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MEETING NOTICE

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

There will be a meeting of the North Central Florida Regional Planning Council on January 23, 2014. The meeting will be held at the Lake City Holiday Inn Hotel & Suites, 213 Southwest Commerce Boulevard, Lake City, Florida. Dinner will start at 7:00 p.m. and the meeting at 7:30 p.m.

*Please call the Council at (352) 955-2200, or (800) 226-0690, or email laine@ncfrpc.org by January 21st to let us know if you will be attending the meeting. (You can call after hours and leave a message on voice mail too.) **THANK YOU.***

(Location Map on Back)

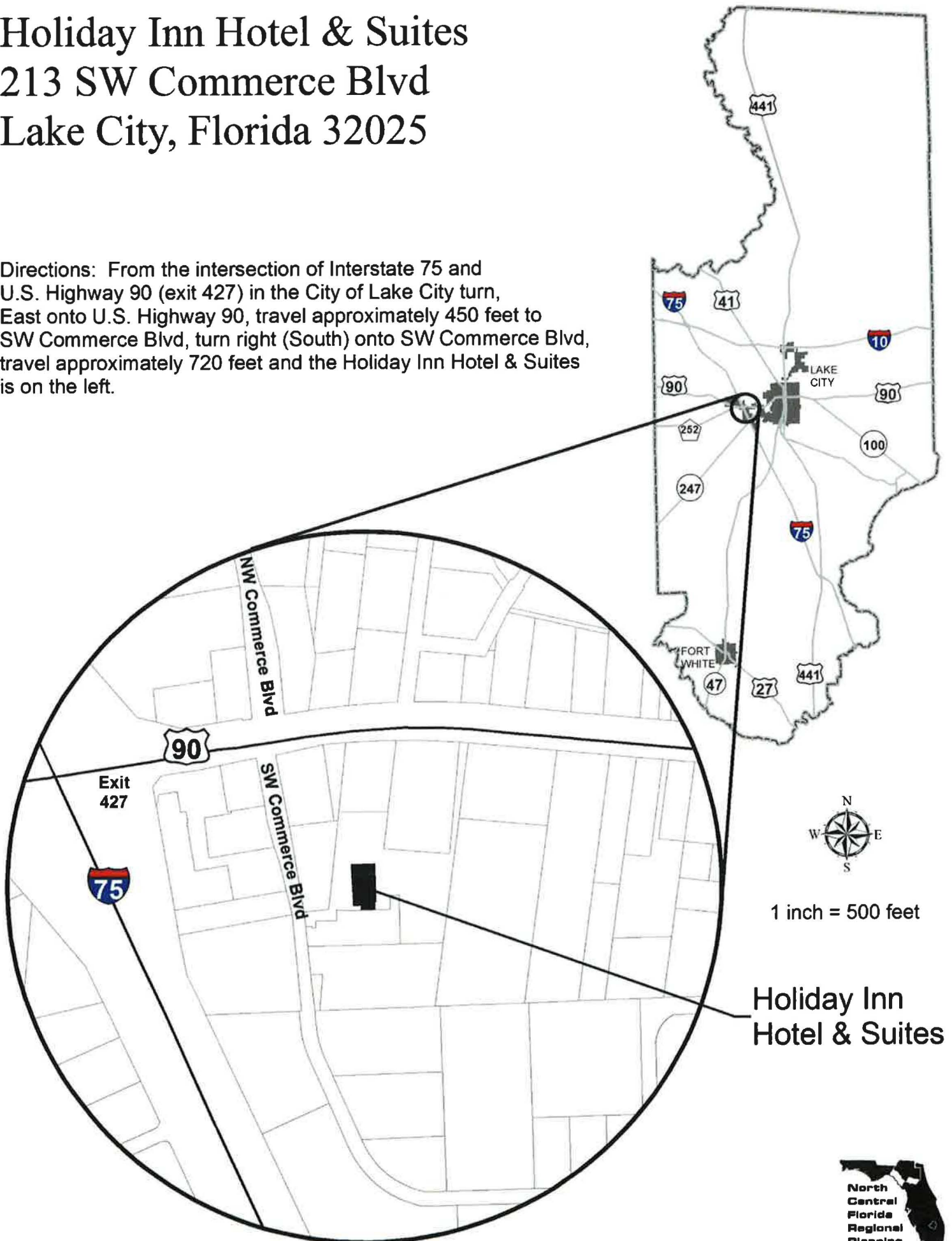
Please be advised that the Council meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on North Central Florida Regional Planning Council Full Packet.)

Dedicated to improving the quality of life of the Region's citizens,
by coordinating growth management, protecting regional resources,
promoting economic development and providing technical services to local governments.

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.



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AGENDA

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Holiday Inn Hotel & Suites
213 Southwest Commerce Boulevard
Lake City, Florida

January 23, 2014
7:30 p.m.

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VII. EX-OFFICIO MEMBER REPORTS**VIII. CITIZEN COMMENTS**

This agenda item provides an opportunity for citizens to address the Council on any matter not included on the agenda. The comment period is limited to three minutes for each individual.

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* See Attachments

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MINUTES

Holiday Inn Hotel & Suites
Lake City, Florida

December 12, 2013
7:30 p.m.

MEMBERS PRESENT

Stephen Bailey, Columbia County
Susan Bottcher, City of Gainesville
Ed Braddy, City of Gainesville
LaBarfield Bryant, City of Jasper
Jim Catron, City of Madison
Rick Davis, Madison County
Rusty DePratter, Columbia County
Sandra Haas, Suwannee County
Donnie Hamlin, Lafayette County
Timothy Marden, City of Newberry
James Montgomery, Columbia County
Garth Nobles, Jr., City of Live Oak
Patricia Patterson, Taylor County
Lauren Poe, City of Gainesville
Daniel Riddick, Bradford County
DeLoris Roberts, City of Hawthorne
Carolyn Spooner, City of Starke
Kenrick Thomas, Gilchrist County
Lorene Thomas, Dixie County
Charles Williams, Hamilton County

NON-VOTING DELEGATE PRESENT

None

EX-OFFICIO MEMBER REPRESENTATIVES
PRESENT

Brian Delburn, Florida Dept. of Transportation
Jordan Green, Florida Dept. of Transportation
Carlos Herd, Suwannee River Water
Management District
Russell Simpson, Florida Department of
Environmental Protection

COUNCIL ATTORNEY PRESENT

None

MEMBERS ABSENT

Susan Baird, Alachua County
Bob Barnas, City of High Springs
Beth Burnam, Hamilton County
Mike Byerly, Alachua County
Charles Chestnut IV, Alachua County
Don Cook, City of Perry
Louie Davis, City of Waldo
Thomas Hawkins, City of Gainesville
Jason Holifield, Dixie County
Robert Hutchinson, Alachua County
Frank Ogborn, City of Archer
Wayne Smith, Union County
Wesley Wainwright, Suwannee County
Randy Wells, City of Gainesville
Robert Wilford, City of Alachua
Mike Williams, Madison County
Stephen Witt, City of Lake City

OTHERS PRESENT

Timothy Bennett, Madison City Manager
Hon. Halsey Beshears, Florida House of
Representatives
Allen Cherry, Madison County Coordinator

STAFF PRESENT

Janice Carpenter
Steve Dopp
Scott Koons
Carol Laine
Jean Strong

Board Members names are bolded
Gubernatorial Members names are italicized

I. INVOCATION, PLEDGE OF ALLEGIANCE AND INTRODUCTIONS

Chair Nobles called the meeting to order at 7:30 p.m. with an invocation given by Commissioner Riddick and a pledge of allegiance to the flag. Chair Nobles stated that there was a quorum of the Council.

Chair Nobles welcomed and introduced Timothy Bennett, City Manager for the City of Madison and Allen Cherry, County Coordinator for Madison County.

Chair Nobles asked that Item VI.B.3., #9 - Lafayette County Comprehensive Plan Draft Amendment, which was received subsequent to the distribution of the Council meeting packets and which requires action prior to the next Council meeting, be added to the agenda.

ACTION: Commissioner Patterson made the motion, with a second by Councilman Bryant to add Item VI.B.3., #9 - Lafayette County Comprehensive Plan Draft Amendment, to the agenda. The motion carried unanimously.

II. LEGISLATIVE GUEST SPEAKER - Honorable Halsey Beshears, District 7
Florida House of Representatives

Chair Nobles stated that Item II. - Legislative Guest Speaker, will be moved to later on the agenda due to the late arrival of Representative Beshears.

III. APPROVAL OF MINUTES - October 24, 2013

Chair Nobles asked that the minutes of the October 24, 2013 meeting be approved as written.

ACTION: Commissioner Roberts made the motion, with a second by Councilman Bryant to approve the minutes of the October 24, 2013 meeting as written. The motion carried unanimously.

IV. CONSENT AGENDA

- A. Monthly Financial Report - September 2013 and October 2013
- B. 2014-16 U. S. Economic Development Administration Partnership Planning Grant Application
- C. North Florida Economic Development Partnership *Experience North Florida* Sponsorship
- D. Transportation Disadvantaged Program Local Coordinating Board Appointments - Bradford, Columbia, Hamilton and Suwannee and Union Counties
- E. Transportation Disadvantaged Program Local Coordinating Board Membership Certifications - Bradford, Columbia, Hamilton and Suwannee, Dixie, Gilchrist, Lafayette, Madison and Union Counties

Chair Nobles asked if there were any questions regarding the items on the Consent Agenda and requested that these items be approved.

ACTION: Commissioner Davis made the motion, with a second by Mayor Spooner, to approve the items on the Consent Agenda. The motion carried unanimously.

V. CHAIR'S REPORT

A. Committee Appointment - Regional Planning Committee

Chair Nobles asked that his appointment of Commissioner Robert Wilford, City of Alachua, to the Regional Planning Committee be ratified by the Council.

ACTION: Commissioner Poe made the motion, with a second by Commissioner Catron, to ratify the appointment of Commissioner Robert Wilford, City of Alachua, to the Regional Planning Committee, as recommended by the Chair. The motion carried unanimously.

B. Transportation Disadvantaged Program Resolution of Appreciation - David Rountree

Chair Nobles asked that a Resolution of Appreciation for past services be approved for David Rountree, who served as the Florida Department of Elder Affairs Representative on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board from June 2013 to November 2013.

ACTION: Ms. Haas made the motion, with a second by Commissioner Patterson to approve the Resolution of Appreciation for David Rountree. The motion carried unanimously.

II. LEGISLATIVE GUEST SPEAKER - Honorable Halsey Beshears, District 7
Florida House of Representatives

Chair Nobles introduced the Honorable Halsey Beshears, representing District 7 of the Florida House of Representatives, including Calhoun, Franklin, Gulf, Jefferson, Lafayette, Leon, Liberty, Madison, Taylor and Wakulla Counties. Representative Beshears discussed programs he has supported and has been involved with during the past legislative session. He then spoke about the upcoming legislative session and issues important to north central Florida in the future. Chair Nobles thanked Representative Beshears for his presentation.

V. CHAIR'S REPORT (Continued)

C. Employee Certificate of Service - Janice Carpenter - 5 Years

Scott Koons, Executive Director, introduced Janice Carpenter, who joined the Council staff on September 8, 2008. Ms. Carpenter currently serves as a Senior Accounting Clerk for the Council. Chair Nobles presented a 5-year Certificate of Service and a 5-year service pin to Ms. Carpenter. Mr. Koons and Chair Nobles thanked her for her dedicated service to the Council.

VI. COMMITTEE REPORTS

A. Executive Committee - None

B. Clearinghouse Committee

Chair Sandra Haas gave the Clearinghouse Committee report. She stated that the Clearinghouse Committee met previously on November 26, 2013 and reviewed one local government comprehensive plan amendment.

#6 - City of Newberry Comprehensive Plan Draft Amendment

Ms. Haas stated that this item was reviewed on behalf of the Council as per Council procedures for local government comprehensive plan amendments with a response deadline prior to the next regularly-scheduled Council meeting. She noted that a copy of the Committee report concerning this amendment was distributed prior to the Council meeting.

Ms. Haas further stated that the Clearinghouse Committee met earlier in the evening and reviewed three local government comprehensive plan amendments.

#7 - City of Gainesville Comprehensive Plan Adopted Amendment

#8 - Taylor County Comprehensive Plan Adopted Amendment

#9 - Lafayette County Comprehensive Plan Draft Amendment (added to agenda)

Ms. Haas stated that the Committee found that the City of Gainesville and Lafayette County comprehensive plans, as amended, do not create significant adverse impacts to Natural Resources of Regional Significance, regional facilities or adjacent local governments. She stated that with regards to the Taylor County item, the Committee found that the County comprehensive plan, as amended, does not create significant adverse impacts to Natural Resources of Regional Significance. She further stated, however, that the amended plan may result in significant adverse impacts to segments of the Regional Road Network as well as adverse impacts to roads located in adjoining local governments. Therefore, the Committee recommended that the County incorporate Transportation Planning Best Practices contained in the regional policy plan as policies in the County Comprehensive Plan in order to mitigate potential adverse impacts. She stated that the Clearinghouse Committee recommended forwarding these findings to the respective local governments and the Florida Department of Economic Opportunity as regional comment.

ACTION: Ms. Haas made the motion, with a second by Commissioner Poe, to approve the Clearinghouse Committee recommendations concerning Item #7, City of Gainesville Comprehensive Plan Adopted Amendment, Item #8, Taylor County Comprehensive Plan Adopted Amendment and Item #9, Lafayette County Comprehensive Plan Draft Amendment (added to agenda). The motion carried unanimously.

VII. EX-OFFICIO MEMBER REPORTS

Jordan Green, Rural Area Transportation Development Engineer, Florida Department of Transportation District 2, reported that the Department is in the process of developing its five-year work program. He further stated that public workshops were held in Lake City for all counties in the north central Florida region and in Jacksonville for Baker, Clay, Duval, Nassau, Putnam and St. Johns Counties to present the tentative five-year work program. He then distributed the FY 2015-2019 tentative work programs for each county in District 2.

