiation of the rule making process pursuant to Chapter 120, Florida Statutes, to adopt the proposed amendments to the Regional Plan.

BACKGROUND:

At its December 10, 2016 meeting, the Council voted to forward proposed amendments to the North Central Florida Strategic Regional Policy Plan to state agencies, regional agencies, and local governments for review and comment prior to adoption by the Council. No comments or recommendations were received from the Executive Office of the Governor. However, a few technical comments were received from the Florida Department of Transportation and the City of Hampton. In addition, the Alachua County Environmental Protection Department provided comments concerning natural resources of regional significance. The Regional Planning Committee reviewed these comments at its March 30, 2017 meeting and recommended that the Council add Alachua County-owned conservation lands which are equal to or greater than 100 acres in size or are adjacent to a mapped Natural Resources of Regional Significance to Illustration III-D of the proposed amendments to the Regional Plan.

Subsequent to the March 30, 2017 Regional Planning Committee meeting, the Governor issued Executive Order No. 17-128 reassigning Marion County to the East Central Florida Regional Planning Council. In addition, at its September 28, 2017 meeting, the Council adopted the updated North Central Florida Comprehensive Economic Development Strategy 2018-2022. Also, since the data and analysis for the updated Regional Plan was completed in January 2016, the U.S. Census American Community Survey 2011-2015 housing data was released in December 2016. Therefore, the Regional Planning Committee met on October 26, 2017 and recommended that the Council add other revised amendments to the updated Regional Plan to remove Natural Resources of Regional Significance and regional facilities located in Marion County, update the Economic Development Element to conform to the North Central Florida Comprehensive Economic Development Strategy 2018-2022 and update housing data and analysis for the Affordable Housing Element and Regional Transportation Element utilizing the U.S. Census American Community Survey 2011-15.

Finally, it is recommended that the Council authorize the initiation of the rule making process pursuant to Chapter 120, Florida Statutes, to adopt the proposed amendments to the Regional Plan.

If you have any questions concerning this matter, please do not hesitate to contact me.

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December 7, 2017

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Florida Regional Councils Association Monthly Activity Report

The Florida Regional Councils Association is the statewide organization of the ten regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives.

The Association strives to accomplish these goals by carrying-out the following objectives.

- Ensure regional planning councils are effective service organizations to the State of Florida, its local governments, and the citizens they serve;
- Ensure regional planning councils are consensus builders and problem solvers, and serve as conveners of the region by helping to articulate those multijurisdictional issues that need resolution;
- Encourage and promote opportunities for regional planning councils to become partners in state programs and initiatives, while promoting the unique themes of each region within the state and legislative environments;
- Monitor substantive state and federal legislative issues for the benefit of its members, and promote mutually supportive policy positions among the regional planning councils;
- Represent regional planning councils in national organizations, such as the National Association of Regional Councils, National Association of Development Organizations, and SouthEast Regional Directors Institute; and
- Foster relationships and partnerships and coordinate with state, regional, and national associations and organizations; non-profit entities; public-private partnerships; the Governor's Office; state agencies; and others, on issues of mutual interest and concern, and with whom the Association shares mutual goals and programs.

Please find attached the October 2017 and November 2017 Monthly Activity Report highlighting the activities of the Association.

If you have questions concerning this matter, please do not hesitate to contact me.

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MONTHLY ACTIVITY REPORT: October 2017

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Organized and distributed the September 2017 Florida Regional Councils Association (FRCA) Newsletter. Began collecting articles and formatting the October 2017 Newsletter. Maintained the FRCA Facebook page.
- Continued to work with the Florida Association of Counties regarding the maintenance and enhancement of the FRCA website and newsletter. Continued to update and maintain the email listserv for the more than 2,400 individuals who receive the FRCA Forward.
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, participated in or attended the following meetings and shared information:
 - Rural Economic Development Initiative, October 19th
- Supported the RPC Comprehensive Economic Development Strategy Update Committee with a conference call held October 3rd.
- Assisted coordinating regional planning councils, the Economic Development Administration and economic development partners by organizing and participating with several conference calls on issues related to long-term recovery from Hurricane Irma.
- Presented the collaborative work of the regional planning councils on Sea Level Rise to regional planners at the Sketch Tool Workshop held in Tallahassee on October 9th.
- Prepared overview of the Regional Evacuation Study program for the Select Committee on Hurricane Response and Preparedness.