Carlos Herd, Water Supply Division Director, Suwannee River Water Management District, reported that the final technical report for the Lower Santa Fe and Ichetucknee rivers and springs minimum flow levels is available for download on the District's website.

Russell Simpson, Florida Department of Environmental Protection, stated that the Department continues to streamline the regulatory permitting process. He stated that assistance can be obtained by contacting his office. He further reported that annual training for large quantity generators of hazardous waste will be conducted on January 17, 2014 at the Coastal School of Law in Jacksonville.

VIII. CITIZEN COMMENTS

There were no citizen comments.

IX. EXECUTIVE DIRECTOR'S REPORT

A. Legislative Report

Mr. Koons reported that the 2014 regular Legislature session will convene on March 4, 2014 and adjourn on May 2, 2014 with interim committee meetings scheduled for the weeks of September 23, 2013, October 7, 2013, November 4, 2013, December 9, 2013, January 6, 2014, January 13, 2014, February 3, 2014, February 10, 2014 and February 17, 2014. He then reviewed several committee meetings held in recent weeks.

B. Florida Regional Councils Association Monthly Activity Report

Mr. Koons reported that the Florida Regional Councils Association is the statewide organization of the 11 regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives. He stated that the accomplishments of the Association's Director of Intergovernmental Affairs, Sheri Coven, are reported each month to the Council. He also highlighted several of the accomplishments listed in the October 2013 and November 2013 monthly activity reports that were included in the Council meeting packet.

Mr. Koons stated that the deadline for submitting the assessment survey distributed via email to Council members, ex-officio members as well as city and county and economic development organization partners has been extended to December 18, 2013. The results of the survey will be used by the SouthEast Regional Directors Institute to develop a report which will be presented at the Florida Regional Councils Association Policy Board Retreat on January 9-10, 2014.

C. Florida Chamber Foundation Scorecard™

Mr. Koons stated that the Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to develop a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan. He further stated that the Scorecard reports metrics for each of the Six Pillars benchmarked to the other 49 states. The Six Pillars are Talent Supply and Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems and Quality of Life and Quality Places. He reviewed the December 2013 Scorecard™ included in the Council meeting packet.

D. North Florida Regional Water Supply Partnership

Mr. Koons reported that in September 2011, the St. Johns River Water Management District, the Suwannee River Water Management District and the Florida Department of Environmental Protection entered into an agreement that formalizes the coordination of water resource management in north Florida and establishes the North Florida Regional Water Supply Partnership. He stated that ensuring sustainable water supplies and protecting north Florida's waterways and natural systems is a collaborative effort among the water management districts, Florida Department of Environmental Protection, local elected officials and area stakeholders.

Mr. Koons reported that the Partnership met on November 18, 2013 in Lake City. The Committee meeting was preceded by a Florida Department of Environmental Protection Rule Development Workshop for the lower Santa Fe River Basin (including the Ichetucknee River) minimum flows and levels rule. He stated that during the Partnership meeting, which took place immediately after the Rule Development Workshop, Partnership members voted to recommend that the Suwannee River Water Management District request the Florida Department of Environmental Protection extend the December 18, 2013 public comment deadline for the proposed rule by one month.

E. Check Fraud Status Report

Mr. Koons reported that on March 20, 2013, a fraudulent check in the amount of \$49,523.00 that was written on the Council's bank account was processed and paid by Wells Fargo. Also on March 20, 2013, Council staff filed an affidavit of check fraud concerning this matter with Wells Fargo. On March 25, 2013, Council staff filed a crime report concerning this matter with the Gainesville Police Department. On April 18, 2013, the Council Attorney sent a letter to Wells Fargo requesting that Wells Fargo remit to the Council within 30 days the unauthorized \$49,523.00 released by Wells Fargo from the Council's account. He added that on June 3, 2013, attorneys for Wells Fargo responded via letter stating that Wells Fargo will not reimburse the Council for the \$49,523.00 released from the Council's account by Wells Fargo.

Mr. Koons stated that at their meeting on July 25, 2013, the Council authorized the Council Attorney to file a lawsuit against Wells Fargo to recover the unauthorized \$49,523.00, to engage Stanley Cushman from the law firm of Scruggs and Carmichael to serve as co-counsel for the lawsuit and to designate Scott Koons, Executive Director, as the Council's representative concerning all matters related to such lawsuit. He stated that on August 6, 2013, a lawsuit was filed against Wells Fargo to recover the Council's funds.

Mr. Koons further reported that on September 9, 2013, Wells Fargo responded to the complaint by filing a Motion to Compel Arbitration. Council Attorney Wershow and Co-Counsel Cushman responded to the motion stating that arbitration does not apply to the dispute and have filed a motion for a hearing on the motion to compel arbitration. A hearing was scheduled for October 30, 2013 in the Circuit Court of the Eighth Judicial Circuit in and for Alachua County, Florida on the Motion to Compel Arbitration filed by Wells Fargo to resolve the dispute between the Council and Wells Fargo. However, the hearing has been rescheduled for January 24, 2014.

Chair Nobles informed the Council that the next Council meeting will be held on January 23, 2014 at the Holiday Inn Hotel & Suites in Lake City. The meeting was adjourned at 8:26 p.m.

Garth R. Nobles, Jr., Chair

1/23/14
Date



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January 16, 2014

TO: Council Members
 FROM: Scott R. Koons, AICP, Executive Director *SRK*
 SUBJECT: Monthly Financial Report - November 2013

Please find attached a copy of the Monthly Financial Report for the Council's activities for November 2013. The following paragraphs discuss revenues and expenditures to the budget for the month and year to date. Status of the adjusted general fund balance of the Council at the end of the month is also provided on the attached Monthly Financial Report.

Revenue

The total revenue for the Council for year to date is within budgeted figures. Revenue at the end of two months was four percent of budget

Expenditures

The total expenditures for the Council for year to date are within budgeted figures. Total expenditures at the end of two months are 15 percent of budget. It is anticipated that the year should end with revenues exceeding expenditures.

Conclusion

In conclusion, staff is pleased with the financial condition of the Council. The adjusted general fund balance should remain at an acceptable level at the end of the fiscal year.

Overall, as is regularly reported, the financial condition of the Council is sound. Staff is not aware of anything in the current fiscal year that will change this situation. If you have any questions concerning this matter, please do not hesitate to contact me.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
November 30, 2013

BALANCE SHEET

ASSETS

 Current Assets

 Checking / Savings 1,173,638

 Accounts Receivable 368,416

 Other Current Assets 15,550

 Total Current Assets 1,557,604

TOTAL ASSETS 1,557,604

LIABILITIES & EQUITY

 Liabilities

 Current Liabilities

 Accounts Payable 12,829

 Other Current Liabilities 161,628

 Total Liabilities 174,457

 Equity 1,383,147

TOTAL LIABILITIES & EQUITY 1,557,604

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
November 30, 2013

SUMMARY STATEMENT

	Adopted Budget FY 2013 - 14	November 2013	Year to Date	Percent of Budget
Revenue	1,969,300	826	87,909	4%
Expenses	1,969,300	122,284	303,408	15%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
November 30, 2013

REVENUE

Account	Adopted Budget FY 2013 - 14	November 2013	Year to Date	Percent of Budget
Program Development	23,900	826	5,789	24%
Regional Planning				
State Planning & Review	50,000	0	19,605	39%
Developments of Regional Impact Review	15,000	0	0	0%
Public Safety & Regulatory Compliance				
Homeland Security Activities	57,000	0	0	0%
Statewide Hurricane Evacuation Study	10,000	0	0	0%
Hazardous Waste Monitoring	42,400	0	0	0%
Local Emergency Planning Committee	93,500	0	0	0%
Hazards Analyses	9,700	0	0	0%
Transportation				
Gainesville Urbanized Area Transportation Planning	621,000	0	0	0%
Gainesville Urbanized Area Mass Transit	170,000	0	0	0%
Transportation Disadvantaged - Alachua County	24,200	0	0	0%
Transportation Disadvantaged - Region	173,600	0	0	0%
Economic Development				
Comp Econ Development Strategy & Tech Assistance	108,000	0	17,644	16%
Original Florida Tourism Task Force Staffing	35,000	0	0	0%
Original Florida Tourism Task Force	43,000	0	34,000	79%
Vision North Central Florida		0	2,500	
Local Government Assistance				
General Technical Services	10,000	0	3,921	39%
City & County Planning Services	307,000	0	2,617	1%
Community Development Block Grant Administration	176,000	0	1,833	1%
Total Revenue	1,969,300	826	87,909	4%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
November 30, 2013

EXPENDITURES

Account	Adopted Budget FY 2013 - 14	November 2013	Year to Date	Percent of Budget
Audit	15,000	0	0	0%
Building Debt Service	11,200	3,714	7,428	66%
Building Occupancy & Grounds	40,000	3,787	6,400	16%
Contractual Services	72,000	264	2,174	3%
Dues, Publications & Subscriptions	47,000	1,855	28,449	61%
Furniture & Equipment	15,000	0	8,674	58%
Insurance and Bonding	17,000	5,351	5,351	31%
Legal Costs	12,000	3,773	4,579	38%
Machine Rental/Maintenance	5,000	1,086	1,086	22%
Meeting Expenses	20,000	0	2,836	14%
Moving Expense	2,000	0	0	0%
Office Supplies	30,000	237	3,496	12%
Personnel Costs	1,397,200	96,218	200,414	14%
Postage	8,000	438	1,042	13%
Printing	3,000	695	695	23%
Recruiting	2,000	0	0	0%
Reproduction	12,000	742	2,647	22%
Telephone	7,000	490	955	14%
Travel	97,000	2,691	8,386	9%
Original Florida Tourism Task Force	43,000	943	18,796	44%
Contingency	113,900	0	0	0%
Total Expenses	1,969,300	122,284	303,408	15%



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January 16, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Monthly Financial Report - December 2013

Please find attached a copy of the Monthly Financial Report for the Council's activities for December 2013. The following paragraphs discuss revenues and expenditures to the budget for the month and year to date. Status of the adjusted general fund balance of the Council at the end of the month is also provided on the attached Monthly Financial Report.

Revenue

The total revenue for the Council for year to date is within budgeted figures. Revenue at the end of three months was 24 percent of budget

Expenditures

The total expenditures for the Council for year to date are within budgeted figures. Total expenditures at the end of three months are 23 percent of budget. It is anticipated that the year should end with revenues exceeding expenditures.

Conclusion

In conclusion, staff is pleased with the financial condition of the Council. The adjusted general fund balance should remain at an acceptable level at the end of the fiscal year.

Overall, as is regularly reported, the financial condition of the Council is sound. Staff is not aware of anything in the current fiscal year that will change this situation. If you have any questions concerning this matter, please do not hesitate to contact me.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
December 31, 2013

BALANCE SHEET

ASSETS

 Current Assets

 Checking / Savings 1,128,625

 Accounts Receivable 661,804

 Other Current Assets 15,867

 Total Current Assets 1,806,296

TOTAL ASSETS 1,806,296

LIABILITIES & EQUITY

 Liabilities

 Current Liabilities

 Accounts Payable 13,224

 Other Current Liabilities 172,136

 Total Liabilities 185,360

 Equity 1,620,936

TOTAL LIABILITIES & EQUITY 1,806,296

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
December 31, 2013

SUMMARY STATEMENT

	Adopted Budget FY 2013 - 14	December 2013	Year to Date	Percent of Budget
Revenue	1,969,300	380,642	468,551	24%
Expenses	1,969,300	146,270	449,678	23%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
December 31, 2013

REVENUE

Account	Adopted Budget FY 2013 - 14	December 2013	Year to Date	Percent of Budget
Program Development	23,900	720	6,509	27%
Regional Planning				
State Planning & Review	50,000	0	19,605	39%
Developments of Regional Impact Review	15,000	0	0	0%
Public Safety & Regulatory Compliance				
Homeland Security Activities	57,000	0	0	0%
Statewide Hurricane Evacuation Study	10,000	3,473	3,473	35%
Hazardous Waste Monitoring	42,400	0	0	0%
Local Emergency Planning Committee	93,500	8,724	8,724	9%
Hazards Analyses	9,700	0	0	0%
Transportation				
Gainesville Urbanized Area Transportation Planning	621,000	131,956	131,956	21%
Gainesville Urbanized Area Mass Transit	170,000	52,500	52,500	31%
Transportation Disadvantaged - Alachua County	24,200	6,915	6,915	29%
Transportation Disadvantaged - Region	173,600	52,253	52,253	30%
Economic Development				
Comp Econ Development Strategy & Tech Assistance	108,000	15,750	33,394	31%
Original Florida Tourism Task Force Staffing	35,000	0	0	0%
Original Florida Tourism Task Force	43,000	0	34,000	79%
Vision North Central Florida		0	2,500	
Local Government Assistance				
General Technical Services	10,000	0	3,921	39%
City & County Planning Services	307,000	66,813	69,430	23%
Community Development Block Grant Administration	176,000	41,538	43,371	25%
Total Revenue	1,969,300	380,642	468,551	24%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Summary Financial Statement (Unaudited)

December 31, 2013

EXPENDITURES

Account	Adopted Budget FY 2013 - 14	December 2013	Year to Date	Percent of Budget
Audit	15,000	0	0	0%
Building Debt Service	11,200	3,135	10,563	94%
Building Occupancy & Grounds	40,000	1,978	8,378	21%
Contractual Services	72,000	9,902	12,076	17%
Dues, Publications & Subscriptions	47,000	2,004	30,453	65%
Furniture & Equipment	15,000	0	8,674	58%
Insurance and Bonding	17,000	4,140	9,491	56%
Legal Costs	12,000	334	4,913	41%
Machine Rental/Maintenance	5,000	1,086	2,172	43%
Meeting Expenses	20,000	1,942	4,778	24%
Moving Expense	2,000	0	0	0%
Office Supplies	30,000	410	3,906	13%
Personnel Costs	1,397,200	112,227	312,641	22%
Postage	8,000	539	1,581	20%
Printing	3,000	0	695	23%
Recruiting	2,000	0	0	0%
Reproduction	12,000	1,494	4,141	35%
Telephone	7,000	443	1,398	20%
Travel	97,000	3,650	12,036	12%
Original Florida Tourism Task Force	43,000	2,986	21,782	51%
Contingency	113,900	0	0	0%
Total Expenses	1,969,300	146,270	449,678	23%




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January 16, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Coordinating Board Appointments

RECOMMENDATION:

Appoint Sherry Ruskowski to the Bradford County Transportation Disadvantaged Coordinating Board as the voting Persons with Disabilities Representative and Richard Esseck to the Gilchrist County Transportation Disadvantaged Coordinating Board as the voting Elderly Representative.

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. It is recommended that the following individuals be appointed to local Transportation Disadvantaged Coordinating Boards, as follows:

- Richard Esseck - Gilchrist County voting Elderly Representative
- Sherry Ruskowski - Bradford County voting Persons with Disabilities Representative

Both Mr. Esseck and Ms. Ruskowski have been serving as alternate members on the respective Boards. If you have any questions concerning this matter, please do not hesitate to contact me.

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V.B.

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January 16, 2014

TO: Council Members
FROM: Garth Nobles, Jr., Chair
SUBJECT: Committee Appointment

RECOMMENDATION:

Ratify the appointment of Commissioner Wayne Smith to the Program Committee.

BACKGROUND:

Due to a vacancy on the Program Committee, an appointment to this committee needs to be made.

I am recommending the appointment of Commissioner Wayne Smith, Union County, to serve as a member of the Program Committee. In addition to jurisdictional balance and geographic balance, attendance records at Council meetings were also considered in making this appointment.

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January 16, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Program Resolution of Appreciation

RECOMMENDATION:

Approve the attached resolution of appreciation for Mary Lou Black.

BACKGROUND:

The attached resolution of appreciation is regarding Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. Mary Lou Black served as the Persons with Disabilities Representative on the Bradford County Transportation Disadvantaged Coordinating Board from August 1991 to January 2014.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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January 24, 2014

Ms. Mary Lou Black
905 Pratt Street
Starke, FL 32091

RE: Florida's Transportation Disadvantaged Program

Dear Ms. Black:

On behalf of the North Central Florida Regional Planning Council, I want to express our regret that you will no longer serve as the Persons with Disabilities Representative on the Bradford County Transportation Disadvantaged Board. Your knowledge and your concern for transportation disadvantaged individuals have made you a valuable asset to the Board.

As a token of our appreciation for your service, the Planning Council, at its regular meeting on January 23, 2014 unanimously approved the enclosed resolution. Thank you for taking the time to serve on this Board.

Sincerely,

Garth R. Nobles, Jr.
Chair

Enclosure

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RESOLUTION

WHEREAS, Mary Lou Black has served as the Persons with Disabilities Representative on the Bradford County Transportation Disadvantaged Coordinating Board since August 1991; and

WHEREAS, Mary Lou Black ably discharged her duties as the Persons with Disabilities Representative on the Bradford County Transportation Disadvantaged Coordinating Board;

NOW, THEREFORE, BE IT RESOLVED: That the members and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Mary Lou Black for the dedicated service she rendered to the Bradford County Transportation Disadvantaged Coordinating Board, and for her concern for the transportation disadvantaged needs of Bradford County and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the community to view and recognize the accomplishments and service of Mary Lou Black.

Garth R. Nobles, Jr., Chair

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

January 23 ,2014

Date



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January 16, 2014

TO: Council Members
FROM: Garth R. Nobles, Jr., Chair
SUBJECT: Resolution of Appreciation - Karen Cossey

RECOMMENDATION:

Approve the attached resolution of appreciation for Commissioner Karen Cossey.

BACKGROUND:

As a token of appreciation for her service on the Council since December 2012 and in recognition of her commitment and concern for the growth and development of the north central Florida area, the attached resolution of appreciation is recommended for approval by the Council.

Attachment

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January 24, 2014

Honorable Karen Cossey
Union County Commission
750 East Main Street
Lake Butler, FL 32054

Dear Commissioner Cossey:

On behalf of the entire Planning Council, I want to express our regret that you will no longer be representing Union County on the Council. Certainly your interest in the organization and your concern for growth and development in the north central Florida area has made you a valuable asset to the Council.

As a token of our appreciation for your service, the Council, at its regular meeting on January 23, 2014, unanimously approved the enclosed resolution. I hope this adequately expresses the feeling we have for the loss of your leadership as a Council member.

Sincerely,

Garth R. Nobles, Jr.
Chair

Enclosure

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Resolution

OF APPRECIATION

WHEREAS, Karen Cossey has been representing Union County on the North Central Florida Regional Planning Council since December 2012;

WHEREAS, Karen Cossey has ably discharged her duties throughout her association with the North Central Florida Regional Planning Council;

NOW, THEREFORE, BE IT RESOLVED: That the membership and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Karen Cossey for the dedicated service she has rendered to the North Central Florida Regional Planning Council, and for her concern for the future growth and development of this area and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the region to view and recognize the accomplishments and service of Karen Cossey.

Garth R. Nobles, Jr., Chair

ATTEST:

Daniel Riddick, Secretary-Treasurer

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AT THEIR MEETING
OF JANUARY 23, 2014.





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January 16, 2014

TO: Council Members
FROM: Garth R. Nobles, Jr., Chair
SUBJECT: Resolution of Appreciation - Lee Pinkoson

RECOMMENDATION:

Approve the attached resolution of appreciation for Commissioner Lee Pinkoson.

BACKGROUND:

As a token of appreciation for his service on the Council since January 2003 and in recognition of his commitment and concern for the growth and development of the north central Florida area, the attached resolution of appreciation is recommended for approval by the Council.

Attachment

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January 24, 2014

Honorable Lee Pinkoson
Alachua County Commission
P. O. Box 5547
Gainesville, FL 32627-5547

Dear Lee:

On behalf of the entire Planning Council, I want to express our regret that you will no longer be representing Alachua County on the Council. Certainly your interest in the organization and your concern for growth and development in the north central Florida area has made you a valuable asset to the Council.

As a token of our appreciation for your service, the Council, at its regular meeting on January 23, 2014, unanimously approved the enclosed resolution. I hope this adequately expresses the feeling we have for the loss of your leadership as a Council member.

Sincerely,

Garth R. Nobles, Jr.
Chair

Enclosure

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Resolution

OF APPRECIATION

WHEREAS, Lee Pinkoson has been representing Alachua County on the North Central Florida Regional Planning Council since January 2003;

WHEREAS, Lee Pinkoson has ably discharged his duties throughout his association with the North Central Florida Regional Planning Council;

NOW, THEREFORE, BE IT RESOLVED: That the membership and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Lee Pinkoson for the dedicated service he has rendered to the North Central Florida Regional Planning Council, and for his concern for the future growth and development of this area and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the region to view and recognize the accomplishments and service of Lee Pinkoson.

Garth R. Nobles, Jr., Chair

ATTEST:

Daniel Riddick, Secretary-Treasurer

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AT THEIR MEETING
OF JANUARY 23, 2014.






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January 16, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Removal of Surplus Property From List of Capital Assets

RECOMMENDATION:

Declare the property listed on the attached schedules to be surplus property, and authorize its removal from the Council's list of capital assets, and disposal of it in accordance with Council policy.

BACKGROUND:

The property items listed on the attached tables are computer hardware of out-dated technology. It is requested that they be declared surplus property. It is further requested that approval be given to dispose of this equipment in accordance with Council policy, which will result in transporting it to the Leveda Brown Hazardous Waste Collection Center in Alachua County or donating the equipment to a governmental agency or nonprofit organization.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachments

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January 3, 2014

TO: Scott R. Koons, AICP, Executive Director

FROM: Kevin D. Parrish, Information Technology and Property Management Director 

SUBJECT: Surplus Inventory

Number	Original Cost	Description	Serial Number	Purchased
3153	\$1,951.04	Dell Optiplex 745 Computer	G5QNXD1	10/16/07
3154	\$1,951.04	Dell Optiplex 745 Computer	65QNXD1	10/16/07
3155	\$1,951.04	Dell Optiplex 745 Computer	J5QNXD1	10/16/07
	\$5,853.12	Sum * All fully depreciated		

The above items are either broken or of such outdated technology that they are no longer being used.

We need to have them taken off the inventory list so they can be disposed of.

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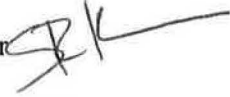


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January 16, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Office Building Final Promissory Note Payment

On August 4, 1999, the Council purchased the office building and warehouse located at 2009 NW 67th Place, Gainesville, FL 32653. The office building and warehouse of pre-engineered steel construction were constructed in 1980. The Council had been renting the office building and warehouse for the previous seven years beginning on November 1, 1992.

The purchase price for the 7,560 square foot office building and 1,989 square foot warehouse located on a 4.4-acre site was \$490,400. Along with \$31,400 in cash, the Council secured a 15-year promissory note from SouthTrust Bank in the amount of \$459,000 to purchase the office building and warehouse. Since the Council is a governmental agency and is prohibited from mortgaging real property to secure a promissory note, the Council pledged certain revenues to repay the promissory note.

The January 1, 2014 payment in the amount of \$3,134.95 constituted the final payment in full satisfying the promissory note. Therefore, the Council no longer has any outstanding long-term debt.

If you have questions concerning this matter, please do not hesitate to contact me.

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January 16, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Proclamation Declaring February 16-22, 2014 as
 Hazardous Materials Awareness Week

RECOMMENDATION:

Proclaim the week of February 16-22, 2014 as Hazardous Materials Awareness Week by adopting the attached proclamation.

BACKGROUND:

The Local Emergency Planning Committee has the job of increasing the safety of our communities from chemical releases. Public outreach and education are important to increasing chemical safety in our communities. The Florida Division of Emergency Management has designated the week of February 16-22, 2014, as *Hazardous Materials Awareness Week*. It is recommended that the Council join in this public outreach effort by designating the week of February 16-22, 2014 as *Hazardous Materials Awareness Week* (see attached Proclamation).

One goal of *Hazardous Materials Awareness Week* is to let the public know that facilities, first responders and emergency management are working together to ensure that our communities are as prepared as possible for both accidental and deliberate releases of hazardous materials. A second goal is to encourage local governments to take advantage of free hazardous materials training classes offered by the Local Emergency Planning Committee.

Attachment

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PROCLAMATION

DECLARING FEBRUARY 16-22, 2014 AS HAZARDOUS MATERIALS AWARENESS WEEK

WHEREAS, the safe use of hazardous materials is essential to citizens, business, industry and local governments to maintain economic stability and the public health; and

WHEREAS, the North Central Florida Regional Planning Council recognizes the importance of protecting our communities from both accidental and deliberate releases of hazardous materials and joins the North Central Florida Local Emergency Planning Committee, and numerous municipalities, counties and school boards, in publicly promoting community hazardous materials safety; and

WHEREAS, it is essential for local governments, regional planning councils and local emergency planning committees to work together to increase community safety by encouraging emergency responders to attend free training on how to safely respond to releases of hazardous materials; and

WHEREAS, citizens need to know that local governments, businesses, emergency responders and emergency planners are working together to ensure that our communities are as prepared as possible for both accidental and deliberate releases of hazardous materials.

NOW, THEREFORE, the North Central Florida Regional Planning Council hereby proclaims the week of February 16-22, 2014 as Hazardous Materials Awareness Week throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 23rd day of January 2014.

ATTEST:

SEAL

Daniel Riddick, Secretary-Treasurer

Garth R. Nobles, Jr., Chair



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January 16, 2014

TO: Council Members

FROM: Sandra Haas, Chair
 Clearinghouse Committee

RE: Chair's Report

The next regularly-scheduled meeting of the Clearinghouse Committee is 6:00 p.m., January 23, 2014 at the Holiday Inn and Suites, 213 SW Commerce Boulevard, Lake City. At its meeting, the Committee will review the following Committee-level item which requires Council action. I will present an oral report on the Committee's actions and recommendations at the Council meeting held later that evening.

COMMITTEE-LEVEL REVIEW ITEMS

Local Government Comprehensive Plan Amendments

#11 - City of Newberry Comprehensive Plan Adopted Amendment (DEO No. 13-2ESR)

Please be advised that the Clearinghouse Committee meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on Clearinghouse Committee Full Packet).

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January 16, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Review of Fiscal Year 2012-13 Annual Audit

RECOMMENDATION:

Accept the Fiscal Year 2012-13 audit and authorize payment of auditor.

BACKGROUND:

Please find attached a copy of the audit as prepared by Powell & Jones, Certified Public Accountants. The following paragraphs highlight the information reported in the audit.

First, it should be noted that the audit conforms with both federal regulations and the rules of the Auditor General of the State of Florida. Therefore, the auditor is required to take into account not only internal accounting controls, but administrative controls as well. In addition, the audit has been completed in compliance with Governmental Accounting Standards Board (GASB) Statement 34 and 54 requirements.

More specific comments relating to the report are given in sequence as they appear in the document. On Page 5, you can see that the auditor's report indicates that the records audited "...present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the North Central Florida Regional Planning Council, as of September 30, 2013, and the changes in financial position and the respective budgetary comparisons for the year then ended in accordance with accounting principles generally accepted in the United States of America."

Pages 7-12 contain the "Management's Discussion and Analysis" that is intended to present easily understood analyses of the Council's financial activities, but technically is not a part of the audit. This expanded information gives a more detailed look at the financial position of the Council from a business perspective.

Pages 13 through 19 present the statements that were audited. In general, you will find that the information in each of these statements are fairly routine and report no unusual circumstances. In particular, page 13 presents the "Governmental Funds Balance Sheet."