ASSOCIATION MANAGEMENT

- Facilitated the October FRCA Executive Directors Advisory Committee meeting held by conference call.
- Prepared for the December FRCA Executive Directors Advisory Committee and Partners meetings.
- Began preparations for the January 2018 Policy Board meetings.
- Assisted with the development of the 2016-17 FRCA Annual Report
- Coordinated meeting by conference call of the FRCA Legislative Committee.
- Distributed legislative updates.
- Shared information regarding funding opportunities when available.



Apalachee • Central Florida
East Central Florida • North Central Florida
Northeast Florida • South Florida • Southwest Florida
Tampa Bay • Treasure Coast • West Florida

MONTHLY ACTIVITY REPORT: November 2017

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Organized and distributed the October 2017 Florida Regional Councils Association (FRCA) Newsletter. Began collecting articles and formatting the November 2017 Newsletter. Maintained the FRCA Facebook page.
- Continued to work with the Florida Association of Counties regarding the maintenance and enhancement of the FRCA website and newsletter. Continued to update and maintain the email listserv for the more than 2,400 individuals who receive the FRCA Forward.
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, participated in or attended the following meetings and shared information:
 - Safe Mobility for Life Coalition, November 15th
 - Florida Strategic Plan for Economic Development Update, November 17th
- Assisted coordinating regional planning councils, the Economic Development Administration and economic development partners by organizing and participating with a conference call held on November 16th.

ASSOCIATION MANAGEMENT

- Prepared for the December FRCA Executive Directors Advisory Committee and Partners meetings.
- Continued preparations for the January 2018 Policy Board meetings.
- Assisted with the development of the 2016-17 FRCA Annual Report
- Distributed legislative updates.
- Coordinated with the Department of Economic Opportunity and the East Central Florida RPC to assist the Federal Emergency Management Agency with a symposium on disaster recovery.



XI.B.

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December 7, 2017

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Florida Chamber Foundation Scorecard™

The Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to developing a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan.

The Scorecard reports metrics for each of the following Six Pillars.

- Talent and Supply Education;
- Innovation and Economic Development;
- Infrastructure and Growth Leadership;
- Business Climate and Competitiveness;
- Civic and Governance Systems; and
- Quality of Life and Quality Places.

Please find attached the December 2017 Scorecard.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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THE FLORIDA SCORECARD
METRICS TO HELP SECURE FLORIDA'S FUTURE

State of Florida Metrics





THE FLORIDA SCORECARD: [THEFLORIDASCORECARD.ORG](http://thefloridascorecard.org)

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December 7, 2017

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Legislative Report

The 2018 regular Legislature session is scheduled to convene on January 9, 2018 and adjourn on March 9, 2018. The legislative interim Committee schedule is, as follows:

- Week of September 11, 2017 (cancelled due to Hurricane Irma)
- Week of October 9, 2017
- Week of October 23, 2017
- Week of November 6, 2017
- Week of November 13, 2017
- Week of December 4, 2017

The following paragraphs provide a summary of bills of interest to date.

REGIONAL PLANNING COUNCIL FUNDING

The Governor did not recommend any funding for regional planning councils for Fiscal Year 2018-19.

RURAL ECONOMIC DEVELOPMENT INITIATIVE

Senate Bill 170 by Senator Grimsley revises the duties, responsibilities, and membership of the Rural Economic Development Initiative; deletes a provision limiting the number of rural areas of opportunity that may be designated; deletes a provision listing the economic development incentives for which the Governor may waive criteria requirements or similar provisions. Referred to Commerce and Tourism Committee; Agriculture Committee; and Governmental Oversight and Accountability Committee; and Rules Committee. **Passed by Commerce and Tourism Committee. This bill is now in Agriculture Committee.**

There is no companion House bill.