Page 16 is a "Statement of Revenues, Expenditures and Changes in General Fund Balance." Please note that with respect to revenues collected versus those budgeted, revenues received were (1.0) percent less than budgeted amounts. With respect to expenditures, funds expended were (2.5) percent less than budgeted amounts. The difference in the revenues received and the expenditures made are reflected in the increase in the Council's "General Fund Balance" of \$28,270.

The auditor's notes begin on page 20. Note 1, Summary of Significant Accounting Policies and Note 2, Reconciliation of Government-wide and General Fund Financial Statements, deal with the Governmental Accounting Standards Board (GASB) Statement 34 requirements, Note 3, Deposits and Investments, describes the deposits of the Council and the funds invested in the State Board of Administration Local Government Surplus Funds Trust Fund Investment Pool, Note 4, Accounts Receivable, describes the outstanding accounts receivable for the forged check that was processed through the Council's operating bank account, Note 6, Fund Balances - Governmental Funds, describes the categories of the fund balance in accordance with the Governmental Accounting Standards Board (GASB) Statement 54 requirements and Note 11, Long-Term Debt, relates to the debt service associated with the purchase of the Council office building.

The audit also contains various reports on compliance, internal control and management on Pages 38 through 41. In these reports, no material weaknesses or problems were cited. Consequently, there were no findings of non-compliance or reportable conditions (see Page 40).

Overall, management and financial staff are pleased with the audit report. Staff will be available at the meeting to answer any questions that you may have concerning the audit. In the meantime, if you would like additional information concerning the audit before the meeting, please do not hesitate to contact me.

Attachment

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**NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL**

ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended September 30, 2013

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended September 30, 2013

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FINANCIAL SECTION

INDEPENDENT AUDITOR'S REPORT

To North Central Florida
Regional Planning Council
Gainesville, Florida

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the North Central Florida Regional Planning Council (the Council), as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents. Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the North Central Florida Regional Planning Council's basic financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of

significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the North Central Florida Regional Planning Council as of September 30, 2013, and the changes in financial position and the respective budgetary comparisons for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 7 – 10 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The schedule of expenditures of federal awards and state financial assistance is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and state financial assistance is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 23, 2013 on our consideration of the North Central Florida Regional Planning Council's internal control over

financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the North Central Florida Regional Planning Council's internal control over financial reporting and compliance.

POWELL & JONES, CPAs
Certified Public Accountants
Lake City, Florida
December 23, 2013

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Management's Discussion and Analysis

This discussion and analysis is intended to be an easily readable analysis of the North Central Florida Regional Planning Council's (the Council) financial activities based on currently known facts, decisions or conditions. This analysis focuses on current year activities and should be read in conjunction with the financial statements that follow.

Report Layout

The Council has implemented Governmental Accounting Standards Board (GASB) Statement 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments. This statement requires governmental entities to report finances in accordance with specific guidelines. Among those guidelines are the components of this section dealing with management's discussion and analysis. Besides this Management's Discussion and Analysis (MD&A), the report consists of government-wide statements, fund financial statements, and the notes to the financial statements. The first two statements are condensed and present a government-wide view of the Council's finances. Within this view, all Council operations are categorized as applicable, and reported as either governmental or business-type activities. Governmental activities include basic planning related services, tourism development, and general administration. The Council had no business-type activities in this fiscal year. These government-wide statements are designed to be more corporate-like in that all activities are consolidated into a total for the Council.

Basic Financial Statements

- The Statement of Net Position focuses on resources available for future operations. In simple terms, this statement presents a snap-shot view of the assets of the Council, the liabilities it owes and the net difference. The net difference is further separated into amounts restricted for specific purposes and unrestricted amounts. In this statement, governmental activities are reported on the accrual basis of accounting.
- The Statement of Activities focuses gross and net costs of the Council's programs and the extent to which such programs rely upon general revenues. This statement summarizes and simplifies the user's analysis to determine the extent to which programs are self-supporting and/or subsidized by general revenues. The accrual basis of accounting is also utilized in this statement.
- Fund financial statements focus separately on governmental and proprietary funds, as applicable. Governmental fund statements follow the more traditional presentation of financial statements. As stated above, the Council has no proprietary funds and business-type activities.
- The notes to the financial statements provide additional disclosures required by governmental accounting standards and provide information to assist the reader in understanding the Council's financial condition.

- The MD&A is intended to serve as an introduction to the Council's basic financial statements and to explain the significant changes in financial position and differences in operations between the current and prior years.

Council as a Whole

Government-wide Financial Statements

A condensed version of the Statement of Net Position at September 30, 2013 and 2012 follows:

Net Position at September 30, 2013 and 2012

	Governmental Activities/ Total Government	
	2013	2012
Cash and investments	\$ 1,399,316	\$ 1,609,018
Receivables	637,305	388,488
Capital assets	193,053	220,537
Other assets	26,741	45,566
Total assets	<u>2,256,415</u>	<u>2,263,609</u>
Accounts payable	39,415	21,023
Other current liabilities	293,718	328,478
Long term liabilities	10,491	53,551
	<u>343,624</u>	<u>403,052</u>
Net position:		
Invested in capital assets, net of related debt	182,562	166,986
Restricted	745,954	707,566
Unrestricted	984,275	986,005
Total net position	<u>\$ 1,912,791</u>	<u>\$ 1,860,557</u>

During the year ended September 30, 2013, net position increased by \$52,234 primarily through normal operations and prudent budget administration.

A condensed version of the Statement of Activities follows:

**Change In Net Position
For the Fiscal Years Ended September 30, 2013 and 2012**

	Governmental Activities/ Total Government	
	2013	2012
Revenues		
Program revenues		
Charges for services	\$ 1,341,242	\$ 1,341,242
Operating grants	394,748	419,435
General revenues		
Member dues	152,962	157,675
Miscellaneous	11,417	18,367
Total revenues	<u>1,900,369</u>	<u>1,936,719</u>
Expenses		
Comprehensive planning services	1,788,901	1,815,577
Tourism development	57,726	58,936
Interest on long-term debt	1,508	3,445
Total expenses	<u>1,848,135</u>	<u>1,877,958</u>
Increase in net position	52,234	58,761
Beginning net position	<u>1,860,557</u>	<u>1,801,796</u>
Ending net position	<u>\$ 1,912,791</u>	<u>\$ 1,860,557</u>

Governmental activities

Comprehensive planning program expenses remained similar to the prior year with expenses decreasing by \$26,676, or 1%, revenues decreased by \$36,350, or 2%. Total General Fund expenditures were \$46,915 less than the final budget and revenues were \$18,645 less than the final budget.

Capital Assets and Debt Administration

Capital Assets

At September 30, 2013, the Council has \$193,053 invested in capital assets, consisting primarily of its administrative headquarters and associated furniture and equipment. Changes in capital assets during the year consisted of additions of office and computer equipment and deletions of obsolete equipment.

Capital Assets at September 30, 2013 and 2012

	Totals	
	2013	2012
Land	\$ 119,985	\$ 119,985
Buildings	393,000	393,000
Equipment	167,733	207,679
Subtotal	680,718	720,664
Accumulated depreciation	(487,665)	(500,127)
Capital assets, net	\$ 193,053	\$ 220,537

Debt Outstanding

At year-end, the Council had \$10,491 in debt outstanding versus \$53,551 last year. This debt consists of the note payable on its administrative headquarters.

Reporting the Council's Most Significant Funds

Fund Financial Statements

The fund financial statements provide detailed information about the most significant funds – not the Council as a whole. Some funds are required to be established by state law and by grant regulations. However, the Council, from time to time, establishes other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities to using certain grants and other money.

Financial Contact

The Council's financial statements are designed to present users (citizens, taxpayers, customers, and creditors) with a general overview of the Council's finances and to demonstrate the Council's accountability. If you have questions about the report or need additional financial information, please contact the Council's Executive Director at 2009 NW 67th Place, Gainesville, Florida 32653-1603.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

STATEMENT OF NET POSITION

September 30, 2013

	Primary Government Governmental Activities
ASSETS	
Current assets	
Cash and cash equivalents	\$ 947,356
Cash, invested	451,960
Accounts receivable	637,305
Prepaid expenses	26,741
Total current assets	<u>2,063,362</u>
Noncurrent assets	
Capital assets, net of accumulated depreciation	193,053
Total assets	<u><u>\$ 2,256,415</u></u>
LIABILITIES	
Current liabilities	
Accounts payable	\$ 39,415
Accrued payroll liabilities	66,790
Accrued compensated absences	197,452
Deferred revenues	29,476
Total current liabilities	<u>333,133</u>
Noncurrent liabilities	
Due within one year	10,491
Total liabilities	<u>343,624</u>
NET POSITION	
Invested in capital assets, net of related debt	182,562
Restricted for:	
Unemployment compensation	30,000
Capital improvements	500,000
Legal costs	100,000
Original Florida Tourism Fund	115,954
Unrestricted	984,275
Total net position	<u><u>\$ 1,912,791</u></u>

See notes to financial statements.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

STATEMENT OF ACTIVITIES

For the Fiscal Year Ended September 30, 2013

		<u>Program Revenues</u>		<u>Net (Expense) Revenue and Change in Net Position</u>
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants</u>	<u>Governmental Activities Total</u>
Governmental activities:				
General government				
Comprehensive planning services	\$ 1,788,901	\$ 1,336,242	\$ 367,740	\$ (84,919)
Economic environment				
Tourism development	57,726	5,000	27,008	(25,718)
Interest on long-term debt	1,508	-	-	(1,508)
Total governmental activities	<u><u>\$ 1,848,135</u></u>	<u><u>\$ 1,341,242</u></u>	<u><u>\$ 394,748</u></u>	<u><u>(112,145)</u></u>
 General revenues:				
Member dues				152,962
Miscellaneous				<u>11,417</u>
				<u>164,379</u>
 Increase in net position				52,234
Net position - October 1, 2012				1,860,557
Net position - September 30, 2013				<u><u>\$ 1,912,791</u></u>

See notes to financial statements.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

**GOVERNMENTAL FUNDS
BALANCE SHEET**

	September 30, 2013	Original Florida Tourism Fund	Total Governmental Funds
	General Fund		
ASSETS			
Cash and cash equivalents	\$ 832,263	\$ 115,093	\$ 947,356
Cash, invested	451,960	-	451,960
Accounts receivable	625,310	11,995	637,305
Prepaid expenses	26,741	-	26,741
Total assets	\$ 1,936,274	\$ 127,088	\$ 2,063,362
LIABILITIES AND FUND BALANCE			
Liabilities			
Accounts payable	\$ 28,281	\$ 11,134	\$ 39,415
Accrued payroll liabilities	66,790	-	66,790
Accrued compensated absences	197,452	-	197,452
Deferred revenues	29,476	-	29,476
Total liabilities	321,999	11,134	333,133
Fund Balances			
Nonspendable:			
Prepays	26,741	-	26,741
Restricted:			
Paddling guide publication	-	17,562	17,562
Tourism promotion	-	98,392	98,392
	-	115,954	115,954
Assigned to:			
Unemployment compensation benefits	30,000	-	30,000
Capital improvements	500,000	-	500,000
Legal expenses	100,000	-	100,000
	630,000	-	630,000
Unassigned	957,534	-	957,534
Total fund balances	1,614,275	115,954	1,730,229
Total liabilities and fund balance	\$ 1,936,274	\$ 127,088	\$ 2,063,362
Total fund balances reported above			\$ 1,730,229
Amounts reported for governmental activities in the statement of net assets are different because:			
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.			193,053
Long-term liabilities, including notes payable not due and payable in the current period and therefore, are not reported in the governmental funds.			(10,491)
Net position of governmental activities			\$ 1,912,791

See notes to financial statements.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

**GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**

For the Fiscal Year Ended September 30, 2013

	<u>General Fund</u>	<u>Original Florida Tourism Fund</u>	<u>Total Governmental Funds</u>
REVENUES			
Member dues	\$ 118,962	\$ 34,000	\$ 152,962
State and federal grants	367,740	27,008	394,748
Contracts earned	1,336,242	5,000	1,341,242
Miscellaneous revenues	11,311	106	11,417
Total revenues	<u>1,834,255</u>	<u>66,114</u>	<u>1,900,369</u>
EXPENDITURES			
Current expenditures			
General government	1,746,769	-	1,746,769
Economic environment	-	57,726	57,726
Capital outlay			
General government	14,648	-	14,648
Debt service			
General government	44,568	-	44,568
Total expenditures	<u>1,805,985</u>	<u>57,726</u>	<u>1,863,711</u>
Excess of revenues over expenditures	28,270	8,388	36,658
Fund balances, October 1, 2012	<u>1,586,005</u>	<u>107,566</u>	<u>1,693,571</u>
Fund balances, September 30, 2013	<u>\$ 1,614,275</u>	<u>\$ 115,954</u>	<u>\$ 1,730,229</u>

See notes to financial statements.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**

For the Fiscal Year Ended September 30, 2013

Net change in fund balances - Total Governmental Funds		\$	36,658
Amounts reported for governmental activities in the statement of activities are different because:			
Governmental funds report capital outlay as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.			
Expenditures for capital assets	14,648		
Less current year depreciation	<u>(42,132)</u>		(27,484)
Repayment of debt principal are expenditures in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.			
Note principal payments			<u>43,060</u>
Change in net position of governmental activities		\$	<u><u>52,234</u></u>

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

**GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-
BUDGET AND ACTUAL**

For the Fiscal Year Ended September 30, 2013

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive (Negative)
REVENUES				
Member dues	\$ 118,900	\$ 118,900	\$ 118,962	\$ 62
State and federal grants	389,300	380,100	367,740	(12,360)
Other grants and contracts earned	1,407,100	1,343,900	1,336,242	(7,658)
Miscellaneous revenue	10,000	10,000	11,311	1,311
Total revenues	<u>1,925,300</u>	<u>1,852,900</u>	<u>1,834,255</u>	<u>(18,645)</u>
EXPENDITURES				
General government services				
Personnel services				
Salaries and benefits	<u>1,397,200</u>	<u>1,410,200</u>	<u>1,394,908</u>	<u>15,292</u>
Operating expenses				
Building occupancy	40,000	31,000	29,320	1,680
Contractual services	77,000	60,000	57,426	2,574
Legal costs	12,000	13,000	14,261	(1,261)
Meeting expenses	19,000	20,000	16,907	3,093
Postage	13,000	8,000	7,480	520
Subscriptions, dues, and training	40,000	47,000	46,900	100
Supplies	41,000	27,000	26,167	833
Travel	86,000	98,000	97,844	156
Other	125,500	79,100	55,556	23,544
	<u>453,500</u>	<u>383,100</u>	<u>351,861</u>	<u>31,239</u>
Capital outlay				
Machinery and equipment	<u>30,000</u>	<u>15,000</u>	<u>14,648</u>	<u>352</u>
Debt service				
Principal	43,060	43,060	43,060	-
Interest	1,540	1,540	1,508	32
	<u>44,600</u>	<u>44,600</u>	<u>44,568</u>	<u>32</u>
Total expenditures	<u>1,925,300</u>	<u>1,852,900</u>	<u>1,805,985</u>	<u>46,915</u>
Net change in fund balance	-	-	28,270	28,270
Fund balance, October 1, 2012	<u>1,586,005</u>	<u>1,586,005</u>	<u>1,586,005</u>	-
Fund balance, September 30, 2013	<u>\$ 1,586,005</u>	<u>\$ 1,586,005</u>	<u>\$ 1,614,275</u>	<u>\$ 28,270</u>

See notes to financial statements.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

**ORIGINAL FLORIDA TOURISM FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL**

For the Fiscal Year Ended September 30, 2013

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive
				(Negative)
REVENUES				
Member dues	\$ 35,000	\$ 34,000	\$ 34,000	\$ -
State and federal grants	50,000	27,000	27,008	8
Contracts earned	-	5,000	5,000	-
Miscellaneous revenue	-	-	106	106
Total revenues	<u>85,000</u>	<u>66,000</u>	<u>66,114</u>	<u>114</u>
EXPENDITURES				
Economic environment				
Operating expenses				
Contractual services	35,000	21,000	21,000	-
Marketing	65,850	34,900	33,876	1,024
Postage	500	500	449	51
Dues	600	600	570	30
Other	2,300	2,000	1,831	169
Total expenditures	<u>104,250</u>	<u>59,000</u>	<u>57,726</u>	<u>1,274</u>
Net change in fund balance	(19,250)	7,000	8,388	1,388
Fund balance, October 1, 2012	<u>107,566</u>	<u>107,566</u>	<u>107,566</u>	<u>-</u>
Fund balance, September 30, 2013	<u>\$ 88,316</u>	<u>\$ 114,566</u>	<u>\$ 115,954</u>	<u>\$ 1,388</u>

See notes to financial statements.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

EMPLOYEE PENSION PLAN TRUST FUND

STATEMENT OF FIDUCIARY NET POSITION

September 30, 2013

	<u>Pension Trust Fund</u>
Assets	
Cash	\$ 1,154
Investments at fair value	<u>4,149,407</u>
Total assets	<u>4,150,561</u>
Liabilities	<u>-</u>
Total Net Position	<u>\$ 4,150,561</u>

See notes to financial statements.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

EMPLOYEE PENSION PLAN TRUST FUND

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION

For the Fiscal Year Ended September 30, 2013

	<u>Pension Trust Fund</u>
Additions:	
Contributions:	
Employer	\$ 168,345
Total contributions	<u>168,345</u>
Investment income:	
Interest and dividends	70,124
Net appreciation in fair value of investments	<u>216,547</u>
Net investment income	<u>286,671</u>
Total additions	<u>455,016</u>
Deductions:	
Pension benefit payments	(10,000)
Bank charges	<u>(1,189)</u>
Total deductions from net position	<u>(11,189)</u>
Increase in fiduciary net position	443,827
Net position reserved for pension benefits	
October 1, 2012	<u>3,706,734</u>
September 30, 2013	<u>\$ 4,150,561</u>

See notes to financial statements.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
NOTES TO FINANCIAL STATEMENTS
September 30, 2013

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The North Central Florida Regional Planning Council (the Council), located in Gainesville, Florida, was established on June 29, 1969, as a political subdivision of the State of Florida under Section 163.01 *Florida Statutes*. The Council is not currently subject to state or federal income taxes.

The financial statements of the Council have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Government Accounting Standards Board is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Council's accounting policies are described below:

A. Reporting entity - As required by generally accepted accounting principles, these financial statements present the Council and its component units, entities for which the primary government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the government's operations and so data from these units would be combined with data of the primary government. Each discretely presented component unit, on the other hand, would be reported in a separate column in the combined financial statements to emphasize it is legally separate from the government.

Management has elected to include the following blended component unit in the financial statements:

The Original Florida Tourism Task Force

In accordance with the Council's agreement with this entity, its financial statements are maintained and presented as a separate special revenue fund.

B. Basic Financial Statements - Basic financial statements are presented at both the government-wide and fund financial level. Both levels of statements categorize primary activities as either governmental or business-type.

Government-wide financial statements report information about the reporting unit as a whole. For the most part, the effect of any interfund activity has been removed from these statements. These statements focus on the sustainability of the Council as an entity and the change in aggregate financial position resulting from the activities of the year. These aggregated statements consist of the Statement of Net Position and the Statement of Activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function. Other items not reported as program revenues are reported instead as general revenues.

Fund financial statements report information at the individual fund level. Each fund is considered to be a separate accounting entity.

C. Measurement focus, basis of accounting, and basis of presentation - The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. A 120 day availability period is used for revenue recognition. Expenditures are recorded when the related fund liability is incurred.

The Council reports deferred revenue on its governmental fund balance sheet. Deferred revenues arise when a potential revenue does not meet both the measurable and available criteria for recognition in the current period. In subsequent periods, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the balance sheet and revenue is recognized.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

The Council reports the following governmental funds:

General Fund

This is the general operating fund of the Council. It is used to account for all financial resources of the primary government, except those not required to be accounted for in another fund.

Original Florida Tourism Fund

This is the special revenue fund utilized by the Council to account for the financial resources and transactions of The Original Florida Tourism Task Force, a component unit of the Council.

Fiduciary Fund

The pension trust fund is used to account for transactions and assets held by the Council in a trustee capacity. The Council utilizes the Employee Pension Plan Trust Fund to administer this pension plan.

D. Cash and cash equivalents - The Council considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

E. Cash and Investments – Cash deposits are held by a bank qualified as a public depository under Florida law. All deposits are insured by Federal depository insurance and collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, *Florida Statutes*.

Investments in the General Fund consist of amounts placed with the State Board of Administration for participation in the Local Government Surplus Funds Trust Fund and the Fund B Surplus Fund Trust Fund

investment pools created by Sections 218.405 and 218.417, *Florida Statutes*. On December 4, 2007, the State Board of Administration restructured the Local Government Surplus Funds Trust Fund (Pool) to also establish the Fund B Surplus Funds Trust Fund. The Council's investments in the Pool, which the State Board of Administration indicates is a Securities and Exchange Commission Rule 2a7-like external investment pool, as of September 30, 2013, are similar to money market funds in which shares are owned in the fund rather than the underlying investments. These investments are reported at fair value, which is amortized cost.

The Council's investments in the Fund B Surplus Trust Fund are accounted for as a fluctuating net asset value pool, with a fair value factor of 1.13262284 at September 30, 2013. The Fund B is not subject to participant withdrawal requests. Distributions from Fund B, as determined by the State Board of Administration, are effected by transferring eligible cash or securities to the Local Government Surplus Funds Trust Fund, consistent with the pro rata allocation of Pool shareholders of record at the creation of Fund B. One hundred percent of such distributions from Fund B are available as a liquid balance within the Local Government Surplus Funds Trust Fund.

In accordance with the pension plan documents, pension plan participants maintain self-directed retirement subaccounts whereby they choose their own specific investments, which may include stocks, bonds and mutual funds.

F. Capital assets - Capital assets, which include property, plant, and equipment assets are reported in the applicable governmental columns in the government-wide financial statements. Capital assets are defined by the Council as assets with an initial cost of \$1,000 or more and an estimated useful life in excess of two years. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are recorded at their estimated fair market value on the date of the donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Depreciation of exhaustible assets is provided on the straight-line basis over the following estimated useful lives:

Buildings and improvements	15 years
Equipment	50 months

G. Deferred outflows/inflows of resources - In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Council had no items that qualified for reporting in this category.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statements element, *deferred inflows of resources*, represents a acquisition of net position that applies to a future period(s) and so will not be

recognized as an inflow of resources (revenue) until that tie. The Council had no items that qualified for reporting in this category.

H. Compensated absences - The Council allows limited vesting of employee vacation and sick pay. The Council's policy stipulates that employees cannot carry forward, from one fiscal year to the next, more than 24 working days of vacation or more than 30 working days of sick leave. Employees are paid for accrued vacation and vested sick leave in excess of these limits at the conclusion of the fiscal year.

In the accompanying financial statements, the Council reports its entire liability for accrued compensated absences in the general fund. This reporting practice is followed because the Council has been reimbursed through funding contracts for this liability.

I. Pervasiveness of Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2. RECONCILIATION OF GOVERNMENT-WIDE AND GENERAL FUND FINANCIAL STATEMENTS

A. Explanation of Difference Between the Governmental Fund Balance Sheet and the Government-Wide Statement of Net Position

"Total fund balances" of the Council's Governmental Funds \$1,730,229 differs from "net assets" of governmental activities \$1,912,791 reported in the statement of net assets. This difference primarily results from the long-term economical focus of the statement of net assets versus the current financial resources focus of the governmental fund balance sheet.

Capital related items

When capital assets (property, plant, equipment) that are to be used in governmental activities are purchased or constructed, the cost of these assets are reported as expenditures in governmental funds. However, the statement of net assets includes those capital assets among the assets of the Council as a whole.

Cost of capital assets	\$ 680,718
Accumulated depreciation	(487,665)
Total	<u>\$ 193,053</u>

Long-term debt transactions

Long-term liabilities applicable to the Council's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities (both current and long-term) are reported in the statement of net assets. Balances at September 30, 2013, were:

Revenue note payable	<u>\$ 10,491</u>
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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

NOTE 2 - RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

A. Explanation of Differences Between the Governmental Fund Balance Sheet and the Government-wide Statement of Net Position

	Total Governmental Funds	Capital Related Items	Long-Term Debt Transactions	Statement of Net Position
ASSETS				
Cash and cash equivalents	\$ 947,356	\$ -	\$ -	\$ 947,356
Cash, invested	451,960	-	-	451,960
Accounts receivable	637,305	-	-	637,305
Prepaid expenses	26,741	-	-	26,741
Capital assets - net	-	193,053	-	193,053
Total assets	<u>\$ 2,063,362</u>	<u>\$ 193,053</u>	<u>\$ -</u>	<u>\$ 2,256,415</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 39,415	\$ -	\$ -	\$ 39,415
Accrued payroll liabilities	66,790	-	-	66,790
Accrued compensated absences	197,452	-	-	197,452
Deferred revenues	29,476	-	-	29,476
Revenue note payable	-	-	10,491	10,491
Total liabilities	<u>333,133</u>	<u>-</u>	<u>10,491</u>	<u>343,624</u>
Fund balance/net assets	<u>1,730,229</u>	<u>193,053</u>	<u>(10,491)</u>	<u>1,912,791</u>
Total liabilities and fund balance/net assets	<u>\$ 2,063,362</u>	<u>\$ 193,053</u>	<u>\$ -</u>	<u>\$ 2,256,415</u>

B. Explanation of Differences Between Governmental Fund Operating Statements and the Statement of Activities

The "net change in fund balances" for the governmental funds of \$36,658 differs from the "change in net assets" for governmental activities of \$52,234 reported in the statement of activities. The differences arise primarily from the long-term economic focus of the statement of activities versus the current financial resources focus of the governmental funds. The effect of the differences is illustrated below.

Capital related items

When capital assets that are to be used in governmental activities are purchased or constructed, the resources expended for those assets are reported as expenditures in governmental funds. However, in the statement of activities, the costs of those assets is allocated over their estimated useful lives and reported as depreciation expense. As a result, fund balances decrease by the amount of financial resources expended, whereas net assets decrease by the amount of depreciation expense charges for the year.

Capital outlay	\$ 14,648
Depreciation expense	(42,132)
Difference	<u>\$ (27,484)</u>

Long-term debt transactions

Repayment of debt principal are reported as an expenditure in the General Fund and, thus, have the effect of reducing fund balance because current financial resources have been used. However, the principal payments reduce the liabilities in the statement of net assets and do not result in an expense in the statement of activities.