COMMUNITY REDEVELOPMENT AGENCIES

Senate Bill 432 by Senator Lee prohibits a person from lobbying a community redevelopment agency until he or she has registered as a lobbyist with that agency; authorizes community redevelopment agencies to adopt rules to govern the registration of lobbyists; requires ethics training for community redevelopment agency commissioners. Referred to Community Affairs Committee; Appropriations Subcommittee on Transportation, Tourism and Economic Development; Appropriations Committee; and Rules Committee. **This bill is now in Appropriations Subcommittee on Transportation, Tourism and Economic Development.**

House Bill 17 by Representative Raburn provides reporting requirements; revises requirements for operating community redevelopment agencies; prohibits creation of community redevelopment agencies after date certain; provides phase-out period; creates criteria for determining whether community redevelopment agency is inactive; provides hearing procedures; authorizes certain financial activity from inactive community redevelopment agencies; revises requirements for use of redevelopment trust fund proceeds; revises county and municipal government reporting requirements; revises criteria for finding that county or municipality failed to report; requires Florida Department of Financial Services to provide report to Florida Department of Economic Opportunity concerning community redevelopment agencies with no revenues, no expenditures and no debts. Referred to Government Accountability Committee. **Passed by Government Accountability Committee.**

PRIVATE PROPERTY RIGHTS

Senate Bill 362 by Senator Perry requires local governments to address the protection of private property rights in their comprehensive plans; requires the comprehensive plan to include a private property rights element that sets forth principles, guidelines, standards, and strategies to achieve certain objectives; provides a deadline by which each local government must adopt a private property rights element; requires the state land planning agency to approve the private property rights element adopted by each local government if it is substantially in a specified form. Referred to Community Affairs Committee; Environmental Preservation and Conservation Committee; and Rules Committee.

House Bill 207 by Representatives McClain and Clemons requires local governments to address protection of private property rights in their comprehensive plans; requires comprehensive plan to include private property rights element; requires counties and municipalities to adopt and amend land development regulations consistent with private property rights elements; provides deadlines; requires state land planning agency to approve private property rights element if it is substantially in specified form. Referred to Agriculture and Property Rights Subcommittee; Local, Federal and Veterans Affairs Subcommittee; and Commerce Committee. **This bill is now in Agriculture and Property Rights Subcommittee.**

If you have any questions concerning this matter, please do not hesitate to contact me.



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December 7, 2017

TO: Council Members

FROM: Scott Koons, AICP, Executive Director

SUBJECT: Florida Job Growth Grant Fund

Pursuant to Section 288.101, Florida Statutes, the Florida Job Growth Fund is a new economic development program designed to build on Florida's success and economic prosperity since 2010. In its first year, Fiscal Year 2017-18 (July 1, 2017 to June 30, 2018), the Florida Job Growth Fund will provide \$85 million for public infrastructure and job training projects that support growth and employment in Florida's diverse industries.

Public infrastructure projects can include transportation and utilities needed to support economic development. Workforce training projects will provide Floridians with transferable, sustainable workforce skills applicable to many employers.

Project proposals can come from local governments, community colleges, technical centers, Florida Department of Economic Opportunity, Enterprise Florida, Inc. and Florida Department of Transportation. The Florida Department of Economic Opportunity and Enterprise Florida, Inc. will make project recommendations to the Governor who can approve projects for funding based on local and regional needs.

Public Infrastructure Grant Eligibility

- Promote economic recovery in specific regions of the state, economic diversification or economic enhancement in a targeted industry;
- Are not for the exclusive benefit of any single company, corporation or business entity; and
- Are for infrastructure that is owned by the public and is for public use or predominately benefits the public.

Workforce Training Grant Eligibility

- Support programs and associated equipment at state colleges and state technical centers;
- Provide participants with transferable and sustainable workforce skills applicable to more than a single employer;
- Are offered to the public;
- Are based on criteria established by the state colleges and state technical centers; and
- Prohibit the exclusion of applicants who are unemployed or underemployed.