Debt principal payments made	<u>\$ 43,060</u>
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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

NOTE 2 - RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

B. Explanation of Differences Between the Governmental Fund Operating Statements and the Statement of Activities

	Total Governmental Funds	Capital Related Items	Long-Term Debt Transactions	Statement of Activities
REVENUES				
Member dues	\$ 152,962	\$ -	\$ -	\$ 152,962
State and federal grants	394,748	-	-	394,748
Other grants and contracts earned	1,341,242	-	-	1,341,242
Miscellaneous revenues	11,417	-	-	11,417
Total revenues	<u>1,900,369</u>	<u>-</u>	<u>-</u>	<u>1,900,369</u>
EXPENDITURES				
Current expenditures				
General government	1,746,769	42,132	-	1,788,901
Economic environment	57,726	-	-	57,726
Capital outlay				
General government	14,648	(14,648)	-	-
Debt service				
Principal	43,060	-	(43,060)	-
Interest	1,508	-	-	1,508
Total expenditures	<u>1,863,711</u>	<u>27,484</u>	<u>(43,060)</u>	<u>1,848,135</u>
Excess of revenues (under) expenditures	36,658	(27,484)	43,060	52,234
Fund balance, October 1, 2012	<u>1,693,571</u>	<u>220,537</u>	<u>(53,551)</u>	<u>1,860,557</u>
Fund balance, September 30, 2013	<u>\$ 1,730,229</u>	<u>\$ 193,053</u>	<u>\$ (10,491)</u>	<u>\$ 1,912,791</u>

NOTE 3. DEPOSITS AND INVESTMENTS

1. Deposits

At September 30, 2013, the carrying amount of the Council's bank deposits was \$947,356. All deposits with financial institutions were 100% insured by federal depository insurance or by collateral provided by qualified public depositories to the State Treasurer pursuant to the Public Depository Security Act of the State of Florida. The Act established a Trust Fund, maintained by the State Treasurer, which is a multiple financial institution pool with the ability to assess its member financial institutions for collateral shortfalls if a member fails.

2. Investments

General Fund

As of September 30, 2013, the Council's general fund had the following investments and maturities:

Investment	Maturities	Fair Value
State Board of Administration Local Government Surplus Funds Trust Fund Investment Pool	43.9 Day Average	\$ 447,742
Fund B Surplus Funds Trust Fund	4.04 Year Average	4,218
Total Investments		<u>\$ 451,960</u>

As of September 30, 2013, the Council's investment in the Local Government Surplus Funds Trust Fund investment pool is rated AAAM by Standard & Poors. The Fund B Surplus Trust Fund is unrated.

Pension Trust Fund

The investments held by the Council's Employee Pension Plan Trust at September 30, 2013 consist of the following:

Types of Investments	Fair Value	Cost
CDs and BAs	\$ 56,655	\$ 56,655
Money market accounts	1,983,101	1,983,101
Equity mutual funds	1,438,582	1,438,582
Bond mutual funds	15,903	15,903
Stocks and corporate bonds	655,166	655,166
	<u>\$ 4,149,407</u>	<u>\$ 4,149,407</u>

As of September 30, 2013, the Council's Employee Pension Plan Trust had the following investments that represent 5% or more of its net assets:

	Fair Value
Greater than 5%	
Schwab Money Market Funds 1,983,101 shares	\$ 1,983,101
Yacktman Focused Service Equity Fund 9,544 shares	232,576
Gabelli Small Cap Growth Equity Fund 51,475 shares	235,846
Other investments	1,697,884
Total investments	<u>\$ 4,149,407</u>

As previously described, these investments are contained in individual participant self-directed accounts.

During 2013, the Trust's investments (including gains and losses on investments bought and sold, as well as held during the year) appreciated in value by \$443,016.

Interest Rate Risk

- Section 218.415(17), *Florida Statutes*, limits investment maturities to provide sufficient liquidity to pay obligations as they come due.
- The maturity of the State Board of Administration Local Government Investment Pool is based on the weighted average of days to maturity (WAM). A portfolio's WAM reflects the average maturity in days based on final maturity or reset date, in the case of floating rate instruments. WAM measures the sensitivity of the portfolio to interest rate changes. The maturity of the State Board of Administration Fund B Surplus Funds Trust Fund is based on the weighted average life (WAL). A portfolio's WAL is the dollar weighted average length of time until securities held reach maturity. WAL is based on legal final maturity dates as of September 30, 2013.

Custodial Credit Risk

Section 218.415(18), *Florida Statutes*, requires the Council to earmark all investments and 1) if registered with the issuer or its agents, the investment must be immediately placed for safekeeping in a location that protects the governing body's interest in the security; 2) if in book entry form, the investment must be held for the credit of the governing body by a depository chartered by the Federal Government, the State, or any other state or territory of the United States which has a branch or principal place of business in this State, or by a national association organized and existing under the laws of the United States which is authorized to accept and execute trusts and which is doing business in this State, and must be kept by the depository in an account separate and apart from the assets of the financial institution; or 3) if physically issued to the holder but not registered with the issuer or its agents, must be immediately placed for safekeeping in a secured vault. All general Council investments complied with this provision of law.

NOTE 4. ACCOUNTS RECEIVABLE

During the year a forged check from an outside party in the amount of \$49,513 was processed through the Council's operating bank account. The Council is aggressively seeking reimbursement from the related bank through the legal system. Management believes that the Council will prevail in this action and recover the fraudulently disbursed funds. At year end, this amount is included in the accounts receivable balance in the financial statements.

All other accounts receivable totaling \$587,792 represent amounts due the Council from other governmental units for services and grant contracts, and are considered by management to be fully collectable.

NOTE 5. EMPLOYEE RETIREMENT SYSTEM

The Council maintains a single employer defined contribution retirement plan. The plan is administered by the North Central Florida Regional Planning Council Employee Pension Plan Trust (the Trust). Employees are eligible to participate in the plan after six months of service. The participants are fully vested in the portion of their account associated with their contributions. They become vested in employer contributions at a rate of twenty-five percent per year of service. One year of service equals 1,000 hours of work during the plan year.

There are no mandatory employee contributions. However, plan members may voluntarily make contributions during the fiscal year. Voluntary contributions were not made in the current year. Current Council contributions for, and interest forfeited by, employees who terminate their employment before becoming fully vested are used to reduce the amount of the Council's future monthly contributions.

The Council's total payroll for the fiscal year ended September 30, 2013, was \$1,023,374. The Council's contributions were made using a base eligible salary amount of \$1,023,374. Total required contributions of 16.45% on base pay of \$1,023,374, amounted to \$168,345. The Council made the required contributions during the fiscal year. Other than payment of contributions, there were no transactions between the Council and the Trust during the year.

Participants invest in Charles Schwab - Individual Participant Directed Accounts, whereby they choose their own specific investments, such as stocks, mutual funds and bonds. In accordance with the Plan document, each participant's account is credited with the participant's contribution and allocations of (a) the Council's contributions and (b) Plan earnings, and (c) may be charged with an allocation of administrative expenses. Allocations are based on participant earnings or account balances, as defined. The benefit to which a participant is entitled is the benefit that can be provided from the participant's vested account.

On termination of service due to death, disability or retirement, a participant or his beneficiary may elect to receive either a lump-sum amount equal to the value of the participant's vested interest in his or her account, or payments in monthly, quarterly, semi-annual or annual installments, over a period not exceeding ten years. For termination of service due to other reasons, a participant may receive the value of the vested interest in his or her account as a lump-sum distribution.

The Council pays all administrative expenses of the Plan, excluding bank fees, and does not expect the Plan to reimburse it for these administrative expenses, excluding bank fees.

The Council has the right to permanently discontinue its contributions to the Plan or to partially or completely terminate the Plan in the future. If that occurs, all participants then become fully vested and are not thereafter subject to forfeiture. The Trustees of the Plan may continue the Plan or direct that all assets be distributed to the participants, and the Trustees' decision is binding on all participants.

The Plan obtained its latest determination letter on January 11, 2002, in which the Internal Revenue Service stated that the Plan, as then designed, was in compliance with the applicable requirements of the Internal Revenue Code. The Plan has not been amended since receiving the determination letter. However, the Plan administrator and the Plan's tax counsel believe the Plan is currently designed and

being operated in compliance with the applicable requirements of the Internal Revenue Code. Therefore, no provision for income taxes has been included in the Plan's financial statements.

NOTE 6. FUND BALANCES – GOVERNMENTAL FUNDS

As of September 30, 2013, fund balances of the governmental funds are classified as follows:

Nonspendable – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

- **Restricted** – amounts that can be spent only for specific purposes because of constitutional provisions, charter requirements or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed – amounts that can be used only for specific purposes determined by a formal action of the Council. The Council is the highest level of decision making authority for the Council. Commitments may be established, modified, or rescinded only through resolutions approved by the Council. There were no committed fund balances at year end.

Assigned – amounts that do not meet the criteria to be classified as restricted or committed, but that are intended to be used for specific purposes. Under current practices, the assignment of amounts for specific purposes is approved by the Council.

Unassigned – all other spendable amounts.

As of September 30, 2013, fund balances are composed of the following:

	General Fund	Original Florida Tourism Fund	Total Governmental Funds
Nonspendable:			
Prepays	\$ 26,741	\$ -	\$ 26,741
Assigned to:			
Unemployment compensation benefits	30,000	-	30,000
Capital improvements	500,000	-	500,000
Legal expenses	100,000	-	100,000
Paddling guide publication	-	17,562	17,562
Tourism marketing	-	98,392	98,392
Unassigned	957,534	-	957,534
Total fund balances	<u>\$ 1,614,275</u>	<u>\$ 115,954</u>	<u>\$ 1,730,229</u>

A description of the restricted fund balances follows:

Paddling Guide Publication – The Original Florida Tourism Task Force has established a reserve of \$17,562 in the Original Florida Tourism Fund to provide funding for the eventual reprinting of the Suwannee River Paddling Guide.

Tourism Promotion – The remaining fund balance of the Original Florida Tourism Fund is classified as restricted due to the fact that it is fully controlled by the Original Florida Tourism Task Force, an entity that is independent of the Council.

A description of the assigned fund balances follows:

Unemployment Compensation Benefits – As provided by State law, the Council is a reimbursable type of employer for unemployment compensation benefits. A \$30,000 reserve has been maintained for future unemployment claims.

Capital Improvements – The Council maintains a reserve of \$500,000 to provide funding for future building and equipment replacements.

Legal Expenses – Due to the nature of its operations, the Council is subject to various types of legal challenges regarding its actions. A reserve of \$100,000 is maintained to provide funding for these non-routine legal expenses.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Council considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Council considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Council has provided otherwise in its commitment or assignment actions.

NOTE 7. CAPITAL ASSETS

Capital asset activity for the fiscal year ended September 30, 2013, follows:

	Beginning Balances	Increases	Decreases	Ending Balances
Land	\$ 119,985	\$ -	\$ -	\$ 119,985
Depreciable capital assets:				
Buildings	393,000	-	-	393,000
Furniture, fixtures and equipment	207,679	14,648	(54,594)	167,733
Total depreciable	600,679	14,648	(54,594)	560,733
Accumulated depreciation:				
Buildings	(340,600)	(26,200)	-	(366,800)
Furniture, fixtures and equipment	(159,527)	(15,932)	54,594	(120,865)
Total accumulated depreciation	(500,127)	(42,132)	54,594	(487,665)
Capital assets, net	\$ 220,537	\$ (27,484)	\$ -	\$ 193,053

Total depreciation of \$42,132 was charged to the General Government function of the Council's General Fund.

NOTE 8. BUDGETARY PROCESS

The Council follows these procedures in establishing the budgetary data reflected in the financial statements:

1. In March, the Finance Committee begins preparing a budget for the fiscal year commencing the following October 1, based on work desired in the Overall Planning Design (OPD) prepared by the Program Committee.

2. In May, the Council adopts and approves the budget. The budget is adopted on a basis that does not materially differ from the modified accrual basis of accounting.
3. Actual contracts entered into by the Council throughout the year necessarily have an impact on approved budgetary operating levels. Should any major changes be needed due to unforeseen contracts or the need to appropriate additional Council funds, the budget is amended during the year and subsequently approved by the Council.
4. The legal level of budgetary control is the fund total level.
5. The Council approved one budget amendment for the year ended September 30, 2013. The amendment is reflected in budget amounts disclosed in the financial statements.
6. There were no material violations of legal and contractual provisions requiring disclosure.

NOTE 9. RISK MANAGEMENT

The Council purchases insurance to limit the exposure of the following risks of loss: theft of, damage to, and destruction of assets; natural disasters and injuries to employees. Commercial insurance has also been purchased by the Council to cover the risks of loss due to employee errors or omissions and health insurance. Settled claims resulting from the risks have not exceeded insurance coverage in any of the past three years.

The Council is also a member of the Florida Municipal Insurance Trust (the Trust). The Trust is a self-insurance program established to provide certain liability, casualty and property coverage to participating units of local governments in Florida, pursuant to various provisions of *Florida Statutes*. The Trust's underwriting and rate setting policies were established after consulting with an independent actuary. The Council pays an annual premium to the Trust for its insurance coverage. The Trust is non-assessable and, therefore, the Council has no liability for future deficits of the Trust, if any.

NOTE 10. CONCENTRATIONS OF CREDIT RISK

Significant concentrations of credit risk for financial instruments owned by the Council are as follows:

Accounts and grants receivable - Substantially all of the Council's receivables are for amounts due from federal, state and local governmental agencies under cost reimbursement and performance contracts. The Council has no policy requiring collateral or other security to support its receivables. Based upon past history, the Council anticipates no loss on these receivables and has established no reserve for possible losses.

NOTE 11. LONG-TERM DEBT

Long-term debt at September 30, 2013, is summarized as follows:

Revenue note payable to Wells Fargo, due January, 2014, interest at 4.54%, monthly principal and interest payment of \$3,714, collateralized by rents and profits.	<u>\$ 10,491</u>
--	------------------

Debt service requirements to maturity, including \$77 of interest are as follows:

Year Ending September 30, 2014	Amount
	<u>10,568</u>
	<u>\$ 10,568</u>

The following is a summary of changes in the general long-term debt for the year ended September 30, 2013:

	Balance October 1, 2012	Additions	Reductions	Balance September 30, 2013	Due Within One Year
Note payable	<u>\$ 53,551</u>	<u>\$ -</u>	<u>\$ (43,060)</u>	<u>\$ 10,491</u>	<u>\$ 10,491</u>

Interest expense for the year ended September 30, 2013, was \$1,508. All debt service payments are made from the General Fund.

NOTE 12. INVENTORIES

It has consistently been the policy of the Council to record the acquisition of goods and supplies as expenditures at the time of purchase. The amount of such inventory on hand at any one time would be a nominal amount and considered to be immaterial.