In the four months since the State Legislature created the \$85 million pool of money for economic development, more than 160 requests for over \$500 million have been received from local governments, schools and business groups. So far, none of the proposals ranging from \$24,110 request from Big Bend Technical College for new postsecondary adult-vocational program for medical administrative specialists to \$25 million to assist in constructing a \$62.1 million highway overpass in Pasco County have been forwarded to Governor Rick Scott for final approval.

The requests are divided into two lists: public infrastructure and workforce grants. Applications have been made for 81 infrastructure projects with a total price-tag of \$1.1 billion. The requests seek grants amounting \$441.2 million of the work. Another 80 workforce grants have been proposed and collectively seek \$121.2 million.

If you have any questions concerning this matter, please do not hesitate to contact me.



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December 7, 2017

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Competitive Florida Partnership Program

Several years ago, the Florida Department of Economic Opportunity established the Competitive Florida Partnership Program to help rural communities value and market local assets and challenge them to set realistic goals for advancing their economic development vision. Each year, the Department selects four rural communities to assist with designing and developing innovative strategies that promote partnerships, community design and a viable local economy thorough asset based economic development.

Asset-based economic development is a bottom-up approach that focuses on developing and promoting existing local resources to strengthen the local economy. The approach focuses on tangible and intangible assets of a rural community combined with economic advantages and how these can be leveraged into sustainable economic growth and prosperity. Assets in a rural community may include but are not limited to:

- individual and human capital;
- associations and voluntary networks;
- political advocates;
- historical and cultural resources;
- natural landscapes, including renewable and nonrenewable material resources;
- financial assets;
- built environment, including transportation networks communications facilities, utilities, public facilities; and
- commercial buildings; institutions, such as schools, hospitals and government agencies.

The Department works with the selected rural communities to identify and market these assets and facilitate promotional opportunities to bring economic development to their community.

The City of Williston has recently been selected as one of the four rural communities to participate in the fifth year of the Competitive Florida Partnership Program. The Cities of Chiefland, Madison, Newberry, Starke and White Springs were previously designated Complete Florida Partnership Program communities. Council staff was a participating stakeholder in the processes for several of those communities.

If you have any questions concerning this matter, please do not hesitate to contact me.

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December 7, 2017

TO: Council Members

FROM: Scott Koons, AICP, Executive Director

SUBJECT: Florida Outdoor Writers Award

The Original Florida Tourism Task Force, in conjunction with the Council, has received an Excellence-In-Craft Award from the Florida Outdoor Writers Association for their Experience North Florida by Bicycle website routes with turn by turn GPS directions (see attached award).

The Florida Outdoor Writers Association was chartered in 1946 and is a not-for profit 501(c)(3) statewide organization of paid professional outdoor communicators. The mission of the Association is to "Through ever-improving our communication skills to heighten the education of all outdoor participants in the areas of conservation, safety, participation and environmental issues." The Florida Outdoor Writers Association is made up of top communicators, conservationists and industry related companies from the outdoor industry with goals to:

- Educate the public through print and electronic media, public discussion groups, seminars, workshops, forums, panels and lectures in the best and wisest management of their unique outdoor heritage, and to focus the public's attention on the science of conservation;
- Improve knowledge and skill in the art of communication in order to enhance public awareness, appreciation and understanding of our outdoor heritage;
- Support the best use and wise management of all natural resources by increasing public awareness, appreciation and understanding of our outdoor heritage;
- Maintain the highest standards of professional competence and ethics in communications about the outdoors and conservation;
- Get the facts and to disseminate them in a thorough, fair and objective manner; and
- Motivate and encourage young people to promote the outdoors and conservation and to support the best use and wise management of all natural resources by increasing public awareness, appreciation and understanding of our outdoor heritage.

Each year, the Association recognizes tourism promotion projects through its Excellence-In Craft Award program. As you know, the Council provides staff services to The Original Florida Tourism Task Force to implement their marketing campaign to promote the north central Florida region for nature-based, heritage-based and cultural-based tourism. Council staff served at the project manager for the Experience North Florida By Bicycle project

If you have any questions concerning this matter, please do not hesitate to contact me.

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EXCELLENCE-IN-CRAFT
— 2017 —



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ORIGINAL FLORIDA TOURISM TASK FORCE

Corporate/Tourism Self-Promotion