NOTE 13. CONTINGENCIES

There is a contingent liability due to the fact that all possible regulatory audits of the Council's operations have not been completed for the fiscal year ended September 30, 2013. Any eventual expenditures determined to not be in compliance with grant regulations could be subject to repayment by the Council. The Council's management believes that all expenditures were significantly in compliance with appropriate grant regulations.

NOTE 14. SUBSEQUENT EVENTS

In preparing these financial statements, the Council has evaluated events and transactions for potential recognition or disclosure through December 23, 2013, the date the financial statements were available to be issued.

NOTE 15. OPERATING LEASES

The Council has an operating lease agreement for equipment with Pitney Bowes. The future minimum lease payments under this agreement at September 30, 2013 is as follows:

<u>September 30,</u>	<u>Minimum Lease Payment</u>
2014	\$ 4,344
2015	4,344
2016	4,344
	<u>\$ 13,032</u>

COMPLIANCE SECTION

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE
For the Fiscal Year Ended September 30, 2013

Grantor/Pass-Through Grantor	CFDA/CSFA Number	Contract Number	Award Amount	Received FY 2013	Expended FY 2013
FEDERAL AWARDS					
Non Major Programs					
<u>U.S. Department of Energy</u>					
Florida Department of Agriculture & Consumer Services' Office of Energy					
American Recovery And Reinvestment Act					
Florida Energy Assurance Plan/Statewide Resiliency	81.122	ARR003	\$ 25,000	\$ 25,000	\$ 25,000
<u>U.S. Department of Commerce</u>					
Economic Development Support for Planning Organizations					
Planning Grant, Section 203	11.302	04-83-06491	189,000	63,000	63,000
Energy Resiliency Strategy	11.307	04-69-06568	64,545	10,925	10,925
			<u>253,545</u>	<u>73,925</u>	<u>73,925</u>
<u>U.S. Department of Transportation</u>					
Interagency Hazardous Materials Public Sector Training and Planning					
Hazardous Materials Emergency Preparedness 12/13	20.703	13-DT-B5-13-00-21-152	52,604	39,453	39,453
Hazardous Materials Emergency Preparedness 13/14	20.703	14-DT-75-13-00-21-187	52,604	13,151	13,151
			<u>105,208</u>	<u>52,604</u>	<u>52,604</u>
Total federal awards			<u>\$ 383,753</u>	<u>\$ 151,529</u>	<u>\$ 151,529</u>
STATE FINANCIAL ASSISTANCE					
Non Major Programs					
<u>Division of Emergency Management</u>					
Florida Hazardous Materials Planning and Prevention 12/13	52.023	13-CP-11-13-00-21-174	40,909	34,198	34,198
Florida Hazardous Materials Planning and Prevention 13/14	52.023	14-CP-11-13-00-21-164	40,909	10,639	10,639
			<u>81,818</u>	<u>44,837</u>	<u>44,837</u>
<u>Department of Transportation</u>					
Transportation Disadvantaged 12/13	55.002	AQP65	157,962	121,631	121,631
Transportation Disadvantaged 13/14	55.002	AR270	173,760	39,965	39,965
			<u>331,722</u>	<u>161,596</u>	<u>161,596</u>
<u>Executive Office of the Governor</u>					
Florida Hazardous Materials Planning and Prevention	31.067	13-CP-11-13-00-21-177	9,778	9,778	9,778
Hazards Analysis 12/13					
<u>Governor's Office on Tourism, Trade, and Economic Development</u>					
Rural Development Grant	31.003	RDG 12-06	35,000	21,000	21,000
<u>Florida Commission on Tourism</u>					
Image Development Grant 12/13	31.006		5,000	4,995	4,995
Tourism Marketing Grant 12/13	31.006		5,000	1,013	1,013
			<u>10,000</u>	<u>6,008</u>	<u>6,008</u>
Total state financial assistance			<u>468,318</u>	<u>243,219</u>	<u>243,219</u>
Total federal and state financial assistance			<u>\$ 852,071</u>	<u>\$ 394,748</u>	<u>\$ 394,748</u>

See Notes to Schedule of Expenditures of Federal Awards and State Financial Assistance.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Notes to Schedule of Expenditures of Federal Awards and State Financial Assistance

For the Fiscal Year Ended September 30, 2013

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies and presentation of the Schedule of Expenditures of Federal Awards and State Financial Assistance of North Central Florida Regional Planning Council (Council) have been designed to conform to generally accepted accounting principles as applicable to governmental units, including the reporting and compliance requirements of the Audits of States, Local Governments, and Non-Profit Organizations and Office of Management and Budget Circular A-133.

C. Reporting Entity

The reporting entity consists of North Central Florida Regional Planning Council, the primary government and its blended component unit, The Original Florida Tourism Task Force. The Council includes a Schedule of Expenditures of Federal Awards and State Financial Assistance in the Compliance Section for the purpose of additional analysis.

D. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus.

The modified accrual basis of accounting is followed in the Schedule of Expenditures of Federal Awards and State Financial Assistance. Under the modified accrual basis, revenues are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Council generally considers revenues to be available if they are collected within 120 days after the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To North Central Florida Regional Planning Council
Gainesville, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the North Central Florida Regional Planning Council, as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise North Central Florida Regional Planning Council's basic financial statements, and have issued our report thereon dated December 23, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the North Central Florida Regional Planning Council's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the North Central Florida Regional Planning Council's internal control. Accordingly, we do not express an opinion on the effectiveness of the North Central Florida Regional Planning Council's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the North Central Florida Regional Planning Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial

statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

POWELL & JONES
Certified Public Accountants
Lake City, Florida
December 23, 2013

**MANAGEMENT LETTER REQUIRED BY
CHAPTER 10.550, RULES OF THE AUDITOR GENERAL**

To North Central Florida
Regional Planning Council
Gainesville, Florida

We have audited the basic financial statements of the North Central Florida Regional Planning Council (the Council) as of and for the year ended September 30, 2013, and have issued our report thereon dated December 23, 2013.

We have issued our Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards dated December 23, 2013. Disclosures in that report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and *Government Auditing Standards* issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, *Rules of the Auditor General*, which govern the conduct of local governmental entity audits performed in the State of Florida and require that the following be addressed in this letter:

PRIOR YEAR FINDINGS - There were no reportable findings in the prior year.

CURRENT YEAR FINDINGS - There were no reportable findings in the current year.

FINANCIAL COMPLIANCE MATTERS

Annual Local Government Financial Report - The Financial Report filed with the Department of Financial Services pursuant to Section 218.32(1)(a), *Florida Statutes*, is in agreement with the accompanying financial statements of the Council, for the fiscal year ended September 30, 2013.

Investment of Public Funds - The Council complied with Section 218.415, *Florida Statutes*, regarding the investment of public funds during the fiscal year ended September 30, 2013.

Financial Emergency Status - Nothing came to our attention that caused us to believe that the Council had met any of the conditions described in Section 218.503(1), *Florida Statutes*, that might result in a financial emergency.

Financial Condition Assessment Procedures – As required by the *Rules of the Auditor General*, Sections 10.554(1)(i)7.c and 10.556(7), we applied financial condition assessment procedures to the Council's financial statements. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

We noted no deteriorating financial conditions as defined by Rule 10.554(2)(f).

Our audit did not disclose any further items that would be required to be reported under the *Rules of the Auditor General*, Chapter 10.550.

CONCLUSION

We very much enjoyed the challenge and experiences with our audit of the Council. We appreciate the helpful assistance of the Council staff in completing our audit and also the generally high quality of the Council's financial records and internal controls.

POWELL & JONES

December 23, 2013



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January 16, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Legislative Report

The 2014 regular Legislature session will convene on March 4, 2014 and adjourn on May 2, 2014. The legislative interim Committee schedule is, as follows:

- Week of September 23, 2013
- Week of October 7, 2013
- Week of November 4, 2013
- Week of December 9, 2013
- Week of January 6, 2014
- Week of January 13, 2014
- Week of February 3, 2014
- Week of February 10, 2014
- Week of February 17, 2014

During the interim Committee week of December 9, 2013, Senate Committees held meetings. House Committees did not meet the week of December 9, 2013.

Senate Commerce and Tourism Committee

The Committee heard a presentation by Workforce Florida on a variety of its initiatives and programs, including Quick Response Training and statewide branding, the latter of which is expected to launch in February 2014. It also received a presentation by Enterprise Florida on the export and trade missions that occurred over the past two years.

Senate Military and Veterans Affairs, Space, and Domestic Security Committee

The Committee discussed the education and employment opportunities available for Florida's active duty servicemen and women, veterans and their families. A proposed Committee bill is expected on this issue.

The following highlighted policy items are of particular note.

Agriculture

The Florida Department of Agriculture and Consumer Services, utilizing its Silviculture Best Management Practices Advisory Committee, is proposing voluntary wildlife best management practices to help landowners avoid having to apply for permits pertaining to potential harm of state-protected species. The agency is working in conjunction with the Florida Fish and Wildlife Conservation Commission on this initiative, pursuant to House Bill 87 (2013). The Committee has drafted recommendations for 26 state-listed imperiled species impacted by timber harvesting operations, which will be adopted by the Department through rulemaking. Silviculture best management practices are already in use on forest lands to preserve water supply and protect water quality.

Agriculture/Water

Under current law, water management districts have the ability to enter into agreements with owners of agricultural land, which could include making payments to that owner under certain circumstances. Such payments are typically classified as revenue and are taxable. Senate Bill 312 by Senator Wilton Simpson (R-New Port Richey) and House Bills 207 and 121 by Representative Jack Raburn (R-Valrico), would reduce the tax liability that exists today as it would enable participants to maintain their greenbelt agricultural classification, which typically results in a significant ad valorem tax savings. The bill encourages public-private partnerships by including opportunities for water storage and water quality improvements on agricultural lands to facilitate or further the restoration of surface water resources and the need for water retention and recharge.

Affordable Housing

The Florida Association of Counties is working with a coalition of stakeholders, including the Florida Regional Councils Association, to ensure the Legislature provides full funding for state and local State Housing Initiatives Partnership programs for Fiscal Year 2014-15. As a part of that effort, the Florida Association of Counties is seeking explanations of how local State Housing Initiatives Partnership dollars are used and how additional funding would benefit a community. To that end, the Florida Association of Counties sent a brief survey to county State Housing Initiatives Partnership coordinators, along with proposed county State Housing Initiatives Partnership allocations for Fiscal Year 2014-15.

Economy

On December 6, 2013, the Office of Economic and Demographic Research concluded that the state tax collections would grow by 3.8 percent over the current fiscal year and then another 4.9 percent by the middle of 2015 bringing the total to \$27.5 billion. This means that there may be an estimated budget surplus in excess of \$1 billion even after paying for enrollment growth for schools and programs such as Medicaid.

Environment and Natural Resources

The Florida Water and Land Legacy Amendment political Committee has collected more than 950,000 petitions, exceeding its goal of 910,000 signatures. To place this amendment on the November 2014

ballot, 683,149 valid petitions are needed. Supporters are currently awaiting the official results of the signature verification process. This amendment would require one-third of documentary stamp revenue to be set aside for land conservation over 20 years. According to the Trust for Public Land, this could generate an estimated \$10 billion for environmental land-buying.

Flood Insurance

In response to the National Flood Insurance Program dramatic rate increases that went into effect on October 1, 2013, Governor Scott and several other state officials wrote letters to U. S. Senators Bill Nelson and Marco Rubio, asking them to consider in the U. S. Senate a vote by the U. S. House of Representatives to delay the increase in premiums by one year. Senator Nelson has since sent a letter to the U. S. Senate Banking Committee requesting support or a similar delay. In addition, Senator Jeff Brandes (R-St. Petersburg) filed Senate Bill 542, encouraging private insurers to offer flood insurance. The bill allows companies to offer flood policies that do not cover secondary buildings and allows them to cover the actual cash value or replacement cost of the home, or offer a policy that covers only the outstanding balance on the mortgage.

Growth Management

In 2009, Senate Bill 360 exempted eight counties with populations of at least 900,000 and at least 1,000 people per square mile from state review for developments of regional impact and classifying them as Dense Urban Land Areas. These eight counties were Broward, Duval, Hillsborough, Miami-Dade, Orange, Palm Beach, Pinellas and Seminole. The exemption also applied to 242 cities. Senate Bill 372, filed by Senator Bill Galvano (R-Bradenton), would extend the exemption to counties with populations of at least 300,000 and at least 400 people per square mile, adding six more counties to the exemption - Brevard, Lee, Manatee, Pasco, Sarasota and Volusia (and 14 more cities).

Seaports

According to the Florida Ports Council, seaports support more than 680,000 jobs in the state and contribute more than \$96.6 billion in economic output through international trade and the cruise industry. According to the Florida Ports Council's 2012-13 five-year outlook, it is seeking more than \$3 billion in capital improvements through Fiscal Year 2016-17 for the state's 15 seaports, with Port Everglades and the Port of Miami needing a combined total of more than \$1.2 billion in improvements. The projected costs do not include improvements to the intermodal infrastructure around each port. A recent history of port funding is, as follows:

- In 2011, the Legislature appropriated \$77 million to deepen the Port of Miami;
- In 2012, the Legislature passed Senate Bill 1998, which approved more than \$450 million in funding for transportation and another \$450 million of funding through bonds (about \$60 million of that money went directly to port improvements); and
- The 2013-14 budget set aside \$278 million from the State Transportation Trust Fund for seaports; \$150 million of which has already been allocated to Port Everglades, the Port of Miami, JAXPORT and Port Panama City.

If you have any questions concerning this matter, please do not hesitate to contact me.



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January 16, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Florida Regional Councils Association Monthly Report

The Florida Regional Councils Association is the statewide organization of the 11 regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives.

The Association strives to accomplish these goals by carrying-out the following objectives.

- Ensure regional planning councils are effective service organizations to the State of Florida, its local governments, and the citizens they serve;
- Ensure regional planning councils are consensus builders and problem solvers, and serve as conveners of the region by helping to articulate those multijurisdictional issues that need resolution;
- Encourage and promote opportunities for regional planning councils to become partners in state programs and initiatives, while promoting the unique themes of each region within the state and legislative environments;
- Monitor substantive state and federal legislative issues for the benefit of its members, and promote mutually supportive policy positions among the regional planning councils;
- Represent regional planning councils in national organizations, such as the National Association of Regional Councils, National Association of Development Organizations, and SouthEast Regional Directors Institute; and
- Foster relationships and partnerships and coordinate with state, regional, and national associations and organizations; non-profit entities; public-private partnerships; the Governor's Office; state agencies; and others, on issues of mutual interest and concern, and with whom the Association shares mutual goals and programs.

Please find attached the December 2013 Monthly Activity Report highlighting the activities of the Association's Director of Intergovernmental Affairs, Sheri Coven. This report addresses outreach, resource development/capacity building, legislative and administrative activities.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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Dedicated to improving the quality of life of the Region's citizens,
 by coordinating growth management, protecting regional resources,
 promoting economic development and providing technical services to local governments.



Sheri Coven
Director of Intergovernmental Affairs
sheri.coven@flregionalcouncils.org
(850) 294-0526

MONTHLY ACTIVITY REPORT: December 2013

OUTREACH

- Met with Tony Carvajal, Executive Vice President for the Florida Chamber Foundation, to begin developing regional planning council on-line scorecards, which will be dynamic, online tools for each council that include data, interactive graphs, and user customization features.
- Provided assistance to Chris Doolin, Consultant to the Small County Coalition, by distributing the Coalition's associate member applications to the regional planning councils and encouraging their membership.

RESOURCE DEVELOPMENT/CAPACITY BUILDING

- Attended a Florida Transportation Commission workshop and meeting, focused on addressing the Commission's priority areas of interest, including regional boundaries.
- Served as FRCA's representative to the Florida Department of Agriculture and Consumer Services Silviculture Best Management Practices Advisory Committee, which was seeking to develop and adopt wildlife best management practices to complement its already adopted Silviculture Best Management Practices Report.
- Reviewed the Florida Department of Economic Opportunity's report summary for all agency tactics and metrics to support the *Florida Strategic Plan for Economic Development*, and provided suggested revisions to the regional planning council portion of the report to strengthen the summary statement pertaining to the work of the regional planning councils over the past several months, which now reads as follows: *Regional Planning Councils continue to serve their local governments by undertaking over 600 technical assistance activities to coordinate decision-making and investments in many areas, including economic and community development; by providing grant writing assistance and economic analyses; and, by continuing to create and retain jobs through their revolving loan funds.*
- Issued grant and funding announcements pertaining to the U.S. Department of Commerce, U.S. Economic Development Administration, and U.S. Department of Housing and Urban Development, as well as a Health Impact Project call for proposals being offered through a collaboration between the Robert Wood Johnson Foundation and Pew Charitable Trusts.
- Arranged and attended a training session regarding staff/board relations, given by Brian Teeple, Chief Executive Officer for the Northeast Florida Regional Council.

- The following regularly scheduled meetings or teleconferences were cancelled during December: Rural Economic Development Initiative, Enterprise Florida Stakeholders Council, and Florida Defense Support Task Force.

LEGISLATIVE SUPPORT

- Drafted FRCA's 2014 Legislative Agenda and circulated it, along with revised internal policies and procedures, to the FRCA and regional planning council Executive Directors for review and comment prior to consideration of these documents by the FRCA Policy Board in January 2014.
- Issued a December Legislative Highlights and FRCA bill tracking report.
- Reviewed newly filed bills for the 2014 Legislative Session and monitored legislative committee meetings during the week of December 9, 2013.

ADMINISTRATIVE

- Worked with staff at the SouthEast Regional Directors Institute (SERDI) on tasks to support FRCA's Strategic Assessment Retreat scheduled for January 9-10, 2014, including the following:
 - Confirmed interviews and developed an interview itinerary for SERDI staff, including maps and directions for each of the 18 face-to-face interviews scheduled for the first week of December;
 - Sent out email reminder notices pertaining to the on-line strategic assessment survey to over 600 regional planning council board members and stakeholders;
 - Formatted and distributed the survey results to the Executive Directors for their review prior to distribution to the FRCA Policy Board and retreat attendees;
 - Finalized and distributed the retreat schedule to the attendees; and,
 - Finalized logistical arrangements and hotel catering contracts.
- Worked with FRCA President, Commissioner Patty Asseff (City of Hollywood) to develop an email message from her to the retreat attendees regarding the importance of this event.
- Prepared the June 2013 FRCA Policy Board meeting summaries and business meeting agenda for January 2014.
- Helped prepare speakers for the December FRCA partners meeting, which included representatives from the Florida Department of Economic Opportunity, Florida Department of Transportation, Florida Fish and Wildlife Conservation Commission, Florida Chamber of Commerce, Florida Transportation Commission, Florida Conservation Coalition, Florida League of Cities, and Florida Association of Counties.
- Drafted a FRCA business meeting agenda for January 2014 and the December business meeting summary.



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January 16, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Florida Regional Councils Association Policy Board Meeting Report

Chair Garth Nobles, Jr., Vice-Chair Carolyn Spooner, Secretary-Treasurer Daniel Riddick, Immediate Past Chair Lorene Thomas, Executive Committee member Rick Davis and I attended the semi-annual meeting of the Florida Regional Councils Association Policy Board held in Tallahassee on January 9, 2014.

The Policy Board adopted the 2014 Legislative Guiding Principles, Procedures, Strategy and Policies.

The Policy Board reviewed a financial report and ratified appointments to the Nominating Committee for Fiscal Year 2014-15.

If you have questions concerning this matter, please do not hesitate to contact me.

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January 16, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Florida Chamber Foundation Scorecard™

The Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to developing a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan.

The Scorecard reports metrics for each of the Six Pillars benchmarked to the other 49 states. The Six Pillars are Talent Supply and Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems and Quality of Life and Quality Places. Please find attached the January 2014 Scorecard.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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Dedicated to improving the quality of life of the Region's citizens,
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promoting economic development and providing technical services to local governments.

THE FLORIDA SCORECARD

The Metrics that Help Florida Leaders Secure Florida's Future

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2030 Metrics

County Data

Interactive Chart

My Metrics

Tourism Indicators

Bridging the Innovation Gap

Did you know that 34 of the top 50 jobs this year were in STEM-related job fields – science, technology, engineering and math? Looking toward the future, STEM-related jobs will far outpace non-STEM jobs. That makes STEM-related education and training essential to securing Florida's future in the 21st century economy.

Right now, only one-third of bachelor's degrees earned in the U.S. are in a STEM field, compared to 53 percent in China and 63 percent in Japan. Additionally, there are a growing number of U.S. STEM degrees that are awarded to foreign students who often return home—taking their valuable skills and knowledge far from our nation's talent pool.

Projections provided by the Bureau of Labor Statistics indicate that while overall job growth in the U.S. is projected to be approximately 14 percent through 2020, job categories in STEM disciplines will far outpace that growth.

The Gap

Currently, about 240,000 of Florida's jobs are in the science and engineering disciplines – that's only 2.9 percent of the total number of workers in the state according to the Bureau of Labor Statistics. Florida ranks 38th in the nation for the number of science/engineering jobs, while Virginia, Massachusetts, Maryland, Colorado and Washington round out the top five spots – each have more than double Florida's percentage.

Florida's STEM job percentage has remained consistently in the 2.8 to 3.0 range throughout the past 10 years. By contrast, New Jersey, the 10th ranked state – and one that Florida continually outranks in business climate – has a 4.6 percent share of its jobs in the science and engineering fields.

BOTTOM LINE: To even be on par with top 10 states, Florida will need to add 132,000 science and engineering jobs, that's a 55 percent increase, by 2030. Currently, only 25 percent of Florida's higher education degrees are in science and math and our state's education environment ranks 33rd for STEM degrees.



Florida Net 12-Month Job Creation



FLORIDA JOBS

SCORECARD NEWSLETTER

Provide your email address to receive monthly Scorecard updates

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Ranking Florida

24th

Productivity



Key Indicators



Home Foreclosures

As Florida continues to recover from the housing market collapse, trends in home foreclosures provide insight into Florida's progress through the extended recovery.



Consumer Confidence

The Florida Consumer Confidence Index measures residents' perceptions of personal finances now compared to a year ago and expectations of U.S.



Population

Florida has the 4th largest population in the U.S., estimated at just over 19 million in April 2012.



Unemployment Rate

Florida has a labor force of over 9 million, ready to meet the workforce needs of businesses.

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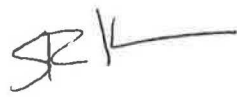


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January 16, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: North Florida Regional Water Supply Partnership

In September 2011, the St. Johns River Water Management District, the Suwannee River Water Management District and the Florida Department of Environmental Protection entered into an agreement that formalizes the coordination of water resource management in north Florida. Ensuring sustainable water supplies and protecting north Florida's waterways and natural systems is a collaborative effort among the water management districts, Florida Department of Environmental Protection, local elected officials and area stakeholders.

The Stakeholder Advisory Committee, which was formed in May 2012, serves as an advisory body to offer viewpoints from stakeholder groups to the St. Johns River and Suwannee River water management districts and the Florida Department of Environmental Protection to help address the region's water supply issues. The Stakeholder Committee is structured such that a wide range of public interests are included, while keeping the Committee small enough to be effective and productive. Stakeholder Committee representatives closely coordinate with the constituencies they represent, as well as being responsive to the interested public. Committee meetings are open to the public so stakeholders beyond the Committee membership can attend and participate.

The Committee met on December 16, 2013 in Lake City. The Committee discussed questions, comments and recommendations regarding the Lower Santa Fe River Basin Draft Recovery Strategy Rule which were submitted to Committee facilitators prior to the meeting. The Committee will be evaluating and ranking the individual member recommendation statements during their January 2014 meeting as Committee comment on the draft Rule.

If you have any questions concerning this matter, please do not hesitate to contact me.

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January 16, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: City of Waldo 2013 Florida Rural Community of the Year

The City of Waldo was recently named Florida's Rural Community of the Year by the U. S Department of Agriculture Rural Development.

The award was received by the City in recognition of its efforts to improve the quality of life of its residents through a program of sustainable community and economic development initiatives in water/wastewater design and implementation and increasing economic development opportunities.

The City has received \$5.3 million in funding from the United States Department of Agriculture Rural Development by partnering with local, federal and state agencies to bring improvements to essential community infrastructure and advance economic opportunity. These funds were used to construct a master pump station and a 10.5 mile pipeline to the point of connection with Gainesville Regional Utilities for treatment of the City's wastewater, thereby protecting environmentally sensitive surface waters and allowing for economic opportunity.

If you have any questions concerning this matter, please do not hesitate to contact me.

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January 16, 2014

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Check Fraud Status Report

On March 20, 2013, a fraudulent check in the amount of \$49,523.00 that was written on the Council's bank account was processed and paid by Wells Fargo. Also on March 20, 2013, Council staff filed an affidavit of check fraud concerning this matter with Wells Fargo. On March 25, 2013, Council staff filed a crime report concerning this matter with the Gainesville Police Department.

On March 28, 2013, Council Attorney Jonathan Wershow and Council staff briefed the Executive Committee concerning this matter. On April 18, 2013, the Council Attorney sent a letter to Wells Fargo requesting that Wells Fargo remit to the Council within 30 days the unauthorized \$49,523.00 released by Wells Fargo from the Council's account. On April 25, 2013, Council staff briefed the Council concerning this matter. On June 3, 2013, attorneys for Wells Fargo responded via letter to Mr. Wershow's letter stating that Wells Fargo will not reimburse the Council for the \$49,523.00 released from the Council's account by Wells Fargo.

On July 25, 2013, the Council authorized the Council Attorney to file a lawsuit against Wells Fargo to recover the unauthorized \$49,523.00 and designate Scott Koons, Executive Director, as the Council's representative concerning all matters related to such lawsuit. In addition, the Council authorized the Council Attorney and the Executive Director to contact federal and state law enforcement agencies to discuss the fraudulent check processed and paid out of the Council's bank account by Wells Fargo.

On August 5, 2013, Council Attorney Wershow and I met with Mr. William Cervone, State's Attorney for the Eighth Judicial Circuit of Florida to discuss the check fraud incident. Mr. Cervone offered the assistance of his staff to work with the Gainesville Police Department to secure the bank records relating to the check fraud incident.

On August 6, 2013, Council Attorney Wershow and Co-Council Stanley Cushman filed a five-count lawsuit in the Circuit Court of the Eighth Judicial Circuit in and for Alachua County, Florida, against Wells Fargo Bank, N.A. to recover the unauthorized \$49,523.00 released by Wells Fargo from the Council's bank account.

On September 9, 2013, Wells Fargo responded to the complaint by filing a Motion to Compel Arbitration. Wells Fargo alleges that disputes related to the Council's checking account are to be resolved by an arbitrator. Council Attorney Wershow and Co-Counsel Stanley Cushman responded to the motion stating arbitration does not apply to the dispute.

A hearing was scheduled for October 30, 2013 in the Circuit Court of the Eighth Judicial Circuit in and for Alachua County, Florida on the Motion to Compel Arbitration filed by Wells Fargo to resolve the dispute between the Council and Wells Fargo. However, the hearing has been rescheduled for January 24, 2014.

Please find attached a summary of legal fees incurred to date concerning the lawsuit.

If you have questions concerning this matter, please do not hesitate to contact me.

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Wells Fargo Lawsuit
Legal Fees

January 16, 2014

<u>Month</u>	<u>Amount</u>
August 2013	\$1,383
September 2013	\$2,253
October 2013	\$3,445
November 2013	<u>\$180</u>
Total	\$7,261

